MARSS Working Group Scheduling Recommendations

July 27, 2017

General Scheduling Ballparks

1. Requirements Refinement: August & September, with Possible Overflow into October
2. Funding Discussions: November & December

Candidate Approach to Requirement Refinement Workshops

1. Hold Weekly Half-Day Workshops in August & September for a Core Work Team

   Requirements Workshop #1
   - Revisit and Adjust Goals & Parameters of Requirements Refinement Work
     - Review Definition Draft
     - Review Context Diagram
   - Review Glossary

   Requirements Workshop #2 & #3
   - Review & Refine Uses of MARSS for One Type of Rulemaking Proceeding
     - Review User Stories for General Rulemaking Proceeding without a Public Hearing
     - Use Swimlane Diagram as Guide for Walkthrough
   - Review Lifecycle Model for the Proceeding Type with Status-Changing Events
   - Discuss Known Gaps/Questions as they Relate to Points in Process
   - Discuss Known Gaps/Questions as they Relate to Overall Solution

   Requirements Workshop #4
   - Review Uses of MARSS for Viewing & Accessing Information & to Manage Administrative Features
     - Review User Stories for Information Views & Access
     - Review User Stories for Managing Administrative Features
   - Discuss Known Gaps/Questions as they Relate to Uses

   Requirements Workshop #5 - #8
   - Review & Refine Uses of MARSS for Remaining Types of Rulemaking Proceedings
     - Where targeted discussions and limited questions will suffice based on what we learned from first proceeding discussion, Review Targeted Topics/Questions
     - Where a proceeding or additional process needs a structured process walkthrough to provide context, Review User Stories for Other Proceedings & Processes
       - If needed, Use Swimlane Diagram as Guide for Walkthrough
       - If diagram doesn’t exist, Live Model Process with Data Flow
   - Review Lifecycle Model for the Proceeding Type with Status-Changing Events
   - Discuss Known Gaps/Questions as they Relate to Point in Process
   - Discuss Any New Gaps/Questions as they Relate to Overall Solution

2. Hold Monthly Full Work Group Status and Discussion Meetings through Feb.

3. Conduct Targeted Discussions with One or More Subject Matter Experts (e.g. Data Practices Requirements)

4. Complete Homework (e.g. Review of Rulemaking Record Items List)