GENERAL STATUTES

of

MINNESOTA

1923

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its doings, and of its recommendations, to said legislature. ('11 c. 68 § 3) [52]

53. Expenses-No member of said board shall receive any compensation for his services, but each member of said board shall be reimbursed out of the funds hereinafter provided, upon the certificate of said board, approved by the state auditor, the amount of his traveling and other personal expenses necessarily incurred in the discharge of his official duties, but such expense shall not exceed, for any one member, in any one year, one hundred twenty-five dollars and the said board is hereby authorized to expend not to exceed in any one year the sum of five hundred dollars (\$500,00) for its necessary disbursements and expenses, including the personal expenses of the members of said board. necessarily incurred in the performance of their duties; and, upon the requisition of said board, approved by the state auditor, there shall annually be paid out of the state treasury to the national conference of commissioners on uniform laws the sum of five hundred dollars (\$500.00) or such part thereof as said board shall deem proper, to meet, with appropriations for similar purposes by other states, the proper proportion to be paid by the state of Minnesota towards the expenses of the work carried on by said national conference; and to carry out the provisions of this act a sum not exceeding one thousand dollars (\$1,000) per year may be expended, and for that purpose the sum of one thousand dollars (\$1,000) is hereby annually appropriated out of any money in the state treasury not otherwise appropriated, belonging to the general fund, and the money herein appropriated shall be drawn from and become payable out of the state treasury by requisitions upon the state treasury by the said board after the approval of such requisitions by the state auditor. ('11 c. 68 § 4) [53]

CHAPTER 4

EXECUTIVE DEPARTMENT

THE GOVERNOR

54. State property—In addition to the powers and duties prescribed by the constitution, the governor shall be the custodian of all property of the state not especially intrusted by law to other officers, and may take possession thereof without legal process, and adopt such measures for its safe-keeping as he deems proper. (26) [54]

55. Secretary, etc.—He shall appoint a private secretary, who shall keep a record of all important official letters to and from the governor, and of such others as the governor shall direct, which record shall be preserved in the executive office and produced before the legislature whenever requested. He shall appoint an executive clerk, stenographer, and two executive messengers; also a superintendent of the capitol, and as many janitors, watchmen, and laborers under him as shall be necessary for the proper care and safety of the building and grounds and the public property there kept; also a chief engineer and two assistants, the latter to act as firemen. The superintendent shall have general oversight of the property, and the chief engineer shall control the lighting, heating, and ventilating apparatus and machinery and plumbing of the capitol. The governor shall prepare and enforce rules, fixing the details of service for all employees hereinbefore authorized. (27) [55]

56. State capitol—Two years from the passage of this act, or at such earlier date as it may be completed, the new capitol building shall be turned over to the governor, and the latter shall assume and thereafter have full control thereof, with the surrounding grounds, and shall care for, operate and maintain the same in the manner and subject to the limitations prescribed in section 1 hereof. ('05 c. 102 § 2) [56]

57. Proclamations—When the governor convenes the legislature in extra session, he shall do so by proclamation, giving to the members such notice as he deems necessary of the time of meeting; and, when assembled, he shall inform them of the purposes for which they are convened. He shall set apart and proclaim one day in each year as a day of solemn and

public thanksgiving to Almighty God for His blessings to the people, and no business shall be transacted on that day at any of the departments of state. All proclamations of the governor required or authorized by law shall be filed with the secretary of state. (28) [57]

See 129-523, 151+273.

58. Powers of—He shall appoint, and when necessary commission, all officers and employees of the state whose selection is not otherwise provided for by law, and, at his pleasure, may remove any such appointee whose term of service is not by law prescribed. He shall exercise such powers of appointment, suspension, and removal in respect of other officials as are conferred on him by law. Whenever the great seal of the state is lost or worn out, the governor shall cause the same to be replaced. (29) [58]

SECRETARY OF STATE

59. Custodian of records and seal—The secretary of state shall be the custodian of the state seal and of all records and documents of the state not expressly required by law to be kept by other state officials. (30) [59]

60. Assistants—He shall appoint an assistant secretary of state, who shall perform all the duties of the office when the secretary is absent or disabled. He may also employ a chief clerk, a recording -clerk, (a document clerk), and a stenographer, who, besides the duties indicated by their titles, shall perform such services in connection with the office as the secretary or his assistant may require. (31) [60]

or his assistant may require. (31) [60]

Office of document clerk abolished and all powers and duties of document clerk transferred to and vested in the office of clerk of government surveys and documents. '21 c. 197.

61. Clerk of government surveys—That there is hereby created in the office of the secretary of state of Minnesota the position of clerk of government surveys, for the purpose of receiving and for the safe keeping of all the records and archives of the office of United States surveyor general for the state of Minnesota, and as soon as they shall be received from

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the commissioner of the general land office at Washington, D. C. ('07 c. 416 § 1) [61]

Office of clerk of government surveys made office of clerk of government surveys and documents.

62. Appointment-Salary-That the secretary of state is hereby empowered to appoint some suitable person as such clerk of government surveys, the salary of whom shall be fifteen hundred dollars per year, which sum is hereby annually appropriated out of any funds in the state treasury not otherwise appropriated, and the secretary of state is also empowered to appoint some suitable person as stenographer in such department at a salary of nine hundred dollars per year, which sum is hereby annually appropriated out of any funds in the state treasury not otherwise appropriated. ('07 c. 416 § 2) [62]

Annual salary of clerk of government surveys and documents increased to an amount not exceeding \$2500.00 per annum as the secretary of state may fix. '21 c. 197.

63. Duties of secretary—The secretary of state shall cause the legislative chambers and committee rooms to be prepared for the holding of the sessions of the legislature, and shall attend, at the beginning of each regular session, to call the members of the house of representatives to order and to preside until a speaker is elected. (32) [63]

64. Notice of ratification of amendment to Constitution of United States-That whenever the legislature of the state of Minnesota shall ratify any amendment to the constitution of the United States which shall be proposed by congress, as provided by the constitution of the United States, it shall be the duty of the secretary of state of the state of Minnesota forthwith to transmit to the secretary of state of the United States government, official notice thereof. Such notice to include the official certificate of the secretary of state of the action of the legislature ratifying any such amendment, under the hand of the secretary of state and attested by the great seal of the state of Minnesota of which the secretary of state is custodian. ('12 c. 13 § 1) [64]

STATE AUDITOR

65. Duties—Seal—Bond—The state auditor shall superintend and manage the fiscal concerns of the state as required by law, and have general supervision of all lands owned by the state, or in which the state is interested as trustee or otherwise, and of the leasing, sale, or other disposition thereof. He may execute in behalf of the state assignments and satisfactions of judgments rendered in its favor. He shall have a seal, bearing the words "Seal of the Auditor of Minnesota," and affix the same to all official certificates and conveyances executed by him. He shall give bond to the state in the sum of twenty thousand dollars, to be approved by the governor, conditioned for the faithful discharge of his official duties. (33) [65]

66. Employees—He shall appoint a deputy, who may perform all the duties of the office whenever the auditor is absent or disabled. He may also employ, and at pleasure dismiss, an accountant, a chief and an assistant land clerk, nine additional clerks, and a stenographer, which employees shall render such serv-

ice as the auditor may prescribe. (34) [66] 67. Audit of claims—Every demand directed by law to be paid out of the state treasury shall first be examined and adjusted by the auditor. If there be sufficient money in the treasury appropriated to its payment and not otherwise, he shall issue his warrant on the treasurer for the amount found to be justly due. Warrants shall be drawn on printed blanks progressively numbered, and for every warrant issued, the number, amount, date and name of payee shall be entered in progressive order in books kept by him for

that purpose. (R. L. '05 § 35, amended '17 c. 480 § 1)

147-125, 179+725; warrant cannot be issued without appropriation.

68. Approval of claims-Whenever claims against the state for any purpose are made for which there is an appropriation available, the official having authority over that appropriation from which the same is to be paid, shall cause the claim to be approved by some individual having knowledge that the service was performed, or the goods or material furnished, and shall have voucher made giving the name and address of person, firm or corporation to whom the money is due, the date and nature of the claim, reference to the appropriation from which the same is to be paid. Departments and institutions shall forward such claims to the state auditor accompanied by transmittal form prescribed by him. ('05 c. 96, amended '09 c. 120 § 1; '17 c. 480 § 2.) [68]

69. Auditor to prescribe form-The form of the claim shall be such as is prescribed by the state auditor and shall be a voucher-warrant. The warrant to be filled in and signed by the auditor pursuant to the provisions of this act, and the treasurer upon approval of the claim by the auditor, shall accept such warrant with his signature, making such voucher-warrant negotiable. The treasurer may confer authority upon one or more of his assistants to accept such warrant in his behalf. The voucher side of the voucher-warrant shall bear the date of the invoice it represents. The warrant side shall bear the date of the issuance of the warrant, and be entered on the warrant record the same as a cash payment. ('05 c. 96, amended '09 c. 120 § 2; '09 c. 169 § 1; '17 c. 480 § 3. See note under § 70) [69]

70. Endorsement—The endorsement by the payee of the voucher-warrant shall constitute a receipt in full for the claim therein. ('05 c. 96; amended '09 c. 120 § 3; '17 c. 480, § 4) [70]

120 § 5; 17 c. 480, § 4) [10]

'17 c. 480 declares that section 35. Revised Laws 1905, and chapter 96. General Laws 1905. as amended by chapter 120, General Laws 1909, be amended to read as follows: But as the subject matter of G. S. 13 § 69, 70, noted above under Section 69 does not appear to be embraced in the amendatory act those sections are inserted as part of this note—

G. S. 69. Same—When audited—All claims against the

G. S. 69. Same—When audited—All claims against the state for salaries and expenses, payable from any of the funds enumerated in section one [68] hereof, and other like salaries and expenses not enumerated herein, may be audited and paid by the state auditor twice a month. ('05 c. 96, amended '09 c. 120 § 2; '09 c. 169 § 1).

G. S. 70. Same—Moneys due to fire companies, etc.—The method provided in section one [68] hereof for presenting claims for payment from the state treasury shall be followed as far as practicable whenever requisition is made for the payment of money due on account of apportionment to fire companies and fire department relief associations. ('05 c. 96, amended '09 c. 120 § 3)

71. Accounts to be itemized—That before any charge, bill or expense account against the state of Minnesota shall be audited, it shall be itemized and verified as to the correctness thereof. ('17 c. 498 § 1)

72. Auditor authorized to issue subpoena to verify bill for expenses—The state auditor is hereby authorized to issue subpoena to any person who has or shall hereafter render an account to the state, be the same in the nature of a bill for expenses for articles sold or purchased, or involving any other transaction between the state of Minnesota and any person, corporation or co-partnership; and he shall have the power to place any such individual under oath and to examine the said person or individual as to the correctness of any account rendered and the state auditor is further empowered to subpoena such witnesses, to administer oath and to examine them under oath in any transaction entered into between the state of Minnesota and any person, co-partnership or corporation. ('17 c. 498 § 1)

73. Cancellation and issuance of warrants—At the beginning of each fiscal year the state auditor and state treasurer shall cancel upon their books all outstanding unpaid state auditor's warrants that have been issued and delivered for more than six years prior to said date, and shall credit back to the proper funds the respective amounts of such cancelled warrants.

When any cancelled warrant is presented for payment the same shall be taken up by the auditor and a new warrant for the same amount, payable to the lawful holder thereof but bearing a current number, shall be issued against the same fund as the original warrant. All appropriations available for the payment of any such original warrants are hereby made available for the payment of any new warrants issued in lieu of the cancelled warrants. ('23 c. 288 §§ 1, 2)

74. Lost warrant—Duplicate—Whenever it shall be shown to the auditor; by affidavit, that any unpaid state warrant has been lost or destroyed, he may issue to the owner a duplicate thereof, and thereupon the original shall be void. But if it shall appear to him that any person may be damaged thereby, he may require from the applicant a bond of indemnity to the state in double the amount of such warrant, conditioned for the benefit of any person so damaged. The auditor, in his discretion, may refuse such issue, and if he shall act in good faith he shall not be liable, whether the application be granted or denied (36) [71]

75. Accounts—He shall enter and keep in his office, in suitable books, a record of all such accounts and documents as are required by law to be returned to or filed with him, and shall file and preserve all receipts and other vouchers relating to his official business. He shall keep an account with the treasurer, charging him therein with all moneys paid into the treasury, and crediting all warrants redeemed by him and returned. An account shall likewise be kept with each money appropriation made by the legislature, showing all disbursements made therefrom, and such other accounts as shall be necessary to exhibit the condition of the state finances from day to day. (37) [72]

Records of state lands-He shall keep a record of all parcels of land leased or sold, and the quantity of each, all timber or other products sold therefrom, the moneys received therefor as principal and as interest, and the persons paying the same, and shall credit all such payments to the proper funds. He shall have the custody of all maps, books, and papers relating to the public lands, whether held in trust or otherwise, and keep books showing in what capacity the several tracts are held. All deeds, leases, and other contracts relating to such lands shall be recorded in books kept in his office, and upon all instruments so recorded he shall certify the book, page, and date of record. The books, maps, and records aforesaid shall be notice of the facts therein disclosed. All conveyances of land to the state, and all abstracts of title thereto, for whatsoever purpose such lands are required or held shall be deposited with and kept by the auditor. (38) [73]

77. Sale of state lands—The state land commissioner of the state of Minnesota is hereby authorized and empowered to take such measures as he may deem advisable to advertise, both within and without the state, sales of all state lands, and to secure, compile and issue such valuable statistics of the resources of the state as may be useful in securing a desirable class of settlers to purchase and to locate on these lands. ('05 c. 201 § 1) [74]

78. Books and stationery—All books, blanks, and stationery required to be used or furnished by the auditor shall be supplied at the cost of the state, and

all the books, records, vouchers, and accounts of his office shall be open to inspection, and shall be exhibited and explained to the legislature, or to any committee thereof, whenever required. (39) - [75]

79. Reports—On or before the third day of each regular session of the legislature, the auditor shall report to each house thereof an account of the receipts and disbursements of the treasurer during the preceding two years, the unexpended balances of the several appropriations, the amount remaining in the treasury, and the warrants issued and unpaid, if any there be, which account shall be accompanied by such remarks on the state finances as he shall deem proper. Such report shall also show the lands sold or leased, the amounts received therefor, the amount paid in for interest and for other purposes, and to what funds credited, and all other matters proper to be communicated concerning state lands. (40) [76]

80. Certificates of indebtedness for capitol—To provide for the payment of the certificates of indebtedness issued, according to law, by the board of state capitol commissioners it shall be the duty of the state auditor to set aside from the revenue fund each year a sum equal to a tax levy of two-tenths of a mill upon the assessed valuation of the taxable property in the state. Such transfer by the state auditor shall be mace in 1908, and every year thereafter, until all of said certificates of indebtedness have been fully paid. ('07 c. 143 § 1) [77]

STATE TREASURER 29 - 191 31 - 351

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81. Duties-Bond-The state treasurer shall receive and receipt for all moneys paid into the state treasury, and safely keep the same until lawfully disbursed. He shall have and use a seal, and, before taking office, shall give bond to the state in the sum of at least four hundred thousand dollars, with five or more sureties, or (A) sufficient corporate surety bond or bonds aggregating the required sum, conditioned for the faithful discharge of his official duties. If corporate surety be given, the annual charge therefor, not exceeding one-half per cent, of the amount thereof, shall be paid by the state. Such bond, or bonds, shall be approved by the governor and state auditor, who may require additional bonds whenever they deem it necessary. All such bonds shall be filed with the secretary of state. (R. L. '05 § 41, G. S. '13 § 78; amended '19 c. 435 § 1)

83-479, 481, 86+461. See Superintendent of Banks.

82. Employees—He may appoint, and at pleasure remove, a deputy treasurer, who shall perform the duties of the office whenever the treasurer is absent or disabled. The appointment shall be in writing, filed with the secretary of state. The treasurer shall be liable on his official bond for the acts of such deputy. He may also employ during his pleasure four clerks, and a stenographer, which employees shall render such services as he may from time to time prescribe. (42) [79]

83. Accounts—Disbursements—He shall keep accounts in the best form and in books provided by him at the cost of the state, showing every transaction of the treasury, the date of each, the amount and the source or object of each sum received and disbursed, and the name of every person paying in or receiving money. His cashbook shall be balanced at the close of each business day, including therein all the transactions of such day. No money shall be paid out of the treasury except upon the warrant of the auditor; but money lawfully deposited in banks shall not be considered as paid out. (43) [80]

84. Receipts—Warrants—For all moneys paid into the treasury by any county he shall give duplicate

29 — 85 83 Et seq. : 3 — 318 : receipts, one of which shall be sent to the treasurer and one to the auditor of the county. He shall receive in payment of public dues warrants lawfully issued by the auditor; and on so receiving or otherwise redeeming any warrant he shall cause the same to be indorsed by the person presenting it, mark the same "Redeemed," and enter in a proper book, in separate columns, its number, date, amount, and when and to whom paid or credited. (44) [81]

85. Statements-At the close of each business day the treasurer shall deliver to the auditor a statement of all his receipts and disbursements during the day, accompanied by all warrants redeemed and duplicates of all receipts given. Such statement shall also show the amounts credited and charged to the several funds. He shall report to the legislature on or before the third day of each regular session, and to the governor whenever he shall require it, the condition of the treasury and of the several public funds, the amounts received and disbursed by him and the items thereof, and the balances on hand and where deposited. (R. L. '05 § 45; G. S. '13 § 82; amended '19 c. 435 § 1) 86. Warrants—Discount—The treasurer shall in no

case purchase, redeem, or receive any warrant at less than its face value; nor shall he receive any fee or reward for transacting any official duty, other than the salary provided by law. And if the public revenue shall suffer loss by reason of his failure to call delinquents to account when required to do so by law, he shall be accountable for all sums due from such delinquents as if the same had been paid. (46)

- 87. Interest on warrants-Whenever it shall become necessary, in order to meet current demands upon the revenue fund for moneys appropriated therefrom, the governor, auditor, and treasurer may contract in the name of the state with banking or other corporations, or with natural persons, who will take up warrants drawn upon such fund at their face value, to pay interest thereon at the rate of not to exceed five per cent per annum until the treasurer can redeem the same; but no more than two-hundred and fifty thousand dollars in face value thereof shall draw interest at any one time. Six thousand dollars, or so much thereof as may be necessary to pay said interest, is hereby appropriated therefor annually out of the revenue fund. (47) [85]
- 88. Revenue fund temporarily filled-For the purpose of supplying deficiencies in the revenue fund, the treasurer may temporarily borrow from other public funds sums not exceeding in the aggregate three million dollars in any year; Provided that no fund shall be so impaired thereby that all proper demands thereon cannot be met. (R. L. '05 § 48; G. S. '13 § 86; amended '21 c. 52)
- 89. Gifts-Acceptance-That the state treasurer shall be and he is hereby authorized to receive and accept, on behalf of the state of Minnesota, any gift, bequest, devise or endowment which may be made by any person, by will, deed of gift or otherwise, to or in aid, or for the benefit, support or maintenance of any educational, charitable or other institution maintained in whole or in part by the state of Minnesota, or for the benefit of students, employes or inmates thereof, and the money, property or funds constituting such gifts, bequest, or devise or endowment. Provided, however, that no such gift, bequest, devise or endowment shall be so accepted unless the governor, the state auditor and the state treasurer shall determine that it is for the interest of the state and such institution to accept the same, and shall approve of and direct such acceptance. ('07 c. 170 § 1) [87]
- 90. Same-Administration-That in case any such gift, bequest, devise or endowment is so accepted, the

same and the proceeds thereof shall be administered and applied according to the terms of the will, deed of gift, or other instrument defining, providing for, creating or establishing the same; but all such property and funds shall be held by the state treasurer in his official capacity and paid out and disbursed the same as other state funds. ('07 c. 170 § 2) [88]

91. Same-Investments-That in case it is provided by the terms of such will, deed of gift, or other instrument that the capital of the money, property or fund constituting such gift, bequest, devise or endowment, or any part of such capital, shall be kept invested, the same shall be invested and kept invested in the same manner and by the same officers or body as the school funds of the state are by law required to be invested. ('07 c. 170 § 3) [89]

92. Same-Expenditures-That the state treasurer shall, from time to time, pay out in the usual manner, upon the order of the board, commission or other body charged with the direct and immediate supervision, control or management of the institution for the account of which such gift, bequest, devise or endowment is made, or designated by the donor, all money which may become available for such purpose under the terms of such will, deed of gift or other instrument; and the same shall be expended and applied by such board, commission or other body as nearly as may be, in accordance with the terms and conditions of such gift, bequest, devise or endowment. ('07 c. 170 § 4) [90]

93. State treasurer to make collection of drafts-The state treasurer shall make collection upon all drafts of the state auditor placed in his hands. Uncollected drafts now in the office of the attorney general shall be delivered to the treasurer and a receipt taken therefor. The treasurer may whenever in his discretion he shall deem it advisable, require the assistance of the attorney general to facilitate the collection of such drafts, who may institute suit in the name of the state to enforce the collection of the same. ('17 c. 398 § 1)

94. Drafts to be registered-All drafts shall be registered by the treasurer upon their receipt in a book to be a permanent record, and proper notations made as to subsequent proceedings in connection with the collection thereof. ('17 c. 398 § 2)

95. Partial payments may be accepted-Partial payments upon drafts may be accepted by the treasurer and a receipt for such partial payment shall be issued therefor, but no such partial payment shall operate as a compromise of the claim covered by such draft, and the unpaid portion thereof shall remain a claim of the state as fully as if no partial payment had been made. ('17 c. 398 § 3)

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BOARDS OF AUDIT AND DEPOSIT

96. Board of audit-The governor, secretary of state, and attorney general shall constitute a board of audit. At least four times a year, and without previous notice to the state treasurer, said board shall examine and audit his accounts, books, and vouchers, ascertain the amounts of the several funds which should be in the treasury, count the sums actually on hand, and make a record of the facts found. On or before the third day of each session the board shall report to the legislature the results of such examinations and of its doings in the premises. It shall also witness and attest the transfer of books, accounts, vouchers, and funds from the out-going treasurer to his successor in office, verify the official record of all redeemed bonds in the sinking fund and capitol commissioners' certificates of indebtedness, and cause their destruction in its presence, and make report thereof

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— 173 — 265 to the legislature at its session next ensuing. (50)

97. Board of deposit—The state treasurer, secretary of state, state auditor, attorney general and superintendent of banks shall constitute a state board of deposit, and shall serve as members of such board without additional pay. Any three of them shall constitute a quorum. The treasurer shall be chairman of the board, and the superintendent of banks its secretary. A record of its proceedings shall be kept and be open at all times to public inspection. The board shall meet at convenient times upon the call of its chairman, and shall perform the duties hereinafter prescribed. ('19 c. 419 § 1)

98. Designation of banks or trust companies as depositories. Said board of deposit shall designate such banks or trust companies within the state which has been organized at least one year as it may deem necessary to receive deposits of state funds, and prescribe the maximum amount which may be deposited in each. After such banks have given the required bonds and in all other respects complied with the conditions of such designation, the treasurer may deposit therein, in the name of the state, all state funds that shall be or come into his hands; but the amount on deposit at any time in any of said depositories shall not exceed the sum authorized by the board of deposit. The treasurer shall not be liable for the safe-keeping of moneys of the state while so lawfully deposited. ('19 c. 419 § 2)

99. Surety bond-Before any bank or trust company shall receive state funds it shall give to the state a corporate or individual surety bond. If corporate surety bond is furnished the board of deposit may fix a limit of deposit equal to the penalty named in such bond. More than one corporate surety bond may be furnished, the aggregate thereof to equal the amount required. If personal surety bond be given the limit of deposit shall be one-half the penalty thereof; such bond shall have at least five individual sureties, each of whom shall be worth and shall justify in the sum of at least ten thousand dollars above liabilities and exemptions, and the total shall be at least double the penalty of the bond. No individual shall sign more than two such bonds. Individual surety bonds shall be accompanied by the verified statement of each surety thereon, showing the assets and liabilities of such surety. Depository bonds shall include the condition that there shall be paid to the state treasurer, or his order, upon demand, at any place in this state designated by him, free of exchange, all of the state funds deposited in the depository furnishing such bond at any time while the same shall be in force, with interest thereon at the rate agreed upon and approved by the board. Interest shall be paid upon daily balances, such interest to be credited at the end of each month unless otherwise agreed upon. The board of deposit shall fix the limit of deposit to be made in any depository, which shall not exceed fifty per cent of the capital stock thereof, except in the case of an active depository it may be made not to exceed fifty per cent of its capital stock and permanent surplus. No trust company shall be designated as a depository unless it maintains a permanent surplus equal to that required of banks of similar capitalization. Depository bonds shall be approved by the board and filed with the treasurer. ('19 c. 419 § 3)

100. Additional bonds—The board of deposit shall not approve the bond of any bank or trust company until fully satisfied that the same is in proper form, the sureties sufficient, the bank or trust company prosperous and financially sound, and the capital stock claimed by it fully paid up and not impaired. And at

any time the board or the treasurer may require of any such bank or trust company a new or an additional bond, or may revoke its designation of any bank as such depository. Immediately upon such revocation the treasurer shall withdraw all state moneys therefrom and shall make no further deposits therein. ('19 c. 419 § 4)

101. Divisions of depositories—State depositories shall be divided into two classes to be known as active and inactive. Active depositories shall be designated only in cities having clearing house organizations and checks shall be drawn by the treasurer against such active depositories only in paying state warrants. All state funds deposited in active depositories shall be subject to withdrawal by the treasurer upon demand. Surplus funds not required to meet the state's current disbursements shall be deposited in the inactive depositories. Such deposits may be made for a definite period, subject, however, to withdrawal upon demand by the treasurer. ('19 c. 419 § 5)

102. Collateral security-In lieu of a corporate or personal surety bond, or in addition thereto, any designated depository may furnish as collateral security for state funds United States government securities or instrumentalities, state bonds of this or any. other state, certificates of indebtedness of this state, or of any municipality thereof, or the bonds of any municipality of this state. Such municipal bonds shall be of the classes and kinds in which the permanent trust funds of the state may be invested. The bank or trust company offering such collateral as security for state funds shall execute an assignment and transfer thereof to the state. Such assignment shall include the same conditions required when surety bonds is furnished, together with authority to the state to sell such securities, or any part thereof, if necessary to realize the full amount of the funds deposited in such depository, together with interest thereon, and to pay the balance, or over-plus, if any, to the depository entitled thereof. Such collateral shall be approved by the board of deposit and be deposited with the treasurer. ('19 c. 419 § 6; amended '21 c. 313)

103. Statement of financial condition—Whenever it shall deem it necessary the board of deposit may require any depository having state funds on deposit, or any surety on a bond of such bank, to furnish a sworn statement of the financial condition of such depository or surety; and a failure to render such statement within a reasonable time shall be sufficient ground for revoking the designation. Every person who shall make any false statement to said board touching the financial condition of such depository, or touching his own financial ability as a surety, whether in an affidavit of justification or in response to any inquiry or request of the board, shall be guilty of a gross misdemeanor. ('19 c. 419 § 7)

104 Rate of interest—The rate of interest to be paid by inactive depositories upon state deposits shall be not less than three per cent, and in case of active depositories not less than the current rate paid upon active accounts of a similar character, but which shall not be less than two per cent. ('19 c. 419 § 8)

105. Existing designations to continue in force—Existing designations of state depositors shall continue in force until required by the board of deposit to comply with the provisions of this act, which shall be within sixty days after its passage; provided, that existing state depositories which have been organized less than one year may continue as such depositories by complying with the other provisions of this act. ('19 c. 419 § 9)

106. Security not to be subrogated to state's claim in insolvency of banks—In proceedings to wind up an

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106 173m 406 174m 583 217nw 360

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107 175m 363 insolvent bank in which state funds were deposited, the state shall continue to be a preferred creditor, and in cases where a bond with sureties has been given by the depository as security for such deposit, then the state may proceed either as a preferred creditor against the assets of the insolvent depository or as the obligee on such bond against the surety or sureties thereon or against both according as the state board of deposit may deem advisable, but in case the state receives or recovers any amount of its claim from such surety or sureties, the latter shall not, by reason thereof, be subrogated to the claim of the state against the assets of the insolvent depository as a preferred creditor. ('21 c. 518 § 1)

107 Depositories-Securities in lieu of bond-Whenever any bank authorized to transact a banking business in this state shall be designated as a depository of state, county or city moneys, as provided by law, it may, in lieu of the corporate or personal surety bond provided by law to secure such deposit, furnish or deposit with the state, county or city treasurer, as the case may be, United States government bonds, Federal farm loan bonds, state bonds of this or any other state, "Fire Relief Certificates" of the state or any other certificates of indebtedness thereof, the issuance and sale of which are now or may hereafter be authorized, bonds of any county, school district, city, town or village of this state, and county drainage bonds of this state of the classes and kinds in which the permanent school fund of the state may be invested, in an amount equal to the maximum amount of money at any time to be deposited with such bank. Provided, that such securities must have a market value of at least par and shall be approved by the board of deposit if given to secure state moneys, by the county board if given to secure county moneys, and by the common council or city council if given to secure city moneys, and shall be accompanied by a proper assignment to the end that such depository so depositing and assigning such securities shall and will safely keep and pay over to the treasurer, or his order, on demand, free of exchange, all moneys deposited therein at any time while such bonds or securities shall be so deposited, with interest thereon at the rate agreed upon; and provided, that in case of default on the part of such depository, the board of deposit, county board, or common council, or city council, as the case may be, shall have full power and authority to sell such securities or so much thereof as may be necessary to realize the full amount of the funds so deposited in such depository, together with interest thereon, and to pay the balance or overplus, if any, to the depository entitled thereto. Authority is given to the treasurer to return said securities to the depository so depositing them when the trust so created is terminated, and to exchange upon application, any other securities for the securities so deposited, of equal value and of any of the classes herein permitted to be deposited. The interest on such bonds or securities so deposited and furnished shall, when paid, be turned over to the bank so depositing the same, so long as it is not in default. It is further provided, that if the surety on the bond of any depository of state, county or city moneys is a surety company authorized to do business in this state, said bond shall be in a penal sum to the amount designated by the board of deposit as the limit of deposits in said bank. ('09 c. 362 § 1; amended '19 c. 423) [98] See 146-344, 178+817.

108. Inducements to make deposits—Every person who shall give or promise to the state treasurer, or to any other person having the custody or control of state funds, any credit, service, or benefit whatso-

ever, except as expressly authorized by law, as an inducement or consideration to or for the deposit, loan, or forbearance of state funds, shall be guilty of bribery or attempted bribery, as the case may be. (55)

ATTORNEY GENERAL 25 — 188 23-G.S. 2044

109. Appearance—The attorney general shall appear for the state in all causes in the supreme and federal courts wherein the state is directly interested; also in all civil causes of like nature in the district courts whenever, in his opinion, the interests of the state require it. Upon request of the county attorney he shall appear in the district court in such criminal cases as he shall deem proper. Whenever the governor shall so request in writing he shall prosecute any person charged with an indictable offense; and in all such cases he may attend upon the grand jury and exercise the powers of a county attorney. ('05 c. 227 § 1) [100]

Common law powers (101-277, 112+269; see also 42-154. 43+845.

110. Assistant Attorneys General-The attorney general may appoint, and at his pleasure remove, one deputy attorney general and six assistant attorneys general who shall render such aid as he may require of them in the discharge of his official duty. He shall keep a record of his official correspondence and of all matters placed in his hands by the governor, auditor, secretary of state or treasurer, or any officer or board in charge of any of the business of the state upon which any official action is necessary; he shall also keep a record of all legal proceedings instituted by him or in which he appears, and of the several steps taken therein. All official opinions shall be in writing and copies thereof made and filed in his office. The deputy attorney general and each of said assistants shall, to the extent authorized in writing by the attorney general, have authority to appear before grand juries or in any court of this state, as the attorney general himself might do.

The attorney general shall have power to employ such assistance, whether lay, legal, or expert, as he may deem necessary for the protection of the interests of the state through the proper conduct of its legal business. ('05 c. 227 § 2, amended '11 c. 56 § 1, '17 c. 61 § 1)

'17 c. 61 § 1) [101]
('19 c. 272 § 1, authorizes the appointment of additional assistant attorney general)

111. Prosecutions—He shall cause to be prosecuted all assessors and other officials for such delinquencies in connection with revenue laws as may come to his knowledge; also all bonds of officers and others upon which any liability to the state has accrued. Whenever any corporation shall have offended against the laws of the state, or misused, surrendered, abandoned, or forfeited its corporate authority, or any of its franchises or privileges, he shall cause proceedings to be instituted against it. ('05 c. 227 § 3) [102]

112. Public Lands—He shall begin and prosecute actions against all persons claiming to own any portion of the school or other public lands adversely to the state, whenever, in his opinion, an action can be sustained, and shall cause an appearance to be entered for the state whenever an application to preempt any such land shall come to his notice. In case of any such application he may require the county attorney of the county in which the same is made to enter such appearance, and he may cause witnesses to be subpoenaed, and take such other measures in the premises as the public interests may require. ('05 c. 227 § 4) [103]

109 27 — 109 Et Sec. 27

110 19 —272R 31 — 211

- 113. Advice-Opinions-He shall prepare forms for bonds and other contracts and instruments for the use of state officials, boards and commissions and give legal advice in all matters relating to their official duties, whenever required by the governor, auditor, treasurer or secretary of state, or any board or commission created by law. And whenever required by either house of the legislature he shall give his written opinion upon any question of law. ('05 c. 227 § 5) T1047
- 114. State officers and Boards-Special counsel-The attorney general shall act as the attorney for all state officers and all boards or commissions created by law, in all matters pertaining to their official duties, and when requested by the attorney general, it shall be the duty of any county attorney of the state, to appear within his county and act as attorney for any such board, commission or officer, oin any court of such county; and, when in his judgment, the public welfare will be promoted thereby the attorney general may, upon request in writing, employ a special attorney for any such board, commission or officer, and fix his compensation and when such special attorney is so employed, his fees shall be paid from the appropriation made for such board, commission or officer. Except as herein provided, no board, commission or officer shall hereafter employ any attorney at the expense of the state.

Whenever the attorney general, the governor and the chief justice of the supreme court shall certify in writing, filed in the office of the secretary of state, that it is necessary in the proper conduct of the legal business of the state for the state to employ additional counsel, the attorney general shall thereupon be authorized to employ such counsel, and with the governor and the chief justice, fix their compensation. Except as herein stated no additional counsel shall be employed, and the legal business of the state shall be performed exclusively by the attorney general and his assistants.

The compensation of any attorney employed by the attorney general to assist in criminal prosecutions shall not exceed \$20.00 per day. ('05 c. 227 § amended '11 c. 56 § 2) [105]

- 115. Opinion to county, city, village or town attorney, etc.—The attorney general on application shall give his opinion in writing to county, city, village or town attorneys, on questions of public importance; and on application of the state superintendent of public instruction he shall give his opinion in writing upon any question arising under the laws relating to public schools, and on all school matters such opinion shall be decisive until the question involved shall be decided otherwise by a court of competent jurisdiction. ('05 c. 227 § 7) [106]
- 116. Report-The attorney general shall report to the governor annually the number, character and result of all actions and proceedings in which he has appeared for the state, the expense incurred by the state in each, and the amount of fines, penalties and other moneys collected; also the opinions of general interest given by him and his assistants since the preceding report, with such recommendations for amendment of the laws as he may deem necessary or proper, and tables shall be appended showing the offenses reported to him by county attorneys. ('05 c. 227 § 8) [107]

GENERAL PROVISIONS

117. Offices-Additional duties-The governor, secretary of state, auditor, treasurer, and attorney general shall keep their offices in rooms provided for them, respectively, in the capitol, and, in addition to the duties prescribed by this chapter, shall severally render

such other services and be subject to such further obligations as are required of or imposed upon them by law. (63) [108]

118. Estimates and Budgets—1. Definitions—The word "estimate" as used in this title shall mean a statement showing:

1. The expenditure for the purposes specified during each year of the current biennial period.

- 2. The funds available or appropriations authorized for the same purpose, during each year of the current biennial period.
- 3. The amounts needed during each year of the ensuing biennial period for the work, and for the other disbursements of any department bureau, board, institution, office or branch of the state government, including purchases of land and permanent improvements.
- 4. The anticipated funds or revenues available for such purposes and the anticipated receipts in connection with such work.
- 5. Such other information as may be required by law or by executive order.

The word "budget" shall mean the complete estimates for the entire state government, including a summary thereof and a schedule of appropriations required and of estimated tax levies to correspond therewith.

- 2. Preparation estimates-Every officer, board, commission or institution of this state, under whose direction any public money is to be expended shall prepare an estimate at such time and in such form as may be required by law or executive order.
- 3. Submission estimates—Every estimate so prepared shall be submitted to the governor; provided that the estimates of subordinate officers or boards shall be submitted to the superior officer or board under whose direction the official making such estimates is directly acting.
- 4. Revision-It shall be the duty of every officer and of the members of every board to whom any such estimates are submitted, to assemble the same, and in consultation with the subordinate officers or boards submitting them, to revise such estimates before they are finally submitted to the governor, which shall be done not later than the first day of December in each year immediately preceding the regular session of the legislature.
- 5. Duties of governor—It shall be the duty of the governor, not later than December 31st immediately preceding each regular session of the legislature, to assemble all estimates so prepared and in consultation with the chief executive officers to make final revision of such estimates, having in view the total expenditures, total revenues and the tax levy, and to that end he shall include the estimated expenditures for the judiciary, the legislature, the state university and the state militia. He shall thereupon prepare the "budget" and shall cause to be printed in a form convenient for the legislature, a sufficient number of copies thereof to supply at least one copy to each member of the legislature and to the chief executive officers of the state, and shall lay it before each branch of the legislature not later than the first day of Februarv.
- 6. Form-Every estimate shall be in such form as required by law or as the governor may by executive order direct. All estimates shall be as nearly as practicable of a similar form.
- .7. Contents-Every estimate shall present the following information and such other information as may be required by law or as the governor may direct:
 - 1. It shall show in parallel columns: Name of item.

17

EXECUTIVE DEPARTMENT

Citation to statutes authorizing the service or fixing particular items.

Appropriations for each year of the current biennial period.

The actual expenditures and anticipated expenditures during each year of the biennium.

Amounts needed for each year of the coming bi-

Explanations of increases or decreases.

Estimated revenue or receipts in connection with each service.

- It shall distinguish each line of work or activity and shall distinguish at least the following classes of expenditures: (1) Salaries; (2) Permanent improvements and equipment; (3) All other expenses.
- 8. Allotments-It shall be the duty of each disbursing officer or board within thirty days after the passage of any appropriation by the state legislature to allot within each appropriation to be expended under his or its direction, the amounts if any, for the several purposes set forth in the "budget" submitted to the legislature, not inconsistent with the terms of the appropriation act. Subject to the restrictions of the appropriation act allotments may, in case of necessity, be altered by the officer or board charged with the disbursement thereof. All such allotments and any changes thereof shall, as soon as made, be filed with the state auditor.
- 9. Accounting-A debit and credit account of every allotment shall be kept by the auditor and by the officer or board concerned and no expenditure shall be made in excess of the balance available therein. ('15 c. 356)

Cited 139-234, 166+179.

- 119. Office equipment, etc.—The furnishing and equipment of their several offices, and all supplies, books, stationery, and postage necessary for the proper transaction of the public business in their charge, shall be paid for by the state; and all property, files, records, and documents of any kind appertaining to their respective offices shall be transferred to their successors, who shall give receipts and be accountable therefor. (64) [109]
- 120. Additional employees-In addition to the clerical and other assistance expressly authorized by this chapter, the several executive officers may employ from time to time such further help as shall be necessary to properly transact the business of their respective offices, and for whose appointment and compensation provision shall have been made by law. When not fixed by law, they may prescribe the pay and the duties of all employees, but the aggregate compensation shall not exceed the current appropriations therefor. All appointments of deputies, assistants, and employees shall be in writing, and filed with the secretary of state. (65) [110]
- 121. Fees of departments to be paid into treasury— All fees and other receipts of the several officers, boards and departments of the state and which is the property of the state shall be paid into the state treasury daily, unless such receipts are under \$50.00, in which event payment may be deferred until they aggregate such sum. The several state institutions shall make payments under this act on the first business day of each week; provided, that the provisions of this act shall not apply to the state agricultural society. Not later than the fifth of each month such officer, board, department or institution shall render to the state auditor an account for the preceding month of all moneys so received and paid over, specifying the items and sources thereof in detail. ('17 c. 462 § 1 repealing G. S. '13 § 111)
 124-151, 144+755.

- 122. Compromise of state claims-Whenever the strict enforcement by the state of a demand for money or other property against any person is deemed by the attorney general to be impracticable or inequitable, he may submit to the governor a written proposal for a compromise thereof, made by the party against whom the demand is asserted, with his opinion and advice thereon. The governor, in his discretion, may designate two justices of the supreme court who shall act with the attorney general as a commission to adjust such claim. The commission shall consider the equities of the case, the situation and financial ability of the debtors, and the interests of the state, and determine in writing upon what terms the demand in question should be settled as against all or any of the parties thereto. Its report shall be filed with the governor, and thereupon the attorney general may adjust the claim in accordance with such determination and may execute on behalf of the state all papers necessary and proper to carry the compromise into effect and to release from such claim any and all parties thereto who shall seasonably comply with the conditions of the settlement so authorized. (67) [112]
- 123. Salaries-Standing appropriation-The yearly salaries and allowances of the various officers and employees mentioned in this chapter shall be as follows, all salaries payable in monthly instalments:
- 1. The governor, * * * ; superintendent of capitol, twelve hundred dollars; chief engineer, fifteen hundred dollars; engineer, nine hundred dollars; janitors and laborers, such sums as the governor shall prescribe, not exceeding in all twenty-three hundred dollars; contingent fund, three thousand dollars.

2. Secretary of state, * * * ; exchange of documents, three hundred dollars; contingent fund, one thousand dollars.

* * ; contingent fund, six hun-3. Auditor, dred dollars.

125-151, 145+795.

- 4. Treasurer, * * * ; contingent expenses, three hundred and fifty dollars; for surety bond premiums, twelve hundred dollars.
- 5. Attorney general, forty-eight hundred dollars;
 * * ; contingent fund, fifteen hundred dollars.

There is hereby annually appropriated from the treasury the amount necessary to pay the foregoing

salaries and allowances. (68) [113]

See §§ 48, 49, abolishing standing appropriations,
Omitted portions are covered Chapter 5A Salaries.

- 124. Auditor to cancel all unexpended appropriations-It shall be the duty of the state auditor, at the close of each fiscal year, to cancel all unexpended appropriations, or balances of appropriations, which shall have remained undrawn for the period of one year after the expiration of the year during which they became available under the law; provided, that the governor, state treasurer and attorney general may continue such appropriations or balances in force, temporarily, on recommendation of the state auditor. Provided further, that nothing in this act contained shall be construed to interfere with or modify any law requiring the surplus in any fund or funds to be covered in the state treasury, at the end of any fiscal year, or at any other specified time. ('07 c. 272 § 1) [1147
- 125. Officials not to exceed appropriation-Whenever there has been an appropriation for any purpose whatsoever, it shall be unlawful for any state board or official to incur indebtedness on behalf of said board, official or the state of Minnesota in excess of the appropriation made for such purpose. It is hereby made unlawful for any state board or official to incur any indebtedness in behalf of said board, official

or the state of Minnesota, of any nature whatsoever, until after an appropriation therefor has been made by the legislature. Any official violating the provisions of this act shall be deemed guilty of a misdemeanor, and the governor of the state is hereby authorized and empowered to remove any such official from office. ('07, c. 272 § 2, amended '19 Extra Sess. c. 35) [115]

126. Board of Relief—1. Composition of board—A state board of relief is hereby created, to consist of three members as follows: First, the governor, shall be chairman of the board; second, the state auditor; third, the state treasurer. The members of the board shall serve for the period of their election to their respective offices and shall be succeeded by their successors in their elective offices.

Members of the board of relief shall serve without pay, but shall be reimbursed for all proper and necessary expenses incurred while in the performance of their duties, same to be approved by the board and paid by a warrant drawn by the secretary and signed by the chairman, which warrant shall be paid by the treasurer out of a special fund hereinafter appropriated. The board shall meet at such times and places as shall be designated by the chairman and members of the board shall be entitled to all expenses incurred in attending such meetings.

2. Authority-The state board of relief is hereby authorized to take any measures necessary to prevent or avert any impending disaster which threatens to destroy life or property in this state, to grant relief or temporary assistance to communities in this state stricken by disease, flood, storm, fire or action of the elements or prevent the occurrence or spread of any such calamity or disaster which might entail loss of life or property or result in great suffering and hardship among the people of this state, and in any such event, it shall have the authority to commandeer and take for use, in any such emergency, any property, vehicle, motor car or any means of transportation by rail or water or any means of communication or any public service, which in the opinion of the said board might be necessary to save life or property or prevent and avert any such impending disaster or furnish assistance or reliefo to communities in this state, so stricken, or for the prevention of any such calamity. The owner of any property so taken shall be given a receipt for the same and shall be paid for the use of such property or for any damages which might be caused to the same while in the service of the state board.

The state board of relief is further authorized to use any of the facilities or offices of the state when required for relief or to prevent any calamity, and in any such event it shall become the duty of the governor to command the services of the state militia or any other military organization of the state, the forces of the state fire marshal or any other state department or the services of any employee of the state. Such employees of the state shall serve without additional pay, except that all proper and necessary expenses incurred while in the performance of duty shall be paid out of the funds provided by this act. Members of the state militia or any other state military organization shall be paid for their services while on duty, as provided by the military code, upon warrants drawn by the adjutant general. Provided, however, that this act shall not be construed to apply in case of strikes, lockouts or other labor disturbances.

2a. Said board of relief shall, on request of the attorney general, when certified by him to be necessary and that an emergency exists, furnish to him from time to time such sums of money as he may request,

from the funds provided for in this act, such moneys to be used by him in paying expenses, lay, legal or expert, and for masters, court and witness fees in actions or proceedings relating to passenger and freight rates, telephone rates, and litigation or controversies arising because of any laws passed by the 1921 legislative session. ('21 c. 418 § 1)

lative session. ('21 c. 418 § 1)

3. Report—The state board of relief shall transmit to the state legislature not later than March 1st of every year in which there is a regular session of the legislature, a report in detail of all expenses of the board, of all moneys paid out for preventative measures and also of all moneys paid out for relief. It shall also transmit all information and make such recommendations as will assist the legislature in the enactment of further legislation which might be necessary in the prevention of great calamities.

4. Clerk—The board may appoint a clerk and a stenographer, who shall serve at the pleasure of the board and who may be employed in other departments of the state when not engaged under the direction of the board.

5. Appropriation—There is hereby appropriated out of any funds in the state treasury not otherwise appropriated, the sum of fifty thousand dollars (\$50,000), which shall be subject to the order of the board of relief for necessary expenses and which shall be available on the passage of this act.

6. Loan authorized—For the purpose of carrying out the provisions of this act, whenever an emergency exists, the board of relief hereby created is authorized to borrow such a sum of money, not exceeding five hundred thousand dollars (\$500,000), as shall in its judgment be necessary and sufficient.

7. Issuance of certificates—Said board shall have power, for that purpose, to issue the interest-bearing certificates of indebtedness of the state in such denominations and sums as it shall determine advisable, to bear interest at a rate not exceeding five per cent per annum, payable semi-annually, and be due and payable at such times as it may designate, but none of said certificates shall be issued for a period exceeding ten years.

8. Signatures to certificates—The certificates of indebtedness issued under this act shall be signed by the chairman of said board and attested by the secretary thereof and be made payable at such place as said board shall by resolution determine. There shall be attached to each certificate, coupons evidencing the semi-annual installments of interest to fall due on the same, and which interest coupons shall be attested by the fac-simile of the signature of the chairman of said board and the secretary thereof.

9. Tax levy—The state auditor is hereby authorized and required to formally levy, and enter and collect, annually, after the date of issuance of the certificates of said indebtedness, a tax upon the taxable property of the state in addition to all other taxes levied, sufficient to pay the interest annually accruing upon the certificates of indebtedness issued in pursuance of this act; and in advance of the maturity of the principal of any of said certificates, shall, in like manner, levy a tax upon the taxable property of the state sufficient to pay such principal sum when due.

10. Sale of certificates—Said board shall sell such certificates to such persons, associations and corporations, including the state of Minnesota as it deems advisable, but in no case for less than par. ('19 Extra Sess. c. 35, amended '21 c. 418 § 1)

127. Additional compensation from contingent fund prohibited—In all cases where the compensation of an officer of the state is fixed by law at a specified sum, it shall be unlawful for any such officer or em-

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ploye to receive additional compensation for the performance of his official services out of the contingent fund of said officer or said department, and it shall be unlawful for the head of any department of the state government to direct the payment of such additional compensation out of the contingent fund, and the state auditor is hereby prohibited from issuing his warrant

upon such contingent fund in payment of such additional compensation. ('09 c. 395 § 1) [116]

128. Same — Penalty — Every person offending against the provisions of this act shall be guilty of a misdemeanor and punished by a fine of not exceeding \$100.00 or imprisonment in the county jail for not exceeding ninety days. ('09,"c. 395 § 2) [117]

CHAPTER 5

JUDICIAL DEPARTMENT

SUPREME COURT

129. Justices-Terms-The supreme court shall consist of one chief justice and four associate justices, who shall hold one term of court each year, at the seat of government, commencing on the first Tuesday after the first Monday in January, with such continuations or adjournments thereof during the year as may be necessary for the dispatch of the business coming before the court. When the chief justice of said court shall be absent from the state, or shall be, for any reason, incapacitated from acting as such. the associate justice present within the state and not incapacitated who shall have served the longest time, or when there are two or more associate justices of equal terms of service, then the associate justice, whom the chief justice shall designate as senior associate justice as such, shall have and exercise all the powers, duties and functions of the chief justice during his absence or incapacity and shall be, during such absence or incapacity, the presiding justice of said court. ('05 \S 69, G. S. '13 \S 118, amended '19 c. 96 \S 1.)

130. Special terms—Special terms may be held whenever the court shall so direct, but three weeks' published notice of the order appointing the same shall be given at the seat of government. Any term may be continued from time to time by orders announced in court and entered in the minutes. Any three justices may hold the court and exercise its powers. Unless three shall attend at the time for opening court, those present, or, if all be absent, the clerk, shall adjourn the court until the following day; but, if three justices be absent for six consecutive days, the court shall stand adjourned without day. (70) [119]

131. Pending cases continued—Whenever a term is adjourned, or there is a failure for any reason to hold a term at the appointed time, all causes then on the calendar, and all writs, recognizances, appeals, and proceedings taken or made returnable to the court at such term, shall stand over to, and be heard at, the general or special term next ensuing, as if no such adjournment or failure had occurred. (71) [120]

132. Writs—Process—The court shall have power to issue to all courts of inferior jurisdiction and to all corporations and individuals, writs of error, certiorari, mandamus, prohibition, quo warranto and all other writs and processes whether especially provided for by statute or not, that are necessary to the execution of the laws and the furtherance of justice. It shall be always open for the issuance and return of such writs and processes and for the hearing and determination of all matters involved therein and for the entry in its minutes of such orders as may from time to time be necessary to carry out the power and authority conferred upon it by law, subject to such regulations as it may prescribe. Any justice of the court, either

in vacation or in term, may order the writ or process to issue and prescribe as to its service and return. ('05 § 72, G. S. '13 § 121, amended '17 c. 403 § 1) Power to issue writ of certiorari (13-508, 468; 86-301, 303, 99+772; 44-244, 46+349; 103-485, 115+647, 125-427, 147+820; 127-161, 149+11; 128-154, 150+383; 134-206, 158+977; 142-113; 171+263; 146-131, 178+167; to issue writ of mandamus (28-40, 8+899; 99-313, 109+404); to issue writ of quo warranto (27-38, 6+408; 40-213, 41+1020; 48-497, 51+613; 58-275, 277, 59+1015; 69-108, 112, 71+910; 96-255, 104+948. See 189+709 as to injunction.

133. Power—Rules—The Supreme court shall have all the authority necessary for carrying into execution its judgments and determinations, and for the exercise of its jurisdiction as the supreme judicial tribunal of the state, agreeable to the usages and principles of law. Such court shall prescribe and from time to time may amend and modify, rules of practice therein and also rules governing the examination and admission to practice of attorneys at law and rules governing their conduct in the practice of their profession and rules concerning the presentation, hearing and determination of accusations against attorneys at law not inconsistent with law, and may provide for the publication thereof at the cost of the state. ('05 § 73, amended '21 c. 297 § 1) [122]

134. Decisions—In all cases decided by the court, it shall give its decision in writing, and file the same with the clerk, together with headnotes, briefly stating the points decided. A copy of such headnotes shall be furnished by the clerk, without charge, to such proprietors of daily newspapers as may desire them for free publication. Decisions may be rendered and judgments entered thereon in vacation as well as in term. (74) [123]

COMMISSIONERS

135. Appointment—The supreme court of the state, upon the taking effect of this act, is hereby authorized and directed to appoint two persons as commissioners of the supreme court, each of whom shall possess the same qualifications, and take a like oath as justices of the supreme court. Such appointment shall be for six years from the date thereof. They shall each receive the same compensation as a justice of the supreme court, and payable in the same manner; and during their appointment shall not engage in the practice of law. All vacancies shall be filled in the same manner as the original appointment. ('13 c. 62 § 1) [124]

136. Duties—It shall be the duty of said commissioners, under such rules and regulations as the supreme court may adopt, to aid and assist said court in the performance of its duties, in the disposition of causes now pending before it, or which shall hereafter be brought into it during the term of office of such commissioners. During his term of office each commissioner shall be provided with an office at the state

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