

State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

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# State Register

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The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 36 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 40	Monday 23 April	Noon Tuesday 17 April	Noon Wednesday 11 April
# 41	Monday 30 April	Noon Tuesday 24 April	Noon Wednesday 18 April
# 42	Monday 7 May	Noon Tuesday 1 May	Noon Wednesday 25 April
# 43	Monday 14 May	Noon Tuesday 8 May	Noon Wednesday 2 May

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## Minnesota Rules: Amendments & Additions

Rules Index: Vol. 36, #37-39: 2 April - 16 April 2012..... 1210

## Executive Orders

### Office of the Governor

**Executive Order 12-02:** Providing Assistance for the Minnesota Interagency Fire Center..... 1211

## Commissioners' Orders

### Natural Resources Department (DNR)

Commissioner's Order: Approval of DNR Anoka Sand Plain Subsection Forest Resource Management Plan..... 1212  
**Chart A:** State Lands Included in the Anoka Sand Plain Subsection..... 1213  
**Commissioner's Order:** Approval of DNR Hardwood Hills Subsection Forest Resource Management Plan..... 1214  
**Chart A:** State Lands Included in the Hardwood Hills SFRMP..... 1215

## Official Notices

Bond Rates, Meetings, Notices and Announcements..... 1216

### Commerce Department

Minnesota Consumer Credit Code and Regulated Loan Act - Adjustment of Dollar Amounts..... 1216  
 Restrictions on Deficiency Judgments, Minnesota Property Exemption and Minnesota Homestead Exemption - Adjustment of Dollar Amounts..... 1216

### Pollution Control Agency (MPCA)

#### Watershed Division:

Availability of the Draft Carnelian Marine St. Croix Watershed District Multi-Lake Total Maximum Daily Load (TMDL) Report and Request for Comment..... 1218

### Transportation Department (Mn/DOT)

#### Engineering Services Division,

#### Office of Construction and Innovative Contracting:

Notices of Suspension and Debarment..... 1220

## State Grants & Loans

Available Grant Funds and Loans..... 1222

### Administration Department (Admin)

#### Governor's Council on Developmental Disabilities:

Request for Proposals for Self Advocacy..... 1222

### Human Services Department (DHS)

#### Health Care Eligibility and Access Division:

Request for Proposals to Provide Outreach and Renewal Assistance Services to Minnesotans Enrolled in Minnesota Health Care Programs..... 1223

### Mississippi River Parkway Commission of Minnesota

Request for Proposals for Managing Organizational Affairs, Fiscal and Grant Management Services, and Tourism Marketing..... 1223

## State Contracts

Vendors and Consultants..... 1224

### Administration Department (Admin)

#### Real Estate and Construction Services:

Availability of Request for Qualifications for a Construction Manager at Risk for the Minnesota State Capitol Repair, Restoration and Preservation..... 1225

#### Real Estate and Construction Services:

Request for Proposals for Lease of Approximately 3,475 of Space for a Data Center within the Minneapolis-St. Paul Metropolitan Area..... 1225

#### State Designer Selection Board Project No. 12-03:

##### University of Minnesota:

Availability of Request for Proposal for Designer Selection for University of Minnesota - Microbiology Research Facility..... 1226

#### State Designer Selection Board Project No. 12-04:

Notice of Availability of Request for Proposal for Designer Selection for: Design, Remodeling and New Facility Development for the Minnesota Security Hospital (MSH), St. Peter, MN..... 1226

### Colleges and Universities, Minnesota State (MnSCU)

#### Metropolitan State University:

Request for Design and Development of Seminar Series for Metropolitan State University through Advance IT Minnesota..... 1227

#### Northland Community and Technical College:

Request for Relocation of Aviation Flight Training Devices Professional Services for Northland Community and Technical College..... 1227

#### Northland Community and Technical College:

Request for an Unmanned Systems Training Equipment / Avionics System Trainer for Northland Community & Technical College... 1228

#### Northwest Technical College-Distance Minnesota:

Request for Proposals for e-Marketing Assistance..... 1228

### Health Department (MDH)

Availability of Contract for Peer Review of Alternate Risk Assessment Methods..... 1228

Availability of Contract for Relative Source Contribution Project, Phase II..... 1229

### Natural Resources Department (DNR)

Request for Proposals for Writing Services for an Adaptive Management Plan..... 1230

### Pollution Control Agency (MPCA)

Request for Proposals: Professional/Technical Contract for Content Development for the "Minnesota Stormwater Manual"..... 1230

### State Court Administrator's Office

#### Second Judicial District, Ramsey Courts:

Request for Proposals for Court-ordered Mental Health Examination Services for Pending Criminal Cases..... 1231

### Transportation Department (Mn/DOT)

#### Engineering Services Division:

Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")..... 1232

#### Engineering Services Division:

Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices..... 1232

#### Engineering Services Division:

Request for Proposals Primavera Hosting and Application Support for the St. Croix River Crossing Project..... 1233

## Non-State Bids, Contracts & Grants

Contracts with other Units of Government..... 1234

### Metropolitan Airports Commission (MAC)

Public Notice of Request for Proposals for Terminal 2-Humphrey Food & Beverage and News and Gift Concessions Opportunity..... 1234

Public Notice for Statements of Qualifications for Human Capital Consulting and Actuarial Services..... 1234

#### Anoka County - Blaine Airport:

Call for Bids for 2012 Pavement Rehabilitation - Runways..... 1235

#### Minneapolis-St. Paul International Airport:

Call for Bids for 2012 Perimeter Security Improvements..... 1235

#### Flying Cloud Airport:

Call for Bids 2012 South Building Area Development..... 1236

Request for Qualifications Airport Planning Services..... 1236

## Minnesota's Bookstore

..... 1237

Contract information is available from the Materials Management (MMD) Helpline (651) 296-2600, or Web site: [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

## Fourth Quarter

### Rules Index, Volume 36, Issue # 37-39

Monday 2 April 2012 - Monday 16 April 2012

(First three quarters indexed in Vol. 36, #36, March 26, 2012)

#### Natural Resources Department (DNR)

6213.0520; 6236.0810; .1060; .1075

(adopted expedited emergency)..... 1181

6216.0400; 6254.0600; 6262.0100; .0300; .0576; .0577

(adopted expedited emergency)..... 1155

6230.0200; .0250; .0295; .0400; .0700; 6234.1200; .1300; .1400; .2400; .2700; 6236.0100; .0700; 6240.1150; .1200; .1850; 6290.0200; .0300; .0400; .0500 (adopted)..... 1155

6230.0200 s. 3, 9 published at 36 SR 75, August 8, 2011; .0250 s. 9, 10, 19, published at 36 SR 75, August 8, 2011; .0295 s. 1, published at 36 SR 75, August 8, 2011; .0400 s. 9, published at 36 SR 12, July 5, 2011; .0400 s. 2, 10, 21, 33, 35, 52, 60, published at 36 SR 75, August 8, 2011; .0700, published at 36 SR 75, August 8, 2011; 6234.1200 s. 1, published at 36 SR 75, August 8, 2011; .1300 s. 1, published at SR 75, August 8, 2011; .1400 s. 1, published at SR 75, August 8, 2011; 6234.2700, published at 35 SR 1915, June 6, 2011, and vol. 36, p. 75, August 8, 2011; 6236.0700 s. 1, published at 35 SR 1976, June 20, 2011; 6240.1200, published at 36 SR 12, July 5, 2011; and 6240.1850, published at 36 SR 12, July 5, 2011 (repealed)..... 1155

6232.3700; .3855 (adopted expedited emergency)..... 1184

6240.0100 s. 2a; .1200 s. 1, 2 (repealed)..... 1155

6262.0100; .0576 (repealed expedited emergency)..... 1155

# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Executive Order 12-02: Providing Assistance for the Minnesota Interagency Fire Center

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, a wildfire over 1,000 acres in size is threatening property in Wadena County; and

WHEREAS, the fire danger rating is at Red Flag, with extreme conditions statewide, and is expected to remain very high for the next several days; and

WHEREAS, state agencies, the State Emergency Operations Center, the Minnesota Department of Natural Resources, and the Minnesota Interagency Fire Center (MIFC) do not have adequate aviation resources for widespread wildfire suppression and support throughout the state; and

WHEREAS, MIFC has requested fire suppression and support assets from the Minnesota National Guard.; and

NOW, THEREFORE, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about April 9, 2012, in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to support wildfire suppression in Minnesota;

2. The Adjutant General is authorized to purchase, lease or contract goods and services necessary to accomplish the mission.

3. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes 2010*, Sections 192.49, subdivisions 1 and 2, 192.52 and 192.54 and as otherwise permitted by law.

Under *Minnesota Statutes 2011* § 4.035, subdivision 2, this Executive Order is effective immediately and must be filed with the Secretary of State and published in the *State Register* as soon as possible after its issuance and will remain in effect until the conclusion of the emergency.

In Testimony Whereof, I have set my hand on February 9, 2012.

Signed: **Mark Dayton**  
Governor

Filed According to Law:

Signed: **Mark Ritchie**  
Secretary of State

# Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Minnesota Department of Natural Resources (DNR)

### Commissioner's Order : Approval of DNR Anoka Sand Plain Subsection Forest Resource Management Plan

**Effective Date:** April 9, 2012  
**Statutory Authority:** *Minnesota Statutes, section 89.012*  
**Supersedes OR Supplements:** N/A

#### BACKGROUND

##### WHEREAS:

1. The DNR Anoka Sand Plain Forest Resource Management Plan provides direction for managing 59,600 acres of DNR-administered lands located primarily in Morrison, Benton, Sherburne, Isanti, Anoka and Chisago counties in east central Minnesota.
2. *Minnesota Statutes*, Section 89.012 provides that the commissioner shall approve unit forest resource plans by written order published in the *State Register*.
3. The agency solicited and received written comments and submissions regarding the proposed vegetation management of state forest lands within the Anoka Sand Plain subsection landscape region.
4. All notice and procedural requirements in *Minnesota Statutes*, and other applicable rules and law have been complied with.
5. The DNR Anoka Sand Plain Subsection Forest Resource Management Plan is both needed and reasonable.

#### ORDER

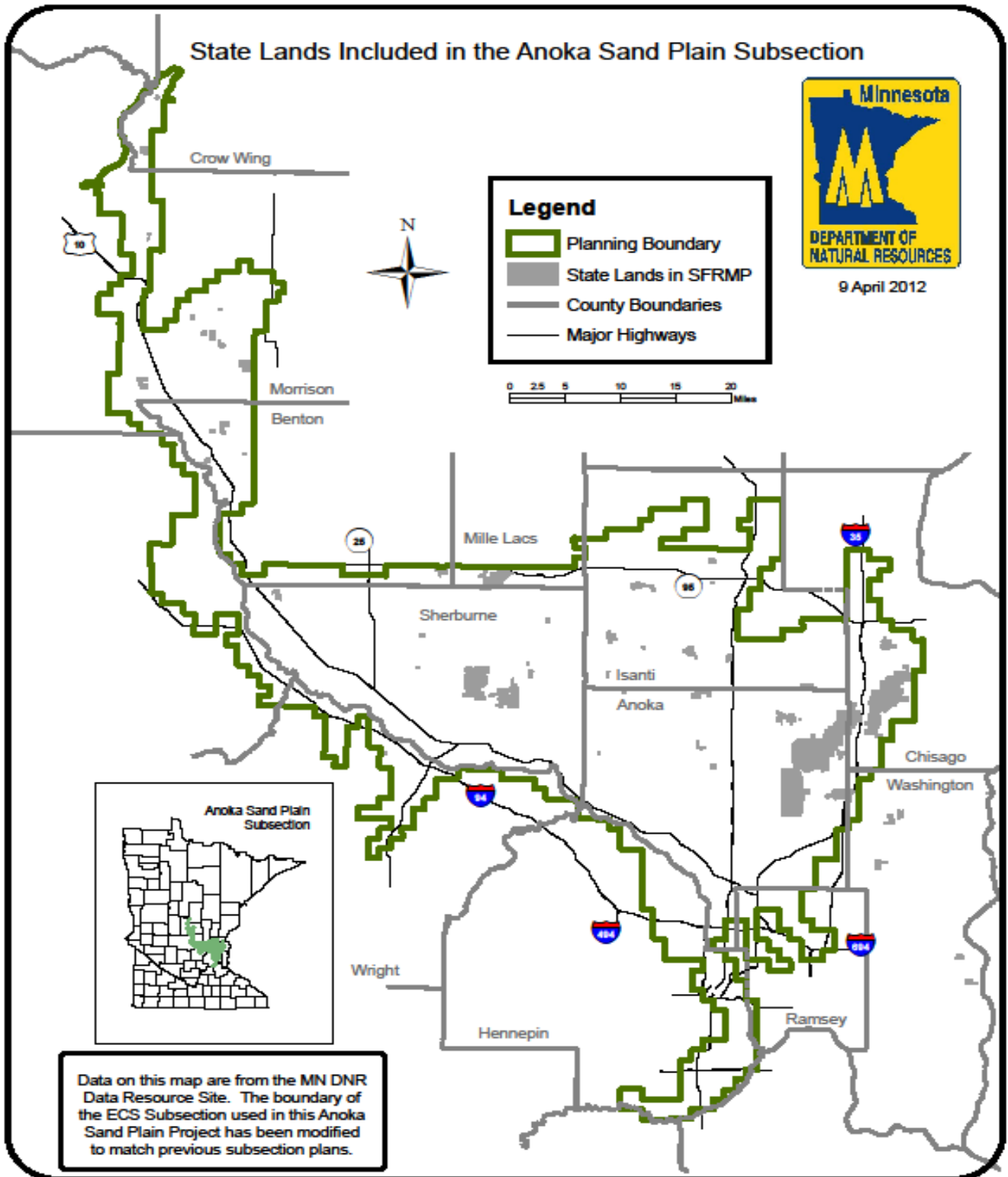
**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 89.012, that the DNR Anoka Sand Plain Subsection Forest Resource Management Plan is approved for implementation on state forest lands in the Anoka Sand Plain subsection landscape (see *Exhibit A*, attached hereto and incorporated herein).

**IT IS FURTHER ORDERED** that the approval of the DNR Anoka Sand Plain Subsection Forest Resource Management Plan is effective on April 9, 2012.

Date signed: 9 April 2012

Tom Landwehr, Commissioner  
Department of Natural Resources





# Commissioner's Orders

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## Minnesota Department of Natural Resources (DNR)

### Commissioner's Order: Approval of DNR Hardwood Hills Subsection Forest Resource Management Plan

Effective Date: April 9, 2012  
Statutory Authority: *Minnesota Statutes, section 89.012*  
Supercedes OR Supplements: N/A

#### BACKGROUND

##### WHEREAS:

1. The DNR Hardwood Hills Subsections Forest Resources Management Plan provides direction for managing 57,000 acres of DNR-administered lands located in Becker, Clearwater, Douglas, Mahnommen, Morrison, Otter Tail, Polk, Stearns, Todd and Wright counties in west central Minnesota.
2. *Minnesota Statutes*, Section 89.012 provides that the commissioner shall approve unit forest resource plans by written order published in the *State Register*.
3. The agency solicited and received written comments and submissions regarding the proposed vegetation management of state forest lands within the Hardwood Hills Subsection landscape region.
4. All notice and procedural requirements in *Minnesota Statutes*, and other applicable rules and law have been complied with.
5. The DNR Hardwood Hills Subsections Forest Resources Management Plan is both needed and reasonable.

#### ORDER

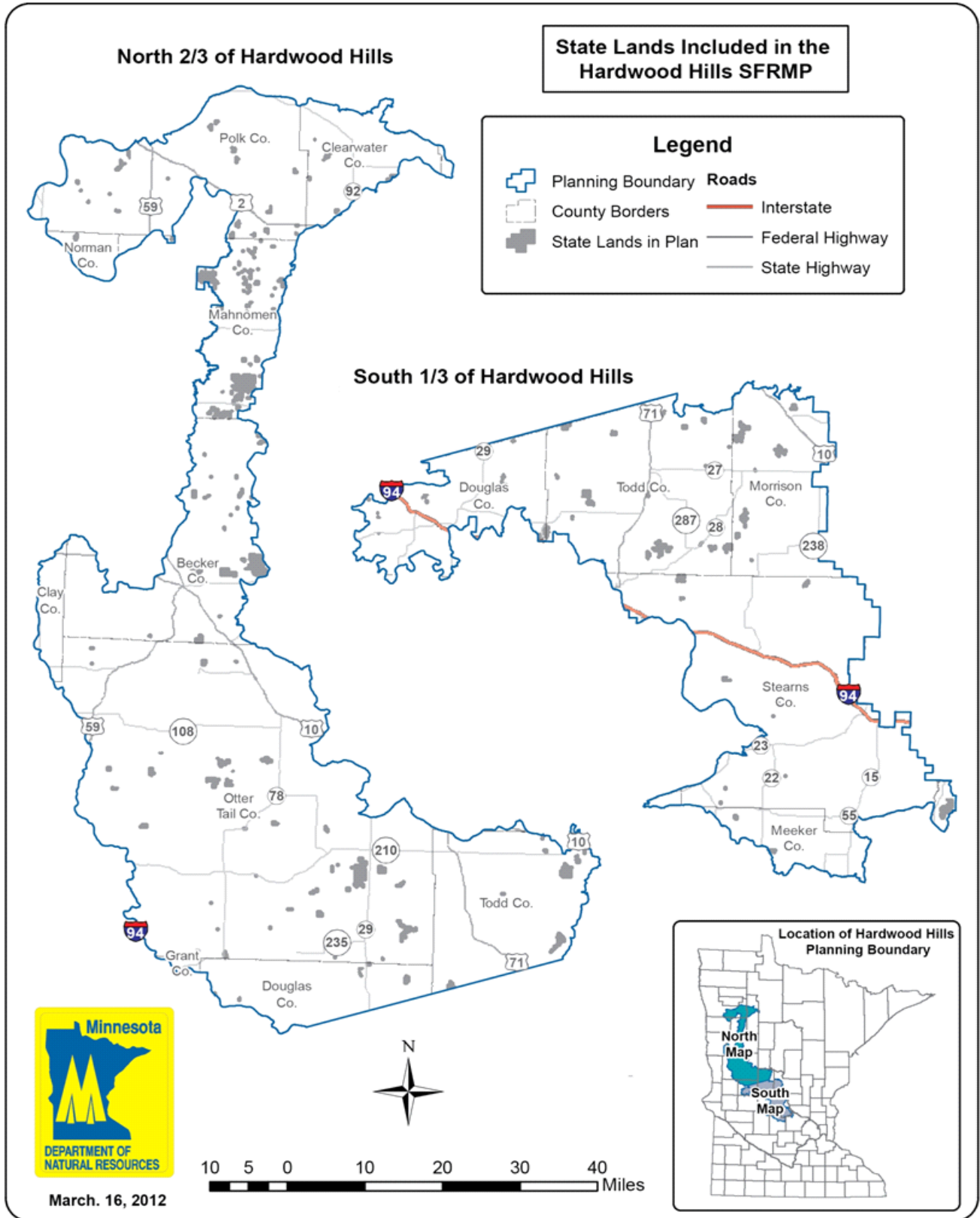
**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 89.012, that the DNR Hardwood Hills Subsections Forest Resources Management Plan is approved for implementation on state forest lands in the Hardwood Hills Subsection landscape (see *Exhibit A*, attached hereto and incorporated herein).

**IT IS FURTHER ORDERED** that the approval of the DNR Hardwood Hills Subsection Forest Resources Management Plan is effective on April 9, 2012.

Date signed: 9 April 2012

Tom Landwehr, Commissioner  
Department of Natural Resources





# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Department of Commerce

### Minnesota Consumer Credit Code and Regulated Loan Act - Adjustment of Dollar Amounts

Dollar amounts indexed in the Regulated Loan Act, *Minnesota Statutes*, Chapter 56, and the Minnesota Consumer Credit Code, *Minnesota Statutes*, Section 47.59, will increase 10% effective July 1, 2012. *Minnesota Statutes*, Sections 47.59, subdivision 3(i), and 56.131, subdivision 4, provide for periodic adjustment in dollar amounts, effective on July 1 of even-numbered years, based on a percentage change in the Implicit Price Deflator for the Gross Domestic Product.

Statute establishes that the percentage change in the reference base index be 10% or more in order to adjust the dollar amounts. The portion of the percentage change in the index in excess of a multiple of ten percent is to be disregarded, and the dollar amounts shall change only in multiples of ten percent. Information provided by the U.S. Department of Commerce, Bureau of Economic Analysis indicates a percentage change from the revised reference base to be 51% calculated to the nearest whole percentage point as required. The index for December 1991 is the reference base index for adjustments, with 1987 = 100. The index was revised nationally to 2005 = 100. The rebased index for December 1991 is 75.569, increasing to 113.946 in December 2011, for a change of 50.78%, when rounded to the nearest whole percentage point is 50%. As indexed dollar amounts have increased by 40% in prior years, they will increase 10% effective July 1, 2012, with the new amounts listed on the following chart.

The history of dollar amounts at various dates is available by reviewing prior official notices, or within the Commerce Department’s website [www.commerce.state.mn.us](http://www.commerce.state.mn.us). The original and current dollar amounts are as follows:

	<b>Original</b>	<b>7-1-12 10% Increase</b>
<b>Chapter 47</b>		
Principal subject to 33% interest		
<i>Minnesota Statutes</i> , § 47.59, subd. 3(a)(2)	\$750	\$1,125
Minimum refund		
<i>Minnesota Statutes</i> , § 47.59, subd. 3(e) and (f)	\$5.00	\$7.50

Default charges <i>Minnesota Statutes</i> , § 47.59, subd. 6(a)(4)	\$5.20	\$7.80
<b>Chapter 56</b>		
Assumption fee <i>Minnesota Statutes</i> , § 56.12	\$240	\$360
Minimum real estate secured loan <i>Minnesota Statutes</i> , §§ 56.12 and 56.125	\$4,320	\$6,480
Maximum closing costs on real estate secured loans <i>Minnesota Statutes</i> , § 56.131, subd. 2(b)	\$400	\$600
Minimum new funds advance for discount points and appraisal fees <i>Minnesota Statutes</i> , § 56.131, subd. 2(d)	\$1,000	\$1,500
Minimum real estate secured loan for discount points <i>Minnesota Statutes</i> , § 56.131, subd. 6	\$12,000	\$18,000

The next published adjustment is scheduled on or before April 30, 2014, for July 1, 2014 based on the December 2013 index.

## Department of Commerce Restrictions On Deficiency Judgments, Minnesota Property Exemption and Minnesota Homestead Exemption - Adjustment of Dollar Amounts

The amount of a deficiency judgment found in *Minnesota Statutes*, Section 325G.22, property exempt from creditor collection action in *Minnesota Statutes*, Section 550.37, and the homestead exemption in *Minnesota Statutes*, Section 510.02 will increase 10% effective July 1, 2012. These statutes require that the dollar amounts be adjusted in even numbered years based on a percentage change in the Implicit Price Deflator for the Gross National Product.

The statute requires that the percentage of change in the reference base index be 10% or more in order to adjust the dollar amounts. The portion of the percentage change in the index in excess of a multiple of ten percent is to be disregarded, and dollar amounts shall change only in multiples of ten percent. Information obtained from the U.S. Department of Commerce, Bureau of Economic Analysis, indicates the percentage change from the revised reference base to be 130% calculated to the nearest whole percentage point as required. The index for December 1980 is the reference base index for adjustments, with 1972=100. The index was revised nationally to 2005=100. The index for December 1980 is 49.571, increasing to 114.067 in December 2011, for a change of 130.11%, when rounded to the nearest whole percentage point is 130%. Indexed dollar amounts have increased by 120% in prior years, and will increase 10% effective July 1, 2012, with the new amounts listed on the following chart.

The history of dollar amounts at various dates is available by reviewing prior official notices, or within the Commerce Department's web site [www.commerce.state.mn.us](http://www.commerce.state.mn.us). The original and current dollar amounts are as follows:

	Original	7-1-12 10% increase
<b>Chapter 325G</b>		
Credit extended <i>Minnesota Statutes</i> , § 325G.22, subd. 1	\$3,000	\$6,900

# Official Notices

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## Chapter 550

Personal goods <i>Minnesota Statutes, § 550.37, subd. 4</i>	\$4,500	\$10,350
Wedding rings <i>Minnesota Statutes, § 550.37, subd. 4</i>	\$1,225	\$2,817.50
Business <i>Minnesota Statutes, § 550.37, subd. 6</i>	\$5,000	\$11,500
Insurance benefits Add't'l dependent ins. benefits <i>Minnesota Statutes, § 550.37, subd. 10</i>	\$20,000 \$5,000	\$46,000 \$11,500
Motor vehicle Modified for disability Minimum cost of modification <i>Minnesota Statutes, § 550.37, subd. 12a</i>	\$2,000 \$20,000 \$1,500	\$4,600 \$46,000 \$3,450
Accrued interest <i>Minnesota Statutes, § 550.37, subd. 23</i>	\$4,000	\$9,200
Employee benefits <i>Minnesota Statutes, § 550.37, subd. 24</i>	\$30,000	\$69,000
Chapter 510 Homestead exemption <i>Minnesota Statutes, § 510.02, subd. 1</i>	\$300,000	\$390,000
Homestead for agricultural purposes <i>Minnesota Statutes, § 510.02, subd. 1</i>	\$750,000	\$975,000

The next published adjustment is scheduled on or before April 30, 2014, for July 1, 2014 based on the December 2013 index.

## Minnesota Pollution Control Agency (MPCA) Watershed Division

### Notice of Availability of the Draft Carnelian Marine St. Croix Watershed District Multi-Lake Total Maximum Daily Load (TMDL) Report and Request for Comment

**Public comment period begins: April 16, 2012**  
**Public comment period ends: May 16, 2012**

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft report for the Carnelian Marine on St. Croix Watershed District (CMSCWD) Total Maximum Daily Load (TMDL). The aquatic life use and aquatic recreation use of 10 lakes within CMSCWD in Washington County are impaired because they do not meet state water quality standards for excess nutrients (phosphorus). East Boot (DNR-ID 82-0034) Fish Lake (DNR-ID 820064), Goose Lake (DNR-ID 82-0059), Hay Lake (DNR-ID 82-0065), Jellum's Lake (DNR-ID 82-0052-02), Long Lake (DNR-ID 82-0068), Loon Lake (DNR-ID 82-0015-02), Louise Lake (DNR-ID 82-0025), Mud

Lake (DNR-ID 82-0025-02), and South Twin Lake (DNR-ID 82-0019) are all listed on the 303(d) list of impaired water bodies for aquatic life use and aquatic recreation use based on the North Central Hardwood Forest Eco-region standards for either deep or shallow lakes. Based on the information collected, East Boot Lake and Goose Lake are the only two deep lakes in this study. All of the rest of the lakes in this study are therefore shallow lakes and are held to different standards due to their unique characteristics.

The data collected on these lakes indicated a declining trend in water quality due to excessive watershed loading and lake sediment-phosphorus sources. The TMDL linkage analysis indicates that phosphorus reductions ranging from 4 percent to 27 percent between all 10 lakes is necessary to achieve their water quality standards. For all of these lakes phosphorus reduction activities will need to target runoff from watershed sources such as, agricultural areas, internal loading, septic systems, residential storm water, and minor sources such as wildlife and pets.

This project has local support from the CMSCWD, the Washington Conservation District, and several other local, state, and federal agencies. These local efforts will proceed with determining further implementation strategies and obtaining public input. The draft TMDL report outlines possible strategies for implementation.

The strategy to bring about the necessary reductions is outlined in the implementation section of the report. The next step will be the development of an implementation plan to identify specific measures to reduce the current sources of phosphorus reaching both of the lakes.

**Preliminary Determination on the Draft TMDL Report:** The MPCA Commissioner has made a preliminary determination to submit this draft TMDL report to the U.S. Environmental Protection Agency (EPA) for final approval. A draft TMDL report and fact sheet are available for review at the MPCA office at the address listed below and at the MPCA website:

*<http://www.pca.state.mn.us/pyri9fd>*

**Written Comments:** You may submit written comments on the draft TMDL report or on the MPCA Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft TMDL report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL report that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the MPCA Commissioner to investigate the merits of your position.

Written comments on the draft TMDL report must be sent to the MPCA contact person listed below and received by 4:30 p.m. on May 16, 2012. The MPCA will prepare responses to comments received, make any necessary revisions of the draft TMDL report and submit it to the EPA for approval.

**Agency Contact Person:** Written comments and requests for more information should be directed to:

Christopher Klucas  
Minnesota Pollution Control Agency  
520 Lafayette Road  
St. Paul, Minnesota 55155

**Phone:** (651) 757-2498 (direct)

**Minnesota Toll Free:** 1-800-657-3864

**Fax:** (651) 297-8676

**E-mail:** *[christopher.klucas@state.mn.us](mailto:christopher.klucas@state.mn.us)*

**TTY** users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

**Petition for Public Informational Meeting:** You may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting the MPCA may hold to solicit public comment and statements on matters pertaining to the TMDL study and process, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;

# Official Notices

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3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

**Petition for Contested Case Hearing:** You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: 1) there is a material issue of fact in dispute concerning the draft TMDL report; 2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and 3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting an MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision:** You may also submit a petition to the Commissioner requesting that the MPCA Citizen's Board consider the TMDL report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. According to *Minnesota Statutes* § 116.02 subd 6(4), the decision whether to submit the TMDL report and, if so, under what terms, will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL report; or (3) a timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comment, requests, and petitions submitted on or before the last day of the comment period will be considered in the final decision on this TMDL report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff, as authorized by the Board, will make the final decision on the draft TMDL report.

Dated: April 2012

## Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

### NOTICE OF SUSPENSION

**NOTICE IS HEREBY GIVEN** that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective April 9, 2012 until June 8, 2012:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN

- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- Danner Environmental, Inc. and its affiliates, South St. Paul, MN

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.



# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Available Grant Funds and Loans

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Department of Administration (Admin) Governor's Council on Developmental Disabilities Notice of Request for Proposals for Self Advocacy

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce the availability of a total of \$100,000 in federal funds under provisions of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (DD Act)(P.L. 106-402) to expand and strengthen self advocacy in Minnesota.

Proposals are being sought from nonstate agencies or organizations. The GCDD will award a single statewide grant of \$100,000. Proposals must include support of local self advocacy groups at the grassroots level in the Twin Cities metropolitan area and Greater Minnesota, strengthen existing groups and help develop new self advocacy groups where currently there are no groups, provide learning and teaching opportunities for self advocates to improve their leadership skills, and expand their participation in cross-disability and culturally diverse coalitions.

Funding is available for a one-year period. Continuation funding is dependent upon the availability of federal funds, satisfactory performance of the contractor(s), and any changes in the DD Act resulting from Congressional reauthorization.

**Application deadline is Monday, May 21, 2012 at 3:00 p.m.** Please note: The GCDD reserves the right reject all proposals.

For additional information or to receive a Request for Proposal packet, please contact:

Mary Jo Nichols  
Governor's Council on Developmental Disabilities  
370 Centennial Office Building  
658 Cedar Street  
St. Paul, Minnesota 55155  
**Phone:** (651) 282-2899  
**Toll free:** (877) 348-0505  
**TTY:** (800) 627-3529 Minnesota Relay Service  
**E-mail:** [admin.dd@state.mn.us](mailto:admin.dd@state.mn.us)

The Request for Proposal packet is also available at [www.mnddc.org](http://www.mnddc.org) OR [www.mncdd.org](http://www.mncdd.org). Go to “The Council” and then “RFPs and Grants.”

### **Minnesota Department of Human Services (DHS) Health Care Eligibility and Access Division Notice of Request for Proposals to Provide Outreach and Renewal Assistance Services to Minnesotans Enrolled in Minnesota Health Care Programs**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide outreach and renewal assistance services to Minnesotans enrolled in Minnesota Health Care Programs.

Work is proposed to start July 1, 2012. For more information, or to obtain a copy of the Request for Proposal, contact:

Jennifer Ditlevson  
Department of Human Services  
Health Care Eligibility and Access Division  
444 Lafayette Road N.  
St. Paul, MN 55155  
**Phone:** (651) 431-3929  
**Fax:** (651) 431-7572  
**E-mail:** [jennifer.ditlevson@state.mn.us](mailto:jennifer.ditlevson@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, May 7, 2012. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### **Mississippi River Parkway Commission of Minnesota Request for Proposals for Managing Organizational Affairs, Fiscal and - Grant Management Services, and Tourism Marketing**

The Legislative Coordinating Commission (LCC), on behalf of the Mississippi River Parkway Commission of Minnesota (MN-MRPC), is seeking proposals from individuals or organizations interested in managing its organizational affairs, scenic byway grant work and tourism marketing. The estimated annual operating budget of the Commission, which includes national annual dues and Commission administration, is approximately \$63,000. The Commission also periodically receives grants for special byway marketing projects. The contract period is for July 1, 2012 through June 30, 2014, subject to performance, client satisfaction and available funding.

This management/marketing contract includes all administrative services, database management and stakeholder communications, fiscal services, meetings and event coordination, grant writing and management, byway travel marketing, and basic Web site maintenance.

For a copy of the full text of the RFP and an application form, please go to: <http://www.lcc.leg.mn/lcc/RFPs.htm>

# State Grants & Loans

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Or contact:

Diane Henry-Wangenstein  
Minnesota Legislative Coordinating Commission  
Room 72 State Office Building  
100 Rev. Dr. Martin Luther King, Jr. Blvd.  
St. Paul, MN 55155-1298  
**Phone:** (651) 296-1121 (voice)  
**E-mail:** [diane.henry@lcc.leg.mn](mailto:diane.henry@lcc.leg.mn)

All proposals must satisfy the criteria as outlined in the full text of the RFP. Proposals must be received by **4:00 p.m. on Tuesday, May 8, 2012**. Late applications may not be accepted. All expenses incurred in responding to this notice shall be borne by the responder.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*; Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
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**Department of Administration (Admin)****Real Estate and Construction Services****Notice of Availability of Request for Qualifications (RFQ) for a Construction Manager at Risk for the Minnesota State Capitol Repair, Restoration and Preservation**

**NOTICE IS HEREBY GIVEN** that the Department of Administration, Real Estate and Construction Services, in association with the Capitol Area Architectural and Planning Board and the Minnesota Historical Society, (“State”) has issued a Request for Qualifications (RFQ) to evaluate and select a Construction Manager at Risk for the Preconstruction and Construction Services for the Minnesota State Capitol Repair Restoration and Preservation project in accordance with *Minnesota Statute* 16C.34.

The scope of the Project includes but is not limited to asset preservation, remodeling, and other Capitol improvements to, and restoration of, the Capitol Building and surrounding site.

Detailed tasks and scope of services required for the project are defined and included in the Request for Qualifications (RFQ) which can be found at [www.questcdn.com](http://www.questcdn.com) under the Category “*Public Buildings*” with the Project Name “*CM@Risk MN State Capitol Repair, Restoration and Preservation RFQ*” and may be downloaded for a fee of \$10.00. To be considered for selection and a contract, responses must be submitted by the date and time indicated in the RFQ.

A mandatory informational meeting is tentatively scheduled for Wednesday, May 9, 2012 at 9:00 a.m. C.T. at the Administration Building, 50 Sherburne Ave., St. Paul, MN in Room 116B. Project questions will be taken by Sherry Van Horn at [sherry.vanhorn@state.mn.us](mailto:sherry.vanhorn@state.mn.us).

Proposals must be delivered to Real Estate and Construction Services, Department of Administration, 309 Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, Attn.: Sherry Van Horn, not later than Wednesday, May 23, 2012 by 12:00 noon C.T. Late responses will not be considered.

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The RFQ is not a guarantee of work and it does not obligate the State to award any contracts. The State reserves the right to discontinue the use or cancel all or any part of the RFQ if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Administration (Admin)****Real Estate and Construction Services****Notice of Request for Proposals for Lease of Approximately 3,475 of Space for a Data Center within the Minneapolis-St. Paul Metropolitan Area**

**NOTICE IS HEREBY GIVEN** that the State of Minnesota, Department of Administration, on behalf of the Office of Enterprise Technology, requests Proposals for lease of approximately 3,475 usable square feet of space to serve as a collocated data center within the Minneapolis-St. Paul metropolitan area.

To be eligible to submit a Proposal in response to the RFP, a Non-Binding Letter of Intent to Submit a Proposal must be received by 2:30 p.m., May 4, 2012. The Proposal must be received in the Real Estate and Construction Services, 50 Sherburne Ave # 309, St Paul MN 55155 no later than 2:30 p.m., May 25, 2012.

All information and requirements regarding preparation and submission of a Proposal may be obtained at:  
[www.admin.state.mn.us/recs/lr/lr-sa.html](http://www.admin.state.mn.us/recs/lr/lr-sa.html)

LATE BIDS WILL BE REJECTED. E-MAIL BIDS WILL NOT BE ACCEPTED.

# State Contracts

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## Department of Administration (Admin)

### University of Minnesota

#### Notice of Availability of Request for Proposal (RFP) for Designer Selection for University of Minnesota – Microbiology Research Facility

(State Designer Selection Board Project No. 12-03)

The State of Minnesota, acting through its Board of Regents for the University of Minnesota, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the University of Minnesota Capital Planning and Project Management website:

*[http://www.uservices.umn.edu/purchasing/ae\\_services.html](http://www.uservices.umn.edu/purchasing/ae_services.html)*,

click on “Twin Cities Campus Advertisements” and then “Microbiology Research Facility.”

A mandatory informational meeting is tentatively scheduled for **April 19, 2012 at 9:00 am CMRR Seminar Room 2-102. (2021 Sixth Street SE Minneapolis, MN 55455)** All firms interested in this project should attend this meeting. Project questions will also be taken at this meeting.

Proposals must be delivered to Kathy Grochowski, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services Administration Building, Room 309, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2389) no later than **12:00 Noon, C.S.T., May 14, 2012**. Late responses will not be considered.

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## State Department of Administration (Admin)

### State Designer Selection Board Project No. 12-04

#### Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Design, Remodeling and New Facility Development for the Minnesota Security Hospital (MSH), St. Peter, MN

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the State Designer Selection Board website: *<http://www.state.mn.us/sdsb/>*

A mandatory informational meeting will be scheduled for April 18, 2012, 10:00 a.m. in Conference Room 116 at the Minnesota Security Hospital, Highways 99 & 333 (Sheppard Drive), St. Peter, MN. This is a “secure facility”. You will be required to pass metal detection and a State issued picture ID (DL) is required. At least 24 hours prior to the meeting, all firms interested in attending, **must** email either Shelly Maas *[shelly.maas@state.mn.us](mailto:shelly.maas@state.mn.us)* or Mike Bednar *[michael.bednar@state.mn.us](mailto:michael.bednar@state.mn.us)* with the following information: Full Name, Company Name and Contact Number.

Any questions should be directed to Mr. Gary Krocak at fax: (651) 215-6245 or *[gary.krocak@state.mn.us](mailto:gary.krocak@state.mn.us)*. Project questions will be taken by this individual only. Questions regarding this RFP must be received by April, 20, 2012 no later than 12:00 noon Central Time.

Proposals must be delivered to Kathy Grochowski, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155; phone: (651) 201-2550 not later than **12:00 noon**

on Monday, April 30, 2012. Late responses will not be considered.

The State of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

### **Minnesota State Colleges and Universities (MnSCU) Metropolitan State University Notice of Request for Design and Development of Seminar Series for Metropolitan State University through Advance IT Minnesota**

**NOTICE IS HEREBY GIVEN** that Metropolitan State University through Advance IT Minnesota Request for Proposal (RFP) for a consultant(s) to design and develop of courses in the non-credit Business Architecture Curriculum. The vendor selected will work with Advance IT Minnesota and Metropolitan State University employees and other external parties through multiple meetings utilizing technology formats including face-to-face meetings. To receive a copy of the full RFP, please contact Mary Texer either by telephone (612) 659-7229 or e-mail at: [mary.texer@metrostate.edu](mailto:mary.texer@metrostate.edu).

Proposals are due by 5:00 p.m. central time, Monday, April 30, 2012 and are to be addressed to Mary Texer, Advance IT Minnesota, 1501 Hennepin Avenue, M4000, Minneapolis, MN 55403. Any questions should be in the form of an RFI and directed to Mary Texer at e-mail: [mary.texer@metrostate.edu](mailto:mary.texer@metrostate.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

### **Minnesota State Colleges and Universities (MnSCU) Northland Community and Technical College Notice of Request for Relocation of Aviation Flight Training Devices Professional Services for Northland Community and Technical College**

**NOTICE IS HEREBY GIVEN** that Northland Community & Technical College Request for Proposal (RFP) for Relocation of Aviation Flight Training Devices Professional Services. The vendor selected will provide professional services to Northland Community and Technical College to relocate Aviation Flight Training Devices from Atlanta, GA to Thief River Falls, MN for the Aviation Maintenance Technologies training program. To receive a copy of the full RFP, please contact Birgir Haraldsson either by telephone (218) 683-8805 or e-mail at: [biggi.haraldsson@northlandcollege.edu](mailto:biggi.haraldsson@northlandcollege.edu).

Proposals are due by 5:00 p.m. CST, Monday, April 30th, 2011 and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1011 Highway 1 East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to Birgir Haraldsson at e-mail: [biggi.haraldsson@northlandcollege.edu](mailto:biggi.haraldsson@northlandcollege.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## State Contracts

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### Minnesota State Colleges and Universities (MnSCU)

#### Northland Community and Technical College

#### Notice of Request for an Unmanned Systems Training Equipment / Avionics System Trainer for Northland Community & Technical College

**NOTICE IS HEREBY GIVEN** that Northland Community & Technical College Request for Proposal (RFP) for a complete small unmanned aerial system for use in the maintenance training program. To receive a copy of the full RFP, please contact Curtis Zoller either by telephone (218) 683-8829 or e-mail at: [curtis.zoller@northlandcollege.edu](mailto:curtis.zoller@northlandcollege.edu).

Proposals are due by 5:00 p.m. central time, Monday, May 7<sup>th</sup>, 2012 and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1011 Highway 1 East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to Curtis Zoller at e-mail: [curtis.zoller@northlandcollege.edu](mailto:curtis.zoller@northlandcollege.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

### Minnesota State Colleges and Universities (MnSCU)

#### Northwest Technical College-Distance Minnesota

#### Notice of Request for Proposals for e-Marketing Assistance

**NOTICE IS HEREBY GIVEN** that Northwest Technical College-Distance Minnesota will receive sealed proposals for the provision of e-Marketing Assistance. Specifications will be available April 16, 2012, at the following website:

[http://www.bemidjistate.edu/offices/procurement\\_logistics/rfps\\_bids/](http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/)

Instructions for delivering proposals, as well as all other requirements and contact information, are contained in the RFP at the above website.

Sealed proposals must be received by Teresa D. Theisen, Ph.D., Online Consortium System Director, Distance Minnesota, 150 2<sup>nd</sup> St. SW, Suite B, PO Box 309, Perham, MN 56573, by 2:00 PM, May 9, 2012. Late proposals will not be considered.

Northwest Technical College-Distance Minnesota reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the College to complete a proposed contract, and the College reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Department of Health (MDH)

### Notice of Availability of Contract for Peer Review of Alternate Risk Assessment Methods

The Minnesota Department of Health (MDH or State) requests proposals from organizations (responder) with the necessary experiences and resources to convene a panel of experts to peer review the results of the alternative risk assessment methods for assessing risks from exposures to contaminants of emerging concern such as pharmaceuticals and hormonally-active chemicals.

The goals of this project are:

- Professional, scientific review of the identified alternative risk assessment methodologies to evaluate health risks from exposures to chemicals of emerging concern that have limited toxicity data;
- Assist MDH to determine if any of the identified alternative risk assessment methods can be used to derive human health based



- guidance for chemicals with limited toxicity data;
- Advance the scientific and policy discussion regarding methods for chemicals with insufficient toxicity data.

The Request for Proposal is available online at [www.health.state.mn.us/divs/eh/risk/guidance/dwec/specproj.html](http://www.health.state.mn.us/divs/eh/risk/guidance/dwec/specproj.html). **A written request (by direct mail, email, or fax) by April 25, 2012 is required to receive a hard copy of the Request for Proposal.** After April 25, 2012, the Request for Proposal will be emailed.

The Request for Proposal can be obtained from:

Michele Ross, Program Coordinator  
Minnesota Department of Health  
625 North Robert Street  
P.O. Box 64975  
St. Paul, MN 55164-0975  
**E-mail:** [michele.ross@state.mn.us](mailto:michele.ross@state.mn.us)  
**Telephone:** (651) 201-4927

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:00 pm Central Time on May 8, 2012. **Late proposals will NOT be considered.** Faxed or emailed proposals will **NOT** be considered.

Work is proposed to start on or before August 1, 2012. This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Health (MDH) Notice of Availability of Contract for Relative Source Contribution Project, Phase II

The Minnesota Department of Health (MDH or State) requests proposals from public or private organizations (responder) with the necessary experiences and resources to develop best practices for applying multiple models in order to quantify routes of exposure and exposure scenarios, which may include dermal exposures, inhalation exposures, and non-water oral exposures. The contractor will investigate the appropriate model inputs for quantifying individual routes of exposure, and also for comparing the relative magnitude and duration of exposures from multiple pathways. The contractor will also use the models identified in the first phase of the project to estimate relative source contribution (RSC) values for several sample chemicals, and use these sample cases to develop a set of best practices for estimating the RSC using available models.

The goals of this project include:

- Develop and document best practices and procedures for estimating an RSC using available modeling tools;
- Estimate an RSC for sample chemicals specified by MDH, including documenting model runs and parameter estimation;
- Increase understanding of the feasibility of combining the results of multiple models;
- Develop model parameters to evaluate contaminants of emerging concern in Minnesota, including exposure parameters specific to Minnesota (e.g., housing characteristics used in indoor air models).

The Request for Proposal is available online at [www.health.state.mn.us/divs/eh/risk/guidance/dwec/specproj.html](http://www.health.state.mn.us/divs/eh/risk/guidance/dwec/specproj.html). **A written request (by direct mail, email, or fax) by April 25, 2012 is required to receive a hard copy of the Request for Proposal.** After April 25, 2012, the Request for Proposal will be emailed.

The Request for Proposal can be obtained from:

Michele Ross, Program Coordinator  
Minnesota Department of Health  
625 North Robert Street  
P.O. Box 64975  
St. Paul, MN 55164-0975

# State Contracts

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**E-mail:** *michele.ross@state.mn.us*

**Telephone:** (651) 201-4927

Proposals submitted in response to the Request for Proposal in this advertisement must be received at the address above no later than 2:00 PM Central Time on May 8, 2012. **Late proposals will NOT be considered.** Faxed or emailed proposals will **NOT** be considered.

Work is proposed to start on or before July 1, 2012. This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Natural Resources (DNR) Notice of Request for Proposals for Writing Services for an Adaptive Management Plan

<b>CERTIFICATION #</b>	<b>29415</b>
<b>Amount of proposed contract:</b>	<b>\$70,000</b>

Notice of Availability of Contract for the Department of Natural Resources is seeking proposals aimed at providing adaptive management plan writing services for up to eighteen (18) Scientific and Natural Areas (SNA) with existing native plant communities and rare species under their protection.

The Minnesota Department of Natural Resources is requesting proposals for the purpose of adaptive management plan writing services.

Work is proposed to start after May, 2012.

A Request for Proposals will be available by mail from this office through April 30, 2012. **A written request (by direct mail or email) is required to receive the Request for Proposal.** After April 30, 2012, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Ellen Fuge, SNA Management Coordinator  
500 Lafayette Road  
St. Paul, MN 55155-4025  
**E-mail:** *Ellen.fuge@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **2:00 p.m., May 8, 2012.** **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Pollution Control Agency (MPCA) Request for Proposals: Professional/Technical Contract for Content Development for the "Minnesota Stormwater Manual"

The Minnesota Pollution Control Agency (MPCA) requests proposals for projects to provide data and information that can be readily incorporated into an updated version of the "Minnesota Stormwater Manual" (Manual).

The Manual provides specific direction and guidance for stormwater management in Minnesota. It provides Minnesota-specific

instructions and best-management practices (BMPs) for protecting Minnesota's lakes and streams from pollutants like sediment, phosphorus, metals, and debris. Written for both technical and non-technical audiences, the Manual has become an important and widely used reference for Minnesota's stormwater practitioners in state agencies and local governments, by consultants, builders, and residential homeowners.

The Contractor will develop and submit state-of-the-art engineering and science information in a condensed summary, including color graphics and color photos.

For copy of the Request for Proposal, contact:

Daniel McLean

Phone: (651) 757-256

E-mail: [contracts.pca@state.mn.us](mailto:contracts.pca@state.mn.us) (reference "CR5332" in the e-mail subject line)

**Response due date and time:** The deadline for responses and all required forms is no later than 2:30 p.m. Central Daylight Time (CDT) on **May 7, 2012**, as determined by the MPCA loading dock. Proposals will not be received electronically.

All inquiries, requests for information or clarification, and other communication related to this RFP must be directed to Daniel McLean only, by e-mail or phone before 2:30 p.m. CDT on **April 25, 2012**.

This request does not obligate the MPCA to complete the work contemplated in this notice. The MPCA reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Court Administrator's Office Second Judicial District, Ramsey Courts REQUEST FOR PROPOSALS for Court-ordered Mental Health Examination Services for Pending Criminal Cases

The Second Judicial District, Ramsey Courts Criminal Division, is seeking proposals from a qualified person(s) or entity to contract for the provision of court-ordered mental health examination services for criminal cases pending in the district court. The proposal shall be submitted for a 36 month period of time, from May 1st, 2012 through April 30th, 2015.

This is not a bid but a request for a proposal that could become the basis for negotiations leading to a contract for a Rule 20 Examiner (hereinafter "examiner") to serve as an independent contractor, and not as an employee of the State of Minnesota.

The goal of this request for proposal is to enable the Second Judicial District Court to secure the availability of an examiner, in an efficient and cost-effective manner, to perform high quality court-ordered Rule 20.01/20.02 examinations.

Your proposal must be submitted in writing in a sealed envelope to:

Karen Mareck

Ramsey County Criminal Division

900 Courthouse

15 West Kellogg Boulevard West

St. Paul, MN 55102

**Deadline for application materials is 4:30 pm on April 30<sup>th</sup>, 2012.** Questions may be directed to Karen Mareck, Criminal Division Administrator at (651) 266-8152.

A full request for proposal is available on the Court website at [www.mncourts.gov](http://www.mncourts.gov) under Public Notices.

# State Contracts

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## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

**Minnesota Department of Transportation (MnDOT)  
Engineering Services Division  
Request for Proposals (RFP) Primavera Hosting and Application Support for the  
St. Croix River Crossing Project**

MnDOT requests proposals for services to provide hosting and application support for Oracle Primavera P6 EPPM (web), Oracle Primavera Professional Client, Oracle Contract Management and Oracle BI Publisher.

It is the goal of this project to utilize a vendor hosted production environment for using the above reference MnDOT owned applications. The results of the work under this contract will be used for implementing project controls systems for the St. Croix project. Systems include a collaborative database and integration with other MnDOT applications.

Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate MnDOT to complete the work contemplated in this notice, and MnDOT reserves the right to cancel this RFP. All expenses incurred in responding to this notice shall be borne by the responder.

The full RFP can be viewed on the Consultant Services Web Page at [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult) under the P/T Notices Section. If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Melissa McGinnis, Contract Administrator  
E-mail: [melissa.mcginis@state.mn.us](mailto:melissa.mcginis@state.mn.us)  
Telephone: 651-366-4644

Note: **RESPONSES WILL BE DUE ON APRIL 27, 2012, AT 2:00PM CENTRAL STANDARD TIME.**

# Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Contracts with other Units of Government

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Here's what you receive via e-mail:

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- **E-mailed to you on Friday**
- **Easy Access to *State Register* Archives**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Metropolitan Airports Commission (MAC) Public Notice of Request for Proposals for Terminal 2-Humphrey Food & Beverage and News & Gift Concessions Opportunity

The Metropolitan Airports Commission ("MAC") is requesting proposals from qualified firms interested in operating a Food & Beverage and News & Gift Concessions at the Terminal 2-Humphrey of the Minneapolis - St. Paul International Airport.

To obtain a copy of the Request for Proposal, please go to the following website:

<http://www.metroairports.org/business/solicitations/default.aspx>

and look under Request for Proposal. The RFP is to be released on or about April 12, 2012. Airport Contact for the RFP is Becky Zwart at (612) 726-8197 or e-mail: [becky.zwart@mspmac.org](mailto:becky.zwart@mspmac.org).

A Pre-Proposal Conference will be held April 24, 2012 at 1:30 p.m. CT at Terminal 2-Humphrey. Questions regarding the RFP are due to MAC no later than 4:00 p.m. CT on April 27, 2012. The proposals are due on or before 2:00 p.m. CT on May 23, 2012.

## Metropolitan Airports Commission (MAC) Public Notice for Statements of Qualifications for Human Capital Consulting & Actuarial Services

The Metropolitan Airports Commission (MAC) is requesting statements of qualifications from firms interested in providing human capital consulting and actuarial services.

MAC's Request for Qualification for Human Capital Consulting & Actuarial Services (RFQ) is available to download on MAC's website at: <http://www.metroairports.org/business/solicitations/Default.aspx>

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# Non-State Public Bids, Contracts & Grants

Questions regarding this RFQ must be received by 4 p.m. on Monday, April 23, 2012. Statements of Qualification must be received on or before 4:00 p.m. on Friday, April 27, 2012.

The contact person for this RFQ is Bill Hoyt, Manager, Insurance Risk Management, and he may be contacted via phone at (612) 726-8162 or via email at: [bill.hoyt@mspmac.org](mailto:bill.hoyt@mspmac.org).

## Metropolitan Airports Commission (MAC)

### Anoka County - Blaine Airport

#### Notice of Call for Bids for 2012 Pavement Rehabilitation - Runways

MAC Contract No.:

110-1-035

Bids Close at:

2:00pm May 15, 2012

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450 until the date and hour indicated. Major items of work include: Saw-cut grooving of Runway 9/27, crack sealing & existing control joint rehabilitation.

**Disadvantaged Business Enterprises (DBEs):** The goal of the MAC for the utilization of DBEs on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, Minnesota, 55441; (763) 475-9600. Deposit per set (non-refundable): \$100

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on April 16, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

## Metropolitan Airports Commission (MAC)

### Minneapolis-St. Paul International Airport

#### Notice of Call for Bids for 2012 Perimeter Security Improvements

MAC Contract No.

106-1-256

Bids Close At:

2:00 PM on May 15, 2012

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project is a continuation of the 2011 Perimeter Gate Security Improvements project at the Minneapolis-St. Paul International Airport. The project provides for the installation of wire rope within the perimeter fence and security gate improvements to minimize the threat of vehicle intrusions.

**Disadvantaged Business Enterprises (DBEs):** The goal of the MAC for the utilization of DBEs on this project is 5%.

**Bid Security:** Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of TKDA, the Minneapolis and Saint  
(Cite 36 SR 1235) *State Register*, Monday 16 April 2012 Page 1235



# Non-State Public Bids, Contracts & Grants

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Paul Builders Exchanges, McGraw Hill Construction/Dodge, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN, 55101; **phone:** (651) 292-4400; **fax:** (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on April 16, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

## Metropolitan Airports Commission (MAC) Flying Cloud Airport Notice of Call for Bids 2012 South Building Area Development MAC Contract No.: 108-3-010 Bids Close at: 2:00 pm May 15, 2012

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for installation of sanitary sewer and water main to service the South Building Area at the Flying Cloud Airport.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 1%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at: 2435 Xenium Lane North | Plymouth, Minnesota 55441 | (763) 475-9600. Deposit per set (non-refundable): \$100.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on April 16, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

## Metropolitan Airports Commission (MAC) Request for Qualifications Airport Planning Services

The Metropolitan Airports Commission (MAC) is inviting interested firms to submit Statements of Qualifications (SOQs) as part of a competitive selection process for a full range of airport planning services for the Minneapolis-St. Paul International Airport (MSP) and the six MAC-owned Reliever Airports, as well as other planning services as requested. All submittals must be received by the MAC prior to 12:00 p.m. noon on February 3, 2012. Copies of the RFQ are available via the following link: <http://www.metroairports.org/business/solicitations> or contact Bridget M. Rief, P.E., Assistant Director – Airside Development, Metropolitan Airports Commission, 6040 28<sup>th</sup> Ave. S., Minneapolis, MN 55450 Phone: 612.725.8371, Fax: 612.794.4407, E-mail: [bridget.rief@mspmac.org](mailto:bridget.rief@mspmac.org).

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<i>Road to the Blue Ribbon Baking</i>	Stock Number 13612	\$29.95
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<i>Baking with the St. Paul Bread Club: Recipes, Tips &amp; Stories</i>	Stock Number 1027	\$24.95
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<i>Hot Dish Heaven: Classic Casseroles From Midwest Kitchens,</i>	Stock Number 1034,	\$16.95
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<i>Recipes of Our Ancestors,</i>	Stock Number 13963,	\$37.50
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<i>Minnesota State Capitol: The Art &amp; Politics of a Public Building,</i>	Stock Number 945,	\$16.95
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- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
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