

Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts & Grants**

**Monday 10 February 2014
Volume 38, Number 33
Pages 1081 - 1098**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 38 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)		Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts		Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)	
# 34	TUESDAY 18 February		Noon Tuesday	11 February	Noon Thursday	6 February
# 35	Monday 24 February		Noon Tuesday	18 February	Noon Thursday	13 February
# 36	Monday 3 March		Noon Tuesday	25 February	Noon Thursday	20 February
# 37	Monday 10 March		Noon Tuesday	4 March	Noon Thursday	27 February

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: robin.panlener@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ONE COPY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$10.20 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the *State Register*, or \$40.80. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor if you have questions (651) 297-7963, or **e-mail:** robin.panlener@state.mn.us.

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- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

Governor: Mark Dayton (651) 296-3391
Lieutenant Governor: Yvonne Prettner Solon (651) 296-3391
Attorney General: Lori Swanson (651) 296-6196
Auditor: Rebecca Otto (651) 296-2551
Secretary of State: Mark Ritchie (651) 296-2803

Administration Commissioner: Spencer R. Cronk (651) 201-2555
Plant Management Division: Christopher A. Guevin (651) 201-2350
Minnesota's Bookstore: Mary Mikes (651) 297-3979

Editor: Robin PanLener (651) 297-7963, robin.panlener@state.mn.us
Assistant editor: John Mikes (651) 297-4616, john.mikes@state.mn.us
Subscriptions Manager: Loretta J. Diaz (651) 297-8777, loretta.diaz@state.mn.us

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Minnesota Legislative Information

Senate Public Information Office (651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
Website: www.senate.mn

House Public Information Services (651) 296-2146
State Office Building, Room 175,
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd.,
St. Paul, MN 55155 **Website:** www.mncourts.gov

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota Rules: Amendments & Additions

Vol. 38, #28-33: Monday 6 January - Monday 10 February 2014..... 1084

Executive Orders

Executive Council

Executive Order 14-02-A: Notice of Resolution -
Extending a Peacetime Emergency..... 1085

Official Notices

Comprehensive Health Association (MCHA)

Actuarial Committee Meeting 18 February 2014..... 1086

Finance Committee Meeting on 19 February 2014..... 1086

Executive Council

State Board of Investment

Land Exchange Board

Investment Advisory Council

Meetings on 4 March 2014 and 18 February 2014..... 1086

Labor and Industry Department (DLI)

Labor Standards Unit:

Correction to Highway Heavy Construction
Prevailing Wage Rates..... 1087

Public Utilities Commission (PUC)

Permit Decision in the Matter of the Route Permit
Application for the 39 Line 115 kV Transmission Line
and Substation in St. Louis County, Minnesota..... 1087

Transportation Department (MnDOT)

Engineering Services Division,

Office of Construction and Innovative Contracting:

Notices of Suspension and Debarment..... 1087

State Grants & Loans

Human Services Department (DHS)

Alcohol and Drug Abuse Division:

Request for Proposals to Qualified Tribal and
Urban American Indian Services Contractors..... 1089

State Contracts

Administration Department (Admin)

State Designer Selection Board Project No. 14-01:

Availability of Request for Proposal for Designer Selection
for: Renovations to the Waste Water Treatment Plant
at Camp Ripley, Little Falls, Minnesota..... 1090

Colleges and Universities, Minnesota State (MnSCU)

Board of Trustees:

Request for Qualifications for Construction Manager
at Risk (Cm@R) Services for Comstock Memorial Union
Renovation and Addition Project, Minnesota State
University Moorhead..... 1090

Lake Superior College:

Request for Proposals for Welding Air Filtration Systems, and
Related Accessories, and/or Assembly and Installation..... 1091

Normandale Community College:

Sealed Bids Sought for Chilled Water Piping Insulation..... 1091

Saint Cloud State University:

Request for Sealed Proposals for Professional Consultant
Services of an Executive Search Firm for
Dean of Herberger Business School..... 1092

Saint Cloud State University:

Request for Sealed Proposals for Professional Consultant
Services of an Executive Search Firm for
Provost/Vice President for Academic Affairs..... 1092

System Office:

Request for Proposals to Provide an Individual Messaging
Solution for Emergency Notification System..... 1093

System Office:

Availability: Request for Proposal for
Food Services Consulting..... 1093

System Office:

Request for Information for Architectural, Owner's
Representative, Real Estate and Other Related Professional
and Technical Services for a Master List of Consultants..... 1094

Explore Minnesota Tourism

Availability of Contract for In-Country Chinese Tourism
Marketing Representation..... 1094

Minnesota Historical Society (MNHS)

Request for Bids - Printing Site Guide Map and Distribution..... 1095

Transportation Department (Mn/DOT)

Engineering Services Division:

Contracting Opportunities for a Variety of Highway
Related Technical Activities ("Consultant
Pre-Qualification Program")..... 1095

Engineering Services Division:

Professional/Technical Contract Opportunities and
Taxpayers' Transportation Accountability Act Notices..... 1096

Minnesota Zoo

Request for Information: Visitor Research
and Evaluation of Zoo-wide Interpretive Themes..... 1096

Non-State Public Bids, Contracts & Grants

Minnesota Valley Transit Authority (MVTA)

Request for Proposals for the Construction
of a Bus Layover Site..... 1097

Minnesota's Bookstore..... 1097

Minnesota State Register information is available from Minnesota's
Bookstore (651) 297-3000, or (800) 657-3757, Web site:
www.minnesotasbookstore.com

Statewide Integrated Financial Tools (SWIFT) Supplier Portal:
<http://supplier.swift.state.mn.us>

Contract information is available from the Materials Management (MMD)
Helpline (651) 296-2600, or Web site: www.mmd.admin.state.mn.us

For additional contracts go to:
<http://www.mmd.admin.state.mn.us/solicitations.htm>

For additional grants go to the Office of Grants Management (OGM) at:
<http://www.grants.state.mn.us/public/>

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529

Volume 38 - Minnesota Rules

Index for Rules in Volume 38 #28-33:

Monday 6 January - Monday 10 February 2014

Crime Victims Reparations Board

3050.3200; .3200 (adopted)..... 1043

Labor and Industry Department

Plumbing Board:

4716.0205 (adopted expedited)..... 986

Natural Resources Department

6262.0575 s. 8, published in the *State Register*, volume 37, page 675, October 29, 2012; 6264.0400 s. 114, published in the *State Register*, volume 37, page 1727, May 28, 2013; .0300 s. 45, 67, 68 (repealed exempt)..... 1061
6264.0400 (adopted exempt)..... 1061

Pollution Control Agency (MPCA)

7001.3075; .3375; .3410; 7035.0300; .0605; .2525; .2585; .2836 (proposed)..... 973
7035.0300 s. 7 (proposed repealer)..... 973
7041.1200; .1300; .1800; .3400; 7053.0405; 7076.0140; 7080.2050; .2150; .2450; 7081.0020; .0150; .0270; .0280; 7082.0040; 7083.1060 (adopted)..... 1001
7053.0405 s. 5; 7081.0020 s. 2 (repealed)..... 1001

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Minnesota Executive Council

Executive Order 14-02-A: Notice of Resolution - Extending a Peacetime Emergency

The Governor, **MARK DAYTON**, convened an emergency meeting of the Executive Council on Friday, January 31 to consider extending for up to 30 days the peacetime emergency declared on January 27, 2014 in the Governor's Emergency Executive Order 14-02, which provided a peacetime emergency in relation to the severe shortage of propane and other home heating fuel supplies statewide, and to activate the state emergency operations plan.

WHEREAS, persistent and repetitive extreme arctic cold weather conditions are prolonging shortages and interruptions in the availability of propane and other home heating fuels throughout the state; and

WHEREAS, the limited availability of propane and resultant increases in prices are making propane unaffordable for many Minnesotans; and

WHEREAS, an increasing number of household, farms, businesses, and other enterprises are at significant risk of running out of heating fuel, posing an immediate threat to human life and public welfare; and

WHEREAS, the resources of local, county, and state governments have been fully utilized to ensure an adequate response to protect the life and safety of persons in the affected areas, including all the counties of Minnesota; and

WHEREAS, in response to the emergency conditions, the Governor on January 27, 2014, in Executive Order 14-02, declared a peacetime emergency, activated the Minnesota Emergency Operations Plan, and directed state agencies to continue to provide necessary assistance in the affected areas; and

WHEREAS, the need for the State to provide emergency relief services will continue for more than five days and it is, therefore, necessary for the Executive Council to immediately consider and approve extension of the peacetime emergency under *Minnesota Statutes*, section 12.31, subdivision 2;

NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COUNCIL OF THE STATE OF MINNESOTA, at its meeting on Friday, January 31, 2014, that the peacetime emergency declared in Executive Order 14-02 is extended for 30 days under *Minnesota Statutes*, section 12.31, subdivision 2.

Signed: Spencer Cronk
Executive Secretary
Executive Council

Filed According to Law:

Signed: Mark Ritchie
Secretary of State

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings, and matters of public interest, state grants and loans, and state contracts

Minnesota Comprehensive Health Association (MCHA) Notice of Actuarial Committee Meeting 18 February 2014

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Actuarial Committee will be held at 2:00p.m. on Tuesday, February 18th, 2014

The meeting will be initiated at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN; it should be noted that some or all attendees will participate telephonically.

If anyone wishes to attend or participate in this meeting please contact MCHA's Executive Office (952-593-9609) for additional information.

Minnesota Comprehensive Health Association (MCHA) Notice of Finance Committee Meeting on 19 February 2014

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Finance Committee will be held at 10:00 a.m. on Wednesday, February 19th, 2014

The meeting will be initiated at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN; it should be noted that some or all attendees will participate telephonically.

If anyone wishes to attend or participate in this meeting please contact MCHA's Executive Office (952-593-9609) for additional information.

Executive Council State Board of Investment Land Exchange Board Investment Advisory Council Official Notice of Meetings on 4 March 2014 and 18 February 2014

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Tuesday, March 4, 2014 at 10:00 A.M. in Room 318, State Capitol, St. Paul, MN.

The Investment Advisory Council will meet on Tuesday, February 18, 2014 at 12:00 Noon at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

Minnesota Department of Labor and Industry (DLI)**Labor Standards Unit****Notice of Correction to Highway Heavy Construction Prevailing Wage Rates**

Corrections have been made to the **Highway Heavy Construction Prevailing Wage Rates** certified 10/28/13,

- **Labor Code 707, (Electrician)** in Region 4

Copies with the corrected certified wage rates for these Regions may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.dli.mn.gov. Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Ken B. Peterson, Commissioner

Minnesota Public Utilities Commission (PUC)**Notice of Permit Decision in the Matter of the Route Permit Application for the 39 Line 115 kV Transmission Line and Substation in St. Louis County, Minnesota
Public Utilities Commission Docket No. E-015/TL-12-1123**

NOTICE IS HEREBY GIVEN that in an Order issued January 13, 2014, the Minnesota Public Utilities Commission determined that the environmental assessment and the record created at the public hearing had adequately addressed the issues identified in the scoping decision. The Commission issued a high-voltage transmission line route permit for the Line 39 project, authorizing Minnesota Power to construct approximately three miles of 115 kilovolt transmission line in St. Louis County near the City of Eveleth.

If you have any questions about this project or would like more information please contact Commission staff: Tricia DeBleeckere at tricia.debleeckere@state.mn.us or (651) 201-2254.

Minnesota Department of Transportation (MnDOT)**Engineering Services Division,****Office of Construction and Innovative Contracting****Notices of Suspension and Debarment****NOTICE OF DEBARMENT**

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of thirty (30) months, effective August 22, 2011 until February 22, 2014:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- Danner Environmental, Inc. and its affiliates, South St. Paul, MN

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

Official Notices

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

NOTICE IS HEREBY GIVEN that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Minnesota Department of Human Services (DHS) Alcohol and Drug Abuse Division Notice of Request for Proposals to Qualified Tribal & Urban American Indian Services Contractors

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to Provide Alcohol, Tobacco and Other Drug Prevention to Urban American Indian Communities.

Work is proposed to start July 1, 2014. For more information, or to obtain a copy of the Request for Proposal, contact:

Donald Moore
Department of Human Services
Alcohol and Drug Abuse Division
P.O. Box 64977
444 Lafayette Road North
St. Paul, MN 55155-0977
Phone: (651) 431-2461
Fax: (651) 431-7449
E-mail: donald.moore@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, March 21, 2014. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: <http://supplier.swift.state.mn.us> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <http://www.mmd.admin.state.mn.us/solicitations.htm>.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procurement is not being conducted in the SWIFT system.

Minnesota Department of Administration (Admin) State Designer Selection Board Project No. 14-01 Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Renovations to the Waste Water Treatment Plant at Camp Ripley, Little Falls, Minnesota

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website <http://www.MinnesotaNationalGuard.org/rfp>.

A **MANDATORY** informational meeting is scheduled for **Thursday, February 20, 2014 at 10:00 a.m.** Central Time at the Waste Water Treatment Plant, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345.

Any questions should be directed to Mr. Dennis Arntson at **fax:** (320) 632-7473 or **e-mail:** dennis.m.arntson.nfg@mail.mil Project questions will be taken by this individual only. Questions regarding this RFP must be received by February 25, 2014 no later than 8:00 a.m. Central Time.

Proposals must be delivered to Kathy Grochowski, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, **phone:** (651) 201-2389 not later than **12:00 noon on Monday, March 3, 2014**. Late responses will not be considered.

The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU) Board of Trustees Request for Qualifications (RFQ) for Construction Manager at Risk (Cm@R) Services for Comstock Memorial Union Renovation and Addition Project, Minnesota State University Moorhead

NOTICE IS HEREBY GIVEN that the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota State University Moorhead (MSUM), through the MSUM Student Union and Student Activities Department, is soliciting applications for Construction Manager at Risk (CM@r) Services for the design and construction of the Comstock Memorial Union renovation and addition project. The services will proceed through all phases of design (schematic design, design development, and construction documentation) and will proceed with construction phase upon receipt of/sale of the 2015 revenue bond proceeds. Construction cost is anticipated to be approximately \$6,083,000.

A mandatory informational meeting is scheduled for *February 18, 2014, at 10:00 AM* on the Minnesota State University Moorhead campus, in Comstock Memorial Union, Room 205. All firms interested in this meeting should contact Jeff Goebel (218) 477-2069 / goebelj@mnstate.edu to confirm attendance. All potential or interested Responders must attend the meeting. Firms who do not attend this meeting will not be considered.

To view the complete RFQ documents see: <http://finance.mnscu.edu/facilities/design-construction/announcements/>

For this RFQ, written questions or communications regarding this RFQ shall be submitted via e-mail to goebelj@mnstate.edu and shall include the name of the questioner and their telephone number, fax number and e-mail address. Addendum to the RFQ will be sent to vendors via e-mail. Vendors should acknowledge receipt of any addendum when submitting a proposal.

Sealed Statements of Qualifications must be received in the building and at the room as noted in the RFQ document no later than *March 4, 2014, at 3:00 pm*.

Minnesota State Colleges and Universities (MnSCU) Lake Superior College Notice of Request for Proposals (RFP) for Welding Air Filtration Systems, and Related Accessories, and / or Assembly and Installation

NOTICE IS HEREBY GIVEN that Lake Superior College will receive sealed proposals for welding air filtration systems, and related accessories, and / or assembly and installation. BID specifications, drawings, and instructions can be obtained from Gary Adams, Physical Plant Director, at the address or email shown below.

Gary Adams, Physical Plant Director
Lake Superior College
2101 Trinity Road, RM W2580
Duluth, MN 55811
Telephone: (218) 733-2005
Fax: (218) 733-2031
E-mail Address: g.adams@lsc.edu

Proposals must be delivered to Gary Adams, Physical Plant Director, Lake Superior College, 2101 Trinity Road, RM W2580, Duluth, MN 55811, not later than 1 PM on Wednesday, February 26, 2014. Late responses will not be considered.

Lake Superior College reserves the right to accept / reject any or all proposals or portions thereof. Also, the College may waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the College to complete a proposed contract, and the College reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU) Normandale Community College Advertisement for Sealed Bids for Chilled Water Piping Insulation

Sealed Bids for: *Chilled Water Piping Insulation*
Kopp Student Center
Normandale Community College
Bloomington, MN

will be received by: *Jessica Wolf*
Room B1605

State Contracts

Normandale Community College
Bloomington, MN 55431

Until 1:00pm *local time*, Tuesday, February 25, 2014 at which time the bids will be opened and publicly read aloud.

Project Scope: Insulate exposed and concealed chilled water lines for a chilled beam system in the Student Center.

AMANDATORY Pre-Bid Meeting and walkthrough will be held at 9:00am, Thursday, February 20, 2014, in Room B1604, Normandale Community College. The College Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Minnesota State Colleges and Universities (MnSCU)

St. Cloud State University

Request for Sealed Proposals for Professional Consultant Services of an Executive Search Firm for Dean of Herberger Business School

Sealed proposals for items hereinafter described will be received by St. Cloud State University at the Business Office, St. Cloud State University, St. Cloud Minnesota until **3:00 P.M. on February 27, 2014** and will then be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for **Professional Consultant Services of an Executive Search Firm** for the purpose of filling the position of Dean, Herberger Business School as per plans and specifications available at:

<http://www.stcloudstate.edu/businessservices/purchasing/bids/> under "News & Announcements".

All follow up materials will be found at this site prior to the bid opening.

For Further information contact:

Carol John, Buyer-Purchasing
St. Cloud State University
720 - 4th Ave. S., AS-122
St. Cloud, MN 56301-4498
Phone: (320) 308-3136

Minnesota State Colleges and Universities (MnSCU)

Saint Cloud State University

Request for Sealed Proposals for Professional Consultant Services of an Executive Search Firm for Provost/Vice President for Academic Affairs

Sealed proposals for items hereinafter described will be received by St. Cloud State University at the Business Office, St. Cloud State University, St. Cloud Minnesota until **3:15 P.M. on February 27, 2014** and will then be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for **Professional Consultant Services of an Executive Search Firm** for the purpose of filling the position of Provost/Vice President for Academic Affairs as per plans and specifications available at:

<http://www.stcloudstate.edu/businessservices/purchasing/bids/> under "News & Announcements".

All follow up materials will be found at this site prior to the bid opening.

For Further information contact:

Carol John, Buyer-Purchasing
St. Cloud State University
720 - 4th Ave. S., AS-122
St. Cloud, MN 56301-4498
Phone: (320) 308-3136

Minnesota State Colleges and Universities (MnSCU) Notice of Request for Proposals to Provide an Individual Messaging Solution for Emergency Notification System

<http://www.finance.mnscu.edu/contracts-purchasing/purchasing/rfp-rfb-rfi/index.html>

The purpose of this Request for Proposals (RFP) is to solicit proposals from qualified sources to establish contracts through competitive negotiations to provide an individual messaging solution for our Emergency Notification System. The system "Star Alert" will be used to ensure that students and employees are rapidly notified and enabled to respond quickly and safely to any emergency incidents affecting the campus community. Additionally, it will provide a means for campus Emergency Operations Teams to quickly identify and respond to personal safety incidents.

The Minnesota State Colleges and Universities utilizes active, passive and individual messaging as part of the system's Emergency Operations Plan (EOP) Emergency Notification Annex. All three are part of the system's Emergency Notification System (ENS).

All proposals must be received **no later than 5:00 p.m. CT on Monday, March 10, 2014** at Minnesota State Colleges and Universities, System Office, 30 - 7th St. E., Suite 350, Receptionist Desk, St. Paul, MN 55101 (Attn: Don Beckering). Please note personnel other than Don Beckering are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Minnesota State Colleges and Universities (MnSCU) Notice of Availability of Request for Proposal (RFP) for Food Services Consulting

The State of Minnesota, acting by and through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of the system office, is soliciting proposals from qualified providers of food service consulting services to assist its six residential state universities in a) evaluating current food service programs, b) developing a request for proposal process and contracting documents for food services, and c) facilitating food service solicitations and implementation.

The full Request for Proposal is available on the "Announcements" page of the MnSCU Facilities website:

<http://finance.mnscu.edu/facilities/design-construction/announcements/index.html>

Proposals are due February 28, 2014 no later than 3:00 p.m. CST and must be delivered via e-mail to: Gregory.ewig@so.mnscu.edu. Late responses will not be considered.

Minnesota State Colleges and Universities reserves the right to award, delay or cancel this solicitation at its sole and complete discretion.

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Notice of Request for Information (RFI) for Architectural, Owner's Representative, Real Estate and Other Related Professional and Technical Services for a Master List of Consultants

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities ("MnSCU"), requests information of Minnesota registered consultants, as appropriate, to assist MnSCU in providing Architectural/Engineering, Owner Representative, Real Estate and other related Professional and Technical services as needed for up to a five-year period. Projects will vary in scope and may involve professional services for new construction, remodeling, commissioning, site and utility work, facilities, roads and grounds, and land development.

The Request for Information (RFI) documents can be found online at:

<http://www.finance.mnscu.edu/facilities/design-construction/index.html>

under Announcements. This RFI is to permit a consultant to be added to the MnSCU Master List of Consultants. The consultants currently on the Master List DO NOT need to respond to this RFI. The current Master List can be viewed at

www.finance.mnscu.edu/facilities/design-construction/pm_emanual/index.html

and click on "#38 - Facilities P/T Consultants Master List".

If unable to access the RFI electronically, copies of the RFI may also be requested from:

Nancy Marandola - Minnesota State Colleges & Universities

Phone: (651) 201-1780

E-mail: *Nancy.marandola@so.mnscu.edu*

Proposals must be delivered to:

Minnesota State Colleges & Universities
ATTN: Facilities Design and Construction
Wells Fargo Place
30 Seventh Street East, Suite 350
St. Paul, Minnesota 55101-7804

Proposals must be received NOT later than **March 3, 2014 at 2:00 P.M. CST**; late responses will not be considered.

MnSCU reserves the right to cancel this solicitation if it is considered to be in MnSCU's best interest. The RFI is not a guarantee of work and does not obligate MnSCU to award any contracts. MnSCU reserves the right to discontinue the use or cancel all or any part of this Master List of Consultants program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Explore Minnesota Tourism

Notice of Availability of Contract for In-Country Chinese Tourism Marketing Representation

Explore Minnesota Tourism is requesting proposals for the purpose of developing a proactive program of trade and consumer based activities which will enhance the position of Minnesota in key trade and media distribution markets in China to promote travel to Minnesota.

Work is proposed to start after **May 1, 2014**.

A Request for Proposals will be available by mail or email from this Office. **A written request (by direct mail, email or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Paul Sherburne, International Marketing Manager
Explore Minnesota Tourism
121 E. 7th Place, Suite 100
Saint Paul, MN 55101 USA
Telephone: (651) 757-1867
Fax: (651) 296-7095
E-mail: paul.sherburne@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **4:30 pm Central Standard Time on February 28, 2014. Late proposals will NOT be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Historical Society (MNHS) Request for Bids for Printing Site Guide Map and Distribution

The Minnesota Historical Society is seeking bids from qualified vendors for printing and distribution for the Site Guide Map.

PLEASE NOTE: MNHS requires complete, no-surprise bids and reserves the right to reject bids that do not address the RFB

The Request for Bids is available from Mary Green Toussaint, Acting Contracting Officer, at mary.green-toussaint@mnhs.org.

All bids must be received no later than **2:00 p.m. Local Time, Wednesday, February 26, 2014**. Authorized agents for receipt of bids are Society staff located at the 1st Floor Information Desk of the Minnesota History Center. **Late bids will not be considered.**

Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

State Contracts

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. - Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website

Minnesota Zoo REQUEST FOR INFORMATION: Visitor Research and Evaluation of Zoo-wide Interpretive Themes

The Minnesota Zoo is soliciting **information** (RFI) regarding evaluation strategies and logistics of qualified vendors, specifically related to evaluating Zoo guests' exposure to and recognition of four Zoo-wide interpretive themes. The results of an evaluation will be integrated into the Zoo's 2014 strategic planning process.

The four Zoo-wide interpretive themes should come across as messages to guests in all of their experiences at the Zoo, whether guests read graphic labels, visit the Zoo's web site, go to a free demonstration, or sign up for a paid class. In the future, the Zoo would like to address areas of the guest experience where these themes are communicated less effectively than others, and address those inconsistencies. In order to do so, the Zoo needs a baseline of how well it is communicating the four interpretive themes to guests in different types of experiences and in different physical spaces.

The purpose of this Request for Information (RFI) is to identify and obtain information from potential evaluators to assist the Zoo in finalizing an RFP. The release of the RFI does not guarantee that the Zoo will release the RFP. This RFI is strictly for informational purposes.

Details are included in the complete Request for Information which is available by e-mailing Jessica Madole, Interpretive Program Developer at the Minnesota Zoo: **e-mail:** Jessica.Madole@stste.mn.us. The deadline for submitting information is 2:00 PM Central Time, February 28, 2014.

This Request for Information does not obligate the State of Minnesota or the Minnesota Zoo to complete the work contemplated in this notice and the State reserves the right to cancel this solicitation. All expenses incurred in response to this notice are solely the responsibility of the responder.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Minnesota Valley Transit Authority (MVTA) Notice of Request for Proposals for the Construction of a Bus Layover Site

Project Name: Apple Valley Layover Project.

Purpose of Project

The purpose of the project is to construct a bus layover site adjacent to the Apple Valley Transit Station (AVTS), 15450 Cedar Avenue South, Apple Valley, MN. The project includes professional design services, pre-bid and bid services, and Construction Administration/Management services.

This project will provide the MVTA with plans and specifications for construction of the bus layover facility, and will include Construction Administration/Management services during the actual construction of the facility.

Proposals will be released on **Monday, February 10, 2014** and will be posted on the MVTA web-site at www.mvta.com. Proposals are due at 4:00 PM local time on February 26, 2014, to RFP administrator Jane Kansier, Senior Project Manager for the Minnesota Valley Transit Authority, 100 E. Highway 13, Burnsville, MN 55337. **E-mail:** jkansier@mvta.com.

There will be a pre-proposal conference at **2:00 PM on February 19, 2014**, at the Eagan Bus Garage, 3600 Blackhawk Road, Eagan, MN. RFP evaluations will take place from February 27-March 7, with the project to be awarded at the MVTA Board meeting on March 26, 2014.

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