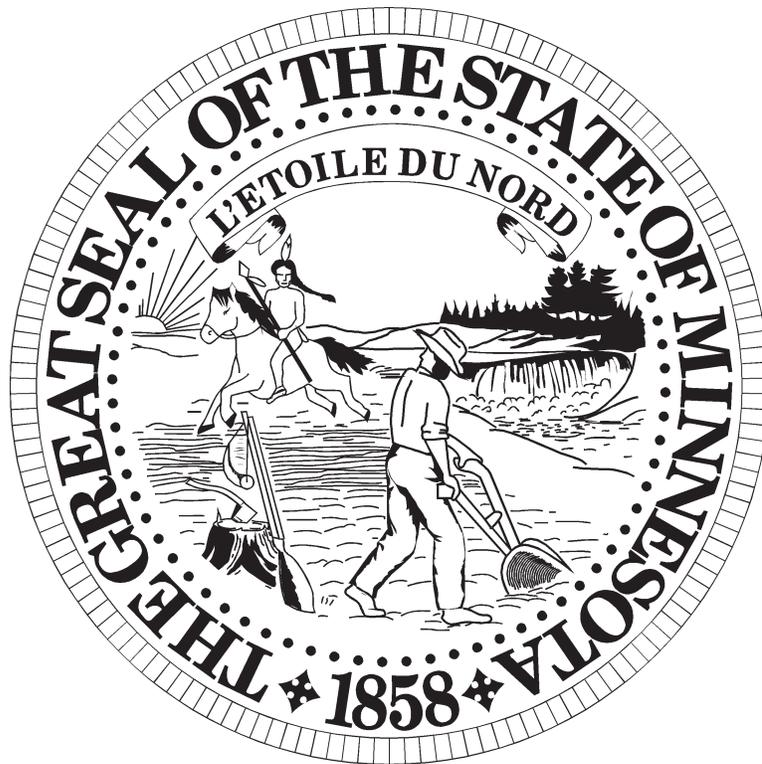


# Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts & Grants**

**Monday 8 December 2014  
Volume 39, Number 23  
Pages 773 - 802**

# Minnesota State Register

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The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 39 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 24	Monday 15 December	Noon Tuesday 9 December	Noon Thursday 4 December
# 25	Monday 22 December	Noon Tuesday 16 December	Noon Thursday 11 December
# 26	Monday 29 December	Noon Tuesday 23 December	Noon Thursday 18 December
# 27	Monday 2 January	NOON MONDAY 24 DECEMBER	Noon Thursday 27 December

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<b>Governor:</b> Mark Dayton (651) 296-3391	<b>Administration Acting Commissioner:</b> Matthew J. Massman (651) 201-2555	<b>Editor:</b> Robin PanLener (651) 297-7963, <a href="mailto:robin.panlener@state.mn.us">robin.panlener@state.mn.us</a>
<b>Lieutenant Governor:</b> Yvonne Prettner Solon (651) 296-3391	<b>Plant Management Division:</b> Christopher A. Guevin (651) 201-2350	<b>Assistant editor:</b> John Mikes (651) 297-4616, <a href="mailto:john.mikes@state.mn.us">john.mikes@state.mn.us</a>
<b>Attorney General:</b> Lori Swanson (651)296-6196	<b>Minnesota's Bookstore:</b> Mary Mikes (651) 297-3979	<b>Subscriptions Manager:</b> Loretta J. Diaz (651) 297-8777, <a href="mailto:loretta.diaz@state.mn.us">loretta.diaz@state.mn.us</a>
<b>Auditor:</b> Rebecca Otto (651) 296-2551		
<b>Secretary of State:</b> Mark Ritchie (651) 296-2803		

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Revisor of Statutes - *RULES STATUS*:

[https://www.revisor.mn.gov/rules/rule\\_search.php](https://www.revisor.mn.gov/rules/rule_search.php)

Statewide Integrated Financial Tools (SWIFT) Supplier Portal:

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

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# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules or Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Department of Labor and Industry (DLI)

### Proposed Permanent Rules Adopting Changes to the 2012 International Energy Conservation Code Residential Provisions

#### DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing if 25 or More Requests for Hearing Are Received; Revisor's ID Number R-04294

#### Proposed Amendment to Rules Governing the Minnesota Residential Energy Code, Duct Insulation Minimum R-Values; *Minnesota Rules*, part 1322.0403

**Introduction.** The Department of Labor and Industry intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by 4:30 p.m. on January 21, 2015, a public hearing will be held in the Minnesota Room at the Department of Labor and Industry, 443 Lafayette Road North, St. Paul, Minnesota 55155, starting at 9:30 a.m. on Tuesday, February 3, 2015. To find out whether the Department will adopt the rules without a hearing or if a hearing will be held, you should contact the agency contact person after January 21, 2015, and before February 3, 2015.

**Agency Contact Person.** Submit any comments or questions on the rules or written requests for a public hearing to the agency contact person. The agency contact person is: Colleen Clayton at the Department of Labor and Industry, 443 Lafayette Road North, St. Paul, Minnesota 55155, **phone:** (651) 284-5867, **fax:** (651) 284-5749, and **e-mail** at [colleen.clayton@state.mn.us](mailto:colleen.clayton@state.mn.us).

**Subject of Rules and Statutory Authority.** The proposed rules are about the residential energy code in Minnesota, specifically minimum R-values for some duct insulation. The proposed rule amends rule part 1322.0403. Along with grammatical clarifications, the proposed amendment changes three minimum R-values for outdoor air intakes, exhaust ducts, and ducts within a concrete slab or within the ground.

The statutory authority to adopt the rules is *Minnesota Statutes*, sections 326B.02, subdivision 5, 326B.101 and 326B.106, subdivision 1. A copy of the proposed rules is published in the *State Register*, attached to this notice as mailed and on the Department's **web site** at: [www.dli.mn.gov/PDF/docket/1322docket.pdf](http://www.dli.mn.gov/PDF/docket/1322docket.pdf).

**Comments.** You have until 4:30 p.m. on Wednesday, January 21, 2015, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the

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## Proposed Rules

due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change that you desire. Any comments that you have about the legality of the proposed rules must also be made during this comment period.

**Request for a Hearing.** In addition to submitting comments, you may also request that a hearing on the rules be held. You must make your request for a public hearing in writing, which the agency contact person must receive by 4:30 p.m. on Wednesday, January 21, 2015. You must include your name and address in your written request. In addition, you must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number of persons withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Alternative Format/Accommodation.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The Department might modify the proposed rules, either as a result of public comment or as a result of the rule hearing process. It must support modifications by data and views submitted to the agency or presented at the hearing. The adopted rules may not be substantially different than these proposed rules unless the Department follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the Department encourages you to participate in the rulemaking process.

**Cancellation of Hearing.** The hearing scheduled for February 3, 2015, will be cancelled if the agency does not receive requests for a hearing from 25 or more persons. If you requested a public hearing, the agency will notify you before the scheduled hearing whether the hearing will be held. You may also call the agency contact person at (651) 284-5867 after January 21, 2015, to find out whether the hearing will be held.

**Notice of Hearing.** If 25 or more persons submit valid written requests for a public hearing on the rules, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. A public hearing will be held on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge James LaFave is assigned to conduct the hearing. Judge LaFave's Legal Assistant, Denise Collins, can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, Minnesota 55164-0620, **telephone:** (651) 361-7900, and **fax:** (651) 539-0300.

**Hearing Procedure.** If a hearing is held, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the hearing record closes. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing, the Administrative Law Judge may order that this five-day comment period is extended for a longer period but not more than 20 calendar days. Following the comment period, there is a five-working-day rebuttal period when the agency and any interested person may respond in writing to any new information submitted. No one may submit additional evidence during the five-day rebuttal period. The Office of Administrative Hearings must receive all comments and responses submitted to the Administrative Law Judge no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. You may direct questions about the procedure to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge before the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

**Statement of Need and Reasonableness.** The statement of need and reasonableness summarizes the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It

# Proposed Rules

is now available from the agency contact person. You may review or obtain copies for the cost of reproduction by contacting the agency contact person. A link to the Department's Statement of Need and Reasonableness for this rulemaking is available at:

<http://www.dli.mn.gov/PDF/docket/1322docket.pdf>

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Ask any questions about this requirement of the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone:** (651) 296-5148 or 1-800-657-3889.

**Adoption Procedure if No Hearing.** If no hearing is required, the agency may adopt the rules after the end of the comment period. The Department will submit the rules and supporting documents to the Office of Administrative Hearings for a legal review. You may ask to be notified of the date the rules are submitted to the office. If you want either to receive notice of this, to receive a copy of the adopted rules, or to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

**Adoption Procedure After a Hearing.** If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date that the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date that the agency adopts the rules and the rules are filed with the Secretary of State by requesting this at the hearing or by writing to the agency contact person stated above.

**Order.** I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: 26 November 2014

Ken B. Peterson, Commissioner  
Department of Labor and Industry

## 1322.0403 SECTION R403, SYSTEMS.

Subpart 1. **Section R403.2.1.** IECC section R403.2.1, Insulation (prescriptive), is deleted in its entirety and replaced with the following: R403.2.1 Insulation (prescriptive). All outdoor air intakes, exhaust, supply, and return air ducts and plenums shall be insulated according to Table R403.2.1. For the purposes of Table R403.2.1, the following applies: a. Insulation is only required in the conditioned space for a distance of 3 feet (914 mm) from the exterior or unconditioned space. b. V means the vapor retarder required in accordance with IMC section 604.11. When a vapor retarder is required, duct insulation required by this section shall be installed without respect to other building envelope insulation. c. W means an approved weatherproof barrier.

TABLE R403.2.1  
MINIMUM REQUIRED DUCT AND PLENUM INSULATION FOR DWELLING UNITS

Duct Type/Location	Requirements
Exterior of building	R-8, V, and W
Attics, garages, and ventilated crawl spaces	R-8 and V
Outdoor air intakes within conditioned spaces	<del>R-6</del> <u>R-3.3</u> and V
Exhaust ducts within conditioned spaces	<del>R-6</del> <u>R-3.3</u> and V
Within <del>element</del> <u>concrete</u> slab or within ground	<del>R-6</del> <u>R-3.5</u> and V
Within conditioned spaces and in basements with insulated walls	None required

[For text of subps 2 and 3, see 39 SR 232, August 18, 2014]

**EFFECTIVE DATE.** The amendments to *Minnesota Rules*, part 1322.0403, are effective February 14, 2015, or five days after publication of the amendments' notice of adoption in the *State Register*, whichever is later.

## Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Department of Natural Resources (DNR) Adopted Exempt Permanent Rules Relating to Display of Paddle Board License

### 6110.0200 DISPLAY OF LICENSE CERTIFICATE.

No person shall operate or use a watercraft, except a nonmotorized canoe, kayak, sailboat, sailboard, paddle board, paddle boat, or rowing shell required to be licensed unless the license certificate for such watercraft is on board and available for inspection by authorized enforcement officers. Owners of nonmotorized canoes, kayaks, sailboats, sailboards, paddle boards, paddle boats, or rowing shells shall produce the license certificate for such watercraft within a reasonable time upon request of authorized enforcement officers. The owner of rental watercraft may keep the license certificate available for inspection on the premises from which the watercraft is rented, provided that the owner's business is legibly printed on the rear half and on both sides of the watercraft in the same size and manner as required for the license number in part 6110.0300.

### 6110.0300 DISPLAY OF LICENSE NUMBER AND VALIDATION DECAL ON MOTORIZED WATERCRAFT.

The license number on all watercraft, except nonmotorized canoes, kayaks, sailboats, sailboards, paddle boards, paddle boats, and rowing shells shall be securely affixed on each side of the forward half of the watercraft for which it was issued in such a position as to provide clear and legible identification. The letters and numerals must be of a color that contrasts with the background and may be decals or metal or may be painted. The letters and numerals shall read from left to right and shall not be less than three inches in height, of block type, of a stroke not less than one-half inch or more than three-fourths inch in width, not including a border. The license number shall be maintained so that it is clearly visible and legible, and the letter groups must be separated from the numeral groups by a space of not less than three inches nor more than four inches. Adjacent letters and numerals within each group must be spaced not less than one-half inch nor more than three-fourths inch apart. A state validation decal for the current license period must be affixed toward the stern of the boat and not more than four inches from the first or last letter of the license number on each side of the boat.

### 6110.0400 MARKING OF NONMOTORIZED CANOES, KAYAKS, PADDLE BOARDS, PADDLE BOATS, AND ROWING SHELLS.

All nonmotorized canoes, kayaks, paddle boards, paddle boats, and rowing shells shall display decals furnished by the Department of Natural Resources for such watercraft. These decals shall be securely affixed on each side of the forward half of the watercraft for which the decal was issued, in such a position as to provide clear and legible identification. If it is impossible to display the decals on the forward half of the paddle board so as to provide clear and legible identification, both decals must then be affixed to the stern of the paddle board.

# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Emergency Executive Order 14-19: Declaring an Emergency and Providing for Relief from Regulations to Motor Carriers and Drivers Operating in the State of Minnesota

**I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**WHEREAS**, due to the harvest season ending abruptly with the early onset of unseasonably cold temperatures there was insufficient time for diesel supply to be replenished for the heating season; and

**WHEREAS**, an increasing number of households, farms, businesses, and other enterprises are at risk of running out of diesel fuel and heating fuels; and

**WHEREAS**, diesel fuel, heater oil, #1 fuel oil, kerosene, and other liquid heating fuels are needed for emergency service vehicles, emergency generators, buses, diesel vehicles, and home heating; and

**WHEREAS**, extremely low volumes of diesel fuel, heater oil, #1 fuel oil, kerosene and other liquid heating fuels, are forcing fuel suppliers to travel to terminals around the state and in other states; and

**WHEREAS**, motor carriers and drivers who transport diesel fuel, heater oil, #1 fuel oil, kerosene, and other liquid heating fuels also need to simultaneously transport gasoline, diesel fuel, ethanol, and biodiesel.

**NOW, THEREFORE**, I hereby declare that:

1. An emergency exists in Minnesota that requires relief from regulations incorporated in *Minnesota Statutes*, section 221.0314, subdivision 9, pertaining to hours of service for motor carriers and drivers of commercial motor vehicles providing direct assistance in emergency relief efforts.
2. Motor carriers and drivers transporting diesel fuel, heater oil, #1 fuel oil, kerosene, other liquid heating fuels, ethanol, and biodiesel to the affected areas of the state and providing direct assistance for emergency relief efforts, are exempted from the regulations incorporated in *Minnesota Statutes*, section 221.0314, subdivision 9, pertaining to hours of service.
3. Nothing in this order relieves motor carriers and drivers from regulations pertaining to driver qualifications; driving of commercial motor vehicles; commercial drivers' licenses; drug and alcohol testing for drivers; or equipment, parts, and accessories necessary for the safe operation of vehicles.
4. No motor carrier operating under terms of this emergency order shall require or allow an ill or fatigued driver to operate a commercial motor vehicle. Any driver who informs a carrier that he or she needs immediate rest shall be given at least ten consecutive off-duty hours before the driver is required to return to service.
5. Upon the expiration of this emergency order, or when a driver or carrier ceases to provide direct assistance to the emergency relief effort, a driver that has had at least thirty-four consecutive hours off-duty must be permitted to start his or her on-duty status hours and 60/70-hour clock at zero.

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## Executive Orders

Pursuant to *Minnesota Statutes*, section 4.035, subdivision 2, this Emergency Executive Order is effective immediately and must be filed with the Secretary of State and published in the *State Register* as soon as possible after its issuance. Emergency relief from regulations for motor carriers and drivers transporting the above referenced motor fuels to affected areas of the State remains in effect until December 10, 2014, or until the commercial motor carrier or driver ceases direct assistance in providing emergency relief, whichever occurs first. For purposes of this Emergency Executive Order, direct assistance is defined in *Minnesota Statutes*, section 221.0269, subdivision 3, paragraph (c). This Emergency Executive Order may be extended in accordance with *Minnesota Statutes*, section 221.0269, subdivision 2.

**IN TESTIMONY WHEREOF**, I have set my hand on this 26th day of November, 2014.

Signed: **Mark Dayton**  
**Governor**

Filed According to Law

Signed: **Mark Ritchie**  
**Secretary of State**

# Proclamations

Proclamations by the Governor (*Minnesota Statutes* § 4.04) may be published in the *State Register*. All proclamations of the Governor required or authorized by law shall be filed with the Secretary of State. Extra Sessions of the Legislature are called by means of a proclamation. The Governor also proclaims one day in each year as a day of solemn and public thanksgiving and no official state business may be transacted on that day.

## State of Minnesota

### Office of the Governor

#### Proclamation Declaring Saturday 6 December 2014 as **GLOBAL VOLUNTEERS DAY** in the State of Minnesota

**WHEREAS:** The State of Minnesota is home to Global Volunteers, a non-profit, non-sectarian organization mobilizing short-term volunteers on long-term development projects worldwide; and

**WHEREAS:** Many Minnesota residents share the passion of Global Volunteers for international service to help children reach their full potential by addressing issues of hunger, health care, poverty, and educational needs; and

**WHEREAS:** Thirty years ago, Global Volunteers planted the seed of this mutual international understanding to foster peace; and

**WHEREAS:** Today, Global Volunteers continues to nurture this same idea so the organization and those whom it serves will flourish; and

**WHEREAS:** Since 1984, Global Volunteers has engaged 31,000 volunteers, in 32 countries, on six continents.

**NOW, THEREFORE, I MARK DAYTON**, Governor of Minnesota, do hereby proclaim Saturday, December 6, 2014 as: **GLOBAL VOLUNTEERS DAY** in the State of Minnesota.

**IN WITNESS WHEREOF**, I have hereunto set my hand and cause the Great Seal of the State of Minnesota to be affixed at the State Capitol this 24<sup>th</sup> day of November.

Signed: Mark Dayton  
Governor

Signed: Mark Ritchie  
Secretary of State

# Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Minnesota Department of Natural Resources (DNR)

### Commissioner's Order 14-03: Wildlife Lake Designation of Middle Lake, Kandiyohi County

Date: December 8, 2014

Statutory authority: *Minnesota Statutes*, section 97A.101, subd. 1 and 2

#### BACKGROUND

The Department met the statutory requirements to designate Eagle Lake as a Wildlife Management Lake under authority in *Minnesota Statutes*, section 97A.101, as follows:

1. A public hearing was held in Kandiyohi County at the Sibley State Park Interpretive Center, Sibley Park Road North East, New London, Minnesota on May 29, 2014, at 7:00 pm.
2. A legal notice announcing the hearing was published in a local legal newspaper, Lakes Area Review, on April 19, 2014, and May 10, 2014.

#### ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including *Minnesota Statutes*, section 97A.101, subdivisions 1 and 2, that Middle Lake (DOW# 34020800), Township 121N, Range 35W, Section 9, in Kandiyohi County is designated for the purposes of wildlife management.

Dated: 25 November 2014

Tom Landwehr, Commissioner  
Department of Natural Resources

## Minnesota Department of Natural Resources (DNR)

### Commissioner's Order 14-04: Wildlife Lake Designation of Mud and Upper Lightning Lakes, Otter Tail County

Date: December 8, 2014

Statutory authority: *Minnesota Statutes*, section 97A.101, subd. 1 and 2

#### BACKGROUND

The Department met the statutory requirements to designate Mud Lake and Upper Lightning Lake as a Wildlife Management Lakes under authority in *Minnesota Statutes*, section 97A.101, as follows:

1. A public hearing was held for Mud Lake in Otter Tail County at the Department of Natural Resources Area Office, 1509 First Avenue North, Fergus Falls, Minnesota on July 23, 2014, at 5:30 pm.
2. A legal notice announcing the hearing for Mud Lake was published in a local legal newspaper, The Fergus Falls Daily Journal on July 11, 2014.

# Commissioner's Orders

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3. A public hearing was held for Upper Lightning Lake in Ottertail County at the Department of Natural Resources Area Office, 1509 First Avenue North, Fergus Falls, Minnesota, on July 23, 2014, at 7:30 pm.
4. A legal notice announcing the hearing for Upper Lightning Lake was published in a local legal newspaper, The Fergus Falls Daily Journal on July 11, 2014.

## ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including *Minnesota Statutes*, section 97A.101, subdivisions 1 and 2, that Mud Lake (DOW# 56080400), Township 131N, Range 43W, Sections 23, 24, in Otter Tail County and Upper Lightning Lake (DOW# 56095700), Township 131N, Range 44, Sections 13, 14, 23-26, 36, are designated for the purposes of wildlife management.

Dated: 25 November 2014

Tom Landwehr, Commissioner  
Department of Natural Resources

## Minnesota Department of Natural Resources (DNR) Commissioner's Order 14-05: Wildlife Lake Designation of Simon Lake in Pope County

**Date:** December 8, 2014  
**Statutory authority:** *Minnesota Statutes*, section 97A.101, subd. 1 and 2

## BACKGROUND

The Department met the statutory requirements to designate Simon Lake as a Wildlife Management Lakes under authority in *Minnesota Statutes*, section 97A.101, as follows:

1. A public hearing was held for Simon Lake in Pope County at the Glenwood Senior Citizen's Center, 107 S. Franklin Street, in Glenwood, on July 31, 2014, at 7 pm.
2. A legal notice announcing the hearing for Simon Lake was published in a local legal newspaper, The Pope County Tribune on July 14, 2014, and the Kerkhoven Banner on July 16, 2014.

## ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including *Minnesota Statutes*, section 97A.101, subdivisions 1 and 2, that Simon Lake (DOW# 61003400), Township 123N, Range 37W, Sections 27, 28, 32-34, in Pope County and Township, 122N, R37W, Sections 4 and 5, in Swift County is designated for the purposes of wildlife management.

Dated: November 25, 2014

Tom Landwehr, Commissioner  
Department of Natural Resources

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### Minnesota Interagency Council on Homelessness Notice of Meeting 15 December 2014

A meeting of the Minnesota Interagency Council on Homelessness has been scheduled for Monday, December 15, 2014 from 10:30 a.m. – 12:00 p.m. The meeting will be held at the Northwest Area Foundation, 60 Plato Blvd. East, Suite 400, St. Paul, MN 55107.

If you would like to attend the meeting or would like more information or to be notified of the meeting location, please send an e-mail to [gloria.goodwyn@state.mn.us](mailto:gloria.goodwyn@state.mn.us) with your name, organization (if applicable), email address and day time telephone number.

### Minnesota Department of Labor and Industry (DLI) Labor Standards Unit Notice of Prevailing Wage Determinations for Commercial Projects

On December 8, 2014, the commissioner determined and certified prevailing wage rates for Commercial construction projects in each of 87 Counties statewide.

Copies may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651)284-5091, or accessing our web site at [www.dli.mn.gov](http://www.dli.mn.gov). Charges for the cost of copying and mailing at \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Ken B. Peterson, Commissioner  
Department of Labor and Industry

### Minnesota Board of Nursing Notice of 2015 Meetings of the Minnesota Board of Nursing

**NOTICE IS HEREBY GIVEN** that the February - December 2015 meetings of the Minnesota Board of Nursing have been scheduled at 8:30 a.m., at 2829 University Avenue SE, 4<sup>th</sup> Floor, Conference Rooms A & B, Minneapolis, Minnesota on the following dates:

February 5, 2015  
April 2, 2015  
June 4, 2015  
August 6, 2015  
October 1, 2015  
December 3, 2015

A portion of each meeting is review of disciplinary cases and is closed to the public.

## Official Notices

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For details about time of the open meeting, the agenda or other information, please access the Board of Nursing website:

<http://mn.gov/health-licensing-boards/nursing/?agency=NursingBoard>

The following meetings are for review of disciplinary cases and are closed to the public:

January 8, 4:30 p.m.  
March 5, 7:30 a.m.  
May 7, 4:30 p.m.  
July 2, 7:30 a.m.  
September 3, 4:30 p.m.  
November 5, 7:30 a.m.

## Teachers Retirement Association (TRA) Notice of Meeting of the Board of Trustees Wednesday 17 December 2014

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Wednesday, December 17, 2014 at 9:30 a.m. in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

## Minnesota Department of Transportation (Mn/DOT) Notice of Public Comment on the Draft Minnesota Department of Transportation (MnDOT) Noise Policy for Type 1 Federal-aid Projects as per 23 CFR 772

**PLEASE TAKE NOTICE** that MnDOT is seeking comment on the draft MnDOT Noise Policy.

Electronic versions of the draft document are available for review at <http://www.dot.state.mn.us/environment/noise/index.html> and on our public involvement page at: [www.mndot.gov/publicinvolvement/hearings.html](http://www.mndot.gov/publicinvolvement/hearings.html). Please copy and paste the web address into your internet browser.

**Project Description:** This document describes an update to the implementation requirements set forth in 2010 by the Federal Highway Administration Title 23 *Code of Federal Regulations* Part 77: Procedures for Abatement of Highway Traffic Noise and Construction Noise. This Noise Policy also describes the implementation requirements set forth by *Minnesota Statute* 116.07 Subd. 2a: Exemptions from Standards, and *Minnesota Rule* 7030 Noise Pollution Control. To assist with reviewing, the draft document is presented with the verbiage changes highlighted.

To request this document in an alternative format, contact the Affirmative Action Office at (651) 366-4718 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay). You may also send an e-mail to [ADArequest.dot@state.mn.us](mailto:ADArequest.dot@state.mn.us).

**Comment Period:** The Draft MnDOT Noise Policy will be available for public review and comment through January 7<sup>th</sup>, 2015.

**Contact Person:** If you wish to provide feedback, have any questions regarding this document or would like more information, please contact Marilyn Jordahl Larson, MnDOT Office of Environmental Stewardship, via telephone at (651) 366-5801 or via e-mail at [Marilyn.jordahl@state.mn.us](mailto:Marilyn.jordahl@state.mn.us)

**Minnesota Department of Transportation (Mn/DOT)****Notice to Bidders: Suspensions/Debarments as of September 17, 2014****NOTICE OF SUSPENSION**

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be suspended effective July 8, 2014:

- Marlin Dahl, Granada, MN
- Dahl Trucking, Elmore, MN
- Elmore Truck and Trailer, Inc., Elmore, MN

**NOTICE OF DEBARMENT**

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective September 17, 2014 until September 17, 2017:

- Jeffrey Plzak and his affiliates, Loretto, MN
- Laurie Plzak and her affiliates, Loretto, MN
- Honda Electric Incorporated and its affiliates, Loretto, MN
- Jeffrey and Laurie Plzak doing business as Honda Electric Logistics, and its affiliates, Loretto, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

### Minnesota Department of Human Services Disability Services Division Notice of Request for Proposals to Develop Alternatives to Corporate Foster Care Living for People with Disabilities

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals from counties and/or tribes for local planning activities to develop alternatives to congregate living, specifically, but not limited to, corporate foster care, within the available level of resources for the home and community-based services waivers for people with disabilities.

Work is proposed to start July 1, 2015. For more information, or to obtain a copy of the Request for Proposal, contact:  
Nan Stubenvoll

Department of Human Services  
Disability Services Division  
444 Lafayette Road N.  
St. Paul, MN 55155  
**Phone:** (651) 431-2565,  
**Fax:** (651) 431-7563  
**E-mail:** [Nan.Stubenvoll@state.mn.us](mailto:Nan.Stubenvoll@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, January 30, 2015. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: <http://supplier.swift.state.mn.us> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <http://www.mmd.admin.state.mn.us/solicitations.htm>.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procurement is not being conducted in the SWFT system.

### University of Minnesota/ State Department of Administration State Designer Selection Board Project No. 14-13 Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Bell Museum and Planetarium - University of Minnesota

The State of Minnesota, acting through its Board of Trustees for the University of Minnesota, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <http://mn.gov/admin/government/construction-projects/sdsb/sdsb-projects.jsp> (click 14-13).

A **MANDATORY** informational meeting is scheduled for **Wednesday, December 17, 2014 at 11:00 AM CT at the Bell Museum, 10 Church Street SE Minneapolis, MN 55455 in the Auditorium, Room 100.**

Any questions should be directed to Andrew Caddock at [caddock@umn.edu](mailto:caddock@umn.edu). Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Friday, December 19, 2014** no later than **12:00 noon** Central Time.

Proposals must be delivered to Talia Landucci Owen, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, phone: (651) 201-2372 not later than **12:00 noon on Monday, December 29, 2014**. Late responses will not be considered.

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

### Minnesota State Department of Administration (Admin) State Designer Selection Board Project No. 14-14 Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Minnesota Department of Transportation Straight River Northbound Safety Rest Area Building Replacement, Site and Parking Lot Rehabilitation and Truck Parking Lot Expansion

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <http://mn.gov/admin/government/construction-projects/sdsb/sdsb-projects.jsp> (click 14-14).

# State Contracts

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A **MANDATORY** informational meeting is scheduled for **Tuesday, December 16, 2014 at 1:00 PM CT at the MnDOT District 6 HQ, 1010 21st Avenue NW, Owatonna, MN.**

Any questions should be directed to David Schilling at [david.schilling@state.mn.us](mailto:david.schilling@state.mn.us). Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Friday, December 19, 2014 no later than 5:00 PM** Central Time.

Proposals must be delivered to Talia Landucci Owen, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, **phone:** (651) 201-2372 not later than **12:00 noon on Monday, January 5, 2015**. Late responses will not be considered.

The Minnesota Department of Transportation is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU)

### Inver Hills Community College

#### Notice of Request for Proposals for Purchase of ACLS 12-Lead Compatible Cardiac Monitor

Complete proposal information go at: <https://voices.inverhills.edu/rfp>

Any and all questions **MUST** be sent to Karla Colwell by email at: [karla.colwell@inverhills.edu](mailto:karla.colwell@inverhills.edu).

All questions received and answered will be posted to this site. It is your responsibility to check this site for all updates. Karla will not respond to phone calls and will not reply directly to emails.

Faxed or email proposals will not be accepted.

Proposals **MUST** be sealed in an envelope with a notation on the outside of the envelope stating:

**ACLS 12-Lead compatible Cardiac Monitor - DELIVER IMMEDIATELY**

Sealed proposals must be delivered no later than 12:00 P.M., Monday, December, 22<sup>nd</sup> 2014 to:

Inver Hills Community College  
Attn: Karla Colwell  
Business Office, College Center Building  
2500 80<sup>th</sup> Street East  
Inver Grove Heights, MN 55076

## Minnesota State Colleges and Universities (MnSCU)

### Inver Hills Community College

#### Notice of Request for Proposals for Purchase of High Fidelity Tetherless Manikin

Complete proposal information go at: <https://voices.inverhills.edu/rfp>

Any and all questions **MUST** be sent to Karla Colwell by email at: [karla.colwell@inverhills.edu](mailto:karla.colwell@inverhills.edu).

All questions received and answered will be posted to this site. It is your responsibility to check this site for all updates. Karla will not respond to phone calls and will not reply directly to emails.

Faxed or email proposals will not be accepted.

Proposals **MUST** be sealed in an envelope with a notation on the outside of the envelope stating:

**High Fidelity Tetherless Manikin – DELIVER IMMEDIATELY**

Sealed proposals must be delivered no later than 12:00 P.M, Monday, December, 22nd 2014 to:

Inver Hills Community College  
Attn: Karla Colwell  
Business Office, College Center Building  
2500 - 80<sup>th</sup> Street East  
Inver Grove Heights, MN 55076

## **Minnesota State Colleges and Universities (MnSCU) Metropolitan State University Request for Proposals for Student Center Café and Catering Services**

**NOTICE IS HEREBY GIVEN** that proposals will be received by the Purchasing Manager, Metropolitan State University, until 10:00 am, Central Standard Time on January 22, 2015, for the purpose of providing dining and catering services for the Minnesota State Colleges and Universities, Metropolitan State University located at the Saint Paul Campus at 700 East Seventh Street, Saint Paul, MN according to the specifications on file at Metropolitan State University 700 East 7<sup>th</sup> Street, Saint Paul, MN 55106.

A complete copy of the Request for Proposal can be found on the Metropolitan State University web site:

*[http://www.metrostate.edu/msweb/pathway/academic\\_success/slld/](http://www.metrostate.edu/msweb/pathway/academic_success/slld/)*

Institution:	Metropolitan State University
Name:	Aksana Belik
Title:	Purchasing Manager
Mailing Address:	700 East 7 <sup>th</sup> Street Founders Hall, Room 329 Saint Paul, MN 55106.

Sealed proposals can be hand delivered to the cashiers' window at Founders Hall, Room 329 on the Saint Paul Campus or mailed at the above address. Proposals received after this date and time will be rejected and returned unopened. Delivery to the mailroom will not constitute delivery to purchasing manager. The vendor is responsible for ensuring the proposal is delivered to the purchasing manager by the appointed time.

Faxed or electronic proposals are not accepted. This request for proposal does not obligate the State to complete the proposal project and the state reserves the right to cancel the solicitation process if it is considered to be in its best interest.

There will be a pre-award vendors conference scheduled for Wednesday, December 17, 2014 from 1:00 – 3:00 pm CST in Room Founders Hall L-118 on the Saint Paul campus.

# State Contracts

## Minnesota State Colleges and Universities (MnSCU)

### Pine Technical and Community College

#### Rural Information Technology Alliance (RITA)

### Notice of Request for Bids for Cisco, Smartnet, Catalyst, and Various Comparable Hardware, Software and Other Specified Items

**NOTICE OF REQUEST FOR BIDS** showing lowest price, terms, time for acceptance, and earliest delivery date, on the items listed below. Catalog references are descriptive but not restrictive. A bid for comparable hardware, software, or other specified items are acceptable. Please show catalog references, trade names, or other complete description on the items you proposed to furnish. Only bids for new/unused equipment will be accepted. Return one copy properly filled out with the unit and total price on the item and retain a copy.

Bids containing any alteration or erasure will be rejected unless initialed as required by law. Your bid must be received not later than Friday, December 19, 2014 to:

Sally Welsh  
900 - 4<sup>th</sup> Street SE  
Pine City, MN 55063  
Telephone: (320) 629-5100

In compliance with the above invitation for bids, and subject to all the conditions thereof, the vendor offers, and agrees, if this bid is accepted within 30 days from the date of the opening, to furnish delivered to point of destination any or all items upon which prices are quoted, at the price indicated. For each item below, vendors must list unit price and extension:

Quantity	Unit	Description	Order/Item Number
4	Each	Cisco 2911 w/3 GE 4 EHWIC 2 DSP 1 SM 256MB CF 512MB DRAM IPB w/K9 IOS	CISCO2911/K9
4	Each	SMARTNET 8X5XNBD CISCO 2911 w/3 GE4	CON-SNT-2911SEC
4	Each	Catalyst 2960 24 10/100=(PoE) 2 1000BT LAN Base Image	WS-C2960+24TC-L
4	Each	SMARTNET 8X5XNBD Catalyst 2960 24 10/100 +2 1000BT LAN	CON-SNT-C29602TC
3	Each	Cisco Catalyst 3560-24PS EMI-24Ports-10/100Base-TX, 2-SFP	WS-C3560V2-24PS-E
3	Each	SMARTNET 8X5XNBD Catalyst 3560-24PS EMI-24ports-10/100 Base-TX, 2-SFP	CON-SNT-C3560
6	Each	2-Port Serial WAN Interface Card HWIC-2T	HWIC-2T
1	Each	SW CM 8.6 Appliance-CM8.6-K9 NFR	CM8.6-K9-NFR
1	Each	CISCO unified Presence 8.6 Appliance software-SW-CUP 8.6-K9	SW-CUP 8.6-K9
1	Each	128-channel high density voice and video DSP module SPARE	PVDM3-128=
9	Each	Cisco Configuration Professional (CCP) 2.6	
1	Each	4-Port 3 <sup>rd</sup> Gen Multi flex Trunk voice/WAN Int.card-T1/E1	VWIC3-4MFT-T1/E1
1	Each	IP Communications High Density Digital Voice NM with 2 T1/E1	NM-HDV2-2TI/E1=
1	Each	Network Module Adapter for SM Slot on Cisco 2900 3900 ISR	SM-NM-ADPTR=
3	Each	16-channel high density voice and DSP module	PVDM3-16=
8	Each	Cisco UC phone 7962 spare	CP-7962G=
3	each	Cisco IP Communicator 8.6	Cipc-Admin-fmr.8.6-2-0
3	Each	2-port 3 <sup>rd</sup> Gen Multi flex Trunk/WAN Int. Card-T1/E1	VWIC3-2MFT-T1/E1=
3	Each	PSTN 2-port HWIC module for analog phones and fax devices	VIC2-2FXO
3	Each	PSTN inward dial 2-port HWIC module for connection to POTS	VIC3-2FXS/DID=
18	Each	Cisco Unified Presence User License	CUP8.6-USER-LIC
11	Each	Console Cable 6ft with USB Type A and mini-B cables to configure router from PC27	CAB-CONSOLE-USB=
11	Each	Console Cable 6ft with RJ45 and DB9F Cables between routers	ACB-CONSOLE-RJ45=

All bids must contain the following information in order to be considered:

In stock for immediate delivery

Terms. Discount offered for less than 30 days will not be considered in making award.  
Firm name, signature, and title.  
Address, city, state, zip code, e-mail address, vendor's phone, date of bid.

It is understood that this is NOT a Purchase Order but a request for bid.

Dated: 17 November 2014

**Minnesota State Colleges and Universities (MnSCU)**  
**Pine Technical and Community College**  
**Rural Information Technology Alliance (RITA)**  
**Notice of Request for Bids for 2-port Serial WAN Interface Card HWIC-2T, Catalyst,  
Smartnet and Comparable Hardware, Software and Other Specified Items**

**NOTICE OF REQUEST FOR BIDS** showing lowest price, terms, time for acceptance, and earliest delivery date, on the items listed below. Catalog references are descriptive but not restrictive. A bid for comparable hardware, software or other specified items are acceptable. Please show catalog references, trade names, or other complete description on the items you proposed to furnish. Only bids for new/unused equipment will be accepted. Return one copy properly filled out with the unit and total price on the item and retain a copy.

Bids containing any alteration or erasure will be rejected unless initialed as required by law. Your bid must be received not later than Friday, December 19, 2014 to:

Sally Welsh  
900 - 4<sup>th</sup> Street SE  
Pine City, MN 55063  
Telephone: (320) 629-5188

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned offers, and agrees, if this bid is accepted within 30 days from the date of the opening, to furnish delivered to point of destination any or all items upon which prices are quoted, at the price indicated. For each item below, vendors must list unit price and extension:

<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Order/Item Number</b>
15	Each	2 port serial WAN Interface Card HWIC-2T a wide area network interface card	HWIC-2T
9	Each	Catalyst 2960 24 10/100+2 1000BT LAN Bas Image	WS-C2960+24TC-L
9	Each	SMARTNET 8X5XNBD Catalyst 2960 24 10/100 +2 1000BT	CON-SNT-C29602TC
6	Each	Linksys EA4500 Wireless Router-IEEE 802.11n Wireless device	Linksys EA4500
9	Each	Cisco 2911 w3 GE 4 EHWIC 2 DSP 1 SM 256MB CF 512MB DRAM IPB w K( IOS	CISCO2911/K9
9	Each	SMARTNET 8X5XNBD CISCO 2911 w3GE4	CON-SNT-2911SEC
27	Each	Console Cable 6FT with USB Type A and mini-B	CAB-CONSOLE-USB
27	Each	Console Cable 6 FT with RJ45 and D89F cables	ACB-CONSOLE-RJ45
9	Each	Cisco Configuration Professional (CCP) 2.6	
13	Each	Cisco/Linksys Wireless N USB Adapters	AE2500-NP

All bids must contain the following information in order to be considered:

In stock for immediate delivery  
Terms. Discount offered for less than 30 days will not be considered in making award.  
Firm name, signature, and title.  
Address, city, state, zip code, e-mail address, vendor's phone, date of bid.

It is understood that this is NOT a Purchase Order but a request for bid.

Dated: 17 November 2014

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### Pine Technical and Community College

#### Rural Information Technology Alliance (RITA)

### Notice of Request for Bids for ASA 5510 Appliance, Smartnet, Cisco and Various Comparable Hardware, Software and Other Specified Items

**NOTICE OF REQUEST FOR BIDS** showing your lowest price, terms, time for acceptance, and earliest delivery date, on the items listed below. Catalog references are descriptive but not restrictive. A bid for comparable hardware, software, or other specified items are acceptable. Please show catalog references, trade names, or other complete description on the items you proposed to furnish. Only bids for new/unused equipment will be accepted. Return one copy properly filled out with the unit and total price on the item and retain a copy.

Bids containing any alteration or erasure will be rejected unless initialed as required by law. Your bid must be received no later than Friday, December 19, 2014 to:

Sally Welsh  
900 - 4<sup>th</sup> Street SE  
Pine City, MN 55063  
Telephone: (320) 629-5100

In compliance with the above invitation for bids, and subject to all the conditions thereof, the vendor offers, and agrees, if this bid is accepted within 30 days from the date of the opening, to furnish delivered to point of destination any or all items upon which prices are quoted, at the price indicated. For each item below, vendors must list unit price and extension:

<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Order/Item Number</b>
6	Each	Cisco 2911 w/3 GE 4 EHWIC 2 DSP 1 SM 256MB CF 512MB DRAM IPB w/K9 Security IOS	CISCO2911-SEC/K9
6	each	SMARTNET 8X5XNBD Cisco 2911 w/3 GE4 SEC	CON-SNT-2911SEC
3	each	ASA 5510 Appliance with SW, 10 User, 8 Ports, 3 DES/AES	ASA 5512-K9
3	each	SMARTNET 8X5XNBD ASA5510 w/50 VPN Peers 3 FE DES/AES	CON-SNT-A12K9

All bids must contain the following information in order to be considered:

- In stock for immediate delivery
- Terms. Discount offered for less than 30 days will not be considered in making award.
- Firm name, signature, and title.
- Address, city, state, zip code, e-mail address, vendor's phone, date of bid.

It is understood that this is NOT a Purchase Order but a request for bid.

Dated: 17 November 2014

**Minnesota State Colleges and Universities (MnSCU)  
Ridgewater College  
Advertisement for Request for Proposal for Virtualization Instructional System**

**Sealed Proposals for:** Virtualization Instructional System  
Ridgewater College  
Hutchinson MN campus located at Two Century Ave SE  
Hutchinson MN 55350

**Will be received by:** Larry Handlin  
Ridgewater College  
2101 15 Ave NW  
Willmar, MN 56201

Until **Monday, December 22, 2014 at 2:00 p.m. CT.** Our selection and implementation timeline is as follows:

Monday, December 8	Publish RFP notice in <i>State Register</i>
Monday, December 22, 5:00 p.m. CT	Deadline for RFP proposal submissions
Tuesday - Wednesday, December 23 - 24	Review RFP proposals
Friday -Tuesday, December 26 - 30	Meet via teleconference with responders as needed
Wednesday, December 31	Complete selection process and initiate the contract and purchase order process

**Nature of RFP**

Ridgewater College and its partners are requesting proposals for a Virtualization Instructional System. This RFP is undertaken by Ridgewater College pursuant to the authority contained in provisions of *Minnesota Statutes* § 136F.581 and other applicable laws and the Rural Information Technology Alliance (RITA) Consortium which is a four year, \$18.3 million, consortium funded by the U.S. Department of Labor with four consortium partners:

- Pine Technical and Community College (lead), Pine City MN
- Central Lakes College, Brainerd & Staples MN
- Ridgewater College, Hutchinson & Willmar MN
- North Central Texas College, Gainesville TX

With the shortage of IT resources in rural areas, and with this grant, the four schools, along with allied workforce centers, industry partners, and IT employers will work to implement a project that addresses critical rural IT needs in the workforce such as the demand for system and networking technicians trained in virtualization.

The vision is to provide the virtualization hub necessary to allow students across geographical and technological spaces to access information and experiences to enhance their learning. It is anticipated that between 150 and 200 students from across the consortia will access this system each semester. Establishing this instructional virtualization training resource would facilitate teaching these important skills, as well as experiential learning opportunities for our students to better prepare them for the IT industry. The resource will be housed at Ridgewater College at its Hutchinson, MN campus.

These capacities will include the ability to:

- Run multiple operating systems.
- Rapidly deploy applications with low administrative overhead
- Execute an application on one computer and present with another.
- Run multiple operating systems on a single desktop
- Manage the virtual and physical infrastructures with a unified set of tools.

The Request for Proposal, with complete specifications, is available from Teren Novotny by e-mail request:  
[teren.novotny@ridgewater.edu](mailto:teren.novotny@ridgewater.edu)

# State Contracts

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## Explore Minnesota Tourism

### Notice of Availability of Contract for *2016 Minnesota Travel Guide*

Explore Minnesota Tourism, the state agency responsible for marketing and promoting Minnesota's travel opportunities to potential travel consumers, is requesting proposals for the purpose of producing, printing and distributing the *2016 Minnesota Travel Guide*. The selected firm will be responsible for laying out all editorial content, advertising and lodging listings, as well as supervising and implementing printing services, and providing some distribution of the guide.

Work is proposed to start after May 1, 2015.

The request for proposal consists of an initial submission of a written/technical proposal including a proposed approach to the project, anticipated timeline, past work samples and portfolio, a cost/fee structure proposal and several state required documents.

All responses to this RFP (termed an "Event" within SWIFT) must be submitted through the State of Minnesota SWIFT Supplier Portal using the Supplier portal (<http://supplier.swift.state.mn.us/>). Training and documentation on how to submit your response is available through the Supplier portal link above. *Note:* All respondents must be registered in advance to submit proposals in SWIFT.

All responses to this RFP must be submitted and received in SWIFT no later than the Event End Date and time as set forth in the SWIFT Event Details applicable to this RFP.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Judicial Branch

### Seventh Judicial District

#### Request for Proposal for Technology Courtrooms

The Seventh Judicial District (7JD) requests proposals eight technology courtrooms in eight different counties. The technology is to include installation and training of multi-media presentation and display capabilities in all eight counties. The proposed system should be designed with transporting all video signals via twisted pair technology.

The request for proposal does not obligate the 7JD to award a contract or complete the project, and the 7JD reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested party's submissions must be in writing and received by the 7JD no later than 4:30 pm CST, January 15, 2015. The sealed proposal must include seven (7) paper copies and sent to the following address; no electronic submissions will be accepted:

Marcia Setrum  
Assistant District Administrator  
Seventh Judicial District  
P.O. Box 1836  
St. Cloud, MN 56302

A complete copy of the Request for Proposal can be found on the Minnesota Judicial Branch website (in the News & Announcements/ Public Notices section) at: [www.mncourts.gov](http://www.mncourts.gov)

**Legislature - Minnesota House of Representatives  
Budget and Accounting****Notice of Request for Bid for Printing of Personalized Stationery, Envelopes and  
Business Cards for 2015-2016**

**PUBLIC NOTICE IS HERBY GIVEN** that the Minnesota House of Representatives Budget and Accounting Office is seeking bids from qualified printers to provide printing services for the 134 Members of the Minnesota House of Representatives.

All work must be done in-house unless specifically approved by the House.

All bids must be submitted no later than December 29th at 2:00 p.m. on the forms accompanying the specifications in a sealed envelope and delivered to:

Jim Reinholdz, Controller,  
Room 40, State Office Building,  
St. Paul, MN 55155-1298

A copy of the Request for Bid packet and specifications can be obtained by contacting:

Jim Reinholdz  
**Phone:** (651) 296-4281  
**E-mail:** *Jim.Reinholdz@house.mn*

Other department personnel are not allowed to discuss the Request for Bid with anyone, including responders, before the proposal submission deadline.

**Minnesota Department of Transportation (Mn/DOT)  
Engineering Services Division****Notice of Potential Availability of Contracting Opportunities for a Variety of  
Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson

# State Contracts

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Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Minnesota Zoo Notice of Request for Proposals for Market Segmentation Model and Direct Mail Services

The Minnesota Zoo is soliciting proposals from qualified vendors to the development market segmentation models and database marketing services for the Minnesota Zoo.

Vendor will fully design and implement a data analysis program with membership and donor data and create a segmentation model to be used for marketing decision making and database-driven marketing programs. Under a multi-year contractual agreement, the vendor will help the zoo understand its membership and guest profiles, amass the knowledge needed to make customer focused decisions, and provide advice on business practices in its new business intelligence system to leverage these insights for future reporting and marketing campaigns.

Details are included in the complete Request for Proposals which is available by e-mailing Lani Willis, Minnesota Zoo Marketing Director at [lani.willis@state.mn.us](mailto:lani.willis@state.mn.us). The deadline for submitting a proposal is 2:00 PM., CST, December 23, 2014.

This Request for Proposals does not obligate the State of Minnesota or the Minnesota Zoo to complete the work contemplated in this notice and the State reserves the right to cancel this solicitation. All expenses incurred in response to this notice are solely the responsibility of the responder.

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## ***Minnesota's Bookstore***

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155

(1 block east of I-35E Bridge, 1 block north of University Ave.) ***FREE PARKING***

Phone: (651) 297-3000; Fax: (651) 215-5733

E-mail: <http://www.minnesotasbookstore.com>

Order Online at: [www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)

***Nursing Home & Boarding Care Laws - NEW***

Published by the Minnesota Health Department, 6"x 9", perfect bound, pages-184, Stock No. 108, \$20.95 + tax.

***Home Care Laws & Rules - new edition***

Published by the Minnesota Department of Health, 6"x9", perfect bound, 235-pages, Stock No. 97, \$20.95 + tax.

***Minnesota Session Laws***

Two volumes (3,193 pages) includes laws passed during the 2013 regular session as well as the 2012 first special session. A set (state copy) is now on display in the store. NO QUANTITY DISCOUNTS. **Stock No. 989. Cost: \$52 + tax, includes shipping.**

***Child Care Center Laws & Rules - NEW***

Published by the Department of Human Services, 6" x 9", perfect bound, 205-pages, Stock No. 149, \$19.95 + tax

***Cosmetology Laws - NEW***

Published by the Cosmetology Board, 6" x 9", Soft binding, 17-pages, Stock No. 110, \$11.00 + tax

***Cosmetology Rules - NEW***

Published by the Minnesota Board of Cosmetology 6"x9", saddle stitched, 45-pages, Stock No. 147, \$13.00 + tax

***Criminal Code - NEW***

Published by the Dept. of Public Safety, 6"x9", Loose leaf, three-hole punch, 730-pages, Stock No. 111, \$38.95 + tax.

***Data Practices Laws & Rules - NEW***

Published by the Department of Administration, 6"x9", perfect bound, 196-pages, Stock No. 99, \$21.95 + tax

***Dentistry Laws & Rules - NEW***

Published by the Board of Dentistry, 8 1/2" x 11", Perfect bound, 146-pages, Stock No. 151, \$16.95 + tax

***Family In-Home Day Care Laws & Rules - NEW***

Published by the Department of Human Services, 6"x9", perfect bound, 199-pages, Stock No. 148, \$19.95 + tax

***Gambling Laws - NEW***

Published by the Gambling Control Board, 8.5" x 11", 3-hole punched, shrink wrapped, 63-pages, Stock No. 96, \$12.95 + tax

***Home & Community-Based Services Standards - NEW*** (known as Developmentally Disabled Laws & Rules)

Published by the Department of Human Services, 6" x 9", Perfect bound, 261-pages, Stock No. 750, \$21.95 + tax

***Home Care Laws & Rules - new edition***

Published by the Department of Health, 6"x 9", Perfect bound, 235-pages, Stock No. 97, \$20.95 + tax

***Income & Excise Laws - NEW***

Published by the Revenue Department, 6"x9", perfect bound, 292-pages, Stock No. 93, \$20.95 + tax

***Lawful Gambling Manual - NEW***

Gambling Control Board, 8.5" x 11", Loose leaf, shrink-wrapped, 3-hole punched, 304-pages, Stock No. 13964, \$34.95 + tax

***Liquor Laws & Rules - NEW***

Published by the Department of Public Safety, 6"x9", perfect bound, 102-pages, Stock No. 126, \$18.95 + tax

***Motor Vehicle & Traffic Laws - NEW***

Published by the Department of Public Safety, 6"x9", loose leaf, three-hole punched, 408-pages, Stock No. 116, \$32.95 + tax

***2014 Motor Vehicle Tax Manual - NEW***

Published by the Department of Public Safety, 8-1/2"x11", Loose leaf, three hole punched, shrinkwrapped, 214-pages, Stock No. 415, \$19.95 + tax

***Notary Laws - NEW***

Published by the Secretary of State, 6"x9", saddle stitched, 22-pages, Stock No. 103, \$11.00 + tax



**Several convenient ways to order:**

- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**PREPAYMENT REQUIRED. Prices and availability subject to change.**

**Fax and phone orders:** Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company \_\_\_\_\_

Name \_\_\_\_\_

Street Address (Not deliverable to P.O. boxes) \_\_\_\_\_

City ( ) State Zip \_\_\_\_\_

Daytime phone (In case we have a question about your order) \_\_\_\_\_

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_