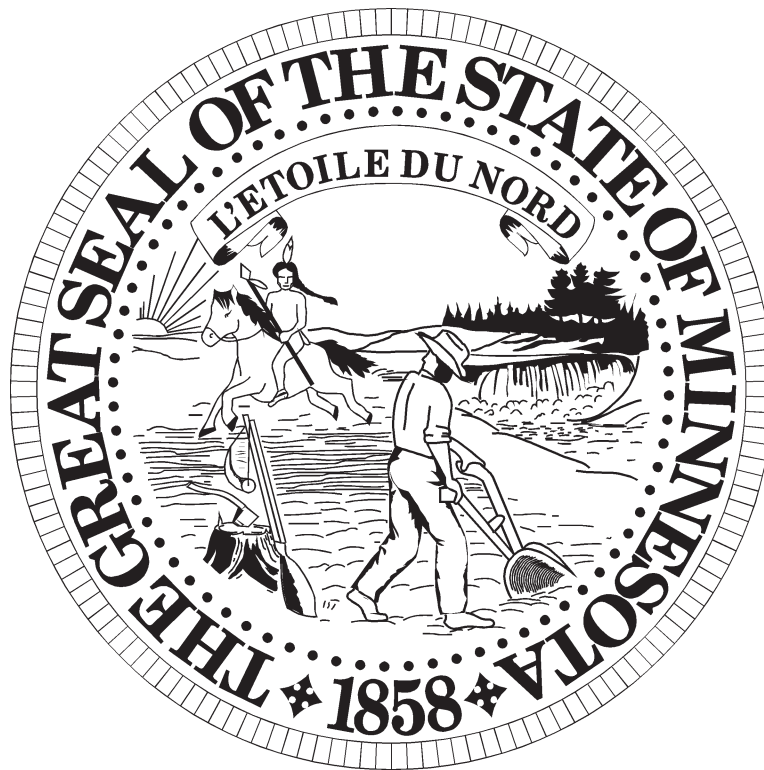


Minnesota

State Register

(Published every Monday (Tuesday when Monday is a holiday.)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts & Grants**

**Monday 18 May 2015
Volume 39, Number 46
Pages 1583 - 1600**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 39 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 47	TUESDAY 26 MAY	Noon Tuesday 19 May	Noon Thursday 14 May
# 48	Monday 1 June	Noon Tuesday 26 May	Noon Thursday 21 May
# 49	Monday 8 June	Noon Tuesday 2 June	Noon Thursday 28 May
# 50	Monday 15 June	Noon Tuesday 9 June	Noon Thursday 4 June

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

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Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain emergency conditions.

Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited emergency rules detail the agency's rulemaking authority.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Department of Natural Resources (DNR) Adopted Expedited Emergency Game and Fish Rules: 2015 Elk Season

NOTICE IS HEREBY GIVEN that the above-entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13(b). The statutory authority for the contents of the rule is *Minnesota Statutes*, sections 97A.433 and 97B.515.

The conditions that do not allow compliance with *Minnesota Statutes*, sections 97A.0451 to 97A.0459, are that population and harvest data needed prior to setting quotas and bag limits for elk are not available until March. Quota numbers and bag limits are necessary so that harvests and populations can be managed at sustainable levels and to allow applicants to evaluate where they want to apply.

Dated: 16 April 2015

Tom Landwehr, Commissioner
Department of Natural Resources

6232.4300 SEASONS AND OPEN AREAS 2015 SEASON DATES AND QUOTAS FOR TAKING ELK.

Subpart 1. **Taking elk.** Elk may be taken by a licensed hunter using a legal firearm or a legal bow and arrow during seasons authorized by the commissioner.

Subp. 2. **Open areas.**

A. ~~A license for the Grygla elk zones is valid for taking elk within the Primary Grygla Elk Zone prescribed in part 6232.4600, subpart 1, and the Secondary Grygla Elk Zone as described in part 6232.4600, subpart 2.~~ The Primary Grygla Elk Zone described in part 6232.4600, subpart 1, and the Secondary Grygla Elk Zone described in part 6232.4600, subpart 2, are closed for 2015.

B. A license for the Kittson County Central Elk Zone is valid for taking elk within the elk zone prescribed in part 6232.4600, subpart 3.

C. A license for the Kittson County Northeast Elk Zone is valid for taking elk within the elk zone prescribed in part 6232.4600, subpart 4.

Subp. 3. **Season dates.** In 2015, licensed hunters may take elk September 12 to 20.

Subp. 4. **Quotas.** The number of licenses available for the 2015 elk hunting season is five licenses in the Kittson County Central Elk Zone, valid for legal antlered bull elk, and two licenses in the Kittson County Northeast Elk Zone, valid for legal antlered bull elk only. There are no licenses available in the Primary and Secondary Grygla Elk Zones.

6232.4500 ELK LICENSE APPLICATION PROCEDURE.

Subpart 1. **General provisions.** The provisions in this part apply to the elk license application process.

A. If the number of applications for any zone and season exceeds the quota, a random selection will be conducted to determine the successful applicants.

[For text of items B and C, see M.R.]

Expedited Emergency Rules

D. The application deadline is the Friday nearest ~~July~~ June 15.

[For text of items E and F, see M.R.]

[For text of subp 2, see M.R.]

Subp. 3. **Drawing procedure.**

A. A random drawing from a pool consisting of general drawing applicants must be used to distribute legal antlered bull licenses that are offered in the Kittson County Northeast Elk Zone.

~~A. B. If one or more than one qualified landowners landowner in either zone apply, a drawing to select one landowner in the Primary and Secondary Grygla Elk Zones, combined, and one landowner in the Kittson County Central Elk Zone shall occur first. The remaining parties shall then be selected in a general drawing to finalize successful parties. If no qualified landowners apply, all licenses shall be drawn from the general pool of applicants applies, a drawing to select one landowner licensee must occur first.~~

~~B. C. There shall also be alternate parties drawn from the pool of unsuccessful parties. These parties would be offered the opportunity to purchase licenses that have been offered to a successful party, but not purchased. The pool consists of the remaining landowners, tenants, and parties from the general drawing. An alternate party shall only be notified in the event that a successful party decides not to purchase a license.~~

EFFECTIVE PERIOD. The emergency amendments to Minnesota Rules, parts 6232.4300 and 6232.4500, expire February 28, 2016. After the emergency amendments expire, the permanent rules as they read prior to the amendments again take effect, except as they may be amended by permanent rule.

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources (DNR) Commissioner's Order: Motorized Watercraft Restrictions on Pelican Lake in Wright County

Effective Date: May 18, 2015

Statutory authority: *Minnesota Statutes*, section 97A.101, subd. 4 (b) and (c)

BACKGROUND

- The commissioner of natural resources may restrict the use of motorized watercraft and recreational vehicles on lakes designated for wildlife management purposes as provided in *Minnesota Statutes*, section 97A.101, subdivision 4 (b) and (c).
- Pelican Lake (DOW #86003100) in Wright County is a designated wildlife management lake.
- The Department of Natural Resources (DNR) proposed to implement restrictions on Pelican Lake to enhance the use and value of the lake for migratory waterfowl and to limit the disturbance of migratory waterfowl while they are feeding and resting during the spring migration, especially for the benefit of Lesser and Greater Scaup, Canvasbacks, Redheads, Ringnecks, and Ruddy ducks.
- The DNR held a public meeting about the proposed restrictions on March 17, 2015, at the Monticello Community Center in Monticello, Minnesota.
- The DNR sent a notice of the public meeting to adjacent landowners by U.S. mail on February 13, 2015.
- Notice of the public meeting was published in the Wright County Journal Press on February 12, 2015, and March 5, 2015. The DNR also issued a news release for the local area and to the St. Cloud Times.
- Three persons attended the public meeting, all of whom were Pelican Lake landowners.
- The DNR accepted public comments through April 16, 2015, at the DNR office in Sauk Rapids, Minnesota. The DNR received no comments outside of the public meeting.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including *Minnesota Statutes*, section 97A.101, subdivision 4 (b) and (c), that:

1. Portions of the surface waters of Pelican Lake in Wright County (DOW #86003100) are closed to all motorized watercraft every year from March 15 through May 15 except as otherwise provided by this notice or special permit. The closed zone is described as the portion of Pelican Lake located south and east of a line connecting the points UTM zone 15N Lat., Long 440466.288, 5007950.766 (NE point) and 439699.479, 5007035.266 (SW point), Wright County, Minnesota. This area consists of portions of Sections 5, 6, 7, 8, 17 and 18 of Saint Michael Township 120N, Range 24W, and a small portion of Section 12 in Buffalo Township 120N, Range 25W.

2. All public access points on the lake will be posted and the restricted zone will be marked with buoys every year from March 15 through May 15.

3. Motorized watercraft use by agents of the commissioner of the Department of Natural Resources (DNR), the United States Fish and Wildlife Service, or local law enforcement agencies is authorized in the closed zone as described in #1, except that airboats used

Commissioner's Orders

during non-emergency situations by agencies other than DNR must be authorized by a special permit from its director of the DNR Fish and Wildlife Division.

4. Special permits may be issued by the DNR to riparian resident landowners and their immediate family members or tenants to operate motorized watercraft in the closed zone.

Dated: 5 May 2015

Tom Landwehr, Commissioner
Department of Natural Resources

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Department of Natural Resources (DNR) Notice of Hearing on Sale of State Land in Kandiyohi County

NOTICE IS HEREBY GIVEN, that pursuant to Minnesota Statutes, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, at City Hall, 20 1st Avenue SW, New London, Minnesota, on Tuesday, June 9, 2015 at 10:00 a. m.

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Kandiyohi, and described as:

Tract of land lying and being in the County of Kandiyohi, State of Minnesota, described as follows, to-wit:

That part of the NE 1/4 of the NW 1/4 of Section 35, Township 122, Range 34, Kandiyohi County, Minnesota, described as follows; Commencing at the Northwest corner of said Section 35; thence on an assumed bearing of N 88°53'20" E along the North line of said Section 35, a distance of 1312.93 feet to the Northwest corner of said NE 1/4 of the NW 1/4, said point being the point of beginning of the tract herein described; thence continue on a bearing of N 88°53'20" E along the North line of said NE 1/4 of the NW 1/4, a distance of 139.72 feet; thence on a bearing of S 01°05'44" E, 559 feet more or less to the Northerly shore of Monongalia Lake; thence Southwesterly along last said shore line to its intersection with the West line of said NE 1/4 of the NW 1/4; thence on a bearing of N 00°00'48" W along last said line, 692 feet more or less to the point of beginning. Subject to easements of record.

Minnesota Statutes, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is designated as part of Burbank Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by the Department of Natural Resources in a private sale to adjacent landowners. This parcel is no longer needed for public purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Katherine Giel at (651) 259-5377 or **e-mail:** katherine.giel@state.mn.us .

Dated: 12 May 2015

Kathy A. Lewis, Assistant Director
Division of Lands and Minerals

Minnesota Department of Transportation (Mn/DOT) Notice to Bidders: Suspensions/Debarments as of January 12, 2015

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective September 17, 2014 until September 17, 2017:

- Jeffrey Plzak and his affiliates, Loretto, MN
- Laurie Plzak and her affiliates, Loretto, MN
- Honda Electric Incorporated and its affiliates, Loretto, MN
- Jeffrey and Laurie Plzak doing business as Honda Electric Logistics, and its affiliates, Loretto, MN

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective January 12, 2015 until January 12, 2018:

- Marlin Dahl, Granada, MN
- Dahl Trucking, Elmore, MN
- Elmore Truck and Trailer, Inc., Elmore, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Minnesota Department of Transportation (MnDOT) Request for Proposals (RFP) for Working Capital Loan Fund Administration

MnDOT requests proposals from non-profit organizations to manage and administer a revolving Working Capital Loan Fund (WCLF) to assist certified Disadvantaged Business Enterprises (DBE's) by providing short term financing.

The goal of the project is to administer the loan fund for DBE's as needed so they have the working capital they need in order to bid on MnDOT State funded highway projects.

Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate MnDOT to complete the work contemplated in this notice, and MnDOT reserves the right to cancel this RFP. All expenses incurred in responding to this notice shall be borne by the responder.

The full RFP can be viewed on the Civil Rights Website: <http://www.dot.state.mn.us/civilrights/bidding.html>

OR you may request an electronic copy by e-mailing George Costilla at the website below. If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Web Page, you may contact:

George Costilla, Project Manager
E-mail: GEORGE.COSTILLA@STATE.MN.US
Telephone: (651) 366-3332

Note: RESPONSES WILL BE DUE ON **JUNE 5, 2015** BY 2:00 PM CENTRAL STANDARD TIME.

State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: <http://supplier.swift.state.mn.us> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <http://www.mmd.admin.state.mn.us/solicitations.htm>.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procurement is not being conducted in the SWIFT system.

Minnesota Department of Administration (Admin) Real Estate and Construction Services Notice of Request for Bid for Pylon Sign Structure and Billboard Display Sign

NOTICE IS HEREBY GIVEN that the Department of Administration is requesting bids for the lease of state-owned land at 321 Grove Street in St. Paul for placement of freestanding pylon sign structure and billboard display sign.

For a copy of the bid form and requirements, go to:

<http://mn.gov/admin/business/vendor-info/real-estate/solicitations-announcements.jsp>

All Request for Bid responses must be received by the Real Estate and Construction Services, Administration Building, 50 Sherburne Avenue Room 309, St Paul MN 55155 no later than 2:30 p.m. on June 25, 2015.

Minnesota Department of Administration (Admin) State Designer Selection Board Project No. 15-07 Notice of Availability of Request for Proposal (RFP) for Designer Selection for Plant Growth Facilities - Biological Sciences Conservatory, University of Minnesota

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at:

<http://mn.gov/admin/government/construction-projects/sdsb/sdsb-projects.jsp> (click 15-07).

A MANDATORY informational meeting will be held on Wednesday, May 27, 2015 at 9:00 AM CT at the Cargill Building, 1500 Gortner Avenue, St. Paul, MN 55108. The meeting will include a tour of the proposed project areas and a review of the scope of work.

There is only one person authorized to respond to questions regarding this RFP. Questions concerning the project RFP should be referred to **Ian Baebenroth**. Submit questions by e-mail **ONLY to: ifb@umn.edu**. When emailing questions, please include the subject line, "RFP questions from (firm name)".

Questions regarding this RFP must be received by **Friday, May 29, 2015** no later than **2:00 PM** Central Time. Only Prime Firms responding to this RFP should send inquiries on behalf of themselves and of their Sub-consultants.

Proposals must be delivered to Charlye McMillan, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 not later than **12:00 noon on Monday, June 8, 2015**. Late responses will not be considered.

State Contracts

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU) Anoka-Ramsey Community College and Anoka Technical College Request Proposals for Media Purchasing Agent

NOTICE IS HEREBY GIVEN that Anoka-Ramsey Community College and Anoka Technical College will receive proposals Anoka-Ramsey Community College (ARCC) and Anoka Technical College (ATC) is requesting proposals for a media purchasing agent who will provide advertising/media planning, negotiating, placement, resizing of advertisements, auditing and record keeping with multiple media outlets.

Specifications are available on the website: <http://www.anokaramsey.edu/it/proposal.cfm>. Copies of the specifications can also be obtained from Mirela Gluhic at (763) 433-1338 or e-mail: mirela.gluhic@anokaramsey.edu. Sealed proposals must be received by the Business Office of Anoka-Ramsey Community College, 11200 Mississippi Blvd., Coon Rapids, MN 55433 by 10 a.m. on June 16, 2015.

Bid openings will be in the Mississippi Room of Anoka-Ramsey Community College at 10 a.m. on June 16, 2015. Anoka-Ramsey Community College and Anoka Technical College reserves the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

Minnesota State Colleges and Universities (MnSCU) Campus Service Cooperative Re-bid - Notice of Request for Proposals for Foundation Management Software

NOTICE IS HEREBY GIVEN that the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the various member institutions, is soliciting proposals from qualified vendors for Foundation Management Software.

The full Request for Proposal will be available May 18, 2015 at the following website: <http://www.csc.mnscu.edu/Sourcing/RFP.html>.

Instructions for delivering proposals, as well as all other requirements and information will be contained in the RFP posted at the above website.

Proposals must be delivered to Michael Noble-Olson, Chief Procurement Officer, Campus Service Cooperative, Educational Services Building, 7411 - 85th Avenue North, Brooklyn Park, MN 55445 not later than 2:00 PM CDT, Thursday June 18, 2015. Late responses will not be considered.

Minnesota State Colleges and Universities reserves the right to reject any or all proposals, to waive any irregularities or informalities in proposals received, and to cancel the solicitation if it is considered to be in its own best interest. This Request for Proposal does not obligate the Minnesota State Colleges and Universities to award a contract.

**Minnesota State Colleges and Universities (MnSCU)
Northeast Higher Education District – Hibbing Community College
Request for Qualifications (RFQ) for Construction Manager at Risk (CM@R)
Services for Hibbing Community College Campus Renovation and Rightsizing
Project**

NOTICE IS HEREBY GIVEN that the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of NHED - Hibbing Community College, is soliciting proposals for Construction Manager at Risk (CM@R) Services for the design and construction of the Hibbing Community College Renovation and Rightsizing Project. The services will proceed through all phases of design (schematic design, design development, and construction documentation) and will proceed with construction phase. Construction cost is anticipated to be approximately \$7,800,000.

To review the complete RFQ document see: <http://finance.mnscu.edu/facilities/design-construction/announcements>.

There will be a Mandatory Information Meeting/Site Visit on Thursday, May 28, 2015 at 10:00 a.m. in Room L-10, Hibbing Community College, 1515 East 25th Street, Hibbing, MN.

A question and answer period is specified and answers will be posted by addendum. Questions must be e-mailed only to Karen Kedrowski, e-mail: kkedrowski@nhed.edu no later than 4:00 p.m. on Wednesday, June 3, 2015. Answers will be posted via addendum no later than 4:00 p.m. on Friday, June 5, 2015.

Responses must be received in the building and at the room as noted in the RFQ document no later than Tuesday, June 9, 2015 at 2:30 p.m.

**Minnesota State Colleges and Universities (MnSCU)
North Hennepin Community College
Notice of Request for Web Printer to Print and Mail Fall 2015 Magazine**

North Hennepin Community College is seeking a web printer to print and mail its Fall 2015 magazine with a quantity of 180,000 of which 175,000 will be mailed. Size of the folded magazine is 8.25" x 10.625" 16 pages on 60# #4 enamel and an additional 4-page cover on 80# #4 enamel. All pages will be 4/4 with bleeds and a variety of ink coverage ranging from medium light to heavy.

Please see www.nhcc.edu/rfps for the complete RFP request, including deadlines and requirements.

Submission deadline is Monday, June 1, 2015 at 12:00 p.m. central time.

Contact: Liz Hogenson
Address: 7411 - 85th Avenue North
Brooklyn Park, MN 55445
Phone: (763) 424-0886
E-mail: lhogenson@nhcc.edu

State Contracts

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Airports Commission (MAC) Minneapolis-St. Paul International Airport Notice of Call for Bids for iVSN 2015 (P5) Infrastructure

MAC Contract No:

106-2-735

Bids Close At:

2:00 p.m., June 16, 2015

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work consists of limited building demolition and remodel with associated plumbing, heating, ventilation, and electrical work.

Note: You can sign up on our Web site (www.metroairports.org) to receive e-mail notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?qsp=CODE_RED and choose this and other topics about which you are interested.

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization of DBE on this project is 3%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Alliance, at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; phone: (763) 503-3401; fax: (763) 503-3409. Make checks payable to: Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on May 18, 2015, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids.)

ServeMinnesota:

Minnesota Commission on National and Community Service Request for Proposal Announcement for 2015-2016 Justice AmeriCorps Grants

Through this RFP, organizations can apply to receive a Justice AmeriCorps Operational Grant.

Program Description

This funding opportunity is a program jointly sponsored by the Department of Justice's Executive Office of Immigration Review (EOIR) and the Corporation for National and Community Service (CNCS) to improve the efficient and effective adjudication of immigration (Cite 39 SR 1597)

Non-State Public Bids, Contracts & Grants

tion court proceedings involving certain unaccompanied children.

The purpose of this program is to use the AmeriCorps service model to improve the efficient and effective adjudication of immigration court proceedings involving certain unaccompanied children. Grants awarded in response to this Notice will enable grantees to enroll lawyers and paralegals to serve as AmeriCorps members providing direct legal representation and other legal services to this vulnerable population.

AmeriCorps Operational Grants

AmeriCorps grants are awarded to eligible organizations engaged in evidence-based interventions that utilize AmeriCorps members to strengthen communities. An AmeriCorps member is an individual who is enrolled in an approved national service position and engages in community service. Members may receive a living allowance and other benefits while serving. Upon successful completion of their service members receive a Segal AmeriCorps Education Award from the National Service Trust.

Applicants wishing to apply should follow the submission procedures outlined in the Notice of Funding Opportunity (NOFO) and Application Instructions which can be found on ServeMinnesota's website at

<http://www.serveminnesota.org/grants/justice-ameri-corps-funding-available>

Application Deadline:

A letter of intent is due by 5:00 pm on May 20, 2015

A full application is due by 5:00 pm on May 22, 2015 in eGrants. Funding decisions for Operational Grants will be announced August 31, 2015

For information about AmeriCorps and national service, visit ServeMinnesota (www.serveminnesota.org) and the Corporation for National and Community Service (www.nationalservice.gov).

Solid Waste Management Coordinating Board (SWMCB) Notice of Request for Proposals for Twin Cities Residential Recycling Audience Research

Proposals Due: June 23, 2015

NOTICE IS HEREBY GIVEN that the Solid Waste Management Coordinating Board (SWMCB), a six member counties' joint powers board, requests proposals from any firm interested in gathering relevant county and regional single family household information that enables SWMCB member counties to increase recycling and organics recovery rates.

The objective of this research is to baseline residential recycling knowledge, behavior, attitudes, barriers, and motivations of residential single family households in the Twin Cities (SWMCB region). For purposes of this research, recycling shall include traditional recycling as well as food waste and yard waste. The research plan must be developed in a manner that will allow SWMCB and each individual county member to use the research results for its own recycling program development.

The selected contractor will develop a research plan for approval by the counties and commence research. Upon completion of the research, the contractor will analyze the data, prepare and present a draft report for staff review that identifies for member counties and the region residential audiences segmented according to the desired baseline information gathered as outlined in the approved research plan.

Following staff input, the contractor will finalize and present its final report to the Board. (This is the only meeting that must occur with the contractor being present in Minnesota.)

Work on this project will commence on August 1, 2015 and continue through December 31, 2015.

Anticipated project schedule is:

May 19, 2015

Release RFP

Non-State Public Bids, Contracts & Grants

June 2, 2015	Questions due
June 23, 2015	RFP due by 12:00 noon (CST)
June 29 or 30, 2015	Interviews between 8:00 a.m. – 12:00 p.m., if needed
July 22, 2015	Selection of Contractor by SWMCB
August 1, 2015	Contract Term Begins
December 31, 2015	Contract Term Ends

Note: RFP will be available for downloading at www.swmcb.org/rfp .

Questions regarding this RFP can be submitted by e-mail or written request to:

Trudy Richter
SWMCB
477 Selby Ave
St. Paul, MN 55102
Phone: (651) 222-7227
Fax: (651) 223-5229
E-mail: trichter@rranow.com

If a firm needs an accommodation, such as an interpreter or printed material in an alternate format (i.e. Braille, large print, or audio), contact Trudy Richter, SWMCB, at 651-222-7227.

University of Minnesota Center for Transportation Studies Request for Information (RFI) for Writing, Editing and Communication Services

The Center for Transportation Studies at the University of Minnesota is seeking qualified vendors to provide the following professional services:

- **Writing, Editing and Communication Services : RFI 1032**

The purpose of these RFIs is to gather information about the qualifications of contractors who perform the referenced professional services, since CTS or the programs it administers may need to purchase these services in the future.

These RFIs are NOT a request for a proposal, bid, or quotation. The RFIs do not obligate the University of Minnesota to any particular vendor or dollar amount. Rather, the RFIs are simply intended to gather information regarding the services available in order to create a pool of potential contractors.

RFIs are posted on the CTS Web site at: <http://www.cts.umn.edu/About/RFI/>

For administrative information, please contact:

Erik Haugan
Center for Transportation Studies
200 Transportation and Safety Building
511 Washington Ave. S.E.
Minneapolis, MN 55455
Phone: (612) 626-2308
E-mail: edhaugan@umn.edu

Initial submission date for proposals is June 1, 2015.



Several convenient ways to order:

- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

PREPAYMENT REQUIRED. Prices and availability subject to change.

Fax and phone orders: Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

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Name _____

Street Address (Not deliverable to P.O. boxes) _____

City () State Zip _____

Daytime phone (In case we have a question about your order) _____

Credit card number: _____

Expiration date: _____ Signature: _____

Shipping Charges

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
<small>*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</small>	
More than \$1,000	Call

Product Subtotal _____

Shipping _____

Subtotal _____

Sales tax _____

(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)

TOTAL _____

If tax exempt, please provide ES number or completed exemption form.
ES# _____