

State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**Monday 9 January 2012
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoes Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 36 Issue Number	PUBLISH DATE		Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts				Deadline for Proposed, Adopted and Exempt RULES	
	(BOLDFACE shows altered publish date)							
# 25	Monday	9 January 2012	Noon Tuesday	3 January 2012	Noon Wednesday	28 December		
# 26	TUESDAY	17 JANUARY	Noon Tuesday	10 January	Noon Wednesday	4 January 2012		
# 27	Monday	23 January	Noon Tuesday	17 January	Noon Wednesday	11 January		
# 28	Monday	30 January	Noon Tuesday	24 January	Noon Wednesday	18 January		

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100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
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25 Rev. Dr. Martin Luther King Jr Blvd.,
St. Paul, MN 55155 **Website:** www.mncourts.gov

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State Register information is available from Minnesota's Bookstore (651)
297-3000, or (800) 657-3757, Web site: www.minnesotasbookstore.com

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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Expedited Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for normal rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the conditions. Expedited rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain conditions.

Expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited rules detail the agency's rulemaking authority.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Public Safety (DPS)

Bureau of Criminal Apprehension,

Forensic Laboratory:

Proposed Expedited Permanent Rules Relating to Intoxication Testing

Notice of Intent to Adopt Expedited Rules without a Public Hearing

Proposed Amendments to Rules Governing Intoxication Testing utilizing Evidentiary Breath Tests

Minnesota Rules, Chapter 7502, subpart 0425

Introduction. The Department of Public Safety intends to adopt rules under the expedited rulemaking process set forth in the rules of the Office of Administrative Hearings, part 1400.2410, and the Administrative Procedure Act, Minnesota Statutes, section 14.389. You may submit written comments on the proposed expedited rules until **February 8, 2012**.

Agency Contact Person. Submit any comments or questions on the rules to the agency contact person. The agency contact person is: Frank Dolejsi (DPS) at 1430 Maryland Ave. E, Saint Paul, Minnesota 55106, **Phone:** (651) 793-2900, **fax:** (651) 793-2901, **e-mail:** frank.dolejsi@state.mn.us

Subject of Rules and Statutory Authority. The proposed expedited new rules govern evidentiary breath testing performed by law enforcement personnel throughout the state. The Department's statutory authority to adopt these rules through the expedited process is set forth in *Minnesota Statutes*, section 169A.75 paragraph (c).

The amendment is to add a third breath testing instrument option. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on **February 8, 2012**, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comments are encouraged. Your comments should identify the portion of the proposed expedited rule addressed and the reason for the comment. You are encouraged to propose any change that you desire. Any comments that you would like to make on the legality of the proposed rule must be made during this comment period.

Alternative Format/Accommodation. Upon request, the Department can make this Notice available in an alternative format, such as large print, Braille, or cassette tape. To make such a request please contact the agency contact person at the address or telephone number listed above.

Modifications. The Department may modify the proposed expedited rule if the modifications do not make the rule substantially different as defined in *Minnesota Statutes*, section 14.05, subdivision 2, paragraphs (b) and (c), unless the procedure under part 1400.2110 has been followed. If the final rule is identical to the rule originally published in the *State Register*, the agency will publish a notice of adoption in the State Register. If the final rule is different from the rule originally published in the State Register, the agency must publish a copy of the changes in the State Register. If the proposed expedited rule affects you in any way, you are encouraged to participate in the rulemaking process.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public

Expedited Rules

Disclosure Board. You should direct questions about this requirement to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone:** (651) 296-5148 or 1-800-657-3889.

Adoption Procedure if No Hearing. The agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 28 December 2011

Ramona Dohman, Commissioner
Department of Public Safety

7502.0425 ~~APPROVED BREATH TEST~~ INSTRUMENTS FOR ANALYZING BREATH SAMPLES.

Subpart 1. **Intoxilyzer 5000EN.** The Intoxilyzer 5000EN, ~~which uses~~ that employs infrared technology, is approved by the commissioner for use in this state for the purpose of determining the alcohol concentration of a breath sample.

Subp. 2. **Datamaster DMT-G.** The Datamaster DMT-G, ~~which uses infrared technology and fuel cell technology, is approved by the commissioner for use in this state for the purpose of determining the alcohol concentration of a breath sample with Fuel Cell Option is approved by the commissioner for use for the purpose of determining the alcohol concentration of a breath sample employing infrared technology only, and for use employing infrared technology used in conjunction with fuel cell technology.~~

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Announcements, Meetings and More

The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a large audience of “interested eyes” every week. Remember to publish your notices here - it only costs \$10.20 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

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- **Early delivery, on Friday**
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Minnesota Office of Higher Education (OHE)

Notice of Public Hearing Regarding the Issuance of Adjustable Rate Supplemental Student Loan Program Revenue Bonds, 2012 Series

The Minnesota Office of Higher Education (the "Issuer"), through its designated Hearing Officer, will hold a public hearing at 9:00 a.m. in 1450 Energy Park Drive, Suite 350, St. Paul, Minnesota on February 1, 2012, on the issuance of Adjustable Rate Supplemental Student Loan Program Revenue Bonds, Series 2012 (the "Bonds").

The Bonds are being issued in one or more series for the purpose of (i) refunding prior bonds issued by the Issuer for the purpose of making loans to eligible students ("Student Loans"), (ii) financing or making additional Student Loans under the Issuer's Supplemental Student Loan Program in accordance with the provisions of *Minnesota Statutes*, Chapter 136A, as amended, (iii) funding certain funds and (iv) paying a portion of the costs of issuance of the Bonds (the "Project"). The Issuer's principal offices are located at 1450 Energy Park Drive, Suite 350, St. Paul, Minnesota 55108.

The Bonds are proposed to be issued in an amount not to exceed \$135,000,000. The Bonds shall be limited obligations of the Issuer payable from and secured solely by all payments of principal of and interest on certain Student Loans and the proceeds thereof, certain funds and accounts and other collateral constituting the security as to be described in the resolution authorizing the Bonds. The Bonds will not be deemed to constitute a pledge of the faith of the Issuer or the State of Minnesota, but shall be payable solely from revenues pledged by the Issuer in accordance with an indenture of trust, as supplemented. Neither the faith or credit nor the taxing power of the State of Minnesota will be pledged to the payment of principal of or the interest on the Bonds. The Issuer has no taxing power.

The hearing shall provide the fullest opportunity for expression of opinion, for argument on the merits and for the introduction of documentary evidence pertinent to the nature of the Project and the proposed issuance of the Bonds. Written comments will be accepted by the Issuer at 1450 Energy Park Drive, Suite 350, St. Paul, Minnesota 55108, but must be received on or before the date of the hearing.

Dated: January 3, 2012

By Order of the Director of the Minnesota Office of Higher Education
Lawrence J. Pogemiller, Director

Minnesota Pollution Control Agency (MPCA)

Regional Division

Public Notice of Availability of the Draft Mill Creek Fecal Coliform TMDL and Pearl Lake Excessive Nutrient TMDL Study Report and Request for Comment

Public Comment Period Begins:

January 9, 2012

Public Comment Period Ends:

February 8, 2012

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft Report for the Mill Creek Fecal Coliform TMDL & Pearl Lake Excessive Nutrient TMDL. The draft TMDL Report is available for review at

<http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>.

Following the comments, the MPCA will revise the draft TMDL Report and submit it to the U.S. Environmental Protection Agency (EPA) for approval. Comments must be received by the MPCA contact person by the public comment period end date shown above.

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant

Official Notices

causing an impairment and allocates necessary reductions among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

Mill Creek from its headwaters to the Sauk River (reach ID 07010202-537) is impaired and does not meet Minnesota water quality standards for pathogen indicator bacteria *Escherichia coli* (*E. coli*). The bacterial abundance in excess of the water quality standards can pose a health risk to swimmers and bathers and can limit other recreational uses.

Mill Creek is a tributary to the Sauk River, located in the southeastern portion of the Sauk River watershed in central Minnesota. The creek flows into the Sauk River in the city of Rockville, 16 miles upstream of the confluence of the Sauk River and the Mississippi River at Sauk Rapids. The Mill Creek watershed is approximately 48 square miles in size, and land use in the watershed is predominantly agricultural.

Pearl Lake (DNR ID 73-0037) is currently listed on the Minnesota Pollution Control Agency's (MPCA) 2010 303(d) Impaired Waters List due to excessive nutrients (phosphorus). Pearl Lake is located in Stearns County, Minnesota and is within the North Central Hardwood Forest (NCHF) ecoregion. Pearl Lake is a relatively shallow, eutrophic lake approximately 750 acres in size.

Agency Contact Person: Written or oral comments, petitions, questions, or requests to receive a draft of the TMDL Reports, and requests for more information should be directed to:

Greg Van Eeckhout
Minnesota Pollution Control Agency
7678 College Road, Suite 105
Baxter, MN 56425
Phone: (218) 316-3896
Minnesota Toll Free: 1-800-657-3864
Fax: (218) 828-2594
E-mail: greg.vaneekhout@state.mn.us
TTY users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

Preliminary determination on the draft TMDL Report: The MPCA Commissioner has made a preliminary determination to submit this TMDL Report to the EPA for final approval. A draft TMDL Report and fact sheet are available for review at the MPCA office at the address listed above, and at the MPCA Web site: <http://www.pca.state.mn.us/water/tmdl>

Suggested changes will be considered before the final TMDL Report is sent to the EPA for approval.

Written Comments: You may submit written comments on the conditions of the draft TMDL Report or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft TMDL Report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

Petition for Public Informational Meeting: You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

Petition for Contested Case Hearing: You also may submit a petition for a contested case hearing. A contested case hearing is a

formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that:

1. There is a material issue of fact in dispute concerning the application or draft TMDL Report;
2. The MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and
3. There is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL Report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

MPCA Decision: You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the TMDL Report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd 6(4), the decision whether to submit the TMDL Report and, if so, under what terms will be presented to the Board for decision if:

1. The Commissioner grants the petition requesting the matter be presented to the Board;
2. One or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL Report; or
3. A timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this TMDL Report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the draft TMDL Report.

Dated: January 2012

Minnesota Pollution Control Agency (MPCA) Regional Division

Public Notice of Availability of the Draft TMDL Study for Rice Lake Excess Nutrient TMDL Report and Request for Comment

Public Comment Period Begins:

January 9, 2012

Public Comment Period Ends:

February 8, 2012

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft Report for Rice Lake Nutrient Total Maximum Daily Load (TMDL). The draft TMDL Report for Rice Lake is available for review at

<http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>.

Following the comments, the MPCA will revise the draft TMDL Report and submit it to the U.S. Environmental Protection Agency (EPA) for approval. Comments must be received by the MPCA contact person listed below by February 8, 2012.

Official Notices

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant causing an impairment and allocates necessary reductions among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

Rice Lake is a 1,651 acre lake located in the North Fork Crow River watershed in the Upper Mississippi River Basin. In 2008, the MPCA determined that Rice Lake failed to attain the designated use for aquatic life and recreation due to excess nutrients and placed the lake on the 303(d) list.

Rice Lake was placed on the state's impaired waters list because of excess nutrient levels, particularly phosphorus. While phosphorus is an essential nutrient for algae and plants, it is considered a pollutant when it stimulates excessive growth of algae or aquatic plants. The TMDL study assessed the pollutant concentrations and indicated the current phosphorus load of 5.3 kg/day will need to be reduced to 3.78 kg/day for Rice Lake to meet the water-quality standards during the summer growing season.

Agency Contact Person: Written or oral comments, petitions, questions, or requests to receive a draft of the TMDL Reports, and requests for more information should be directed to:

Maggie Leach
Minnesota Pollution Control Agency
7678 College Road, Suite 105
Baxter, MN 56425
Phone: (218) 316-3895
Minnesota Toll Free: 1-800-657-3864
Fax: (218) 828-2594
E-mail: margaret.leach@state.mn.us
TTY users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

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<http://www.pca.state.mn.us/water/tmdl>

Suggested changes will be considered before the final TMDL Report is sent to the EPA for approval.

Written Comments: You may submit written comments on the conditions of the draft TMDL Report or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft TMDL Report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

Petition for Public Informational Meeting: You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

Petition for Contested Case Hearing: You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a

petition to hold a contested case hearing if it finds that:

1. There is a material issue of fact in dispute concerning the application or draft TMDL Report;
2. The MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and
3. There is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL Report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

MPCA Decision: You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the TMDL Report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd 6(4), the decision whether to submit the TMDL Report and, if so, under what terms will be presented to the Board for decision if:

1. The Commissioner grants the petition requesting the matter be presented to the Board;
2. One or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL Report; or
3. A timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this TMDL Report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the draft TMDL Report.

Dated: January 2012

Minnesota Department of Public Safety (DPS)

Criminal and Juvenile Justice Information Policy Group

Notice of Meeting to Receive Public Comment

The Criminal and Juvenile Justice Information Policy Group (Policy Group) will review recommendations from the Criminal and Juvenile Justice Information Task Force (Task Force) for participation by Minnesota criminal justice agencies in the FBI's N-DEx program. As part of its review process, the Policy Group will accept public comment on the recommendations during a meeting on Wednesday, January 18, 2012. The recommendations can be reviewed at: <http://bca.dps.mn.gov> then click on "Boards/Committees" and then on "CrimNet."

The meeting is scheduled to begin at 1:00 p.m. and end at 4:00 p.m. During the meeting, 90 minutes have been set aside for public comment from registered presenters. The meeting will be held in the Room G-06 of the Minnesota Judicial Center, 25 The Rev. Martin Luther King, Jr., Blvd., St. Paul, Minnesota, 55155.

Each registered presenter will have up to four (4) minutes to make comments to the Policy Group about the Task Force recommendations.
(Cite 36 SR 789)

Official Notices

tions. The order for the presentations will be based on the order of registration and each organization or person is entitled to one presentation. To sign-up to make a presentation, please send an email to Crimnet.support@state.mn.us by 4:30 pm. on Friday, January 13, 2012. If you do not have email, you may call (651) 793-1007. If there are any time slots remaining after January 13th, there will be a sign-in sheet at the meeting room on January 18, 2012, and speakers will be added for the remaining time slots.

Minnesota State Agricultural Society (STATE FAIR) Minnesota State Fair's Annual Meeting Scheduled for Jan. 12-15

The 153rd annual meeting of the Minnesota State Agricultural Society, governing body of the Minnesota State Fair, will be held Jan. 12-15 at the DoubleTree Hotel Bloomington. The society's general business session is scheduled for 8 a.m. Sunday, Jan. 15, followed by a meeting of the society's board of managers. A complete schedule of meetings and events will be available at the hotel.

The 2012 Minnesota State Fair runs Aug. 23 - Labor Day, Sept. 3.

Dated: 9 January 2012

Minnesota State Rehabilitation Council Notice of Meetings through April 10, 2012

The State Rehabilitation Council will meet on the following dates at the designated location. Meetings are held from 9:00 am to 2:00 pm. **Should changes occur, they will be posted in the *State Register* and at <http://tinyurl.com/26wnupy>.** For more information, please contact the Minnesota Department of Employment and Economic Development at: phone (800) 328-9095; (651) 259-7364 . TTY: (800) 657-3973; (651) 296-3900.

January 25, 2012 –

Radisson Hotel Roseville
2540 North Cleveland Ave
Roseville, Minnesota, 55113

February 22, 2012 -

Radisson Hotel Roseville

March 28, 2012 -

Radisson Hotel Roseville

April 10, 2012 -

Mystic Lake Conference Center
2400 Mystic Lake Boulevard
Prior Lake, MN 55372-9004

The April 10th meeting will be held in afternoon and early evening. Call the number above for more information.

**Department of Transportation (MnDOT)
Engineering Services Division,
Office of Construction and Innovative Contracting
Notices of Suspension and Debarment**

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the Department of Transportation (“MnDOT”) has ordered that the following vendors be suspended for a period of sixty (60) days, effective December 12, 2011 until February 10, 2012:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Grant Funds and Loans

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Minnesota Department of Employment and Economic Development (DEED) Workforce Development Division Adult Programs Request for Proposals (RFP) for Minnesota Adult Workforce Development Competitive Grant Pilot Program

The Minnesota Department of Employment and Economic Development (DEED) announces the availability of \$2,598,250 for Adult Workforce Development activities.

DEED, in consultation with the Governor's Workforce Development Council (GWDC), has identified the following overarching goal for all proposals:

Participating individuals obtain, retain, and advance in unsubsidized employment and/or complete training along an educational path, as demonstrated by:

- Annual wage increases;
- Placement and retention in a job and/or education/training program; and
- Completion of training leading to an industry-recognized credential.

To achieve this goal, grant applicants are encouraged to design a project using strategies including but not limited to the following:

- Provide job training and/or work experience and related activities to assist individuals in gaining skills and competencies that are necessary to obtain, retain, and/or advance employment;
- Support individuals in obtaining or getting back on track to obtain industry-recognized credentials or degrees;
- Provide *on-going support* to individuals who are already employed and/or who are engaged in an educational path;
- Identify post-training career or education pathway and define a strategy to continue on that pathway;
- Assist in job search techniques and activities where applicable;
- Use recently validated labor market information and industry data to ensure that industry demand exists for the training offered via DEED's OID tool; and
- Provide assessments to eligible program participants to better determine training to support a career and/or educational pathway.

State Grants & Loans

Proposal evaluators will give preference to applications that demonstrate broad collaboration and sustainability of employer engagement and/or leadership with partners.

This Request for Proposal (RFP) is intended to fund projects that will serve adults who traditionally face barriers to successful employment *including but not limited to*:

- individuals living with disabilities;
- individuals who are deaf or hard of hearing;
- individuals who are returning to work after receiving public assistance;
- veterans;
- older workers; *and/or*
- individuals who identify with minority ethnic/race groups.

We have included general definitions of these groups of individuals within the RFP document.

Interested parties may apply for up to \$400,000 in funding under this solicitation. DEED staff will take the average cost per participant into consideration relative to the stated outcomes of the project. Please indicate the average cost per participant and a justification of the proposed average cost per participant in your application. While there is no matching funds requirement, applicants are encouraged to use leveraged resources.

All funding decisions will be made by the Commissioner of DEED. All applicants must have demonstrated effectiveness in administering workforce programs for adult program participants. Eligible applicants must be adult-serving organizations with significant capacity, demonstrable adult development experience and outcomes to operate an adult workforce development project during the contract period.

DEED requests interested applicants to submit a Statement of Intent to apply for these funds no later than 4:00 p.m. on Friday, February 10, 2012.

The final proposal, including all attachments and copies of Letters of Commitment, are due to DEED no later than 4:00 p.m. on Friday, March 2, 2012.

Late, faxed or e-mailed applications will NOT be accepted under any circumstances.

The complete RFP, along with answers to Frequently Asked Questions can be downloaded from:

http://www.positivelyminnesota.com/About_Us/Notices_Announcements/Contract-Grant_Opportunities/index.aspx.

NOTE: The RFP is available in alternative formats upon request. To receive a copy of the RFP (MS-Word or alternative format), please contact:

Annie Welch
Minnesota Department of Employment and Economic Development
Workforce Development Division Adult Program
First National Bank Building
332 Minnesota Street, Suite E-200
St. Paul, MN 55101
E-mail: Annie.Welch@state.mn.us
Phone: (651) 259-7525

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Grants & Loans

Minnesota Department of Human Services (DHS)

Adult Mental Health Division

Notice of Request for Proposals to Develop a Center of Excellence – Training Center and to Conduct Motivational Interviewing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to: (1) Create an implementation plan that will lead to the development of a Center of Excellence – Training Center to advance the professional development of the treatment services workforce on research-informed practices that promote a recovery-oriented system of care and (2) Conduct advanced training courses on Motivational Interviewing counseling techniques. Responders may submit proposals for objectives (1) or (2) or both (1) and (2).

Work is proposed to start in March 2012. For more information, or to obtain a copy of the Request for Proposal, contact:

Cynthia Godin
Department of Human Services
Adult Mental Health Division
444 Lafayette Road North, St. Paul, MN 55155
Phone: (651) 431-2237
Fax: (651) 431-7418
E-mail: cynthia.godin@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, Wednesday, February 15, 2012. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- Word Search Capability
- Updates to Index to Vol. 31
- Early delivery, on Friday
- LINKS, LINKS, LINKS
- "Contracts & Grants" Open for Bid
- E-mailed to you . . . its so easy
- Easy Access to *State Register* Archives
- Indexes to Vols. 31, 30, 29, 28 and 27

Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Department of Administration (Admin) Notice of Availability of Pro Bono Contract Opportunity

The Minnesota Department of Administration is issuing public notice of its intent to accept an offer of free professional services for the design, engineering, design development, construction documents, bidding, construction administration and post-construction services - inclusive of reimbursable expenses, for the Minnesota Fallen Firefighter Memorial planned to be located on the Minnesota State Capitol grounds.

Work is proposed to start immediately upon contract execution in January/February 2012 and anticipated to continue through the dedication ceremony on October 14, 2012.

This notice provides the opportunity for other interested parties to express an offer to perform the services described above at no charge to the state. In the event additional pro bono offers are received and verified as qualified, a Request for Proposals will be issued to accommodate consideration of all offers.

Written offers to perform the stated services at no charge to the state may be submitted via mail or email and must be received by **Monday, January 30, 2012 at 12:00 noon C.T.** Please direct communications to:

Sherry Van Horn
Minnesota Department of Administration
Real Estate and Construction Services
309 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
E-mail: sherry.vanhorn@state.mn.us

State Contracts

Center for Rural Policy and Development

Request for Authors for the 2012 Edition of the *Rural Minnesota Journal*

The Center for Rural Policy and Development, St. Peter, MN, is seeking authors for the 2012 edition of the *Rural Minnesota Journal*. The list of article topics we are seeking authors for can be found at www.ruralmn.org/rmj/2012rmj. *RMJ* is an annual publication discussing topics of interest to rural residents, containing articles written by experts from around the state. Past issues can be viewed at www.ruralmn.org/rmj. Articles are 3,000-8,000 words, with an approximate deadline of May 31, 2012 (deadline is flexible). Research-supported articles are preferred. For more information, contact Marnie Werner at mwerner@ruralmn.org. To submit a proposal, send contact information, summary of proposed article (300 words max), and curriculum vitae/resume to Marnie Werner by January 25, 2012. Honoraria are available.

Minnesota State Colleges and Universities (MnSCU)

Rochester Community and Technical College

Notice of Request for Bid for the Purchase of Supplies for a Path Fiber Project

NOTICE IS HEREBY GIVEN that Rochester Community and Technical College Request for Bid (RFB) for the purchase supplies for a Path Fiber Project which will include but not limited to: fiber adapter panels, connectors, various fiber patch cables, cable grounding kits, cable.

To receive a copy of the RFB, send an **e-mail to:** june.meitzner@roch.edu or **fax** your request to: (507) 285-7104.

Proposals are due back by Monday, January 23, 2012 4:00 CT and are to be addressed to June Meitzner, Rochester Community and Technical College 851 30th Ave SE Rochester, MN 55904.

Faxes are not acceptable. Late responses will not be considered.

Any question should be in a form of an RFI and directed to June Meitzner: June.meitzner@roch.edu

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel this solicitation.

Minnesota Historical Society (MHS)

Notice of Request for Bids for Fort Ridgely State Monument Restoration

The Minnesota Historical Society (the Society) is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies for the restoration of the Fort Ridgely State Monument near Fairfax, Minnesota.

There will be a **MANDATORY** pre-bid meeting for all interested parties on Thursday, January 19, 2012, at 1:00 p.m. Local Time at the Commissary Building at the Fort Ridgely Historic Site located within Fort Ridgely State Park at 72404 County Road 30, Fairfax, Minnesota.

The Request for Bids and other Front-End Documents are available by contacting Mary Green-Toussaint, Purchasing Coordinator, via **e-mail at:** mary.green-toussaint@mnhs.org.

Bids are due no later than 2:00 p.m. Local Time, Tuesday, January 31, 2012. Late responses will not be considered.

Dated: 9 January 2012

Minnesota Department of Human Services (DHS)

Purchasing and Service Delivery Division

Notice of Request for Proposals to Provide Preferred Drug List and Supplemental Rebate Services

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to provide supplemental rebate negotiation, preferred drug list administration, and clinical support services.

Work is proposed to start July 1, 2012. For more information, or to obtain a copy of the Request for Proposal, contact:

Sara Drake
Department of Human Services
Purchasing and Service Delivery Division
P.O. Box 64984
444 Lafayette Road North
St. Paul, MN 551550984
Phone: (651) 431-2504
E-mail: sara.j.drake@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **2:30 p.m., Central Time, January 31, 2012. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

Minnesota Department of Human Services (DHS)

Request for Statements of Interest in Public Advisory Committee on Use of Controlled Procedures in Licensed Facilities for Persons with Developmental Disabilities

The Minnesota Department of Human Services ("the Department") will revise *Minnesota Rules* parts 9525.2700 to 9525.2810 (commonly referred to as "Rule 40") consistent with the Stipulated Class Action Settlement Agreement approved by the Federal Court in *Jensen, et al. v. Minnesota Department of Human Services, et al.*, Court File No. 09-CV-1775 (DWF/FLN) and will publish a request for comments in the *State Register*. These rules govern the use of aversive and deprivation procedures in licensed facilities serving persons with developmental disabilities. In keeping with the settlement agreement, the Department will establish a Rule 40 Advisory Committee ("the Committee"). The Department is seeking Statements of Interest ("SOI") from individuals interested in serving on the Committee.

The anticipated time commitment is meeting on a monthly basis for six to twelve months. The first Committee meeting is scheduled for **January 30, 2012, from 1:00 p.m. to 4:00 p.m.** Consistent with the settlement agreement, the Department would like SOIs from parents, independent experts, family members, providers, self-advocates, and other interested parties. Below are descriptions of the preferred qualifications the Department will consider when selecting individuals to serve on the Committee. Some employees of the Department as well as plaintiffs' counsel to the settlement agreement will review the SOIs.

Parents. Parents interested in serving on the Committee should briefly describe their background and experience involving people with developmental disabilities. Parents should also briefly describe their advocacy experience and anything else they believe is useful for the Department and plaintiffs' counsel to the lawsuit to know in making their selection.

Independent experts. The Department is looking for independent experts with a Ph.D. in a relevant area such as psychology, education, clinical social work, developmental disabilities and mental illness, or other related field. The person should have certification or be eligible for certification as a board certified Behavior Analyst at the doctoral level. Interested persons should briefly describe their experience in person-centered planning, integrating diagnostic findings, assessment results and intervention recommendations across

State Contracts

disciplines to create an individual program plan, and demonstrated competence in the empirical evaluation of mood and behavior altering medications. Due to the high level requirements for this role, a stipend may be made available based on qualifications.

Family members. Family members interested in serving on the Committee should briefly describe their background and experience involving people with developmental disabilities. Family members should also briefly describe their advocacy experience and experience representing a person with developmental disabilities.

Providers. Providers interested in having representation on the Committee should briefly describe how their representative successfully served individuals with complex behaviors or needs, the current licensing status, if any, the number of clients served, the types of services, and the geographic area of the state where providing services. Crisis service providers should state if they are licensed to serve individuals with developmental disabilities.

Self-advocates. Self-advocates interested in serving on the Committee should briefly describe what training and involvement they have had with self-advocacy. They should briefly describe why they like working with large groups and sharing their opinion with those groups.

Other interested parties. Other parties who are interested in serving on the Committee should briefly describe their background and experience involving people with developmental disabilities and why they would like to serve on the Committee.

If you are interested in submitting a Statement of Interest, please complete the form at
<http://survey.dhs.state.mn.us/surveylogin.asp?k=132440086682>

to submit the form online or contact the Department by phone or mail to have a paper copy sent to you. Reimbursement of some expenses may be made available for some committee members based on need. Completed SOI forms must be received by the Department by **Friday, January 13, 2012**.

To request a paper copy of the SOI form:

Call: (651) 431-2676 or
MN Relay: 711 or 1-800-627-3529

Mail your request for a paper copy AND send your completed form to:

Minnesota Department of Human Services
Disability Services Division
P.O. Box 64967
St. Paul, MN 55164-0967
ATTN: Suzanne Todnem

Electronic copies of SOI may be sent to: suzanne.todnem@state.mn.us

The Department values and strives for a diverse committee composition including gender, racial, geographic, age, and socioeconomic diversity.

Department of Natural Resources (DNR)

Notice of Availability of Contract Opportunities for up to Three Qualified Contracts for the Coordinated Sulfate Research Effort for the Mining Regions of Northeastern Minnesota

The Minnesota Department of Natural Resources is requesting proposals for the purpose of a Coordinated Sulfate Research Effort for the Mining Regions of Northeastern Minnesota. Up to \$600,000.00 in research support is being made available for this effort.

Work is proposed to start after April 1, 2012. Successful respondents will have the responsibility of designing and conducting

measurements needed to evaluate geochemical processes in at least one of the following subject areas:

- (1) Sulfur cycling and related processes that may enhance methylmercury loading;
- (2) Site-specific methylmercury production, transport, and degradation processes; and
- (3) Mercury bioaccumulation as a function of mercury speciation.

A Request for Proposals will be available by email or mail from this office. **A written request (by email) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Dr. Michael Berndt
DNR- Lands and Minerals
500 Lafayette Road
St. Paul, MN 55155-5045
E-mail: *mike.berndt@state.mn.us*
Telephone: (651) 259-5378

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than no later than 2:30 pm central daylight time, January 31, 2012. **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Transportation (Mn/DOT) Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website (www.dot.state.mn.us/consult) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator
E-mail: *melissa.mcginis@state.mn.us*
Telephone: (651) 366-4644

State Contracts

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Other Funding

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Minnehaha Creek Watershed District (MCWD) Advertistement for Bids for Dutch Lake Subwatershed DL-3 Water Quality Improvement - 2012

Owner:	Minnehaha Creek Watershed District
Class of Work:	Excavation, RCP and PVC Storm Sewer Construction, Sand Filter Construction and Stream Buffer Management
Project Location:	Hennepin County, Minnesota
Pre-Bid Meeting:	January 12, 2012 1:00 PM
Bids Close At:	January 19, 2012, 1:00 PM

1.1 NOTICE TO CONTRACTORS

Sealed Bid Proposals for the furnishing of all labor, materials and all other items necessary to complete the work described herewith, will be received by Minnehaha Creek Watershed District at its office located at 18202 Minnetonka Blvd., Deephaven, MN, until 1:00 PM, January 19, 2012, at which time such bids will be opened and read aloud. The work, in accordance with drawings and specifications prepared by Wenck Associates, Inc. consists of the following major items of work:

- RCP and PVC Storm Sewer Construction
- RCP Manhole Construction
- PVC Sub-Drain Construction
- Installation of sand filter media in an excavated trench
- Management of a stream buffer for three years
- Riprap at FES locations
- Culvert Construction
- Grading and Site Restoration

Non-State Bids, Contracts & Grants

Contractors desiring a copy of the bid package, plans, specifications and proposal forms may obtain them from the offices of Minnehaha Creek Watershed District. There is a required payment of a \$65.00 **non-refundable** fee for each bid package. Bid packages are also available for examination at the District office. All communications made prior to bid opening, relative to this project, should be addressed to the ENGINEER Attn: Mike Panzer, Project Engineer, *mike.panzer@wenck.com* or (763) 479-4200.

Bid Proposals shall be submitted on forms furnished for that purpose.

Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified or cashier's check made payable to Minnehaha Creek Watershed District ("OWNER") in an amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the OWNER, with a surety company duly authorized to do business in the state of Minnesota, such Bid Security to be a guarantee that the bidder, if awarded a contract, will enter into a contract with Minnehaha Creek Watershed District; and the amount of the certified check will be retained or the bond enforced by the OWNER in case the bidder fails to do so. The OWNER will retain the deposits for the three lowest bidders until the contract has been awarded and executed but not longer than sixty (60) days. No bid may be withdrawn for a period of sixty (60) days following the bid opening.

A PRE-BID meeting will be held at the Minnehaha Creek Watershed District office at 1:00 PM January 12, 2012. Potential Bidders and sub-contractors are welcome to attend this meeting.

The bid of the lowest responsible bidder is intended to be accepted on or before the expiration of sixty (60) days after the date of the opening of bids. The OWNER, however, reserves the right to reject any or all bids and to wave any minor irregularities, informalities or discrepancies, and further reserves the right to award the contract in the best interest of Minnehaha Creek Watershed District.

Dated: 27 December 2011

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in **FULL COLOR** - We have them at \$1.00 per map

Woodworking for Wildlife - updated, Stock No. 275, \$19.95

Minnesota author Carrol Henderson's popular book, *Woodworking for Wildlife*. Along with designs for 28 different nest box projects, this newly-expanded edition includes 300 color photographs and information on deterring nest predators, placing and maintaining boxes, and setting up remote cameras in nest boxes. The 164-page book, which has a soft cover that opens flat for easy use, features new designs for great crested flycatchers, mergansers, dippers, bumblebees and toads. *Woodworking for Wildlife* was printed in Minnesota on recycled paper manufactured in Cloquet and certified by the Forest Stewardship Council.

Great Books and Gifts for Your Reading Pleasure

- **The Dakota War of 1862** - Minnesota's Other Civil War, by Kenneth Carley, \$14.95
- **Minnesota Treasures** - Stories Behind the State's Historical Places, by Richard Moe, \$39.95
- **No More Gallant a Deed** - A Civil War Memoir of the First Minnesota Volunteers, by James A. Wright, edited by Steven J. Keillor, \$34.95
- **Minnesota's Indian Mounds and Burial Sites:** A Synthesis of Prehistoric and Early Historic Archaeological Data, by Constance M. Arzigian and Katherine P. Stevenson, \$44.95
- **Mike Lynch's Minnesota Starwatch** - The Essential Guide to Our Night Sky, \$24.95
- **Minnesota's State Capitol** - The Arts and Politics of a Public Building, \$16.95
- **A Birders's Guide to Minnesota**, by Kim R. Eckert, \$20.00
- **Celebrate Saint Paul** - 150 Years of History, \$49.95



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- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
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- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

PREPAYMENT REQUIRED. Prices and availability subject to change.

Fax and phone orders: Credit card purchases **ONLY** (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

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* \$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

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Shipping

Subtotal

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address, 7.625% if
shipped to St. Paul
address. 7.125% MN
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