

State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**Monday 12 December 2011
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 36 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 21	Monday 12 December	Noon Tuesday 6 December	Noon Wednesday 30 November
# 22	Monday 19 December	Noon Tuesday 13 December	Noon Wednesday 7 December
# 23	TUESDAY 27 DECEMBER	Noon Tuesday 20 December	Noon Wednesday 14 December
# 24	TUESDAY 3 JANUARY	Noon Tuesday 27 December	Noon Wednesday 21 December

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Lieutenant Governor: Yvonne Prettner Solon (651) 296-3391	Plant Management Division: David Fielding (651) 201-2350	Assistant editor: John Mikes (651) 297-4616
Attorney General: Lori Swanson (651)296-6196	Minnesota's Bookstore: Mary Mikes (651) 297-3979	Subscriptions Manager: Loretta J. Diaz (651) 297-8777
Auditor: Rebecca Otto (651) 296-2551		
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State Capitol, Room 231, St. Paul, MN 55155
Website: www.senate.mn

House Public Information Services (651) 296-2146
State Office Building, Room 175,
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Minnesota State Court System

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MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd.,
St. Paul, MN 55155 **Website:** www.mncourts.gov

Federal Register

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U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

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State Register information is available from Minnesota's Bookstore (651)
297-3000, or (800) 657-3757, Web site: www.minnesotasbookstore.com

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Announcements, Meetings and More

The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a large audience of “interested eyes” every week. Remember to publish your notices here - it only costs \$10.20 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

All Official Notices, including the current volume as it grows, are indexed. Only subscribers can view this current index. Open the *State Register* and click on the Bookmarks icon in the upper left corner. You will see the growing index, and have fast access to all the online indices to the *State Register*. You also receive a summarized “Contracts & Grants” section showing bids and grants still open.

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Department of Agriculture (MDA)

ACRRA Board

Notice of ACRRA Board Meeting Schedule for 2012

Listed below is the ACRRA Board meeting schedule for the 2012 calendar year. The ACRRA Board will meet at 9:30 a.m. in Conference Room OLF-B555, Minnesota Department of Agriculture Building, 625 Robert St. N, Saint Paul, Minnesota.

Pursuant to *Minnesota Statutes* 18E.05 Subd. 3. “*The board must receive a **completed** application at least 30 days before a board meeting in order for a request for reimbursement or payment to be considered at that meeting.*” To help ensure your application is “complete”, submit 30 days prior to deadline (60 days prior to the ACRRA Board meeting). Regular ACRRA Board meetings are usually held on the third Wednesday of every other month. A scheduled meeting may be canceled due to insufficient funds in the account or if there is insufficient business.

Any changes to scheduled meetings will be announced in the *Minnesota State Register*.

Web site: http://www.comm.media.state.mn.us/bookstore/state_register.asp

If you would like to be placed on the ACRRA Board mailing/email lists please contact ACRRA Program Staff at (651) 201-6138.

ACRRA Board 2012 Meeting Schedule

ACRRA Board Meeting	Suggested Submittal Date for Staff Review
January 18, 2012	November 30, 2011
March 21, 2012	January 18, 2012
May 16, 2012	March 21, 2012
July 18, 2012	May 16, 2012
September 19, 2012	July 18, 2012
November 21, 2012	September 19, 2012

Official Notices

In accordance with the Americans with Disabilities Act, an alternative form of communication is available upon request. **TDD:** 1-800-627-3529. An Equal Opportunity Employer and Provider

Governor's Residence Council Notice of 2012 Meetings

NOTICE IS HEREBY GIVEN that the Governor's Residence Council will meet on the following dates at 9:30 a.m. at the Governor's Residence, 1006 Summit Avenue, Saint Paul, MN to consider matters which may properly come before the Council in accordance with *Minnesota Statutes* 16B.27.

January 11
March 14
May 9
July 11
September 12
November 14

For additional information contact: Winnie Sullivan, Department of Administration at Winnie.Sullivan@state.mn.us or (651) 201-2556.

Department of Labor and Industry (DLI) Labor Standards Unit Notice of Prevailing Wage Determinations for Commercial Projects

On December 12, 2011, the commissioner determined and certified prevailing wage rates for Commercial construction projects in each of 87 Counties statewide.

Copies may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651)284-5091, or accessing our web site at www.dli.mn.gov. Charges for the cost of copying and mailing at \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Ken B. Peterson, Commissioner
Department of Labor and Industry

Department of Health (MDH) Division of Compliance Monitoring Managed Care Systems Section Notice of Application for Essential Community Provider Status

NOTICE IS HEREBY GIVEN that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Rum River Health Services, Inc., 101 18th Avenue North, Princeton, MN 55371.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner

will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Mary Ann Fena
Managed Care Systems Section
Division of Compliance Monitoring
Department of Health
P.O. Box 64882
St. Paul, MN 55164-0882
Phone: (651) 201-5164

Board of Nursing Notice of Meetings of the Minnesota Board of Nursing

NOTICE IS HEREBY GIVEN that the February - October 2012 meetings of the Minnesota Board of Nursing have been scheduled at 8:30 a.m., at 2829 University Avenue SE, 4th Floor, Conference Rooms A & B, Minneapolis, Minnesota and the December 2012 meeting has been scheduled at 8:30 a.m., at 2829 University Avenue SE, University Room, Minneapolis, Minnesota on the following dates:

February 2, 2012
April 5, 2012
June 7, 2012
August 2, 2012
October 4, 2012
December 6, 2012

A portion of each meeting is review of disciplinary cases and is closed to the public. For details about time of the open meeting, the agenda or other information, please call (612) 617-2297.

Minnesota Pollution Control Agency (MPCA) Regional Division Notice of Availability of the Draft Lake St. Croix Excess Nutrients TMDL Report and Request for Comment

Public Comment Period Begins:	December 12, 2011
Public Comment Period Ends:	January 11, 2012

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft Total Maximum Daily Load (TMDL) report for the Lake St. Croix excess nutrients impairment. The draft TMDL report for the Lake St. Croix is available for review at:

<http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>

Following the comment period, the MPCA will revise the draft TMDL report and submit it to the U.S. Environmental Protection Agency (EPA) for approval.

A TMDL is a scientific study, conducted on waters designated as impaired, required by the federal Clean Water Act. A TMDL study calculates the maximum amount of a pollutant that a water body can receive and continue to meet water quality standards for designated beneficial uses. It is a process that identifies all the sources of the pollutant causing the impairment and allocates allowable loads among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

Lake St. Croix is a naturally impounded riverine lake in the lower 25 miles of the St. Croix River. Its drainage basin is approximately

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7,760 square miles with 44 percent of that area located within Minnesota and 56 percent within Wisconsin. The lake is a highly valued resource that provides exceptional recreational opportunities and supports a highly diverse ecology of aquatic and terrestrial species. However, over the years eutrophication, or nutrient enrichment, has occurred due to excess phosphorus loading. This loading drives nuisance algae blooms which diminish the enjoyment and use of the lake.

This TMDL was a collaborative effort among the MPCA, Wisconsin Department of Natural Resources and the St. Croix Basin Water Resources Planning Team. The primary components of the TMDL were largely based on the results of past lake and nutrient loading studies. The primary conclusion of the TMDL is that a total phosphorus load reduction of 122 metric tons/year will be needed in order for the lake to meet water quality standards. This equates to an overall needed phosphorus load reduction of 27 percent. These reductions will need to come from various sources including runoff from agricultural and urban lands and discharges from wastewater treatment facilities. A separate implementation plan is being developed to identify specific measures needed to achieve the desired reductions.

The MPCA and the Wisconsin Department of Natural Resources are each conducting their own respective public comment processes for this TMDL. The process for the MPCA is described below.

Preliminary Determination on the Draft TMDL Report: The MPCA Commissioner has made a preliminary determination to submit this TMDL report to the EPA for final approval. A draft TMDL report and fact sheet are available for review at the MPCA office at the address listed below, and at the MPCA website: <http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>

Written Comments: You may submit written comments on the conditions of the draft TMDL report or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft TMDL report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the MPCA Commissioner to investigate the merits of your position.

Written comments on the draft TMDL report must be sent to the MPCA contact person listed below and received by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Suggested changes will be considered before the final TMDL report is sent to the EPA for approval.

Agency Contact Person: Written comments and requests for more information should be directed to:

Chris Zadak
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194
Phone: (651) 757-2837 (direct)
Minnesota Toll Free: 1-800-657-3864
Fax: (651) 297-8676
E-mail: chris.zadak@state.mn.us
TTY users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

Petition for Public Informational Meeting: You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

Petition for Contested Case Hearing: You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the draft TMDL report;

(2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

MPCA Decision: You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the TMDL report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd 6(4), the decision whether to submit the TMDL report and, if so, under what terms will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL report; or (3) a timely request for a contested case hearing is pending.

You may participate in the activities of the Board as provided in *Minnesota Rules* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this TMDL report.

If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the draft TMDL report.

Dated: December 2011

Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective October 14, 2011 until December 13, 2011:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN

Official Notices

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of two (2) years, effective January 4, 2010 until January 3, 2012:

- Riley Bros. Companies, Inc. and its affiliates, Morris, MN
- Riley Bros. Construction, Inc. and its affiliates, Morris, MN
- Riley Bros. Properties, LLC, and its affiliates, Morris, MN
- Riley Bros. Utilities, Inc. d/b/a Chris Riley Utilities, Inc. and its affiliates, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Active Grant Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Department of Human Services (DHS) Community Partnerships and Child Care Services Office of Economic Opportunity Availability of Early Childhood Facilities Program Funds

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS) Community Partnerships and Child Care Services, Office of Economic Opportunity announces the availability of \$1,900,000 for grants to construct or rehabilitate facilities for Early Childhood programs under *Minnesota Statutes*, section 256E.37.

All funds will be awarded through a competitive grant process. To be considered for funding under this program, applicants must submit **One (1) original and four (4) copies** of the proposal which must be physically received (not postmarked) by **4:00 p.m. Central Time on April 6, 2012** to:

Francie Mathes
Minnesota Department of Human Services
Office of Economic Opportunity
P.O. Box 64962
St. Paul, MN 55164-0962

For more information or to request an application packet, contact:

Francie Mathes
Minnesota Department of Human Services
Office of Economic Opportunity
PO Box 64962
St. Paul, MN 55164-0962
Phone: (651) 431-3814 or
E-mail: francie.mathes@state.mn.us

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

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State Department of Administration Minnesota State Colleges and Universities/ Notice of Availability of Request for Proposal (RFP) for Designer Selection for Century College Classroom Addition and Renovation State Designer Selection Board Project No. 12-1

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Century College, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals and a copy of the pre-design are available on the Minnesota State Colleges Universities website, <http://www.finance.mnscu.edu/facilities/index.html>,

click on "Announcements." A mandatory informational meeting will be scheduled for December 13, 2011 at Century College, 3300 Century Avenue North, White Bear Lake, MN 55110-5655. Time and room location will be listed in the RFP. All firms interested in this meeting should contact Mike Bruner at (651) 779-3288 or: m.bruner@century.edu to sign up to attend the meeting. Project questions will also be taken by this individual via email by the deadline indicated in the RFP.

Proposals must be delivered to Jeanne Caturia, Executive Secretary, State Designer Selection Board, Department of Administration, Real Estate and Construction Services, Administration Building, Room 309, 50 Sherburne Ave., St. Paul, MN 55155, (651) 201-2551 not later than **12:00 noon, December 27, 2011**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU) Central Lakes College Request for Proposal for Italy Travel Study Program

Central Lakes College is requesting proposals from qualified individuals or organizations to offer travel arrangements for the Italy Travel Study Program at Central Lakes College. A copy of the request for proposal may be obtained by calling Debbie Sterriker at Central Lakes College, 1830 Airport Road, Staples MN 56479, (218) 894-5103 or 1-800-247-6836.

Proposals must be submitted no later than 1 p.m. on Monday, December 19, 2011. All proposals must be sealed and marked "RFP for Italy Travel Study Program". Submit proposals to:

Central Lakes College
Attn: Debbie Sterriker
1830 Airport Road
Staples, MN 56479

The college reserves the right to reject any or all proposals, to waive any information or irregularities in the bidding and to make the award serving the best interest of the college.

CLC is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission as defined by law. This information is available in alternative format upon a 48-hour advance request by contacting Paula Huss in Disability Services, office C111 at 1-800-933-0346 ext 8175. Deaf and Hard of Hearing users or TTY communication contact the "Minnesota Relay Service at 7-1-1 or 1-800-627-3529."

Minnesota State Colleges and Universities (MnSCU) Pine Technical College Notice of Request for Proposal for Commissioning Services

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Pine Technical College, invites qualified, independent commissioning agencies to submit sealed proposals for Commissioning Services for the Entrepreneurship Center and Technology Business Incubator Project at the above location.

A full Request for Proposals is available on the Pine Technical College website,
<http://www.pinetech.edu/news-and-information/RFP-incubator>

A copy of the architect's drawings and specifications for the proposed Entrepreneurship Center and Technology Business Incubator are also available for review at this same website.

Proposals must be delivered to Steven Lange, Physical Plant Supervisor, Pine Technical College, 900 - 4th Street SE, Pine City, MN 55063, no later than 2:00 pm, CST, Friday, December 23, 2011, at the front reception desk of the College. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel solicitation if it is considered to be in its best interest.

State Contracts

Department of Education (MDE)

Request for Proposals for selecting Contractors for the Provision of Special Education Alternative Dispute Resolution (ADR) Services

The Minnesota Department of Education (MDE) is requesting proposals from individual contractors for the purpose of providing federal and state required mediation of special education conflicts, facilitating individual education planning meetings and building working relationships so that students' needs can be met without the use of costly litigation. Responders who are offered a master contract are not guaranteed work. This Request for Proposals (RFP) will establish a roster of approximately 10-15 qualified practitioners from which the Department of Education will assign cases on a random, rotational, or other impartial basis as needed to fill the need for services.

To be eligible to respond to this Request for Proposal, there are required minimum education and training requirements as well as pass/fail criteria which is identified in the solicitation document. The work must be performed in Minnesota.

Contracted work is proposed to start after June 30, 2012. The master contract periods are anticipated to run from July 1, 2012 – June 30, 2017 with their respective master work order contracts entered into for individual case assignment(s). The Department anticipates that annual work order assignments could vary depending upon the number of requests MDE receives. The maximum hourly rates for services will be \$100 an hour with maximum hourly rates up to \$50 for travel time. Necessary travel costs incurred would be reimbursed at current Commissioner's Plan rates. Cost will be a factor in the evaluation and responders will need to identify their hourly rate for services and their hourly rate for travel time.

This RFP solicitation document will be available by email from this office through January 23, 2012. A written request (by email or direct mail) is required to receive a copy of this solicitation.

The RFP can be obtained from:

Patricia McGinnis
Minnesota Department of Education
Compliance and Assistance Division
1500 Highway 36 West
Roseville, MN 55113
Fax: (651) 582-8498
E-mail: patricia.mcginis@state.mn.us
TTY: (651) 634-2739

The question and answer due dates are outlined in the RFP solicitation document.

Due date and time for receipt of proposals is **January 30, 2012, 3:00 p.m. Central Time.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Explore Minnesota Tourism

Notice of Availability of Contract for Research Vendor for Marketing ROI Study

Explore Minnesota Tourism (EMT), the state's tourism agency, is requesting proposals for the purpose of evaluating the return on investment of its marketing efforts, and providing measurements of other outcomes related to EMT marketing.

The successful bidder will assist in the development and implementation of methodology to gauge the influence of EMT's marketing campaigns. At a minimum EMT will be provided with measures that specifically represent: traveler spending; sales taxes resulting from that spending (e.g., state sales taxes; or combined state and local sales taxes); and jobs resulting from that spending.

Reported economic impact results must include measures that are comprehensive for EMT marketing efforts (i.e., accounting for impacts from travel influenced by all types of EMT marketing efforts) for EMT's primary market areas.

The proposed contract start is approximately February 15, 2012.

The complete Request for Proposal will be available by e-mail from Explore Minnesota Tourism through January 6, 2012 by sending an e-mail request to:

Tammi Wilhelmy
E-mail: tammi.wilhelmy@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than 4:00 pm CST, January 6, 2012, addressed to:

Tammi Wilhelmy
Explore Minnesota Tourism
121 7th Place East, Suite 100
St. Paul, MN 55101

Late proposals will NOT be considered. Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services (DHS) Health Care Administration Notice of Request for Proposals (RFP) to Develop and Consult for Health Care Delivery Systems (HCDS) Demonstration Payment Model for Minnesota Health Care Programs

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals for the purpose of providing actuarial science and consulting services for alternative payment model rate development and setting for its Health Care Delivery Systems (HCDS) Demonstration.

The projected service begin date is January 23, 2012.

Proposals submitted in response to the RFP in this notice must be sent to:

Request for Proposal Response
Health Care Administration
Attention: Ross Owen – 0984
Department of Human Services
444 Lafayette Road North
St. Paul, MN 55155

This is the only person designated to answer questions by potential responders regarding this request. Proposals submitted in response to this Request for Proposals must be received at the address above no later than **2:30 p.m., Central Time, January 3, 2012. Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered. The RFP can be viewed by visiting the Department of Human Services RFP website after 12 noon on Monday, December 12, 2011 at http://www.dhs.state.mn.us/main/id_000102. Answers to questions regarding the RFP will be posted on the website also.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Minnesota State Lottery

Request for ITVM 4" x 4" Cards and Mini Tickets

The Minnesota State Lottery is seeking an approximate total quantity for 2 years of 140 game tickets (this total is estimated, not guaranteed) - 1,200 ITVM 4" x 4" cards of each game and 12,500 Mini Tickets of each game.

All bids must be sealed.

Submit sealed bids to: Attn: Pamela Mogensen, Buyer,
MN State Lottery
2645 Long Lake Road
Roseville, MN 55113

RFB & specifications can be found at:

http://www.mnlottery.com/vendor_opportunities/

Bid Deadline: 12:00pm (noon) CST Friday, December 23, 2011. Fax bids will not be accepted. Any late bids will be returned unopened.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website (www.dot.state.mn.us/consult) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator
E-mail: melissa.mcginis@state.mn.us
Telephone: (651) 366-4644

**Department of Transportation (Mn/DOT)
Engineering Services Division
Notice of Potential Availability of Contracting Opportunities for a Variety of
Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

**Department of Transportation (Mn/DOT)
Engineering Services Division
Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’
Transportation Accountability Act Notices**

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

State Contracts

Board of Water and Soil Resources (BWSR)

Request for Proposals for a Web-based Grant Management and Project Tracking System Which Includes GIS Mapping Components

The Board of Water and Soil Resources (BWSR) requests proposals from qualified vendors to design, build, and install a web-based grant management and project tracking system (System) which includes GIS mapping components. It is the goal of this project to have a System that is easy for users familiar with simple data entry, spreadsheets and simple mapping tasks to use, will be flexible and efficient to maintain, and will allow BWSR to be responsive in reporting achievements to the legislature and the public.

Estimated Dollar Amount: The estimated dollar amount is roughly \$600,000. This proposal does not obligate the agency to spend the estimated dollar amount.

RFP Contact: You may contact the following person for a complete copy of the RFP .

Tim Ogg, I.T. Manager
520 Lafayette Rd. N.
St. Paul, MN 55155
Phone: (651) 297-8024
E-mail: *Tim.ogg@state.mn.us*

Other Department Personnel are NOT allowed to discuss this Request for Proposals with anyone, including responders, before the proposal submission deadline.

Proposal Deadline: Proposals are due Tuesday January 17, 2012 at 4:00 pm CDT as determined by notation of the Board of Water & Soil Resources Receptionist on the 2nd floor of 520 Lafayette Rd. N. St. Paul, MN 55155.

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- **Mike Lynch's Minnesota Starwatch** - The Essential Guide to Our Night Sky, \$24.95
- **Minnesota's State Capitol** - The Arts and Politics of a Public Building, \$16.95
- **A Birders's Guide to Minnesota**, by Kim R. Eckert, \$20.00
- **Celebrate Saint Paul** - 150 Years of History, \$49.95

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- ♦ **On-line orders:** www.minnesotasbookstore.com
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- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

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<i>Subtotal is:</i>	<i>Add:</i>
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\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
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More than \$1,000	Call

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Shipping _____

Subtotal _____

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