State of Minnesota

State Register



Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants
Published every Monday (Tuesday when Monday is a holiday)

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State Register =

Judicial Notice Shall Be Taken of Material Published in the State Register

The State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. The State Register contains:

- Proposed Rules Adopted Rules Exempt Rules • Executive Orders of the Governor Vetoed Rules
- Expedited Rules
- · Withdrawn Rules

- Appointments
- Proclamations

- · Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines					
· · · · · · · · · · · · · · · · · · ·		Adopted and Exempt			
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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Labor and Industry Department

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Withradwn Rules

An agency may withdraw rules from review (*Minnesota Statutes* 1400.2240, Subp.8; 1400.2300, Subp 4; and 1400.2410, Subp.4) by submitting a notice of withdrawal to the chief judge signed by a person authorized to withdraw the rule. Withdrawing a rule is appropriate unless the withdrawal of the rule or a portion of the rules makes the remaining rules substantially different. The notice must explain the person's authority to withdraw the rule. The office must return the agnecy's filing prompltly after receiving this notice.

Minnesota Department of Labor and Industry (DLI) Construction Codes and Licensing Division NOTICE OF WITHDRAWN RULES: Proposed Rules Governing Boiler, Steam Engine, or Turbine Operating Engineers, *Minnesota Rules*, Part 5225.0550

The Minnesota Department of Labor and Industry is withdrawing its possible rules that establish: 1) continuing education requirements for licensed operating engineers and 2) educational equivalencies that a current licensee may meet in lieu of a portion of operating experience in order to receive a higher grade operating engineer license.

A Request for comments was published in the *State Register* on December 6, 2010. (35 SR 867). The Department received the new statutory authority to adopt the proposed rule on May 16, 2008. This authority was extended by the legislature to August 1, 2010. The Department has 18 months from the effective date of the new statutory authority to publish the Notice of Intent to Adopt Rules in the *State Register* or the Department loses its authority to adopt the rules. The Department's authority expired on February 1, 2012. The Department did not publish its Notice of Intent to Adopt Rules in the *State Register* by that date.

As a result, the Department is withdrawing the proposed rules governing boiler, steam engine, or turbine operating engineers, *Minnesota Rules*, part 5225.0550.

Dated: 3 January 2013 Ken. B. Peterson, Commissioner
Department of Labor and Industry

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Department of Natural Resources (DNR)

Little Too Much Lake SNA Commissioner's Designation Order #231

EFFECTIVE DATE: January 14, 2013

Statutory authority: Minnesota Statutes 84.033, 86A.05, Subd. 5 and 97A.093

Supercedes: SNA Order # 230

WHEREAS, certain lands in Itasca County, Minnesota, described as:

Lot two (2) of Section four (4), Township Fifty-nine (59) North, of Range Twenty-seven (27) West of the Fourth Principal Meridian, except that part lying Northeasterly of the centerline of County Road 313, formerly known as Minnesota State Highway 6.

AND

Government Lot one (1), Section Twenty-four (24), Township One Hundred Forty-eight (148) North, Range Twenty-five (25) West of the Fifth Principal Meridian, containing 57.45 acres, more or less, is under the control and possession of the Department of Natural Resources;

and

WHEREAS, such lands contain undisturbed examples of Aspen-Birch-Red Maple Forest, Sugar Maple-Basswood (Horsetail) Forest, Black Ash-Alder Swamp (Northern), undeveloped lake shore, and potential habitat for rare plant and animal species;

and

WHEREAS, the most effective means by which such lands can be protected and perpetuated in their natural state and used for educational and research purposes in such a manner as will leave them conserved for future generations is by designation as a Scientific and Natural Area;

THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, sections 84.033; 86A.05, subd. 5; and 97A.093, that the above-described lands are designated as the Little Too Much Lake Scientific and Natural Area.

FURTHERMORE, the Little Too Much Lake Scientific and Natural Area is designated as a Public Use unit, open to the public for nature observation and general educational and research activities.

IT IS FURTHER ORDERED that the provisions of *Minnesota Rules* 6136.0100 through 6136.0600 shall apply to the above-designated area, except that boats may land at a specified place on the lake shore and the area shall be open to fishing, hunting (including with dogs) and dogs under control, with such limitations as the Commissioner determines are necessary for protection of the values for which the site was designated.

This order takes effect upon publication in the *State Register*.

Tom Landwehr, Commissioner Department of Natural Resources January 7, 2013

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 says before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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Minnesota State Agricultural Society (Minnesota State Fair) Minnesota State Fair's Annual Meeting Scheduled for Jan. 17-20

MINNESOTA STATE FAIRGROUNDS —The 154th annual meeting of the Minnesota State Agricultural Society, governing body of the Minnesota State Fair, will be held Jan. 17-20 at the DoubleTree Hotel Bloomington. The society's general business session is scheduled for 8 a.m. Sunday, Jan. 20, followed by a meeting of the society's board of managers. A complete schedule of meetings and events will be available at the hotel.

The 2013 Minnesota State Fair runs Aug. 22 - Labor Day, Sept. 2.

Dated: 14 January 2013

Department of Health (MDH)

Division of Compliance Monitoring Managed Care Systems Section

Notice of Application for Essential Community Provider Status

NOTICE IS HEREBY GIVEN that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Southwest MN Opportunity Council (SMOC) Family Planning, 909 - 4th Avenue, Worthington, MN 56187.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Michael McGinnis Managed Care Systems Section Division of Compliance Monitoring Department of Health P.O. Box 64882 St. Paul, MN 55164-0882 Phone: (651) 201-5174

State Office of the Ombudsman for Mental Health and Developmental Disabilities

Notice of Advisory Committee Meeting 17 January 2013

The Ombudsman for MHDD Advisory Committee will hold a meeting from 9:00 a.m. to 12:00 p.m. on January 17, 2013. The meeting will be held in Suite 420 Metro Square Bldg., 121 - 7th Place East, St. Paul. Please RSVP to Angela at (651) 757-1800.

Minnesota Pollution Control Agency (MPCA) Watershed Division Public Notice Error in the January 7, 2013 *Minnesota State Register*

An incorrect Proposal Acceptance for Nonpoint Source Water Pollution Project Grant through the Federal Clean Water Act Section 319 Grant Program dated June 2012 was inadvertently published in the January 7, 2013 *Minnesota State Register*.

Dated: January 2013

Minnesota Pollution Control Agency (MPCA)

Watershed Division

Notice of Availability of the Draft Ann River Watershed Total Maximum Daily Load (TMDL) Report and Request for Comment

Public comment period begins: January 14, 2013
Public comment period ends: February 13, 2013

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft Report for the Draft Ann River Water Total Maximum Daily Load (TMDL). The draft TMDL Report for the Ann River Watershed is available for review at http://www.pca.state.mn.us/aj0r9f3.

Following the comments, the MPCA will revise the draft TMDL report and submit it to the U.S. Environmental Protection Agency (EPA) for approval. Comments must be received by the MPCA contact person by the public comment period end date shown above.

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant causing an impairment and allocates necessary reductions among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

The Ann River Watershed is located in east-central Minnesota, east of the St. Croix River. Portions of two counties (Kanabec and Mille Lacs) are included in the project area of approximately 55,430 acres. This report addresses five (5) impairments on one reach and two lakes in the Ann River Watershed. Impairments included in this report are two nutrient impaired lakes (Ann Lake and Fish Lake), one E. Coli reach, one fish and one macro-invertebrate impairment due to excess sediment.

Preliminary Determination on the Draft TMDL Report: The MPCA Commissioner has made a preliminary determination to submit this draft TMDL report to the EPA for final approval. A draft TMDL report and fact sheet are available for review at the MPCA office at the address listed below and at the MPCA website: http://www.pca.state.mn.us/pyri9fd

Written Comments: You may submit written comments on the draft TMDL report or on the MPCA Commissioner's preliminary determination. Written comments must include the following:

- 1. A statement of your interest in the draft TMDL report;
- A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL report that you believe should be changed; and
- 3. The reasons supporting your position, stated with sufficient specificity as to allow the MPCA Commissioner to investigate the merits of your position.

Written comments on the draft TMDL report must be sent to the MPCA contact person listed below and received by 4:30 p.m. on February 13, 2013. The MPCA will prepare responses to comments received, make any necessary revisions of the draft TMDL report and submit it to the EPA for approval.

Agency Contact Person: Written comments and requests for more information should be directed to:

Christopher Klucas

Minnesota Pollution Control Agency

520 Lafayette Road

St. Paul, Minnesota 55155

Phone: (651) 757-2498 (direct)

Minnesota Toll Free: 1-800-657-3864

Fax: (651) 297-8676

E-mail: christopher.klucas@state.mn.us

TTY users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

Petition for Public Informational Meeting: You may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting the MPCA may hold to solicit public comment and statements on matters pertaining to the TMDL study and process, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

- 1. A statement identifying the matter of concern;
- 2. The information required under items 1 through 3 of "Written Comments," identified above;
- 3. A statement of the reasons the MPCA should hold a public informational meeting; and
- 4. The issues that you would like the MPCA to address at the public informational meeting.

Petition for Contested Case Hearing: You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: 1) there is a material issue of fact in dispute concerning the draft TMDL report; 2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and 3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting an MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and

A statement of the issues to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

- 1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
- 2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
- 3. An estimate of time required for you to present the matter at a contested case hearing.

MPCA Decision: You may also submit a petition to the Commissioner requesting that the MPCA Citizen's Board consider the TMDL report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. According to *Minnesota Statutes* § 116.02 subd 6(4), the decision whether to submit the TMDL report and, if so, under what terms, will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL report; or (3) a timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comment, requests, and petitions submitted on or before the last day of the comment period will be considered in the final decision on this TMDL report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff, as authorized by the Board, will make the final decision on the draft TMDL report.

Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective November 30, 2012 until January 29, 2013:

- · Marlon Louis Danner and his affiliates, South St. Paul, MN
- · Danner, Inc. and its affiliates, South St. Paul, MN
- · Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- · Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- · Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- · Danner Environmental, Inc. and its affiliates, South St. Paul, MN

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- · Joseph Edward Riley, Morris, MN
- · John Thomas Riley, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- · Philip Joseph Franklin, Leesburg, VA
- · Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

Department of Transportation (Mn/DOT)

Modal Planning and Program Management Division, Office of Aeronautics

Notice of Public Comment Period and Public Hearing on Minnesota State Aviation System Plan

NOTICE IS HEREBY GIVEN that the public is invited to review and provide comments through February 12 on Minnesota's draft State Aviation System Plan (SASP), a 20-year plan guiding the orderly development of the state's system of 135 publically funded airports. The SASP is the result of extensive effort and collaboration over the past two years between the Minnesota Department of Transportation, stakeholders, partners and citizens.

This plan provides a description and assessment of the performance of the current aviation system as well as guidance for the future development of aviation in Minnesota. To that end, a performance-based planning approach is used to address identified goals and strategies for the system. An investment plan has also been prepared as part of the SASP to identify system needs and costs over the 20-year planning period.

The State Aviation System Plan can be accessed electronically at:

http://www.dot.state.mn.us/aero/avoffice/planning/saspdraftchapters.html

It also is available for review in hard copy at the MnDOT Office of Aeronautics, 222 Plato Blvd East and the MnDOT Library, 395 John Ireland Blvd., both in St. Paul.

A public hearing will be held February 4 from 4:00 to 5:00 p.m. in Room G15 at MnDOT, 395 John Ireland Blvd., in St. Paul. The public also may participate via videoconference at the following MnDOT offices statewide:

- · Baxter 7694 Industrial Park Road
- Bemidji 3920 Highway 2 W
- Detroit Lakes 1000 Highway 10 W
- Duluth 1123 Mesaba Ave.
- · Mankato 2151 Bassett Drive
- · Rochester 2900 48th St. NW
- St. Paul 395 John Ireland Blvd., Room G15
- Willmar 2505 Transportation Road

Written comments will be accepted through February 12 and should be addressed to:

Aviation Planning - SASP MnDOT Office of Aeronautics 222 Plato Boulevard

St. Paul, MN 55155

E-mail: aviationplanning.dot@state.mn.us

Those unable to attend in-person have the option to participate in an online webinar via Adobe Connect. For details, visit:

http://www.dot.state.mn.us/aero/avoffice/planning/getinvolved.html

For more information, contact Ryan Gaug at (651) 234-7190 or aviationplanning.dot@state.mn.us, or visit http://www.dot.state.mn.us/aero/avoffice/planning/sasp2011.html

To request an ASL or foreign language interpreter, or other reasonable accommodation for the February 4 hearing, call Janet Miller at (651) 366-4720 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay), or send an e-mail to *janet.rae.miller@state.mn.us*. Please make a request at least one week in advance.

Department of Transportation (Mn/DOT) State Aid for Local Transportation Division Notice of Appointment and Meeting of a State Aid Variance Committee

NOTICE IS HEREBY GIVEN that the Commissioner of Transportation has appointed a State Aid Variance Advisory Committee who will meet on Wednesday, January 9, 2013 at 9:00 a.m. at the MnDOT Arden Hills Training Center, located at 1900 West County Road I, in Shoreview, Minnesota, 55126. This notice is given pursuant to *Minnesota Statute* 14.46. The purpose of this open meeting is to investigate and determine recommendations for variance requests from minimum State Aid roadway standards and administrative procedures as governed by *Minnesota Rules* for State Aid Operations 8820 adopted pursuant to *Minnesota Statutes* Chapters 161 and 162.

The agenda will include the following:

1. Petition of the City of Duluth for a variance from *Minnesota Rule* 8820.9936, *Minimum Design Standards*, *Urban*; *New or Reconstruction Projects* as they apply to the reconstruction of Hawthorne Road, Vermilion Road and St. Marie Street between Superior Street and Wallace Avenue. The variance request is to allow a 17mph design speed in lieu of a 30 mph design speed.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, 395 John Ireland Boulevard, Mailstop 500, St. Paul, MN 55155. If a written objection is received within 7 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 7 January 2013

Julie A. Skallman, State Aid Engineer State Aid for Local Transportation Minnesota Department of Transportation

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal soliciations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

On-going State Contracts

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- Word Search Capability
- Updates to Index to Vol. 31
- · E-mailed to you, on Friday

- LINKS, LINKS, LINKS
- "Contracts & Grants" Open for Bid
- · Easy Access to State Register Archives

Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** *loretta.diaz@state.mn.us*.

Department of Administration (Admin)

Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Notice of Availability of Contract for Comparative Benchmarking

Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) is a group purchasing organization operated by the State of Minnesota's Department of Administration which serves government-authorized healthcare facilities. (For detailed information visit: www.mmcap.org.) The goal of MMCAP is to provide member organizations the combined purchasing power to receive the best prices available for pharmaceuticals, medical supplies, and related products.

MMCAP desires the services of pharmaceutical industry consultant with expertise in comparative benchmarking. MMCAP requires industry insight, knowledge, and data to review MMCAP's contract pricing portfolio against similarly situated group purchasing organizations

Work is proposed to start immediately upon completion of a negotiated contract.

The Request for Proposal can be obtained from:

Via e-mail at: Mn.multistate@state.mn.us (subject line: Comparative Benchmarking RFP)

Or

Via the web page at: www.mmcap.org, click on "Vendors & RFPs" then "Open RFPs"

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than

2 p.m., February 15, 2013. Late proposals will NOT be considered. Fax or emailed proposals will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Administration (Admin) MN.IT Services Central Request for Proposals for Identity Access Management System

The State of Minnesota is in process of implementing an enterprise-wide identity access management (IAM) system and requires professional services from a qualified vendor to complete the implementation.

This request for proposals (RFP) will result in a master contract with the selected vendor to provide MN.IT with technical and project management resources to design, develop, install, and configure the Oracle Identity Manager, version 11g as well as other components of the Oracle 11g identity management suite in several phases over the next 18 months. This initial effort will establish the foundation production system that will be integrated with many different state applications and across agencies.

The selected vendor may also be tasked to provide technical and project management resources to build additional instances / functionality and integrate other Executive Branch state agency applications as requested for example Health Insurance Exchange (HIX), Minnesota License and Registration System (MnLARS), and the Department of Human Services systems modernization.

The start date for the initial work order is anticipated to be 02/18/2013. The delivered product for this work order will be a production ready IAM environment, capable of accepting new MN.IT customer applications by 4/30/2013. Subsequent work orders will be used for later phases of work and may be required to meet deadlines established by the federal government.

This request for proposal does not obligate the State to award a contract or complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Work is proposed to start on or after February 18, 2013.

The Request for Proposals can be obtained from:

Lynette Podritz, Contract Manager **E-mail:** *lynette.podritz@state.mn.us* **Telephone:** (651) 201-3072

Proposals submitted in response to the Request for Proposals in this advertisement must be received by 2:30 p.m., Central Time, on February 4, 2013, at the following location:

Attention: Lynette Podritz
Department of Administration
Materials Management Division, Suite 112
50 Sherburne Avenue
St. Paul, MN 55155

All responses, upon delivery, will be time stamped to show timely receipt. **Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

A pre-proposal meeting will be held on January 22, 2013, for all prospective respondents via a conference call. **Attendance at this meeting will be mandatory.** Please request conference call information from Dave Osteraas at *dave.osteraas@state.mn.us* and Lynette Podritz at *Lynette.Podritz@state.mn.us*.

In addition to the pre-proposal meeting, any additional questions regarding this RFP must be sent via email by 2:00 p.m., on January

24, 2013. They should be emailed to Dave Osteraas, at dave.osteraas@state.mn.us.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (MnSCU)

Bemidji State University

Notice of Request for Proposals for Creating and Producing Knowledge Objects Related to Manufacturing Industry Recognized Skills

NOTICE IS HEREBY GIVEN that the Bemidji State University 360° Manufacturing and Applied Engineering Center of Excellence will receive sealed proposals for Creating and Producing Knowledge Objects Related to Manufacturing Industry Recognized Skills.

Specifications will be available January 14, 2013, at the following Bemidji State University website:

http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/

Sealed proposals must be received by 2:00 PM on February 4, 2013, at the following location:

Belinda Lindell, Director of Procurement & Logistics Bemidji State University, Deputy 204, Box 8 1500 Birchmont Drive NE Bemidji, MN 56601

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

Bemidji State University/Northwest Technical College Notice of Request for Proposals for Development of a Training Delivery Plan and Training Content Related to Advanced Technologies

NOTICE IS HEREBY GIVEN that Northwest Technical College and Bemidji State University's 360° Manufacturing and Applied Engineering Center of Excellence will receive sealed proposals for **Development of a Training Delivery Plan and Training Content Related to Advanced Technologies.**

Specifications will be available January 14, 2013, at the following Bemidji State University website: http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/

Sealed proposals must be received by $2:00\ PM$ on January 29, 2013, at the following location:

Belinda Lindell, Director of Procurement & Logistics Bemidji State University, Deputy 204, Box 8 1500 Birchmont Drive NE Bemidji, MN 56601

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

Hennepin Technical College

Notice of Availability of Request for Proposals (RFP) for Third Party Evaluator for US Dept of Labor Trade Adjustment Act Grant for: Hennepin Technical College

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, is soliciting proposals for a vendor to provide services as a Third Party Evaluator as required by the US Department of Labor, ETC TAA, CCCT Grant.

Proposals for this project will be received by:

Pauline Arnst

Hennepin Technical College 13100 College View Drive Eden Prairie, MN 55347

No later than 10:30 AM, January 28, 2013

Contact Pauline Arnst for a complete RFP:

E-mail: pauline.arnst@hennepintech.edu

Phone: (952) 995-1445

Minnesota State Colleges and Universities (MnSCU)

Pine Technical College

Entrepreneurship Center

Advertisement for Bids and Sealed Bids for Technology Business Incubator Shop and Office Space

Bids will be received by: Steve Lange

Pine Technical College, Room 10

900 - 4th Street SE Pine City, MN 55063

Until 2:00 PM, local time, January 31, 2013, at which time the bids will be opened and publicly read aloud.

Project Scope: The project consists of New Construction of 11,000 +/- gsf as an addition to the existing Continuing Education/ Customized Training Building at Hillcrest and Main adjacent to the main Pine Technical College Campus, to include a large space for Technology Business Incubator Shop and office space, toilets, mechanical and electrical space. In addition, the Work includes Remodeling of the 1,900 sf existing building, where a storage/garage space will be converted to a classroom and hallway, the existing offices will be remodeled, and exterior soffit will be modified. Also included are infrastructure and site improvements adjacent to the addition including paving for parking and sidewalks, landscaping and site utilities work.

A Pre-Bid Meeting will be held at 10:00 AM, Tuesday, January 15, 2013, in the Auditorium near the Main Entry, Main Building, Pine Technical College. The Architect/Engineer and /or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents are as prepared by the Project Architect/Engineer: Cuningham Group Architecture, P.A.

Interested parties may view the Bidding Documents at no cost on the website:

http://www.finance.mnscu.edu/facilities/design-construction/index.html

and click on "Announcements", then click on "Advertisement for Bids (E-Plan Room)". Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Plan holders are parties that have downloaded the plans and specifications. Plan holders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact *QuestCDN.com* at (952) 233-1632 or *info@questcdn.com* for assistance in viewing or downloading with this digital project information.

Minnesota State Colleges and Universities (MnSCU) St. Cloud Technical & Community College Formal Request for Proposal for Snow Removal

Response Due Date and Time: Monday, January 21, 2013 12:00 pm Central Time.

The complete Request for Proposal will be available on Monday, January 7, 2013 on the website http://www.sctcc.edu/rfp.

Title of Project: Snow Removal

Geographic Location Requirements: St. Cloud Technical & Community College, 1540 Northway Drive, St. Cloud, MN 56303

Responses must be received at the location listed below:

St. Cloud Technical & Community College

1540 Northway Drive St. Cloud, MN 56303

Susan Meyer, Purchasing Agent, Room 1-401

Phone: (320) 308-5973 **Fax:** (320) 308-5027 **E-mail:** smeyer@sctcc.edu

Contact for questions: Jason Theisen, phone: (320) 308-6012, e-mail: JTheisen@sctcc.edu

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.

Department of Commerce

Notice of Availability of Contract for Services to Upgrade TeamMate, a Major Application that Supports the Work of the Insurance Division of the Minnesota Department of Commerce

The Department of Commerce requires professional/technical services to assist with the upgrade and accompanying data migration of TeamMate (R8) to TeamMate R10. The upgrade is mandatory because TeamMate version 8.2.2 is no longer supported.

A Request for Proposals will be available by email from this office through January 25, 2013.

A written request (by e-mail) is required to receive the Request for Proposal.

The Request for Proposal can be obtained from:

Rick Theisen
Minnesota Department of Commerce
85 – 7th Place East, Suite 500
St. Paul, MN 55101-2198

E-mail: rick.theisen@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above not later than Monday, February 4, 2013, at 3:00 p.m., Central Time.

Late proposals will NOT be considered. Proposals submitted by fax will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services (DHS)

Appeals and Regulations Division – Compliance Office

Notice of Request for Information (RFI) to Obtain Information from Potential

Vendors Experienced in Automated Case Management Systems Relative to

Administrative Appeals that Are Associated with Public Assistance, Public

Health Care and Social Services Programs

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting information from potential vendors experienced in automated case management systems relative to administrative appeals that are associated with public assistance, public health care and social services programs.

Work is proposed to start when funding is available. For more information, or to obtain a copy of the Request for Information, contact:

Camille Hauer

Department of Human Services

MN.IT Services@DHS

Relationship Management Services

Mailing address: P.O. Box 64968

Delivery address: 444 Lafayette Road North

St. Paul, MN 551550968

E-mail: Camille.Hauer@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Information submitted in response to this request must be received at the address above no later than 2:30 p.m., Central Time, on Monday, February 11, 2013. Late proposals will not be considered.

The RFI can be viewed by visiting the Minnesota Department of Human Services RFI web site:

http://www.dhs.state.mn.us/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Lottery

Notice of Availability of Contract for Online Gaming Consultant

The Minnesota State Lottery is requesting proposals for the purpose of assisting the Lottery in drafting an RFP for Online Gaming System Services; assisting the Minnesota State Lottery in reviewing and evaluating proposals submitted; and acceptance testing and conversion to a new system as a result of that RFP.

Work is proposed to start after April 12, 2013.

A Request for Proposals will be available by e-mail upon written request from this office or on the lottery website located at www.mnlottery.com/onlineconsultant through February 25, 2013.

The Request for Proposal can be obtained from:

Carolyn Ross Minnesota State Lottery 2645 Long Lake Rd Roseville, MN 55113

E-mail: carolynr@mnlottery.com

Phone: (651) 635-8102 **Fax:** (651) 635-8188

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:00 p.m. [CST] on February 25, 2013. Late proposals will NOT be considered. Fax or emailed proposals will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's

Consultant Services web site at: http://www.dot.state.mn.us/consult.

Send completed application material to:

Kelly Arneson Consultant Services Office of Technical Support Minnesota Department of Transportation 395 John Ireland Blvd. Mail Stop 680 St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Minnesota Department of Transportation (Mn/DOT)

Metro District

Notice of Request for Proposals for Contract Administration and Construction Inspection for a Design-build Project on I-35E in St. Paul, Maplewood and Little Canada

The Minnesota Department of Transportation (MnDOT) requests proposals for contract administration and construction inspection for a design-build project on I-35E in St. Paul, Maplewood and Little Canada. The project will include construction of a MnPASS lane, pavement rehabilitation, bridge replacements and installation of a traffic management system. Work is proposed to begin in July 2013.

The request for proposal (RFP) may be obtained from MnDOT Consultant Services website at: http://www.dot.state.mn.us/consult/files/notices/notices.html

under "notices open to all consultants".

Proposals submitted in response to this RFP must be received no later than 1:00 p.m. Central Standard Time on February 8, 2013. Late proposals will NOT be considered, no time extensions will be granted.

Note that any questions regarding this RFP must be received by the Contract Administrator no later than 2:00 p.m. January 25, 2013 Central Standard Time. See the RFP for more information.

This request does not obligate the State of Minnesota, MnDOT to complete the work contemplated in this notice, and MnDOT reserves the right to cancel this solicitation. All expenses incurred in responding to this notice will be borne by the responder.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for futher details.

Vendors Sought for these Projects

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

Metropolitan Airports Commission (MAC)

Notice of Intent to Solicit Requests for Qualifications for a Continuing Public Relations, Marketing and Digital Development Consultant

NOTICE IS HEREBY GIVEN that the Metropolitan Airports Commission (MAC) is seeking a continuing public relations, marketing and digital development consultant. The term of the contract is for six years, beginning April 1, 2013. A Request for Qualifications (RFQ) has been prepared and is available to interested parties.

Services needed by the MAC include but are not limited to: creation and implementation of advertising and marketing campaigns, brand development and enhancement, identification and market assessment of potential revenue opportunities, promotion of MAC services and activities, creation of web, digital, video and photographic materials, community and aviation industry outreach, public and internal communications, and crisis communication management. The consultant also provides public relations counsel, assists with special projects and events, and handles media relations as necessary.

Request for qualifications issued: January 8, 2013 Last date for submission of questions: January 22, 2013 Due date for qualifications statements: January 31, 2013

For more information contact:

Patrick Hogan Metropolitan Airports Commission Director of Public Affairs and Marketing 4300 Glumack Drive, Suite LT 3000

St. Paul, MN 55111 **Phone:** (612) 726-5335

E-mail: Patrick.Hogan@mspmac.org

This is the only person designated to answer questions regarding this request.

Interested parties should download the RFQ from the Metropolitan Airports Commission's website at http://www.metroairports.org/business/solicitations/default.aspx. (requests for qualifications)

Non-State Public Bids, Contracts & Grants =

Metropolitan Airports Commission (MAC)

Airlake Airport - Lakeville, Minnesota

Notice of Call for Bids for 2013 Pavement Rehabilitation

MAC Contract No.: 113-1-017

Bids Close at: 2:00 pm on Tuesday February 12, 2013

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minnesota 55450, until the date and hour indicated. Major items of work include: Joint & crack repair and tree removal

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization of DBE on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from and make checks payable to: Documet Corporation; 2435 Xenium Lane North; Plymouth, MN 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$50.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on January 14, 2013, at MAC's web address of http://www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC)

Lake Elmo Airport

Notice of Call for Bids for 2013 Pavement Rehabilitation

MAC Contract No.: 111-1-021

Bids Close at: 2:00 pm on Tuesday February 12, 2013

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minnesota 55450, until the date and hour indicated. Major items of work include pavement removal, excavation, P-208 aggregate base, P-401 bituminous pavement and joint & crack repair.

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization of Disadvantaged DBE on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from and make checks payable to: Documet Corporation; 2435 Xenium Lane North; Plymouth, MN 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$50

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on January 14, 2013, at MAC's web address of http://www.metroairports.org/business/solicitations (construction bids).

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Minneapolis - Saint Paul International Airport

Notice of Call for Bids for Baggage Claim Fire Protection System

MAC Contract No.: 106-2-676

Bids Close At: 2:00 p.m. February 12, 2013

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work includes Baggage Claim Fire Protection System including Fire Alarm and Fire Sprinkler Systems, smoke detection, emergency voice evacuation and speakers, ceiling tile and ceiling grid replacement, lighting fixture replacement, ceiling access panels, and painting.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw-Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; phone: (763) 503-3401; fax: (763) 503-3409. Make checks payable to: Architectural Alliance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on January 14, 2013, at MAC's web address of http://www.metroairports.org/business/solicitations (construction bids).

Minnehaha Creek Watershed District (MCWD)

Minnehaha Creek Reach 14 Stream Bank Improvement Project Advertisement for Bids for Landscaping, Stream Bank Restoration and Stabilization

Project Location: Hennepin County, Minnesota
Pre-Bid Meeting: 2:00 PM January 9, 2013
Bids Close At: 2:00 PM January 16, 2013

1.1 NOTICE TO CONTRACTORS

Sealed Bid Proposals for the furnishing of all labor, materials and all other items necessary to complete the work described herewith, will be received by Minnehaha Creek Watershed District at its office located at 18202 Minnetonka Blvd., Deephaven, MN, until 2:00 PM January 16, 2013 at which time such bids will be opened and read aloud. Bid submittals must be clearly labeled Reach 14 Bid Proposal. The work, in accordance with drawings and specifications prepared by Wenck consists of the following major items of work:

- · Erosion Control
- Miscellaneous Removals
- Native Seeding and Planting
- Landscaping
 - o Garden Edging Installation
 - Planting
 - o Mulching
- Invasive Species Control

Non-State Public Bids, Contracts & Grants =

Contractors desiring a copy of the bid package, plans, specifications and proposal forms may obtain them from the offices of Wenck, upon the payment of a \$65.00 **non-refundable** fee for each bid package. Bid packages are also available for examination at the District office. All communications relative to this project should be addressed to the ENGINEER Attn: Ed A. Matthiesen, **e-mail:** *ematthiesen@wenck.com*, (763) 479-4208 or Lucius Jonett, **e-mail:** *ljonett@wenck.com*, (763) 479-4254 prior to opening of the Bid.

Bid Proposals shall be submitted on forms furnished for that purpose.

Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified or cashier's check made payable to Minnehaha Creek Watershed District ("OWNER") in an amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the OWNER, with a surety company duly authorized to do business in the state of Minnesota, such Bid Security to be a guarantee that the bidder, if awarded a contract, will enter into a contract with Minnehaha Creek Watershed District; and the amount of the certified check will be retained or the bond enforced by the OWNER in case the bidder fails to do so. The OWNER will retain the deposits for the three lowest bidders until the contract has been awarded and executed but not longer than sixty (60) days. No bid may be withdrawn for a period of sixty (60) days following the bid opening.

A mandatory PRE-BID meeting will be held at the Minnehaha Creek Watershed District office, 18202 Minnetonka Boulevard, Deephaven, MN at 2:00 PM January 9, 2013.

The bid of the lowest responsible bidder is intended to be accepted on or before the expiration of sixty (60) days after the date of the opening of bids. The OWNER, however, reserves the right to reject any or all bids and to wave any minor irregularities, informalities or discrepancies, and further reserves the right to award the contract in the best interest of Minnehaha Creek Watershed District.

Dated: 17 December 2012

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