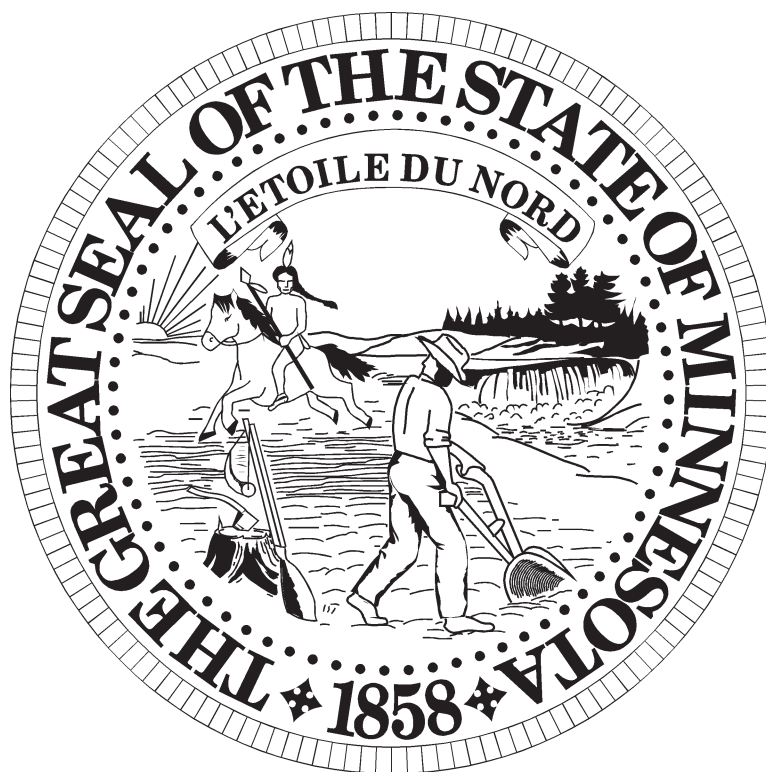


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday).



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts & Grants**

**Monday 21 March 2016
Volume 40, Number 38
Pages 1223 - 1246**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 40 Issue Number	PUBLISH DATE		Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts		Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)	
	(BOLDFACE shows altered publish date)					
# 39	Monday	28 March	Noon Tuesday	22 March	Noon Thursday	17 March
# 40	Monday	4 April	Noon Tuesday	29 March	Noon Thursday	24 March
# 41	Monday	11 April	Noon Tuesday	5 April	Noon Thursday	31 March

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: john.mikes@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$10.20 per tenth of a page (columns are seven inches wide). On typewritten, double-spaced page = 4/10s of a page in the *State Register*, or \$40.80. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 297-4616, or **e-mail:** john.mikes@state.mn.us.

SUBSCRIPTION SERVICES: Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: 711. **NO REFUNDS.** E-mail subscriptions are available by contacting (651) 297-8777. Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155.

SEE THE Minnesota State Register free at website: <http://www.minnesotasbookstore.com>

- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:30 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: *Minnesota State Register* \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

Governor: Mark Dayton (651) 296-3391

Lieutenant Governor: Tina Smith (651) 296-3391

Attorney General: Lori Swanson (651) 296-6196

Auditor: Rebecca Otto (651) 296-2551

Secretary of State: Steve Simon (651) 296-2803

Administration Commissioner: Matthew J. Massman (651) 201-2555

Plant Management Division: Christopher A. Guevin (651) 201-2350

Minnesota's Bookstore: Mary Mikes (651) 297-3979

Subscriptions Manager: Loretta J. Diaz (651) 297-8777 loretta.diaz@state.mn.us

Interim editor: John Mikes (651) 297-4616 john.mikes@state.mn.us

Copyright © 2016 Plant Management Division, Department of Administration, State of Minnesota.

USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE MINNESOTA STATE REGISTER IS PUBLISHED by Plant Management Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available on-line at: <http://www.comm.media.state.mn.us/bookstore/mnbookstore>

Minnesota Legislative Information

Senate Public Information Office (651) 296-0504

State Capitol, Room 231, St. Paul, MN 55155

<http://www.senate.mn>

House Public Information Services (651) 296-2146

State Office Building, Room 175,

100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155

<http://www.house.leg.state.mn.us/hinfo/hinfo.htm>

Minnesota State Court System

Court Information Office (651) 296-6043

MN Judicial Center, Rm. 135,

25 Rev. Dr. Martin Luther King Jr Blvd.,

St. Paul, MN 55155 <http://www.mncourts.gov>

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498

U.S. Government Printing Office – Fax: (202) 512-1262

http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota Rules: Amendments & Additions

Vol. 40, #38 Monday 21 March 2016..... 1226

Official Notices

Minnesota Department of Agriculture

Correction for Notice Published Mar 14, 2016, entitled *Request for Participation in the Minnesota Industrial Hemp Development Act Pilot Program* 1227

Minnesota Emergency Medical Services Regulatory Board

Notice of Completed License Application of CentraCare Ambulance Service 1231

State Board of Investment

Notice to Institutional Investment Management Firms for Consideration to Potentially Manage a Portion of the Pension Assets and Other Accounts ... 1231

Minnesota Department of Natural Resources

Notice of Preapplication Public Informational Meeting Regarding PolyMet Mining proposed NorthMet Mining Project 1232

State Grants & Loans

Department of Commerce

Notice of Grant Opportunity 1233

Department of Health

Request for Proposals for Clinical Dental Education Innovations Grants 1233

Minnesota Housing Finance Agency

Notice of Application for Funding for Administrators for the 2016 Enhanced Financial Capacity Homeownership Initiative (Homeownership Capacity) 1234

State Contracts

Departments of Administration/Management & Budget

Request for Proposals for Diversity and Inclusion Training and Assistance 1235

Minnesota Judicial Branch

Request for Proposals for Streamlined Method for Claiming Direct Personnel Costs for Court Administration Case Processing Tasks Associated With IV-D Child Support Cases 1236

Request for Court Interpreter Services and Psychiatric Psychological Examiner Services Work Order System 1236

State Colleges & Universities (MnSCU)

Metropolitan State University

Request for Proposals for HVAC Systems Operation and Preventative Maintenance Services at Metropolitan State University 1237

Northland Community College

Request for Proposals for Electrohydraulic Training Equipment 1237

Rochester Community and Technical College

Sealed Bids Requested for Lab Fume Hood Controls Upgrade 1238

St. Paul College

Sealed Bids Sought for the Purchase of a Cabinet Making CNC Router 1239

Minnesota Department of Corrections

Request for Proposals for Cremation Services 1239

Minnesota Department of Human Services

MNsure

Request for Proposals for Marketing Campaign 1240

Notice of Request for Information to Provide In-Home Crisis

Respite Services 1240

Notice of Request for Proposals to Develop Accessible Online Training

For Support Service Providers Who Serve People With Combined Hearing and Vision Loss 1241

Department of Transportation

Contracting Opportunities for Highway related Technical Activities 1241

Professional/Technical Contract Opportunities & Taxpayers Transportation

Accountability Act Notices 1242

Minnesota Zoo

Request for Auditing Services 1242

Non-State Bids, Contracts & Grants

Metropolitan Airports Commission

Call for Bids for Vertical Circulation Improvements 1243

Call for Bids for Perimeter Gate Security Improvements 1244

Duluth-Superior Metropolitan Interstate Council

Request for Proposals for Travel Demand Modeling/Transportation Engineering Services 1245

Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that's right -- 2-1/2 days ahead of normal publication schedule -- to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

Subscriptions for an entire year cost \$180. The magazine is **SENT TO YOU**, as well as ONE OTHER PERSON YOU DESIGNATE, in case of vacations, or illnesses, or other absences in your office . . . and you won't have to access our website or click, click, click to find us.

Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to until the end of the volume year.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

Volume 40 - Minnesota Rules

(Rules Appearing in Issues #1-26 are in
Vol 40, #26 - Monday 28 December 2015)
Volume 40, #27 - 38

Monday 4 January - Monday 21 March 2016

Accountancy Board

1105.4000 (adopted expedited)..... 953

Health Department (MDH)

Division of Health Policy:

4654.0800 (proposed expedited)..... 781

Environmental Health Division:

4717.1750 (proposed)..... 1015

Labor and Industry Department

Occupational Safety and Health Division:

5205.0010; .0030; 5207.0100; .1000 (proposed)..... 750

Marriage and Family Therapy Board

5300.0100; .0110; .0120; .0130; .0135; .0140; .0145; .0150; .0155;
.0160; .0170; .0175; .0180; .0190; .0200; .0230; .0240; .0250; .0260;
.0270; .0280; .0290; .0300; .0310; .0315; .0320; .0330; .0340; .0350;
.0355 (proposed)..... 1058
5300.0210; .0240 s. 5 (proposed repealer)..... 1058

Natural Resources Department (DNR)

6266.0100; (proposed expedited)..... 1199
6230.0200; .0400; 6236.0300; .0600; .0810; .1000; .1060;
6240.2300 (adopted expedited emergency)..... 1019
6236.0810 s. 2 (published in the *State Register*, Volume 39,
page 1427, April 6, 2015) repealed..... 1019
6240.0600 (adopted expedited emergency)..... 987
6262.0575; 6264.0400 (adopted exempt)..... 826
6264.0300 (adopted exempt)..... 750
6264.0300 s. 47, 66, 70, 71 (repealed exempt)..... 750

Labor and Industry Department (DLI)

7511.0090; .0102; .0104; .0105; .0109; .0202; .0304; .0307; .0308;
.0315; .0316; .0318; .0319; .0401; .0503; .0506; .0507; .0508;
.0510; .0603; .0604; .0605; .0611; .0806; .0807; .0901; .0903;
.0904; .0905; .0906; .0907; .0908; .0909; .0910; .1001; .1008;
.1009; .1013; .1014; .1015; .1017; .1018; .1022; .1023; .1025;
.1028; .1029; .1030; .1101; .1103; .1104; .1106; .1408; .2206;
.2210; .2306; .2307; .2310; .2402; .2701; .2703; .3006; .3201;
.3206; .3301; .3308; .3404; .3406; .4600; .5001; .5003; .5306;
.5501; .5601; .5608; .5609; .5704; .5706; .6101; .7900; .8000;
.8010; .8020; .8030; .8040; .8100; .8400; .8410; .8420; .8430;
.8440 (proposed)..... 747
7511.0090 s. 2; .0106; .0607; .0610; .0704; .0705; .0903 s. 8;
.0907 s. 1, 12, 14, 16, 17, 18, 19, 20, 21, 22, 23, 24; .0909 s. 1;
.1002; .1019; .1026; .1027; .2703 s. 1; .3401; .3402; .3405;
.3800; .4500; .7900 s. 1, 3, 4 (proposed repealer)..... 747

Pollution Control Agency (MPCA)

7001.0050; 7050.0218; .0250; .0255; .0260; .0265; .0270; .0275;
.0280; .0285; .0290; .0295; .0305; .0315; .0325; .0335;
7052.0300 (proposed)..... 901
7002.0019; 7005.0100; 7007.0100; .0250; .0300; .0350; .0500; .0502;
.0600; .0650; .0700; .0750; .0800; .0801; .0950; .1000; .1100; .1142;
.1150; .1250; .1300; .1350; .1400; .1500; .1600; 7008.0100; .4100;
.4110; 7009.0010; .0020; .0080; .0090; .1060; 7011.0065; .0070;
.0080; .0510; .0515; .0530; .0535; .0610; .0615; .0620; .0710; .0715;
.0720; .0905; .1105; .1115; .1130; .1135; .1227; .1229; .1231; .1233;
.1265; .1280; .1282; .1305; .1310; .1320; .1400; .1405; .1410; .1425;
.1905; .1910; .2005; .2010; .2300; .2375; .2450; .7185; .7630;
7017.1002; .1080; .1110; .1120; .1170; .1215; .2015; .2017; .2025;
.2035; .2050; .2060; 7019.3020; 7030.0010; .0050 (proposed)..... 1085
7007.0325; 7009.0070; 7011.0725; .1280 s. 8; .1400 s. 12; .1415;
7017.1080 s. 3; .1120 s. 2; .1170 s. 1, 4, 5; .1210; .2001 s. 2;
.2018 (proposed repealer)..... 1085
7050.0180; .0185 (proposed repealer)..... 901

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Department of Agriculture

Plant Protection Division

Correction for Notice Published Mar. 14, 2016, entitled *Request for Participation in the Minnesota Industrial Hemp Development Act Pilot Program*

A notice published in the *State Register* Mar. 14, 2016, entitled *Request for Participation in the Minnesota Industrial Hemp Development Act Pilot Program* contained a typographical error in the legal definition of industrial hemp. The corrected notice is published below.

NOTICE IS HEREBY GIVEN that the Minnesota Department of Agriculture (MDA) is requesting proposals for participation in a pilot program administered by the commissioner that will study the growth, cultivation or marketing of industrial hemp in the state. Industrial hemp is defined by *Minnesota Statutes*, section 18K.02, subdivision 3, as the plant *Cannabis sativa* L., and any part of the plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration (“THC”) of not more than 0.3 percent on a dry weight basis. Industrial hemp is not marijuana as defined in *Minnesota Statutes*, section 152.01, subdivision 9. From here on out, this document will be referred to as a “request for participation” (RFP) and responders will be referred to as “applicants”.

Goal

It is the goal of this project that the governor, commissioner of agriculture, agricultural and manufacturing constituents, and Minnesota residents will learn more about the viability of a potential commercial industrial hemp industry in the state from research data collected through this pilot program.

Currently, there is no funding for this pilot program. Applicants will be responsible for all costs associated with participation. All applicants will be required to register their fields, storage locations, processing sites, etc. with the MDA and pay all registration and certification fees associated with the program. Applicants will also be required to adhere to all state and federal laws, pay for required testing, background checks or other regulatory processes governing the growth of industrial hemp, and provide sufficient security means to avoid diversion.

The pilot program is dependent on MDA’s ability to maintain a Drug Enforcement Agency (“DEA”) Schedule 1 Research Permit for Importation of *Cannabis sativa* L. Applicants should be aware of the federal regulations of *Cannabis sativa* prior to submitting a proposal. For more information regarding the federal Controlled Substances Act, please contact the Department of Justice at <http://www.justice.gov/contact-us> or the DEA’s Chicago Division which oversees the State of Minnesota at http://www.dea.gov/divisions/contacts/chi_contact.shtml. Applicants are also encouraged to consult with an attorney regarding any potential liabilities that could result from participation in this pilot program.

Project Terms

To successfully participate with the MDA Industrial Hemp Pilot Program, applicants must submit a proposal following the guidelines outlined in this RFP. Proposals will be accepted for research projects conducted in Minnesota only. Accepted research proposals under this pilot will be authorized for one year from the approval date. MDA will consider longer-term proposals; however, all applicants should be prepared to complete work described and provide the indicated deliverables to the MDA within a one-year period. Longer-term proposals, if approved, will be evaluated at the end of each year. If the applicant fails to meet proposed goals

Official Notices

and deliverables during that period, MDA reserves the right to cancel any agreements with the applicant and terminate the research project.

This RFP does not obligate the state to approve or complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest. Applicants who have any questions regarding this request for participation may contact the MDA via email: ***MDA.Hemp@state.mn.us***. Other personnel are not authorized to discuss this RFP with applicants. Contact regarding this RFP with any personnel not listed above could result in disqualification.

Proposal Content

Applicants must submit the following information:

1. A detailed outline of the proposed objectives, goals, and individual tasks that will be undertaken as part of the proposed research program. If the applicant intends to describe activities that will continue for more than a one-year period, a specific time-frame to complete objectives and tasks should be indicated.
2. A description of the deliverables to be provided to the MDA by the applicant along with a detailed work plan that identifies the major tasks to be accomplished and be used as a scheduling and managing tool.
3. An outline of the applicant's background, qualifications and experience with examples of similar work done by the applicant and a list of personnel who will participate with the project, detailing their training, and work experience. Resumes or other information about project personnel should not, if possible, contain personal telephone numbers, home addresses or home email addresses. If it is necessary to include personal contact information, please clearly indicate in the proposal that personal contact information is being provided.
4. A recent criminal background check for all employees or participants assisting with the project, paid for by the applicant, administered through the Minnesota Bureau of Criminal Apprehension "(MN BCA)". This is an ongoing responsibility for the applicant during the term of the proposal. Please visit the MN BCA website for more information on how to request a background check: <https://dps.mn.gov/divisions/bca/pages/background-checks.aspx> . You can also call the MN BCA at 651-793-2400. Applicants are expected to be truthful in fully disclosing any criminal background information to MDA. Any attempt by the applicant to hide, ignore, or deceive the MDA regarding criminal background information may result in MDA terminating the proposal and reporting to the proper state and federal authorities.
5. A statement and/or supporting documents that show strong financial support to ensure that the objectives and deliverables outlined in the proposal can be met. MDA is only seeking proposals from applicants who have the resources to realistically complete the proposed study. Applicants that cannot document their financial stability with regards to the proposed work may not be accepted.
6. A detailed description of seed varieties, their source country, and their compliance with the Association of Official Seed Certifying Agencies (AOSCA) standards.
7. A full list of pesticides (insecticides, herbicides, fungicides, etc.) and fertilizers to be used in the project.
8. A detailed account of security measures for all aspects of the proposed research project. This should include, but not be limited to:
 - A. Seed accountability – what chain of custody records will be kept for seed from importation to planting?

- B. Field security – how will the growing crop be protected so that outside parties are not able to divert *Cannabis*?
 - C. Storage security – how will stored seed or plant parts be securely stored so that no diversion takes place?
 - D. Destruction of seed or plant parts – how will *Cannabis* be destroyed or processed so that THC is no longer expressed in any usable way?
 - E. Diversion plan - how will participants or outsiders that may engage in illegal activities during the course of the research project be dealt with?
9. Detailed maps of all study sites, storage locations, processing buildings, or any other property where work will be conducted, including the legal description for each property.
10. Letters of support from local law enforcement officials, in all of the regions you plan to conduct research (including the county sheriff and appropriate municipal law enforcement), stating that they are aware of the lands and facilities described in the proposal and are also in support of the proposed work. Applicants must also allow access at any reasonable time for MDA personnel and federal, state, county and municipal law enforcement officials to inspect any lands or facility where the proposed work will be performed.

Proposal Instructions

In order to be accepted for review, proposals should:

- 1) Include and address all of the requested content information;
- 2) Indicate who the primary contact person is (project leader) and include complete address; email and phone contact information;
- 3) Be created in Microsoft Word, or as a PDF, and written in Times New Roman font, no smaller than 11 font size; and
- 4) Be attached to an email as a Microsoft Word document or as a PDF (preferred) and sent to ***MDA.Hemp@state.mn.us***.

Although it is preferred that proposals be sent to the MDA via an email attachment, if it is necessary to send a paper copy, please mail one copy of the proposal to the following address:

Plant Protection Division
C/O Hemp Project RFP
625 Robert Street North.
St. Paul, MN 55155

This RFP will be posted on the MDA website and available throughout the year. Submitted proposals will be reviewed and evaluated as received. All costs incurred in responding to this RFP will be borne by the applicant. Faxed responses will not be accepted or considered.

Proposal Evaluation

All responses received by the deadline will be evaluated by representatives of the MDA. Proposals will first be reviewed for responsiveness to determine if the mandatory requirements have been met. Proposals that fail to meet all of these requirements will not be accepted. The State reserves the right, based on the content of the proposals, to create a short-listing of applicants to interview with the MDA, or conduct further demonstrations/presentations. The state also reserves the right to seek the most qualified and experienced applicants from all proposal submissions.

Mandatory Requirements

The following will be considered on a pass/fail basis:

- 1. Proposals must be received on or before the due date and time specified in this solicitation.
- 2. Successful applicants will address all ten of the requested "Proposal Content" items completely. Any proposal that does not

Official Notices

clearly address any of the ten items and provide sufficient detail and supporting data as required (either within the proposal or as an attachment) may be denied or the applicant may be contacted by the MDA to request more information. However, the MDA reserves the right to deny incomplete or unsatisfactory proposals.

3. Proposals must provide clear objectives, goals and/or deliverables.
4. Proposals must directly address the goal of the pilot project.
5. Proposed activities are designed to be performed exclusively within the borders of Minnesota.
6. Proposals must provide sufficient evidence of having completed a Minnesota Bureau of Criminal Apprehension background check for the project leader and all other individuals working on the proposal.
7. Proposal content must adhere to all state, federal or local laws pertaining to controlled substances.
8. Law enforcement must support the proposed activities planned within their jurisdictions.

Applicants must agree to allow MDA officials access to their growing sites for random testing of plants throughout the growing season to ensure that Cannabis sativa growing at their study sites meets the legal definition of industrial hemp having $\leq 0.3\%$ THC content. Field samples will be collected by MDA officials and sent to an approved laboratory for analysis. Successful applicants will be required to pay the costs involved with the collection of samples (MDA staff hourly rate and mileage) and laboratory analysis as part of the registration and certification fee to be determined by the commissioner as required by *Minnesota Statute* 18K.09. The specifics of plant sampling will be discussed and agreed upon between MDA and successful RFP applicants prior to the initiation of any project. Registration and certification fees will also be required to be paid up-front prior to beginning research work under the Pilot Program. Applicants will be required to submit to testing at any time when requested by local, state, or federal law enforcement officials. Refusal to submit to plant sampling will result in disqualification in the pilot program.

General Requirements

Proposal Contents: by submission of a proposal, the applicant warrants that the information provided is true, correct and reliable for purposes of evaluation for potential contract award. The submission of inaccurate or misleading information may be grounds for disqualification from consideration under the pilot program as well as subject the applicant to suspension or debarment proceedings as well as other remedies available by law.

Disposition of Responses: all materials submitted in response to this RFP will become property of the State and will become public record in accordance with *Minnesota Statutes*, section 13.591, after the evaluation process is completed, unless made non-public or private by other law. Pursuant to the statute, completion of the evaluation process occurs when the government entity has completed a memorandum of understanding (MOU) with successful applicants. If the applicant submits information in response to this RFP that it believes to be trade secret materials, as defined by the Minnesota Government Data Practices Act, *Minnesota Statutes*, section 13.37, the applicant must:

- clearly mark all trade secret materials in its response at the time the response is submitted,
- include a statement with its response justifying the trade secret designation for each item, and
- defend any action seeking release of the materials it believes to be trade secret, and indemnify and hold harmless the State, its agents and employees, from any judgments or damages awarded against the State in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the State's award of a contract. In submitting a response to this RFP, the applicant agrees that this indemnification survives as long as the trade secret materials are in possession of the State.

Minnesota Emergency Medical Services Regulatory Board Notice of Completed License Application of CentraCare Ambulance Service

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter EMSRB) has received a completed application from CentraCare Ambulance Service-Long Prairie, Long Prairie, Minnesota, for a new license to provide Part-Time Advanced Life Support (ALS) ambulance services in its Primary Service Area.

NOTICE IS HEREBY GIVEN that, pursuant to Minnesota Statutes § 144E.11, subdivision 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations concerning the disposition of the application, shall make written recommendations or comments opposing the application to the EMSRB **within 30 days or by April 22, 2016, 4:30 p.m.**

Written recommendations or comments supporting or opposing the application should be sent to: Anthony Spector, Executive Director, EMSRB, 2829 University Avenue Southeast, Suite 310, Minneapolis, Minnesota 55414-3222. If no more than five (5) comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to Minnesota Statutes § 144E.11, subdivision 4(a). If, however, more than five (5) comments in opposition to the application are received during the comment period, or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to Minnesota Statutes § 144E.11, subdivision 5(a), (b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a contested case hearing, one will be scheduled and notice of the hearing given pursuant to Minnesota Statutes § 144E.11, subdivision 5(c)-(e).

Anthony Spector, Executive Director

State Board of Investment Notice to Institutional Investment Management Firms for Consideration to Potentially Manage a Portion of the Pension Assets and Other Accounts

The Minnesota State Board of Investment (MSBI) retains institutional investment management firms to manage a portion of the pension assets and other accounts under its control. Periodically, the MSBI will conduct a search for institutional investment management firms on an as needed basis. For additional information on the domestic stock, international stock, or domestic bond portfolio programs for the MSBI, firms are asked to write to the following address for additional information:

External Manager Program
Minnesota State Board of Investment
60 Empire Drive, Suite 355
St. Paul, MN 55103-3555
(651) 296-3328
FAX: (651) 296-9572
minn.sbi@state.mn.us

Please refer to this notice in your written request.

Official Notices

Minnesota Department of Natural Resources

Notice of Preapplication Public Informational Meeting Regarding PolyMet Mining proposed NorthMet Mining Project

On Tuesday April 19, 2016, the Minnesota Department of Natural Resources (MDNR) is holding a Preapplication Public Informational Meeting in Aurora, Minnesota regarding PolyMet Mining, Inc.'s (PolyMet's) proposed NorthMet Mining Project. Prior to submittal of a permit to mine application, in accordance with Minnesota Rule 6132.1100, the DNR must hold a public informational meeting and invite the participation of the Minnesota Pollution Control Agency (MPCA), Environmental Quality Board (EQB), and the local unit of government.

The purpose of this meeting is to meet the requirements of Minnesota Rule by informing the public that a permit to mine application may be submitted and providing an overview of the permitting process. The meeting is being held in Aurora to facilitate local government participation.

The Preapplication Public Informational Meeting will take place as follows:

Date: Tuesday April 19, 2016

Time: 6:00 to 8:30 p.m.
Formal Presentation at 6:30
Open House throughout the meeting

Location: Mesabi East High School (<http://www.mesabieast.k12.mn.us/>)
601 North First St. West
Aurora, MN 55705

The meeting will include both a formal presentation and an open house. The formal presentation will provide an overview of the proposed mining project and the permit to mine process. The presentation will also provide a brief summary of the other state permits that may be required for the project. State agency staff and the proposer will be available in an open house format throughout the meeting to answer questions about the permit to mine process and other permit processes, such as tailings dam safety, water quality, air quality, wetlands, and others.

This meeting is being held to provide information about the permitting process. Permit applications have not yet been submitted for the project. Formal public comment on permits is not taken at this point in the process. However, if applications are received, there will be future opportunities to both obtain information about applications and review and comment on draft permit decisions.

State agencies are currently developing a centralized website for the PolyMet permitting process. DNR will announce the availability of this website once it is completed. The website will include directions on how to sign up for updates on the permitting process through the State's GovDelivery system.

Project Overview

The proposed NorthMet mine project would be located in the St. Louis River watershed on the eastern edge of the Mesabi Iron Range, about 6 miles south of Babbitt and about 1 mile south of the existing iron-ore Northshore Mine. The ore would be processed at a former industrial site, the LTV plant in Hoyt Lakes.

The total project area would include the open pit mine, a processing plant, tailings basin and an existing seven-mile-long railroad corridor for ore transport between the mine and the processing plant.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the *State Contracts Section*), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond. SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Commerce Notice of Grant Opportunity

Project Name

Real Estate Education, Research and Recovery Fund Grants

Details

The Minnesota Department of Commerce is requesting proposals for the purpose of providing education and resources to Minnesotans who are potential first-time homebuyers in communities with historically low homeownership.

Copy Request

A written request, by email, is required to receive a copy of the Request for Proposals. Please submit an email request to:

Julia Miller
Department of Commerce
julia.miller@state.mn.us

Proposal Deadline

Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than **April 21, 2016, at 4 p.m. Central Time. Late proposals will not be considered.**

This request does not obligate the state to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Health Office of Rural Health and Primary Care Request for Proposals for Clinical Dental Education Innovations Grants

The Office of Rural Health and Primary Care, the Minnesota Department of Health, is soliciting proposals for grants to sponsoring institutions and clinical dental training sites for projects that increase dental access for underserved populations and promote innovative clinical training of oral health/dental professionals. Approximately \$1,121,000 may be available. In recent years the average awards have been between \$125,000 and \$150,000. Eligible applicants include institutions that sponsor accredited clinical dental education programs, institutions that sponsor or are developing interdisciplinary clinical training programs that include accredited dental education, clinical training sites that host dental professional students and are currently enrolled as active Medicaid providers, or consortia consisting of members of one or both groups. Potential uses of grant funds include expansion of existing programs with demonstrated success in providing dental services to underserved populations or the development or implementation of new programs designed to improve access for underserved populations and train oral health professionals.

State Grants & Loans

To be considered for funding, proposals must be received by **4:00 p.m., Friday, May 6, 2016** at:

Minnesota Department of Health
85 East Seventh Place
Suite 220
St. Paul, MN 55101
Attention: Will Wilson

Late proposals will not be considered. A copy of the full Request for Proposal may be obtained at <http://www.health.state.mn.us/divs/cfh/orhpc/grant/home.htm>

For more information contact Will Wilson at (651) 201-3842, will.wilson@state.mn.us.

Minnesota Housing Finance Agency Notice of Application for Funding for Administrators for the 2016 Enhanced Financial Capacity Homeownership Initiative (Homeownership Capacity)

The Minnesota Housing Finance Agency (Minnesota Housing) announces the availability of funds under the Enhanced Financial Capacity Homeownership Initiative (Homeownership Capacity) to provide financial support to eligible organizations that provide intensive financial empowerment and homeownership training to households of color or Hispanic ethnicity and low-income renters who have the goal of homeownership in Minnesota. We are seeking proposals from community-based non-profit organizations that have 501 (c) (3) status.

The application materials will be available March 21, 2016, on www.mnhousing.gov -> Lenders & Homeownership Partners -> Community Development -> Other Community Development Programs

All application materials must be received by Minnesota Housing no later than **3:00 p.m. CST Monday, April 18, 2016**. Submission instructions can be found in the Homeownership Capacity Application Guide available on the Minnesota Housing website.

If you have questions please contact Ruth (Hutchins) DuBose at (651) 297-3128 or ruth.hutchins@state.mn.us

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Minnesota Departments of Administration and Management & Budget Request for Proposals for Diversity and Inclusion Training and Assistance

The State of Minnesota is seeking proposals from qualified entities and individuals to participate in a Diversity and Inclusion Master Contract Program for Training and Assistance. This program is designed to support the State's ongoing commitment to improving Diversity and Inclusion in its employment, contracting, and civic engagement practices. This RFP is being issued to seek training and assistance on a variety of topics, including unconscious bias, managerial unconscious bias, diversity and inclusion, sexual harassment prevention, ADA and the workplace, and intercultural development inventories.

Under this Master Contract Program, selected contractors will be eligible to perform the above referenced work for State agencies, as well as for Cooperative Purchasing Venture (CPV) members, which include many cities, counties, and other public sector entities within the State of Minnesota.

The term of the Master Contract program is anticipated to begin in March 2016 and continue for two years, with an option to extend for up to three additional years. This Notice is being posted to solicit additional responders to the program.

To obtain a copy of this Request for Proposals, please email Mark Haselman at Mark.Haselman@state.mn.us.

Proposals in response to this RFP must be submitted to:

Diversity and Inclusion Master Contract Program
Department of Administration, MMD
Materials Management Division
Administration Building, Room 112
50 Sherburne Avenue
Saint Paul, MN 55155

Proposals submitted in response to this Request for Proposals **must be received at the address above no later than 4:00 p.m. Central Time on Friday, April 11, 2016**. Late proposals will not be considered. Fax or emailed proposals will not be considered.

Please note, the State anticipates the periodic re-issuance of this notice and the re-posting of this RFP to allow additional responders to apply and be added to this Master Contract Program.

State Contracts

Minnesota Judicial Branch

State Court Administrator's Office

Request for Proposals for Streamlined Method for Claiming Direct Personnel Costs for Court Administration Case Processing Tasks Associated With IV-D Child Support Cases

The State of Minnesota, State Court Administrator's Office, Court Services Division is using a competitive selection process to select a vendor to provide a streamlined method for claiming direct personnel costs for court administration case processing tasks associated with IV-D child support cases for ten judicial districts and indirect costs for one central office. This methodology and calculation will result in a statewide IV-D reimbursement report(s) that identifies the reimbursement amount in compliance with Title IV-D of the Social Security Act (including 2 CFR Part 225 (OMB Circular A-87)) and all other applicable federal and state law. This is not a bid but a request for proposals that could become the basis for negotiations leading to a contract with a vendor. The State of Minnesota Judicial Branch has been completing and submitting a IV-D Cost Allocation Plan annually since 2009.

The request for proposals does not obligate the Minnesota Judicial Branch to award a contract or complete the project and the Minnesota Judicial Branch reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested vendors should visit the Judicial Branch website/Get Connected/
Public Notices at <http://www.mncourts.gov/About-The-Courts/NewsAndAnnouncements.aspx?t=notice> for detailed information.

Minnesota Judicial Branch

State Court Administrator's Office

Request for Court Interpreter Services and Psychiatric Psychological Examiner Services Work Order System

The State Court Administrator's Office of the Minnesota Judicial Branch (MJB), is using a competitive selection process to obtain a list of vendors capable of supplying, configuring and maintaining a work order system to be used for the management of court interpreter and psychiatric psychological examiner work.

The request for proposal does not obligate the MJB to award a contract or complete the project, and the MJB reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested party's submissions must be in writing and received by the MJB no later than **4:00 CST, April 25, 2016**. The sealed proposal must include three (3) paper copies and three (3) copies of a CD-ROM or flash drive containing the entire contents of the Response Package. Sent to the following address; no electronic submissions will be accepted:

Jessie Carlson
Program and Ancillary Services Manager
State Court Administrator's Office
25 Dr. Rev Martin Luther King Jr Blvd
St. Paul, MN 55115

A complete copy of the Request for Proposal may be found on the Minnesota Judicial Branch website (in the News and Announcements/Public Notices section) at www.mncourts.gov.

Minnesota State Colleges and Universities (MnSCU)

Metropolitan State University

Request for Proposals for HVAC Systems Operation and Preventative Maintenance Services at Metropolitan State University

The Minnesota State Colleges and Universities, acting as the owner for the State of Minnesota, is soliciting proposals from interested, qualified consultants for HVAC systems operation and preventive maintenance services for its Saint Paul campus.

A full Request for Proposal is available by March 30, 2016 by contacting Mr. Chris Maas at 651-793-1711 or *christopher.maas@metrostate.edu*.

A **mandatory** project informational meeting has been scheduled for **1 p.m. CDT on April 7, 2016 at the Metropolitan State's Saint Paul Campus in the Founders Hall Room 301.**

Proposals must be delivered to:

Metropolitan State University
Aksana Belik
Suite 329 Founders Hall
700 East Seventh Street
Saint Paul, MN 55106

Proposals must be delivered not later than **2 p.m. CDT, April 21, 2016**. Late responses will not be considered.

Minnesota State Colleges and Universities System is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

Northland Community and Technical College

Request for Proposals for Electrohydraulic Training Equipment

NOTICE IS HEREBY GIVEN that Northland Community & Technical College Request for Proposal (RFP) for Electrohydraulic Training Equipment. Item must have:

- A. Stand-alone workstation which includes hydraulic power unit
- B. Variety of valves including relief valves, check valves, pressure reducing valves, and flow control valves.
- C. Hydraulic hoses to connect various circuits.
- D. Pressure gauges and flowmeters.
- E. Solenoid operated 4 way 3 position directional control valves
- F. Electronics including power supply, switches, sensors, and relays to control hydraulic valves.
- G. Electronic P.I.D control unit
- H. Proportional control valves.
- I. Hydraulics accumulator
- J. Hydraulic cylinder with position feedback.

State Contracts

- K. Hydraulic motor
- L. Mobile Hydraulics with load sensing and throttle control.

The vendor selected will provide the necessary equipment and installation services for a complete working hydraulics trainer for classroom instructional delivery system to be located at the Thief River Falls Campus of Northland Community and Technical College. To receive a copy of the full RFP, please contact George Bass either by telephone (218) 683-8575 or email at george.bass@northlandcollege.edu.

Proposals are due by **5 pm central time, Friday, April 1, 2016**, and are to be addressed to:

George Bass
Northland Community and Technical College
2022 Central Ave. NE
East Grand Forks, MN 56721

Any questions should be directed to **Andrew Dahlen** at email andrew.dahlen@northlandcollege.edu. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

Minnesota State Colleges and Universities (MnSCU) Rochester Community and Technical College Sealed Bids Requested for Lab Fume Hood Controls Upgrade

Rochester Community and Technical College is seeking sealed bids for lab fume hood controls upgrade for the Science and Technology Building, Rochester, MN.

Bids will be received by:

June Meitzner, Purchasing Manager
Student Services Building Office SS153
Rochester Community and Technical College
Rochester, MN

Bids will be accepted until **2:00 p.m., local time, Tuesday, April 5, 2016**, at which time the bids will be opened and publicly read aloud in Room CC408, College Center Building, Rochester Technical and Community College, Rochester, MN.

Project Scope

Demolish existing fume hood control monitor/alarm devices, modify supply and exhaust duct for installation of fume hood air valves, motor dampers and reheat coils on the second and third floor of the Science and Technology Building. Install fume hood monitor/alarm devices, pressure sensors and program new devices. Demolish air handling unit heat recovery wheel and replace with liquid "run around" coils, pump, piping, valves and controls. Install new pressure monitor/alarm devices between lab and public spaces. Re-program AHUs 5 and 6 operation modes.

A pre-bid meeting will be held at **10:00 am, local time, Thursday, March 24, 2016**, in Room CC408, College Center Building, Rochester Technical and Community College, Rochester, MN. The architect/engineer and/or college/university representatives will review the bidding procedures, bidding documents and other conditions with interested Bidders and answer questions.

Bidding Documents are as prepared by the project architect/engineer, Dunham Associates.

Interested parties may view the Bidding Documents at no cost on the website: <http://www.finance.mnscu.edu/facilities/design-construction/announcements/index.html> and then click on "**Advertisement for Bids (E-Plan Room)**". Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Planholders are parties that have downloaded the plans and specifications. Planholders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in viewing or downloading with this digital project information.

Minnesota State Colleges and Universities (MnSCU)

Saint Paul College

Sealed Bids Sought for the Purchase of a Cabinet Making CNC Router

Saint Paul College is seeking sealed bids for the purchase of a Cabinet Making CNC Router. The college currently has one Omnitech Router and is requesting bid for a second Omnitech Selexx Mate 4x8 CNC Router.

Sealed bids are due on **April 5, 2016 no later than 2 pm**.

Sealed bids must be delivered to Business Office at Saint Paul College 235 Marshall Ave St Paul MN 55102.

Written bid specifications can be obtained by contacting Nataliya Kabakova by e-mail at: Nataliya.kabakova@saintpaul.edu.

Technical questions regarding this bid should be address to Thomas Hillstead at 651- 846-1397 or tom.hillstead@saintpaul.edu.

This notice does not obligate MNSCU or Saint Paul College to award a contract and reserves its right to withdraw from the RFB if it is considered to be in its best interests.

Minnesota Department of Corrections

Request for Proposals for Cremation Services

The Minnesota Department of Corrections is seeking qualified vendors who may be able to provide cremation services at the state rate of \$900 per individual or burial services at the state rate of \$1500 per individual for deceased offenders at Minnesota Correctional Facilities Oak Park Heights and Stillwater.

Work would be ongoing on an as needed basis in offender death situations where the deceased individual has provided no direction or has no next of kin to make burial/cremation decisions.

To express interest in or learn more about these services please send questions/a written request, by email, to:

State Contracts

Judy Derrick
Judy.m.derrick@state.mn.us

This request is meant to determine the level of interest/availability of qualified vendors and does not obligate the State to complete the work contemplated in this notice.

Minnesota Department of Human Services

MNsure

Request for Proposals for Marketing Campaign

MNsure is requesting proposals from eligible entities to leverage existing efforts and initiatives and enhancing them with production, media buying and marketing analysis services to produce a marketing campaign. A complete copy of the Request for Proposals will be available by 4:00 p.m. on March 21, 2016, on MNsure's website at: <https://www.mnsure.org/about-us/rfp-contract/index.jsp>

Proposals are due **April 19, 2016, by 3:00 p.m., Central Time. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered. Please see MNsure's website for more information.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services

Disability Services Division

Notice of Request for Information to Provide In-Home Crisis Respite Services

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals for information to Provide In-Home Crisis Respite Services.

For more information, or to obtain a copy of the Request for Information, contact:

Carol Anthony
Department of Human Services
Disability Services Division
P.O. Box 64967
444 Lafayette Road North
St. Paul, MN 55155
(651) 431-2015,
Fax: (651)-431-7411
Carol.anthony@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: http://www.dhs.state.mn.us/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services

Deaf and Hard of Hearing Services Division

Notice of Request for Proposals to Develop Accessible Online Training for Support Service Providers Who Serve People With Combined Hearing and Vision Loss

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to develop accessible online best practice curriculum and video resources for Support Service Providers (SSP) when providing services to persons with combined hearing and vision loss. SSPs are people who provide assistance so that people who are deaf and blind, or have combined hearing and vision loss may lead more independent lives. They do not make decisions for people with combined hearing and vision loss, but rather empower the person by providing visual information and assisting with the visual evaluation of information.

Work is proposed to start May 9, 2016. For more information, or to obtain a copy of the Request for Proposal, contact:

Sharisse Leier
Department of Human Services
Deaf and Hard of Hearing Services Division
444 Lafayette Road North, St. Paul, MN 55155
(651) 431-3253
FAX: (651) 431-7417
sharisse.leier@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, on Monday, April 18, 2016. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: http://www.dhs.state.mn.us/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

State Contracts

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services website at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated with the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Minnesota Zoo

Request for Auditing Services

The Minnesota Zoo is seeking to acquire auditing services from an independent accounting firm duly licensed to practice in the State of Minnesota, pursuant to Minnesota Statutes Section 326A.05. The services will include:

- Financial statement preparation: To assist in preparation of financial statements as needed.
- Financial statement auditor: To conduct an annual audit in compliance with generally accepted auditing standards and render an independent audit opinion on the Minnesota Zoo's financial statements.
- Revenues contracts independent accountant: To apply agreed-upon procedures on the revenues reported by vendors paying commission to the zoo from sales per contractual agreements. The primary vendors paying commission to the zoo are the food service provider and the retail sales operator.

Response to this solicitation is due no later than **April 29, 2016, at 2:00 pm central time.**

To receive a copy of the complete solicitation, contact:

Jeff Higgins
952.431.9244
TTY: 711 or 1.800.627.3529 (MN Relay Service
for persons with speech or hearing disabilities)
Fax: 952.431.9201
Jeff.Higgins@state.mn.us

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Airports Commission (MAC) Call for Bids for Vertical Circulation Improvements

Airport Location: Minneapolis-Saint Paul International Airport
Project Name: 2016 Vertical Circulation Improvements
MAC Contract No: 106-2-769
Bids Close At: 2:00 pm on Tuesday, April 12, 2016

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work consists of limited building demolition, concrete sidewalk demolition and construction, structural steel and concrete floor and roof systems, canopies, and other structural enhancements, roofing, unit masonry and metal framed partition systems, hollow metal doors and frames, aluminum curtainwall systems, storefront systems, sloped glazing, interior and exterior metal panels, door hardware, stairs, guardrails, temporary walls, interior finishes, security systems, CCTV systems, paging systems, plumbing, heating, ventilation, elevators, escalators and electrical work for expansion and remodeling for the 2016 Vertical Circulation Improvements within and expanding the existing Terminal 1 building and adjacent Parking Ramp Towers. The project will be built in coordination with separate bid packages for work in adjacent areas.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE_RED and choose this and other

Non-State Public Bids, Contracts & Grants

topics about which you are interested.

Targeted Group Businesses (TGBs): The goal of the MAC for the utilization of TGBs on this project is 8%.

Bid Security: Each bid shall be accompanied by a “Bid Security” in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Project Labor Agreement: This project is subject to the MAC’s Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Alliance at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on March 14, 2016, at MAC’s web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

Metropolitan Airports Commission (MAC) Call for Bids for Perimeter Gate Security Improvements

Project Location:	Minneapolis-St. Paul International Airport
Project Name:	2016 Perimeter Gate Security Improvements - Gate 222
MAC Contract No.	106-1-276
Bids Close At:	2:00 PM on April 12, 2016

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the reconstruction of Gate 222 at the Minneapolis-St. Paul International Airport. The reconstruction of Gate 222 provides for extra security by furnishing of crash barriers as well as utilizing a standard 18’ wide gate.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE_RED and choose this and other topics about which you are interested.

Disadvantaged Business Enterprises (DBEs): The goal of the MAC for the utilization of DBEs on this project is 6%.

Bid Security: Each bid shall be accompanied by a “Bid-Security” in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from:

Non-State Public Bids, Contracts & Grants

TKDA
444 Cedar Street
Suite 1500
St. Paul, MN 55101
(651) 292-4400
FAX:(651) 292-0083

Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on March 14, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

Duluth-Superior Metropolitan Interstate Council Request for Proposals for Travel Demand Modeling/Transportation Engineering Services

The Duluth-Superior Metropolitan Interstate Council (MIC), the designated Metropolitan Planning Organization for the Duluth, MN – Superior, WI urbanized area, is seeking responses from qualified consulting firms to provide ongoing maintenance and development of the MIC's travel demand model for use in its short-term and long-range transportation planning activities. The complete RFP can be viewed at the MIC's Notices to Consultants web page (<http://www.dsmic.org/rfp>).

It is the MIC's intention to select one successful respondent to deliver these services throughout 2016-2019. The selected Consultant will be working with and advising MIC planning and GIS staff at the request and under the direction of the MIC Director.

All proposals are due to the MIC office by **4:30 pm local time on Thursday, April 14, 2016**. Responders who have any questions regarding this RFP must submit questions by email to Rondi Watson, at rwatson@ardc.org. This is the only person designated to answer questions regarding this RFP for interested responders. Prospective responders will be responsible for checking the MIC's Notices to Consultants web page (<http://www.dsmic.org/rfp>) to view the complete RFP and any addendums or clarifications that may be posted.

The Federal Transit Administration (FTA) will be providing federal assistance in an estimated total amount of \$120,000. Federal funding will be at 80% of the total cost of the project. The Catalog of Federal Domestic Assistance (CFDA) number is 20.505.

The MnDOT Office of EEO/Contract Management has assigned a Race/Gender Neutral Disadvantaged Business Enterprise (DBE) goal to this project. Bidders are directed to read the DBE Special Provisions Race/Gender Neutral Goal in Appendix B of the full RFP document.

Minnesota's Bookstore



Several convenient ways to order:

- ♦ **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
 - ♦ **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
 - ♦ **On-line orders:** www.minnesotasbookstore.com
 - ♦ **Minnesota Relay Service:** 711
 - ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
 - ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155
- Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

PREPAYMENT REQUIRED. Prices and availability subject to change. Fax and phone orders require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company:		
Name:		
Street Address: (Not deliverable to P.O. boxes)		
City:	State:	Zip:
Daytime phone: () (In case we have a question about your order - please include area code)		

For security reasons, we recommend that you call to place a credit card order.

Credit card number:	
Expiration date:	3- or 4- digit security code: (found on back of card)
Signature:	

Shipping Charges

If Product Subtotal is: *Please Add:*

Up to \$15.00 \$ 5.00

\$15.01-\$25.00 \$ 6.00

\$25.01-\$50.00 \$ 9.00

\$50.01-\$100.00 \$ 14.00

\$100.01-\$500.00 \$ 17.00

\$500.01-\$1,000 \$ 22.00*

*\$22 to an address in MN, WI, SD, ND, IA.

If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.

More than \$1,000 Call

Product Subtotal _____

Shipping _____

(see chart at left)

Subtotal _____

Sales tax _____

(6.875% sales tax

if shipped to MN

address, 7.625% if

shipped to St. Paul

address. 7.125%

MN transit tax or

other local sales

tax if applicable)

TOTAL _____

If tax exempt, please provide ES number or completed exemption form.

ES# _____

Email me about new publications,
special offers or related products: _____

Printed on recycled paper with a minimum of 10% post-consumer waste.