

# MARSS Working Group

Office of the Revisor of Statutes

July 27th, 2017

## Background

- The Revisor's Office collected rulemaking record items for internal use starting in the 1980s.
- In 2012 a "beta" system was launched to give state offices and the public access to the partial rulemaking records the office had. See [https://www.revisor.mn.gov/rules/rule\\_search.php](https://www.revisor.mn.gov/rules/rule_search.php)
- Laws 2015 Chapter 77, article 1, section 2 appropriated funds for the Revisor's Office to conduct the MARSS Pilot Project.

# MARSS Pilot Project

## System Goals:

- Centralized Public Access
- Authentication of Records
- Centralized Preservation
- Comprehensive Security Features
- Search and Reporting

## Pilot Project Output:

- Official rulemaking record items list
- Rulemaking life cycles
- Swimlane diagrams for rulemaking workflows
- Requirements of the system
- Evaluation of technology available to meet requirements including 3 prototypes
- Final report that identified:
  - Technology recommendations
  - Phases of system development
  - Overall cost and timeline to build the system outlined in the requirements

# Rule Status system vs. Rulemaking Record

## Rule Status system

[https://www.revisor.mn.gov/rules/rule\\_display.php?id=R-03921](https://www.revisor.mn.gov/rules/rule_display.php?id=R-03921)

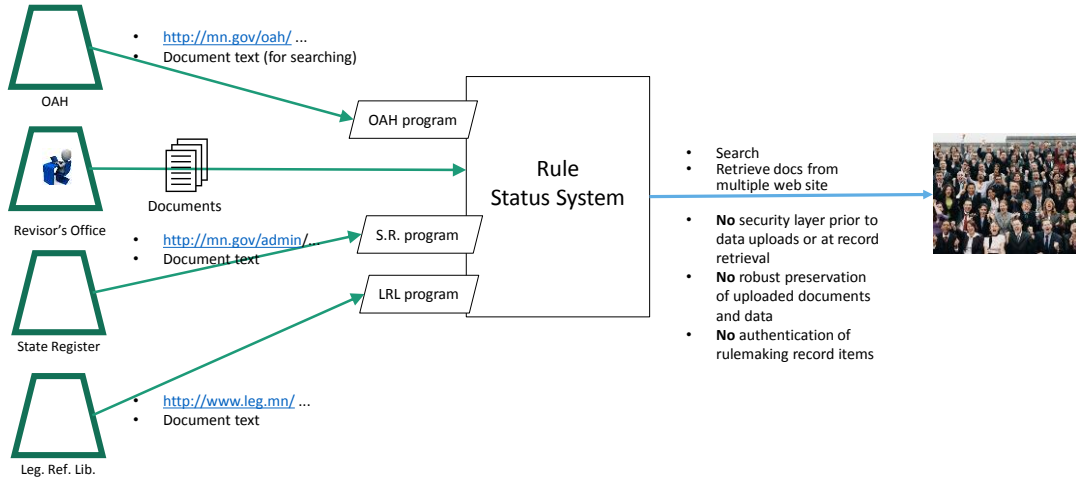
Minnesota Rule Status <span>beta</span>		Basic Search		Advanced	
<a href="#">Return</a>					
Revisor ID	R-03921				
Rule Type	Permanent				
Agency	Department of Natural Resources				
Rule Title	Endangered, Threatened, and Special Concern Species				
Rule Status	Action	Date	Document	State Register	
	Request for Comment <a href="#">ⓘ</a>	January 2, 2007		<a href="#">Vol. 31, Pg. 868</a>	
	Statement of Need and Reasonableness <a href="#">ⓘ</a>	August 15, 2012	<a href="#">SONAR-03921</a>		
	Notice of Hearing <a href="#">ⓘ</a>	December 20, 2012		<a href="#">Vol. 37, Pg. 875</a>	
	Hearing will be held January 29, 2013, 6:00, Ramada Hotel, Rochester; January 30, 2013, 6:00, New Ulm; February 5, 2013, 6:00, Bemidji; February 6, 2013, 6:00, Duluth; February 7, 2013, 6:00, Plymouth				
	ALJ Order on Review of Rules <a href="#">ⓘ</a>	April 16, 2013	<a href="#">OAH-03921</a>		
	Approved by Revisor <a href="#">ⓘ</a>	July 14, 2013			
	Approved by ALJ/OAH <a href="#">ⓘ</a>	July 17, 2013			
	Filed with Secretary of State <a href="#">ⓘ</a>	July 19, 2013	<a href="#">C-03921</a>		
	Adoption with Modifications <a href="#">ⓘ</a>	August 12, 2013	<a href="#">AR-03921</a>	<a href="#">Vol. 38, Pg. 217</a>	
	Effective Date <a href="#">ⓘ</a>	August 19, 2013			
Rules Affected	Chapter 6134: Endangered, Threatened, Special Concern Species 6134.0170, 6134.0200, 6134.0300, 6134.0400				
Statutory Authority	<a href="#">85.0895</a> Protection of Threatened and Endangered Species				

## Rulemaking record items

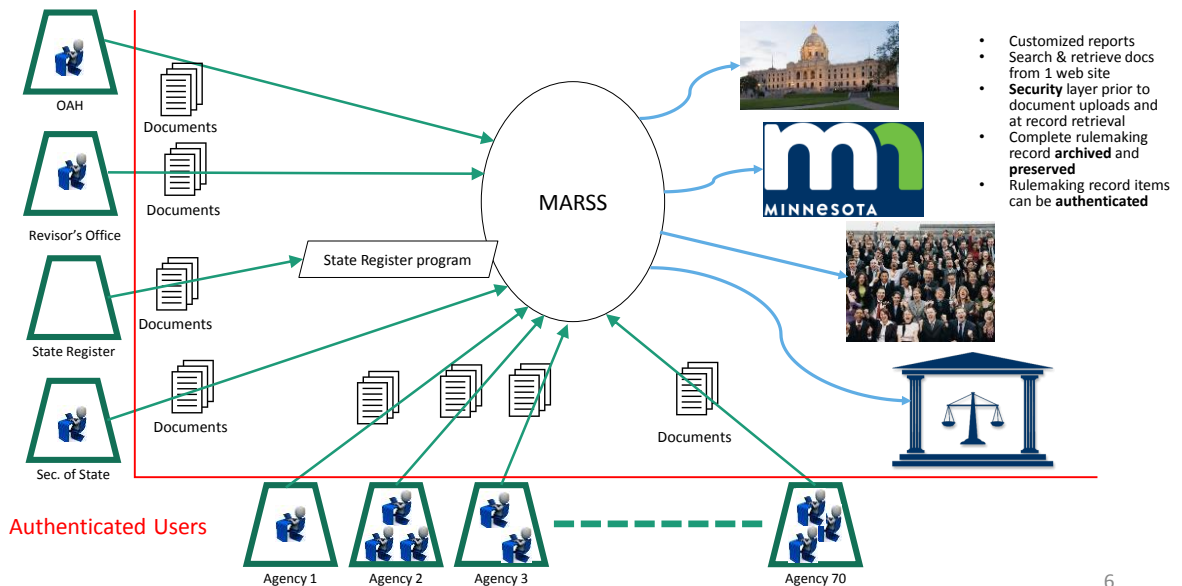
### only available from agency (DNR)

- 1) Copies of all publications in the State Register
- 2) All written submissions after "Notice of hearing" or "Notice of intent to adopt" (e.g. public comments).
- 3) SONAR
- 4) Official transcript of hearing
- 5) Report of the ALJ
- 6) Rule as submitted to ALJ
- 7) ALJ's written statements, and approval or disapproval
- 8) Documents required by rules of the OAH
- 9) Agency's order adopting the rule
- 10) Revisor's certificate approving the form of the rule
- 11) Adopted rule as filed with SOS

# Rule Status System (today)- Adding data



# MARSS (proposed) – Rulemaking record repository



# Comparison

## Rule Status System (today)

### Limitations:

1. Stores links to documents. Links break (OAH, State Register).
2. 1 person entering data.
3. No document authentication or robust preservation.
4. No security layer prior to data uploads or at record retrieval (all data in the system is available to the public).

## MARSS (proposed)

### Features:

1. Stores documents – the complete rulemaking record.
2. Agency staff enter documents and data.
3. Possible improvements:
  - a) Customized reports for the legislature, agencies, and the public
  - b) Notification of document additions, a “MyRules” subscription
  - c) Document authentication
  - d) Support for sensitive data (to courts), redacted data (to public), and audio files
  - e) 1 system to preserve rulemaking records from all agencies.
  - f) Security measures designed specifically to meet agency and the public's needs.

# MARSS Working Group

Laws 2017 1<sup>st</sup> Special Session Chapter 4, article 2, section 60

Report by February 1<sup>st</sup>, 2018:

- Functional and non-functional requirements of the MARSS system
- Define a funding mechanism to share the cost of the MARSS system among state agencies.

## Resources

- Revisor Beta System  
[https://www.revisor.mn.gov/rules/rule\\_search.php](https://www.revisor.mn.gov/rules/rule_search.php)