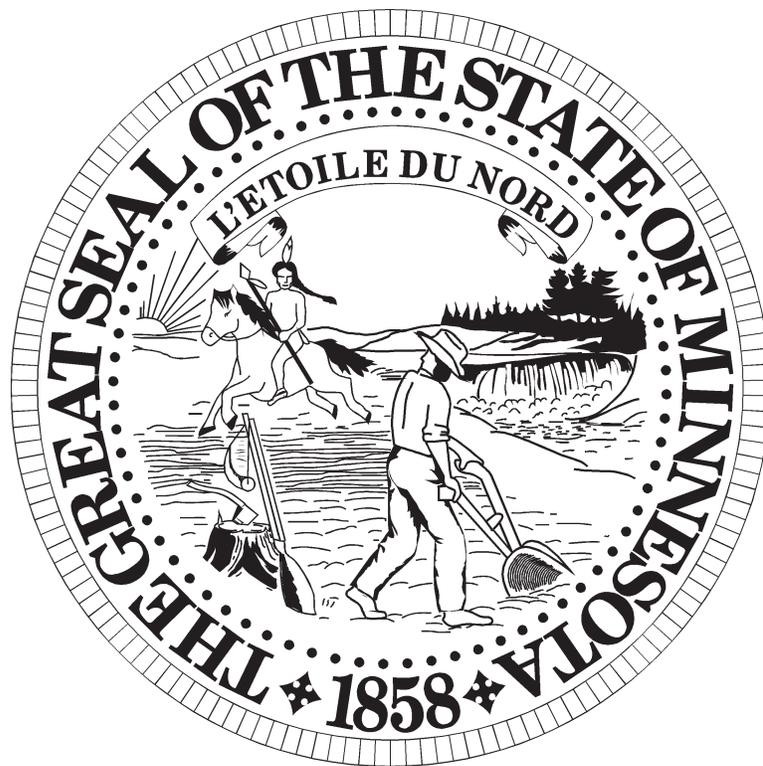


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday).



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts & Grants**

**Monday 14 March 2016  
Volume 40, Number 37  
Pages 1195 - 1222**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

## Printing Schedule and Submission Deadlines

Vol. 40 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 38	Monday 21 March	Noon Tuesday 15 March	Noon Thursday 10 March
# 39	Monday 28 March	Noon Tuesday 22 March	Noon Thursday 17 March
# 40	Monday 4 April	Noon Tuesday 29 March	Noon Thursday 24 March

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

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# Expedited Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for normal rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the conditions. Expedited rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain conditions.

Expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompany these expedited rules detail the agency's rulemaking authority.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Department of Natural Resources

### Fish and Wildlife Division

#### Notice of Intent to Adopt Expedited Rules Without a Public Hearing Amendment of Rules Governing Taking Fish on Boundary Waters, *Minnesota Rules*, part 6266.0100, subpart 2, item C; Revisor's ID Number R-04393

**Introduction.** The Department of Natural Resources (DNR) intends to adopt rules under the expedited rulemaking process following the rules of the Office of Administrative Hearings, *Minnesota Rules*, part 1400.2410, and the Administrative Procedure Act, *Minnesota Statutes*, section 14.389. You may submit written comments on the proposed expedited rules until April 15, 2016.

**Agency Contact Person.** You must submit comments or questions on the rules to Al Stevens at Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota 55155-4020, phone 651-259-5239, and [al.stevens@state.mn.us](mailto:al.stevens@state.mn.us).

**Subject of the Expedited Rules and Statutory Authority.** The proposed expedited rules are about changing rules regarding culling fish on the border waters with Wisconsin, North Dakota, and South Dakota.

Culling fish, which is the act of replacing one fish held in possession with another, usually larger, fish, is a standard practice at most bass contests in many other states, including Wisconsin. Minnesota allows culling on inland waters. Minnesota originally instituted the no-cull rule years ago to match what was then Wisconsin's prohibition on culling. In 2007, Wisconsin repealed their no-cull rule for bass contests. This rule change will make boundary water rules on culling fish consistent with inland water rules.

The statutory authority to adopt the rules under the expedited rulemaking process is *Minnesota Statutes*, sections 97A.045; 84.027, subd. 13a (b); and 14.389.

A copy of the proposed rules is published in the State Register and attached to this notice as mailed. A free copy of the rules is available upon request from the agency contact person listed above. The proposed expedited rules may be viewed at: <http://www.dnr.state.mn.us/input/rules/rulemaking.html>.

**Comments.** You have until 4:30 p.m. on Friday, April 15, 2016, to submit written comment in support of or in opposition to the proposed expedited rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. The DNR encourages comment. Your comment should identify the portion of the proposed expedited rules addressed and the reason for the comment. In addition, you are encouraged to propose any change desired. You must also make any comments that you have on the legality of the proposed rules during this comment period.

**Request for Hearing.** In addition to submitting comments, you may also request that a hearing be held on the rules. You must make your request in writing and the agency contact person must receive it by 4:30 p.m. on April 15, 2016. Your written request must

# Expedited Rules

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include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it for determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 100 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 100, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If the agency is required to hold a public hearing, it will follow the procedures in *Minnesota Statutes*, section 14.131 to 14.20.

**Modifications.** The agency may modify the proposed expedited rules using either of two avenues: The agency may modify the rules directly so long as the modifications do not make them substantially different as defined in *Minnesota Statutes*, section 14.05, subdivision 2, paragraphs (b) and (c). Or the agency may adopt substantially different rules if it follows the procedure under *Minnesota Rules*, part 1400.2110. If the final rules are identical to the rules originally published in the State Register, the agency will publish a notice of adoption in the State Register. If the final rules are different from the rules originally published in the State Register, the agency must publish a copy of the changes in the State Register. If the proposed expedited rules affect you in any way, the agency encourages you to participate in the rulemaking process.

**Alternative Format.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You may direct questions regarding this requirement to the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, 651-539-1180 or 1-800-657-3889.

**Adoption and Review of Expedited Rules.** The agency may adopt the rules at the end of the comment period. The agency will then submit rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date that the agency submits the rules. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

February 29, 2016

Tom Landwehr, Commissioner

## 6266.0100 GENERAL REGULATIONS FOR TAKING FISH ON BOUNDARY WATERS WITH ADJACENT STATES.

[For text of subp 1, see M.R.]

### Subp. 2. Possession limits on boundary waters.

A. Licensed anglers, or those exempt from licensing, may possess only one limit of fish while on the adjacent state's boundary waters listed in parts 6266.0200, subpart 1; 6266.0300, subpart 1; 6266.0400, subpart 1; and 6266.0500, subpart 1, regardless of the number of licenses held

B. Where regulations differ between this state and an adjacent state on such boundary waters, the exercise of the more liberal

regulations is limited to persons licensed by the more liberal state and confined to the territorial waters of the more liberal state.

~~C.~~ Fish that are taken by angling on Minnesota boundary waters with South Dakota, Wisconsin, and North Dakota and not immediately released or returned to the water as defined in Minnesota Statutes, section 97A.015, subdivision 26c, are considered to be in possession and part of the bag limit. No culling or live well sorting (the act of replacing one fish with another one) is allowed. Fish may not be released after being reduced to possession, except that an angler may release fish to the same water body where the fish were taken when the angler is done fishing for that day and before the angler leaves the water body.

~~D.C.~~ Licensed anglers, or those exempt from licensing, must follow the general restrictions on transport, possession, and packing of fish while on a boundary water unless otherwise specified in this chapter or part 6262.0300.

[For text of subs 3 and 4, see M.R.]

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota Board of Animal Health

The Minnesota Board of Animal Health will hold its next quarterly meeting on Wednesday, April 6, 2016, at the Best Western Kelly Inn of St. Cloud, Minnesota, located at 100 4th Avenue South. The meeting will begin at 9:30 a.m. and an agenda will be posted to the Board's website.

## Minnesota Department of Agriculture

### Plant Protection Division

### Request for Participation in the Minnesota Industrial Hemp Development Act Pilot Program

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Agriculture (MDA) is requesting proposals for participation in a pilot program administered by the commissioner that will study the growth, cultivation or marketing of industrial hemp in the state. Industrial hemp is defined by *Minnesota Statutes*, section 18K.02, subdivision 3, as the plant *Cannabis sativa* L., and any part of the plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration ("THC") of not more than 0.3 percent on a dry weight basis. Industrial hemp is not marijuana as defined in *Minnesota Statutes*, section 152.01, subdivision 9. From here on out, this document will be referred to as a "request for participation" (RFP) and responders will be referred to as "applicants".

#### Goal

It is the goal of this project that the governor, commissioner of agriculture, agricultural and manufacturing constituents, and Minnesota residents will learn more about the viability of a potential commercial industrial hemp industry in the state from research data collected through this pilot program.

# Official Notices

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Currently, there is no funding for this pilot program. Applicants will be responsible for all costs associated with participation. All applicants will be required to register their fields, storage locations, processing sites, etc. with the MDA and pay all registration and certification fees associated with the program. Applicants will also be required to adhere to all state and federal laws, pay for required testing, background checks or other regulatory processes governing the growth of industrial hemp, and provide sufficient security means to avoid diversion.

The pilot program is dependent on MDA's ability to maintain a Drug Enforcement Agency ("DEA") Schedule 1 Research Permit for Importation of *Cannabis sativa* L. Applicants should be aware of the federal regulations of *Cannabis sativa* prior to submitting a proposal. For more information regarding the federal Controlled Substances Act, please contact the Department of Justice at <http://www.justice.gov/contact-us> or the DEA's Chicago Division which oversees the State of Minnesota at [http://www.dea.gov/divisions/contacts/chi\\_contact.shtml](http://www.dea.gov/divisions/contacts/chi_contact.shtml). Applicants are also encouraged to consult with an attorney regarding any potential liabilities that could result from participation in this pilot program.

## Project Terms

To successfully participate with the MDA Industrial Hemp Pilot Program, applicants must submit a proposal following the guidelines outlined in this RFP. Proposals will be accepted for research projects conducted in Minnesota only. Accepted research proposals under this pilot will be authorized for one year from the approval date. MDA will consider longer-term proposals; however, all applicants should be prepared to complete work described and provide the indicated deliverables to the MDA within a one-year period. Longer-term proposals, if approved, will be evaluated at the end of each year. If the applicant fails to meet proposed goals and deliverables during that period, MDA reserves the right to cancel any agreements with the applicant and terminate the research project.

This RFP does not obligate the state to approve or complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest. Applicants who have any questions regarding this request for participation may contact the MDA via email: [MDA.Hemp@state.mn.us](mailto:MDA.Hemp@state.mn.us). Other personnel are not authorized to discuss this RFP with applicants. Contact regarding this RFP with any personnel not listed above could result in disqualification.

## Proposal Content

Applicants must submit the following information:

1. A detailed outline of the proposed objectives, goals, and individual tasks that will be undertaken as part of the proposed research program. If the applicant intends to describe activities that will continue for more than a one-year period, a specific time-frame to complete objectives and tasks should be indicated.
2. A description of the deliverables to be provided to the MDA by the applicant along with a detailed work plan that identifies the major tasks to be accomplished and be used as a scheduling and managing tool.
3. An outline of the applicant's background, qualifications and experience with examples of similar work done by the applicant and a list of personnel who will participate with the project, detailing their training, and work experience. Resumes or other information about project personnel should not, if possible, contain personal telephone numbers, home addresses or home email addresses. If it is necessary to include personal contact information, please clearly indicate in the proposal that personal contact information is being provided.
4. A recent criminal background check for all employees or participants assisting with the project, paid for by the applicant, administered through the Minnesota Bureau of Criminal Apprehension "(MN BCA)". This is an ongoing responsibility for the applicant during the term of the proposal. Please visit the MN BCA website for more information on how to request a background check: <https://dps.mn.gov/divisions/bca/pages/background-checks.aspx>. You can also call the MN BCA at 651-793-2400. Applicants are expected to be truthful in fully disclosing any criminal background information to MDA. Any attempt by the applicant to hide, ignore, or deceive the MDA regarding criminal background information may result in MDA terminating

the proposal and reporting to the proper state and federal authorities.

5. A statement and/or supporting documents that show strong financial support to ensure that the objectives and deliverables outlined in the proposal can be met. MDA is only seeking proposals from applicants who have the resources to realistically complete the proposed study. Applicants that cannot document their financial stability with regards to the proposed work may not be accepted.
6. A detailed description of seed varieties, their source country, and their compliance with the Association of Official Seed Certifying Agencies (AOSCA) standards.
7. A full list of pesticides (insecticides, herbicides, fungicides, etc.) and fertilizers to be used in the project.
8. A detailed account of security measures for all aspects of the proposed research project. This should include, but not be limited to:
  - A. Seed accountability – what chain of custody records will be kept for seed from importation to planting?
  - B. Field security – how will the growing crop be protected so that outside parties are not able to divert *Cannabis*?
  - C. Storage security – how will stored seed or plant parts be securely stored so that no diversion takes place?
  - D. Destruction of seed or plant parts – how will *Cannabis* be destroyed or processed so that THC is no longer expressed in any usable way?
  - E. Diversion plan - how will participants or outsiders that may engage in illegal activities during the course of the research project be dealt with?
9. Detailed maps of all study sites, storage locations, processing buildings, or any other property where work will be conducted, including the legal description for each property.
10. Letters of support from local law enforcement officials, in all of the regions you plan to conduct research (including the county sheriff and appropriate municipal law enforcement), stating that they are aware of the lands and facilities described in the proposal and are also in support of the proposed work. Applicants must also allow access at any reasonable time for MDA personnel and federal, state, county and municipal law enforcement officials to inspect any lands or facility where the proposed work will be performed.

## Proposal Instructions

In order to be accepted for review, proposals should:

- 1) Include and address all of the requested content information;
- 2) Indicate who the primary contact person is (project leader) and include complete address; email and phone contact information;
- 3) Be created in Microsoft Word, or as a PDF, and written in Times New Roman font, no smaller than 11 font size; and
- 4) Be attached to an email as a Microsoft Word document or as a PDF (preferred) and sent to *MDA.Hemp@state.mn.us*.

Although it is preferred that proposals be sent to the MDA via an email attachment, if it is necessary to send a paper copy, please mail one copy of the proposal to the following address:

Plant Protection Division  
C/O Hemp Project RFP  
625 Robert Street North.  
St. Paul, MN 55155

# Official Notices

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This RFP will be posted on the MDA website and available throughout the year. Submitted proposals will be reviewed and evaluated as received. All costs incurred in responding to this RFP will be borne by the applicant. Faxed responses will not be accepted or considered.

## Proposal Evaluation

All responses received by the deadline will be evaluated by representatives of the MDA. Proposals will first be reviewed for responsiveness to determine if the mandatory requirements have been met. Proposals that fail to meet all of these requirements will not be accepted. The State reserves the right, based on the content of the proposals, to create a short-listing of applicants to interview with the MDA, or conduct further demonstrations/presentations. The state also reserves the right to seek the most qualified and experienced applicants from all proposal submissions.

## Mandatory Requirements

The following will be considered on a pass/fail basis:

1. Proposals must be received on or before the due date and time specified in this solicitation.
2. Successful applicants will address all ten of the requested "Proposal Content" items completely. Any proposal that does not clearly address any of the ten items and provide sufficient detail and supporting data as required (either within the proposal or as an attachment) may be denied or the applicant may be contacted by the MDA to request more information. However, the MDA reserves the right to deny incomplete or unsatisfactory proposals.
3. Proposals must provide clear objectives, goals and/or deliverables.
4. Proposals must directly address the goal of the pilot project.
5. Proposed activities are designed to be performed exclusively within the borders of Minnesota.
6. Proposals must provide sufficient evidence of having completed a Minnesota Bureau of Criminal Apprehension background check for the project leader and all other individuals working on the proposal.
7. Proposal content must adhere to all state, federal or local laws pertaining to controlled substances.
8. Law enforcement must support the proposed activities planned within their jurisdictions.

Applicants must agree to allow MDA officials access to their growing sites for random testing of plants throughout the growing season to ensure that Cannabis sativa growing at their study sites meets the legal definition of industrial hemp having  $\leq 0.3\%$  THC content. Field samples will be collected by MDA officials and sent to an approved laboratory for analysis. Successful applicants will be required to pay the costs involved with the collection of samples (MDA staff hourly rate and mileage) and laboratory analysis as part of the registration and certification fee to be determined by the commissioner as required by *Minnesota Statute* 18K.09. The specifics of plant sampling will be discussed and agreed upon between MDA and successful RFP applicants prior to the initiation of any project. Registration and certification fees will also be required to be paid up-front prior to beginning research work under the Pilot Program. Applicants will be required to submit to testing at any time when requested by local, state, or federal law enforcement officials. Refusal to submit to plant sampling will result in disqualification in the pilot program.

## General Requirements

Proposal Contents: by submission of a proposal, the applicant warrants that the information provided is true, correct and reliable for purposes of evaluation for potential contract award. The submission of inaccurate or misleading information may be grounds for disqualification from consideration under the pilot program as well as subject the applicant to suspension or debarment proceedings as well as other remedies available by law.

Disposition of Responses: all materials submitted in response to this RFP will become property of the State and will become public record in accordance with *Minnesota Statutes*, section 13.591, after the evaluation process is completed, unless made non-public or private by other law. Pursuant to the statute, completion of the evaluation process occurs when the government entity has completed a memorandum of understanding (MOU) with successful applicants. If the applicant submits information in response to this RFP that it believes to be trade secret materials, as defined by the Minnesota Government Data Practices Act, *Minnesota Statutes*, section 13.37, the applicant must:

- clearly mark all trade secret materials in its response at the time the response is submitted,
- include a statement with its response justifying the trade secret designation for each item, and
- defend any action seeking release of the materials it believes to be trade secret, and indemnify and hold harmless the State, its agents and employees, from any judgments or damages awarded against the State in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the State's award of a contract. In submitting a response to this RFP, the applicant agrees that this indemnification survives as long as the trade secret materials are in possession of the State.

## **Minnesota Department of Agriculture Notice of Comment Period for the Proposed Emerald Ash Borer Quarantine in Wabasha County**

The Minnesota Department of Agriculture (MDA) is accepting comments on the current state emergency quarantine for emerald ash borer, *Agrilus planipennis* (Fairemaire), in Wabasha County and the proposed state formal quarantine to be implemented May 1, 2016.

Oral and written comments regarding the proposed regulations will be accepted via email, phone or fax through **May 1, 2016**. Submit comments to:

Kimberly Thielen Cremers  
Minnesota Department of Agriculture  
625 Robert Street North  
St Paul, MN 55155  
*kimberly.tcremers@state.mn.us*  
(651) 201-6329  
FAX: (651)201-6108

For more information on emerald ash borer, including a copy of the emergency quarantine, visit the Minnesota Department of Agriculture website at [www.mda.state.mn.us/eab](http://www.mda.state.mn.us/eab).

## **Minnesota Department of Employment and Economic Development Notice of Public Hearing by the Minnesota Department of Employment and Economic Development with Respect to a Proposed Project and the Provision of Funds from the Minnesota Job Creation Fund Program under Minnesota Statutes 116J.8748**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development ("DEED") will conduct a public hearing on Friday, March 25, at 1:00 p.m., or as soon thereafter as reasonably possible at 332 Minnesota Street, Suite E200, in Saint Paul, Minnesota, on a proposal to provide funding through the Minnesota Job Creation Fund Program pursuant to authority granted under *Minnesota Statutes* 116J.8748 and *Minnesota Rules* Chapter 4301. This hearing is conducted in accordance with *Minnesota Statutes* 116J.994, Subd. 5.

# Official Notices

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## Description of Project and Proposed JCF Funding

Land O' Lakes, may expand in Arden Hills (Ramsey County), Minnesota. The company has business lines in the dairy foods, animal nutrition, crop protection products, and business development service industries. The company is considering to expand its headquarters by adding 130,000 – 145,000 square feet of office space. The company expects to create 200 jobs at an average cash wage of \$35.28 per hour and have a total project cost of \$80,000,000. The project is eligible for a job creation award of up to \$900,000 and capital investment rebate of up to \$1,000,000.

All interested persons may appear and be heard at the time and place set forth above. Persons interested in participating via teleconference should contact Tom Washa, Minnesota Job Creation Fund Program Manager at (651) 259-7483 or [Tom.Washa@state.mn.us](mailto:Tom.Washa@state.mn.us) prior to the date of the hearing for instructions on how to participate in the conference call.

Interested persons may mail written comments to Tom Washa at the street or e-mail address set forth above prior to the date of the hearing set forth above. All persons who appear at the meeting or participate via teleconference will be given an opportunity to express their views with respect to the proposal to award funds from the Minnesota Job Creation Fund.

## Minnesota Department of Labor and Industry Labor Standards Unit Notice of Correction to Commercial Prevailing Wage Rates

Corrections have been made to the Commercial Wage Rates certified 12/21/2015 for;

**Bricklayers**, (Labor Code 703) in Roseau, Lake of the Woods, Marshall, Pennington, Polk, Clearwater, Koochiching, Itasca, Cass, Hubbard, Becker, Wilkin, Otter Tail, Wadena, Crow Wing, Aitkin, Morrison, Todd, Douglas, Traverse, Pope, Stearns, Benton, Sherburne, Isanti, Chisago, Kandiyohi, Meeker, Wright, Hennepin, Anoka, Ramsey, Washington, Dakota, Scott, McLeod, Carver, Renville, Yellow Medicine, Sibley, Le Sueur, Rice, Goodhue, Brown, Cottonwood, Watonwan, Blue Earth, Steele, Dodge, Jackson, Martin, Faribault, Freeborn, Mower, Fillmore, Clay, Beltrami, Mille Lacs, Grant, Stevens, Big Stone, Swift, Lincoln, Lyon, Redwood, Wabasha, Winona, Waseca, Red Lake, Lac Qui Parle, Nobles, Olmstead, Chippewa, Norman, Mahnommen, Redwood, Pipestone, Kittson, Murray and Houston Counties.

**Terrazzo Workers**, (Labor Code 723) in Roseau, Lake of the Woods, Marshall, Pennington, Polk, Clearwater, Koochiching, Itasca, St. Louis, Lake, Cook, Cass, Hubbard, Becker, Wilkin, Otter Tail, Wadena, Crow Wing, Aitkin, Kanabec, Morrison, Todd, Douglas, Traverse, Pope, Stearns, Benton, Sherburne, Isanti, Chisago, Kandiyohi, Meeker, Wright, Hennepin, Anoka, Ramsey, Washington, Dakota, Scott, McLeod, Carver, Renville, Yellow Medicine, Sibley, Le Sueur, Rice, Goodhue, Brown, Cottonwood, Watonwan, Blue Earth, Steele, Dodge, Jackson, Martin, Faribault, Freeborn, Mower, Fillmore, Carlton, Pine, Clay, Beltrami, Mille Lacs, Grant, Stevens, Big Stone, Swift, Lincoln, Lyon, Redwood, Wabasha, Winona, Waseca, Red Lake, and Houston Counties.

Copies with the corrected certified wage rates for these Counties and Regions may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road N., St. Paul, MN 55155-4306, or by calling (651) 284-5091, or accessing our web site at [www.dli.mn.gov](http://www.dli.mn.gov).

Ken B. Peterson  
Commissioner

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond. SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Minnesota Department of Human Services Mental Health Policy Division

### Request for Proposals for Qualified Grantees to Provide Technical Support and Implementation of Services for Adolescents and Young Adults Experiencing a First Episode of Psychosis

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide:

- (1) Technical support expertise for the implementation of Coordinated Specialty Care for adolescents and young adults experiencing a first episode of psychosis; and
- (2) Coordinated Specialty Care teams to implement or expand services for adolescents and young adults experiencing a first episode of psychosis.

Work is proposed to start July 1<sup>st</sup>, 2016. For more information, or to obtain a copy of the Request for Proposal, contact:

Alice Nichols  
Department of Human Services  
Adult Mental Health Division-0981  
444 Lafayette Road North  
St. Paul, MN 55155  
(651) 431-2326  
FAX: (651) 431-7566  
[alice.nichols@state.mn.us](mailto:alice.nichols@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, April 5, 2016. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: [http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Grants & Loans

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## Minnesota Department of Human Services

### Aging and Adult Services Division

#### Notice of Request for Proposals to Develop and/or Provide Services for Older Minnesotans to Live in the Community - Live Well at Home Grants

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals from qualified responders for state fiscal year 2017, July 1, 2016-June 30, 2017, to improve their community's capacity to develop, strengthen, integrate and maintain home and community-based services for individuals' age 65 and older, at-risk of long-term nursing home use and/or spending down into Medical Assistance, as directed by Minnesota Statutes, sections 256.9754 and 256B.0917, subd.1a, 1b, 6, 7a and 13.

Work is proposed to start July 1, 2016. For more information, or to obtain a copy of the Request for Proposal, contact:

Jacqueline S.B. Peichel  
Department of Human Services  
Aging and Adult Services Division  
(651) 431.2583  
*Jacqueline.s.peichel@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received electronically through the online grant portal no later than **4:00 p.m., Central Time, April 22, 2016. Late proposals will not be considered.** Hand-delivered, faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: [http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102). The complete Request for Proposal including online application and directions is available online on the DHS Live Well at Home Grants Website at <http://www.mn.gov/dhs/live-well>.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Human Services

### Deaf and Hard of Hearing Services Division

#### Notice of Request for Proposals for a Qualified Grantee to Provide Statewide Family Mentor Services to Families with Children Who Are Deaf or Hard of Hearing

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services, through its Deaf and Hard of Hearing Services Division, is requesting proposals from qualified Responders to provide statewide family mentor services to families with newly identified infants and children who are deaf or hard of hearing. Mentors who are deaf or hard of hearing support the language acquisition and social development of young children who are deaf or hard of hearing. While helping family members develop communication skills, mentors also play a vital role in helping parents realize the future possibilities of their child who is deaf or hard of hearing. Mentors do this by sharing personal experiences about being deaf or hard of hearing, providing information about

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# State Grants & Loans

educational and communication opportunities (including American Sign Language (ASL) and technological supports), and educating about the Deaf community, Deaf culture, and other unique experiences of being deaf or hard of hearing.

Work is proposed to start on July 1, 2016. For more information, or to obtain a copy of the Request for Proposals, contact:

Teika Pakalns  
Department of Human Services  
Deaf and Hard of Hearing Services Division  
444 Lafayette Road North, St. Paul, MN 55155  
Phone: (651) 317-3313, Fax: (651) 431-7417  
*teika.pakalns@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, on Monday, April 11, 2016. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: [http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Administration Risk Management Division Request for Proposals for Safety Perception/Culture Survey Services

### Project Name

Safety Perception/Culture Survey Services

### Details

The Minnesota Department of Administration, Risk Management Division, is requesting proposals from qualified vendors for  
(Cite 40 SR 1209)

*Minnesota State Register, Monday 14 March 2016*

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# State Contracts

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safety perception/culture survey services. The successful vendor is expected to:

- Design a valid and correlated safety perception/culture survey,
- Administer the distribution and collection of the survey
- Provide detailed report of the survey findings including recommendations for safety perception/culture improvement and injury reduction.

Work is anticipated to start on May 15, 2016.

## Copy Request

To get a copy of the Request for Proposals, please send a written request, by email, to:

Sandra Bauer  
State Safety Coordinator  
Department of Administration  
Risk Management Division  
*sandra.bauer@state.mn.us*

## Proposal Deadline

Proposals submitted in response to the Request for Proposals in this advertisement must be received by mail or delivery no later than **4:00 p.m. CST, April 6, 2016**. **Late proposals will not be considered**. Email/fax proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Judicial Branch State Court Administrator's Office Request for Court Interpreter Services and Psychiatric Psychological Examiner Services Work Order System

The State Court Administrator's Office of the Minnesota Judicial Branch (MJB), is using a competitive selection process to obtain a list of vendors capable of supplying, configuring and maintaining a work order system to be used for the management of court interpreter and psychiatric psychological examiner work.

The request for proposal does not obligate the MJB to award a contract or complete the project, and the MJB reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested party's submissions must be in writing and received by the MJB no later than **4:00 CST, April 25, 2016**. The sealed proposal must include three (3) paper copies and three (3) copies of a CD-ROM or flash drive containing the entire contents of the Response Package. Sent to the following address; no electronic submissions will be accepted:

Jessie Carlson  
Program and Ancillary Services Manager

State Court Administrator's Office  
25 Dr. Rev Martin Luther King Jr Blvd  
St. Paul, MN 55115

A complete copy of the Request for Proposal may be found on the Minnesota Judicial Branch website (in the News and Announcements/Public Notices section) at [www.mncourts.gov](http://www.mncourts.gov).

## **Minnesota State Colleges and Universities (MnSCU) System Office, Academic and Student Affairs Request for Information (RFI) for a Student Lifecycle / Constituent Relations Management (System-wide, Complete Student Lifecycle Solution)**

The System Office of MnSCU is conducting a product RFI to evaluate a student centered higher education Constituent Relationship Management (CRM) solution that can support access, success, retention, and completion goals throughout the student lifecycle. The CRM should meet the following needs:

- Prospect marketing, recruitment, admissions, student success operations, student academic program planning, communications, and reporting/analysis needs
- Highly configurable system with workflows and triggers that can be customized differently by each college and university
- Integration with social media platforms
- User-friendly student interface and self-service features
- Integration and automated data synchronization with other system-wide and campus based applications and data systems
- Web services and a well-developed, well-documented APIs that allows access to raw data and enables integration with other data sources
- Extensive and flexible reporting features that enable real-time, dynamic analysis across related data objects
- Accessible to all potential constituents

The future vision is a CRM solution that is robust and scalable to meet enterprise-wide needs of the Minnesota State Colleges and Universities. The solution should span the entire student life cycle (prospects, inquiries, applicants, admitted applicants, newly enrolled students and current students).

### **Important Dates**

<b>March 14, 2016</b>	MnSCU publishes RFI notice in MN <i>State Register</i>
<b>March 30, 2016 at 1:00 P.M. CST</b>	Response submittal deadline
<b>April 4 -22, 2016</b>	Selected vendors present scripted webinar

MnSCU reserves the right to select one, none, or more of the responders to present a webinar. *This RFI does not obligate MnSCU to purchase any goods or services.*

### **Response Submittal**

Responders are to submit an electronic response in PDF or MS Word format along with any attachments (no marketing materials) on or before **1:00 P.M., CST on March 30, 2016**. Send response to: [Shelly.heller@so.mnscu.edu](mailto:Shelly.heller@so.mnscu.edu)

### **Inquiries**

Inquiries about this RFI should be directed to:

Todd Digby

# State Contracts

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System Director of Academic Technology  
651-201-1812  
[todd.digby@so.mnscu.edu](mailto:todd.digby@so.mnscu.edu)

For a complete copy of the RFI and required submission materials, please visit the RFI website at: <http://asa.mnscu.edu/educationalinnovations/projects/SLCRM/>

## Minnesota State Colleges and Universities (MnSCU) South Central College Request for Bids for Wire EDM System

Notice is hereby given that sealed bids will be received by South Central College, North Mankato, MN until **10:00 AM on Monday, March 28, 2016**. The bid opening will be held in Donna Sampson's office on the South Central College North Mankato campus. Bids must be sealed. Emailed bids will not be accepted.

Bids are to be for quantity of 1 GF Machining Solutions CUT E350 Wire EDM System must include the following features & specifications. South Central College reserves the right to reject bids without the requested specifications.

### CUT E350 Wire EDM System Specifications

#### Machine Tool

- Mechanical Design ..... T type Casting
- Max Workpiece Dimensions ..... 32.28" x 26.77" x 9.84"
- Max Workpiece Weight: ..... 970 lbs.
- Work Table: ..... One piece, Stainless Steel
- Axis Travel (X, Y, Z): ..... 13.789" x 9.84" x 9.84"
- Axis Speed ..... 118" per minute
- Axis Travel (U, V): ..... +3.15"
- Taper Capability: ..... 25\* at 3.15"
- Footprint: ..... 97.24" x 72.83" (49.2 ft<sup>2</sup>)
- Type: ..... Fully Digital IPG-V Integrated
- Model: ..... AC Cut HMI 2
- Solid State Storage: ..... 30GB
- RAM Storage: ..... 4 GB
- Communication Interfaces: ..... 1 LAN (Local Area Network), 1 USB
- Control Servo Resolution: ..... 0.000005"
- Operator Input: ..... Touch Screen, Keyboard, Mouse, USB, Ethernet
- Worktank Access: ..... Automatic Drop Door
- Axis Speed: ..... 118" per minute
- Max Cutting Height Submerged: ..... 9.84"
- Integrated Collision Protection: ..... X, Y, Z Axes
- Measurement Device: ..... Glass Scales X, Y, Encoders U, V, Z
- Electronic Chiller Independent of  
Machine Tool: ..... Standard, included
- Wire Threading Semi-Automatic: ..... ThermoCut Manual
- Transformer: ..... Standard, included
- Econowatt Modules: ..... Energy Savings Management
- PART EXPRESS: ..... Job Priority Management
- POWER-EXPERT: ..... Wire Breakage Prevention

- WIRE EXPERT: ..... Precision over Height
- Onboard CAD/CAM: ..... AC CAM EASY
- Operating System: ..... Windows 7, 32 bit
- Processors: ..... Intel i5 Multi Pentium

**Machine Warranty**

UPTIME + Level 1: ..... Two Years Parts, One Year Labor

Bid should include warranty, freight, & shipping charges & be valid for 90 days.

Please address any question to Donna Sampson, 1920 Lee Blvd, North Mankato, MN 56003, (507) 389-7287, or at [donna.sampson@southcentral.edu](mailto:donna.sampson@southcentral.edu).

Securely seal the bid & endorse upon the outside of the envelope "Bid for Wire EDM System." Mail sealed bid to:

Donna Sampson  
South Central College  
1920 Lee Blvd  
North Mankato, MN 56003

## Minnesota State Colleges and Universities (MnSCU) Minnesota West Community and Technical College Notice of Request for Proposal (RFP) for Website Redesign and Implementation

**NOTICE IS HEREBY GIVEN** that Minnesota West Community and Technical College is accepting sealed bids for a Website Redesign and Implementation project.

**Bids**

Interested parties must contact Amber Luinenburg, Director of Marketing, Communications and Enrollment at [Amber.Luinenburg@mnwest.edu](mailto:Amber.Luinenburg@mnwest.edu) to obtain proposal specifications.

Proposals submitted by parties without having obtained specifications will not be considered.

Sealed proposals must be submitted by **3:00 pm CST, March 21, 2015**. Address sealed bids to:

Amber Luinenburg  
Director of Marketing, Communications and Enrollment  
Minnesota West Community and Technical College  
1450 Collegeway  
Worthington, MN 56187

Minnesota West Community and Technical College reserves the right to reject any or all proposals or portion thereof, to waive technicalities in bids, and to delay final award for a period of 15 days. This RFP does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

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## Minnesota Sports Facilities Authority Request for Proposals for Aerial Lifts and Forklifts for U.S. Bank Stadium

### 1. Proposals

Submit proposals for Aerial Lifts & Forklifts, U.S. Bank Stadium, Minneapolis, Minnesota, to Patrick Talty, General Manager, SMG, at the MSFA office on or before **2:00 pm** on **March 18, 2016**.

### 2. Work Includes

Provide the labor, materials, tools, equipment, transportation, services and other incidentals necessary for certain equipment for U.S. Bank Stadium.

### 3. Examining Documents

Documents will be available for review after March 4, 2016, at the office of the MSFA, 511 11 Ave. South, Suite 401, Minneapolis, MN, and on the website, *MSFA.com*.

### 4. Affirmative Action

All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

## Minnesota Sports Facilities Authority Request for Qualifications and Proposals for Turf Cover for U.S. Bank Stadium

### 1. Proposals

Submit qualifications & proposals for Turf Cover to Curtis Schmillen, Director of Operations, SMG, at the MSFA office on or before **5:00 p.m.**, on **Friday April 1, 2016**.

### 2. Work Includes

Turf Cover solution for U.S. Bank Stadium.

### 3. Pre-Proposal Conference

Pre-proposal conferences will be held March 21 and March 22, 2016 by appointment only. Please contact Curtis Schmillen to schedule. Contact information is located in the RFP which is available at *www.msfa.com*.

### 4. Obtaining & Examining Documents

Documents will be available for review, at the office of the MSFA, 511 11th Ave. South, Suite 401, Minneapolis, MN, and on the website, *MSFA.com*, after March 6, 2015.

### 5. Affirmative Action

All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person. The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any information in any proposals received without explanation.

## **Minnesota Sports Facilities Authority Request for Proposals for Concession Signage for U.S. Bank Stadium**

### **1. Proposals**

Submit proposals for Minnesota Sports Facilities Authority – Concession Signage – U.S. Bank Stadium; Minneapolis, Minnesota, to Jay Carey of Hammes Company, at the MSFA office on or before **4:00 p.m., March 22, 2016**.

### **2. Work Includes**

Design, coordinate, supply, construct, install, commission, and test all the Concession Signage at U.S. Bank Stadium.

### **3. Obtaining & Examining Documents**

Documents will be available for review, at the office of the MSFA, 511 11<sup>th</sup> Ave. South, Suite 401, Minneapolis, MN, and on the website, [www.MSFA.com](http://www.MSFA.com), after March 8, 2015.

### **4. Affirmative Action**

All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

## **Minnesota Sports Facilities Authority Request for Qualifications and Proposals for Housekeeping Services for Restroom Dispensers and Supplies Service for U.S. Bank Stadium**

### **1. Proposals**

Submit qualifications & proposals for Housekeeping Services to Curtis Schmillen, Director of Operations, SMG, at the MSFA office on or before **5:00 p.m., on March 28, 2016**.

### **2. Work Includes**

Restroom Dispensers and Supplies service for U.S. Bank Stadium.

### **3. Pre-Proposal Conference**

Pre-proposal conferences will be held March 17 and March 18, 2016 by appointment only. Please contact Curtis Schmillen to schedule. Contact information is located in the RFP which is available at [www.msfa.com](http://www.msfa.com).

### **4. Obtaining & Examining Documents**

Documents will be available for review, at the office of the MSFA, 511 11th Ave. South, Suite 401, Minneapolis, MN, and on the website, [MSFA.com](http://MSFA.com), after March 5, 2015.

### **5. Affirmative Action**

All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person. The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any information in any proposals received without explanation.

# State Contracts

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## Minnesota Sports Facilities Authority

### Request for Qualifications and Proposals for Event Merchandise Sales for U.S. Bank Stadium

#### 1. Proposals

Submit qualifications & proposals for Event Merchandise Sales to Jerry Goldman, Assistant General Manager, SMG, at the MSFA office on or before **5:00 p.m.**, on **Sunday, March 27, 2016**.

#### 2. Work Includes

Event merchandise services at U.S. Bank Stadium.

#### 3. Pre-Proposal Conference

Pre-proposal conference will be held March 16, 2016 at 10:00am.

#### 4. Obtaining & Examining Documents

Documents will be available for review, at the office of the MSFA, 511 11th Ave. South, Suite 401, Minneapolis, MN and on the website, MSFA.com after March 9, 2015.

#### 5. Affirmative Action

All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person. The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any information in any proposals received without explanation.

## Minnesota Sports Facilities Authority

### Request for Qualifications and Proposals for Housekeeping Services for U.S. Bank Stadium

#### 1. Proposals

Submit qualifications & proposals for Housekeeping Services to Curtis Schmillen, Director of Operations, SMG, at the MSFA office on or before **5:00 p.m.**, on **March 24, 2016**.

#### 2. Work Includes

Housekeeping services for U.S. Bank Stadium.

#### 3. Pre-Proposal Conference

Pre-proposal conferences will be held March 9, March 10 and March 11, by appointment only. Please contact Curtis Schmillen to schedule. Contact information is located in the RFP which is available at [www.msfa.com](http://www.msfa.com).

#### 4. Obtaining & Examining Documents

Documents will be available for review, at the office of the MSFA, 511 11<sup>th</sup> Ave. South, Suite 401, Minneapolis, MN and on the website, MSFA.com after March 4, 2015.

#### 5. Affirmative Action

All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any information in any proposals received without explanation.

## **Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## **Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

# Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for Parking Structure Rehabilitation

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2016 Parking Structure Rehabilitation  
**MAC Contract No.:** 106-3-546  
**Bids Close At:** 2:00 p.m., Tuesday, March 22, 2016

**Notice to Contractors:** Sealed Bid Proposals for work the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for miscellaneous repairs and maintenance to the parking structure facilities at the Terminal 1-Lindbergh and Terminal 2-Humphrey. The work includes miscellaneous structural repairs, expansion joint replacement, construction joint rehabilitation, deck sealant, floor drain replacement, miscellaneous plumbing repairs, painting, and miscellaneous electrical work.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 4%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Kimley-Horn and Associates, Inc.; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Kimley-Horn and Associates, Inc.; 2550 University Avenue West; Suite 238N; St. Paul, MN 55114. Make checks payable to: Kimley-Horn and Associates, Inc. Deposit per set (refundable): \$100. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on March 7, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

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# Non-State Public Bids, Contracts & Grants

## Metropolitan Airports Commission (MAC) Call for Bids for Vertical Circulation Improvements

**Airport Location:** Minneapolis-Saint Paul International Airport  
**Project Name:** 2016 Vertical Circulation Improvements  
**MAC Contract No:** 106-2-769  
**Bids Close At:** 2:00 pm on Tuesday, April 12, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work consists of limited building demolition, concrete sidewalk demolition and construction, structural steel and concrete floor and roof systems, canopies, and other structural enhancements, roofing, unit masonry and metal framed partition systems, hollow metal doors and frames, aluminum curtainwall systems, storefront systems, sloped glazing, interior and exterior metal panels, door hardware, stairs, guardrails, temporary walls, interior finishes, security systems, CCTV systems, paging systems, plumbing, heating, ventilation, elevators, escalators and electrical work for expansion and remodeling for the 2016 Vertical Circulation Improvements within and expanding the existing Terminal 1 building and adjacent Parking Ramp Towers. The project will be built in coordination with separate bid packages for work in adjacent areas.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 8%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Project Labor Agreement:** This project is subject to the MAC's Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Alliance at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on March 14, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

# Non-State Public Bids, Contracts & Grants ---

## Metropolitan Airports Commission (MAC) Call for Bids for Perimeter Gate Security Improvements

**Project Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2016 Perimeter Gate Security Improvements - Gate 222  
**MAC Contract No.** 106-1-276  
**Bids Close At:** 2:00 PM on April 12, 2016

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the reconstruction of Gate 222 at the Minneapolis-St. Paul International Airport. The reconstruction of Gate 222 provides for extra security by furnishing of crash barriers as well as utilizing a standard 18' wide gate.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE_RED) and choose this and other topics about which you are interested.

**Disadvantaged Business Enterprises (DBEs):** The goal of the MAC for the utilization of DBEs on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from:

TKDA  
444 Cedar Street  
Suite 1500  
St. Paul, MN 55101  
(651) 292-4400  
FAX:( 651) 292-0083

Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on March 14, 2016, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

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# Non-State Public Bids, Contracts & Grants

## Lower Minnesota River Watershed District Request for Proposals for Legal Services

Pursuant to MSA 103B.227, Subdivision 5, the Lower Minnesota River Watershed District hereby solicits proposals for a legal consultant for 2016 through 2018.

Written proposals (five copies) setting forth the experience of the company/individual(s) who would be interested in providing legal services for the Lower Minnesota River Watershed District should be sent to:

Lower Minnesota River Watershed District  
Attention: Linda Loomis, District Administrator  
112 East Fifth Street, Suite 102  
Chaska, MN 55318

Proposals shall be submitted on or before **Friday, April 1, 2016**.

Please limit your proposals to ten pages or less. Please set forth in your written proposal company experience and the experience of the individual(s) who propose(s) to perform services for the District and the resumes of staff who would assist the individual in providing the contractual services.

Rates of individuals should be provided.

The Board of Managers will review all proposals, and reserves the right to request additional information from any and all proposers, to conduct interviews of the proposers, specifically lead staff proposed to provide services, to reject any and all proposals, and to otherwise take such action as it deems in the best interest of Lower Minnesota River Watershed District.

For further information about the Lower Minnesota River Watershed District, contact Linda Loomis, Administrator at (763) 545-4659 or visit: <http://www.lowermn.com/>.

## Lower Minnesota River Watershed District Request for Proposals for Engineering Services

Pursuant to MSA 103B.227, Subdivision 5, the Lower Minnesota River Watershed District hereby solicits proposals for consulting engineering services for 2016 through 2018.

Written proposals (five copies) setting forth specific information as to expertise in watershed district matters, fee schedules and names and qualifications of personnel who will responsible for handling watershed business should be sent to:

Lower Minnesota River Watershed District  
Attention: Linda Loomis, District Administrator  
112 East Fifth Street, Suite 102  
Chaska, MN 55318

# Non-State Public Bids, Contracts & Grants

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Proposals shall be submitted on or before **Friday, April 1, 2016**.

Please limit your proposals to ten pages or less. Please set forth in your written proposal company experience and the experience of the individual(s) who propose(s) to perform services for the District and the resumes of staff who would assist the individual in providing the contractual services.

Rates of individuals should be provided.

The Board of Managers will review all proposals, and reserves the right to request additional information from any and all proposers, to conduct interviews of the proposers, specifically lead staff proposed to provide services, to reject any and all proposals, and to otherwise take such action as it deems in the best interest of Lower Minnesota River Watershed District.

For further information about the Lower Minnesota River Watershed District, contact Linda Loomis, Administrator at (763) 545-4659 or visit: <http://www.lowermn.com/>.



## Several convenient ways to order:

- ◆ **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
  - ◆ **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
  - ◆ **On-line orders:** [www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)
  - ◆ **Minnesota Relay Service:** 711
  - ◆ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
  - ◆ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155
- Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

**PREPAYMENT REQUIRED.** *Prices and availability subject to change.* **Fax and phone orders** require credit card. Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above. Enclose payment - for security reasons, we do not recommend mailing credit card information. Please allow 2-3 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

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