

State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**Monday 17 December 2012
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 37 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 26	Monday 24 December	Noon Tuesday 18 December	Noon Wednesday 12 December
# 27	Monday 31 December	NOON MONDAY 24 December	Noon Wednesday 19 December
# 28	Monday 7 January 2013	NOON MONDAY 31 December	Noon Wednesday 26 December
# 29	Monday 14 January	Noon Tuesday 8 January 2013	Noon Wednesday 2 January 2013

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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Proposed Rules

Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Racing Commission

Proposed Permanent Rules Relating to Horse Racing; Thoroughbred Breeders' Fund

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Amendments to Rules Governing Horse Racing, Minnesota Rules, 7895 Breeders' Fund

Introduction. The Minnesota Racing Commission intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until January 16, 2013.

Agency Contact Person. You must submit comments or questions on the rules and written requests for a public hearing to the agency contact person. The agency contact person is: Marlene Swanson at Minnesota Racing Commission, P. O. Box 630, Shakopee, MN 55379, **phone:** (952) 496-7950, **fax:** (952) 496-7954, and **e-mail:** marlene.swanson@state.mn.us. **TTY** users may call the Racing Commission at 1-800-627-3529.

Subject of Rules and Statutory Authority. The Commission is considering rule amendments that affect the distribution of the monies that are deposited in the Minnesota Breeders Fund for the thoroughbred breed. The statutory authority to adopt the rules is *Minnesota Statutes*, section 240.23, and section 240.18, subd. 4. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on Wednesday, January 16, 2013, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and the agency contact person must receive it by the due date. The Commission encourages comment. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. You must also make any comments about the legality of the proposed rules during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that the Commission hold a hearing on the rules. Your request must be in writing and the agency contact person must receive it by 4:30 p.m. on Wednesday, January 16, 2013. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Proposed Rules

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, the Department will hold a public hearing unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The Department may modify the proposed rules as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the agency follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the Department encourages you to participate in the rulemaking process.

Statement of Need and Reasonableness. The statement of need and reasonableness statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review it or obtain copies for the cost of reproduction by contacting the agency contact person. The statement of need and reasonableness may be viewed on our web site at www.mrc.state.mn.us.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You should direct questions about this requirement to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone:** (651) 296-5148 or 1-800-657-3889.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The agency will then submit the rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the Department submits the rules to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Date: 5 December 2012

Marlene Swanson, Rules Coordinator
Minnesota Racing Commission

7895.0110 THOROUGHBRED BREEDERS' FUND.

[For text of subp 1, see M.R.]

Subp. 2. **Division of money.** The money available from the breeders' fund for the thoroughbred breed category shall be divided as follows:

A. ~~Thirty-one~~ Eighty percent shall be set aside and paid to breeders of Minnesota-bred horses as breeders' awards.

B. ~~Sixty-two percent shall be paid to supplement purses. The purse supplements shall be apportioned in accordance with the quality of the race as determined by the commission.~~

~~C. Seven~~ Twenty percent shall be set aside and paid as stallion awards to the owners of the Minnesota-sire at the time of breeding.

Subp. 3. **Distribution of money.** The money available from the thoroughbred breeders' fund, other than purse supplements earned pursuant to *Minnesota Statutes*, section 240.135, shall be distributed as follows:

A. "Breeders' awards" shall be paid to the breeder of a Minnesota-bred horse, as reflected on the Jockey Club certificate, that finishes third or better in any pari-mutuel race.

B. "Stallion awards" shall be paid to the owners of the Minnesota-sire of a Minnesota-bred horse that finishes third or better in any pari-mutuel race.

[For text of subps 4 to 8, see M.R.]

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Employment and Economic Development (DEED) Adopted Permanent Rules Governing Vending and Business Enterprises - Services for the Blind

The rules proposed and published at *State Register*, Volume 37, Number 14, pages 473-483, October 1, 2012 (37 SR 473), are adopted with the following modifications:

3321.0800 BUSINESS ENTERPRISE PROCEEDS; FUNDS SET ASIDE.

Subp. 4. **Due date.** Funds set aside from business enterprise proceeds are due at the offices of the state licensing agency by or on the 25th day of the following month.

3321.1000 POLICIES AND DUTIES.

Subp. 2. **Licensed blind vendor duties.** Each licensed blind vendor shall agree to:

D. furnish monthly reports at the offices of the state licensing agency by or on the tenth day of the following month, listing sales by type, other income, purchases, other expenditures, and personal withdrawals, and attaching all statements and invoices or copies thereof, properly received. Inventory of merchandise must be included when requested;

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Emergency Executive Order 12-12: Providing Assistance to Stranded Motorists

I, **MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, on Sunday, December 9th, 2012, a winter storm affected central and southwestern Minnesota, which necessitated road closures and threatened public safety; and

WHEREAS, dangerous driving conditions resulted in multiple stranded vehicles and these conditions created an imminent danger to persons and property, presenting an immediate need to activate emergency resources; and

WHEREAS, the resources of the affected local and county governments were inadequate to meet the demands generated by the winter conditions; and

WHEREAS, the Renville County Sheriff has requested the assistance of the Minnesota National Guard to support recovery and sheltering of stranded motorists;

NOW, THEREFORE, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about December 9th, 2012, in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to provide assistance and emergency relief services.

2. The Adjutant General is authorized to purchase, lease, or contract goods and services necessary to accomplish the mission; and

3. The cost of subsistence, transportation, fuel, pay, and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes*, sections 192.49, subdivisions 1 and 2; 192.52; 192.54; and as otherwise permitted by law.

Pursuant to *Minnesota Statutes*, section 4.035, subdivision 2, this Emergency Executive Order is effective immediately and will remain in effect until the conclusion of the emergency.

IN TESTIMONY WHEREOF, I have set my hand on this 10th day of December 2012.

Signed: **Mark Dayton**
Governor

Filed According to Law

Signed: **Mark Ritchie**
Secretary of State

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources (DNR)

Commissioner's Order: Designation of McConnichi State Forest Road in St Louis County

Effective Date:	January 15, 2013
Statutory authority:	<i>Minnesota Statutes</i> , section 89.17, subd. 1
Supplements:	Designation and Undesignation of Forest Roads in, North St. Louis County, effective Septemeber 1, 2009

BACKGROUND

Minnesota Statutes, section 89.002, subd. 3, directs "the commissioner of natural resources to provide a system of state forest roads for access to state forest land and other forest land under the commissioner's authority, which is adequate to permit the commissioner to manage, protect, and develop those lands and their resources consistent with the forest resource management policy, and to meet demands for forest resources."

Minnesota Statutes, section 89.71, subd. 1, provides that "the commissioner 1) shall designate forest roads by written order published in the *State Register*" and "2) may undesignate, by written order published in the *State Register*, all or part of a state forest road that is not needed to carry out forest resource management policy."

All notice and procedural requirements have been complied with that are in *Minnesota Statutes*, and other applicable rules and laws.

The route identified in *Exhibit A* is a part of the Ban-win process, a cooperative "exchange" of road easement rights involving the DNR, St. Louis County and Potlatch Corporation. As a part of the project, DNR agreed to incorporate this road into its Forest Road System and manage it as a system road. The overall result of this project is to stabilize access over a large, multi-township area of St. Louis County.

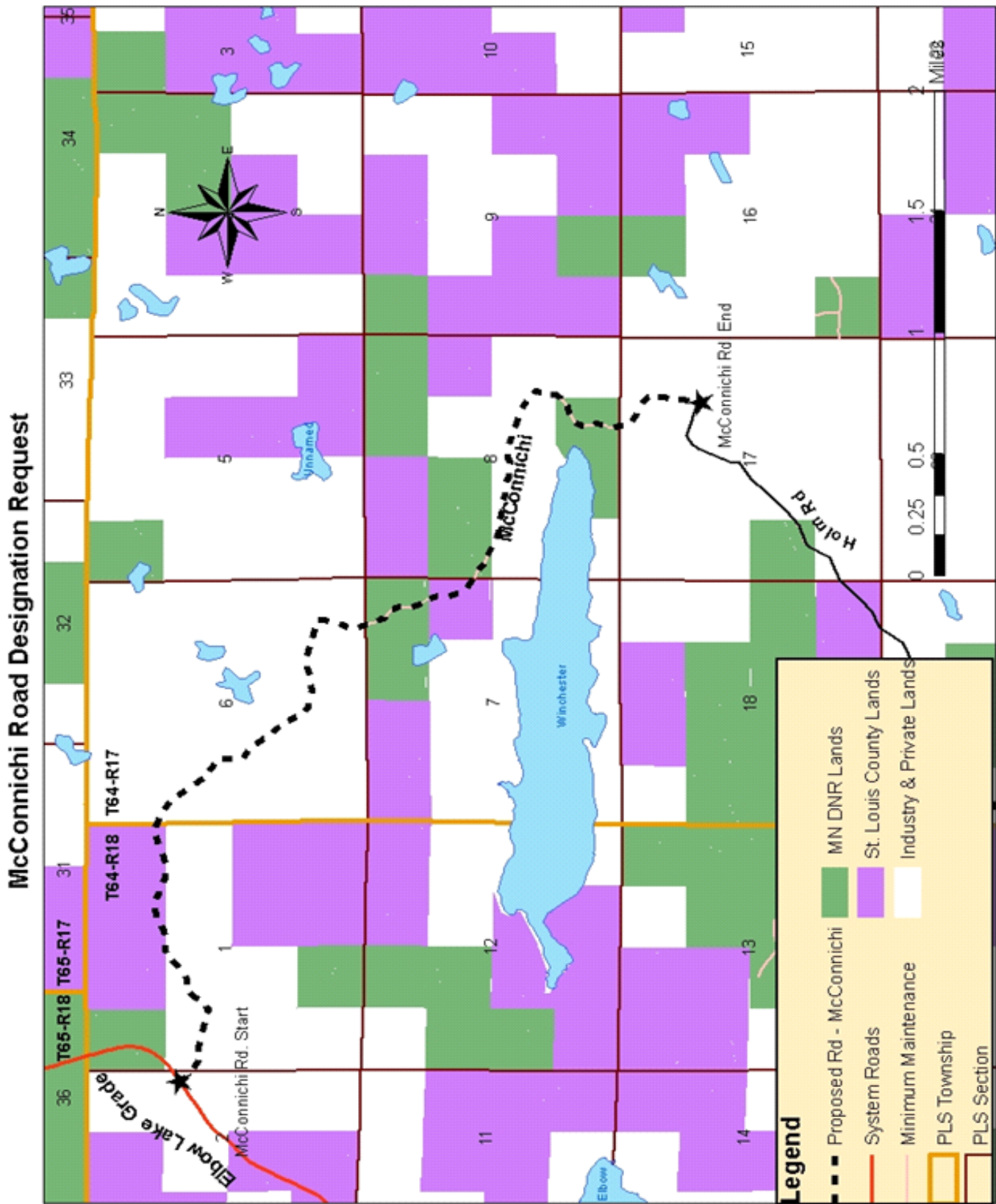
ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 89.17, subdivision 1, that the designation of the state forest road identified in Exhibit A shall become effective on January 15, 2013.

Dated: 10 December 2012

Tom Landwehr, Commissioner
Department of Natural Resources

Commissioner's Orders



Minnesota Department of Natural Resources (DNR)

Commissioner's Order: Designation of Shuster State Forest Road in St. Louis County

Effective Date: January 15, 2013
Statutory authority: *Minnesota Statutes*, section 89.17, subd. 1
Supplements: Designation and Undesignation of Forest Roads in, North St. Louis County, effective September 1, 2009

BACKGROUND

Minnesota Statutes, section 89.002, subd. 3, directs “the commissioner of natural resources to provide a system of state forest roads for access to state forest land and other forest land under the commissioner’s authority, which is adequate to permit the commissioner to manage, protect, and develop those lands and their resources consistent with the forest resource management policy, and to meet demands for forest resources.”

Minnesota Statutes, section 89.71, subd. 1, provides that “the commissioner 1) shall designate forest roads by written order published in the *State Register*” and “2) may undesignate, by written order published in the *State Register*, all or part of a state forest road that is not needed to carry out forest resource management policy.”

All notice and procedural requirements have been complied with that are in *Minnesota Statutes*, and other applicable rules and laws.

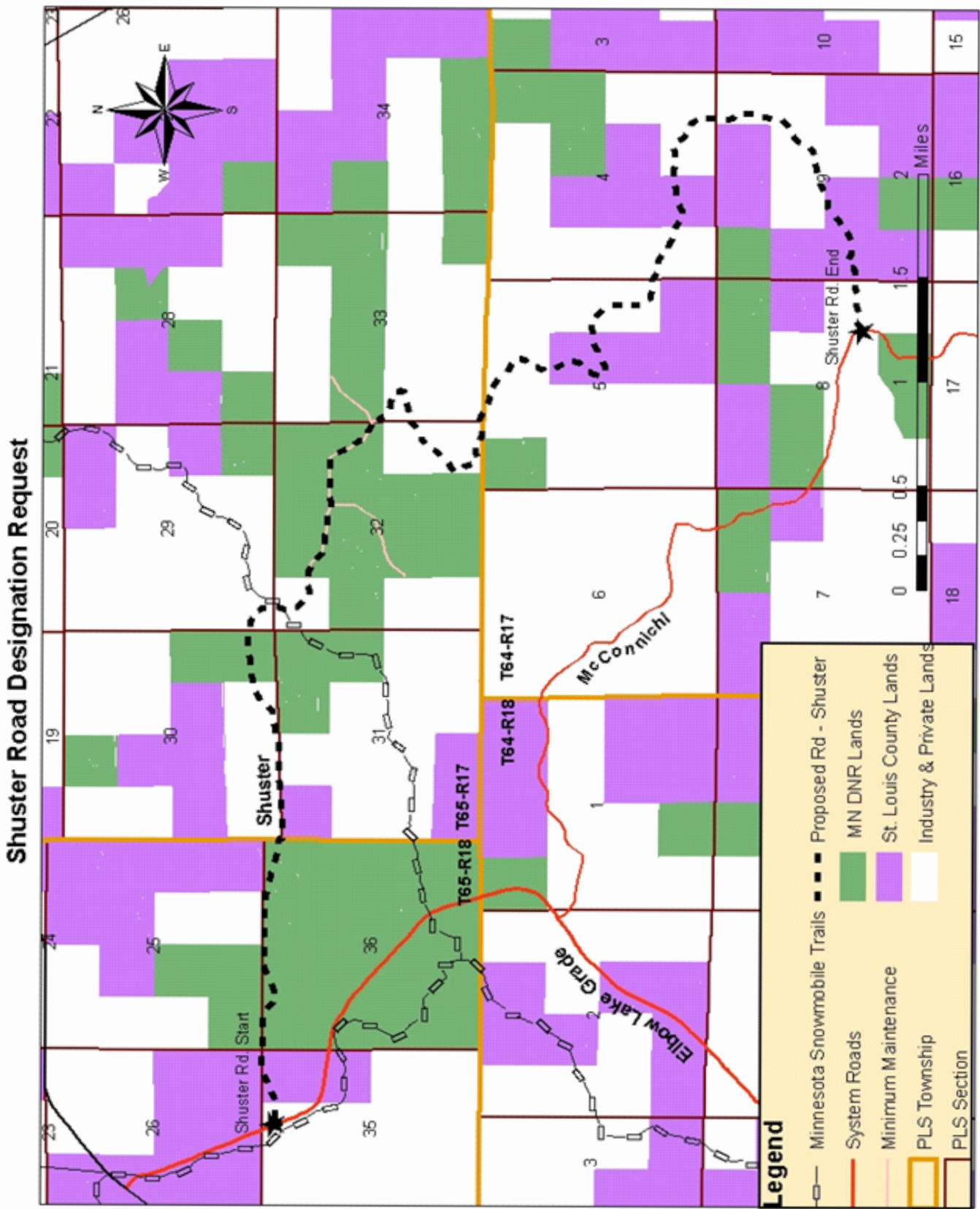
The route identified in *Exhibit A* is a part of the Ban-win process, a cooperative “exchange” of road easement rights involving the DNR, St. Louis County and Potlatch Corporation. As a part of the project, DNR agreed to incorporate this road into its Forest Road System and manage it as a system road. The overall result of this project is to stabilize access over a large, multi-township area of St. Louis County.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 89.17, subdivision 1, that the designation of the state forest road identified in Exhibit A shall become effective on January 15, 2013.

Dated: 10 December 2012

Tom Landwehr, Commissioner
Department of Natural Resources



Commissioner's Orders

Minnesota Department of Natural Resources (DNR)

Commissioner's Order: Designation of Unnamed State Forest Roads in the Deep Portage Reserve

Effective Date:	January 15, 2013
Statutory authority:	<i>Minnesota Statutes</i>, section 89.17, subd. 1
Supplements:	Designation and Undesignation of Forest Roads in Southern Cass County, effective September 1, 2009

Minnesota Statutes, section 89.002, subd. 3, directs “the commissioner of natural resources to provide a system of state forest roads for access to state forest land and other forest land under the commissioner’s authority, which is adequate to permit the commissioner to manage, protect, and develop those lands and their resources consistent with the forest resource management policy, and to meet demands for forest resources.”

Minnesota Statutes, section 89.71, subd. 1, provides that “the commissioner 1) shall designate forest roads by written order published in the *State Register*” and “2) may undesignate, by written order published in the *State Register*, all or part of a state forest road that is not needed to carry out forest resource management policy.”

All notice and procedural requirements have been complied with that are in *Minnesota Statutes*, and other applicable rules and laws.

The routes identified in **Exhibit A** were left off the OHV designation process, because Cass County withdrew from cooperative participation with the DNR. The county has subsequently included these roads in the Area With Limitations. This change has County and Town Board approvals. Designation will allow for continued legal motorized use of these forest roads in the Deep Portage Reserve.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 89.17, subdivision 1, that the designation of the state forest roads identified in Exhibit A shall become effective on January 15, 2013.

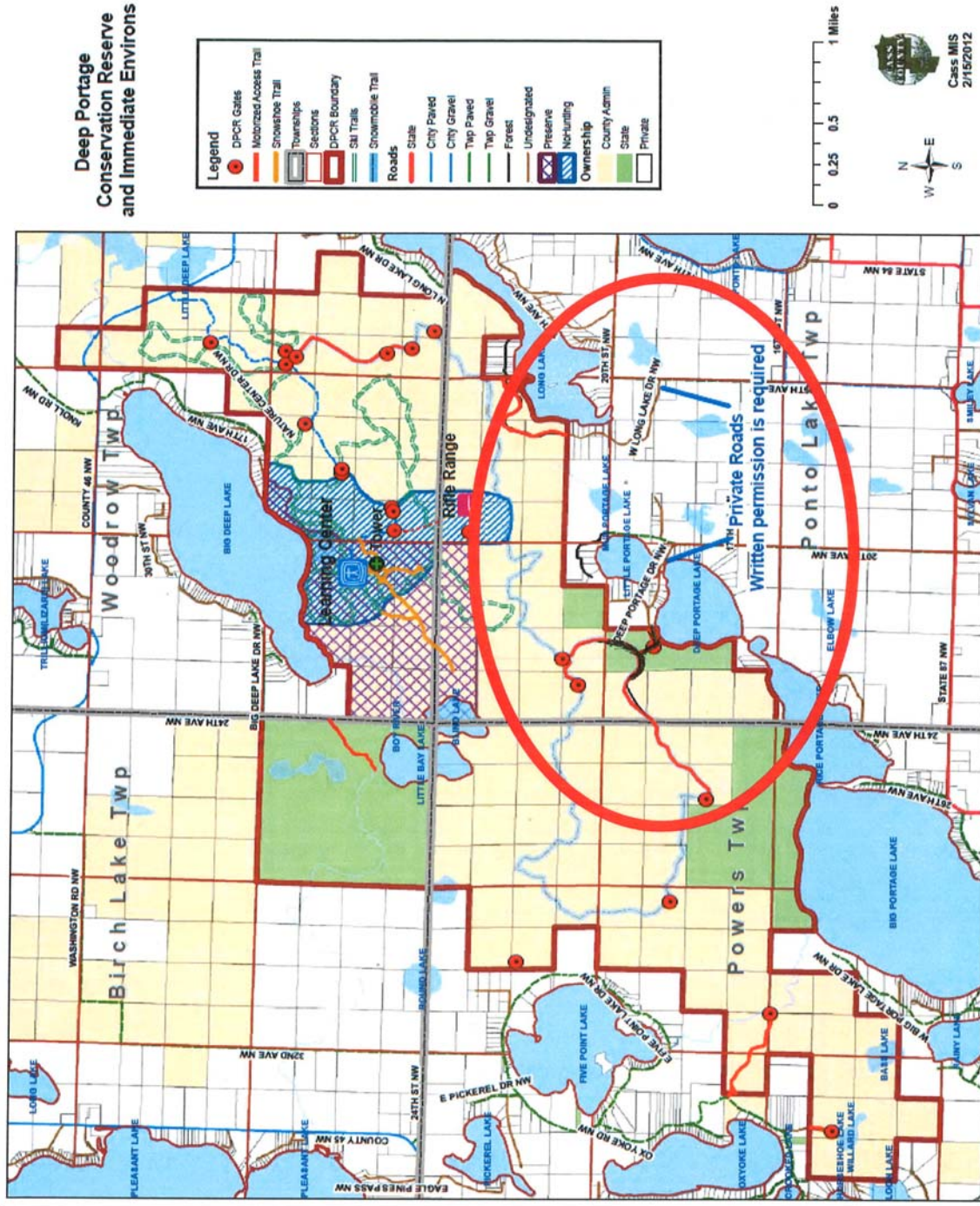
Dated: 10 December 2012

Tom Landwehr, Commissioner
Department of Natural Resources

Commissioner's Orders

Exhibit A

Deep Portage Conservation Reserve and Immediate Environs



Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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Department of Agriculture Agricultural Chemical Response Compensation (ACRRA) Board Notice of ACRRA Board Meeting Schedule for 2013

Listed below is the Agricultural Chemical Response Compensation (ACRRA) Board meeting schedule for the 2013 calendar year. The ACRRA Board will meet at 9:30 a.m. in Conference Room OLF-B555, Minnesota Department of Agriculture Building, 625 Robert St. N, Saint Paul, Minnesota.

Pursuant to *Minnesota Statutes* 18E.05 Subd. 3. "The board must receive a completed application at least 30 days before a board meeting in order for a request for reimbursement or payment to be considered at that meeting." To help ensure your application is complete, submit 30 days prior to deadline, 60 days prior to the ACRRA Board meeting. Regular ACRRA Board meetings are usually held quarterly on the third Wednesday of the month. A scheduled meeting may be canceled due to insufficient funds in the account or if there is insufficient business, or rescheduled.

Any changes to scheduled meetings will be announced in the *Minnesota State Register*.

Web site: http://www.comm.media.state.mn.us/bookstore/state_register.asp

If you would like to be placed on the ACRRA Board mailing/e-mail lists please contact ACRRA Program Staff at (651) 201-6138.

ACRRA Board 2013 Meeting Schedule

ACRRA Board Meeting	Submittal Date for Staff Review
January 16, 2013	December 15, 2012
April 17, 2013	March 18, 2013
July 17, 2013	May 17, 2013
October 16, 2013	September 16, 2013

In accordance with the Americans with Disabilities Act, an alternative form of communication is available upon request. TDD: 1-800-627-3529.

Official Notices

Minnesota Department of Health (MDH) Notice of Hospital Public Interest Review

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health has received a letter of intent from Perham Health, a Critical Access Hospital under federal provisions in Perham Minnesota, that it is seeking to establish a 12 bed inpatient psychiatric hospital at the site of the former Perham Health community hospital at 635 3rd St. SW Perham, Minnesota. Under *Minnesota Statute* 144.553 Subd.1, any other organization seeking a hospital license to serve the same, or similar, service area must notify the Commissioner of Health within thirty days of the date of this notice.

Organizations requesting additional information, or submitting letters of intent to the Commissioner, should contact:

Stefan Gildemeister
Director, Health Economics Program
Minnesota Department of Health
P.O. Box 64882
St. Paul, Minnesota 55164-0882
Phone: (651) 201-3554
Fax: (651) 201-5179
E-mail: stefan.gildemeister@state.mn.us
Website: <http://www.health.state.mn.us/health/economics>

State Board of Investment (MSBI) Notice to Institutional Investment Management Firms for Consideration to Potentially Manage a Portion of the Pension Assets and Other Accounts

The Minnesota State Board of Investment (MSBI) retains institutional investment management firms to manage a portion of the pension assets and other accounts under its control. Periodically, the MSBI will conduct a search for institutional investment management firms on an as needed basis. For additional information on the domestic stock, international stock, or domestic bond portfolio programs for the MSBI, firms are asked to write to the following address for additional information:

External Manager Program
Minnesota State Board of Investment
60 Empire Drive, Suite 355
St. Paul, MN 55103-3555
Telephone: (651) 296-3328
Fax: (651) 296-9572
E-mail: minn.sbi@state.mn.us

Please refer to this notice in your written request.

Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective November 30, 2012 until January 29, 2013:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- Danner Environmental, Inc. and its affiliates, South St. Paul, MN

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Grant Funds and Loans

The *State Register* is one of the best ways to advertise grants - it’s a required read for public works projects. And it’s cost is one of the least expensive legal advertising rates in Minnesota for advertisers. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the “active” state grants in the “Contracts & Grants” section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years’ indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

State Grants & Loans

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- Indexes to Vols. 31, 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Department of Administration (Admin) Governor's Council on Developmental Disabilities Notice of Cosponsorship Funds for Leadership Training Conferences

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce the availability of a total of \$25,000 in cosponsorship funds for training conferences held in Minnesota and supporting the participation of Minnesota residents. Conferences should focus on providing best practices information in the field of developmental disabilities and leadership skills training. The primary audience for these conferences must be people with developmental disabilities and their families.

Conferences must be held no later than September 2, 2013. **Eligible applicants are** Minnesota associations/organizations that provide services to individuals with developmental disabilities and their families, advocates, providers, or professionals; Minnesota chapters of national organizations; or national organizations that are holding a conference in Minnesota. **Application deadline is Thursday, January 17, 2013 at 3:00 p.m.** Please note: The GCDD reserves the right to award less than the maximum of \$2,000 to an applicant, refuse to cosponsor a conference, or withdraw the availability of funds with or without notice.

For additional information or to request an application form, please contact:

Mary Jo Nichols
Governor's Council on Developmental Disabilities
370 Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Phone: (651) 282-2899
Toll free: (877) 348-0505
Minnesota Relay Service: 1-800 627-3529 **OR** 711
E-mail: admin.dd@state.mn.us

The application is also available at www.mnddc.org OR www.mncdd.org. Go to "The Council" and then "RFPs and Grants."

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

On-going State Contracts

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

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Minnesota Department of Administration (Admin) Multistate Contracting Alliance for Pharmacy (MMCAP) Notice of Request for Proposals for Medication Repackaging Services

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting proposals for Medication Repackaging Services.

MMCAP is a voluntary group purchasing organization made up of governmental entities which contracts for pharmaceuticals. MMCAP members currently purchase over \$1.2 billion per year. For more information, go to www.mmcap.org (no password necessary).

To request a copy of the RFP, send an e-mail to: mn.multistate@state.mn.us Or write to:

Repackaging Vendor RFP Request
MMCAP
c/o Minnesota Department of Administration
50 Sherburne Avenue, Suite 112
St. Paul, MN 55155

Proposals submitted in response to the Request for Proposals in this notice must be received at the address specified in the Request for Proposals no later than February 13, 2013, 2:00 P.M Central Time. **Late proposals will NOT be considered.**

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice is solely the responsibility of the responder.

State Contracts

State Department of Administration

State Designer Selection Board Project No. 12-18

Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Renovation of the National Guard Armory in Austin, Minnesota

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website <http://www.MinnesotaNationalGuard.org/rfp>.

There will **NOT** be a mandatory informational meeting prior to project shortlist. Any questions should be directed to Mr. Pat Rolph at **fax:** (320) 632-7473 or *e-mail:* Pat.Rolph@us.army.mil Project questions will be taken by this individual only. Questions regarding this RFP must be received by January 3, 2013 no later than 4:30 pm Central Time.

Proposals must be delivered to Kathy Grochowski, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651) 201-2389 not later than **12:00 noon on Thursday, January 10, 2013**. Late responses will not be considered.

The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

State Department of Administration

State Designer Selection Board Project No. 12-19

Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Renovation of the National Guard Armory in Chisholm, Minnesota

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website <http://www.MinnesotaNationalGuard.org/rfp>.

There will **NOT** be a mandatory informational meeting prior to project shortlist. Any questions should be directed to Mr. Dennis Arntson at **fax:** (320) 632-7473 or *e-mail:* Dennis.Arntson1@us.army.mil Project questions will be taken by this individual only. Questions regarding this RFP must be received by January 7, 2013 no later than 4:30 pm Central Time.

Proposals must be delivered to Kathy Grochowski, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, (651) 201-2389 not later than **12:00 noon on Monday, January 14, 2013**. Late responses will not be considered.

The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)**Bemidji State University****Notice of Request for Proposals for Creating Knowledge Objects Related to Career Success Skills**

NOTICE IS HEREBY GIVEN that the Bemidji State University 360° Manufacturing and Applied Engineering Center of Excellence will receive sealed proposals for Creating Knowledge Objects Related to Career Success Skills.

Specifications will be available December 17, 2012, at the following Bemidji State University website:

http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/

Sealed proposals must be received by 2:00 PM on January 9, 2013, at the following location:

Belinda Lindell, Director of Procurement & Logistics
Bemidji State University, Deputy 204, Box 8
1500 Birchmont Drive NE
Bemidji, MN 56601

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest

Minnesota Department of Education (MDE)**Request for Proposals to Contract with the Minnesota Department of Education to Establish Clear Standards for Authorizer Quality for Charter Schools****NATURE OF CONTRACT:**

The Minnesota Department of Education (MDE), Division of Charter Center, is soliciting proposals from qualified contractors to establish clear standards for authorizer quality leading to increased charter school quality and performance. This will include updating MDE Charter Center's strategic plan and developing a system for gathering data to effectively evaluate authorizers as determined by school performance data and authorizer practices. Ultimately, the consultant will guide MDE through the initial renewal evaluation of Minnesota's first cohort of approved authorizers with a projected completion date of May 31, 2014.

ESTIMATED CONTRACT PERIOD:

The department anticipates the contract period to run from February 7, 2013 through May 31, 2014.

GEOGRAPHICAL LOCATION OF WORK: St Paul, MN and surrounding areas

AGENCY'S ESTIMATED COST OF SERVICES: The department estimates this project will cost from \$90,000 - \$110,136.

PROPOSAL DUE DATE: January 14, 2013, 3:30 p.m. Central Standard Time

AGENCY CONTACT PERSON:

A copy of the complete request for proposal may be requested through email through the proposal due date from:

Daniel DeBruyn, Authorizer Specialist

E-mail: *daniel.debruyn@state.mn.us*

Telephone: (651) 582-8351

State Contracts

Minnesota Department of Education (MDE)

Child Safety and Permanency

Informal Solicitation for Validation and Inter-rater Reliability of the Minnesota Assessment of Parenting for Children and Youth Tool

Minnesota Department of Human Services is seeking contracted technical assistance over an extended period of time in the area of validation and inter-rater reliability of the Minnesota Assessment of Parenting for Children and Youth (MAPCY) tool, in connection with a planned field test, currently planned to begin in June 2013 and lasting six or more months. The technical assistance sought includes advising the Department on design of the field test and on appropriate validation tests and measurements, performing statistical analysis on validation tests and measurements and on inter-rater reliability, and explaining the results orally and in writing.

The Minnesota Assessment of Parenting for Children and Youth (MAPCY) is a tool designed for use in establishing benefits for three related programs: Foster Care, Relative Care (through Relative Custody Assistance or Guardianship Assistance), and Adoption Assistance. Using eight domains, the tool rates the needs of the child or youth and quantifies the parenting provided (care, attention, impact, and so forth) by the caregiver.

Responses to this solicitation is due no later than January 22, 2013.

To receive a copy of the solicitation, contact: John Sellen or Deborah Beske Brown, e-mail: john.sellen@state.mn.us or deborah.beske.brown@state.mn.us

Minnesota Department of Human Services (DHS)

Community Partnerships and Child Care Services Division

Child Development Services

Notice of Request for Proposals (RFP) for a Qualified Contractor(s) to Recruit and Support Bi-lingual, Bi-cultural Trainers to Provide Training for Programs Preparing for or Participating in Parent Aware

The proposal submission deadline is 3:00 p.m. Central Time on Thursday, January 24, 2013.

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (Department), Child Development Services (CDS) unit through the Community Partnerships and Child Care Services Division is seeking Proposals from qualified Responders in the field of early childhood education who have experience working within diverse communities to provide support for child care programs improving their quality of care for children ages birth through age five. Child Development Services encourages Respondents to collaborate with other key stakeholders if necessary to ensure all aspects of the Request for Proposal are met.

The successful Responder will recruit and support bi-lingual, bi-cultural trainers that meet identified qualifications and can train English Language Learner providers that are preparing for or voluntarily participating in the statewide quality rating and improvement system called Parent Aware. The Responder will need to describe their work coordination plan with the Department of Human Services, the Minnesota Center for Professional Development, Child Care Resource and Referral System, communities of color, and non-English speaking communities to ensure integration of recruited linguistically diverse trainers into the Professional Development System. The Responder must outline in their proposal the process to ensure a seamless transition of the deliverables to other Professional Development System grantees at the completion of the contract period. The Respondent selected for this award will demonstrate the following skills and abilities:

- Creating and delivering training curriculum for trainers utilizing Universal Design
- Ability to effectively recruit in bi-lingual and bi-cultural communities
- Ability to implement a broad range of supports for bi-lingual and bi-cultural trainers
- Experience working with bi-lingual and bi-cultural trainers from rural and urban communities

Activities funded through this grant support Minnesota's goals and objectives to promote access to high quality early childhood services for children with high needs and build an early childhood great workforce as described in the state's Race to the Top-Early Learning Challenge Grant which began January, 2012.

Terms of Contract: The term of any resulting contract is anticipated to be for approximately twenty-one months from April 1, 2013 until December 31, 2014 and should not exceed a maximum cost of \$154,000, with the option for extension from January 1, 2015 to December 31, 2015 based upon continued funding and the State's satisfaction with the contractor's performance.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP Web site:

http://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=id_000102

under "Partners and Providers," "Grants and RFPs". To obtain an e-mail copy of the RFP, please contact Fred Fuhrmann at:

fred.fuhrmann@state.mn.us.

For further information or to request a paper copy of the Request for Proposals, please contact:

Fred Fuhrmann, Grants Coordinator
Community Partnerships Division
Department of Human Services
P.O. Box 64962
St. Paul, MN 55164-0962
E-mail: *fred.fuhrmann@state.mn.us*

Proposals must be physically received (not postmarked) at Minnesota Department of Human Services, 444 Lafayette Road North, St. Paul, MN, 55155, no later than **3:00 p.m. Central Time on Thursday, January 24, 2013** to be considered. **Late proposals and faxed or e-mailed proposals will NOT be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services (DHS)

Disability Services Division

Notice of Request for Proposals to Plan and Facilitate All Aspects of a Listening Session between State of Minnesota Staff and Representatives from Minnesota's Native American Communities

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to plan and facilitate a listening session between State of Minnesota staff and representatives from Minnesota's Native American communities. The purpose of the event will be to identify community supports needed for successful return to the community for released Native American offenders with disabilities caused by traumatic brain injury. The contractor will also be responsible for producing a final event report.

Work is proposed to start December 2012. For more information, or to obtain a copy of the Request for Proposal, contact:

Mary Enge
Department of Human Services
Disability Services Division
P.O. Box 64967
444 Lafayette Road North
St. Paul, MN 551550967
Phone: (218) 254-1305
Fax: (218) 254-1306
E-mail: *Mary.Eng@state.mn.us*

State Contracts

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, on January 11, 2013. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services (DHS) Informal Solicitation for Validation and Inter-rater Reliability of the Minnesota Assessment of Parenting for Children and Youth

Minnesota Department of Human Services is seeking contracted technical assistance over an extended period of time in the area of validation and inter-rater reliability of the Minnesota Assessment of Parenting for Children and Youth (MAPCY) tool, in connection with a planned field test, currently planned to begin in June 2013 and lasting six or more months. The technical assistance sought includes advising the Department on design of the field test and on appropriate validation tests and measurements, performing statistical analysis on validation tests and measurements and on inter-rater reliability, and explaining the results orally and in writing.

The Minnesota Assessment of Parenting for Children and Youth (MAPCY) is a tool designed for use in establishing benefits for three related programs: Foster Care, Relative Care (through Relative Custody Assistance or Guardianship Assistance), and Adoption Assistance. Using eight domains, the tool rates the needs of the child or youth and quantifies the parenting provided (care, attention, impact, and so forth) by the caregiver.

Responses to this solicitation is due no later than January 22, 2013.

To receive a copy of the solicitation, contact: John Sellen or Deborah Beske Brown, e-mail: *john.sellen@state.mn.us* or *deborah.beske.brown@state.mn.us*

Department of Public Safety (DPS) State Patrol Training and Development Section Notice of Request for Proposal for Pre-employment Medical Evaluations of State Patrol Trooper Candidates and Student Workers

The Minnesota Department of Public Safety is seeking proposals from qualified licensed medical professionals to:

- Conduct pre-employment physical/medical examinations according to the established medical guidelines for approximately 80 State Patrol Trooper Candidates.
- Conduct pre-employment physical/medical examinations according to the established medical guidelines for approximately 10 State Patrol Student Workers.

Details are contained in a complete Request for Proposals, which may be obtained by calling or writing:

Lieutenant Steve Fischer
State Patrol Training & Development Section
1900 West County Road I
Shoreview, MN 55126

E-mail: *steve.fischer@state.mn.us*
Telephone: (651) 757-1911
Fax: (651) 628-6797

The initial contract will be for a one-year contract, from January 21, 2013 through December 31, 2013. The Department will retain an option to extend the contract for four additional one year periods. The value of the contract for subsequent years may be adjusted. All questions concerning the RFP should be emailed to Lt. Steve Fischer. Deadline for submitting and accepting questions will be December 27, 2012 at 2:00p.m. Central Standard Time (CST). A full collection of all questions and answers will be emailed to all entities requesting a complete RFP by the end of business day December 28, 2012. Final date for submitting proposals is 2:00p.m., Central Standard Time (CST), on January 7, 2013. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Court Administration

Request for Proposals for eCourtMN Appellate Initiative for eReader: Two (2) Electronic Document Management Systems Specialists

The State of Minnesota, State Court Administrator's Office ("State"), is using a competitive selection process to select a vendor to provide two (2) Electronic Document Management Systems specialists (EDMS specialist) for the eReader portion of eCourtMN Appellate Initiative to move the Minnesota state appellate courts from a framework of paper files to an electronic information environment. The eCourtMN Appellate Initiative is part of the larger eCourtMN Initiative, which will result in increased productivity for judges and court staff, and ensure convenient, timely and appropriate access to court information for court users. The engagement for each of the Electronic Document Management Systems specialist is anticipated to begin on or around January 25, 2013, and end June 30, 2013, with the option to be extended past this date as determined by project leadership.

1. Posting Date on State Register and the Judicial Branch Public Website: December 17, 2012.
2. Questions Due: December 21, 2012.
3. Answers Posted: January 4, 2013.
4. Proposal Submission Deadline: January 11, 2013, by 4:00 p.m.

All questions about this RFP must be submitted to the State's sole point of contact identified in this paragraph no later than **4:30 p.m. on December 21, 2012.**

Jen VanDemmeltraadt
State Court Administrator's Office
Information Technology Division
25 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, Minnesota 55155
E-mail: *jen.vandemmeltraadt@courts.state.mn.us*

The complete RFP can be found on the State Court website: www/mncourts.gov under Public Notices.

State Contracts

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

Minnesota Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

Minnesota Department of Transportation (Mn/DOT) Request for Proposals (RFP) for Highway-Heavy Opportunities Training (HHOT) On-the-Job Training (OJT) Program

Mn/DOT requests proposals for the purpose of establishing and implementing a Highway Heavy Occupations Training (HHOT) On-the-Job Training (OJT) program, which will provide high quality, classroom and hands-on highway heavy construction training, assist highway heavy contractors acquire and maintain a diverse and qualified workforce, help and improve Mn/DOT's Equal Employment Opportunity (EEO) employment goals.

The goal of the HHOT Program is to provide outreach and assistance to job seekers; and offer high quality, training and referrals to help Highway Heavy Construction Industry employers acquire and maintain a diverse and qualified workforce; help and improve Mn/DOT's Equal Employment Opportunity (EEO) workforce goals; and support its mission to increase the under-representation on women, minorities, and disadvantaged individuals in the Highway Heavy Construction industry.

Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate MnDOT to complete the work contemplated in this notice, and Mn/DOT reserves the right to cancel this RFP. All expenses incurred in responding to this notice shall be borne by the responder.

The full RFP can be viewed on the Consultant Services Web Page at www.dot.state.mn.us/consult under the P/T Notices Section. If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Melissa McGinnis, Contract Administrator
E-mail: melissa.mcginis@state.mn.us
Telephone: (651) 366-4644

Note: RESPONSES WILL BE DUE ON JANUARY 8, 2013, AT 2:00PM CENTRAL STANDARD TIME.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Vendors Sought for these Projects

Check up on all the “active” state grants in the “Contracts & Grants” section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years’ indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

Bassett Creek Watershed Management Commission (BCWMC) Request for Letters of Interest Proposals—Professional Services for Legal, Engineering and Technical Consulting Services

NOTICE IS HEREBY GIVEN that pursuant to *Minnesota Statutes Annotated* 103B.227, Subd. 5, the Bassett Creek Watershed Management Commission (BCWMC) hereby solicits Letters of Interest Proposals for legal, engineering and technical consulting services for fiscal years 2013 and 2014. The BCWMC’s 2013 operating budget is \$563,045 and its annual capital projects budget is around \$1,000,000.

Letters should include a brief description of the company and the experience of the individual(s) proposing to perform services for the Commission. Letters of interest proposals shall be in a sealed envelope clearly marked, “BCWMC – Letter of Interest Proposal.” The Commission will review the letters and reserves to itself the right to take such action as it deems in its best interests. All Letters of Interest Proposals shall be submitted on or before January 16, 2013 to:

Chair Ginny Black
ATTN: Sue Virnig
BCWMC – Letter of Interest Proposal
7800 Golden Valley Road
Golden Valley, MN 55427
(NO CALLS)

Metropolitan Airports Commission (MAC) Anoka County - Blaine Airport Notice of Call for Bids for 2013 Pavement Rehabilitation - Alleyways

MAC Contract No.: 110-1-036
Bids Close at: 2:00 pm on Tuesday January 15, 2013

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include Pavement removal, excavation, P-208 aggregate base, P-401 bituminous pavement, pavement marking and turf restoration.

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization of DBE on this project is 6%.

Bid Security: Each bid shall be accompanied by a “Bid Security” in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety

Non-State Public Bids, Contracts & Grants

company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from and make check payable to Docunet Corporation; 2435 Xenium Lane North; Plymouth, MN 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$100

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on December 17, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

Minnehaha Creek Watershed District (MCWD) Advertisement for Bids for Installation of Riprap and Bioengineering Practice to the Shoreline and Near Shore Bluff Areas of Big Island in Lake Minnetonka

BIG ISLAND SHORELINE STABILIZATION

Owner:	Three Rivers Park District
Class of Work:	Installation of riprap and bioengineering practice to the shoreline and near shore bluff areas of Big Island in Lake Minnetonka
Project Location:	Orono, Hennepin County, Minnesota
Pre-Bid Meeting:	1:00 PM, December 13, 2012
Bids Close At:	1:00 PM, December 19, 2012

1.1 NOTICE TO CONTRACTORS

Sealed Bid Proposals for the furnishing of all labor, materials and all other items necessary to complete the work described herewith, will be received by Minnehaha Creek Watershed District at its office located at 18202 Minnetonka Blvd., Deephaven, MN, until 1:00 PM, December 19, 2012, at which time such bids will be opened and read aloud. The work, in accordance with drawings and specifications prepared by Barr Engineering Co. consists of the following major items of work:

- Mobilization/Demobilization - Clearing & Grubbing
- Remove and Dispose of Selected Trees
- Collect and Place On-Site Trees
- Install Fieldstone Riprap (including filter fabric and granular filter)
- Install Biolog 9" diameter type 3
- Install Imported Topsoil
- Install Imported Common Fill
- Install Compost
- Install Live Stakes
- Install Fascines
- Install Erosion Control Blanket
- Install Vegetated Reinforced Soil Slope (VRSS)
- Install Native Prairie Seeding and Cover Crop
- Install Wetland Plants - 1 gallon pots
- Install Bare Root Tree - 1-inch Caliper
- Install Shrubs - # 2 Container
- Two-year maintenance agreement for vegetation

Contractors desiring a copy of the bid package, plans, specifications and proposal forms may obtain them from the offices of Minnehaha Creek Watershed District, the payment of a \$65.00 **non-refundable** fee for each bid package. Bid packages are also available for examination at the District office. All communications relative to this project should be addressed to the ENGINEER Attn: Jeff Weiss, jweiss@barr.com or (952) 832-2706 prior to opening of the Bid.

Bid Proposals shall be submitted on forms furnished for that purpose.

Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified or cashier's check made payable to Minnehaha

Non-State Public Bids, Contracts & Grants

Creek Watershed District ("PROJECT MANAGER") in an amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the PROJECT MANAGER, with a surety company duly authorized to do business in the state of Minnesota, such Bid Security to be a guarantee that the bidder, if awarded a contract, will enter into a contract with Minnehaha Creek Watershed District; and the amount of the certified check will be retained or the bond enforced by the PROJECT MANAGER in case the bidder fails to do so. The PROJECT MANAGER will retain the deposits for the three lowest bidders until the contract has been awarded and executed but not longer than sixty (60) days. No bid may be withdrawn for a period of sixty (60) days following the bid opening.

A **MANDATORY** PRE-BID meeting will be held at the Minnehaha Creek Watershed District office at 1:00 pm on December 13, 2012.

The bid of the lowest responsible bidder is intended to be accepted on or before the expiration of sixty (60) days after the date of the opening of bids. The OWNER and PROJECT MANAGER, however, reserve the right to reject any or all bids and to waive any minor irregularities, informalities or discrepancies, and further reserve the right to award the contract in the best interest of Three Rivers Park District and Minnehaha Creek Watershed District.

Dated: December 3, 2012

Washington County Public Works Department Request for Proposals for Gateway Corridor Strategic Communications

NOTICE IS HEREBY GIVEN that Washington County Public Works, as the lead agency on behalf of the Gateway Corridor Commission, is seeking qualified firms for the completion of Strategic Communications for the Gateway Corridor. The anticipated scope of work for Strategic Communications includes, but is not limited to, the following tasks: Project Management and On-Going Strategy, Strategic Message Development, Media and Community Relations, Community Engagement, Website Development and Social Media and Video.

The project work will commence immediately upon selection of the consultant. The consultant will prepare a project schedule based on a start date of March 1, 2013.

The full Request for Proposal can be obtained from the Washington County website:

<http://www.co.washington.mn.us/bids.aspx>

Proposals Due: January 14th, 2013 at 2:00 p.m. at Washington County Public Works North Shop:

Washington County Public Works Department
11660 Myeron Road North
Stillwater, MN 55082
Phone: (651) 430-4300

Washington County Regional Railroad Authority (WCRRA) Request for Proposals for Construction Management Services

RFP Released: December 14, 2012
Proposals Due (12:00 PM CST): January 15, 2013

Requests for Proposals from qualified firms for Construction Management Services will be accepted until 12:00 PM CST on January 15, 2013 for the final design and construction phase of the Newport Transit Station.

For further details, go to: <http://www.co.washington.mn.us/bids.aspx>

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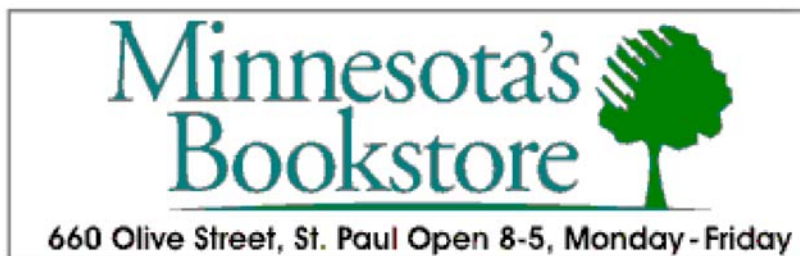
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- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
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Fax and phone orders: Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

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