

Children and Families

CHAPTER 119A

DEPARTMENT OF CHILDREN, FAMILIES, AND LEARNING, PROGRAMS

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119A 01 ABOLISHMENT, ESTABLISHMENT, PURPOSE, AND GOALS

Subdivision 1 **Abolishment** The position of commissioner of education and the department of education are abolished The employees of the department of education are transferred to the department of children, families, and learning under section 15 039, subdivision 7

Subd 2 **Establishment** The department of children, families, and learning is established

Subd 3 **Purpose** The purpose in creatmg the department is to increase the capacity of Minnesota communities to measurably improve the well being of children and families by

(1) coordinating and integrating state funded and locally administered family and children programs,

(2) improving flexibility in the design, funding, and delivery of programs affecting children and families,

(3) providing greater focus on strategies designed to prevent problems affecting the well-being of children and families,

(4) enhancing local decision making, collaboration, and the development of new governance models,

(5) improving public accountability through the provision of research, information, and the development of measurable program outcomes,

(6) increasing the capacity of communities to respond to the whole child by improving the ability of families to gain access to services,

(7) encouraging all members of a community to nurture all the children in the community,

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(8) supporting parents in their dual roles as breadwinners and parents, and

(9) reducing the condition of poverty for families and children through comprehensive, community-based strategies

History *1Sp1995 c 3 art 16 s 1, 1997 c 162 art 3 s 1*

119A 02 DEFINITIONS

Subdivision 1 **Application** The definitions in this section apply to this chapter

Subd 2 **Commissioner** "Commissioner" means the commissioner of children, families, and learning

Subd 3 **Department** "Department" means the department of children, families, and learning

Subd 4 **Local grantee** "Local grantee" means a local unit of government or an agency or organization that receives funds under section 119A 04

History *1Sp1995 c 3 art 16 s 2*

119A 03 COMMISSIONER

Subdivision 1 **General** The department is under the administrative control of the commissioner. The commissioner is appointed by the governor with the advice and consent of the senate. The commissioner must possess broad knowledge and experience in strengthening children and families. The commissioner has the general powers as provided in section 15 06, subdivision 6.

The commissioner's salary must be established according to the procedure in section 15A 0815, in the same range as that specified for the commissioner of finance.

Subd 2 **Duties of commissioner** The commissioner shall

(1) identify measurable outcomes by which programs administered by the department will be evaluated at the state and local level,

(2) develop linkages with other state departments to ensure coordination and consistent state policies promoting healthy development of children and families,

(3) prepare, in consultation with the children's cabinet and affected parties, prior to July 1 of each year, guidelines governing planning, reporting, and other procedural requirements necessary to administer this chapter,

(4) facilitate inclusive processes when designing or implementing guidelines and strategies to achieve agency goals for children and families listed in section 119A 01, subdivision 3,

(5) facilitate intergovernmental and public private partnership strategies necessary to implement this chapter,

(6) submit to the federal government, or provide assistance to local governments and organizations in submitting, where appropriate and feasible, requests for federal waivers or recommendations for changes in federal law necessary to carry out the purposes of this chapter,

(7) coordinate review of all plans and other documents required under the guidelines provided for in clause (3),

(8) coordinate development of the management support system components required for implementation of this chapter,

(9) review other programs serving children and families to determine the feasibility for transfer to the department of children, families, and learning or the feasibility of inclusion in the funding consolidation process, and

(10) monitor local compliance with this chapter

History *1Sp1995 c 3 art 16 s 3, 2Sp1997 c 3 s 18, 1999 c 86 art 1 s 27*

119A 04 TRANSFERS FROM OTHER AGENCIES

Subdivision 1 Department of human services The powers and duties of the department of human services with respect to the following programs are transferred to the department of children, families, and learning under section 15 039. The programs needing federal approval to transfer shall be transferred when the federal government grants transfer authority to the commissioner:

- (1) children's trust fund under sections 119A 10 to 119A 17,
- (2) the family services and community-based collaboratives under section 124D 23,
- (3) the child care programs under sections 119B 011 to 119B 16,
- (4) the migrant child care program under section 256 01,
- (5) the child care resource and referral program under sections 119B 19 and 119B 211, and
- (6) the child care service development program under sections 119B 189 to 119B 24.

Subd 2 Department of economic security The powers and duties of the department of economic security with respect to the following programs are transferred to the department of children, families, and learning under section 15 039 on July 1, 1997: (1) the Head Start program, including Project Cornerstone, under sections 119A 50 to 119A 54, and (2) community action agency programs and financial assistance under sections 119A 374 and 119A 376.

Subd 3 Office of strategic and long range planning The powers and duties of the office of strategic and long-range planning with respect to the following programs are transferred to the department of children, families, and learning under section 15 039. The programs needing federal approval to transfer shall be transferred when the federal government grants transfer authority to the commissioner:

- (1) the information redesign project under section 4A 01,
- (2) the action for children activity under section 4A 01,
- (3) the teen pregnancy prevention program under section 4A 01, and
- (4) the Minnesota children's initiative project under section 4A 01.

Subd 4 Department of corrections The powers and duties with respect to the following program is transferred to the department of children, families, and learning under section 15 039: child abuse and child victims services under chapter 611A.

Subd 5 [Repealed, 1999 c 216 art 2 s 29, 1999 c 241 art 10 s 9]

Subd 6 Funding for transferred programs State appropriations for programs transferred under this section may not be used to replace appropriations for K 12 programs. State and federal appropriations for programs under section 119A 15, subdivision 5a, transferred from the department of economic security, may not be used to replace, supplement, or supplant federal or state appropriations for any other program in the department.

Subd 7 Grantees of transferred programs Except as provided in Minnesota Rules, chapter 3350, the commissioner shall not reduce the number of organizations or eliminate specific types of organizations that are eligible to directly apply for grants made by programs transferred from the department of economic security after January 1, 1997.

History 1Sp1995 c 3 art 16 s 4,13, 1997 c 7 art 1 s 42, 1997 c 162 art 3 s 2,3, 1Sp1997 c 5 s 30, 1998 c 397 art 11 s 3, 1999 c 205 art 5 s 21, 2000 c 260 s 18.

119A 05 FUNDING CONSOLIDATION

Subdivision 1 Authority for funding consolidation Notwithstanding existing law governing allocation of funds by local grantees, mode of service delivery, grantee planning and reporting requirements, and other procedural requirements for the grant programs identified in this section, a local grantee may elect to consolidate all or a

portion of funding received from the programs under subdivision 5 in a collaboration funding plan, if all conditions specified in this section are satisfied. County boards, school boards, or governing boards of other grantees may elect not to consolidate funding for a program.

For grantees electing consolidation, the commissioner may, with the approval of the board of government innovation and cooperation, waive all provisions of rules inconsistent with the intent of this section. This waiver authority does not apply to rules governing client protections, due process, or inclusion of clients, parents, cultures, and ethnicities in decision making. Funding to a local grantee must be determined according to the funding formulas or allocation rules governing the individual programs listed in section 119A.04.

Subd 2 Account A consolidated funding account is established under the control of the commissioner of children, families, and learning. The purpose of this account is to clearly identify and provide accountability for funds previously distributed to local grantees through the individual categorical grant programs in subdivision 5. By direction of the commissioner, after consultation with the partnership planning team and, upon a finding that the conditions specified in this section have been satisfied, funds must be transmitted to this account and allocated to local grantees by the commissioner.

Subd 3 Eligibility, accountability To be eligible to receive funding for local consolidation, as provided for in this section, a grantee must meet the following requirements:

(1) demonstrate participation by counties and schools in a local collaborative process as defined in section 124D.23 or in a similar process of collaboration with other local governments and community organizations which satisfies the governance and planning guidelines published by the commissioner as provided for in this section,

(2) document consultation by counties and schools with community action agencies and other community groups,

(3) complete and document, according to guidelines published by the commissioner, a collaborative planning process which clearly identifies:

(i) allocation of resources in the collaboration annual funding plan,

(ii) a description of the governance structure for the execution of the funding plan,

(iii) outcomes consistent with the statewide goals identified in this chapter and in statutes governing previous categorical funding included in the collaboration funding plan, and

(iv) indicators sufficient to measure improvement or decline in specified outcomes compared to baseline performance,

(4) conduct a public hearing on the funding consolidation plan under chapter 13D,

(5) agree to periodically report information concerning progress in addressing outcomes, as provided for in guidelines to be published by the commissioner, and

(6) execute a written agreement between the commissioner and the local grantees setting forth responsibilities, obligations, and conditions consistent with this section. The agreement must state that the funds that are being locally consolidated will be used collectively only to achieve the objectives of the separate programs being locally consolidated.

Subd 4 Geographic area The geographic area for a local consolidated funding process must be an entire county, a multicounty area, or, with the approval of the county board and commissioner, a subcounty area, if county funds are used. The process may provide for coordination of service delivery in jurisdictions that extend across county boundaries.

Subd 5 Programs included Grant programs transferred to the department of children, families, and learning in section 119A.04 and programs transferred from the abolished department of education are eligible for local funding consolidation. Eligibility

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ty of any federally funded programs for local funding consolidation is conditioned upon obtaining necessary federal waivers or changes in federal law

Subd 6 Entry into program Grantees who meet all requirements of this section may elect to begin using funding for a local consolidated funding process beginning January 1, 1996, or at each six month interval Other local grantees that meet all requirements of this section may elect to begin using funding for a local consolidation funding process beginning July 1, 1996, or at each six-month interval

Subd 7 Sanctions If the commissioner finds that a grantee has failed to comply with this section, the grantee becomes subject to all requirements of individual grant programs as specified in statutes and rules

History *1Sp1995 c 3 art 16 s 5, 1998 c 397 art 11 s 3*

NEIGHBORHOOD BASED SERVICES

119A 08 NEIGHBORHOOD BASED SERVICES FOR CHILDREN AND FAMILIES

Subdivision 1 Pilot projects authorized The commissioner may establish a pilot project for family services collaboratives to deliver and broker services through neighborhood-based community organizations

Subd 2 Family service collaborative, pilot (a) A family services collaborative under section 124D 23 may apply to the commissioner to participate in the pilot project in specified geographic areas The selected collaborative must implement the program through family service centers and eligible community groups that have strong ties to a local neighborhood and represent the diversity of residents and that have a history of providing services in the neighborhood

(b) An eligible organization must submit an application to the sponsoring family services collaborative with a description of areas to be served, a neighborhood presence, the needs of the area, the services to be provided with associated costs and resources, the intended outcomes, and the proposed methods of delivering service through volunteers, including any reimbursement or incentive not to exceed \$200 for any service Proposed services and amounts must be listed in an outcomes based format

Subd 3 Eligible activities A participating center or group may deliver, or arrange for the delivery of, needed services listed in the application including assisting family members to achieve the GED requirements, assisting with English as a second language or citizenship classes and tests, assisting with access to early childhood programs, childhood immunizations, suitable child care, and home visits, and assisting in crime prevention through after-school enrichment activities, truancy prevention, and tutoring for academically underachieving children

A collaborative that receives a grant under this section shall establish procedures to ensure the quality of the services paid for with grant funds and to monitor the delivery of services

History *1997 c 162 art 2 s 2, 1998 c 397 art 11 s 3*

CHILDREN'S TRUST FUND FOR PREVENTION OF CHILD ABUSE

119A 10 CITATION

Sections 119A 11 to 119A 16 may be cited as the "Children's Trust Fund for the Prevention of Child Abuse Act "

History *1986 c 423 s 1, 1991 c 292 art 8 s 25*

119A 11 DEFINITIONS

Subdivision 1 Applicability The definitions in this section apply to Laws 1986, chapter 423, sections 1 to 9

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Subd 2 **Act** "Act" means the Children's Trust Fund for the Prevention of Child Abuse Act

Subd 3 **Advisory council** "Advisory council" means the advisory council established under section 119A 13

Subd 4 **Child** "Child" means a person under 18 years of age

Subd 5 **Child abuse** "Child abuse" means sexual abuse, neglect, or physical abuse as defined in section 626 556, subdivision 2, paragraphs (a), (c), and (d)

Subd 6 **Commissioner** "Commissioner" means the commissioner of children, families, and learning

Subd 7 **Local council** "Local council" means a child abuse prevention council established under section 119A 14

Subd 8 **Prevention program** "Prevention program" means a system that directly provides primary or secondary child abuse prevention services to a child, parent or prospective parent, guardian, or professional who works regularly with children, and may also include a research program related to the prevention of child abuse

Subd 9 **Primary prevention** "Primary prevention" means a program or service designed to promote the general welfare of children and families

Subd 10 **Secondary prevention** "Secondary prevention" means a program or service designed to prevent abuse of children who are in circumstances where there is a high risk that abuse will occur

Subd 11 **Tertiary prevention** "Tertiary prevention" means a program or service provided after child abuse has occurred that is designed to prevent its recurrence

Subd 12 **Trust fund** "Trust fund" means the children's trust fund for the prevention of child abuse established under section 119A 12

History 1986 c 423 s 2, 1991 c 292 art 8 s 8,25, 1Sp 1995 c 3 art 16 s 13

119A 12 TRUST FUND

Subdivision 1 **Creation of trust fund** A children's trust fund for the prevention of child abuse is established as an account in the state treasury. The commissioner of finance shall credit to the trust fund all amounts received under sections 119A 16 and 144 226, subdivision 3, and shall ensure that trust fund money is invested under section 11A 25. All money earned by the trust fund must be credited to the trust fund. The trust fund earns its proportionate share of the total annual state investment income.

Subd 2 **Availability of funds for disbursement** Until the total amount of assets in the trust fund exceeds \$20,000,000, not more than 60 percent of the gross amount contributed to the trust fund each year under section 144 226, subdivision 3, plus 100 percent of all earnings credited to the trust fund the previous fiscal year, are available for disbursement. When the commissioner of finance certifies that the assets in the trust fund exceed \$20,000,000, only the annual earnings and the funds received under section 119A 16 that are credited to the trust fund are available for disbursement.

Subd 3 **Exception** Notwithstanding subdivision 2, money received under section 119A 16 may be disbursed in its entirety. This money must not be taken into account when calculating the annual contributions to the trust fund under this section.

History 1986 c 423 s 3, 1991 c 292 art 8 s 25

119A 13 DISBURSEMENT OF FUNDS FOR CHILD ABUSE PREVENTION

Subdivision 1 **Authority to disburse funds** The commissioner, with the advice and consent of the advisory council established under this section, may disburse trust fund money to any public or private nonprofit agency to fund a child abuse prevention program. State funds appropriated for child maltreatment prevention grants may be transferred to the children's trust fund special revenue account and are available to carry out this section.

Subd 2 Advisory council An advisory council of 17 members is established under section 15 059 The commissioners of human services, health, and children, families, and learning shall each appoint one member The subcommittee on committees of the senate and the speaker of the house of representatives shall each appoint two members of their respective bodies, one from each caucus The governor shall appoint an additional ten members who shall demonstrate knowledge in the area of child abuse prevention and shall represent the demographic and geographic composition of the state, and to the extent possible, represent the following groups local government, parents, racial and ethnic minority communities, the religious community, professional providers of child abuse prevention services, and volunteers in child abuse prevention services The council shall advise and assist the commissioner in carrying out sections 119A 10 to 119A 16 The council does not expire as provided by section 15 059, subdivision 5

Subd 3 Plan for disbursement of funds By June 1, 1987, the commissioner, assisted by the advisory council, shall develop a plan to disburse money from the trust fund In developing the plan, the commissioner shall review prevention programs The plan must ensure that all geographic areas of the state have an equal opportunity to establish prevention programs and receive trust fund money

Subd 4 Responsibilities of commissioner (a) The commissioner shall

(1) provide for the coordination and exchange of information on the establishment and maintenance of prevention programs,

(2) develop and publish criteria for receiving trust fund money by prevention programs,

(3) review, approve, and monitor the spending of trust fund money by prevention programs,

(4) provide statewide educational and public informational seminars to develop public awareness on preventing child abuse, to encourage professional persons and groups to recognize instances of child abuse and work to prevent them, to make information on child abuse prevention available to the public and to organizations and agencies and to encourage the development of prevention programs

(5) establish a procedure for an annual internal evaluation of the functions, responsibilities, and performance of the commissioner in carrying out Laws 1986, chapter 423,

(6) provide technical assistance to local councils and agencies working in the area of child abuse prevention, and

(7) accept and review grant applications beginning June 1, 1987

(b) The commissioner shall recommend to the governor changes in state programs, statutes, policies, budgets, and standards that will reduce the problems of child abuse, improve coordination among state agencies that provide prevention services, and improve the condition of children, parents, or guardians in need of prevention program services

History 1986 c 423 s 4, 1987 c 358 s 113, 1Sp1987 c 4 art 2 s 6, 1988 c 629 s 57, 1989 c 119 s 1, 1991 c 292 art 8 s 9,25, 1992 c 515 s 2, 1Sp1993 c 1 art 3 s 31, 1Sp1995 c 3 art 16 s 13, 1997 c 7 art 2 s 8,9, 1997 c 162 art 2 s 3 5

NOTE See section 15 059 subdivision 5a for expiration of the child abuse prevention advisory council

119A 14 LOCAL CHILD ABUSE PREVENTION COUNCILS

Subdivision 1 Establishment of council A child abuse prevention council may be established in any county or group of counties that was eligible to receive funds under Minnesota Statutes 1986, section 145 917 as of January 1, 1986 A council organized in such a county or group of counties shall be authorized by the commissioner to review programs seeking trust fund money on finding that the council meets the criteria in this subdivision

(a) The council has submitted a plan for the prevention of child abuse that includes a rank ordering of needed programs and services, assesses the need for additional programs or services, and demonstrates that standards and procedures have been established to ensure that funds will be distributed and used according to Laws 1986, chapter 423

(b) A single county council shall consist of

(1) a minimum of nine members with the majority consisting of members from the community at-large who do not represent service providing agencies. These members shall represent the demographic and geographic composition of the county and, to the extent possible, represent the following groups: parents, businesses, racial and ethnic minority communities, and the faith communities, and

(2) if necessary, enough additional members with knowledge in the area of child abuse prevention so that a majority of the council is composed of members who do not represent public agencies

(c) A multicounty council shall be composed of the combined membership of persons in paragraph (b)

Subd 2 Review by council To be eligible to receive a grant from the trust fund, an applicant must have had its application reviewed by a child abuse prevention council from the applicant's geographic area found by the commissioner to meet the criteria in this section. In reviewing all applications, the council shall consider the extent to which the applicant meets the criteria and standards in Laws 1986, chapter 423, and the degree to which the program meets the needs of the geographic area. The council shall provide to the advisory council its comments and recommendations concerning each application reviewed and shall provide the advisory council with its prioritization by rank ordering of all applications reviewed.

History 1986 c 423 s 5, 1991 c 199 art 2 s 22, 1991 c 292 art 8 s 25, 1997 c 162 art 2 s 6

119A 15 PROCEDURES AND CRITERIA FOR DISBURSEMENT

Subdivision 1 Establishment The commissioner shall establish in the plan for prevention of child abuse the criteria for distribution of trust fund money. All money shall be distributed for programs and services involving primary or secondary prevention, and no money shall be distributed for programs and services involving tertiary prevention.

Subd 2 Matching and other requirements Trust fund money shall only be distributed to applicants that demonstrate an ability to match at least 40 percent of the amount of trust fund money requested and whose proposals meet the other criteria. The matching requirement may be met through in-kind donations. In awarding grants, the commissioner shall consider the extent to which the applicant has demonstrated a willingness and ability to

(1) continue the prevention program or service if trust fund money is eliminated or reduced, and

(2) provide prevention program models and consultation to other organizations and communities

Subd 3 Use of funds Priority must be given to applicants whose matching funds do not consist, in whole or in part, of state or federal funds. Any trust fund money received must not be used to compensate for a decrease in previously existing funding levels unless that decrease is attributable to a decision made by state, federal, or other entities not controlled by the applicant and the applicant demonstrates that it has made reasonable efforts to retain all previously existing funding.

Subd 4 Statewide or regional programs The commissioner may fund programs that intend to serve the entire state or a region larger than the area served by any local council even if the program has not been reviewed by any local council. The commissioner may, however, solicit comments or recommendations about the applicant.

or the program from a local council covering any area to be served by the applicant's proposed program

Subd 5 Local council as recipient of funds The commissioner may disburse funds to a local council for community education purposes, or for administrative costs in carrying out Laws 1986, chapter 423, if all criteria and standards are met

Subd 5a Excluded programs Programs transferred to the department of children, families, and learning from the department of economic security may not be included in the consolidated funding account and are ineligible for local consolidation. The commissioner may not apply for federal waivers to include these programs in funding consolidation initiatives. The programs include the following

- (1) programs for the homeless under sections 119A 43 and 268 365,
- (2) emergency energy assistance and energy conservation programs under sections 119A 40 and 119A 42,
- (3) weatherization programs under section 119A 41,
- (4) foodshelf programs under section 119A 44 and the emergency food assistance program, and
- (5) lead abatement programs under section 119A 45

Subd 6 Contracts The commissioner shall use state or local resources and staff if practicable, but may enter into contracts with public or nonprofit private agencies to fulfill the requirements of Laws 1986, chapter 423

Subd 7 Rules The commissioner may adopt rules to carry out Laws 1986, chapter 423

History 1986 c 423 s 6, 1Sp1987 c 4 art 2 s 7, 1991 c 292 art 8 s 25, 1997 c 162 art 2 s 7,8, art 3 s 4, 1998 c 273 s 2

119A 16 ACCEPTANCE OF FEDERAL FUNDS AND OTHER DONATIONS

The commissioner may accept federal money and gifts, donations, and bequests for the purposes of Laws 1986, chapter 423. Money so received and proceeds from the sale of promotional items, minus sales promotional costs, must be deposited in the trust fund and must be made available to the commissioner

History 1986 c 423 s 7, 1987 c 358 s 114, 1991 c 292 art 8 s 25, 1997 c 162 art 2 s 9

119A 17 ANNUAL APPROPRIATION

All earnings from trust fund assets, all sums received under section 119A 16, and 60 percent of the amount collected under section 144 226, subdivision 3, are appropriated annually from the children's trust fund for the prevention of child abuse to the commissioner of children, families, and learning to carry out sections 119A 10 to 119A 16. In fiscal year 1987 only, the first \$75,000 collected under section 144 226, subdivision 3, is appropriated from the children's trust fund for the prevention of child abuse to the commissioner of children, families, and learning to carry out sections 119A 10 to 119A 16

History 1986 c 423 s 9, 1991 c 292 art 8 s 10,25, 1Sp1995 c art 16 s 13

ABUSED CHILD PROGRAM

119A 20 ABUSED CHILD PROGRAM

Subdivision 1 Definitions For the purposes of sections 119A 20 to 119A 23, the following terms have the meanings given

Subd 2 Abused child "Abused child" means a child, under the age of 18 years, who has suffered physical, emotional, or mental injury, harmful neglect, sexual abuse or exploitation, or negligent treatment

Subd 3 Abused children services "Abused children services" means any service or program designed to provide advocacy, education, prevention, or direct service to or on behalf of abused children, children at risk, and their families

Subd 4 **Commissioner** "Commissioner" means the commissioner of the department of children, families, and learning or a designee

History 1994 c 552 s 1, 1Sp1995 c 3 art 16 s 13

119A 21 GRANTS TO SERVICE PROVIDER PROGRAMS

Subdivision 1 **Grants awarded** The commissioner shall award grants to programs which provide abused children services. Grants shall be awarded in a manner that ensures that they are equitably distributed to programs serving metropolitan and nonmetropolitan populations.

Subd 2 **Applications** Any public or private nonprofit agency may apply to the commissioner for a grant to provide abused children services. The application shall be submitted in a form approved by the commissioner after consultation with the abused children advisory council and shall include

(1) a proposal for the provision of abused children services to, or on behalf of, abused children, children at risk, and their families,

(2) a proposed budget,

(3) evidence of ability to represent the interests of abused children and their families to local law enforcement agencies and courts, social services, and health agencies,

(4) evidence of ability to do outreach to unserved and underserved populations and to provide culturally and linguistically appropriate services, and

(5) any other information the commissioner may require by policy or by rule adopted under chapter 14, after considering the recommendations of the abused children advisory council.

Programs which have been approved for grants in prior years may submit materials which indicate changes in items listed in clauses (1) to (5), in order to qualify for renewal funding. Nothing in this subdivision may be construed to require programs to submit complete applications for each year of funding.

Subd 3 **Duties** Every public or private nonprofit agency which receives a grant under this section to provide abused children services shall comply with all requirements of the commissioner related to the administration of the grants.

Subd 4 **Classification of data collected by grantees** Personal history information and other information collected, used, or maintained by a grantee from which the identity of any abused child or family members may be determined is private data on individuals as defined in section 13.02, subdivision 12, and the grantee shall maintain the data in accordance with provisions of chapter 13.

History 1994 c 552 s 2

119A 22 DUTIES OF THE COMMISSIONER

The commissioner shall

(1) review applications and award grants to programs pursuant to section 119A 21 after considering the recommendation of the abused children advisory council,

(2) appoint members of the abused children advisory council created under section 119A 23 and provide consultative staff and other administrative services to the council,

(3) after considering the recommendation of the abused children advisory council, appoint a program director to perform the duties set forth in this clause. In appointing the program director the commissioner shall give due consideration to the list of applicants submitted to the commissioner pursuant to this section. The program director shall administer the funds appropriated for sections 119A 20 to 119A 23, consult with and provide staff to the advisory council and perform other duties related to abused children's programs as the commissioner may assign,

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(4) design a uniform method of collecting data on abused children's programs to be used to monitor and assure compliance of the programs funded under section 119A 21,

(5) provide technical aid to applicants in the development of grant requests and to programs in meeting the data collection requirements established by the commissioner, and

(6) adopt, under chapter 14, all rules necessary to implement the provisions of sections 119A 20 to 119A 23

History 1994 c 552 s 3

119A 23 ADVISORY COUNCIL

Subdivision 1 Generally The commissioner shall appoint a 12-member advisory council to advise the commissioner on the implementation and continued operation of sections 119A 20 to 119A 23. The abused children advisory council shall also serve as a liaison between the commissioner and organizations that provide abused children services. The terms of members of the advisory council shall be two years. No member may serve on the advisory council for more than two consecutive terms. Council members shall not receive per diem but shall receive expense reimbursements as specified in section 15 059. In other matters section 15 059 shall govern the operation of the advisory council.

Subd 2 Membership Persons appointed shall be knowledgeable about or have interests in issues concerning abused children and the programs that serve them, including the need for effective advocacy services. The membership of the council shall broadly represent the interests of abused children throughout Minnesota, including representation of people of color and other individuals from traditionally underserved populations, and must include one member from the department of human services child protection unit. No more than six members of the council may be representatives of community or governmental organizations that provide abused children services. One half of the council's members shall reside in the metropolitan area consisting of the counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington, and one-half of the members shall reside in the nonmetropolitan area. To the extent possible nonmetropolitan members must be representative of all nonmetropolitan regions of the state.

Subd 3 Duties The advisory council shall

(1) advise the commissioner on all planning, development, data collection, rule making, funding, and evaluation of abused children programs under section 119A 22,

(2) advise the commissioner on the adoption of rules under chapter 14 governing the award of grants to ensure that funded programs are consistent with section 119A 21,

(3) recommend to the commissioner the names of five applicants for the position of abused children program director,

(4) advise the commissioner on the rules adopted under chapter 14,

(5) review applications received by the commissioner for grants under section 119A 21 and make recommendations on the awarding of grants, and

(6) advise the program director in the performance of duties in the administration and coordination of the programs funded under section 119A 21.

Subd 4 Conflict of interest A member of the advisory council shall be excluded from participating in review and recommendation concerning a grant allocation if the member

(1) serves or has served any time during the last three years as an employee, consultant, volunteer, or governing board member of an organization whose application is being reviewed, or

(2) has a financial interest in the funding of the applicant organization.

Subd 5 Advisory council recommendations The commissioner shall consider the advisory council's recommendations before awarding grants or adopting policies regarding the planning, development, data collection, rulemaking, funding, and abused children services for programs funded under section 119A.21. Before taking action on matters related to programs and abused children services, except day to day administrative operations, the commissioner shall notify the advisory council of the intended action. Notification of grant award decisions shall be given to the advisory council in time to allow the council to request reconsideration.

History 1994 c 552 s 4

119A.25 [Renumbered 299A.291]

119A.26 [Renumbered 299A.292]

119A.27 [Renumbered 299A.293]

119A.28 Subdivision 1 [Renumbered 299A.294, subdivision 1]

Subd 2 [Renumbered 299A.294, subd 2]

Subd 3 [Renumbered 299A.294, subd 3]

Subd 4 [Repealed, 1999 c 86 art 1 s 83]

119A.29 [Renumbered 299A.295]

119A.30 [Repealed, 1997 c 239 art 3 s 25]

119A.31 Subdivision 1 MS 1998 [Renumbered 299A.296, subdivision 1]

Subd 2 MS 1998 [Renumbered 299A.296, subd 2]

Subd 3 MS 1998 [Repealed, 1999 c 86 art 1 s 83]

119A.32 [Renumbered 299A.297]

119A.33 [Renumbered 299A.298]

119A.34 [Renumbered 299A.299]

FAMILY VISITATION CENTERS

119A.37 GRANTS FOR PARENTING TIME CENTERS

Subdivision 1 Purpose The commissioner shall issue a request for proposals from existing local nonprofit, nongovernmental, or governmental organizations, to use existing local facilities as parenting time centers which may also be used for parenting time exchanges. The commissioner shall award grants in amounts up to \$50,000 for the purpose of creating or maintaining parenting time centers in an effort to reduce children's vulnerability to violence and trauma related to parenting time, where there has been a history of domestic violence or abuse within the family. The commissioner shall award the grants to provide the greatest possible number of parenting time centers and to locate them to provide for the broadest possible geographic distribution of the centers throughout the state.

Each parenting time center must use existing local facilities to provide a healthy interactive environment for parents who are separated or divorced and for parents with children in foster homes to visit with their children. The centers must be available for use by district courts who may order parenting time to occur at a parenting time center. The centers may also be used as drop off sites, so that parents who are under court order to have no contact with each other can exchange children for parenting time at a neutral site. Each center must provide sufficient security to ensure a safe parenting time environment for children and their parents. A grantee must demonstrate the ability to provide a 25 percent local match, which may include in-kind contributions.

Subd 2 County involvement Each county or group of counties is encouraged to provide supervised parenting time services in an effort to fill the gap in the court system that orders supervised parenting time but does not provide a center to accomplish the supervised parenting time as ordered. Each county or group of counties is encouraged to either financially contribute to an existing parenting time center in the area, or establish a new center if there is not one in the area, possibly through county social services. In creating a new center, the county may collaborate with other counties, other parenting time centers, family services collaboratives, court services, and any other entity or organization. The goal is to provide parenting time centers statewide. The county shall apply for funding that may be available through the federal government, specifically for family preservation or family reunification purposes, or any other source of funding that will aid in developing and maintaining this vital service.

Subd 3 Funding The commissioner may award grants to create or maintain parenting time centers.

In awarding grants to maintain a parenting time center, the commissioner may award a grant to a center that can demonstrate a 35 percent local match, provided the center is diligently exploring and pursuing all available funding options in an effort to become self-sustaining, and those efforts are reported to the commissioner.

In awarding grants to create a parenting time center, the commissioner shall give priority to

(1) areas of the state where no other parenting time center or similar facility exists,
 (2) applicants who demonstrate that private funding for the center is available and will continue, and

(3) facilities that are adapted for use to care for children, such as day care centers, religious institutions, community centers, schools, technical colleges, parenting resource centers, and child care referral services.

In awarding grants to create or maintain a parenting time center, the commissioner shall require the proposed center to meet standards developed by the commissioner to ensure the safety of the custodial parent and children.

Subd 4 Additional services Each parenting time center may provide parenting and child development classes, and offer support groups to participating custodial parents and hold regular classes designed to assist children who have experienced domestic violence and abuse. Each parenting time center must have available an individual knowledgeable about or experienced in the provision of services to battered women and domestic abuse victims on its staff, its board of directors, or otherwise available to it for consultation.

Subd 5 Administration In administering the grants authorized by this section, the commissioner shall ensure that the term "parenting time center" is used in all future applications, publicity releases, requests for proposals, and other materials of like nature. Materials published prior to the enactment of this legislation which use different terms may be distributed by the commissioner until supplies are gone.

History 1992 c 571 art 10 s 17, 1995 c 207 art 4 s 21, 1997 c 203 art 5 s 37, 1997 c 239 art 7 s 2,3, 2000 c 444 art 2 s 2, 2000 c 445 art 2 s 5

COMMUNITY ACTION AGENCIES

119A 374 FINANCIAL ASSISTANCE FOR COMMUNITY ACTION AGENCIES

Subdivision 1 Authorization The commissioner of children, families, and learning may provide financial assistance for community action agencies, Indian reservations, and migrant and seasonal farmworker organizations to carry out community action programs as described in section 119A 376 in accordance with the Omnibus Reconciliation Act of 1981, Public Law Number 97-35, as amended in 1984, Public Law Number 98 558, state law, and federal law and regulation.

Subd 2 Allocation of money (a) State money appropriated and community service block grant money allotted to the state and all money transferred to the community

service block grant from other block grants shall be allocated annually to community action agencies and Indian reservation governments under clauses (b) and (c), and to migrant and seasonal farmworker organizations under clause (d)

(b) The available annual money will provide base funding to all community action agencies and the Indian reservations. Base funding amounts per agency are as follows for agencies with low income populations up to 3,999, \$25,000, 4,000 to 23,999, \$50,000, and 24,000 or more, \$100,000

(c) All remaining money of the annual money available after the base funding has been determined must be allocated to each agency and reservation in proportion to the size of the poverty level population in the agency's service area compared to the size of the poverty level population in the state

(d) Allocation of money to migrant and seasonal farmworker organizations must not exceed three percent of the total annual money available. Base funding allocations must be made for all community action agencies and Indian reservations that received money under this subdivision, in fiscal year 1984, and for community action agencies designated under this section with a service area population of 35,000 or greater

Subd 3 Reports Each community action agency receiving funds under this section shall report annually to the commissioner concerning the use of the funds

Subd 4 Definition For the purposes of sections 119A 374 to 119A 376, "poverty level population" means the number of people whose household income is at or below the poverty line established by the United States Office of Management and Budget in accordance with the most recent state population figures established by the United States Department of Commerce, Bureau of the Census

History 1981 c 367 s 2, 1982 c 571 s 1 3, 1983 c 339 s 6, 1985 c 282 s 1,2, 1Sp1985 c 14 art 9 s 75, 1994 c 483 s 1, 1Sp1995 c 3 art 16 s 13, 1Sp1998 c 1 art 1 s 1,2

119A 375 COMMUNITY ACTION AGENCIES

Subdivision 1 In general A community action agency is a political subdivision of the state, a combination of political subdivisions, a public agency, or a private nonprofit agency which has the authority under its applicable charter or laws to receive funds under section 119A 374 to support community action programs as described in section 119A 376 and which was designated as an eligible entity under the Community Services Block Grant Act, Public Law Number 97 35, section 673(1), 95 Stat 357, 512 (1981), as amended by, Act of October 30, 1984, Public Law Number 98-558, section 202, 98 Stat 2878, 2884 (1984). For purposes of this subdivision, eligible entity also means any community action agency which qualified under all federal and state regulations applicable during the period from 1981 to September 30, 1984

Subd 2 Designation and recognition To obtain recognition by the governor a community action agency must be designated by a political subdivision having jurisdiction over the entire area to be served by the agency. To designate a community action agency, the political subdivision must hold a public hearing, pass a resolution to designate, and file a "notice of intent to designate" and eligibility documents with the state office of economic opportunity for final review and authorization for a new community action agency

Subd 3 Administering board Each community action agency shall administer its community action programs through a community action board consisting of 15 to 51 members

(a) One third of the members of the board shall be elected public officials, currently holding office, or their representatives

(b) At least one-third of the members shall be persons chosen in accordance with democratic selection procedures adequate to assure that they are representative of the poor in the area served

(c) The other members shall be officials or members of business, industry, labor, religious, welfare, education, or other major groups and interests in the community

Each member of the board selected to represent a specific geographic area within a community must reside in the area represented

(d) The public community action agency shall have an administering board which meets the requirements of this subdivision

(e) The statewide migrant seasonal farmworker organization known as the Minnesota migrant council and Indian reservations carrying out community action programs are exempt from the board composition requirements of this subdivision

Subd 4 Delegation of powers If a community action agency places responsibility for major policy determinations with respect to the character, funding, extent, and administration of and budgeting for programs to be carried on in a particular geographic area within the community in a subsidiary board, council, or similar agency, that board, council, or agency shall be broadly representative of the area

Subd 5 Local participation Each community action agency shall consult neighborhood based organizations composed of residents of the area or members of the groups served to assist the agency in the planning, conduct, and evaluation of components of the community action program

Subd 6 Functions, powers A community action agency shall

(a) Plan systematically for an effective community action program, develop information as to the problems and causes of poverty in the community, determine how much and how effectively assistance is being provided to deal with those problems and causes, and establish priorities among projects, activities and areas as needed for the best and most efficient use of resources,

(b) Encourage agencies engaged in activities related to the community action program to plan for, secure, and administer assistance available under section 119A 374 or from other sources on a common or cooperative basis, provide planning or technical assistance to those agencies, and generally, in cooperation with community agencies and officials, undertake actions to improve existing efforts to reduce poverty, such as improving day to day communications, closing service gaps, focusing resources on the most needy, and providing additional opportunities to low income individuals for regular employment or participation in the programs or activities for which those community agencies and officials are responsible,

(c) Initiate and sponsor projects responsive to needs of the poor which are not otherwise being met, with particular emphasis on providing central or common services that can be drawn upon by a variety of related programs, developing new approaches or new types of services that can be incorporated into other programs, and filling gaps pending the expansion or modification of those programs

(d) Establish effective procedures by which the poor and area residents concerned will be enabled to influence the character of programs affecting their interests, provide for their regular participation in the implementation of those programs, and provide technical and other support needed to enable the poor and neighborhood groups to secure on their own behalf available assistance from public and private sources,

(e) Join with and encourage business, labor and other private groups and organizations to undertake, together with public officials and agencies, activities in support of the community action program which will result in the additional use of private resources and capabilities, with a view to developing new employment opportunities, stimulating investment that will have a measurable impact on reducing poverty among residents of areas of concentrated poverty, and providing methods by which residents of those areas can work with private groups, firms, and institutions in seeking solutions to problems of common concern

Community action agencies, migrant and seasonal farmworker organizations, and the Indian reservations, may enter into cooperative purchasing agreements and self insurance programs with local units of government Nothing in this section expands or limits the current private or public nature of a local community action agency

(f) Adopt policies that require the agencies to refer area residents and community action program constituents to education programs that increase literacy, improve parenting skills, and address the needs of children from families in poverty. These programs include, but are not limited to, early childhood family education programs, adult basic education programs, and other lifelong learning opportunities. The agencies and agency programs, including Head Start, shall collaborate with child care and other early childhood education programs to ensure smooth transitions to work for parents.

Subd 7 Agencies as local providers Agencies defined by this section shall be considered among local providers of outreach services and activities for all antipoverty efforts.

Subd 8 Categorical funds Federal antipoverty categorical funds consolidated into block grants to the state of Minnesota shall be designated by the state for antipoverty purposes.

History 1981 c 367 s 3, 1982 c 571 s 4 8, 1985 c 282 s 3, 1986 c 411 s 1,2, 1987 c 403 art 2 s 133, 1994 c 632 art 4 s 65, 1Sp1995 c 3 art 16 s 13, 1997 c 162 art 2 s 25, 1Sp1998 c 1 art 1 s 3

119A 376 COMMUNITY ACTION PROGRAMS

Subdivision 1 In general A community action program is a community based and operated program which

(a) Includes or is designed to include a sufficient number of projects or components to provide, in sum, a range of services and activities having a measurable and potentially major impact on causes of poverty in the community or those areas of the community where poverty is a particularly acute problem,

(b) Has been developed, and which organizes and combines its component projects and activities, in a manner appropriate to carry out all the purposes of sections 119A 374 to 119A 376, and

(c) Conforms to any other supplementary criteria as the governor may prescribe consistent with the purposes and provisions of sections 119A 374 to 119A 376.

Subd 2 Components The components of a community action program shall be designed to assist participants, including homeless individuals and families, migrant and seasonal farmworkers, and the elderly poor to achieve increased self sufficiency and greater participation in the affairs of the community by providing services and programs not sufficiently provided in the community by any governmental unit, any public institution or any other publicly funded agency or corporation. Community action agencies, governmental units, public institutions or other publicly funded agencies or corporations shall consult on whether or not a program or service is sufficiently provided in the community.

Subd 3 Administration Components of a community action program may be administered by the community action agency when consistent with sound and efficient management and applicable law, or by other agencies. They may be projects eligible for assistance under section 119A 374, or projects assisted from other public or private sources, and they may be either specially designed to meet local needs, or designed pursuant to the eligibility standards of a state or federal program providing assistance to a particular kind of activity which will help in meeting those needs.

Subd 4 Data classification Data collected on individuals from which the identity of any individual receiving services may be determined are private data on individuals as defined in section 13 02.

History 1981 c 367 s 4, 1982 c 571 s 9, 1Sp1995 c 3 art 16 s 13, 1Sp1998 c 1 art 1 s 4, 2000 c 468 s 21

ASSISTANCE PROGRAMS

119A 40 OIL OVERCHARGE MONEY FOR ENERGY CONSERVATION

The oil overcharge money that is not otherwise appropriated by law or dedicated by court order is appropriated to the commissioner for energy conservation projects that directly serve low income Minnesotans. This appropriation is available until spent.

History 1998 c 273 s 3

119A 41 COORDINATION OF FEDERAL AND STATE RESIDENTIAL WEATHERIZATION PROGRAMS

Subdivision 1 Agency designation The department is the state agency to apply for, receive, and disburse money made available to the state by federal law for the purpose of weatherizing the residences of low-income persons. The commissioner must coordinate available federal money with state money appropriated for this purpose.

Subd 2 Grants The commissioner must make grants of federal and state money to community action agencies and other public or private nonprofit agencies for the purpose of weatherizing the residences of low income persons. Grant applications must be submitted in accordance with rules promulgated by the commissioner.

Subd 3 Benefits of weatherization In the case of any grant made to an owner of a rental dwelling unit for weatherization, the commissioner must require that (1) the benefits of weatherization assistance in connection with the dwelling unit accrue primarily to the low income family that resides in the unit, (2) the rents on the dwelling unit will not be raised because of any increase in value due solely to the weatherization assistance, and (3) no undue or excessive enhancement will occur to the value of the dwelling unit.

Subd 4 Rules The commissioner must promulgate rules that describe procedures for the administration of grants, data to be reported by grant recipients, and compliance with relevant federal regulations. The commissioner must require that a rental unit weatherized under this section be rented to a household meeting the income limits of the program for 24 of the 36 months after weatherization is complete. In applying this restriction to multiunit buildings weatherized under this section, the commissioner must require that occupancy continue to reflect the proportion of eligible households in the building at the time of weatherization.

Subd 5 Grant allocation The commissioner must distribute supplementary state grants in a manner consistent with the goal of producing the maximum number of weatherized units. Supplementary state grants are provided primarily for the payment of additional labor costs for the federal weatherization program, and as an incentive for the increased production of weatherized units.

Criteria for the allocation of state grants to local agencies include existing local agency production levels, emergency needs, and the potential for maintaining or increasing acceptable levels of production in the area.

An eligible local agency may receive advance funding for 90 days' production, but thereafter must receive grants solely on the basis of program criteria.

Subd 6 Eligibility criteria To the extent allowed by federal regulations, the commissioner must ensure that the same income eligibility criteria apply to both the weatherization program and the energy assistance program.

History 1998 c 273 s 4

119A 42 EMERGENCY ENERGY ASSISTANCE, FUEL FUNDS

Subdivision 1 Definitions (a) The definitions in this subdivision apply to this section.

(b) "Energy provider" means a person who provides heating fuel, including natural gas, electricity, fuel oil, propane, wood, or other form of heating fuel, to residences at retail.

(c) "Fuel fund" means a fund established by an energy provider, the state, or any other entity that collects and distributes money for low income emergency energy assistance and meets the minimum criteria, including income eligibility criteria, for receiving money from the federal Low-Income Home Energy Assistance Program and the program's Incentive Fund for Leveraging Non-Federal Resources

Subd 2 Energy providers, requirement Each energy provider may solicit contributions from its energy customers for deposit in a fuel fund established by the energy provider, a fuel fund established by another energy provider or other entity, or the statewide fuel account established in subdivision 3, for the purpose of providing emergency energy assistance to low-income households that qualify under the federal eligibility criteria of the federal Low Income Home Energy Assistance Program. Solicitation of contributions from customers may be made at least annually and may provide each customer an opportunity to contribute as part of payment of bills for provision of service or provide an alternate, convenient way for customers to contribute

Subd 3 Statewide fuel account, appropriation The commissioner must establish a statewide fuel account. The commissioner may develop and implement a program to solicit contributions, manage the receipts, and distribute emergency energy assistance to low income households, as defined in the federal Low Income Home Energy Assistance Program, on a statewide basis. All money remitted to the commissioner for deposit in the statewide fuel account is appropriated to the commissioner for the purpose of developing and implementing the program. No more than ten percent of the money received in the first two years of the program may be used for the administrative expenses of the commissioner to implement the program and no more than five percent of the money received in any subsequent year may be used for administration of the program

Subd 4 Emergency energy assistance advisory council The commissioner must appoint an advisory council to advise the commissioner on implementation of this section. At least one-third of the advisory council must be composed of persons from households that are eligible for emergency energy assistance under the federal Low Income Home Energy Assistance Program. The remaining two-thirds of the advisory council must be composed of persons representing energy providers, customers, local energy assistance providers, existing fuel fund delivery agencies, and community action agencies. Members of the advisory council may receive expenses, but no other compensation, as provided in section 15 059, subdivision 3. Appointment and removal of members is governed by section 15 059

History 1998 c 273 s 5

119A 425 DATA PRIVACY, ENERGY PROGRAMS

Data on individuals collected, maintained, or created because an individual applies for benefits or services provided by the energy assistance and weatherization programs is private data on individuals and must not be disseminated except pursuant to section 13 05, subdivisions 3 and 4

History 1998 c 273 s 6

119A 43 TRANSITIONAL HOUSING PROGRAMS

Subdivision 1 Definitions (a) The definitions in this subdivision apply to this section

(b) "Transitional housing" means housing designed for independent living and provided to a homeless person or family at a rental rate of at least 25 percent of the family income for a period of up to 24 months. If a transitional housing program is associated with a licensed facility or shelter, it must be located in a separate facility or a specified section of the main facility where residents can be responsible for their own meals and other daily needs

(c) "Support services" means an assessment service that identifies the needs of individuals for independent living and arranges or provides for the appropriate educational, social, legal, advocacy, child care, employment, financial, health care, or information and referral services to meet these needs

Subd 2 Establishment and administration A transitional housing program is established to be administered by the commissioner. The commissioner may make grants to eligible recipients or enter into agreements with community action agencies or other public or private nonprofit agencies to make grants to eligible recipients to initiate, maintain, or expand programs to provide transitional housing and support services for persons in need of transitional housing, which may include up to six months of follow up support services for persons who complete transitional housing as they stabilize in permanent housing. The commissioner must ensure that money appropriated to implement this section is distributed as soon as practicable. The commissioner may make grants directly to eligible recipients.

Subd 3 Eligible recipients A housing and redevelopment authority established under section 469.003 or a community action agency recognized under section 119A.375 is eligible for assistance under the program. In addition, a partnership, joint venture, corporation, or association that meets the following requirements is also eligible:

(1) it is established for a purpose not involving pecuniary gain to its members, partners, or shareholders,

(2) it does not pay dividends or other pecuniary remuneration, directly or indirectly, to its members, partners, or shareholders, and

(3) in the case of a private, nonprofit corporation, it is established under and in compliance with chapter 317A.

Subd 4 Applications An eligible recipient may apply to the commissioner, or to a nonprofit agency designated by the commissioner, for a grant to initiate, maintain, or expand a program providing transitional housing and support services for persons in need of transitional housing. The application must include:

(1) a proposal for the provision of transitional housing and support services, including program objectives, availability of adequate funding, appropriateness of the proposed program for the population to be served, and how the program will help individuals to move into permanent housing,

(2) a proposed budget,

(3) a plan for collection of required data and the method to be used for program evaluation, and

(4) evidence of the participation in the development of the application of any agency or governmental body that will provide essential services or assistance to the program.

Subd 5 Criteria for grant awards Criteria for the award of grants must include:

(1) evidence that the application meets all program requirements,

(2) evidence of the need of the applicant for state assistance and of the need for the particular program,

(3) indication of long-range plans for future funding if the need continues to exist for the service, and

(4) assurance that grants are awarded to as wide a variety of programs as possible, with emphasis on programs that concentrate on long term solutions to individual housing problems.

Subd 6 Programs designated At least two programs funded must be located in the seven county metropolitan area and at least one program must be located outside of the metropolitan area. The commissioner may fund programs designed primarily to serve families with children, single persons, and persons leaving a shelter for family abuse.

Subd 7 Funding coordination Grant recipients must combine funds awarded under this section with other funds from public and private sources

Subd 8 Program information In order to collect uniform data to better measure the nature and extent of the need for transitional housing, grant recipients must collect and make available to the commissioner the following information

(1) the number of requests received for transitional housing, including the number of persons requiring assistance

(2) the number of persons for whom services are provided, listed by age,

(3) reasons for seeking assistance,

(4) length of stay,

(5) reasons for leaving the housing program,

(6) demand for support services,

(7) follow up information on status of persons assisted, including source of income and whether living independently, employed, or in treatment, unless the information is not available, and

(8) source of income on entering the program, prior residence, race, and sex of persons assisted

Subd 9 Private data Personal history information and other information collected, used, or maintained by a grant recipient from which the identity of any individual receiving services may be determined is private data on individuals, as defined in section 13 02, subdivision 12, and the grant recipient must maintain the data in accordance with the provisions of chapter 13

Subd 10 Licensing requirements not applicable The requirements of sections 245A 01 to 245A 16 do not apply to transitional housing and support services funded under this section unless the commissioner of human services determines that the program is primarily a residential program within the meaning of section 245A 02, subdivision 14

Subd 11 Authority to waive requirements during disaster periods The commissioner may waive requirements under this section for up to nine months after the disaster for grantees in areas where a federal disaster has been declared under United States Code, title 42, section 5121, et seq, or the governor has exercised authority under chapter 12 The commissioner shall notify the chairs of the senate family and early childhood education budget division, the senate education finance committee, the house family and early childhood education finance division, the house education committee, and the house ways and means committee ten days before the effective date of any waiver granted under this section

History 1984 c 640 s 32, 1984 c 654 art 5 s 42,58, 1Sp1985 c 13 s 301 305, 1Sp1985 c 14 art 9 s 75, 1987 c 291 s 204, 1989 c 47 s 1 6, 1989 c 209 art 2 s 1, 1989 c 304 s 137, 1991 c 199 art 2 s 18, 1994 c 483 s 1, 1995 c 14 s 1, 1Sp1995 c 3 art 16 s 13, 1997 c 200 art 4 s 2, 1998 c 273 s 7, 1998 c 383 s 34

119A 44 FOODSHELF

Subdivision 1 Distribution of appropriation The commissioner must distribute funds appropriated to the commissioner by law for that purpose to the Minnesota Foodshelf Association, a statewide association of foodshelves organized as a nonprofit corporation as defined under section 501(c)(3) of the Internal Revenue Code of 1986, to distribute to qualifying foodshelves A foodshelf qualifies under this section if

(1) it is a nonprofit corporation, or is affiliated with a nonprofit corporation, as defined in section 501(c)(3) of the Internal Revenue Code of 1986,

(2) it distributes standard food orders without charge to needy individuals The standard food order must consist of at least a two-day supply or six pounds per person of nutritionally balanced food items,

(3) it does not limit food distributions to individuals of a particular religious affiliation, race, or other criteria unrelated to need or to requirements necessary to administration of a fair and orderly distribution system,

(4) it does not use the money received or the food distribution program to foster or advance religious or political views, and

(5) it has a stable address and directly serves individuals

Subd 2 Application In order to receive money appropriated under this section, the Minnesota Foodshelf Association must apply to the commissioner. The application must be in a form prescribed by the commissioner and must indicate the proportion of money each qualifying foodshelf shall receive. Applications must be filed at the times and for the periods determined by the commissioner.

Subd 3 Distribution formula The Minnesota Foodshelf Association must distribute money distributed to it by the department to foodshelf programs in proportion to the number of individuals served by each foodshelf program. The commissioner must gather data from the Minnesota Foodshelf Association or other appropriate sources to determine the proportionate amount each qualifying foodshelf program is entitled to receive. The commissioner may increase or decrease the qualifying foodshelf program's proportionate amount if the commissioner determines the increase or decrease is necessary or appropriate to meet changing needs or demands.

Subd 4 Use of money At least 96 percent of the money distributed to the Minnesota Foodshelf Association under this section must be distributed to foodshelf programs to purchase, transport, and coordinate the distribution of nutritious food to needy individuals and families. No more than four percent of the money may be expended for other expenses, such as rent, salaries, and other administrative expenses of the Minnesota Foodshelf Association.

Subd 5 Enforcement The Minnesota Foodshelf Association must retain records documenting expenditure of the money and comply with any additional requirements imposed by the commissioner. The commissioner may require the Minnesota Foodshelf Association to report on its use of the funds. The commissioner may require that the report contain an independent audit. If ineligible expenditures are made by the Minnesota Foodshelf Association, the ineligible amount must be repaid to the commissioner and deposited in the general fund.

Subd 6 Administrative expenses All funds appropriated under this section must be distributed to the Minnesota Foodshelf Association as provided under this section with deduction by the commissioner for administrative expenses limited to 18 percent.

Subd 7 Data classification Data collected on individuals from which the identity of any individual receiving services may be determined are private data on individuals as defined in section 13.02.

History 1998 c 273 s 8, 2000 c 468 s 22

EARLY CHILDHOOD FACILITIES

119A 45 EARLY CHILDHOOD LEARNING AND CHILD PROTECTION FACILITIES

The commissioner may make grants to state agencies and political subdivisions to construct or rehabilitate facilities for early childhood programs, with priority to centers in counties or municipalities with the highest percentage of children living in poverty. The commissioner may also make grants to state agencies and political subdivisions to construct or rehabilitate facilities for crisis nurseries or parenting time centers. The facilities must be owned by the state or a political subdivision, but may be leased under section 16A.695 to organizations that operate the programs. The commissioner must prescribe the terms and conditions of the leases. A grant for an individual facility must not exceed \$200,000 for each program that is housed in the facility, up to a maximum of \$500,000 for a facility that houses three programs or more. Programs include Head

Start, early childhood and family education programs, and other early childhood intervention programs. The commissioner must give priority to grants that involve collaboration among sponsors of programs under this section and may give priority to projects that collaborate with child care providers, including all day and school-age child care programs, special needs care, sick child care, nontraditional hour care, and programs that include services to refugee and immigrant families. The commissioner may give priority to grants for programs that will increase their child care workers' wages as a result of the grant. At least 25 percent of the amounts appropriated for these grants up to \$50,000 must utilize youthbuild under sections 268.361 to 268.366 or other youth employment and training programs for the labor portion of the construction. Eligible programs must consult with appropriate labor organizations to deliver education and training. State appropriations must be matched on a 50 percent basis with nonstate funds. The matching requirement must apply programwide and not to individual grants.

History 1998 c 273 s 9, 1999 c 86 art 1 s 29, 1999 c 205 art 1 s 2, 2000 c 444 art 2 s 3, 2000 c 492 art 1 s 47

LEAD ABATEMENT PROGRAM

119A.46 LEAD ABATEMENT PROGRAM

Subdivision 1 **Definitions** (a) The definitions in section 144.9501 and in this subdivision apply to this section.

(b) "Eligible organization" means a lead contractor, city, board of health, community health department, community action agency as defined in section 119A.374, or community development corporation.

(c) "Commissioner" means the commissioner of children, families, and learning, or the commissioner of the Minnesota housing finance agency as authorized by section 462A.05, subdivision 15c.

Subd 2 **Grants, administration** Within the limits of the available appropriation, the commissioner must develop a swab team services program which may make demonstration and training grants to eligible organizations to train workers to provide swab team services and swab team services for residential property. Grants may be awarded to nonprofit organizations to provide technical assistance and training to ensure quality and consistency within the statewide program. Grants must be awarded to help ensure full-time employment to workers providing swab team services and must be awarded for a two-year period.

Grants awarded under this section must be made in consultation with the commissioners of the department of health and the housing finance agency and representatives of neighborhood groups from areas at high risk for toxic lead exposure, a labor organization, the lead coalition, community action agencies, and the legal aid society. The consulting team must review grant applications and recommend awards to eligible organizations that meet requirements for receiving a grant under this section.

Subd 3 **Applicants** (a) Interested eligible organizations may apply to the commissioner for grants under this section. Two or more eligible organizations may jointly apply for a grant. Priority shall be given to community action agencies in greater Minnesota and to either community action agencies or neighborhood based nonprofit organizations in cities of the first class. Of the total annual appropriation, 12.5 percent may be used for administrative purposes. The commissioner may deviate from this percentage if a grantee can justify the need for a larger administrative allowance. Of this amount, up to five percent may be used by the commissioner for state administrative purposes. Applications must provide information requested by the commissioner, including at least the information required to assess the factors listed in paragraph (d).

(b) The commissioner must coordinate with the commissioner of health who must consult with boards of health to provide swab team services for purposes of secondary prevention. The priority for swab teams created by grants to eligible organizations

under this section must be work assigned by the commissioner of health, or by a board of health if so designated by the commissioner of health, to provide secondary prevention swab team services to fulfill the requirements of section 144 9504, subdivision 6, in response to a lead order. Swab teams assigned work under this section by the commissioner, that are not engaged daily in fulfilling the requirements of section 144 9504, subdivision 6, must deliver swab team services in response to elevated blood lead levels as defined in section 144 9501, subdivision 9, where lead orders were not issued, and for purposes of primary prevention in census tracts known to be in areas at high risk for toxic lead exposure as described in section 144 9503, subdivision 2.

(c) Any additional money must be used for grants to establish swab teams for primary prevention under section 144 9503, in census tracts in areas at high risk for toxic lead exposure as determined under section 144 9503, subdivision 2.

(d) In evaluating grant applications, the commissioner must consider the following criteria:

- (1) the use of lead contractors and lead workers for residential swab team services,
- (2) the participation of neighborhood groups and individuals, as swab team workers, in areas at high risk for toxic lead exposure,
- (3) plans for the provision of swab team services for primary and secondary prevention as required under subdivision 4,
- (4) plans for supervision, training, career development, and postprogram placement of swab team members,
- (5) plans for resident and property owner education on lead safety,
- (6) plans for distributing cleaning supplies to area residents and educating residents and property owners on cleaning techniques,
- (7) sources of other funding and cost estimates for training, lead inspections, swab team services, equipment, monitoring testing, and administration,
- (8) measures of program effectiveness,
- (9) coordination of program activities with other federal, state, and local public health, job training, apprenticeship, and housing renovation programs including the emergency jobs program under sections 268 672 to 268 881 and
- (10) prior experience in providing swab team services.

Subd 4 Lead supervisor or certified firm (a) Eligible organizations and lead supervisors or certified firms may participate in the swab team program. An eligible organization receiving a grant under this section must assure that all participating lead supervisors or certified firms are licensed and that all swab team workers are certified by the department of health under section 144 9505. Eligible organizations and lead supervisors or certified firms may distinguish between interior and exterior services in assigning duties and may participate in the program by

- (1) providing on-the-job training for swab team workers,
- (2) providing swab team services to meet the requirements of sections 144 9503, subdivision 4, and 144 9504, subdivision 6,
- (3) providing a removal and replacement component using skilled craft workers under subdivision 7,
- (4) providing lead testing according to subdivision 8,
- (5) providing lead dust cleaning supplies, as described in section 144 9507, subdivision 4, paragraph (c), to residents, or
- (6) having a swab team worker instruct residents and property owners on appropriate lead control techniques, including the lead-safe directives developed by the commissioner of health.

(b) Participating lead supervisors or certified firms must

- (1) demonstrate proof of workers' compensation and general liability insurance coverage,

(2) be knowledgeable about lead abatement requirements established by the Department of Housing and Urban Development and the Occupational Safety and Health Administration and lead hazard reduction requirements and lead-safe directives of the commissioner of health

(3) demonstrate experience with on-the-job training programs

(4) demonstrate an ability to recruit employees from areas at high risk for toxic lead exposure, and

(5) demonstrate experience in working with low income clients

Subd 5 Swab team workers Each worker engaged in swab team services established under this section must have blood lead concentrations below 15 micrograms of lead per deciliter of whole blood as determined by a baseline blood lead screening. Any organization receiving a grant under this section is responsible for lead screening and must assure that all swab team workers meet the standards established in this subdivision. Grantees must use appropriate workplace procedures including following the lead-safe directives developed by the commissioner of health to reduce risk of elevated blood lead levels. Grantees and participating contractors must report all employee blood lead levels that exceed 15 micrograms of lead per deciliter of whole blood to the commissioner of health.

Subd 6 On the job training component (a) Programs established under this section must provide on the job training for swab team workers. Training methods must follow procedures established under section 144 9506.

(b) Swab team workers must receive monetary compensation equal to the prevailing wage as defined in section 177 42, subdivision 6, for comparable jobs in the licensed contractor's principal business.

Subd 7 Removal and replacement component (a) Within the limits of the available appropriation and if a need is identified by a lead inspector, the commissioner may establish a component for removal and replacement of deteriorated paint in residential properties according to the following criteria:

(1) components within a residence must have both deteriorated lead-based paint and substrate damage beyond repair or rotting wooden framework to be eligible for removal and replacement,

(2) all removal and replacement must be done using least cost methods and following lead-safe directives,

(3) whenever windows and doors or other components covered with deteriorated lead-based paint have sound substrate or are not rotting, those components should be repaired, sent out for stripping, planed down to remove deteriorated lead-based paint, or covered with protective guards instead of being replaced, provided that such an activity is the least cost method of providing the swab team service,

(4) removal and replacement or repair must be done by lead contractors using skilled craft workers or trained swab team members, and

(5) all craft work that requires a state license must be supervised by a person with a state license in the craft work being supervised. The grant recipient may contract for this supervision.

(b) The program design must:

(1) identify the need for on the job training of swab team workers to be removal and replacement workers and

(2) describe plans to involve appropriate groups in designing methods to meet the need for training swab team workers.

Subd 8 Testing and evaluation (a) Testing of the environment is not necessary by swab teams whose work is assigned by the commissioner of health or a designated board of health under section 144 9504. The commissioner of health or designated board of health must share the analytical testing data collected on each residence for purposes of secondary prevention under section 144 9504 with the swab team workers.

in order to provide constructive feedback on their work and to the commissioner for the purposes set forth in paragraph (c)

(b) For purposes of primary prevention evaluation, the following samples must be collected pretesting and posttesting of one noncarpeted floor dust lead sample and a notation of the extent and location of bare soil and of deteriorated lead-based paint. The analytical testing data collected on each residence for purposes of primary prevention under section 144 9503 must be shared with the swab team workers in order to provide constructive feedback on their work and to the commissioner for the purposes set forth in paragraph (c)

(c) The commissioner of health must establish a program in cooperation with the commissioner to collect appropriate data as required under paragraphs (a) and (b), in order to conduct an ongoing evaluation of swab team services for primary and secondary prevention. Within the limits of available appropriations, the commissioner of health must conduct or contract with the commissioner, on up to 1,000 residences which have received primary or secondary prevention swab team services, a postremediation evaluation, on at least a quarterly basis for a period of at least two years for each residence. The evaluation must note the condition of the paint within the residence, the extent of bare soil on the grounds and collect and analyze one noncarpeted floor dust lead sample. The data collected must be evaluated to determine the efficacy of providing swab team services as a method of reducing lead exposure in young children. In evaluating this data, the commissioner of health must consider city size, community location, historic traffic flow, soil lead level of the property by area or census tract, distance to industrial point sources that emit lead, season of the year, age of the housing, age and number of children living at the residence, the presence of pets that move in and out of the residence, and other relevant factors as the commissioner of health may determine. This evaluation of the swab team program may be paid from amounts appropriated to the department of economic security for providing swab team services.

Subd 9 Program benefits As a condition of providing swab team services under this section, an organization may require a property owner to not increase rents on a property solely as a result of a substantial improvement made with public funds under the programs in this section.

Subd 10 Requirements of organizations receiving grants An eligible organization that is awarded a training and demonstration grant under this section must prepare and submit a quarterly progress report to the commissioner beginning three months after receipt of the grant.

History 1Sp1995 c 3 art 16 s 13, 1998 c 273 s 10, 1999 c 86 art 1 s 30

HEAD START PROGRAM

119A 50 HEAD START PROGRAM

Subdivision 1 Department of children, families, and learning The department of children, families, and learning is the state agency responsible for administering the Head Start program. The commissioner of children, families, and learning may make grants to public or private nonprofit agencies for the purpose of providing supplemental funds for the federal Head Start program.

Subd 2 Data classification Data collected on individuals from which the identity of any individual receiving services may be determined are private data on individuals as defined in section 13 02.

History 1989 c 282 art 2 s 171, 1994 c 483 s 1, 1Sp1995 c 3 art 16 s 13, 1997 c 162 art 1 s 8, 2000 c 468 s 23

119A 51 DEFINITIONS

Subdivision 1 Scope As used in sections 119A 52 and 119A 53, the terms defined in this section have the meanings given them.

Subd 2 **Program account 20** Program account 20" means the federally designated and funded account for training and technical assistance activities

Subd 3 **Program account 22** "Program account 22" means the federally designated and funded account for basic services

Subd 4 **Program account 25** "Program account 25" means the federally designated and funded account for parent child centers

Subd 5 **Start up costs** "Start-up costs" means one-time costs incurred in expanding services to additional children

History 1989 c 282 art 2 s 172, 1Sp1995 c 3 art 16 s 13, 1997 c 162 art 1 s 9,10, 1999 c 86 art 1 s 31

119A 52 DISTRIBUTION OF APPROPRIATION

(a) The commissioner of children, families, and learning must distribute money appropriated for that purpose to Head Start program grantees to expand services and to serve additional low-income children. Money must be allocated to each project Head Start grantee in existence on the effective date of Laws 1989, chapter 282. Migrant and Indian reservation grantees must be initially allocated money based on the grantees' share of federal funds. The remaining money must be initially allocated to the remaining local agencies based equally on the agencies' share of federal funds and on the proportion of eligible children in the agencies' service area who are not currently being served. A Head Start grantee must be funded at a per child rate equal to its contracted, federally funded base level for program accounts 20, 22, and 25 at the start of the fiscal year. In allocating funds under this paragraph, the commissioner of children, families, and learning must assure that each Head Start grantee is allocated no less funding in any fiscal year than was allocated to that grantee in fiscal year 1993. The commissioner may provide additional funding to grantees for start-up costs incurred by grantees due to the increased number of children to be served. Before paying money to the grantees, the commissioner must notify each grantee of its initial allocation, how the money must be used, and the number of low-income children that must be served with the allocation. Each grantee must notify the commissioner of the number of low income children it will be able to serve. For any grantee that cannot utilize its full allocation, the commissioner must reduce the allocation proportionately. Money available after the initial allocations are reduced must be redistributed to eligible grantees.

(b) Up to 11 percent of the funds appropriated annually may be used to provide grants to local Head Start agencies to provide funds for innovative programs designed either to target Head Start resources to particular at-risk groups of children or to provide services in addition to those currently allowable under federal Head Start regulations. The commissioner must award funds for innovative programs under this paragraph on a competitive basis.

History 1989 c 282 art 2 s 173, 1991 c 292 art 3 s 34, 1993 c 369 s 89, 1994 c 483 s 1, 1Sp1995 c 3 art 16 s 13, 1997 c 162 art 1 s 11

119A 53 FEDERAL REQUIREMENTS

Grantees and the commissioner of children, families, and learning shall comply with federal regulations governing the federal head start program, except for innovative programs funded under section 119A 52, paragraph (b), which may operate differently than federal head start regulations, and except that when a state statute or regulation conflicts with a federal statute or regulation, the state statute or regulation prevails.

History 1989 c 282 art 2 s 174, 1Sp1995 c 3 art 16 s 13

119A 54 [Repealed, 1999 c 86 art 1 s 83]