

INDEX

USER'S GUIDE

The index to Minnesota Statutes 1984 combines into one alphabetical arrangement references to the statutes, the Minnesota State Constitution, and the University of Minnesota Charter. Unless otherwise indicated, references in the index are to statutory section numbers. References to the Constitution of Minnesota are to the article and section numbers, and except for instances when listed under the main heading **CONSTITUTION OF MINNESOTA**, are shown by the abbreviation "Const." The Charter of the University of Minnesota is indexed under the main heading **UNIVERSITY OF MINNESOTA**. References are to the section number of the Charter.

The individual entries in the index are arranged under alphabetized main headings which appear in boldface capitalized type. The words and phrases forming the main headings are selected from terminology used in the Statutes, Constitution, and Charter. Entries are usually terms and phrases which describe persons, places, and things, and which reflect concepts associated with statutory language or which are in common usage.

Main headings and the entries under each main heading are arranged in word-by-word alphabetical order to the first comma, at which point the alphabetizing is renewed. For example:

Executive secretary, unclassified employees, retirement
Executive secretary and consultant, compensation

Two types of cross-references are used in the index, "see" and "see also." The direction to "see" occurs at a heading or subheading where no section reference numbers are listed. It directs the user from one heading or subheading in the index to another where the references are given. The direction to "see also" occurs at an entry where reference numbers are listed but where a suggestion is needed to look at related headings where additional material may be found.

A "see" or "see also" reference to an entry shown in all capital letters directs the user to look outside the main heading where the entry appears to another main heading. For example:

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A lower-case "see" or "see also" reference to an entry with the phrase "above" or "below" directs the user to look within that main heading for an entry. For example:

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When used as main headings, the names of departments, agencies, boards, commissions, and committees are inverted if necessary to place the substantive word in the name first in the index entry. For example: **ECONOMIC SECURITY, DEPARTMENT**. The inverted heading is then placed in the alphabetical position for the first word in the heading.

There is a main heading for **POPULAR NAMES, ACTS BY**, in its alphabetical position in the index. The index entries under the heading list statutory and popular names given to sections and groups of sections in the statutes.

A new main heading, **DEFINITIONS**, has been added to the index. It indexes words and phrases defined in statutes. It is incomplete; in this edition it includes definitions in the statutes newly enacted since 1981 and in those sections reindexed for this edition.

The index to Minnesota Statutes is prepared by the office of the Revisor of Statutes. The indexing is an ongoing process. User suggestions and complaints are welcome. Please use the preaddressed cards enclosed with Minnesota Statutes 1984 to notify us about suggestions for improvements or corrections. Comments about the index may be made by phone by calling the Office of the Revisor of Statutes at (612) 296-2868.

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