

State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

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# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 36 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 14	Monday 24 October	Noon Tuesday 18 October	Noon Wednesday 12 October
# 15	Monday 31 October	Noon Tuesday 25 October	Noon Wednesday 19 October
# 16	Monday 7 November	Noon Tuesday 1 November	Noon Wednesday 26 October
# 17	Monday 14 November	Noon Tuesday 8 November	Noon Wednesday 2 November

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<b>Lieutenant Governor:</b> Yvonne Prettnier Solon (651) 296-3391	<b>Plant Management Division:</b> David Fielding (651) 201-2350	<b>Assistant editor:</b> John Mikes (651) 297-4616
<b>Attorney General:</b> Lori Swanson (651)296-6196	<b>Minnesota's Bookstore:</b> Mary Mikes (651) 297-3979	<b>Subscriptions Manager:</b> Loretta J. Diaz (651) 297-8777
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**Website:** [www.senate.mn](http://www.senate.mn)

**House Public Information Services** (651) 296-2146  
State Office Building, Room 175,  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
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## Minnesota State Court System

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Important Announcements and Meetings

The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a large audience of “interested eyes” every week. Remember to publish your notices here - it only costs \$13.60 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

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## Minnesota Department of Labor and Industry (DLI) Construction Codes and Licensing Division (CCLD) Notice Soliciting Comment on Plan for Assessing Penalties in Administrative Orders and Licensing Orders

### Description of Plan

The Minnesota Department of Labor and Industry, Construction Codes and Licensing Division, is seeking comment from interested parties on its proposed plan for assessing monetary penalties in administrative orders and licensing orders. Adoption of a penalty plan will promote consistency, transparency and uniformity in the assessment of monetary penalties against the regulated industries within the jurisdiction of the Construction Codes and Licensing Division.

*Minnesota Statutes* Section 326B.082, subd. 14 (2010) permits the Commissioner of the Minnesota Department of Labor and Industry to prepare and adopt a plan for assessing monetary penalties in administrative orders and licensing orders issued under Section 326B.082, subsd. 7 and 12, respectively. The statute provides that penalties assessed by the commissioner in accordance with the plan shall be presumed reasonable and that an Administrative Law Judge may not recommend a change in the amount of the monetary penalty unless the Administrative Law Judge determines that, based on various factors contained in *Minnesota Statutes* Section 14.045, subd. 3, the amount of the penalty is unreasonable. **SEE** *Minnesota Statutes* Sections 326B.082, subd. 14 and 326B.083, subd. 3(c) (2010). While *Minnesota Statutes* Section 326B.082, subd. 14, does not require the commissioner to follow the formal rulemaking procedures contained in Chapter 14 of the Minnesota Administrative Procedures Act to adopt a penalty plan, the statute does require that the commissioner provide a 30-day period for public comment on any such plan.

### Preliminary Draft of Proposed Penalty Plan and Public Review

The commissioner has prepared a preliminary draft of the proposed penalty plan that the CCLD’s Enforcement Unit will utilize in determining and assessing monetary penalties in administrative orders and licensing orders against those parties who violate provisions of *Minnesota Statutes* Sections 327.31 to 327.36 (Manufactured Home Building Code), Chapter 326B, and all rules, orders, stipulation agreements, settlements, and compliance agreements issued thereunder.

# Official Notices

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A copy of the proposed penalty plan is available for public review at the Department of Labor and Industry office located at 443 Lafayette Road North, St. Paul, Minnesota and on its website at: [www.dli.mn.gov/CCLD/pdf/2011penaltyplan.pdf](http://www.dli.mn.gov/CCLD/pdf/2011penaltyplan.pdf). Additionally, a copy of the proposed penalty plan will be mailed to you if DLI receives your written or oral request by 4:30 p.m. on November 23, 2011. Requests for copies of the proposed penalty plan may be directed to Carrie Rohling at (651) 284-5006 or by e-mail at [dli.rules@state.mn.us](mailto:dli.rules@state.mn.us).

## Written Comments and Public Meeting

You may submit written comments on the proposed penalty plan by mailing the same to:

Carrie Rohling  
Proposed Penalty Plan  
Minnesota Department of Labor & Industry  
443 Lafayette Road North  
St. Paul, Minnesota 55155

The submission of written comments is encouraged by the commissioner to help identify, clarify and resolve issues of concern to the regulated industry and the public before any penalty plan is adopted. If you want the Department of Labor and Industry to hold a public meeting on the proposed penalty plan, then please include in your written comments a request for a meeting.

To be considered timely, your written comments must be received by the Department of Labor and Industry no later than 4:30 p.m. on November 23, 2011. If 25 or more individuals request a public meeting in their written comments concerning the proposed penalty plan, then a public information meeting on the proposed penalty plan will be held:

Date: December 7, 2011  
Time: 9:00 a.m. - 12:00 p.m.  
Location: Minnesota Department of Labor and Industry  
443 Lafayette Road North  
1<sup>st</sup> Floor - Minnesota Room  
St. Paul, Minnesota

Questions, concerns or comments relating to the process or procedure for submitting written comments, whether 25 people or more have requested a public meeting to discuss the proposed penalty plan, or final adoption of the plan may be directed to Carrie Rohling at (651) 284-5006 or [dli.rules@state.mn.us](mailto:dli.rules@state.mn.us).

Dated: 13 October 2011

Ken B. Peterson, Commissioner  
Department of Labor and Industry

## Department of Labor and Industry (DLI) Labor Standards Unit Notice of Prevailing Wage Determinations for Residential Projects in each of Minnesota's 87 Counties

On October 24, 2011, the commissioner determined and certified prevailing wage rates for Residential construction projects subject to *Laws of Minnesota, 2009*, Chapter 138, Article 3, Section 8 in each of 87 Counties statewide.

Copies may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651)284-5091, or accessing our web site at [www.dli.mn.gov](http://www.dli.mn.gov). Charges for the cost of copying and mailing at \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Ken B. Peterson, Commissioner  
Department of Labor and Industry

## **Minnesota Department of Natural Resources (DNR) Notice of Hearing on Sale of State Land on 18 November 2011**

**NOTICE IS HEREBY GIVEN**, that pursuant to *Minnesota Statutes*, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, in the conference room at the Thief Lake WMA Headquarters, 42280 240<sup>th</sup> Avenue NE, Middle River, Minnesota, on November 18, 2011 at 1:00 p.m..

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Roseau, and described as:  
Part of the NW 1/4-NW 1/4, Section 21, Township 160 North, Range 40 West, Roseau County, Minnesota.  
Containing 8.0 acres, more or less.

*Minnesota Statutes*, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is designated as part of Grimstad Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by the Department of Natural Resources in a public sale. This parcel is no longer needed for resource management purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Kate Giel at (651) 259-5377 or [Katherine.Giel@state.mn.us](mailto:Katherine.Giel@state.mn.us).

Dated: 14 October 2011

Kathy A. Lewis, Assistant Director  
Division of Lands and Minerals  
Department of Natural Resources

## **Minnesota Pollution Control Agency (MPCA) Regional Division**

### **Notice of Availability of the Draft Zumbro River Watershed Turbidity Total Maximum Daily Loads and Request for Comment**

<b>Public Comment Period Begins:</b>	<b>October 24, 2011</b>
<b>Public Comment Period Ends:</b>	<b>November 23, 2011</b>

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the Zumbro River Turbidity Total Maximum Daily Load (TMDL) Assessment. The aquatic life use of the Zumbro River Watershed is impaired because it does not meet state water quality standards for turbidity. The draft TMDL Report is available for review at: <http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>. Written comments on the draft TMDL Report must be sent to the MPCA contact person listed below by 4:30 P.M., on the date the public comment period ends. The MPCA will prepare responses to comments received, make any necessary revisions of the draft TMDL Report, and submit it to the U.S. Environmental Protection Agency (EPA) for approval.

The Zumbro River watershed encompasses more than 900,000 acres of agricultural and urban lands that drain through the three forks of the Zumbro River. The watershed includes parts of Olmsted, Dodge, Goodhue, Rice, Wabasha, and Steele Counties, as well as the growing City of Rochester. The watershed is known for its diversity of landscape, ranging from deep fertile glacial-tills, to steep slopes and erodible loess soils of the bluff lands. Much of the watershed is in the Karst region, with exposed sedimentary bedrock and complex groundwater systems. The basin includes a variety of cold, cool and warm water streams, and numerous recreational waters. Land forms, land use and land management differ throughout the watershed. Land use is dominated by animal agricultural and cropping. Point sources (permitted municipal and industrial dischargers) also exist in the watershed.

Both point and nonpoint sources of pollution contribute to Zumbro River watershed's turbidity impairments. *Point sources* refer to pollutants routed through a specific and identifiable conveyance, like a pipe. *Nonpoint sources* refer to pollutants that travel to surface waters via overland runoff or from near-channel erosion. Turbidity levels can be elevated by erosion from fields and construction sites, urban runoff, eroding streambanks, resuspension of bed material, and excessive algal growth.

# Official Notices

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**Agency Contact Person:** Written comments and requests for more information should be directed to:

Justin Watkins  
MPCA – Southeast Region  
18 Wood Lake Drive SE  
Rochester, MN 55904  
Phone: (507) 206-2621; 1-800-657-3864  
Fax: (507) 280-5513  
E-mail: [justin.watkins@pca.state.mn.us](mailto:justin.watkins@pca.state.mn.us)  
TTY users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

**Preliminary Determination on the Draft TMDL Report:** The MPCA Commissioner has made a preliminary determination to submit this TMDL Report to the EPA for final approval. A draft TMDL Report and fact sheet are available for review at the MPCA office at the address listed below and at the MPCA Website: <http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>. Suggested changes will be considered before the final TMDL Report is sent to the EPA for approval.

**Written Comments:** You may submit written comments on the conditions of the draft TMDL Report or on the Commissioner's preliminary determination.

Written comments must include the following:

1. A statement of your interest in the draft TMDL Report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

**Petition for Public Informational Meeting:** You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

**Petition for Contested Case Hearing:** You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the application or draft TMDL Report; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL Report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and

3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision:** You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board consider the TMDL Report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd 6(4), the decision whether to submit the TMDL Report and, if so, under what terms will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL Report; or (3) a timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this TMDL Report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the draft TMDL Report.

## **Department of Transportation (Mn/DOT)**

### **State Aid for Local Transportation Division**

### **Notice of State Aid Variance Request for the City of Duluth**

**NOTICE IS HEREBY GIVEN** that the City of Duluth requests a variance from *Minnesota Rules*; Chapter 8820.9922; **Minimum Design Standards; New Bridge, Bridge Replacement, or Bridge Rehabilitation Projects and Approach Roadways on Rural or Suburban Undivided Roadways that are not on the State Aid System** as they apply to the rehabilitation of Bridge No. L6007 on West Skyline Parkway over Chester Creek so as to allow the following:

- 10 foot lane width and 1 foot shoulder width in lieu of 12 foot lane width and 4 foot shoulder width as required by law.
- 6 foot recovery area with 1:3 inslope in lieu of 10 foot recovery area with 1:4 inslope as required by law.
- a 14 mph horizontal curve on the south side of the bridge in lieu of a 30 mph horizontal curve as required by law.
- a 21 mph horizontal curve on the north end of the bridge in lieu of a 30 mph horizontal curve as required by law.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, 395 John Ireland Boulevard, Mailstop 500, St. Paul, MN 55155. If a written objection is received within 7 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 17 October 2011

For Julie A. Skallman, State Aid Engineer  
State Aid for Local Transportation  
Minnesota Department of Transportation

## **Department of Transportation (Mn/DOT)**

### **Engineering Services Division,**

### **Office of Construction and Innovative Contracting**

### **Notices of Suspension and Debarment**

#### **NOTICE OF SUSPENSION**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective October 14, 2011 until December 13, 2011:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN

# Official Notices

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- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN

## NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of two (2) years, effective January 4, 2010 until January 3, 2012:

- Riley Bros. Companies, Inc. and its affiliates, Morris, MN
- Riley Bros. Construction, Inc. and its affiliates, Morris, MN
- Riley Bros. Properties, LLC, and its affiliates, Morris, MN
- Riley Bros. Utilities, Inc. d/b/a Chris Riley Utilities, Inc. and its affiliates, Morris, MN

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Funding

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Minnesota Department of Human Services (DHS)

### Children's Mental Health Division

### Notice of Request for Proposals to Develop Clinical Capacity to Provide Evidence-Based Mental Health Services to Children and Adolescents in Southern Minnesota

**NOTICE IS HEREBY GIVEN** The Minnesota Department of Human Services, through its **Children's Mental Health Division** (State), is seeking Proposals from qualified Responders to develop clinical capacity within mental health provider agencies in southern Minnesota to effectively utilize existing and emerging research to inform all treatment, and improve outcomes for children and their families. These services are operated in accordance with the *Laws of Minnesota 2007*, Chapter 147, Article 8, Section 8, and Article 19, Section 3, Subdivision 4, Paragraph (g) and other applicable State and Federal laws and regulations.

Work is proposed to start January 10, 2012. For more information, or to obtain a copy of the Request for Proposal, contact:

Patricia Nygaard  
Department of Human Services  
Children's Mental Health Division  
P.O. Box 64985  
444 Lafayette Road North  
St. Paul, MN 551550985  
**Phone:** (651) 431-2332  
**Fax:** (651) 431-7559  
**E-mail:** [Pat.nygaard@state.mn.us](mailto:Pat.nygaard@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, November 23, 2011. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

# State Grants and Loans

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[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Pollution Control Agency (MPCA) Request for Application/Proposals for Grant Contracts for Event-based Sampling Grants

The Minnesota Pollution Control Agency (MPCA) is soliciting local partners to assist in monitoring sites that are designated as high priority and in need of surface water chemistry monitoring (Appendix). Event-based sampling grants are competitively awarded water monitoring contracts that support Minnesota's condition monitoring strategy for streams

[www.pca.state.mn.us/index.php/water/water-monitoring-and-reporting/water-quality-and-pollutants/water-quality-condition-monitoring/water-quality-condition-monitoring.html](http://www.pca.state.mn.us/index.php/water/water-monitoring-and-reporting/water-quality-and-pollutants/water-quality-condition-monitoring/water-quality-condition-monitoring.html)

Under these contracts, water quality data must be collected primarily during events (i.e., snowmelt or rain events) when watershed runoff is high to gauge contaminant concentrations from the watershed, with a smaller percentage of sampling to measure base flow conditions. The MPCA combines this water quality data with stream flow information to yield estimates of the overall contaminant loading from the watershed. By applying, applicants are participating in a collaborative effort with the MPCA in accordance to the Watershed Approach adopted by the MPCA in 2008. Event-based sampling contracts are administered by the MPCA under *Minnesota Session Laws 2011*, 1st Special Session, Chapter 6, Article 2, Section 5. Up to \$1.25 million is available this contract round for use through June 30, 2014. No matching funds or in-kind are required under this program.

This Open Solicitation is a competitive, two-stage application process. The first step is to complete the Event-based Sampling application and submit it by November 28, 2011. By December 5, 2011, applicants whose proposals have been selected for potential funding will be invited to complete the second step: completion and submittal of a detailed final work plan and budget by December 23, 2011. Once the final work plan and budget have been received and approved by MPCA, a contract will be executed. All applicants must have the ability to view web pages and communicate via e-mail.

For a copy of the Request for Proposal Contact:

Ron Schwartz  
**E-mail:** [CWLA.surfacewater@pca.state.mn.us](mailto:CWLA.surfacewater@pca.state.mn.us)  
**Telephone:** (651) 757-2708  
**Fax:** (651) 297-8324  
**TTY:** (651) 282-5332 (For deaf or hard of hearing callers)

Responders are encouraged to supply an email address and to receive the RFP documents electronically. The subject line of the e-mail request should state "CR5049 Event-based".

**Application Due Date and Time: November 28, 2011, at 4:00 p.m.** (Central Standard Time).

Applications must be submitted electronically. Late Proposals will not be considered.

**Questions:** Responders must submit in writing a list of questions they would like addressed. Questions must be e-mailed to Ron Schwartz and received by November 14, 2011. All questions and responses will be posted online at <http://www.pca.state.mn.us/irypec1> no later than November 18, 2011.

This request does not obligate the State to complete the work contemplated in this notice.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## Solicitations for Consultants and Vendors

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

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## Department of Administration (Admin) Minnesota Multistate Contracting Alliance for Pharmacy Notice of Request for Information on Drug Testing Kit Products and Related Product Services

The Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), which is operated and managed by the Materials Management Division of the Minnesota Department of Administration is requesting information for the purpose of gaining knowledge about drug testing kit products and related product services.

### How to obtain the RFI:

A Request for Information will be available by mail, fax, email or via online download on the MMCAP website at: ([www.MMCAP.org](http://www.MMCAP.org) click on the "Vendors & RFP's" and scroll down to the document link), or the Minnesota Materials Management website at: ([www.mmd.admin.state.mn.us/](http://www.mmd.admin.state.mn.us/) click on the **Vendor Information** tab and then click on the "Solicitation Announcements" link). In addition to downloading the RFI as directed, the responder may request an RFI document **by direct mail, fax or by email** from the RFI Contact Person listed below. Responders should be aware that MMCAP prefers that all responders obtain the RFI document via electronic download or via email.

RFI Contact Person:

Jim Losinski, MMCAP Medical Supplies & Non Pharmacy Coordinator  
Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP)  
Minnesota Department of Administration

# State Contracts

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Suite 112 Administration Building  
50 Sherburne Ave, St. Paul, MN 55155-1402  
**Telephone:** (651) 201-2440  
**Fax:** (651) 297-3996  
**E-mail:** [james.losinski@state.mn.us](mailto:james.losinski@state.mn.us)

Responses submitted for this Request for Information must be received at the address above no later than **November 7, 2011 at 2 p.m. Central Time**. Faxed or emailed responses are the **preferred** method to send the response to MMCAP.

This RFI is being sought strictly for the purpose of gaining knowledge and should not be construed as intent, commitment, or promise to acquire services, supplies, or solutions offered by the responder to this RFI. **No contract will result from any response to this Request For Information.**

The State reserves the right to cancel this Request For Information. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Information submitted in response to this RFI will become property of the State of Minnesota.

## Minnesota State Colleges and Universities (MnSCU) Saint Cloud State University Advertisement for Bid for Professional / Technical Services of Executive Search Firm for Dean of Learning Resources

Sealed proposals for items hereinafter described will be received by St. Cloud State University at the Business Office, St. Cloud State University, St. Cloud Minnesota until **3:00 P.M. on November 8, 2011** and will then be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for **Professional/Technical Services Executive Search Firm – Dean- Learning Resources** as per plans and specifications available at:

[www.stcloudstate.edu/businessservices/](http://www.stcloudstate.edu/businessservices/). (under “News & Announcements”)

All follow up materials will be found at this site prior to the bid opening.

For Further information contact:

Lisa Sparks  
Director of Purchasing  
St. Cloud State University  
720 - 4<sup>th</sup> Ave. S.  
St. Cloud, MN 56301-4498  
Phone (320) 308-4788 or Doris Frieler @ (320) 308-4001

## Minnesota State Colleges and Universities (MnSCU) Minnesota State College Southeast Technical Request for Proposal for Flat Panel Digital Imaging Digital Radiography System

Minnesota State College Southeast Technical is requesting proposals for a flat panel digital imaging digital radiography system.

A copy of the Request for Proposal may be obtained by contacting Michael Kroening at MSC Southeast Technical, 1250 Homer Road,  
Page 472 *State Register*, Monday 24 October 2011 (Cite 36 SR 472)

Winona, MN 55987; **Phone:** (507) 453-2752.

Proposals must be submitted no later than Monday, November 14, 2011, 3:00 P.M., CT. All proposals must be sealed and marked "RFP for flat panel digital imaging digital radiography system", 1250 Homer Road, Winona, MN 55987.

The college reserves the right to reject any or all proposals, to waive any information or irregularities in the bidding and to make the award serving the best interest of the college.

### **Minnesota Department of Health (MDH) Notice of Availability of Contract for White Earth Clinic Needs Assessment**

The Minnesota Department of Health is requesting proposals for the purpose of conducting a needs assessment for a health clinic or other health care needs of the Tribal Population in the Twin Cities metropolitan area, with a focus and emphasis on White Earth Nation members. A report to the Legislature documenting the results of the assessment and providing recommendation is required. The draft report is due to the Minnesota Department of Health by February 22, 2012, with a final report due by March 8, 2012.

Work is proposed to start after December 1, 2011.

A written request (by direct mail, email or fax) is required to receive the Request for Proposal. A Request for Proposal will be available by mail or email from this office through November 7, 2011. After November 7, 2011, the Request for Proposal may be emailed or must be picked up in person.

The Request for Proposal can be obtained from:

Debra Jahnke  
Office of Rural Health and Primary Care  
Minnesota Department of Health  
85 East 7<sup>th</sup> Place, Suite 220  
St. Paul, MN 55105  
**Phone:** (651) 201-3845  
**E-mail:** [Debra.jahnke@state.mn.us](mailto:Debra.jahnke@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than November 16, 2011. **Late proposals will not be considered.** Fax or emailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### **Minnesota Housing Finance Agency (MHFA) Request for Proposals for Financial Advisory Services**

The Minnesota Housing Finance Agency is requesting proposals from qualified independent firms for financial advisory services related to bond issuance, bond financing structures, arbitrage rebate strategies and other services integral to conducting Agency business.

The complete Request for Proposals is available via email from [Eric.Mattson@state.mn.us](mailto:Eric.Mattson@state.mn.us). The deadline for submitting a proposal is 12:00 p.m. CST on November 22, 2011.

This Request for Proposals does not obligate the State of Minnesota or the Minnesota Housing Finance Agency to complete the work contemplated in this notice and the State reserves the right to cancel this solicitation. All expenses incurred in response to this notice are solely the responsibility of the responder.

# State Contracts

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## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website ([www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator  
E-mail: [melissa.mcginis@state.mn.us](mailto:melissa.mcginis@state.mn.us)  
Telephone: (651) 366-4644

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

### Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

### Minnesota Department of Veterans Affairs (MDVA) Minnesota Veterans Home Luverne Notice of Contract for Providing Medical Director Services

The Minnesota Department of Veterans Affairs, Minnesota Veterans Home Luverne is soliciting proposals for the purpose of providing medical director services to the Residents of the Minnesota Veterans Home - Luverne (MVH-L) located at 1300 North Kniss Avenue, Luverne, Minnesota 56156.

Work is proposed to start on **January 1, 2012**.

A Request for Proposals will be available by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

The Request for Proposals can be obtained from:

Anne C. Stegenga  
Minnesota Department of Veterans Affairs  
Minnesota Veterans Home Luverne  
1300 North Kniss Avenue  
Luverne, Minnesota 56156  
**E-mail:** [anne.stegenga@state.mn.us](mailto:anne.stegenga@state.mn.us)  
**Telephone:** (507) 283-1107  
**Fax:** (507) 283-1127

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than

# State Contracts

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Tuesday, November 15, 2011, 2:30 PM Central Time.

**Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Veterans Affairs (MDVA) Minnesota Veterans Home Luverne Notice of Contract to Provide Occupational Therapy Consultant Services

The Minnesota Department of Veterans Affairs, Minnesota Veterans Home Luverne is soliciting proposals to provide occupational therapy consultant services to the Residents of the Minnesota Veterans Home - Luverne (MVH-L) located at 1300 North Kniss Avenue, Luverne, Minnesota.

Work is proposed to start on **January 1, 2012.**

A Request for Proposals will be available by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

The Request for Proposals can be obtained from:

Anne C. Stegenga  
Minnesota Department of Veterans Affairs  
Minnesota Veterans Home Luverne  
1300 North Kniss Avenue  
Luverne, Minnesota 56156  
**E-mail:** [anne.stegenga@state.mn.us](mailto:anne.stegenga@state.mn.us)  
**Telephone:** (507) 283-1107  
**Fax:** (507) 283-1127

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **Tuesday, November 15, 2011, 2:30 PM Central Time.**

**Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Veterans Affairs (MDVA) Minnesota Veterans Home Luverne Notice of Contract for Providing Physical Therapy Consultant Services

The Minnesota Department of Veterans Affairs, Minnesota Veterans Home Luverne is soliciting proposals for the purpose of providing physical therapy consultant services to the Residents of the Minnesota Veterans Home - Luverne (MVH-L) located at 1300 North Kniss Avenue, Luverne, Minnesota.

Work is proposed to start on **January 1, 2012.**

A Request for Proposals will be available by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

The Request for Proposals can be obtained from:

Anne C. Stegenga  
Minnesota Department of Veterans Affairs  
Minnesota Veterans Home Luverne  
1300 North Kniss Avenue  
Luverne, Minnesota 56156  
**E-mail:** *anne.stegenga@state.mn.us*  
**Telephone:** (507) 283-1107  
**Fax:** (507) 283-1127

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **Tuesday, November 15, 2011, 2:30 PM Central Time.**

**Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Board of Water and Soil Resources (BWSR) Informal Solicitation for Proposals for Various Communications, IT, Outreach and Other Initiatives Relating to Clean Water and Outdoor Heritage Legacy Appropriations

### Description of Project

The Board of Water and Soil Resources (BWSR) requests proposals for: 1) developing communications materials on Legacy funded project outcomes, 2) developing statutorily required reporting information, 3) developing content and providing guidance to IT staff on web layout, message consistency, and best use of communication materials as statutorily required and, 4) providing recommendations and assistance to Executive Leadership regarding outreach initiatives. This project is solely related to Clean Water and Outdoor Heritage Legacy appropriations. Please note that this is not an IT or website development project, but calls for development of website content.

### Sample Tasks

1. BWSR Legacy web pages
  - Review BWSR Clean Water Legacy pages
  - Identify Clean Water Legacy Appropriation language and website reporting requirements
  - Develop Legacy communication strategies utilizing BWSR's website as a communications tool
  - Assist with design, revision and writing of new Clean Water Legacy content to insure consistency in messaging and reporting of outcomes
  - Assist with design, development, and writing of new Outdoor Heritage Legacy content to insure consistency in messaging and reporting of outcomes
  - Write and edit Clean Water Stories and fact sheets to comply with appropriation language as needed
  - Provide recommendations on website design and layout for BWSR Legacy Pages; including Outdoor Heritage Fund
2. Local Government Unit (LGU) Communications
  - Review FY10-11 Clean Water Stories/Fact Sheets
  - Develop strategies for LGU regional stories
  - Assist 5-10 LGUs with regional news stories on projects and accomplishments
  - Assist with development of metro news stories on projects and accomplishments
3. BWSR Legacy Outreach

# State Contracts

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- Assist with development of outreach initiatives with Non-Governmental Organizations (NGO)
  - Assist with development of communications and coalition strategies with NGO's
  - Assist working with key stakeholders on Legacy projects
4. Assist BWSR Senior Management on Legacy Initiatives
- Assist with Legacy communications and outreach projects

Responders are encouraged to propose additional tasks or activities if they will improve the results of the project. These items should be separated from the required items on the cost proposal.

This Informal Solicitation does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Desired Skills

- Minimum eight years' experience working with conservation programs implemented by Soil and Water Conservation Districts, watershed districts and other local water management authorities.
- Minimum of eight years' experience working of legislative programs with demonstrated expertise in natural resource conservation policy.
- Minimum of five years' experience developing communications and outreach materials. Must demonstrate the ability to effectively communicate technical issues and concepts to a general audience.

## Questions

Questions concerning this Informal Solicitation should be directed to:

Julie Blackburn, Project Coordinator  
Board of Water and Soil Resources  
520 Lafayette Rd N, St Paul, MN 55155  
**E-mail:** *julie.blackburn@state.mn.us*  
**Telephone:** (651) 297-5617

Other personnel are not authorized to answer questions regarding this Informal Solicitation.

## Response Content

Responders must submit the following information:

1. A statement of the objectives, goals, and tasks to show or demonstrate the responder's view and understanding of the nature of the contract.
2. A description of the deliverables to be provided by the responder along with a detailed work plan that identifies the major tasks to be accomplished and be used as a scheduling and managing tool, as well as the basis for invoicing.
3. An outline of the responder's background and experience with examples of similar work done by the responder and a list of personnel who will conduct the project, detailing their training, and work experience.
4. Cost detail -Provide estimated hours per task and hourly rates of all proposed personnel.

## Response Delivery

All responses must be in writing and delivered to:

Board of Water and Soil Resources  
Julie Blackburn, Project Coordinator  
520 Lafayette Rd N  
St. Paul, MN 55155

All proposals must be received not later than 2:30 p.m., Central Time, October 26, 2011, as indicated by a notation made by the Receptionist, 2nd Floor, 520 Lafayette Rd N, St. Paul, MN.

**Late proposals will not be considered.**

Fax and e-mail responses **will be** considered, however the burden of proving timely receipt is upon the responder.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Other Funding

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

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- **"Contracts & Grants" Open for Bid**
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## Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for Art Space 2011

**MAC Contract No.:** 106-2-638  
**Bids Close At:** 2:00 p.m. November 15, 2011

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

The work includes construction of built-in display areas (large cabinets) including glazing, tile and lighting.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 5%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction/Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 24, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids.)

# Non-State Bids, Contracts & Grants

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## Metropolitan Airports Commission (MAC)

### Minneapolis-Saint Paul International Airport

#### Notice of Call for Bids for Concourse E and F Pedestrian Bridge Rehabilitation

MAC Contract No.:

106-2-645

Bids Close At:

2:00 p.m. November 15, 2011

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

The work includes the removal of the metal bridge skin and replacement with new insulated wall panels, aluminum window system, metal soffit, and work with roofing and flashing. There are some minor structural modifications and fire protection system modifications, as well as new exterior lighting.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 6%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763-503-3401; FX: 763-503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 24, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids.)

## Metropolitan Airports Commission (MAC)

### Minneapolis-Saint Paul International Airport

#### Notice of Call for Bids for 2011 MUFIDS and EVIDS

MAC Contract No.:

106-2-639

Bids Close At:

2:00 p.m. November 15, 2011

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

The MUFIDS (Multi-user Flight Information Displays) and EVIDS (Electronic Visual Information Displays) work is primarily located in Terminal 1 and to a lesser extent in Terminal 2.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 7%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding

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## Non-State Bids, Contracts & Grants

documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding document in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 24, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids.)

### Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for 2011 Passenger Boarding Bridge Replacement – Phase 2

**MAC Contract No.:** 106-2-654  
**Bids Close At:** 2:00 p.m. November 15, 2011

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

Work includes but is not limited to demolition and replacement of passenger boarding bridges and foundations including group power and pc air units and misc. electrical work.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 1%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 24, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids.)

### Metropolitan Airports Commission (MAC) Minneapolis Saint Paul International Airport Notice of Call for Bids for 2011 Restroom Upgrade

**MAC Contract No.:** 106-2-626  
**Bids Close At:** 2:00 p.m. November 15, 2011

**Notice to Contractors:** Sealed Bid Proposals for for project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

The work consists of General, Mechanical, and Electrical interior remodeling work bid as a single lump sum contract.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 4%.

# Non-State Bids, Contracts & Grants

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**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 24, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

## Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for 2011 Technology Room Equipment Continuity (TREC)

**MAC Contract No.:** 106-2-636  
**Bids Close At:** 2:00 p.m. November 15, 2011

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

The work includes lockable cabinets and cabinet parts, door security, penetration sealing, masonry wall, hollow metal door, painting and electrical work.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 5%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction/Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 24, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

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# Non-State Bids, Contracts & Grants

## Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for 2011 Wayfinding Signage Improvements

MAC Contract No.: 106-2-640  
Bids Close At: 2:00 p.m. November 15, 2011

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

The work includes new, relocations and modifications to illuminated and non-illuminated signs throughout Terminal 1-Lindbergh and Terminal 2-Humphrey. Cutting and patching at floors, walls and ceilings and electrical modifications associated with sign modifications are included.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 6%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges, McGraw Hill Construction/Dodge and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **phone:** (763) 503-3401; **fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on October 24, 2011, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids.)

## Metropolitan Council Notice of Request for Proposals (RFP) for Engineering Services for Southwest Light Rail Transit Line Reference Number 11P173

The Metropolitan Council is requesting proposals for Engineering, Design and Construction Support Services for the Southwest Light Rail Transit Line (SWLRT). The SWLRT is an approximately 15-mile line that will serve the Twin Cities metropolitan region of Minnesota, operating from downtown Minneapolis through the southwestern suburban cities of St. Louis Park, Hopkins, Minnetonka, and Eden Prairie.

The anticipated schedule for this procurement is as follows:

Issue RFP	October 21, 2011
Pre-proposal Meeting	November 8, 2011
Questions Due	November 23, 2011
Proposals Due	December 16, 2011 @ 5:00 pm local time
Contract Award	March 2012

Visit the Council's website [http://www.metrocouncil.org/doing\\_business/solicitindex.htm](http://www.metrocouncil.org/doing_business/solicitindex.htm) for additional information and instructions on how to view and download the solicitation documents.

Questions may be directed by e-mail to:

(Cite 36 SR 483)

State Register, Monday 24 October 2011

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# Non-State Bids, Contracts & Grants

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Auburn Dees  
RFP Administrator  
Metropolitan Council  
390 North Robert Street  
St. Paul, MN 55101  
**E-mail:** [auburn.dees@metc.state.mn.us](mailto:auburn.dees@metc.state.mn.us)

## Washington County Solicitation of Design Services for the Newport Transit Station

Washington County is soliciting design services for the Newport Transit Station. The project scope includes the design and engineering of a park-and-ride lot and transit facility in the City of Newport. The facility will initially be served by express bus service to St Paul and additional service may be added later.

For inquires about the RFP please contact:

Andy Gitzlaff, Senior Planner  
Washington County Regional Railroad Authority  
Washington County  
11660 Myeron Road North  
Stillwater, MN 55082  
**E-mail:** [andy.gitzlaff@co.washington.mn.us](mailto:andy.gitzlaff@co.washington.mn.us)

Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

To obtain the RFP: [http://www.co.washington.mn.us/info\\_for\\_business/bidsrequests\\_for\\_proposals/](http://www.co.washington.mn.us/info_for_business/bidsrequests_for_proposals/)

Deadline: November 14<sup>th</sup>, 2011 at 4:30 p.m.

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## ***Woodworking for Wildlife* - updated, Stock No. 275, \$19.95**

Minnesota author Carrol Henderson's popular book, *Woodworking for Wildlife*. Along with designs for 28 different nest box projects, this newly-expanded edition includes 300 color photographs and information on deterring nest predators, placing and maintaining boxes, and setting up remote cameras in nest boxes. The 164-page book, which has a soft cover that opens flat for easy use, features new designs for great crested flycatchers, mergansers, dippers, bumblebees and toads. *Woodworking for Wildlife* was printed in Minnesota on recycled paper manufactured in Cloquet and certified by the Forest Stewardship Council.

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Minnesota Highway and Recreational Atlas  
Fishing/Hunting Maps



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- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
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Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_