

# Minnesota State Register

(Published every Monday (Tuesday when Monday is a holiday.)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts & Grants**

**Monday 9 September 2013  
Volume 38, Number 11  
Pages 357 - 372**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 38 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)		Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts		Deadline for Proposed, Adopted and Exempt RULES	
# 12	Monday	16	September	Noon Tuesday	10	September
# 13	Monday	23	September	Noon Tuesday	17	September
# 14	Monday	30	September	Noon Tuesday	24	September
# 15	Monday	7	October	Noon Tuesday	1	October
				Noon Wednesday	4	September
				Noon Wednesday	11	September
				Noon Wednesday	18	September
				Noon Wednesday	25	September

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Contract information is available from the Materials Management (MMD)  
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For additional grants go to the Office of Grants Management (OGM) at:  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

## Volume 37 - Minnesota Rules

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# Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Minnesota Department of Natural Resources (DNR)

### Commissioner's Order 13-01: Motor Restriction on Big Rice Lake 69-669

Date: 3 September 2013

Statutory Authority: *Minnesota Statutes*, section 97A.101, subd.4

#### BACKGROUND

Big Rice Lake is a Designated Wildlife Lake under *Minnesota Statutes* 97A.101. The commissioner has the authority to restrict motorized surface use for the benefit of wildlife and wildlife habitat. Restricting motor use for this part of the year will protect stands of wild rice, a plant beneficial for water fowl food and habitat. Reduced disturbance during the waterfowl season will also benefit migrating waterfowl.

#### ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 97A.101, subdivision 4, that the following surface use restrictions apply to Big Rice Lake (69-669), Township 60 N, Range 17 W, Sections 2, 3, 9, 10, 11, 14,15, 16 and 17, Saint Louis County:

From June 15<sup>th</sup> through November 25<sup>th</sup>, motorized surface use will be restricted to watercraft with electric trolling motors only. Motorized access will be unrestricted the remainder of the year.

Dated: 3 September 2013

Tom Landwehr, Commissioner  
Minnesota Department of Natural Resources

## Minnesota Department of Natural Resources (DNR)

### Commissioner's Order 13-02: Designation of Lake 14 as a Wildlife Management Lake

Date: 3 September 2013

Statutory Authority: *Minnesota Statutes*, section 97A.101

#### BACKGROUND

The statutory requirements have been satisfied to designate Lake 14 as a Wildlife Management Lake under authority in *Minnesota Statutes* 97A.101. A public hearing was held in Big Stone County at the Ortonville Public Library and a legal notice announcing the hearing was published in a local legal newspaper, *The Ortonville Independent*, on April 16<sup>th</sup>, 10 days prior to the public hearing held on April 25, 2013.

#### ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 97A.101 that Lake 14 (unnamed DOW #06000500), Township 121N, Range 44W, Section 7 in Big Stone County is designated for the purposes of wildlife management.

Dated: 3 September 2013

Tom Landwehr, Commissioner  
Minnesota Department of Natural Resources (DNR)

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings, and matters of public interest, state grants and loans, and state contracts

## Minnesota Department of Agriculture (MDA) Pesticide and Fertilizer Management Division REQUEST FOR COMMENTS on Rule to Develop Certification Process for Anhydrous Ammonia Facility Inspectors

**Subject of the Rule.** The Minnesota Department of Agriculture requests comments on a rule to develop a certification program to certify non-MDA inspectors to inspect anhydrous ammonia equipment, bulk storage tanks and issue facilities a certificate of compliance. The goal of this rule is to improve safety and compliance in the industry by increasing the frequency of inspections and facility certification.

**Persons Affected.** The rule would affect those that choose to become certified anhydrous ammonia facility certification inspectors. The department does contemplate appointing an advisory committee to comment on the planned rules.

**Statutory Authority.** *Minnesota Statutes*, sections 18C.111, Subd. 4 and 18C.121, Subd. 1, allow the commissioner to certify a person to offer or perform a regulatory compliance inspection of any person or site that stores, handles, or distributes ammonia or anhydrous ammonia fertilizer.

**Public Comment.** Interested persons or groups may submit comments or information on the possible amendments in writing or orally until 4:00 p.m. on November 18, 2013. Written or oral comments, questions, requests to receive a draft proposed rules when prepared, and requests for more information on the possible rules should be addressed to: KatieWolf, **phone:** (651) 201-6659, **e-mail:** [katie.wolf@state.mn.us](mailto:katie.wolf@state.mn.us). **TTY** users may contact the Department of Agriculture through Minnesota Relay Service at 1-800-627-3529.

**Alternative Format.** Upon request, this document can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Comments submitted in response to this notice will not be included in the formal rulemaking record when a proceeding to adopt a rule is started.

Date: 29 August 2013

Jim Boerboom, Deputy Commissioner  
Minnesota Department of Agriculture

## Minnesota Department of Health (MDH) Division of Health Policy Notice that Companion Guide for Prescription Drug Electronic Prior Authorization (Rx ePA) is Now Available Pursuant to *Minnesota Statutes*, Section 62J.497 Subdivision 5(b)

**Summary:** Notice is hereby given that the Minnesota Department of Health (MDH) has posted the *Minnesota Companion Guide Version 1.0 for the Implementation of NCPDP Electronic Prior Authorization (ePA) transactions [NCPDP SCRIPT Standard version 2013071]* at <http://www.health.state.mn.us/asa/compguide.html>.



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## Official Notices

This companion guide was completed and is being posted in fulfillment of *Minnesota Statutes*, section 62J.497 Subd. 5(b) and (c), which state that:

“(b) By January 1, 2014, the Minnesota Administrative Uniformity Committee shall develop the standard companion guide by which providers and group purchasers will exchange standard drug authorization requests using electronic data interchange standards, if available, with the goal of alignment with standards that are or will potentially be used nationally.”

(c) No later than January 1, 2015, drug prior authorization requests must be accessible and submitted by health care providers, and accepted by group purchasers, electronically through secure electronic transmissions. Facsimile shall not be considered electronic transmission.”

The *Minnesota Companion Guide Version 1.0 for the Implementation of NCPDP Electronic Prior Authorization (ePA) transactions [NCPDP SCRIPT Standard version 2013071]* incorporates by reference the parts of the National Council for Prescription Drug Plans (NCPDP) SCRIPT Standard Implementation Guide related to the electronic prior authorization transactions, including PAINitiationRequest, PAINitiationResponse, PARequest, PAResponse, PAAppealRequest, PAAppealResponse, PACancelRequest, PACancelResponse, and related NCPDP reference materials.

The companion guide was developed by the AUC and interested parties through an open, public process of information gathering and review during the period April 2013 through July 2013. The process was facilitated by the Minnesota Department of Health (MDH). Additional information regarding the companion guide development process and the prescription drug electronic prior authorization standard is also available at <http://www.health.state.mn.us/asa/compguide.html>.

**How to Obtain the Companion Guide Referenced Above.** Free copies of the *Minnesota Companion Guide Version 1.0 for the Implementation of NCPDP Electronic Prior Authorization (ePA) transactions [NCPDP SCRIPT Standard version 2013071]* are available for viewing or downloading on the World Wide Web at: <http://www.health.state.mn.us/asa/compguide.html>.

Persons who wish to obtain paper copies should contact Judy Edwards, Minnesota Department of Health, at:

Minnesota Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0822;  
**Phone:** (651) 201-3578 (voice)  
**Fax:** (651) 201-3830  
**E-mail:** [Judy.Edwards@state.mn.us](mailto:Judy.Edwards@state.mn.us) (e-mail is preferred).

Dated: 9 September 2013

Edward P. Ehlinger, MD, MSPH, Commissioner  
P.O. Box 64975  
St. Paul, MN 55164-0975

## Minnesota Department of Human Services (DHS)

### Health Care Administration

### Public Notice Regarding Changes to Payment Rates and Methodologies, and Services under the Medical Assistance Program and the MinnesotaCare Program

This notice is published pursuant to *Code of Federal Regulations*, title 42, part 447, section 205 (42 CFR § 447.205), which requires publication of a notice when there is any significant proposed change in the methods and standards for setting payment rates for Medicaid services.

This notice corrects information published in the *State Register* on June 24, 2013, related to Medicaid reimbursement rates for durable medical equipment, prosthetics, orthotics, and supplies.

# Official Notices

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Effective July 1, 2013, or upon federal approval, whichever is later, for durable medical equipment, prosthetics, orthotics, or supplies subject to Medicare's National Competitive Bidding Program, MA shall pay reimbursement rates as though the item were not subject to the rate established under the competitive bidding program. This does not apply to mail order diabetic supplies, and does not apply to items provided to dually eligible recipients when Medicare is the primary payer. *Minnesota Laws 2013*, Chapter 108, Article 6, Section 31.

For more information, please contact Chao Yang at (651) 431-2499.

## **Minnesota Pollution Control Agency (MPCA) Municipal Division Notice for the Municipal Separate Storm Sewer System (MS4) Stormwater Pollution Prevention Program (SWPPP) Document Public Notice Process**

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) intends to establish a special interest e-mail list for the purpose of providing notification to interested persons of the public notice dates for Stormwater Pollution Prevention Program (SWPPP) Documents. Pursuant to the requirements of a Minnesota Court of Appeals ruling, the MPCA is required to provide public notice and opportunity for hearing on the individual proposed Stormwater Pollution Prevention Program Documents for MS4s. The MPCA is establishing a special interest e-mail list for persons requesting to be notified of the specific date each MS4s' proposed SWPPP Document will be placed on public notice. Requests to be placed on the special interest e-mail list for public notice of MS4 SWPPP Documents should be submitted in accordance with the provisions of this public notice.

Approximately 233 MS4s will submit permit applications and SWPPP Documents for coverage under the 2013 reissuance of the National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) General Permit (MNR040000) for MS4s. The permit requires MS4s to develop and implement a SWPPP that is designed to reduce the discharge of pollutants from their storm sewer system and to protect water quality. The SWPPPs must include Best Management Practices (BMPs) for six minimum control measures that are set forth in the NPDES Program regulations 40 *Code of Federal Regulations* § 122.34 (a) and (b).

NPDES/SDS General Permit for Small Municipal Separate Storm Sewer Systems (MS4s)

### **Potential Applicants**

Any small MS4 in the State of Minnesota that is located within the boundaries of a Federal Bureau of Census-delineated "urbanized area" based on the latest decennial census pursuant to 40 *Code of Federal Regulations* § 122.26 or an MS4 designated by the MPCA for permit coverage under *Minnesota Rules* Chapter 7090.

### **Background**

The authority to develop and issue a general permit is based on the 1979 United States Environmental Protection Agency (EPA) revisions to the NPDES Program regulations 40 *Code of Federal Regulations* § 122.28 which created a class of permits called general permits. General permits are issued by the MPCA in the State of Minnesota under *Minnesota Statutes* 115 and *Minnesota Rules* 7001.0210. General permits can be issued in states with NPDES authority if the state program includes general permit authority from the EPA. MPCA's general permit program was approved by the EPA on December 15, 1987. This general permit is based in part on federal requirements in 40 *Code of Federal Regulations* § 122.26, and state requirements in *Minnesota Rules* 7001.0210 and *Minnesota Rules* Chapter 7090.

The NPDES/SDS General Permit for small MS4s was first issued June 2002, appealed, and then reissued in 2006 for the period June 1, 2006, to May 31, 2011. The NPDES/SDS Small MS4 General Permit was reissued with an effective date of August 1, 2013, and provides a mechanism to regulate discharges of stormwater from small MS4s. Like the previous permit, the 2013 reissuance of the MS4 Permit will require the permittee to develop and implement a Stormwater Pollution Prevention Program or SWPPP that, if properly designed, reduces the discharge of pollutants to the maximum extent practicable, protects water quality, and satisfies the appropriate water quality requirements of the Clean Water Act. This general permit will provide coverage for approximately 233 small MS4s in the State, and additional MS4s if designated by the MPCA under *Minnesota Rules* Chapter 7090.



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## Official Notices

To obtain coverage under the proposed permit all current small MS4s are required to submit a complete application in accordance with the schedule identified in the 2013 reissuance of the NPDES/SDS General Permit (MNR040000). New MS4s, which may be designated in the future by the MPCA, will be required to submit an application and SWPPP Document by the date specified in the MPCA Commissioner's designation determination.

All small MS4s are required to submit an annual report on the implementation of their Stormwater Pollution Prevention Program by June 30th of each year, or on another date if established for a MS4 by the MPCA Commissioner.

### **Municipal Stormwater Pollution Prevention Program (or SWPPP) Public Notice Process**

**NOTICE:** the MPCA intends to establish a special interest e-mail list for the purpose of providing notification to interested persons of the public notice dates for the Stormwater Pollution Prevention Program (SWPPP) Documents for small MS4s.

The MPCA anticipates that the individual SWPPP Documents will be placed on public notice in groups according to the schedule in the 2013 reissuance of the NPDES/SDS Small MS4 General Permit (MNR040000) starting approximately 90 days after the effective date of the permit. Persons on the special interest e-mail list will be notified via e-mail of the specific dates when each MS4 SWPPP Document or group of SWPPP Documents will be public noticed. A link to the MS4 SWPPP Documents on public notice can be retrieved from the MPCA website listed below. NOTE: All MS4 permittees will automatically receive e-mail notification of all MS4 SWPPP Document public notice dates.

To request to be placed on the special interest e-mail list for public notice of MS4 SWPPP Documents, please send an e-mail with your name, complete e-mail address, and telephone number to: *rachel.stangl@state.mn.us*. If you wish to be notified by United States mail of the SWPPP Documents on public notice please submit a letter with your name, complete mailing address, and telephone number to:

Rachel Stangl  
c/o: Minnesota Pollution Control Agency  
MS4 Stormwater Permit Program  
520 Lafayette Road North – 4<sup>th</sup> Floor  
St. Paul, Minnesota 55155-4194

More information about the public notice process of SWPPP Documents and the locations where paper and electronic copies of SWPPP Documents will be available for public review can be retrieved from the MPCA website at: *www.pca.state.mn.us/ms4*.

## **Teachers Retirement Association (TRA)**

### **Notice of Meeting of the Board of Trustees 18 September 2013**

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Wednesday, September 18, 2013 at 9:30 a.m. in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

# Official Notices

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## Minnesota Department of Transportation (MnDOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of thirty (30) months, effective August 22, 2011 until February 22, 2014:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- Danner Environmental, Inc. and its affiliates, South St. Paul, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

**NOTICE IS HEREBY GIVEN** that MnDOT has ordered that the following vendors be debarred for a period of three (3) years, effective May 6, 2013 until May 6, 2016:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Minnesota Department of Employment and Economic Development (DEED) Foreign Trained Health Care Professionals Grant Program Notice of Contract to Help Foreign Trained Health Care Professionals Earn State Licensure for State Fiscal Years 2014 – 2015 *Deadline: Applications are due 4:00 p.m., Tuesday, September 24, 2013*

The Minnesota Department of Employment and Economic Development (DEED) announces the availability of funding to help foreign trained health care professionals earn state licensure in their profession. \$427,500 of funding is available in state fiscal years 2014 and 2015 under this solicitation.

Interested parties may apply for a one time allocation of up to \$250,000. DEED reserves the right to fund awards at a lower amount in an effort to meet widespread need. While matching funds are not required, applicants are encouraged to use leveraged resources.

### Request for Proposal

To obtain a copy of the RFP, or if you have any questions, contact Ryan Merz at:

**E-mail:** [Ryan.Merz@state.mn.us](mailto:Ryan.Merz@state.mn.us)

**Phone:** (651) 259-7589

Department of Employment and Economic Development

Adult Program – Attn: Ryan Merz

First National Bank Building

332 Minnesota Street, Suite E200

St. Paul, MN 55101-1351

Additionally, the RFP can be downloaded at:

[http://www.positivelyminnesota.com/About\\_Us/Competitive\\_Contract\\_Opportunities/Foreign\\_Trained\\_Health\\_Care\\_Professionals\\_Grant\\_Program.aspx](http://www.positivelyminnesota.com/About_Us/Competitive_Contract_Opportunities/Foreign_Trained_Health_Care_Professionals_Grant_Program.aspx)

### Application Deadline

The deadline for submission of applications is **4:00 p.m., Tuesday, September 24, 2013**. No late proposals will be considered.

Send applications via e-mail per the RFP instructions. Provide a PDF of application as an e-mail attachment. Send e-mail to: [Ryan.Merz@state.mn.us](mailto:Ryan.Merz@state.mn.us)

This request does not obligate the state to complete the work contemplated in this notice. The state reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

In addition to the following listing of state contracts, readers are advised to check the Statewide Integrated Financial Tools (SWIFT) Supplier Portal at: <http://supplier.swift.state.mn.us> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be advertised in the Supplier Portal (see link above) or posted on the Department of Administration, Materials Management Division's (MMD) Web site at: <http://www.mmd.admin.state.mn.us/solicitations.htm>.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be advertised in the SWIFT Supplier Portal or alternatively, in the *Minnesota State Register* if the procurement is not being conducted in the SWFT system.

## Minnesota State Colleges and Universities (MnSCU) Board of Trustees Notice of Request for Qualifications (RFQ) for Job Order Contracting Construction Master List of Contractors

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities ("MnSCU"), requests qualifications of Minnesota registered contractors providing commercial general contracting, plumbing, HVAC, fire suppression, electrical work or low voltage services to assist MnSCU in construction projects as needed for up to a five-year period. Projects will vary in scope and may involve new construction or renovations, which includes but is not limited to buildings, infrastructure, utilities and site work.

Two informational webinars will be held for contractors: 1) Tuesday, September 3, 2013 at 3:00 PM (CST) and 2) Friday, September 6, 2013 at 10:00 AM (CST). Information on attending the online webinar, the Request for Qualification (RFQ) and associated documents can be found online at: <http://www.finance.mnscu.edu/facilities/design-construction/index.html> under Announcements.

Questions should be addressed in the manner as noted in the RFQ to:

Jeanne Qualley  
Minnesota State Colleges & Universities  
**Phone:** (651) 201-1784, or  
**E-mail:** [Jeanne.qualley@so.mnscu.edu](mailto:Jeanne.qualley@so.mnscu.edu)

Proposals must be delivered to:

Minnesota State Colleges & Universities  
ATTN: Facilities Design and Construction  
Wells Fargo Place  
30 Seventh Street East, Suite 350  
St. Paul, Minnesota 55101-7804

Proposals must be received NOT later than October 1, 2013 at 12:00 P.M. CST; late responses will not be considered.

MnSCU reserves the right to cancel this solicitation if it is considered to be in MnSCU's best interest. The RFQ is not a guarantee of work and does not obligate MnSCU to award any contracts. MnSCU reserves the right to discontinue the use or cancel all or any part of this Job Order Contracting Construction Services program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota State Colleges & Universities (MnSCU)**

### **Riverland Community College**

### **Request for Bids for X-ray Equipment**

Riverland Community College, Austin, MN is accepting sealed bids for x-ray equipment as per the noted specifications until 2:00 p.m. on Thursday, September 26, 2013, at which time bids will be opened and read. The equipment is needed for direct learning provided to students of the Radiography program.

Bids must be endorsed: **X-Ray Equipment**, and submitted to:

Page Petersen  
West Building Business Office  
Riverland Community College  
1900 - 8<sup>th</sup> Avenue NW  
Austin, MN 55912

#### Radiography Equipment Specifications

##### X-ray Room System

- **X-ray Generator –high frequency**
  - Three phase 32 kW, 220V
  - kV Range 40-125
  - mA Range 10mA-550mA
  - mAs Range 1.0-500 mAs
  - APR – Anatomically Programmed Radiography
  - Two point or three point technique set up for individual control o mA, kV and time
  - Pedestal
- **Floor Mounted Tube Stand**
  - Travel range minimum of 60"
  - Vertical range minimum of 60"
  - Tube support rotation: 180 degrees+\_-
- **Automatic Collimation**
- **X-ray Tube**
  - Focal spot 0.4/1.0mm
  - Anode angle 12 degrees
  - Permanent filtration: 2.5 mm Al/80 kVp
- **Table**
  - Weight capacity 400 pounds
  - Reciprocating Bucky with grid
  - Variable height adjustment
  - 3 field ion chamber
  - Foot controls
- **Upright Wallstand**
  - Vertical height – floor to 74"
  - Grid
  - Positive beam limitation
  - Patient side supports
- **Disconnect existing equipment, dismantle and removal**
- **Disposal of removed equipment**
- **Installation and quality control of new equipment**

Riverland Community College reserves the right to reject any or all bids or portion thereof, to waive technicalities in bids, and to delay final award for a period of 15 days.

## State Contracts

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### Minnesota State Colleges and Universities (MnSCU)

#### St. Cloud State University

#### Notice of Availability of Request for Proposal (RFP) for Wayfinding/Signage Consultant

St. Cloud State University is soliciting proposals from interested, qualified Wayfinding/Signage consultants to evaluate the entire campus.

A full Request for Proposal is available at: [http://www.stcloudstate.edu/facilities/Projects\\_000.asp](http://www.stcloudstate.edu/facilities/Projects_000.asp)

Proposals must be delivered to Lisa Sparks, Director of Purchasing, Administrative Services Building, Room 122, 720 4<sup>th</sup> Avenue South, St. Cloud, MN 56301 no later than **3:00 PM, September 19, 2013**.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

### Minnesota Historical Society (MHS)

#### Request for Bids for Professional Business Planning Services for Northern Bedrock Conservation Corps

The Minnesota Historical Society and Northern Bedrock Conservation Corps in partnership seek to contract for business planning services to write a thorough, strong, and actionable business plan that will build a sustainable historic preservation corps, which would include the Halfway Ranger Station (National Register of Historic Places, aka Kawishiwi Laboratory, or K-Lab) south of Ely, Minnesota.

The business plan must minimally include an executive summary, organization summary, management summary, description of products and services focus, market analysis, specific and detailed implementation strategies, standard business financial analysis including pro forma, and appendices as appropriate.

The proposed business plan must use an approach and apply solutions that favor nonprofit administration and management leading toward financial independence and sustainability within the context of complex relationships with nonprofits, local, state and federal government.

The Request for Proposals is available by emailing Mary Green Toussaint, Acting Contracting Officer, at [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

All proposals must be received no later than **2:00 p.m. Local Time, Friday, October 4, 2013**. **Late proposals will not be considered.**

Authorized agents for receipt of bids are Society staff located at the 1st Floor Information Desk of the Minnesota History Center.



## **Minnesota Department of Transportation (Mn/DOT)**

### **Engineering Services Division**

### **Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. - Mail Stop 680  
St. Paul, MN 55155

## **Minnesota Department of Transportation (Mn/DOT)**

### **Engineering Services Division**

### **Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.



### Several convenient ways to order:

- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** [www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**PREPAYMENT REQUIRED. Prices and availability subject to change.**

**Fax and phone orders:** Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company \_\_\_\_\_

Name \_\_\_\_\_

Street Address (Not deliverable to P.O. boxes) \_\_\_\_\_

City ( ) State Zip

Daytime phone (In case we have a question about your order) \_\_\_\_\_

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Shipping Charges

If Product	Please
Subtotal is:	Add:
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
* \$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

(6.875% sales tax  
if shipped to MN  
address, 7.625% if  
shipped to St. Paul  
address. 7.125% MN  
transit tax or other local  
sales tax if applicable)

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number  
or completed exemption form.  
ES# \_\_\_\_\_