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### GENERAL PROVISIONS

#### 103B 001 EFFECT OF CHAPTER 103B ON WATER LAW

Chapters 103A, 103B, 103C, 103D, 103E, 103F, and 103G constitute the water law of this state and may be cited as the Water Law

**History** 1990 c 391 art 2 s 1

## BOARD OF WATER AND SOIL RESOURCES

## 103B 101 BOARD OF WATER AND SOIL RESOURCES

**Subdivision 1 Membership** The board of water and soil resources is composed of 12 members knowledgeable of water and soil problems and conditions within the state and five ex officio members

**Subd 2 Voting members** (a) The members are

- (1) three county commissioners,
- (2) three soil and water conservation district supervisors,
- (3) three watershed district or watershed management organization representatives,
- (4) three citizens who are not employed by, or the appointed or elected officials of, a governmental office, board, or agency,
- (5) the commissioner of agriculture,
- (6) the commissioner of health,
- (7) the commissioner of natural resources,
- (8) the commissioner of the pollution control agency, and
- (9) the director of the University of Minnesota extension service

(b) Members in paragraph (a), clauses (1) to (4), must be distributed across the state with at least three members but not more than five members from the metropolitan area, as defined by section 473 121, subdivision 2, and one from each of the current soil and water conservation administrative regions

(c) Members in paragraph (a), clauses (1) to (4), are appointed by the governor. In making the appointments, the governor may consider persons recommended by the association of Minnesota counties, the Minnesota association of soil and water conservation districts, and the Minnesota association of watershed districts. The list submitted by an association must contain at least three nominees for each position to be filled.

(d) The membership terms, compensation, removal of members and filling of vacancies on the board for members in paragraph (a), clauses (1) to (4), are as provided in section 15 0575

**Subd 3** [Repealed, 1997 c 28 s 4]

**Subd 4 Employees** The board may employ an executive director in the unclassified service and other permanent and temporary employees in accordance with chapter 43A. The board may prescribe the powers and duties of its officers and employees and may authorize its employees and members of the board to act on behalf of the board.

**Subd 5 Officers** The governor shall appoint a chair from among the members of the board in subdivision 2, paragraph (a), clauses (1) to (4), with the advice and consent of the senate. The board shall elect a vice chair and any other officers that it considers necessary from its membership.

**Subd 6 Quorum** A majority of the board is a quorum.

**Subd 7 Hearings and rulemaking** The board may hold public hearings and adopt rules necessary to execute its duties.

**Subd 8** [Repealed, 1997 c 28 s 4]

**Subd 9 Powers and duties** In addition to the powers and duties prescribed elsewhere, the board shall

- (1) coordinate the water and soil resources planning activities of counties, soil and water conservation districts, watershed districts, watershed management organizations, and any other local units of government through its various authorities for approval of local plans, administration of state grants, and by other means as may be appropriate,
- (2) facilitate communication and coordination among state agencies in cooperation with the environmental quality board, and between state and local units of government,

in order to make the expertise and resources of state agencies involved in water and soil resources management available to the local units of government to the greatest extent possible,

(3) coordinate state and local interests with respect to the study in southwestern Minnesota under United States Code, title 16, section 1009,

(4) develop information and education programs designed to increase awareness of local water and soil resources problems and awareness of opportunities for local government involvement in preventing or solving them,

(5) provide a forum for the discussion of local issues and opportunities relating to water and soil resources management,

(6) adopt an annual budget and work program that integrate the various functions and responsibilities assigned to it by law, and

(7) report to the governor and the legislature by October 15 of each even-numbered year with an assessment of board programs and recommendations for any program changes and board membership changes necessary to improve state and local efforts in water and soil resources management

The board may accept grants, gifts, donations, or contributions in money, services, materials, or otherwise from the United States, a state agency, or other source to achieve an authorized purpose. The board may enter into a contract or agreement necessary or appropriate to accomplish the transfer

Any money received is hereby appropriated and dedicated for the purpose for which it is granted

**Subd 10 Committee for dispute resolution** A committee of the board is established to hear and resolve disputes, appeals, and interventions under sections 103A 301 to 103A 341, 103B 231, subdivision 9, 103B 345, and 103D 535. The committee consists of two of the three citizen members, one county commissioner member, one soil and water conservation district supervisor member, and one watershed district or watershed management organization representative member. The committee is appointed by the board chair.

**Subd 11 Engineering work and appearances at hearings by director** The director of the division of waters of the department of natural resources shall perform engineering work requested by the board of water and soil resources and shall appear in all hearings and proceedings before the board of water and soil resources affecting waters within the state.

**History** 1990 c 391 art 2 s 2, 1992 c 399 s 1, 1997 c 28 s 1 3, 1997 c 109 s 1

## STATEWIDE WATER RESOURCE PLANNING

### 103B 151 COORDINATION OF WATER RESOURCE PLANNING

**Subdivision 1 Water planning** The environmental quality board shall

(1) coordinate public water resource management and regulation activities among the state agencies having jurisdiction in the area,

(2) initiate, coordinate, and continue to develop comprehensive long range water resources planning in furtherance of the plan prepared by the environmental quality board's water resources committee entitled 'Minnesota Water Plan,' published in January 1991, by September 15, 2000, and each ten year interval afterwards,

(3) coordinate water planning activities of local, regional, and federal bodies with state water planning and integrate these plans with state strategies,

(4) coordinate development of state water policy recommendations and priorities, and a recommended program for funding identified needs, including priorities for implementing the state water resources monitoring plan,

(5) administer federal water resources planning with multiagency interests,

(6) ensure that groundwater quality monitoring and related data is provided and integrated into the Minnesota land management information system according to published data compatibility guidelines. Costs of integrating the data in accordance with data compatibility standards must be borne by the agency generating the data,

(7) coordinate the development and evaluation of water information and education materials and resources, and

(8) coordinate the dissemination of water information and education through existing delivery systems

**Subd 2 Governor's representative** The environmental quality board chair shall represent the governor on interstate water resources organizations

**Subd 3** [Repealed, 1995 c 186 s 28]

**History** 1990 c 391 art 2 s 3, 1994 c 557 s 13

### 103B 155 STATE WATER AND RELATED LAND RESOURCE PLAN

The commissioner of natural resources, in cooperation with other state and federal agencies, regional development commissions, the metropolitan council, local governmental units, and citizens, shall prepare a statewide framework and assessment water and related land resources plan for presentation to the legislature by November 15, 1975, for its review and approval or disapproval. This plan must relate each of the programs of the department of natural resources for specific aspects of water management to the others. The statewide plan must include

(1) regulation of improvements and land development by abutting landowners of the beds, banks, and shores of lakes, streams, watercourses, and marshes by permit or otherwise to preserve them for beneficial use,

(2) regulation of construction of improvements on and prevention of encroachments in the flood plains of the rivers, streams, lakes, and marshes of the state,

(3) reclamation or filling of wet and overflowed lands,

(4) repair, improvement, relocation, modification or consolidation in whole or in part of previously established public drainage systems within the state,

(5) preservation of wetland areas,

(6) management of game and fish resources as related to water resources,

(7) control of water weeds,

(8) control or alleviation of damages by flood waters,

(9) alteration of stream channels for conveyance of surface waters, navigation, and any other public purposes,

(10) diversion or changing of watercourses in whole or in part,

(11) regulation of the flow of streams and conservation of their waters,

(12) regulation of lake water levels,

(13) maintenance of water supply for municipal, domestic, industrial, recreational, agricultural, aesthetic, wildlife, fishery, or other public use,

(14) sanitation and public health and regulation of uses of streams, ditches, or watercourses to dispose of waste and maintain water quality,

(15) preventive or remedial measures to control or alleviate land and soil erosion and siltation of affected watercourses or bodies of water,

(16) regulation of uses of water surfaces, and

(17) identification of high priority regions for wetland preservation, enhancement, restoration, and establishment

**History** 1990 c 391 art 2 s 4, 1991 c 354 art 2 s 1

## METROPOLITAN SURFACE WATER MANAGEMENT

**103B 201 METROPOLITAN WATER MANAGEMENT PROGRAM PURPOSE**

The purposes of the water management programs required by sections 103B 205 to 103B 255 are to

- (1) protect, preserve, and use natural surface and groundwater storage and retention systems,
- (2) minimize public capital expenditures needed to correct flooding and water quality problems,
- (3) identify and plan for means to effectively protect and improve surface and groundwater quality,
- (4) establish more uniform local policies and official controls for surface and groundwater management,
- (5) prevent erosion of soil into surface water systems,
- (6) promote groundwater recharge,
- (7) protect and enhance fish and wildlife habitat and water recreational facilities, and
- (8) secure the other benefits associated with the proper management of surface and ground water

**History** 1990 c 391 art 2 s 5, 1990 c 601 s 6

**103B 205 DEFINITIONS**

Subdivision 1 **Applicability** The definitions in this section apply to sections 103B 211 to 103B 255

Subd 2 **Board** "Board" means the board of water and soil resources unless the context indicates otherwise

Subd 3 **Capital improvement program** "Capital improvement program" means an itemized program for at least a five year prospective period, and any amendments to it, subject to at least biennial review, setting forth the schedule, timing, and details of specific contemplated capital improvements by year, together with their estimated cost, the need for each improvement, financial sources, and the financial effect that the improvements will have on the local government unit or watershed management organization

Subd 4 **Groundwater plan** "Groundwater plan" means a county plan adopted under section 103B 255

Subd 5 **Groundwater system** "Groundwater system" means one of the 14 principal aquifers of the state as defined by the United States Geological Survey in the Water-Resources Investigations 81-51, entitled Designation of Principal Water Supply Aquifers in Minnesota' (August 1981), and its revisions

Subd 6 **Local comprehensive plan** "Local comprehensive plan" has the meaning given it in section 473 852, subdivision 5

Subd 7 **Local government unit** "Local government unit" or "local unit" has the meaning given it in section 473 852

Subd 8 **Metropolitan area** "Metropolitan area" has the meaning given in section 473 121, subdivision 2

Subd 9 **Minor watershed units** "Minor watershed units" means the drainage areas identified and delineated as such pursuant to Laws 1977, chapter 455, section 33, subdivision 7, paragraph (a)

Subd 10 **Official controls** "Official controls" has the meaning given it in section 473 852

Subd 10a **State review agencies** "State review agencies" means the commissioners of natural resources, the pollution control agency, agriculture, and health

Subd 10b **Subwatershed unit** "Subwatershed unit" means a hydrologic area less than the entire area under the jurisdiction of a watershed management organization

Subd 11 **Watershed** "Watershed" means a drainage area having boundaries which are substantially coterminous with those of an aggregation of contiguous minor watershed units possessing similar drainage patterns and which cross the borders of two or more local government units

Subd 12 **Watershed district** "Watershed district" means a district established under chapter 103D

Subd 13 **Watershed management organization** "Watershed management organization" or "organization" means a watershed district wholly within the metropolitan area or a joint powers entity established wholly or partly within the metropolitan area by special law or by agreement that performs some or all of the functions of a watershed district for a watershed and that has the characteristics and the authority specified under section 103B 211. Lake improvement or conservation districts are not watershed management organizations

**History** 1990 c 391 art 2 s 6, 1990 c 601 s 7, 1995 c 184 s 1,31

### 103B 211 JOINT POWERS WATERSHED MANAGEMENT ORGANIZATION

Subdivision 1 **Authority** (a) Any agreement under section 471 59 to jointly or cooperatively manage or plan for the management of surface water in a watershed delineated pursuant to subdivision 2, as required by sections 103B 205 to 103B 255, may provide, in addition to other provisions authorized by section 471 59, for a joint board having

(1) the authority to prepare, adopt, and implement a plan for the watershed meeting the requirements of section 103B 231,

(2) the authority to review and approve local water management plans as provided in section 103B 235,

(3) the authority of a watershed district under chapter 103D to regulate the use and development of land in the watershed when one or more of the following conditions exists

(i) the local government unit exercising planning and zoning authority over the land under sections 366 10 to 366 19, 394 21 to 394 37, or 462 351 to 462 364, does not have a local water management plan approved and adopted in accordance with the requirements of section 103B 235 or has not adopted the implementation program described in the plan,

(ii) an application to the local government unit for a permit for the use and development of land requires an amendment to or variance from the adopted local water management plan or implementation program of the local unit, or

(iii) the local government unit has authorized the organization to require permits for the use and development of land,

(4) the authority of a watershed district under section 103D 625, to accept the transfer of drainage systems in the watershed, to repair, improve, and maintain the transferred drainage systems, and to construct all new drainage systems and improvements of existing drainage systems in the watershed, provided that (i) projects may be carried out under the powers granted in sections 103B 205 to 103B 255 or chapter 103D or 103E, and (ii) proceedings of the board with respect to the systems must be in conformance with the watershed plan adopted under section 103B 231,

(5) the authority of a watershed district under section 103D 911 to adopt a budget and decide on the total amount necessary to be raised from ad valorem tax levies to meet the budget,

(6) the authority of a watershed district under section 103D 915 to certify its budget with the auditor of each county having territory within the joint powers watershed management organization,

(7) the authority of a watershed district under section 103D 901 to file approved assessment statements with each affected county, and

(8) other powers necessary to exercise the authority under clauses (1) to (3), including the power to enter into contracts for the performance of functions with governmental units or persons

(b) The board of water and soil resources shall adopt rules prescribing minimum requirements for the content of watershed management organization joint powers agreements

(c) Decisions by a joint powers board may not require more than a majority vote, except a decision on a capital improvement project, which may require no more than a two thirds vote

**Subd 2 Review of watershed boundaries** Before commencing planning under section 103B 231, a watershed management organization established pursuant to section 471 59 and this section shall submit a map delineating the boundaries of the watershed to the board of water and soil resources for review and comment on the conformance of the boundaries with the requirements of sections 103B 205 to 103B 255 The board shall have 60 days to comment

**Subd 3 Jurisdiction over nonmembers** (a) A watershed management organization established by agreement pursuant to subdivision 1 may exercise the authority provided in the agreement throughout the watershed delineated, including territory in statutory and home rule charter cities and towns that are not members of the organization, if the cities and towns that are not members consent to the exercise of authority within their jurisdictions and if the membership of the organization includes

(1) the county or counties having jurisdiction over all of the territory of the watershed that is within the cities and towns that are not members of the organization, and

(2) either cities and towns having jurisdiction over at least 50 percent of the land area of the watershed and comprising at least three quarters of all of the cities and towns having territory in the watershed, or cities and towns having jurisdiction over at least 75 percent of the land area of the watershed

(b) The county or counties identified in paragraph (a), clause (1), are responsible for watershed management activities and may exercise authority under sections 103B 205 to 103B 255 in and for consenting cities and towns that are not members of the organization

**Subd 4 Appropriations from small watercourses** (a) This subdivision applies in Hennepin and Ramsey counties to the following public waters

(1) a public water basin or wetland wholly within the county that is less than 500 acres, or

(2) a protected watercourse that has a drainage area of less than 50 square miles

(b) An appropriation of water that is below the minimum established in section 103G 271, subdivision 4, for a nonessential use, as defined under section 103G 291, is prohibited unless a permit is obtained from the watershed district or watershed management organization having jurisdiction over the public water basin, wetland, or watercourse The watershed district or watershed management organization may impose a fee to cover the cost of issuing the permit This subdivision must be enforced by the home rule charter or statutory city where the appropriation occurs Violation of this subdivision is a petty misdemeanor, except that a second violation within a year is a misdemeanor Affected cities shall mail notice of this law to affected riparian and adjoining landowners

**Subd 5 [Repealed 1991 c 199 art 1 s 16]**

**History** 1990 c 391 art 2 s 7, 1990 c 601 s 8, 1991 c 199 art 1 s 15, 1995 c 184 s 2

**103B 215 BOUNDARY CHANGE OF WATERSHED DISTRICTS**

Subdivision 1 **Procedure** The boundaries of a watershed district wholly within the metropolitan area may be changed pursuant to this section or chapter 103D

Subd 2 **Petition** (a) The governing board of a watershed management organization may petition the board of water and soil resources for an order changing the boundaries of a watershed district wholly within the metropolitan area, by adding new territory to the district or by transferring territory that is within the district to the jurisdiction of another watershed management organization

(b) The petition must

(1) describe with particularity the change in boundary requested, the territory affected, and the reasons for the change,

(2) show that the change is consistent with the purposes and requirements of sections 103B 205 to 103B 255, and

(3) identify property subject to section 103B 225

(c) The petition must be accompanied by a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred

Subd 3 **Notice** (a) Upon the filing of a sufficient petition, the board shall give notice of the filing of the petition by publication once each week for two successive weeks in a legal newspaper in each county affected and by mail to the county auditor of each county affected and to the chief official of each statutory or home rule charter city and township affected

(b) The notice must describe the action proposed by the petition and invite written comments on the petition for consideration by the board. The notice must announce that any person who objects to the action proposed in the petition may submit a written request for hearing to the board within 20 days of the last publication of the notice of the filing of the petition, and that if no timely request for hearing is received the board will make a decision on the petition pursuant to this subdivision without conducting the public hearing required under chapter 103D

Subd 4 **Decision on petition** (a) If a timely request for hearing is not received, the board shall make a decision on the petition without a hearing within 30 days after the last publication of the notice

(b) If one or more timely requests for hearing are received the board shall hold a hearing on the petition and shall follow the procedures in chapter 103D regarding notice and conduct of hearings

(c) After completing the procedures required by this subdivision, the board shall, by its findings and order, make the boundary change requested if the board determines that

(1) the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred concurs in the petition,

(2) the change is consistent with the purposes and requirements of sections 103B 205 to 103B 255, and

(3) the change can be accomplished in conformance with section 103B 225

(d) The board shall file a certified copy of the findings and order with the secretary of state. The order making the change must conform to section 103B 225. The order making the change may amend the order prescribing the distribution of managers of the district

**History** 1990 c 391 art 2 s 8



**103B 221 TERMINATION OF WATERSHED DISTRICT**

Subdivision 1 **Procedure** A watershed district wholly within the metropolitan area may be terminated pursuant to this section or chapter 103D

Subd 2 **Petition** Proceedings for termination under this subdivision must be initiated by a petition to the board of water and soil resources filed jointly by the governing bodies of all statutory and home rule charter cities and towns having jurisdiction over territory within the watershed

Subd 3 **Hearing** Upon the filing of a sufficient petition, the board shall hold a hearing in accordance with the procedures prescribed in chapter 103D, to take testimony on the determinations required to be made by the board

Subd 4 **Determination and order** (a) Following the hearing, the board shall, by its findings and order, terminate the district as requested if the board determines

(1) that the local units of government having jurisdiction over territory within the watershed have formed a joint powers organization for the watershed pursuant to section 103B 211,

(2) that upon termination of the district the members of the joint powers organization, jointly or severally, are willing and able to assume ownership of the district's assets and the responsibility for managing and maintaining the district's projects as necessary to accomplish the purposes of sections 103B 205 to 103B 255 and to implement the watershed plan of the joint powers organization to be developed pursuant to section 103B 231, and

(3) that the termination can be accomplished in conformance with section 103B 225

(b) The board shall file a certified copy of the findings and order with the secretary of state. The order terminating the district must transfer the assets of the district to the joint powers organization or its members. The order must conform to section 103B 225

**History** 1990 c 391 art 2 s 9

**103B 225 BOUNDARY CHANGE AND TERMINATION EFFECT ON BENEFITS AND DAMAGES**

(a) The addition or transfer of property or termination of a district under sections 103B 215 and 103B 221 must not affect the benefits or damages for any improvement previously constructed by the district having jurisdiction over the property before the board's order takes effect. The property affected is and remains liable for its proper share of any outstanding indebtedness of the watershed district applying to the property before the board's order, and levies and assessments for the indebtedness continue in force until the debt is fully paid

(b) In order to satisfy the requirements of this section, the board may prescribe conditions on the boundary change or termination or may prescribe a later effective date for the termination of specified powers of a watershed district

**History** 1990 c 391 art 2 s 10

**103B 227 WATERSHED MANAGEMENT ORGANIZATIONS**

Subdivision 1 **Appointment of members** Watershed management organizations shall notify the board of water and soil resources of member appointments and vacancies in member positions within 30 days. Appointing authorities shall fill vacant positions by 90 days after the vacancy occurs

Subd 2 **Notice of board vacancies** Appointing authorities for watershed management organization board members shall publish a notice of vacancies resulting from expiration of members' terms and other reasons. The notices must be published at least once in a newspaper of general circulation in the watershed management organization area. The notices must state that persons interested in being appointed to serve on the watershed management organization board may submit their names to the appointing

authority for consideration After December 31, 1999, staff of local units of government that are members of the watershed management organization are not eligible to be appointed to the board Published notice of the vacancy must be given at least 15 days before an appointment or reappointment is made

**Subd 3 Removal** Appointing authorities may remove members of watershed management organization boards for just cause The board of water and soil resources shall adopt rules prescribing standards and procedures for removing members of watershed management organization boards for just cause

**Subd 4 Newsletter** A watershed management organization shall publish and distribute at least one newsletter or other appropriate written communication each year to residents The newsletter or other communication must explain the organization's water management programs and list the officers and telephone numbers

**Subd 5 Requests for proposals for services** A watershed management organization shall at least every two years solicit interest proposals for legal, professional, or technical consultant services before retaining the services of an attorney or consultant or extending an annual services agreement

**Subd 6** [Repealed, 1995 c 184 s 32]

**Subd 7 Drainage systems** Watershed management organizations may accept transfer of drainage systems under sections 103B 205 to 103B 255

**History** 1990 c 601 s 9, 1999 c 231 s 126

### 103B 231 WATERSHED PLANS

**Subdivision 1 Requirement** (a) A watershed management plan is required for watersheds comprising all minor watershed units wholly or partly within the metropolitan area For minor watershed units having more than 90 percent of their area within the metropolitan area, the watershed management plan must be prepared, adopted, and implemented in accordance with the requirements of sections 103B 205 to 103B 255

(b) Minor watershed units having 90 percent or less of their area within the metropolitan area shall prepare a plan or have the county prepare a watershed management plan for their area in accordance with the requirements of sections 103B 101 and 103B 205 to 103B 355, as determined by the board of water and soil resources

**Subd 2 Optional participation in metropolitan water management organization** Local government units outside of the metropolitan area, having territory that is within a watershed part of which is subject to the requirements of this section, may enter into an agreement under section 103B 211 A local government unit that enters into an agreement under this subdivision has the duties imposed and the authority granted in sections 103B 205 to 103B 255

**Subd 3 Responsible units** (a) Where a watershed management organization exists, the plan for the watershed must be prepared and adopted by the organization

(b) If a watershed management organization located wholly outside of Hennepin and Ramsey counties, is terminated, or the board of water and soil resources determines a plan is not being implemented in accordance with its rules, the county or counties containing the watershed unit shall prepare, adopt, and implement the watershed plan and for this purpose the county or counties have the planning, review, permitting, and financing authority of a watershed management organization specified in sections 103B 211 to 103B 255

(c) If a watershed management organization within the metropolitan area and wholly or partly within Hennepin or Ramsey counties is terminated or the board of water and soil resources determines a plan is not being implemented, the county or counties shall petition for the establishment of a watershed district under chapter 103D, provided that a district established pursuant to a petition

(1) may not cross a primary river or a river forming the boundary between a metropolitan county and a county outside the metropolitan area, and

(2) may not cross county boundaries to include territory whose distinguishing characteristic is multiple drainage points into a primary river

(d) A watershed management organization may request a county to prepare all or part of a plan

(e) A county may delegate the preparation of all or part of a plan to the county soil and water conservation district

(f) Upon request of a statutory or home rule charter city or town, a county may delegate the preparation of all or part of a plan to the city or town

(g) If the board of water and soil resources determines that a watershed management organization or county has not developed a draft plan, is not implementing the plan, has not delegated implementation of the plan, and has not petitioned for the creation of a watershed district

(1) state agencies may withhold from local government units state funding for water programs for projects within the watershed,

(2) state agencies may withhold from local government units delegation of state water resource regulatory authority within the watershed,

(3) state agencies may suspend issuance of water related permits within the watershed, and

(4) the board may request state agencies to withhold portions of state aid funding used for the installation of curb and gutter and other drainage facilities of public transportation projects within the watershed

The provisions of this paragraph apply until the board of water and soil resources determines that a plan is being implemented in accordance with its rules

(h) Appeals from the board of water and soil resources determination are made in the same manner as appeals under section 103B 345, subdivision 5

**Subd 3a Priority schedule** (a) The board of water and soil resources in consultation with the state review agencies and the metropolitan council shall develop a priority schedule for the revision of plans required under this chapter

(b) The prioritization should be based on but not be limited to status of current plan scheduled revision dates anticipated growth and development existing and potential problems, and regional water quality goals and priorities

(c) The schedule will be used by the board of water and soil resources in consultation with the state review agencies and the metropolitan council to direct watershed management organizations of when they will be required to revise their plans

(d) Upon notification from the board of water and soil resources that a revision of a plan is required, a watershed management organization shall have 24 months from the date of notification to revise and submit a plan for review

(e) In the event that a plan expires prior to notification from the board of water and soil resources under this section, the existing plan, authorities, and official controls of a watershed management organization shall remain in full force and effect until a revision is approved

(f) A one-year extension to submit a revised plan may be granted by the board

(g) Watershed management organizations submitting plans and draft plan amendments for review prior to the board's priority review schedule, may proceed to adopt and implement the plan revisions without formal board approval if the board fails to adjust its priority review schedule for plan review, and commence its statutory review process within 45 days of submittal of the plan revision or amendment

**Subd 4 General standards** (a) The watershed management plan must specify the period covered by the plan and must extend at least five years but no more than ten

years from the date the board approves the plan. Plans that contain revision dates inconsistent with this section must comply with that date, provided it is not more than ten years beyond the date of board approval.

(b) The plan must be reviewed for consistency with an adopted county groundwater plan, and revised to the degree necessary to become compliant with the groundwater plan no later than two years after adoption by the county. A one year extension may be granted by the board. Upon the request of a watershed management organization, the county shall provide a written statement that

(1) identifies any substantial inconsistencies between the watershed plan and the groundwater plan and any substantial adverse effects of the watershed plan on the groundwater plan, and

(2) evaluates, estimates the cost of, and recommends alternatives for amending the watershed plan to rectify any substantial inconsistencies and adverse effects.

(c) The plan shall contain the elements required by subdivision 6. Each element shall be set out in the degree of detail and prescription necessary to accomplish the purposes of sections 103B 205 to 103B 255, considering the character of existing and anticipated physical and hydrogeologic conditions, land use, and development and the severity of existing and anticipated water management problems in the watershed.

(d) Existing plans of a watershed management organization shall remain in force and effect until amended or superseded by plans adopted under sections 103B 205 to 103B 255.

(e) Watershed management organizations shall coordinate their planning activities with contiguous watershed management organizations and counties conducting water planning and implementation under sections 103B 101 and 103B 301 to 103B 355.

Subd 5 [Repealed, 1995 c 184 s 32]

Subd 6 **Contents** (a) The plan shall

(1) describe the existing physical environment, land use, and development in the area and the environment, land use, and development proposed in existing local and metropolitan comprehensive plans,

(2) present information on the hydrologic system and its components, including drainage systems previously constructed under chapter 103E, and existing and potential problems related thereto,

(3) state objectives and policies, including management principles, alternatives and modifications, water quality, and protection of natural characteristics,

(4) set forth a management plan, including the hydrologic and water quality conditions that will be sought and significant opportunities for improvement,

(5) describe the effect of the plan on existing drainage systems,

(6) identify high priority areas for wetland preservation, enhancement, restoration, and establishment and describe any conflicts with wetlands and land use in these areas,

(7) describe conflicts between the watershed plan and existing plans of local government units,

(8) set forth an implementation program consistent with the management plan, which includes a capital improvement program and standards and schedules for amending the comprehensive plans and official controls of local government units in the watershed to bring about conformance with the watershed plan, and

(9) set out procedures and timelines for amending the plan.

(b) The board shall adopt rules to establish standards and requirements for amendments to watershed plans. The rules must include

(1) performance standards for the watershed plans, which may distinguish between plans for urban areas and rural areas,

(2) minimum requirements for the content of watershed plans and plan amendments, including public participation process requirements for amendment and implementation of watershed plans,

(3) standards for the content of capital improvement programs to implement watershed plans, including a requirement that capital improvement programs identify structural and nonstructural alternatives that would lessen capital expenditures, and

(4) how watershed plans are to specify the nature of the official controls required to be adopted by the local units of government, including uniform erosion control, stormwater retention, and wetland protection ordinances in the metropolitan area

**Subd 7 Review of the draft plan** (a) Upon completion of the plan but before final adoption by the organization, the organization must submit the draft plan for a 60 day review and comment period to all counties, the metropolitan council, the state review agencies, the board of water and soil resources, soil and water conservation districts, towns, and statutory and home rule charter cities having territory within the watershed. A local government unit that expects that substantial amendment of its local comprehensive plan will be necessary to bring local water management into conformance with the watershed plan must describe as specifically as possible, within its comments, the amendments to the local plan that it expects will be necessary. If the county has a groundwater plan, the county must review and comment on the consistency of the watershed plan with the county groundwater plan. Differences among local governmental agencies regarding the plan must be mediated. Notwithstanding sections 103D 401, 103D 405, and 473 165, the council shall review the plan in the same manner and with the same authority and effect as provided for the council's review of the comprehensive plans of local government units under section 473 175. The council shall comment on the apparent conformity with metropolitan system plans of any anticipated amendments to local comprehensive plans. The council shall advise the board of water and soil resources on whether the plan conforms with the management objectives and target pollution loads stated in the council's water resources plan and shall recommend changes in the plan that would satisfy the council's plan.

(b) The watershed management organization must respond in writing to any concerns expressed by the review agencies within 30 days of receipt thereof.

(c) The watershed management organization must hold a public hearing on the draft plan no sooner than 30 days and no later than 45 days after the 60 day review period of the draft plan. The board or boards of the affected counties shall approve or disapprove projects in the capital improvement program which may require the provision of county funds pursuant to section 103B 251 or 103D 901, subdivision 2. Each county has up until the date of the public hearing on the draft plan to complete its review of the capital improvement program. If the county fails to complete its review within the prescribed period, unless an extension is agreed to by the organization the program shall be deemed approved. If the watershed extends into more than one county and one or more counties disapprove of all or part of a capital improvement program while the other county or counties approve, the program shall be submitted to the board of water and soil resources for review pursuant to subdivision 9.

**Subd 8 Review by metropolitan council and state review agencies** After completion of the review under subdivision 7, the draft plan, any amendments thereto, all written comments received on the plan, a record of the public hearing, and a summary of changes incorporated as a result of the review process shall be submitted to the metropolitan council, the state review agencies, and the board of water and soil resources for final review. The state review agencies shall review and comment on the consistency of the plan with state laws and rules relating to water and related land resources. The state review agencies shall forward their comments within 45 days after they receive the final review draft of the plan to the board. A state review agency may request and receive up to a 30 day extension of this review period from the board.

**Subd 9 Approval by the board** After completion of the review under subdivision 8, the board shall review the plan for conformance with the requirements of sections 103B 205 to 103B 255, and chapter 103D. The board shall not prescribe a plan, but may

disapprove all or parts of a plan which it determines is not in conformance with the requirements of sections 103B 205 to 103B 255, and chapter 103D. If the capital improvement program is the subject of a dispute between counties, the board of water and soil resources shall make a final decision on the issue. The decision shall be binding on the organization and the counties involved. The board shall complete its review under this section within 90 days.

**Subd 10 Adoption and implementation** (a) The organization shall adopt and implement its plan within 120 days after compliance with the provisions of subdivision 9 and approval of the plan by the board of water and soil resources. A watershed district may implement its approved plan and approved capital improvement program by resolution of the majority of the board of managers and without respect to the provisions of chapter 103D requiring the managers to wait upon petitions for projects, to submit projects for review by the board of water and soil resources, and to limit the cost and purposes of projects.

(b) The board of water and soil resources shall adopt rules establishing standards and criteria for making determinations of whether watershed management organizations and counties are implementing watershed plans as required under subdivision 1.

**Subd 11 Amendments** To the extent and in the manner required by the adopted plan, all amendments to the adopted plan shall be submitted to the towns, cities, county, the metropolitan council, the state review agencies, and the board of water and soil resources for review in accordance with the provisions of subdivisions 7, 8, and 9. Amendments necessary to revise the plan to be consistent with the county groundwater plan, as required by subdivision 4, must be submitted for review in accordance with subdivisions 7, 8, and 9. Minor amendments to a plan shall be reviewed in accordance with standards prescribed in the watershed management plan.

**Subd 12** [Repealed, 1995 c 184 s 32]

**Subd 13 Appeals of plan failures** Persons aggrieved by an alleged failure to comply with the provisions of an approved plan may request review by the board of water and soil resources. The board shall establish a procedure for resolving disputes and making a determination on whether the plan is being implemented.

**Subd 14 Annual report** The board of water and soil resources shall adopt rules establishing

(1) requirements for annual watershed management organization financial reports to the board, including a report on administrative, project, and other expenditures,

(2) standards for annual financial audits by certified public accountants, procedures for the board to follow before ordering state financial and performance audits as determined by the board, and procedures for charging the costs of financial and performance audits to the watershed management organization, and

(3) requirements for the content of annual activity reports to the board, which must include the number and type of permits issued, complaints received, plan and ordinance violations, projects constructed, new officers installed, variances granted, status of local unit adoption and enforcement of model ordinance requirements, and financial conditions of the watershed management organization.

**History** 1990 c 391 art 2 s 11, 1990 c 601 s 10 19, 1991 c 354 art 2 s 2, 1995 c 184 s 3 10, 1996 c 305 art 1 s 27, 1998 c 312 s 1

## 103B 235 LOCAL WATER MANAGEMENT PLANS

**Subdivision 1 Requirement** (a) After the watershed plan is approved and adopted, or amended, pursuant to section 103B 231, the local government units having land use planning and regulatory responsibility for territory within the watershed shall prepare or cause to be prepared a local water management plan, capital improvement program, and official controls as necessary to bring local water management into conformance with the watershed plan within the time period prescribed in the implementation program of the watershed plan and, as necessary, shall prepare or cause to be prepared amendments to the local comprehensive plan.

(b) Each town within the counties of Anoka, Carver, Dakota, Scott, and Washington authorized by general or special law to plan and regulate the use of land under sections 462 351 to 462 364 shall by resolution determine whether to prepare the local water management plan itself or to delegate all or part of the preparation of the plan to the county

(c) Towns within counties that have adopted comprehensive plans applicable to the town must use county preparation of their plan to the maximum extent possible

**Subd 2 Contents** (a) Each local plan, in the degree of detail required in the watershed plan, shall

- (1) describe existing and proposed physical environment and land use,
- (2) define drainage areas and the volumes, rates, and paths of stormwater runoff,
- (3) identify areas and elevations for stormwater storage adequate to meet performance standards established in the watershed plan,
- (4) define water quality and water quality protection methods adequate to meet performance standards established in the watershed plan,
- (5) identify regulated areas, and
- (6) set forth an implementation program, including a description of official controls and, as appropriate, a capital improvement program

(b) The board of water and soil resources shall adopt rules establishing minimum local plan standards and a model environmental management ordinance for use by local government units in implementing local water plans. The standards apply to plan amendments made to conform to changes in the watershed plans that are adopted under the board rules required by section 103B 231, subdivision 6

**Subd 3 Review** After consideration but before adoption by the governing body, each local unit shall submit its water management plan to the watershed management organization for review for consistency with the watershed plan adopted pursuant to section 103B 231. If the county or counties having territory within the local unit have a state approved and locally adopted groundwater plan, the local unit shall submit its plan to the county or counties for review. The county or counties have 45 days to review and comment on the plan. The organization shall approve or disapprove the local plan or parts of the plan. The organization shall have 60 days to complete its review, provided, however, that the watershed management organization shall, as part of its review, take into account the comments submitted to it by the metropolitan council pursuant to subdivision 3a. If the organization fails to complete its review within the prescribed period, the local plan shall be deemed approved unless an extension is agreed to by the local unit.

**Subd 3a Review by metropolitan council** Concurrently with its submission of its local water management plan to the watershed management organization as provided in subdivision 3, each local unit of government shall submit its water management plan to the metropolitan council for review and comment by the council. The council shall have 45 days to review and comment upon the local plan or parts of the plan with respect to consistency with the council's comprehensive development guide for the metropolitan area. The council's 45 day review period shall run concurrently with the 60 day review period by the watershed management organization provided in subdivision 3. The metropolitan council shall submit its comments to the watershed management organization and shall send a copy of its comments to the local government unit. If the metropolitan council fails to complete its review and make comments to the watershed management organization within the 45 day period, the watershed management organization shall complete its review as provided in subdivision 3.

**Subd 4 Adoption and implementation** After approval of the local plan by the organization, the local government unit shall adopt and implement its plan within 120 days and shall amend its official controls accordingly within 180 days.

**Subd 5 Amendments** To the extent and in the manner required by the organization, all amendments to local water management plans shall be submitted to the

organization for review and approval in accordance with the provisions of subdivisions 3 and 3a for the review of plans

**History** 1990 c 391 art 2 s 12, 1990 c 601 s 21, 1995 c 176 s 1 3, 1995 c 184 s 11

### 103B 239 RULE REVIEW

The board of water and soil resources shall review the rules relating to sections 103B 205 to 103B 255 at least once every five years and adopt necessary amendments

**History** 1990 c 601 s 20

### 103B 241 LEVIES

Subdivision 1 **Watershed plans and projects** Notwithstanding chapter 103D, a local government unit or watershed management organization may levy a tax to pay the increased costs of preparing a plan under sections 103B 231 and 103B 235 or for projects identified in an approved and adopted plan necessary to implement the purposes of section 103B 201. The proceeds of any tax levied under this section shall be deposited in a separate fund and expended only for the purposes authorized by this section. Watershed management organizations and local government units may accumulate the proceeds of levies as an alternative to issuing bonds to finance improvements.

Subd 2 **Priority programs, soil and water conservation districts** A county may levy amounts necessary to pay the reasonable increased costs to soil and water conservation districts of administering and implementing priority programs identified in an approved and adopted plan.

**History** 1990 c 391 art 2 s 13, 1990 c 601 s 22, 1992 c 511 art 2 s 2, art 5 s 2, 1995 c 184 s 12

### 103B 245 SPECIAL TAX DISTRICT, LOCAL GOVERNMENT UNIT

Subdivision 1 **Watershed management tax district** (a) Any local government unit planning for water management under sections 103B 231 and 103B 235 may establish a watershed management tax district in the territory within the watershed, for the purpose of paying the costs of the planning required under sections 103B 231 and 103B 235.

(b) Any local government unit which has part of its territory within a watershed for which a plan has been adopted in accordance with section 103B 231 and which has a local water management plan adopted in accordance with section 103B 235 may establish a watershed management tax district in the territory within the watershed or a subwatershed unit in the watershed, for the purpose of paying capital costs of the water management facilities described in the capital improvement program of the plans and for the purpose of paying for normal and routine maintenance of the facilities.

(c) A county or counties required by section 103B 231, subdivision 3, to prepare, adopt, and implement a watershed plan shall apportion the costs of planning, capital improvements, and maintenance proportionate to benefits. The county may apportion the costs among the subwatershed units in the watershed, or among the statutory and home rule charter cities and towns having territory in the watershed, and for this purpose may establish more than one watershed management tax district in the watershed.

(d) Notification of new watershed management tax districts established under this subdivision must be made to the county auditor by July 1 in order to be effective for taxes payable in the following year.

Subd 2 **Procedure** The district shall be established by ordinance adopted after a hearing. Notice of the time, place, and purpose of the hearing shall be published for two successive weeks in the official newspaper of the local government unit, ending at least seven days before the day of the hearing. The ordinance shall describe with particularity the territory or area to be included in the district. After adoption, the ordinance shall be filed with the county auditor and county recorder. The district may



be dissolved by following the procedures prescribed for the establishment of the district

**Subd 3 Tax** After adoption of the ordinance under subdivision 2, a local government unit may annually levy a tax on all taxable property in the district for the purposes for which the tax district is established. The tax may not exceed 0.02418 percent of market value on taxable property located in rural towns other than urban towns, unless allowed by resolution of the town electors. The proceeds of the tax shall be paid into a fund reserved for these purposes. Any proceeds remaining in the reserve fund at the time the tax is terminated or the district is dissolved shall be transferred and irrevocably pledged to the debt service fund of the local unit to be used solely to reduce tax levies for bonded indebtedness of taxable property in the district.

**Subd 4 Bonds** After adoption of the ordinance under subdivision 2, and after a contract for the construction of all or part of an improvement has been entered into or the work has been ordered done by day labor, the local government unit may issue obligations in the amount it deems necessary to pay in whole or in part the capital cost incurred and estimated to be incurred in making the project. The obligations shall be payable out of the proceeds of the tax levied pursuant to subdivision 3. The local unit may by resolution of its governing body adopted prior to the sale of obligations pledge the full faith, credit and taxing power of the local unit to assure payment of the principal and interest in the event the proceeds of the tax levy in the district are insufficient to pay principal and interest. The amount of any taxes which are required to be levied outside of the territory of the tax district or taken from the general funds of the local unit to pay principal and interest on the obligations shall be reimbursed to the local unit from taxes levied within the territory of the tax district. Obligations shall be issued in accordance with chapter 475, except that an election is not required and the amount of any obligations shall not be included in determining the net indebtedness of the local unit under the provisions of any law or charter limiting indebtedness.

**History** 1990 c 391 art 2 s 14, 1990 c 601 s 23, 1994 c 416 art 1 s 1, 1995 c 184 s 13,14

### 103B 251 CAPITAL IMPROVEMENTS BY WATERSHED MANAGEMENT ORGANIZATIONS

**Subdivision 1 General authority** The authority provided to watershed districts in this section is in addition to the authority provided in chapter 103D. A watershed management organization which has adopted a watershed plan in accordance with section 103B 231 may certify for payment by the county as provided in this section all or any part of the cost of a capital improvement contained in the capital improvement program of the plan.

**Subd 2 County board to receive plan for improvement** A copy of the plan for the improvement shall be forwarded to the county board.

**Subd 3 Improvement hearing notice** (a) The organization shall then hold a public hearing on the proposed improvement, following publication once each week for two successive weeks before the date of the hearing in a legal newspaper published in the county or counties in which a part or all of the affected waters and lands are located. The last publication shall occur not more than 30 days nor less than ten days before the hearing.

(b) The notice shall state the time and place of hearing, the general nature of the proposed improvement, the estimated cost, and the method by which the cost of the improvement is to be paid, including the cost to be allocated to each county or minor watershed unit under subdivision 5.

(c) At least ten days before the hearing, notice by mail shall be given to the counties and to each home rule charter or statutory city or town located wholly or partly within the territory of the watershed management organization.

(d) Failure to give mailed notice or defects in the notice shall not invalidate the proceedings.

**Subd 4 Improvement hearing** At the time and place specified in the notice the organization shall hear all parties interested in the proposed improvement. If upon full hearing the organization finds that the improvement will be conducive to public health and promote the general welfare, and is in compliance with sections 103B 205 to 103B 255 and the plan adopted pursuant to section 103B 231, it shall make findings accordingly, determine the cost of the improvement, and certify the cost before October 1 to the county or counties for payment.

**Subd 5 Apportionment of costs** If the territory of the watershed management organization extends into more than one county, the cost of the improvement shall be certified to the respective county boards in the proportions prescribed in the capital improvement program of the organization. The certification of the watershed management organization may apportion the cost among some or all of the subwatershed units in the watershed and for this purpose may require the establishment of more than one tax district in the watershed.

**Subd 6 County payment** Each county receiving certifications for payment from watershed management organizations under this section shall promptly after September 30 of each year provide funds to meet its proportionate share of the cost of the improvements as shown in the certifications by organizations received during the prior 12 months. In an emergency and after receipt of certification the county shall provide funds at other times. When an organization anticipates an emergency it shall promptly inform the county and provide it with appropriate information.

**Subd 7 Bonds** In order to make the payment required by subdivision 6, the county board of each county may issue general obligation bonds of the county in the amount necessary to pay all or part of the cost of projects certified to the county board or to refund general obligation bonds issued for this purpose. The bonds shall be sold issued, and secured in accordance with the provisions of chapter 475 for general obligation bonds, except as otherwise provided in this subdivision. No election shall be required.

**Subd 8 Tax** (a) For the payment of principal and interest on the bonds issued under subdivision 7 and the payment required under subdivision 6, the county shall irrevocably pledge and appropriate the proceeds of a tax levied on all taxable property located within the territory of the watershed management organization or subwatershed unit for which the bonds are issued. Each year until the reserve for payment of the bonds is sufficient to retire the bonds, the county shall levy on all taxable property in the territory of the organization or unit, without respect to any statutory or other limitation on taxes, an amount of taxes sufficient to pay principal and interest on the bonds and to restore any deficiencies in reserves required to be maintained for payment of the bonds.

(b) The tax levied on rural towns other than urban towns may not exceed 0.02418 percent of taxable market value, unless approved by resolution of the town electors.

(c) If at any time the amounts available from the levy on property in the territory of the organization are insufficient to pay principal and interest on the bonds when due, the county shall make payment from any available funds in the county treasury.

(d) The amount of any taxes which are required to be levied outside of the territory of the watershed management organization or unit or taken from the general funds of the county to pay principal or interest on the bonds shall be reimbursed to the county from taxes levied within the territory of the watershed management organization or unit.

**Subd 9 Maintenance levy** For the purpose of creating a maintenance fund to be used for normal and routine maintenance of a work of improvement constructed in whole or part with money provided by the county pursuant to subdivision 6, the board of managers of a watershed district, with the approval of the county, may impose an ad valorem levy on all property located within the territory of the watershed district or subwatershed unit. The levy shall be certified, levied, collected, and distributed as provided in sections 103D 915 and 103D 921, and shall be in addition to any other

money levied and distributed to the district. The proceeds of the levy shall be deposited in a separate maintenance and repair account to be used only for the purpose for which the levy was made.

**History** 1990 c 391 art 2 s 15, 1990 c 601 s 24-26, 1995 c 184 s 15,16

### 103B 252 EMERGENCY PROJECTS

Subdivision 1 **General authority** Notwithstanding chapter 103D, a local government unit or a watershed management organization which has an approved and adopted plan may undertake and perform emergency projects under this section.

Subd 2 **Declaration of emergency** If the joint powers board, watershed district managers, or local government unit find that conditions exist that present a clear and imminent danger to the health or welfare of the people of the watershed management organization or local government unit, and that to delay action would prejudice the interests of the people of the watershed management organization or local government unit, or would likely cause permanent harm, the joint powers board, watershed district managers, or local government unit may declare the existence of an emergency and designate the location, watershed or subwatershed unit, nature, and extent of the emergency.

Subd 3 **Project order** If an emergency has been declared to the extent necessary to protect the interests of the watershed management organization or the local government unit, the joint powers board, watershed district managers, or local government unit may order that the work be done under the direction of the joint powers board, watershed district managers, or local government unit and their engineer, without a contract.

**History** 1995 c 184 s 17

## METROPOLITAN GROUNDWATER MANAGEMENT

### 103B 255 GROUNDWATER PLANS

Subdivision 1 **Authority** A metropolitan county may prepare and adopt ground water plans in accordance with this section.

Subd 2 **Responsible units** The county may prepare and adopt the plan or, upon request of a soil and water conservation district, the county may delegate to the soil and water conservation district the preparation and adoption of all or part of a plan and the performance of other county responsibilities regarding the plan under this section and section 103B 231.

Subd 3 **Local coordination** To assure the coordination of efforts of all units of government during the preparation and implementation of watershed and groundwater plans, the county shall conduct meetings with local units of government and watershed management organizations and may enter into agreements with local units of government and watershed management organizations establishing the responsibilities during the preparation and implementation of the water plans.

Subd 4 **Assistance** The county may contract with the Minnesota geological survey, the United States Geological Survey, a soil and water conservation district, or other public or private agencies or persons for services in performing the county's responsibilities regarding the plan under this section and section 103B 231. Counties may enter into agreements with other counties or local units of government under section 471.59 for the performance of these responsibilities. To assist in the development of the groundwater plan, the county shall seek the advice of the advisory committee, the Minnesota geological survey, the departments of health and natural resources, the pollution control agency, and other appropriate local, state, and federal agencies.

Subd 5 **Advisory committees** (a) The county shall name an advisory committee of 15 members. The committee must include representatives of various interests, including construction, agriculture, hydrogeology, and well drilling. At least four members of the

committee must be from the public at large with no direct pecuniary interest in any project involving groundwater protection. At least seven members must be appointed from watershed management organizations, statutory and home rule charter cities, and towns, and these local government representatives must be geographically distributed so that at least one is appointed from each county commissioner district.

(b) The county shall consult the advisory committee on the development, content, and implementation of the plan, including the relationship of the groundwater plan and existing watershed and local water management plans, the effect of the groundwater plan on the other plans, and the allocation of costs and governmental authority and responsibilities during implementation.

**Subd 6 General standards** (a) The groundwater plan must specify the period covered by the plan and must extend at least five years but no more than ten years from the date the board approves the plan. The plan must contain the elements required by subdivision 7. Each element must be set out in the degree of detail and prescription necessary to accomplish the purposes of sections 103B 205 to 103B 255, considering the character of existing and anticipated physical and hydrogeologic conditions, land use, and development and the severity of existing and anticipated groundwater management problems in the county.

(b) To the fullest extent possible in a manner consistent with groundwater protection, a county shall make maximum use of existing and available data and studies in preparing the groundwater plan and incorporate into its groundwater plan relevant data from existing plans and studies and the relevant provisions of existing plans adopted by watershed management organizations having jurisdiction wholly or partly within the county.

**Subd 7 Contents** A groundwater plan must

- (1) cover the entire area within the county,
- (2) describe existing and expected changes to the physical environment, land use, and development in the county,
- (3) summarize available information about the groundwater and related resources in the county, including existing and potential distribution, availability, quality, and use,
- (4) state the goals, objectives, scope, and priorities of groundwater protection in the county,
- (5) contain standards, criteria, and guidelines for the protection of groundwater from pollution and for various types of land uses in environmentally sensitive areas, critical areas or previously contaminated areas,
- (6) describe relationships and possible conflicts between the groundwater plan and the plans of other counties, local government units, and watershed management organizations in the affected groundwater system,
- (7) set forth standards, guidelines, and official controls for implementation of the plan by watershed management organizations and local units of government, and
- (8) include procedures and timelines for amending the groundwater plan.

**Subd 8 Review of the draft plan** (a) Upon completion of the groundwater plan but before final adoption by the county, the county shall submit the draft plan for a 60 day review and comment period to adjoining counties, the metropolitan council, the state review agencies, the board of water and soil resources, each soil and water conservation district, town, statutory and home rule charter city, and watershed management organization having territory within the county. The county also shall submit the plan to any other county or watershed management organization or district in the affected groundwater system that could affect or be affected by implementation of the plan. Any political subdivision or watershed management organization that expects that substantial amendment of its plans would be necessary in order to bring them into conformance with the county groundwater plan shall describe as specifically as possible, within its comments, the amendments that it expects would be necessary and the cost of amendment and implementation. Reviewing entities have 60 days to

review and comment. Differences among local governmental agencies regarding the plan must be mediated. Notwithstanding sections 103D 401, 103D 405, and 473 165, the council shall review the plan in the same manner and with the same authority and effect as provided in section 473 175 for review of the comprehensive plans of local government units. The council shall comment on the apparent conformity with metropolitan system plans of any anticipated amendments to watershed plans and local comprehensive plans. The council shall advise the board of water and soil resources on whether the plan conforms with the management objectives stated in the council's water resources plan and shall recommend changes in the plan that would satisfy the council's plan.

(b) The county must respond in writing to any concerns expressed by the reviewing agencies within 30 days of receipt thereof.

(c) The county shall hold a public hearing on the draft plan no sooner than 30 days and no later than 45 days after the 60 day review period of the draft plan.

**Subd 9 Review by metropolitan council and state agencies.** After completion of the review under subdivision 8, the draft plan, any amendments thereto, all written comments received on the plan, a record of the public hearing, and a summary of changes incorporated as part of the review process must be submitted to the metropolitan council, the state review agencies, and the board of water and soil resources for final review. The state review agencies shall review and comment on the consistency of the plan with state laws and rules relating to water and related land resources. The state review agencies shall forward their comments to the board within 45 days after they receive the final review draft of the plan. A state review agency may request and receive up to a 30 day extension of this review period from the board.

**Subd 10 Approval by board.** After completion of the review under subdivision 9, the board of water and soil resources shall review the plan as provided in section 103D 401. The board shall review the plan for conformance with the requirements of sections 103B 205 to 103B 255, and chapter 103D. The board may not prescribe a plan but may disapprove all or parts of a plan which it determines is not in conformance with the requirements of sections 103B 205 to 103B 255, and chapter 103D.

**Subd 11 Adoption and implementation.** The county shall adopt and implement its groundwater plan within 120 days after approval of the plan by the board of water and soil resources.

**Subd 12 Amendments.** To the extent and in the manner required by the adopted plan, all amendments to the adopted plan must be submitted to the towns, cities, counties, the metropolitan council, the state review agencies, and the board of water and soil resources for review in accordance with the provisions of subdivisions 8 to 10.

**Subd 13 Property tax levies.** A metropolitan county may levy amounts necessary to administer and implement an approved and adopted groundwater plan. A county may levy amounts necessary to pay the reasonable increased costs to soil and water conservation districts and watershed management organizations of administering and implementing priority programs identified in the county's groundwater plan.

**History** 1990 c 391 art 2 s 16, 1992 c 511 art 2 s 3, 1995 c 184 s 18 23

## COMPREHENSIVE LOCAL WATER PLANNING AND MANAGEMENT

### 103B 301 TITLE

Sections 103B 301 to 103B 355 may be cited as the "Comprehensive Local Water Management Act."

**History** 1990 c 391 art 2 s 17

### 103B 305 DEFINITIONS

**Subdivision 1 Applicability.** The definitions in this section apply to sections 103B 301 to 103B 355.

Subd 2 **Board** 'Board' means the board of water and soil resources

Subd 3 **Comprehensive water plan** 'Comprehensive water plan' means the plan adopted by a county under sections 103B 311 and 103B 315

Subd 4 **Groundwater systems** 'Groundwater systems' means the 14 principal aquifers of the state as defined by the United States Geological Survey in the Water-Resources Investigations 81 51, entitled "Designation of Principal Water Supply Aquifers in Minnesota" (August 1981), and its revisions

Subd 5 **Local units of government** 'Local units of government' means municipalities, towns, counties, soil and water conservation districts, watershed districts, organizations formed for the joint exercise of powers under section 471 59, and other special purpose districts or authorities exercising authority in water and related land resources management at the local level

Subd 6 **Municipality** 'Municipality' means a statutory or home rule charter city

Subd 7 **Official controls** 'Official controls' means ordinances and regulations that control the physical development of the whole or part of a local government unit or that implement the general objectives of the local government unit

Subd 8 **Related land resources** 'Related land resources' means land affected by present or projected management practices that have significant effects on the quantity and quality, or use of groundwater or surface water

Subd 9 **Watershed management organization** 'Watershed management organization' has the meaning given in section 103B 205, subdivision 13

Subd 10 **Watershed units** 'Watershed units' means each of the 81 major watershed units identified in the state watershed boundaries map prepared pursuant to the requirements of Laws 1977, chapter 455, section 33, subdivision 7, paragraph (a) and the accompanying database, and the revisions of that database

**History** 1990 c 391 art 2 s 18

## 103B 311 COUNTY WATER PLANNING AND MANAGEMENT

Subdivision 1 **County duties** Each county is encouraged to develop and implement a comprehensive water plan Each county that develops and implements a plan has the duty and authority to

(1) prepare and adopt a comprehensive water plan that meets the requirements of this section and section 103B 315,

(2) review water and related land resources plans and official controls submitted by local units of government to assure consistency with the comprehensive water plan, and

(3) exercise any and all powers necessary to assure implementation of comprehensive water plans

Subd 2 **Delegation** The county is responsible for preparing, adopting, and assuring implementation of the comprehensive water plan but may delegate all or part of the preparation of the plan to a local unit of government, a regional development commission, or a resource conservation and development committee The county may not delegate authority for the exercise of eminent domain, taxation, or assessment to a local unit of government that does not possess those powers

Subd 3 **Coordination** (a) To assure the coordination of efforts of all local units of government within a county during the preparation and implementation of a comprehensive water plan, each county intending to adopt a plan shall conduct meetings with other local units of government and may execute agreements with other local units of government establishing the responsibilities of each unit during the preparation and implementation of the comprehensive water plan

(b) Each county intending to adopt a plan shall coordinate its planning program with contiguous counties Before meeting with local units of government, a county board shall notify the county boards of each county contiguous to it that the county is

about to begin preparing its comprehensive water plan and is encouraged to request and hold a joint meeting with the contiguous county boards to consider the planning process

**Subd 4 Water plan requirements** (a) A comprehensive water plan must

- (1) cover the entire area within a county,
- (2) address water problems in the context of watershed units and groundwater systems,
- (3) be based upon principles of sound hydrologic management of water, effective environmental protection, and efficient management,
- (4) be consistent with comprehensive water plans prepared by counties and watershed management organizations wholly or partially within a single watershed unit or groundwater system, and
- (5) the comprehensive water plan must specify the period covered by the comprehensive water plan and must extend at least five years but no more than ten years from the date the board approves the comprehensive water plan. Comprehensive water plans that contain revision dates inconsistent with this section must comply with that date, provided it is not more than ten years beyond the date of board approval. A two year extension of the revision date of a comprehensive water plan may be granted by the board, provided no projects are ordered or commenced during the period of the extension.

(b) Existing water and related land resources plans, including plans related to agricultural land preservation programs developed pursuant to chapter 40A, must be fully utilized in preparing the comprehensive water plan. Duplication of the existing plans is not required.

**Subd 5 Watershed district and intercounty joint powers board plans and rules** A county must incorporate into its comprehensive water plan any existing plans and rules adopted by a watershed district or intercounty joint powers board having jurisdiction wholly or partly within the county. A county may change the plans and rules it incorporates if the county demonstrates in its comprehensive water plan why the changes are necessary and if the changes are agreed to by each county that is

- (1) responsible for the appointment of a manager serving on the watershed board,
- or
- (2) represented on the joint powers board.

**Subd 6 Scope of plans** Comprehensive water plans must include

- (1) a description of the existing and expected changes to physical environment, land use, and development in the county,
- (2) available information about the surface water, groundwater, and related land resources in the county, including existing and potential distribution, availability, quality, and use,
- (3) objectives for future development, use, and conservation of water and related land resources including objectives that concern water quality and quantity, and sensitive areas, wellhead protection areas, high priority areas for wetland preservation, enhancement, restoration, and establishment, stormwater management for developing areas, and related land use conditions, and a description of actions that will be taken in affected watersheds or groundwater systems to achieve the objectives,
- (4) a description of potential changes in state programs, policies, and requirements considered important by the county to management of water resources in the county,
- (5) a description of conflicts between the comprehensive water plan and existing plans of other local units of government,
- (6) a description of possible conflicts between the comprehensive water plan and existing or proposed comprehensive water plans of other counties in the affected watershed units or groundwater systems,

(7) a program for implementation of the plan that is consistent with the plan's management objectives and includes schedules for amending official controls and water and related land resources plans of local units of government to conform with the comprehensive water plan, and the schedule, components, and expected state and local costs of any projects to implement the comprehensive water plan that may be proposed, although this does not mean that projects are required by this section, and

(8) a procedure for amending the comprehensive water plan

**Subd 7 Data acquisition** The data collected under this section that has common value as determined by the commissioner of administration for natural resources planning must be provided and integrated into the Minnesota land management information systems geographic and summary databases according to published data compatibility guidelines

**History** 1990 c 391 art 2 s 19, 1991 c 345 art 2 s 13, 1991 c 354 art 2 s 3, 1992 c 514 s 14, 1995 c 184 s 24,25

### 103B 315 COMPREHENSIVE WATER PLAN REVIEW AND ADOPTION

**Subdivision 1 Local review** When the comprehensive water plan is completed, but before its final adoption by the county board, the county board shall submit the comprehensive water plan for review and comment to

- (1) all local units of government wholly or partly within the county,
- (2) the applicable regional development commission, if any,
- (3) each contiguous county and watershed management organization, and
- (4) other counties or watershed management organizations within the same watershed unit and groundwater system that may be affected by proposals in the comprehensive water plan

**Subd 2 Comments to county board** (a) A local unit of government must review the comprehensive water plan and existing water and related land resources plans or official controls and in its comments describe in a general way possible amendments to its existing plans or official controls, and an estimate of the fiscal or policy effects that would be associated with those amendments, to bring them into conformance with the comprehensive water plan

(b) A county or watershed management organization within the same watershed unit or groundwater system must review comprehensive water plans received and describe in its comments possible conflicts with its existing or proposed comprehensive water plan and suggest measures to resolve the conflicts

(c) The regional development commission shall review the plan under section 462 391, subdivision 1

**Subd 3 Local review period** Comments under subdivision 2 must be submitted to the county board within 60 days after receiving a comprehensive water plan for comment, unless the county board of the county that prepared the plan determines that good cause exists for an extension of this period and grants an extension

**Subd 4 Public hearing** The county board shall conduct a public hearing on the comprehensive water plan pursuant to section 375 51 after the 60 day period for local review and comment is completed but before submitting it to the state for review

**Subd 5 State review** (a) After conducting the public hearing but before final adoption, the county board must submit its comprehensive water plan, all written comments received on the plan, a record of the public hearing under subdivision 4, and a summary of changes incorporated as a result of the review process to the board for review. The board shall complete the review within 90 days after receiving a comprehensive water plan and supporting documents. The board shall consult with the departments of agriculture, health, and natural resources, the pollution control agency, the environmental quality board, and other appropriate state agencies during the review



(b) The board may disapprove a comprehensive water plan if the board determines the plan is not consistent with state law. If a plan is disapproved, the board shall provide a written statement of its reasons for disapproval. A disapproved comprehensive water plan must be revised by the county board and resubmitted for approval by the board within 120 days after receiving notice of disapproval of the comprehensive water plan, unless the board extends the period for good cause. The decision of the board to disapprove the plan may be appealed by the county to district court.

**Subd 6 Adoption and implementation** A county board shall adopt and begin implementation of its comprehensive water plan within 120 days after receiving notice of approval of the plan from the board.

**Subd 7 Amendments** Amendments to a comprehensive water plan must be submitted to local units of government and to the board in the same manner as a comprehensive water plan.

**History** 1990 c 391 art 2 s 20, 1991 c 345 art 2 s 14

### 103B 321 DUTIES OF THE BOARD

**Subdivision 1 General** The board shall

(1) develop guidelines for the contents of comprehensive water plans that provide for a flexible approach to meeting the different water and related land resources needs of counties and watersheds across the state,

(2) coordinate assistance of state agencies to counties and other local units of government involved in preparation of comprehensive water plans, including identification of pertinent data and studies available from the state and federal government,

(3) conduct an active program of information and education concerning the requirements and purposes of sections 103B 301 to 103B 355 in conjunction with the association of Minnesota counties,

(4) determine contested cases under section 103B 345,

(5) establish a process for review of comprehensive water plans that assures the plans are consistent with state law,

(6) report to the house of representatives and senate committees with jurisdiction over the environment, natural resources, and agriculture as required by section 103B 351, and

(7) make grants to counties for comprehensive local water planning implementation of priority actions identified in approved plans, and sealing of abandoned wells.

**Subd 2 Rulemaking** The board shall adopt rules to implement sections 103B 301 to 103B 355.

**Subd 3 Local advisory committee** The board shall use a committee, consisting of persons representing counties, soil and water conservation districts, municipalities, and townships and persons interested in water planning, to assist the board in the water planning process. Members must be appointed, serve and be paid their expenses but may not receive other compensation, pursuant to section 15 014.

**History** 1990 c 391 art 2 s 21, 1991 c 254 art 2 s 36, 1999 c 86 art 3 s 8

### 103B 325 CONSISTENCY OF LOCAL PLANS AND CONTROLS WITH THE COMPREHENSIVE WATER PLAN

**Subdivision 1 Requirement** Local units of government shall amend existing water and related land resources plans and official controls as necessary to conform them to the applicable, approved comprehensive water plan following the procedures in this section.

**Subd 2 Procedure** Within 90 days after local units of government are notified by the county board of the adoption of a comprehensive water plan or of adoption of an amendment to a comprehensive water plan, the local units of government exercising water and related land resources planning and regulatory responsibility for areas within

the county must submit existing water and related land resources plans and official controls to the county board for review. The county board shall identify any inconsistency between the plans and controls and the comprehensive water plan and shall recommend the amendments necessary to bring local plans and official controls into conformance with the comprehensive water plan.

**Subd 3 Revision and implementation** Local units of government shall revise existing plans and official controls to conform them to the recommendations of the county board and shall initiate implementation of the revised plans and controls within 180 days after receiving the recommendations of the county board, or 180 days after resolution of an appeal, whichever is later.

**Subd 4 Appeals** A local unit of government may, within 60 days after receiving the recommendations of the county board, appeal any recommendation to the board of water and soil resources for a hearing as provided in section 103B 345.

**Subd 5 New plans and controls** New or amended water and related land resources plans and official controls proposed by local units of government for their adoption following adoption of the comprehensive water plan shall be submitted to the county board for review and recommendation as provided under this section.

**History** 1990 c 391 art 2 s 22

### 103B 331 AUTHORITY UNDER APPROVED COMPREHENSIVE WATER PLANS

**Subdivision 1 Authority** When an approved comprehensive water plan is adopted the county has the authority specified in this section.

**Subd 2 Regulation of water and land resources** The county may regulate the use and development of water and related land resources within incorporated areas when one or more of the following conditions exists:

- (1) the municipality does not have a local water and related land resources plan or official controls consistent with the comprehensive water plan,
- (2) a municipal action granting a variance or conditional use would result in an action inconsistent with the comprehensive water plan,
- (3) the municipality has authorized the county to require permits for the use and development of water and related land resources or
- (4) a state agency has delegated the administration of a state permit program to the county.

**Subd 3 Acquisition of property, assessment of costs** A county may

- (1) acquire in the name of the county, by condemnation under chapter 117, real and personal property found by the county board to be necessary for the implementation of an approved comprehensive water plan,
- (2) assess the costs of projects necessary to implement the comprehensive water plan undertaken under sections 103B 301 to 103B 355 upon the property benefited within the county in the manner provided for municipalities by chapter 429,
- (3) charge users for services provided by the county necessary to implement the comprehensive water plan, and
- (4) establish one or more special taxing districts within the county and issue bonds for the purpose of financing capital improvements under sections 103B 301 to 103B 355.

**Subd 4 Special taxing district** (a) A tax district authorized under subdivision 3, clause (4), must be established by resolution adopted by the county board after a hearing. Notice of the time, place, and purpose of the hearing must be published for two successive weeks in the official newspaper of the county, ending at least seven days before the day of the hearing. The resolution must describe with particularity the territory or area to be included in the tax district. After adoption, the resolution must be filed with the county auditor and county recorder. The district may be dissolved by following the procedures prescribed for the establishment of the district.

(b) After adoption of the resolution under paragraph (a), a county may annually levy a tax on all taxable property in the district for the purposes for which the tax district was established. The proceeds of the tax must be paid into a fund reserved for these purposes. Any proceeds remaining in the reserve fund at the time the tax is terminated or the district is dissolved must be transferred and irrevocably pledged to the debt service fund of the county to be used only to reduce tax levies for bonded indebtedness of taxable property in the district.

(c) After adoption of the resolution under paragraph (a), and after a contract for the construction of all or part of an improvement has been entered into or the work has been ordered to be done by hired labor, the county may issue obligations in the amount determined by the county board to be necessary to pay in whole or in part the capital cost incurred and estimated to be incurred in making the improvement. The obligations are payable out of the proceeds of the tax levied under this subdivision. The county board may, by resolution adopted prior to the sale of obligations, pledge the full faith, credit, and taxing power of the county to assure payment of the principal and interest in the event the proceeds of the tax levy in the district are insufficient to pay principal and interest. The amount of any taxes that are required to be levied outside of the territory of the tax district or taken from the general funds of the county to pay principal and interest on the obligations must be reimbursed to the county from taxes levied within the territory of the tax district. Obligations must be issued in accordance with chapter 475, except that an election is not required and the amount of any obligations must not be included in determining the net indebtedness of the county under the provisions of any law or charter limiting indebtedness.

**History** 1990 c 391 art 2 s 23

### 103B 335 TAX LEVY AUTHORITY

Subdivision 1 **Local water planning and management** The governing body of any county, municipality, or township may levy a tax in an amount required to implement sections 103B 301 to 103B 355.

Subd 2 **Priority programs, conservation and watershed districts** A county may levy amounts necessary to pay the reasonable increased costs to soil and water conservation districts and watershed districts of administering and implementing priority programs identified in an approved and adopted plan.

**History** 1990 c 391 art 2 s 24, 1992 c 511 art 2 s 4 art 5 s 3

### 103B 3355 WETLAND FUNCTIONS FOR DETERMINING PUBLIC VALUES

(a) The public values of wetlands must be determined based upon the functions of wetlands for

(1) water quality, including filtering of pollutants to surface and groundwater, utilization of nutrients that would otherwise pollute public waters, trapping of sediments, shoreline protection, and utilization of the wetland as a recharge area for groundwater,

(2) floodwater and stormwater retention, including the potential for flooding in the watershed, the value of property subject to flooding, and the reduction in potential flooding by the wetland,

(3) public recreation and education, including hunting and fishing areas, wildlife viewing areas, and nature areas,

(4) commercial uses, including wild rice and cranberry growing and harvesting and aquaculture,

(5) fish, wildlife, native plant habitats,

(6) low flow augmentation and

(7) other public uses

(b) The board of water and soil resources, in consultation with the commissioners of natural resources and agriculture and local government units, shall adopt rules establishing

- (1) scientific methodologies for determining the functions of wetlands, and
- (2) criteria for determining the resulting public values of wetlands

(c) The methodologies and criteria established under this section or other methodologies and criteria that include the functions in paragraph (a) and are approved by the board, in consultation with the commissioners of natural resources and agriculture and local government units, must be used to determine the functions and resulting public values of wetlands in the state. The functions listed in paragraph (a) are not listed in order of priority.

(d) Public value criteria established or approved by the board under this section do not apply in areas subject to local comprehensive wetland protection and management plans established under section 103G.2243.

(e) The board of water and soil resources, in consultation with the commissioners of natural resources and agriculture and local government units, may identify regions of the state where preservation, enhancement, restoration, and establishment of wetlands would have high public value. The board, in consultation with the commissioners, may identify high priority wetland regions using available information relating to the factors listed in paragraph (a). The board shall notify local units of government with water planning authority of these high priority regions.

**History** 1991 c 354 art 2 s 4, 1996 c 462 s 3

## LOCAL WATER RESOURCES PROTECTION AND MANAGEMENT PROGRAM

### 103B.3361 CITATION

Sections 103B.3361 to 103B.3369 may be cited as the "Local Water Resources Protection and Management Program."

**History** 1989 c 326 art 2 s 8

### 103B.3363 DEFINITIONS

Subdivision 1 **Scope** The definitions in this section apply to sections 103B.3363 to 103B.3369.

Subd. 2 **Board** "Board" means the board of water and soil resources.

Subd. 3 **Comprehensive local water plan** "Comprehensive local water plan" means a county water plan authorized under section 103B.311, a watershed management plan required under section 103B.231, a watershed management plan required under section 103D.401 or 103D.405, or a county groundwater plan authorized under section 103B.255.

Subd. 4 **Local unit of government** Local unit of government means a statutory or home rule charter city, town, county, or soil and water conservation district, watershed district, an organization formed for the joint exercise of powers under section 471.59, a local health board, or other special purpose district or authority with local jurisdiction in water and related land resources management.

Subd. 5 **Program** "Program" means a water related program.

**History** 1989 c 326 art 2 s 9, 1990 c 391 art 10 s 3, 1991 c 160 s 1

**103B.3365** [Repealed, 1995 c 184 s 32]

### 103B.3369 LOCAL WATER RESOURCES PROTECTION AND MANAGEMENT PROGRAM

Subdivision 1 **Assistance priorities** State agencies may give priority to local requests that are part of or responsive to a comprehensive local water plan when administering programs for water-related financial and technical assistance.

**Subd 2 Establishment** A Local Water Resources Protection and Management Program is established. The board shall provide financial assistance to counties for local government activities that protect or manage water and related land quality. The activities include planning, zoning, official controls and other activities to implement comprehensive local water plans.

**Subd 3 County request and sponsorship** Counties must submit funding requests to the board. A county must coordinate and submit requests on behalf of other units of government within its jurisdiction.

**Subd 4 Contracts with local governments** A county may contract with other appropriate local units of government to implement programs. An explanation of the program responsibilities proposed to be contracted with other local units of government must accompany grant requests. A county that contracts with other local units of government is responsible for ensuring that state funds are properly expended and for providing an annual report to the board describing expenditures of funds and program accomplishments.

**Subd 5 Financial assistance** The board may award grants to watershed management organizations in the seven county metropolitan area or counties to carry out water resource protection and management programs identified as priorities in comprehensive local water plans. Grants may be used to employ persons and to obtain and use information necessary to

(1) develop comprehensive local water plans under sections 103B 255 and 103B 311 that have not received state funding for water resources planning as provided for in Laws 1987, chapter 404, section 30, subdivision 5, clause (a),

(2) revise comprehensive local water plans under section 103B 201, and

(3) implement comprehensive local water plans.

A base grant shall be awarded to a county that levies a water implementation tax at a rate, which shall be determined by the board. The minimum amount of the water implementation tax shall be a tax rate times the adjusted net tax capacity of the county for the preceding year. The rate shall be the rate, rounded to the nearest .001 of a percent, that, when applied to the adjusted net tax capacity for all counties, raises the amount of \$1,500,000. The base grant will be in an amount equal to \$37,500 less the amount raised by that levy. If the amount necessary to implement the local water plan for the county is less than \$37,500, the amount of the base grant shall be the amount that, when added to the levy amount, equals the amount required to implement the plan. For counties where the tax rate generates an amount equal to or greater than \$18,750, the base grant shall be in an amount equal to \$18,750.

**Subd 6 Limitations** (a) Grants provided to implement programs under this section must be reviewed by the state agency having statutory program authority to assure compliance with minimum state standards. At the request of the state agency commissioner, the board shall revoke the portion of a grant used to support a program not in compliance.

(b) Grants provided to develop or revise comprehensive local water plans may not be awarded for a time longer than two years.

(c) A county may not request or be awarded grants for project implementation unless a comprehensive water plan has been adopted.

**Subd 7 Rules** The board shall adopt rules that

(1) establish performance criteria for grant administration for local implementation of state delegated or mandated programs that recognize regional variations in program needs and priorities,

(2) recognize the unique nature of state delegated or mandated programs,

(3) specify that program activities contracted by a county to another local unit of government are eligible for funding, and

(4) specify a process for the board to establish a base level grant amount that all participating counties may be eligible to receive

Subd 8 **Priorities** (a) In reviewing requests, the board must give priority to requests based on

(1) completion of comprehensive water plans under sections 103B 255 and 103B 311,

(2) adoption, administration, and enforcement of official controls

(3) indicate the participation of several local units of government, including multicounty efforts,

(4) complement efforts of federal, state, and local units of government, and

(5) demonstrate long term commitments to effective water protection and management programs

(b) The board shall consult with appropriate agencies to evaluate grant requests and coordinate project activities with other state, federal, and local research management projects

**History** 1989 c 326 art 2 s 10, 1990 c 391 art 10 s 3, 1990 c 597 s 15, 1990 c 604 art 3 s 1,2, 1995 c 184 s 26,27

#### 103B 341 PUBLIC DRAINAGE

Projects necessary to implement the comprehensive water plan that are intended for the purpose of improving drainage must be established, repaired, and improved under chapter 103E and not sections 103B 301 to 103B 355

**History** 1990 c 391 art 2 s 25

#### 103B 345 RESOLUTION OF DISPUTES

Subdivision 1 **Informal resolution** The county or other local unit of government may request a meeting with the chair of the board of water and soil resources to informally resolve a dispute before initiating a contested case procedure under this section

Subd 2 **Petition for hearing** A county or other local unit of government may petition for a hearing by the board under this section if

(1) the interpretation and implementation of a comprehensive water plan is challenged by a local unit of government aggrieved by the plan,

(2) two or more counties disagree about the apportionment of the costs of a project implementing a comprehensive water plan, or

(3) a county and another local unit of government disagree about a change in a local water and related land resources plan or official control recommended by the county under section 103B 325

Subd 3 **Time for petition** The county or other local unit of government must file the petition by 60 days after

(1) the date of the adoption or approval of the disputed ordinance or other decision required to be made to implement the comprehensive water plan, or

(2) the date a local unit of government receives a recommendation of the county board under section 103B 325

Subd 4 **Hearing** If the aggrieved county or other local unit of government files a petition for a hearing, a hearing must be conducted by the board within 60 days of the request. The subject of the hearing may not extend to questions concerning the need for a comprehensive water plan. Within 60 days after the close of the hearing, the board shall, by resolution containing findings of fact and conclusions of law, make a final decision with respect to the issue before it

Subd 5 **Appeal** Any local unit of government or state agency aggrieved by the final decision of the board may appeal the decision to the court of appeals in the manner provided by sections 14 63 to 14 69

**History** 1990 c 391 art 2 s 26, 1991 c 214 s 1 2

### 103B 351 COMMITTEE OVERSIGHT, REPORT REQUIRED

The board shall, on or before January 15 of each year, submit to the house of representatives and senate committees with jurisdiction over the environment, natural resources, and agriculture a written report on the board's functions and the implementation of sections 103B 201 to 103B 355 since the previous report under this section was submitted The report to the committees must include the board's recommendations for changes to sections 103B 201 to 103B 355 and any recommendations for funding The board shall also report to the committees at other times requested by the committees

**History** 1990 c 391 art 2 s 27, 1990 c 601 s 1, 1999 c 86 art 3 s 9

### 103B 355 APPLICATION

Sections 103B 301 to 103B 355 do not apply in areas subject to the requirements of sections 103B 201 to 103B 255 under section 103B 231, subdivision 1, and in areas covered by an agreement under section 103B 231, subdivision 2, except as otherwise provided in sections 103B 311, subdivision 4, clause (4), and 103B 315, subdivisions 1, clauses (3) and (4), and 2, clause (b)

**History** 1990 c 391 art 2 s 28, 1990 c 601 s 2, 1995 c 184 s 28

## SOUTH DAKOTA MINNESOTA BOUNDARY WATERS COMMISSION

### 103B 451 SOUTH DAKOTA MINNESOTA BOUNDARY WATERS COMMISSION

Subdivision 1 **Establishment** An interstate commission known as the South Dakota Minnesota boundary waters commission is established The members of the commission shall be the secretaries of the department of water and natural resources and the department of game, fish and parks of South Dakota and the commissioners of natural resources and the pollution control agency of Minnesota The fifth member shall be a qualified engineer appointed for a four year term by the mutual consent of the governors of Minnesota and South Dakota

Subd 2 **Authority** (a) The commission shall have power and authority

(1) to investigate and determine the most desirable and beneficial levels of boundary waters artificially controlled and to prescribe a plan for controlling and regulating water levels,

(2) to hold hearings and take evidence as may be presented, either after complaint or upon its own initiative, as to the desirability of any water level and plan of regulation, and to issue orders concerning the same which in its opinion are for the best interests of the public,

(3) to plan, propose, coordinate and hold hearings on lake protection and rehabilitation projects for boundary waters, and

(4) to accept and distribute grants from any source for the purposes set forth in this section

(b) The commission shall seek the advice of local units of government and encourage them to implement projects voluntarily and to enter into agreements with one another for that purpose The commission itself has no authority to implement lake protection or rehabilitation projects

Subd 3 **Advisory committee** The commission shall establish one local advisory committee for all commission activities A majority of the members of the committee shall be elected officials of local governmental units, including tribal governments, within the boundary waters watershed with an equal number of representatives from

each state. The advisory committee shall be consulted prior to any activity conducted by the commission.

**Subd 4 Hearings** (a) Hearings must be held at a time and place designated by the commission in counties affected by the subject matter.

(b) At least two weeks' published notice of the hearings must be given by publication of the notice in a legal newspaper in each county bordering on the boundary waters that may be affected by the subject matter of the hearing.

(c) All final orders of the commission must be published once each week for two consecutive weeks in a legal newspaper in each county bordering on the boundary waters that may be affected. The printer's affidavit of publication of all notices and orders must be filed with the commission. Hearings held pursuant to this section shall not be subject to the requirements of chapter 14.

**Subd 5 Appeals** Any party aggrieved by any order or any determination of the commission under this section may appeal to the district court or to the circuit court, as the case may be, of a county in either state where the subject matter of the order or the determination is wholly or partially located or to the district court of the county in either state where its capitol is located. Notice of appeal must be served upon the commission within 30 days from the last date of publication of the order appealed from. Appeals may likewise be taken from the judgments of the district court or the circuit court, as the case may be, to the appellate courts of their respective states as in other civil cases.

**History** 1990 c 391 art 2 s 29

## LAKE IMPROVEMENT DISTRICTS

### 103B 501 LAKE IMPROVEMENT DISTRICTS

Sections 103B 501 to 103B 581 may be cited as the "Lake Improvement District Law."

**History** 1990 c 391 art 2 s 30

### 103B 505 DEFINITIONS

**Subdivision 1 Applicability** The definitions in this section apply to sections 103B 505 to 103B 581.

**Subd 2 Board** "Board" means county board.

**Subd 3 Commissioner** "Commissioner" means the commissioner of natural resources.

**Subd 4 District** "District" means a lake improvement district.

**Subd 5 Joint county authority** "Joint county authority" means a joint county authority formed by county boards under section 103B 525.

**Subd 6 Property owner** "Property owner" means the owner of real property within the district or the buyer under contract for deed of property in the district.

**History** 1990 c 391 art 2 s 31

### 103B 511 ADMINISTRATION BY COMMISSIONER

**Subdivision 1 Purpose** (a) To preserve and protect the lakes of the state and to increase and enhance the use and enjoyment of the lakes it is in the public interest that a statewide lake improvement program is established to preserve the natural character of lakes and their shoreland environment where feasible and practical, improve the quality of water in lakes, provide for reasonable assurance of water quantity in lakes, where feasible and practicable, and to assure protection of the lakes from the detrimental effects of human activities and certain natural processes. The commissioner shall coordinate and supervise a local-state program for the establishment of lake improvement districts by counties for lakes located within their boundaries, based on



state guidelines and rules and compatible with all state, regional, and local plans where the plans exist

(b) In administration of this program, the commissioner of natural resources shall consult with and obtain advice from other state agencies on the aspects of the program over which the agencies have specific legislative authority, including the department of health and the pollution control agency

**Subd 2 Rules** The commissioner shall adopt permanent rules to provide guidelines, criteria, and standards for the establishment of lake improvement districts by counties

**History** 1990 c 391 art 2 s 32, 1995 c 233 art 2 s 56

### 103B 515 INITIATION AND ESTABLISHMENT BY COUNTY BOARD

**Subdivision 1 Resolution of intent** The county board may initiate the establishment of a lake improvement district in a portion of the county under this section. The board must adopt a resolution declaring the intent of the board to establish a lake improvement district. The resolution must

(1) specify the boundaries of the district, which shall be encouraged to be as consistent as practical with natural hydrologic boundaries,

(2) prescribe the water and related land resource management programs to be undertaken in the district,

(3) state how the programs will be financed,

(4) designate the county officer or agency that will be responsible for supervising the programs, and

(5) set a date for a hearing on the resolution

**Subd 2 Notice to town board** The county board shall, at least 30 days before making an order establishing a lake improvement district, send the town board of a town wholly or partially within the boundaries of the proposed district a copy of the resolution and encourage the town board to respond to the proposed creation of the district

**Subd 3 Hearing** The county board must hold a public hearing on whether a lake improvement district should be established. Before the date set for the hearing, any interested person may file objections to the formation of the district with the county auditor. At the hearing, any interested person may offer objections, criticisms, or suggestions about the necessity of the proposed district and how the person's property will be benefited or affected by the establishment of the district.

**Subd 4 Establishment** (a) The county board may establish a lake improvement district, by order, after making findings, if the board determines that the

(1) proposed district is necessary or that the public welfare will be promoted by the establishment of the district,

(2) property to be included in the district will be benefited by establishing the district, and

(3) formation of the district will not cause or contribute to long range environmental pollution

(b) The order establishing the district must state the board's findings and specify or prescribe the items contained in subdivision 1, clauses (1) to (4)

**History** 1990 c 391 art 2 s 33

### 103B 521 INITIATION BY PETITION AND ESTABLISHMENT BY COUNTY BOARD

**Subdivision 1 Petition** (a) A lake improvement district may be initiated by a petition to the county board. The petition must state

(1) the name of the proposed lake improvement district,

(2) the necessity of the proposed district to promote public health or public welfare,

(3) the benefits to property from the establishment of the lake improvement district,

(4) the boundaries of the proposed district which shall be encouraged to be as consistent as possible with natural hydrologic boundaries,

(5) a map of the proposed district,

(6) the number, from five to nine, of directors proposed for the district, and

(7) a request for establishing the district as proposed

(b) A petition must be signed by 26 percent of the property owners within the proposed lake improvement district described in the petition. Governmental subdivisions, other than the state or federal governments, owning lands within the proposed district are eligible to sign the petition.

(c) The petition must be filed with the county auditor and addressed to the board, requesting the board to establish a lake improvement district to develop and provide a program of water and related land resources management.

(d) The county board shall, at least 30 days before it acts on a petition, send the town board of a town wholly or partially within the boundaries of a proposed district a copy of the petition submitted under this subdivision and encourage the town board to respond to the proposed creation of the district.

**Subd 2 Hearing** After receiving the petition, the county auditor must verify the signatures and notify the county board. Within 30 days after being notified of the petition, the county board must hold a public hearing on whether the requested lake improvement district should be established.

**Subd 3 Establishment** Within 30 days after holding the public hearing, the county board shall, by order, establish or deny the establishment of the petitioned lake improvement district. An order establishing a district must conform to section 103B 535 and may modify the petition relating to the district's boundaries, functions, financing, or organization.

**History** 1990 c 391 art 2 s 34

## 103B 525 ESTABLISHMENT OF A DISTRICT IN MORE THAN ONE COUNTY

Where the natural hydrologic boundaries of a proposed district extend into more than one county, the county boards of the counties affected may form a joint county authority and establish and maintain a lake improvement district jointly or cooperatively as provided in section 471 59. The district may be initiated by the joint county authority in the same manner as by a county board under section 103B 515 by petition to the affected county boards.

**History** 1990 c 391 art 2 s 35

## 103B 531 CREATION BY COMMISSIONER OF NATURAL RESOURCES

**Subdivision 1 Petition to commissioner** If the county board of one or more of the counties affected has disapproved a petition for creation of a lake improvement district for an area, a petition for creation of a lake improvement district containing information required by section 103B 521, subdivision 1, may be submitted to the commissioner of natural resources.

**Subd 2 Determination to hold hearing** Upon receipt of the petition by the commissioner and verification of the signatures on the petition by the county, the commissioner may, within 30 days following verification, hold a public hearing at the expense of the county board on the question of whether the requested lake improvement district shall be established. The commissioner, in determining whether to hold a public hearing, shall examine all facts relating to the petition, including the reasons why the petition was disapproved by the county.

**Subd 3 Approval or denial of petition** (a) If a hearing is not to be held, within 30 days following the receipt of verification by the county, or within 30 days following the holding of a hearing, the commissioner shall, by order, approve or disapprove the establishment of the requested lake improvement district

(b) If the commissioner determines that the establishment of the lake improvement district as requested in the petition would be for the public welfare and public interest, and that the purposes of section 103B 511, subdivision 1, would be served by the establishment of a lake improvement district, the commissioner shall by order approve the establishment of the lake improvement district. If the commissioner does not approve the establishment of the district, the commissioner shall by order disapprove the establishment

(c) An order approving creation may contain modifications of the area's boundaries, functions, financing, or organization from what was stated in the petition

**History** 1990 c 391 art 2 s 36

### 103B 535 ORDER ESTABLISHING DISTRICT

An order establishing a district must state the

- (1) name of the district,
- (2) boundaries of the district, which are encouraged to be as consistent as practical with natural hydrologic boundaries,
- (3) water and related land resources management programs and services to be undertaken,
- (4) manner of financing programs and services, and
- (5) number, qualifications, terms of office, and method of election, removal, and filling of vacancies of the board of directors, including a method for property owners not present at the annual meeting to participate in the election of the district board

**History** 1990 c 391 art 2 s 37, 2000 c 396 s 1

### 103B 541 PUBLICATION AND EFFECTIVE DATE

**Subdivision 1 Publication of establishment order** If a lake improvement district is established, the county board, or joint county authority issuing the order establishing the district, shall publish the order once in the official newspapers of counties where the district is located and file the order with the secretary of state, the pollution control agency, and the commissioner of natural resources

**Subd 2 Effective date** Establishment of the lake improvement district is effective 30 days after publication or at a later date, if specified in the establishment order

**History** 1990 c 391 art 2 s 38

### 103B 545 REFERENDUM ON ESTABLISHMENT

**Subdivision 1 Petition** Twenty six percent of the property owners within the lake improvement district proposed by the board or a joint county authority on its own initiative under section 103B 515, by petition under section 103B 521, or by the commissioner under section 103B 531, may petition for a referendum on establishing the district before the effective date of its establishment. After receiving the petition, the county board, joint county authority, or commissioner that proposed establishing the district must issue an order staying the establishment until a referendum vote is taken of all qualified voters and property owners within the proposed lake improvement district

**Subd 2 Election** The county board or joint county authority shall conduct a special election in July or August after receiving the referendum petition. The special election must be held within the proposed lake improvement district. The county auditor shall administer the special election

**Subd 3 Question submitted to voters** The question to be submitted and voted upon by the qualified voters and property owners within the proposed lake improvement district must be stated substantially as follows

“Should a lake improvement district be established to provide (description of intended water and related land resources improvements) and financed by (description of revenue sources)?”

**Subd 4 Certification of vote and establishment** The county auditor must certify the vote on the question submitted. If a majority of those voting on the question favor establishing the proposed lake improvement district, the stay on establishing the district is lifted. If a majority of those voting on the question do not favor establishing the proposed lake improvement district, the establishment is denied.

**History** 1990 c 391 art 2 s 39, 2000 c 396 s 2

## 103B 551 BOARD OF DIRECTORS

**Subdivision 1 Membership** After a lake improvement district is established, the county board, joint county authority, or commissioner that established the district shall appoint persons to serve as an initial board of directors for the district. Subsequent board members must be elected by persons owning property in the district at the annual meeting of the district. The number, qualifications, terms of office, and method of election, removal, and filling of vacancies of directors shall be as provided in the order creating the board of directors. The initial and all subsequent boards of directors must include persons owning property within the district, and a majority of the directors must be residents of the district.

**Subd 2 Compensation** The directors shall serve with compensation as determined by the property owners at the annual meeting and may be reimbursed for their actual expenses necessarily incurred in the performance of their duties in the manner provided for county employees.

**Subd 3 Powers** County boards, joint county authorities, statutory and home rule cities, and towns may, by order, delegate the powers in this section to the board of directors of a district to be exercised within the district. Programs and services undertaken must be consistent with the statewide water and related land resources plan prepared by the commissioner of natural resources and with regional water and related land resources plans. A body of water may not be improved by using authority granted under this section unless the public has access to some portion of the shoreline. County boards, joint county authorities, statutory and home rule cities, and towns may delegate their authority to a district board of directors to

(1) acquire by gift or purchase an existing dam or control works that affects the level of waters in the district,

(2) construct and operate water control structures that are approved by the commissioner of natural resources under section 103G 245,

(3) undertake projects to change the course current or cross section of public waters that are approved by the commissioner of natural resources under section 103G 245,

(4) acquire property, equipment, or other facilities, by gift or purchase to improve navigation,

(5) contract with a board of managers of a watershed district within the lake improvement district or the board of supervisors of a soil and water conservation district within the district for improvements under chapters 103C and 103D,

(6) undertake research to determine the condition and development of the body of water and the water entering it and to transmit the results of the studies to the pollution control agency and other interested authorities,

(7) develop and implement a comprehensive plan to eliminate water pollution,

(8) conduct a program of water improvement and conservation,

(9) construct a water, sewer, or water and sewer system in the manner provided by section 444 075 or other applicable laws,

(10) receive financial assistance from and participate in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and related demonstration programs,

(11) make cooperative agreements with the United States or state government or other counties or cities to effectuate water and related land resource programs,

(12) maintain public beaches, public docks, and other public facilities for access to the body of water,

(13) provide and finance a government service of the county or statutory or home rule city that is not provided throughout the county or, if the government service is provided, the service is at an increased level within the district, and

(14) regulate water surface use as provided in sections 86B 205, 103G 605, and 103G 621

**History** 1990 c 391 art 2 s 40, 1996 c 385 art 2 s 7, 2000 c 396 s 3

### 103B 555 FINANCING

**Subdivision 1 Revenue** The county board or joint county authority may undertake projects of improvement consistent with purposes of the district. To finance projects and services of the district, the county board or joint county authority may, only after seeking other sources of funding

(1) assess the costs of the projects upon benefited property within the district in the manner provided under chapter 429,

(2) impose service charges on the users of lake improvement district services within the district,

(3) issue obligations as provided in section 429 091,

(4) levy an ad valorem tax solely on property within the lake improvement district, to be appropriated and expended solely on projects of special benefit to the district, or

(5) impose or issue any combination of service charges, special assessments, obligations, and taxes

**Subd 2 Tax additional to other levies** A tax under subdivision 1 may be in addition to amounts levied on all taxable property in the county for the same or similar purposes

**Subd 3 Budgeting for operations** The county board or county boards forming the joint county authority shall include appropriate provisions in their budget for the operation of a lake improvement district

**History** 1990 c 391 art 2 s 41, 2000 c 396 s 4

### 103B 561 VOTING BY JOINT COUNTY BOARDS

If a lake improvement district has been established by order of the commissioner of natural resources under section 103B 531, voting by county boards on joint actions of the lake improvement district shall be based on proportional representation for each county according to the proportion of the population of the lake improvement district residing within each county and not on the basis of one vote per county or one vote per county board member unless each county or each board member represents substantially the same number of persons residing within the lake improvement district

**History** 1990 c 391 art 2 s 42

### 103B 565 ENFORCEMENT OF ORDINANCES

If a lake improvement district has been established by joint county action under section 103B 525 or order of the commissioner of natural resources under section 103B 531, ordinances and regulations adopted by joint action of the affected county

boards may be enforced in any part of the lake improvement district by personnel of any of the affected counties

**History** 1990 c 391 art 2 s 43

### 103B 571 ANNUAL MEETING OF DISTRICT

**Subdivision 1 Time** A district must have an annual meeting. The first annual meeting shall be scheduled during the month of July or August and be held annually in that period unless changed by vote of the previous annual meeting.

**Subd 2 Notice** The annual meeting shall be preceded by two weeks' published notice and written notice mailed at least ten days in advance of the meeting to the county board or joint county authority, town boards and statutory and home rule charter cities wholly or partially within the district, the pollution control agency, commissioner of natural resources, and if there is a proposed project by the district having a cost in excess of \$5,000, all property owners within the assessment area.

**Subd 3 Agenda** (a) At the annual meeting the district property owners present shall

(1) elect one or more directors to fill any midterm vacancies in the board of directors,

(2) approve a budget for the fiscal year,

(3) approve or disapprove proposed projects by the district having a cost to the district in excess of \$5,000, and

(4) take up and consider other business that comes before them.

(b) At the annual meeting all district property owners, including absent members as provided in the order establishing the district, shall elect one or more directors for board positions with expiring terms.

**Subd 4 Annual report** Each year the board of directors shall prepare and file a report of the financial conditions of the district, the status of all projects in the district, the business transacted by the district, other matters affecting the interests of the district, and a discussion of the directors' intentions for the succeeding years. Copies of the report shall be transmitted to the county board or joint county authority, town boards and city councils of statutory and home rule charter cities wholly or partially within the district, the commissioner of natural resources, and the pollution control agency by four months after the annual meeting.

**History** 1990 c 391 art 2 s 44, 2000 c 396 s 5

### 103B 575 EXPANSION OF THE BOUNDARIES OF A LAKE IMPROVEMENT DISTRICT

The boundary of a district may be enlarged by complying with the procedures to establish a district under sections 103B 511 to 103B 541.

**History** 1990 c 391 art 2 s 45

### 103B 581 TERMINATION

**Subdivision 1 Petition** Termination of a district may be initiated by petition requesting the termination of the district. The petition must be signed by 26 percent of the property owners in a district within 30 days after receiving a petition. The county board or joint county authority must set a time and place for a hearing on terminating the district.

**Subd 2 Findings and order** If the board or joint county authority determines that the existence of the district is no longer in the public welfare or public interest and it is not needed to accomplish the purpose of the Lake Improvement District Law, the board or joint county authority shall make the findings and terminate the district by order. On filing a certified copy of the findings and order with the secretary of state, pollution control agency, and commissioner of natural resources the district is terminated and ceases to be a political subdivision of the state.

**Subd 3 Termination of financing** If a district is terminated under subdivision 2, additional water and related land resource management programs may not be undertaken with money raised by a special tax within the district, and additional special water and related land resource management taxes may not be levied within the district. If money raised by past special tax levies within the district has been exhausted, further operation and maintenance of existing programs may be financed by appropriations from the general revenue fund of an affected county.

**History** 1990 c 391 art 2 s 46, 1999 c 86 art 1 s 18

## LAKE MINNETONKA CONSERVATION DISTRICT

### 103B 601 DEFINITIONS

**Subdivision 1 Applicability** The definitions in this section apply to sections 103B 601 to 103B 645.

**Subd 2 Board** "Board" means the governing board of the directors of the district.

**Subd 3 District** "District" means the Lake Minnetonka conservation district.

**Subd 4 Municipality** "Municipality" means the home rule charter or statutory city of Minnetrista, Mound, Spring Park, Orono, Minnetonka Beach, Wayzata, Minnetonka, Woodland, Deephaven, Shorewood, Greenwood, Excelsior, Tonka Bay, or Victoria.

**History** 1990 c 391 art 2 s 47

### 103B 605 DISTRICT

**Subdivision 1 Establishment** The Lake Minnetonka conservation district established under Laws 1967, chapter 907, and Laws 1969, chapter 272, is a corporate and political body and a political subdivision of this state, and may sue and be sued, enter into contracts, and hold real and personal property for its purposes.

**Subd 2 District is an employer** The district is an employer within the definition of section 176 011, subdivision 10, and is included in the provisions of chapter 176.

**Subd 3 District is public corporation** The district is a public corporation within the definition of section 466 01 and is included in the provisions of chapter 466.

**Subd 4 Dissolution** The district may be dissolved by the decision of the governing bodies of three-quarters of the municipalities in the district. The decision of a town shall be made by the board of supervisors of the town.

**History** 1990 c 391 art 2 s 48

### 103B 611 BOARD

**Subdivision 1 Composition** The district is governed by a board composed of members appointed by the governing bodies of the municipalities included in the district. Each municipality may appoint one member.

**Subd 2 Term** The term of office of each board member is three years unless the appointing municipality recalls the member and either appoints another member for the balance of the term or leaves the office vacant for the balance of the term. This subdivision applies both to members serving on the effective date of Laws 1995, chapter 184, and to members appointed after the effective date of Laws 1995, chapter 184.

**Subd 3 Powers** Subject to the provisions of chapters 97A, 103D, 103E, 103G, and 115, and the rules and regulations of the respective agencies and governing bodies vested with jurisdiction and authority under those chapters, the district has the following powers:

- (1) to regulate the types of boats permitted to use the lake and set service fees,
- (2) to regulate, maintain, and police public beaches, public docks, and other public facilities for access to the lake within the territory of the municipalities, provided that a municipality may supersede the district's action under this clause by adopting an

ordinance specifically referring to the district's action by one year after the district's action,

(3) to limit by rule the use of the lake at various times and the use of various parts of the lake,

(4) to regulate the speed of boats on the lake and the conduct of other activities on the lake to secure the safety of the public and the most general public use,

(5) to contract with other law enforcement agencies to police the lake and its shore,

(6) to regulate the construction, installation, and maintenance of permanent and temporary docks and moorings consistent with federal and state law,

(7) to regulate the construction and use of mechanical and chemical means of deicing the lake and to regulate mechanical and chemical means of removal of weeds and algae from the lake,

(8) to regulate the construction, configuration, size, location, and maintenance of commercial marinas and their related facilities including parking areas and sanitary facilities. The regulation shall be consistent with the applicable municipal building codes and zoning ordinances where the marinas are located,

(9) to contract with other governmental bodies to perform any of the functions of the district,

(10) to undertake research to determine the condition and development of the lake and the water entering it and to transmit their studies to the pollution control agency and other interested authorities, and to develop a comprehensive program to eliminate pollution,

(11) to receive financial assistance from and join in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and demonstration programs related to them, and

(12) to petition the board of managers of a watershed district in which the lake conservation district is located for improvements under section 103D 705, a bond is not required of the lake conservation district

**Subd 4 Bylaws and board procedures** The board shall adopt a seal, bylaws for the regulation of the affairs of the district, and rules of procedure to govern the board's actions that are consistent with law

**History** 1990 c 391 art 2 s 49, 1995 c 184 s 29,30

### 103B 615 DISTRICT OFFICERS

**Subdivision 1 Election and terms** (a) The board shall elect from its membership a chair to serve for a period of one year and shall also elect a secretary and a treasurer

(b) The officers hold office at the pleasure of the board

**Subd 2 Compensation** The board shall fix the compensation of the officers

**Subd 3 Other officers and employees** The board may appoint other officers, agents, and employees who shall perform duties and receive compensation as the board determines and are removable at the pleasure of the board

**History** 1986 c 444, 1990 c 391 art 2 s 50

### 103B 621 TREASURER.

**Subdivision 1 Bond** Before taking office, the treasurer shall give bond to the district in an amount to be determined by the board

**Subd 2 Duties** (a) The treasurer shall receive and is responsible for all money of the district. The money of the district shall be considered public funds

(b) The treasurer shall disburse the funds of the district in accordance with rules of the board



Subd 3 **Investments** (a) If there are funds not currently needed, the treasurer may invest the funds in treasury bonds, certificates of indebtedness, bonds or notes of the United States of America, or bonds, notes or certificates of indebtedness of the state of Minnesota. The bonds, certificates, or notes must mature by three years from the date of purchase. If the board determines that invested funds are needed for current purposes before the maturity dates of the bonds, certificates, or notes, the board shall notify the treasurer and the treasurer shall order the sale or convert the bonds, certificates, or notes into cash in the amount determined by the board.

(b) The interest and profit on investments shall be credited to and constitute a part of the funds of the district.

Subd 4 **Financial statement** The treasurer shall keep an account of the funds received and disbursed. At least once a year at times designated by the board, the treasurer must file a financial statement with the municipalities forming the district showing in appropriate and identifiable groupings

- (1) the receipts and disbursements since the last approved financial statement,
- (2) the money on hand,
- (3) the purposes for which the money of the district is appropriated,
- (4) an account of all bonds, certificates, or notes purchased and the funds from which they were purchased, and
- (5) the interest and profit that has accrued from investments.

Subd 5 **Compensation for clerks** The district may pay to the treasurer compensation to cover hiring clerks to carry out the treasurer's duties.

**History** 1990 c 391 art 2 s 51

### 103B 625 EXECUTIVE DIRECTOR

Subdivision 1 **Appointment** The board may appoint an executive director for the district. The executive director shall serve at the pleasure of the board and shall receive compensation as determined by the board.

Subd 2 **Duties and powers** Under the supervision of the board, the executive director

- (1) is the executive and operating officer of the district,
- (2) is responsible for the operation, management, and promotion of all activities with which the district is charged and other duties prescribed by the board, and
- (3) has the powers necessarily incident to the performance of the duties of the executive director and other powers granted by the board but without authority to incur liability or make expenditures on behalf of the district without general or specific directions by the board, as shown by the bylaws or minutes of its meetings.

**History** 1990 c 391 art 2 s 52

### 103B 631 PERFORMANCE OF DUTIES AND EXPENSES

Subdivision 1 **Duties may be performed by municipal employees** The duties of the district may be executed by employees of the municipalities.

Subd 2 **Expenses** The expenses of the district shall be borne by the municipalities. The portion of the expenses of the district borne by each municipality must be in proportion to its net tax capacity provided that the portion of any one municipality may not be more than 20 percent of the total expense or less than \$200.

**History** 1990 c 391 art 2 s 53

### 103B 635 FUNDING OF DISTRICT

Subdivision 1 **Budget** The board must, on or before July 1 each year, prepare and submit a detailed budget of the district's needs for the next calendar year to the governing body of each municipality in the district with a statement of the proportion of the budget to be provided by each municipality. The governing body of each

municipality in the district shall review the budget and the board, upon notice from a municipality, must hear objections to the budget. After the hearing, the board may modify or amend the budget. Notice must be given to the municipalities of modifications or amendments.

**Subd 2 Municipal funding of district** (a) The governing body or board of supervisors of each municipality in the district must provide the funds necessary to meet its proportion of the total cost determined by the board, provided the total funding from all municipalities in the district for the costs shall not exceed an amount equal to 00242 percent of the total taxable market value within the district, unless three fourths of the municipalities in the district pass a resolution concurring to the additional costs.

(b) The funds must be deposited in the treasury of the district in amounts and at times as the treasurer of the district requires.

**History** 1990 c 391 art 2 s 54, 1993 c 375 art 7 s 1

### 103B 641 REGULATIONS OF DISTRICT

**Subdivision 1 Authority and effect** (a) The district may adopt rules and regulations to effectuate the purpose of its establishment and the powers granted to the district.

(b) The rules and regulations have the effect of an ordinance if declared by the board of directors of the district and stated in the rule or regulation.

(c) The rules and regulations of the district may be enforced by the district by injunction in addition to penalties under this section.

**Subd 2 Adoption procedure** (a) A rule or regulation must be suitably titled.

(b) A rule or regulation must be adopted by a majority vote of all of the members of the board of directors. The adopted rule or regulation must be signed by the chair, attested by the secretary of the board, and published once in an official newspaper.

(c) Proof of publication must be attached to and filed with the rule or regulation. Each rule and regulation must be recorded in the rule and regulation book by 20 days after its publication.

**Subd 3 Penalty** A person who violates a rule or regulation that has the force and effect of an ordinance is guilty of a misdemeanor and subject to a sentence of not more than 90 days plus costs or a fine of not more than \$100 plus costs.

**History** 1990 c 391 art 2 s 55

### 103B 645 PROSECUTION OF VIOLATIONS

**Subdivision 1 Complaint for violation** A prosecution for a violation of a rule or regulation shall be brought in the name of the district upon complaint and warrant as in other criminal cases. If the accused is arrested without a warrant, a written complaint shall be made, to which the accused shall be required to plead, and a warrant shall issue on the complaint. The warrant and all other process in such cases shall be directed for service to a police officer, court officer, marshal, constable, or sheriff of any of the municipalities in the district.

**Subd 2 Complaint** It is a sufficient pleading of the rules and regulations of the district to refer to them by section and number or chapter, or any other way that clearly reflects the rules and regulations that are the subject of the pleading. The rules and regulations shall have the effect of general laws within the district and need not be given in evidence upon the trial of an action.

**Subd 3 Appeal to district court** Appeals may be taken from the district court in the same manner as from judgments in civil actions.

**History** 1990 c 391 art 2 s 56

## WHITE BEAR LAKE CONSERVATION DISTRICT

## 103B 651 DEFINITIONS

Subdivision 1 **Applicability** The definitions in this section apply to sections 103B 655 to 103B 691

Subd 2 **Board** "Board" means the governing board of the district

Subd 3 **District** "District" means the White Bear Lake conservation district

Subd 4 **Municipality** "Municipality" means the city of White Bear Lake, the town of White Bear, the city of Birchwood, the city of Mahtomedi, or the city of Dellwood

**History** 1990 c 391 art 2 s 57

## 103B 655 DISTRICT

Subdivision 1 **Establishment** The White Bear Lake conservation district established under Laws 1971, chapter 355, as amended by Laws 1974, chapter 111, and Laws 1977, chapter 322, is a corporate and political body, and may sue and be sued, enter into contracts, and hold real and personal property for its purposes

Subd 2 **District is employer** The district is an employer within the definition of section 176 011, subdivision 10, and is included in the provisions of chapter 176

Subd 3 **District is political and corporate body** The district is a public corporation and a political subdivision of the state. The district is also within the definition of section 466 01, and is included in the provisions of chapter 466

Subd 4 **Dissolution** The district may be dissolved by the decision of the governing bodies of four of the municipalities in the district. The decision of a town shall be made by the board of supervisors of the town

**History** 1990 c 391 art 2 s 58

## 103B 661 BOARD

Subdivision 1 **Membership** (a) The district shall be governed by the board composed of members elected by the governing bodies of the municipalities included in the district. Each municipality shall elect two members

(b) The term of office of each member shall be three years

Subd 2 **Powers** Subject to the provisions of chapters 97A, 103D, 103E, 103G, and 115, and the rules and regulations of the respective agencies and governing bodies vested with jurisdiction and authority under those chapters, the district has the following powers to

- (1) regulate the types of boats permitted to use the lake,
- (2) limit the use of motors, including their types and horsepower, on the lake,
- (3) regulate, maintain, and police public beaches, public docks, and other public facilities for access to the lake within the territory of the municipalities,
- (4) limit by rule the use of the lake at various times and the use of various parts of the lake,
- (5) regulate the speed of boats on the lake and the conduct of other activities on the lake to secure the safety of the public and the most general public use,
- (6) contract with other law enforcement agencies to police the lake and its shores,
- (7) regulate the construction, installation, and maintenance of permanent and temporary docks and moorings consistent with federal and state law,
- (8) regulate the construction and use of mechanical and chemical means of deicing the lake and to regulate the mechanical and chemical means of removal of weeds and algae from the lake,
- (9) regulate the construction, configuration, size, location, and maintenance of commercial marinas and their related facilities including parking areas and sanitary

facilities The regulation shall be consistent with the applicable municipal building codes and zoning ordinances where said marinas are situated,

(10) contract with other governmental bodies to perform any of the functions of the district,

(11) undertake research to determine the condition and development of the lake and the water entering it and to transmit their studies to the pollution control agency and other interested authorities, and to develop a comprehensive program to eliminate pollution,

(12) receive financial assistance from and join in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and demonstration programs related to them,

(13) petition the board of managers of a watershed district where the White Bear Lake conservation district is located for improvements under section 103D 705, for which a bond may not be required of the district, and

(14) to require the submission of all plans pertaining to or affecting construction or other lakeshore use on any lot or parcel of land abutting the shoreline including length of setback from the shoreline, adjoining property, or any street or highway, problems of population density, possible water, air or visual pollution, or height of construction The board shall have 60 days after submission of plans or any part thereof for review If, within 60 days of submission the board finds the plan or any part is inconsistent with its plans or ordinances, it may recommend that the plan or any part be revised and resubmitted

**Subd 3 Bylaws and board procedures** The board shall adopt a seal, bylaws for the regulation of the affairs of the district, and rules of procedure to govern the board's actions that are consistent with law

**History** 1990 c 391 art 2 s 59

### 103B 665 DISTRICT OFFICERS AND EMPLOYEES

**Subdivision 1 Election and terms** (a) The board shall elect from its membership the following officers to serve for a period of one year chair vice chair, secretary and treasurer The offices of secretary and treasurer shall be combined unless a resolution is adopted to the contrary by the board prior to the election

(b) The officers shall hold office at the pleasure of the board

**Subd 2 Compensation** The board shall set the compensation of the officers

**Subd 3 Employees** The board may appoint other officers, agents, and employees who shall perform duties and receive compensation as the board determines and are removable at the pleasure of the board

**History** 1990 c 391 art 2 s 60

### 103B 671 TREASURER

**Subdivision 1 Bond** Before taking office, the treasurer shall give bond to the district in an amount to be determined by the board

**Subd 2 Duties** (a) The treasurer shall receive and is responsible for the money of the district The money of the district shall be considered public funds

(b) The treasurer shall disburse the funds of the district in accordance with rules of the board

**Subd 3 Investments** (a) If funds are not currently needed, the treasurer may invest the funds in treasury bonds, certificates of indebtedness, bonds or notes of the United States of America, or bonds, notes, or certificates of indebtedness of the state of Minnesota The bonds, notes, or certificates must mature by three years from the date of purchase

(b) If the board determines that invested funds are needed for current purposes before the maturity dates of the securities held, the board shall certify to the treasurer

and the treasurer shall order the sale or conversion of the bonds, notes, or certificates needed into cash

(c) The interest and profit on investments shall be credited to and constitute a part of the funds of the district

**Subd 4 Accounting and records** The treasurer shall keep an account of the funds received and disbursed. At least once a year, at times designated by the board, the treasurer must file with the municipalities forming the district a financial statement of the district showing in appropriate and identifiable groupings

- (1) the receipts and disbursements since the last approved statements,
- (2) the money on hand and the purposes for which the money is appropriated, and
- (3) an account of bonds, notes, and certificates purchased, the funds from which they were purchased, and the interest and profit accrued on the investment

**Subd 5 Compensation for clerks** The district may pay to the treasurer compensation to cover hiring clerks and to carry out the treasurer's duties

**History** 1990 c 391 art 2 s 61

### 103B 675 EXECUTIVE DIRECTOR

**Subdivision 1 Appointment** (a) The board may appoint an executive director

(b) The executive director is the executive and operating officer of the district, shall serve at the pleasure of the board, and shall receive compensation set by the board

**Subd 2 Duties and powers** (a) Under the supervision of the board, the executive director is responsible for the operation, management, and promotion of all activities of the district and other duties prescribed by the governing board

(b) The executive director has the powers necessarily incident to the performance of the executive director's duties and other powers granted by the board, except the director does not have authority to incur liability or make expenditures on behalf of the district without general or specific directions by the board as shown by the bylaws or minutes of the board's meetings

**History** 1990 c 391 art 2 s 62

### 103B 681 RULES

**Subdivision 1 Authority** The district may adopt rules to effectuate the purposes of its establishment and the powers granted to the district. All rules must be suitably entitled

**Subd 2 Effect of rules** The rules have the force and effect of an ordinance if declared by the board and stated in the rules

**Subd 3 Procedure** (a) A rule must be enacted by a majority vote of all the members of the board. The rule must be signed by the chair and attested by the secretary

(b) The rule must be published once in official newspapers of Washington and Ramsey counties. Proof of publication shall be attached to and filed with the rule

(c) A rule must be recorded in the rule book within 20 days after its publication

**Subd 4 Criminal penalty** (a) A violation of rule is a misdemeanor and punishable by a sentence of not more than 90 days plus costs or a fine of not more than \$300 plus costs

(b) All prosecutions for violations of rules shall be brought in the name of the district upon complaint and warrant as in other criminal cases

**Subd 5 Injunction** The rules may be enforced by the district by injunction in addition to other penalties provided

**History** 1986 c 444, 1990 c 391 art 2 s 63

**103B 683 PROSECUTION OF VIOLATIONS**

**Subdivision 1 Complaint for violation** A prosecution for a violation of a rule or regulation shall be brought in the name of the district upon complaint and warrant as in other criminal cases. If the accused is arrested without a warrant, a written complaint shall be made, to which the accused shall be required to plead, and a warrant shall issue on the complaint. The warrant and all other process in such cases shall be directed for service to a police officer, court officer, marshal, constable, or sheriff of any of the municipalities in the district.

**Subd 2 Complaint** It is a sufficient pleading of the rules and regulations of the district to refer to them by section and number or chapter, or any other way that clearly reflects the rules and regulations that are the subject of the pleading. The rules and regulations shall have the effect of general laws within the district and need not be given in evidence upon the trial of an action.

**Subd 3 Appeal to district court** Appeals may be taken from the district court in the same manner as from judgments in civil actions.

**History** 1990 c 391 art 2 s 64

**103B 685 PERFORMANCE OF DUTIES AND EXPENSES**

**Subdivision 1 Duties** The duties of the district may be executed by employees of the municipalities.

**Subd 2 Expenses** The expenses of the district shall be borne by the municipalities. The portion of the expenses of the district borne by each municipality must be in proportion to its net tax capacity, except a municipality's portion may not be less than \$200 per year.

**History** 1990 c 391 art 2 s 65

**103B 691 FUNDING OF DISTRICT**

**Subdivision 1 Budget** The board must, on or before July 1 each year, prepare and submit a detailed budget of the district's needs for the next calendar year to the governing body of each municipality in the district with a statement of the proportion of the budget to be provided by each municipality. The governing body of each municipality in the district shall review the budget and the board upon notice from a municipality must hear objections to the budget. After the hearing, the board may modify or amend the budget. Notice must be given to the municipalities of modifications or amendments.

**Subd 2 Municipal funding of district** (a) The governing body or board of supervisors of each municipality in the district shall provide the funds necessary to meet its proportion of the total cost to be borne by the municipalities as finally certified by the board.

(b) The municipality's funds may be raised by any means within the authority of the municipality. The municipalities may each levy a tax not to exceed 0.2418 percent of taxable market value on the taxable property located in the district to provide the funds. The levy shall be within all other limitations provided by law.

(c) The funds must be deposited into the treasury of the district in amounts and at times as the treasurer of the district requires.

**History** 1990 c 391 art 2 s 66