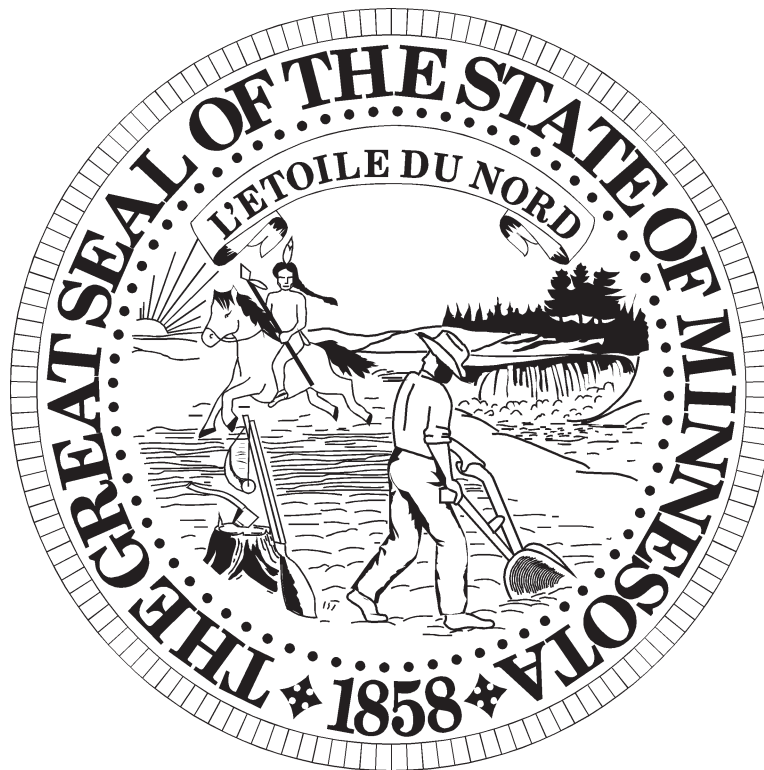


State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

**Monday 18 April 2011  
Volume 35, Number 42  
Pages 1599 - 1644**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines			
<b>Vol. 35</b>	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
Issue Number	( <b>BOLDFACE</b> shows altered publish date)		
# 42	Monday 18 April	Noon Tuesday 12 April	Noon Wednesday 6 April
# 43	Monday 25 April	Noon Tuesday 19 April	Noon Wednesday 13 April
# 44	Monday 2 May	Noon Tuesday 26 April	Noon Wednesday 20 April
# 45	Monday 9 May	Noon Tuesday 3 May	Noon Wednesday 27 April

**PUBLISHING NOTICES:** We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us). State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Certification/Internal Contract Negotiation" form. Non-State Agencies should submit ONE COPY, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$13.60 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the *State Register*, or \$54.40. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor if you have questions (651) 297-7963, or **e-mail:** [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us).

**SUBSCRIPTION SERVICES:** Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: (800) 627-3529. **NO REFUNDS.** E-mail subscriptions are available by contacting (651) 297-8777. Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155.

SEE THE *State Register* free at **website:** <http://www.minnesotasbookstore.com>

- **State Register: On-line subscription** – \$180, includes LINKS, INDEX, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:30 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: *State Register* \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.

<b>Governor:</b> Mark Dayton (651) 296-3391	<b>Administration Commissioner:</b> Spencer R. Cronk (651) 201-2555	<b>State Register editor:</b> Robin PanLener (651) 297-7963
<b>Lieutenant Governor:</b> Yvonne Prettner Solon (651) 296-3391	<b>Plant Management Division:</b> David Fielding (651) 201-2350	<b>Assistant editor:</b> John Mikes (651) 297-4616
<b>Attorney General:</b> Lori Swanson (651) 296-6196	<b>Minnesota's Bookstore Manager:</b> Mary Mikes (651) 297-3979	<b>Subscriptions Manager:</b> Loretta J. Diaz (651) 297-8777
<b>Auditor:</b> Rebecca Otto (651) 296-2551		
<b>Secretary of State:</b> Mark Ritchie (651) 296-2803		

Copyright © 2011 Plant Management Division, Department of Administration, State of Minnesota.  
USPS Publication Number: 326-630 (ISSN: 0146-7751)

**THE STATE REGISTER IS PUBLISHED** by Plant Management Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at main branch county libraries in Minnesota and all "State Depository Libraries:" State University and Community College libraries; University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and Library Development Service at the State Department of Education.

## Minnesota Legislative Information

**Senate Public Information Office** (651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
**Website:** [www.senate.mn](http://www.senate.mn)

**House Public Information Services** (651) 296-2146  
State Office Building, Room 175,  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
**Website:** [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

## Minnesota State Court System

**Court Information Office** (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd.,  
St. Paul, MN 55155 **Website:** [www.mncourts.gov](http://www.mncourts.gov)

## Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
**Website:** [http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

## Minnesota Rules: Amendments & Additions

Rules Index - Vol. 35, #42: April 18, 2011 ..... 1602

### Proposed Rules

#### Labor and Industry Department (DLI)

**Minnesota Board of Electricity**  
Proposed Permanent Rules Relating to Electrical Code..... 1603

### Executive Orders

#### Office of the Governor

**Executive Order # 11-12:** Providing for Job Creation through Energy Efficiency and Renewable Energy Programs for Minnesota's Public Buildings..... 1606  
**Executive Order # 11-13:** Strengthening State Agency Environmental, Energy and Transportation Sustainability..... 1608  
**Executive Order # 11-14:** Continuing the Office of Energy Security as the Division of Energy Resources Within the Department of Commerce..... 1612  
**Executive Order # 11-15:** Creating a Civil War Commemoration Task Force..... 1613

### Proclamations

#### Office of the Governor

Proclamation for Vaccination Awareness Week..... 1615

### Official Notices

Meetings, Notices, Announcements..... 1616

#### Agriculture Department (MDA)

##### Rural Finance Authority:

Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on behalf of Kenton D. Johnson..... 1616

#### Comprehensive Health Association (MCHA)

Meetings of the Enrollee Appeal Committee April 21 and April 27, 2011..... 1617

#### Health Department (MDH)

##### Division of Health Policy:

Proposed Technical Changes to the Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X221A1 Health Care Claim Payment/Advice (835) and Opportunity for Public Comment..... 1617

#### Housing Finance Agency (MHFA)

Hearing on Bond Issues for Qualified Mortgage Bonds..... 1618

#### Human Services Department (DHS)

Request for Comments on Extension of Federal Prepaid Medical Assistance Plus (PMAP+) §1115 Waiver..... 1619

#### Pollution Control Agency (MPCA)

Availability of the Draft Long and Ringo Lakes Excess Nutrients Total Maximum Daily Load Report and Request for Comment..... 1620

#### Transportation Department (Mn/DOT)

##### Engineering Services Division,

##### Office of Construction and Innovative Contracting:

Notices of Suspension and Debarment..... 1622

### State Grants & Loans

Financial Opportunities..... 1623

#### Human Services Department (DHS)

##### Managed Care Purchasing and Payment Policy Division:

Addendum to Request for Proposals to Provide Health Care Services to Medical Assistance (MA) and MinnesotaCare Recipients in Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties..... 1623

Request for Public Input on State Plan for Public Mental Health Community-Based Services System..... 1624

#### Labor and Industry Department (DLI)

##### Workplace Safety Consultation Unit:

Notice of Safety Grants for Employers..... 1626

### State Contracts

Professional and Technical Projects..... 1627

#### Administration Department (Admin)

##### Real Estate & Construction Services:

Request for Qualifications (RFQ) for Construction Manager at Risk for Remodel B16, Demolish North B17 & Construct New 100 Bed Nursing Care Building in Minnesota Veterans Home-Minneapolis, MN RECS Project #: 75045MPL..... 1627

#### Agriculture Department (MDA)

##### Ag Marketing & Development Division:

Availability of Contract for Minnesota Grown Program Media Partners in Greater Minnesota..... 1628  
Availability of Contract for Minnesota Grown Program Media Partners in the Eleven County Metropolitan Area..... 1629

#### Colleges and Universities, Minnesota State (MnSCU)

Request for Proposals for Minnesota State Colleges and Universities for "Online Tutoring Services and Tools"..... 1629

#### Hennepin Technical College:

Advertisement for Bids for Cafeteria Remodeling at Brooklyn Park and Eden Prairie Campuses..... 1630

#### Hennepin Technical College:

Advertisement for Sealed Bids for Toilet Remodeling at Brooklyn Park and Eden Prairie Campuses..... 1630

#### St Cloud Technical and Community College:

Formal Request for Bid for the Purchase of Two Refurbished Ultrasound Machines..... 1631

#### Explore Minnesota Tourism (EMT)

RFP for Graphic Design Services for Minnesota Travel Guide..... 1632

#### Health Department (MDH)

Availability of Contract for Communities Putting Prevention to Work "Mentoring Supplement"  
- in Engaging and Building Relationships with Their Local Business Communities..... 1633  
- to Provide National Training and Technical Assistance in the Area of Skill-Building for Policy, Systems and Environmental Change..... 1634  
- to Provide National Training and Technical Assistance in the Area of Smoke-free Multi-unit Housing Policies, Research and Best Practices..... 1635

#### Human Services Department (DHS)

##### Alcohol and Drug Abuse Division:

Request for Proposals to Conduct Random Unannounced Inspections of Licensed Tobacco Retailers in the State..... 1636

#### Natural Resources Department (DNR)

##### Lands and Minerals Division:

Notice of State Gravel Lease Sale..... 1636

##### Waters and Ecological Services:

Availability of Contract for Stewardship Plan Writing Services for Private Lands with Existing Native Prairies and Savannas..... 1637

#### Transportation Department (Mn/DOT)

##### Engineering Services Division:

Contracting Opportunities for a Variety of General Organizational Related Activities..... 1638  
Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")..... 1638  
Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices..... 1639

#### Veterans Affairs Department (MDVA)

Availability of Contract for Veteran Information and Record Retention Software System..... 1639

### Non-State Bids, Contracts & Grants

Additional Projects in Local Government..... 1641

#### Metropolitan Airports Commission (MAC)

##### Crystal & Anoka County-Blaine Airports

Call for Bids for the 2011 Alleyway & Pavement Rehabilitation..... 1641

##### Minneapolis-Saint Paul International Airport:

Call for Bids for the 2011 Perimeter Gates Security Improvements..... 1642

#### University of Minnesota (U of M)

##### Center for Transportation Studies:

Request for Proposal for Professional Services for CTS Branding and Communications Planning..... 1642

### Minnesota's Bookstore..... 1643

Contract information is available from the Materials Management (MMD) Helpline (651) 296-2600, or Web site: [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

State Register information is available from Minnesota's Bookstore (651) 297-3000, or (800) 657-3757, Web site: [www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

## Rules Index: Vol. 35, #40-42

April 4, 2011 - April 18, 2011

### Board of Electricity

1315.0200 (proposed)..... 1603

### Public Utilities Commission (PUC)

7829.2560 (adopted)..... 1530

### Gambling Control Board

7861.0320; 7863.0220; .0260; 7864.0230; .0240 (adopted)..... 1528  
7861.0210 s. 10, 23; .0320 s. 10, 11, 12, 13; 7864.0230 s. 3;  
7865.0230 s. 2; .0260 s. 3 (repealed)..... 1528

### Minnesota Racing Commission

7873.0185; .0199; 7877.0170; 7883.0170 (proposed)..... 1523

# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Labor and Industry (DLI)

### Minnesota Board of Electricity

#### Proposed Permanent Rules Relating to Electrical Code

#### DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing If 25 or More Requests for Hearing Are Received

#### Proposed Amendment to Rules Governing the Minnesota Electrical Code, *Minnesota Rules*, chapter 1315

**Introduction.** The Board of Electricity ("Board") intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by 4:30 p.m. on Wednesday, May, 18, 2011, the Board will hold a public hearing in the Minnesota Room, Department of Labor and Industry, 443 Lafayette Road North, St. Paul, Minnesota 55155, starting at 9:00 a.m. on Wednesday, June, 1, 2011. To find out whether the Board will adopt the rules without a hearing or if it will hold the hearing, you should contact the agency contact person after Wednesday, May, 18, 2011 and before June, 1, 2011.

**Agency Contact Person.** Submit any comments or questions on the rules or written requests for a public hearing to the agency contact person. The agency contact person is: Colleen Chirhart at the Minnesota Department of Labor and Industry, 443 Lafayette Road North, St. Paul, Minnesota 55155, **phone:** (651) 284-5867, **fax:** (651) 284-5749 or **e-mail** at: [colleen.chirhart@state.mn.us](mailto:colleen.chirhart@state.mn.us). **TTY** users may call the Department of Labor and Industry at (651) 297-4198.

**Subject of Rules and Statutory Authority.** The proposed rules adopt the 2011 edition of the National Electrical Code ("NEC"), instead of the 2008 edition that is currently adopted in the rule. The statutory authority to adopt the rules is *Minnesota Statutes*, section 326B.32, which establishes the Board of Electricity and the powers and duties of the Board, among other things. Specifically, *Minnesota Statutes*, section 326B.32, subdivision 2, subitem (3) provides powers to the Board to adopt the most current edition of the National Electrical Code and any amendments thereto, pursuant to *Minnesota Statutes*, chapter 14. *Minnesota Statutes*, Section 326B.32, subdivision 6, clauses (b) and (c) provide procedures for the Board to consider and pass amendments to be included in the next Electrical Code. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

The National Electrical Code is adopted from time to time, normally every three years, by the National Fire Prevention Association (NFPA). NFPA has adopted the 2011 National Electrical Code and the Board intends to adopt it by reference as the Minnesota Electrical Code.

# Proposed Rules

---

Interested persons or groups may view a draft of the 2011 National Electrical Code at the NFPA website. The website address is [www.nfpa.org](http://www.nfpa.org). The link to the Draft of the proposed NFPA 70, 2011 Edition, National Electrical Code is:

<http://www.nfpa.org/aboutthecodes/AboutTheCodes.asp?DocNum=70>.

The link to all the proposals considered by the NFPA Electrical code committees, and the actions taken with respect to those proposals is:

<http://www.nfpa.org/assets/files/AboutTheCodes/70/70-A2010-ROP.pdf>.

**Comments.** You have until 4:30 p.m. on Wednesday, May, 18, 2011, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change that you desire. You must also make any comments about the legality of the proposed rules during this comment period.

**Request for a Hearing.** In addition to submitting comments, you may also request that the Board hold a hearing on the rules. You must make your request for a public hearing in writing, which the agency contact person must receive by 4:30 p.m. on Wednesday, May, 18, 2011. You must include your name and address in your written request. In addition, you must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the Board cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, the Board will hold a public hearing unless a sufficient number of persons withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the Board must give written notice of this to all persons who requested a hearing, explain the actions the Board took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the Board will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Alternative Format/Accommodation.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The Board may modify the proposed rules, either as a result of public comment or as a result of the rule hearing process. It must support modifications by data and views submitted to the Board or presented at the hearing. The adopted rules may not be substantially different than these proposed rules unless the Board follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the Board encourages you to participate in the rulemaking process.

**Cancellation of Hearing.** The Board will cancel the hearing scheduled for Wednesday, June, 1, 2011, if the Board does not receive requests for a hearing from 25 or more persons. If you requested a public hearing, the Board will notify you before the scheduled hearing whether the hearing will be held. You may also call the agency contact person at (651) 284-5867 after Wednesday, May, 18, 2011 to find out whether the hearing will be held.

**Notice of Hearing.** If 25 or more persons submit valid written requests for a public hearing on the rules, the Board will hold a hearing following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The Board will hold the hearing on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Eric L. Lipman is assigned to conduct the hearing. Judge Lipman can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, Minnesota 55164-0620, **telephone:** (651) 361-7900, and **fax:** (651) 361-7936.

**Hearing Procedure.** If the Board holds a hearing, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the hearing record closes. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing the Administrative Law Judge may order that this five-day comment period is extended for a longer period but not more than 20 calendar days. Following the comment period, there is a five-working-day rebuttal period when the Board and any interested person may respond in writing to any new information submitted. No one may submit additional evidence during the five-day rebuttal period. The Office of Administrative Hearings must receive all comments and responses submitted to the Administrative Law Judge no later than 4:30

---

---

# Proposed Rules

p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. You may direct questions about the procedure to the Administrative Law Judge.

The Board requests that any person submitting written views or data to the Administrative Law Judge before the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

**Statement of Need and Reasonableness.** The statement of need and reasonableness summarizes the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review or obtain copies for the cost of reproduction by contacting the agency contact person. To view the Board's statement of need and reasonableness for this rulemaking, please visit the Board's web page via the Department of Labor and Industry's website at: <http://www.dli.mn.gov/PDF/docket/1315docket.pdf>.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Ask any questions about this requirement of the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone:** (651) 296-5148 or 1-800-657-3889.

**Adoption Procedure if No Hearing.** If no hearing is required, the Board may adopt the rules after the end of the comment period. The Board will submit the rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want either to receive notice of this, to receive a copy of the adopted rules, or to register with the Board to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

**Adoption Procedure After a Hearing.** If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date that the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date that the Board adopts the rules and the rules are filed with the Secretary of State by requesting this at the hearing or by writing to the agency contact person stated above.

**Order.** I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: 29 March 2011

Joseph S. Vespa, Chair  
Board of Electricity

## 1315.0200 SCOPE.

Subpart 1. **Electrical code.** All new electrical wiring, apparatus, and equipment for electric light, heat, power, technology circuits and systems, and alarm and communication systems must comply with the regulations contained in the ~~2008~~ 2011 edition of the National Electrical Code (NEC) as approved by the American National Standards Institute (ANSI/NFPA ~~70-2008~~ 70-2011), *Minnesota Statutes*, section 326B.35, and the *Minnesota State Building Code* as adopted by the commissioner of labor and industry. The ~~2008~~ 2011 edition of the National Electrical Code, developed and published by the National Fire Protection Association, Inc., is incorporated by reference and made part of the *Minnesota State Building Code*. The National Electrical Code is not subject to frequent change and is available in the office of the commissioner of labor and industry, from the Minnesota Bookstore, 660 Olive Street, Saint Paul, MN 55155, through public libraries, from major bookstores and other retail sources, or from National Fire Protection Association, Inc., One Batterymarch Park, Quincy, MA 02169-7471.

Subp. 2. [Repealed, 12 SR 102; 12 SR 151]

**EFFECTIVE DATE.** These amendments are effective July 1, 2011, or five days after publication of the amendments' notice of adoption in the *State Register*, whichever is later.

# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Executive Order # 11-12: Providing for Job Creation through Energy Efficiency and Renewable Energy Programs for Minnesota's Public Buildings

**I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**WHEREAS**, state government is a major consumer of energy and the state should be a leader in adopting cost-effective energy conservation and renewable energy practices; and

**WHEREAS**, industry experts estimate energy consumption can be reduced by up to 25 percent through operational changes and best management practices; and

**WHEREAS**, an effective public-private partnership to improve public building energy efficiency and use of renewable energy can save taxpayers millions of dollars annually while creating needed construction jobs; and

**WHEREAS**, these energy efficiency and renewable energy improvements will be in the public interest and should be constructed by the best means and highest quality of labor reasonably available, and these improvements will be funded by direct public payments made possible by the energy savings to the State and other public entities; and

**WHEREAS**, this Executive Order will put Minnesota in a position to attract new investments and jobs to the state as a center for national energy efficiency and renewable energy job creation; and

**WHEREAS**, a successful public sector energy improvement initiative can provide a model for large-scale, private sector investment in commercial and industrial energy efficiency; and

**WHEREAS**, *Minnesota Statutes*, sections 16C.144; 16B.32, subdivision 3; 16B.321; and 16B.322 provide technical and financial resources to state agencies to implement energy-saving improvements through Guaranteed Energy Savings Contracts and the State Energy Improvement Financing Program; and

**WHEREAS**, the State of Minnesota B3 Energy Benchmarking program is an energy management tool available to state agencies and local governments and school districts to improve the energy performance of their buildings; and

**WHEREAS**, the Energy Service Coalition (ESC) is a national organization of public and private sector experts working together at the state and local level to increase energy efficiency through energy savings performance contracting;

**NOW, THEREFORE**, I hereby order that:

1. In state-owned buildings, state agencies shall adopt cost-effective energy efficiency and renewable energy strategies through the following actions to achieve no less than an aggregate 20 percent reduction in energy use. Baseline for the reduction is the first year that the agency's data was entered in the B3 Energy Benchmarking tool, or the year immediately before the agency initiated energy efficiency improvements, whichever is later:

a. Beginning **July 1, 2011**, each state agency shall maintain in the B3 Energy Benchmarking website current utility consumption data for state-owned buildings under its custodial control.

b. By **September 1, 2011**, each state agency, in consultation with the Commissioners of Administration and Commerce, shall establish site-specific goals for reducing energy usage in state-owned buildings under its custodial control through implementation of



---

---

## Executive Orders

cost-effective energy efficiency improvements and renewable energy installations. An agency must report progress on those goals annually in its Sustainability Plan under Executive Order 11-13 to the Real Property Executive Committee and the Commissioner of Administration.

c. By **December 31, 2011**, each state agency shall identify all major energy-consuming building systems in state-owned buildings under its custodial control that will reach the end of their useful life within the next five years.

d. The Commissioner of Administration with the assistance of the commissioners of Commerce and Management and Budget shall pursue integration of the B3 Energy Benchmarking program and the state's accounting system to streamline enterprise tracking of energy consumption in state-owned facilities and payment of utility bills by state agencies.

e. State agencies shall identify and implement best management practices and cost-effective energy efficiency and renewable energy improvements utilizing Guaranteed Energy Savings Contracts, the State Energy Improvement Financing Program, or other implementation and financing mechanisms that may be appropriate.

f. All state contracts entered into to perform energy efficiency and renewable energy improvements and associated work shall adhere to the prevailing wage law, *Minnesota Statutes*, sections 177.41 to 177.44, and any other applicable prevailing wage statutes and ordinances, in contract solicitations and contract enforcement.

g. For purposes of this Executive Order, "state agency" means an agency as defined in *Minnesota Statutes*, section 16B.01, subdivision 2, that occupies state-owned buildings.

2. By **May 15, 2011**, the Commissioner of Commerce, in partnership with state and local government and energy service companies, shall convene an Energy Service Coalition, Minnesota Chapter to establish voluntary standards, best practices, educational resources and outreach strategies to advance state and local government utilization of energy saving performance contracting.

3. By **June 15, 2011**, the Commissioner of Commerce shall create and staff an Office of Guaranteed Energy Savings Programs to offer a technical assistance program for state agencies, local units of government, and school districts that elect to implement energy-saving and renewable energy improvements through Guaranteed Energy Savings Contracts. The intent of this program is to maximize job creation, energy and operational cost savings, and investment in state facility infrastructure.

4. By **September 1, 2011**, the Commissioner of Commerce shall develop a proposal to provide on-going funding for the Office of Guaranteed Energy Savings Programs services to state agencies, local governments, and school districts.

5. By October 11, 2011, the Commissioner of Commerce shall analyze barriers to the development of renewable energy projects by state agencies, local governments and other public sector entities, and shall recommend modifications to current law or administrative procedures, or both, to address those barriers.

6. A state agency that prepares a predesign for a major renovation of a building must perform an assessment of the cost-effectiveness of installing renewable energy generation equipment in conjunction with the building renovation. The assessment must comply with the requirements of *Minnesota Statutes*, section 16B.32, subdivision 1a.

7. The University of Minnesota, the Minnesota State Colleges and Universities, the Metropolitan Council and the Metropolitan Airports Commission are strongly encouraged to evaluate energy performance contracting or other alternative financing methods as a means of implementing their energy efficiency and facilities upgrade projects before requesting other state money, such as Higher Education Asset Preservation and Replacement (HEAPR) funding.

8. The Commissioner of Commerce, in partnership with other state agencies, shall track and participate in relevant aspects of the federal "Better Buildings Initiative" to ensure Minnesota secures money available through aspects of the building retrofit initiative, including "Race to the Green."

9. By **December 31, 2011**, State agencies shall assess building automation systems and monitoring points in state-owned buildings and identify opportunities to improve their effectiveness in monitoring operations of facility assets, energy use, equipment conditions, systems performance, and environmental conditions to more quickly and easily identify when buildings are consuming more

# Executive Orders

---

energy than necessary and to enhance tracking and reporting capabilities.

10. The Commissioner of Employment and Economic Development shall develop a list of Minnesota suppliers of applicable energy efficiency and renewable energy equipment and work with Minnesota energy efficiency and renewable energy companies to increase job creation and advance energy related manufacturing technologies in the state to make Minnesota a national center of energy technology and manufacturing.

Under *Minnesota Statutes*, section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State.

In Testimony Whereof, I have set my hand on April 8, 2011.

Signed: **Mark Dayton**  
**Governor**

Filed According to Law:

Signed: **Mark Ritchie**  
**Secretary of State**

## Office of the Governor

### Executive Order # 11-13: Strengthening State Agency Environmental, Energy and Transportation Sustainability

I, **Mark Dayton, Governor of the State of Minnesota**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**Whereas**, operation of Minnesota state government impacts pollution, energy and climate issues, and

**WHEREAS**, pollution prevention reduces pollution at its source rather than treating or controlling pollution after it has been created; and

**WHEREAS**, conservation of energy resources is an effective means of mitigating the demand pressures for energy consumption and reducing the climate impacts from greenhouse gas emissions; and

**WHEREAS**, the State of Minnesota B3 Energy Benchmarking program is an energy management tool available to state agencies and local governments to improve the energy performance of their buildings; and

**WHEREAS**, the Sustainable 2030 program will provide opportunities for continued education and training for Minnesota designers, engineers and building operators to achieve building performance standards; and

**WHEREAS**, information and education on ways to reduce individual and work-related air pollution is an effective means of reducing overall air pollution, especially during air pollution alert days when weather and other factors result in elevated levels of air pollution; and

**WHEREAS**, Minnesota has set aggressive goals for securing a future that incorporates great use of clean energy and reduces the state's greenhouse gas emissions, including the goals of reducing greenhouse gas emissions by 80 percent by 2050 and the goal of having 25 percent of our energy come from renewable energy resources by the year 2025; and

**WHEREAS**, state government is a large purchaser of goods and services, and has the potential to significantly impact the market for environmentally preferable goods and services; and

**WHEREAS**, *Minnesota Statutes* § 115A.48, subdivision 3, directs public agencies to implement purchasing practices that can be used to positively impact the environment; and

**WHEREAS**, the State of Minnesota is committed to supporting sustainable forestry practices; and

---

---

# Executive Orders

**WHEREAS**, state government should be a leader in adopting renewable fuel practices that further national fuel diversity and long-term energy, security, environmental, and economic goals; and

**WHEREAS**, compared to other states, Minnesota has a unique economic advantage in the ability to produce clean, renewable, domestic fuels; and

**WHEREAS**, state government should lead by example and provide a model for business and private citizens in promoting practices and policies that often result in cost savings and increased efficiencies as well as enhanced environmental and health protection and job creation; and

**WHEREAS**, state government is in a unique position to demonstrate the environmental benefits of energy conservation; and

**WHEREAS**, state government, through changes in daily operations, ongoing programs, and long-range plans is able to have a significant positive impact on the environment, economic efficiency and character of communities, and

**WHEREAS**, the Minnesota Environmental Policy Act, *Minnesota Statutes*, chapter 116D, directs all departments of the state to promote efforts that will prevent or eliminate damage to the environment, and to improve and coordinate state plans, functions, programs and resources to carry out this policy;

**NOW, THEREFORE**, I hereby order state departments and agencies to take the following additional steps to contribute to the long-term protection and enhancement of our environment, our economy and the health of current and future generations:

**1. Sustainability Goals.** State agencies shall establish interagency teams to develop state department and agency sustainability goals and implement sustainability programs and policies, as well as augment existing programs, that:

- a. reduce greenhouse gas emissions;
- b. minimize solid waste and prevent pollution;
- c. promote the siting, design, construction, and management of state facilities and leased space in an environmentally sound and resource efficient manner, including purchase of renewable energy sources for facilities owned or leased by the State;
- d. reduce energy and water consumption through efficiency and conservation, and promote changes in employee practices;
- e. increase the purchase and use of environmentally preferable products and services; and
- f. reduce petroleum consumption by state vehicles.

**2. Sustainability Plan.** Each state department and agency shall prepare an annual sustainability plan to modify its practices regarding resource consumption, vehicle use, purchase of goods and services, and facility construction, operation and maintenance. Initial plans must be based on the elements, targets, and timelines in the Model Sustainability Plan set forth in paragraph 4. Each agency shall complete its initial plan by June 30, 2011. Subsequent plans shall be completed annually thereafter. The Interagency Pollution Prevention Advisory Team created under paragraph 5 may change the Model Plan. The Commissioner of the Pollution Control Agency may waive or modify one or more targets or timelines for an agency for good cause shown.

**3. Progress Reports.** Each state department and agency shall report annually on its progress in implementing its sustainability plan. Progress reports must be submitted each September 15, beginning in 2011, to the teams created below, as instructed.

**4. Model Sustainability Plan.**

**a. Minimize solid waste and prevent pollution**

i. *Waste Reduction, Recycling, and Diversion.* By June 30, 2014, each state agency must achieve 60 percent reduction in the amount of waste disposed of each fiscal year, compared to fiscal year 2005, through reducing waste, recycling, and diverting organics.

ii. *Prevent Toxic Pollution.* Each state agency must reduce the type and amount of toxic products used in fleet maintenance, laboratories, and building and grounds maintenance and operations by 10 percent over the next five years, based on the average of the preceding five years.

iii. *Reduce Air Pollution*

(1) On days with high-risk air pollution, the Minnesota Pollution Control Agency must notify all state agencies and advise them of actions they can take to reduce their impact on air pollution. State agencies must notify their staff about the alert 95 percent of the time.

# Executive Orders

---

(2) State agencies shall encourage employees to consider alternatives to single-occupancy vehicle commuting on or about May 1 and October 1 of each year.

iv. *Solid Waste Management Compliance by State Agencies.* Each state agency must comply with *Minnesota Statutes* § 115A.471, by properly managing solid waste according to the solid waste management plan of each county in which it operates.

## **b. Reduce energy consumption and greenhouse gas emissions, and demonstrate leadership by modeling and implementing energy efficiency and renewable energy measures in state owned or leased buildings**

### *i. Reduce Energy Consumption and Greenhouse Gas Emissions*

(1) Achieve building energy performance standards as provided in *Minnesota Statutes*, § 216B.241, subdivision 9, (Sustainable Building 2030) in all designs for new or substantially renovated state buildings by reducing energy use from an average 2003 building by 70 percent by 2015.

(2) Each state department in a leased facility must implement at least two initiatives to reduce energy and water consumption through efficiency and conservation and the promotion of changes in employee practices.

ii. *Demonstrate Leadership in Energy Efficiency and Renewable Energy.* By December 31, 2012, at least 50 percent of state building operators and managers will have attended Building Operator Certification (BOC) training offered through Midwest Energy Efficiency Alliance, or other appropriate training approved by the Real Property Executive Committee, to operate existing energy-consuming equipment in state-owned buildings in the most efficient manner possible.

## **c. Increase the purchase and use of environmentally preferable products and services**

i. *Energy Efficient Office Machines.* By June 30, 2013, all multifunctional devices (MFDs) on the state standards program must be **Energy Star** labeled

ii. *Preferred Waste Stream Products.* By June 30, 2013, purchases of remanufactured printer toner cartridges, from the state office supply vendor, must increase at least five percent per year from the base of fiscal year 2009 usage.

iii. *Copier Paper.* By June 30, 2013, at least 93 percent of all copier paper purchased from the copier paper contract vendor must be a minimum of 30 percent post-consumer recycled content paper and third party certified under one of two internationally recognized forest management certification systems: the Forest Stewardship Council (FSC) or the Sustainable Forestry Initiative (SFI).

## **d. Reduce dependence on petroleum based fuels used in transportation**

i. *Reduce Use of Gasoline.* By 2015, using 2005 as a baseline, the State of Minnesota must reduce the use of gasoline in on-road vehicles owned by state departments by 50 percent.

ii. *Reduce Petroleum-Based Diesel Fuel.* By 2015, using 2005 as a baseline, the State of Minnesota must reduce the use of petroleum based diesel fuel in on-road vehicles owned by state departments by 25 percent.

iii. *Fleet Composition.* Ensure that when reasonably possible all on-road vehicles purchased by a state agency:

(1) use cleaner fuels as that term is defined in *Minnesota Statutes* § 16C.135, subdivision 1, or

(2) with the exception of buses, snowplows, and construction vehicles, have fuel efficiency ratings that exceed 30 miles per gallon for city usage or 35 miles per gallon for highway usage.

iv. *Fueling Practice.* All state employees utilizing vehicles capable of operating on cleaner fuels must, whenever practical, use cleaner fuels when operating those vehicles. For the purposes of this executive order, the term “whenever practical” refers to the availability of the cleaner fuel.

v. *Renewable/Next Gen Fuel Products.* Increase the use of renewable transportation fuels derived from agricultural products, including ethanol, biodiesel fuel, and hydrogen fuels, and fuels derived from waste products.

vi. *Technology to Reduce Reliance on State Fleet.* Increase the use of technology to enhance access to and delivery of government information and services to the public, and reduce reliance on the state’s fleet for the delivery of the information and services.

## 5. Plan Implementation.

**a. Interagency Pollution Prevention Advisory Team.** The Commissioner of the Minnesota Pollution Control Agency, or designee, shall chair an Interagency Pollution Prevention Advisory Team. The team shall include, but not be limited to representatives of the departments of Administration, Agriculture, Commerce, Education, Health, Human Services, Military Affairs, Natural Resources, Public Safety, Public Service, and Transportation. The team shall also include representatives from the Office of Enterprise Technology, Minnesota State Colleges and Universities, University of Minnesota, Minnesota Lottery, Board of Water and Soil Resources, Metropolitan Airports Commission, Metropolitan Council, Metropolitan Sports Facilities Commission and Metropolitan Mosquito Control Commission. The MPCA shall assist state departments in implementing the requirements of this order, including providing information, guidance, sample policies and procedures, technical and planning assistance, and the reporting system.

**b. Smart Fleet Team.** The Smart Fleet Team, as created in *Minnesota Statutes* § 16C.137, shall assist state departments and other public entities in implementing the requirements of this order, including providing information, guidance, sample policies and procedures, technical and planning assistance and the reporting system.

**c. Enterprise Real Property Governance Team.** The Enterprise Real Property Governance Team, which consists of state agencies and other public entities administering property owned by the State and is supported by the Department of Administration, shall assist state departments in implementing the requirements of this order, including providing information, guidance, sample policies and procedures, technical and planning assistance, and the reporting system.

**d. Procurement Coordinators Team.** The Commissioner of Administration, or a designee, shall chair a Procurement Coordinators Team consisting of representatives designated by the Commissioner of Administration and other state departments and public entities that wish to participate. To ensure effective and efficient state participation under this order, the Procurement Coordinators meeting will be used to help educate state departments in implementing the requirements of this order.

**e. Participation in Teams.** The University of Minnesota, the Minnesota State Colleges and Universities and Metropolitan Council are strongly urged to participate in inter-agency teams, to share and implement effective strategies to reduce pollution and energy consumption and to accomplish cost savings from those efforts at their facilities.

**f. Team Duties.** These interagency teams shall:

- i. promote regular communication and cooperation between all state departments in accomplishing the state sustainability goals;
- ii. provide guidance for state departments in meeting the sustainability goals set in the outline accompanying this executive order;
- iii. establish appropriate reporting systems for state agency progress;
- iv. encourage the implementation of pilot projects in which state government can serve as a model;
- v. collaborate with similar efforts underway in local units of government and the private sector;
- vi. promote efficiency in governmental efforts by reducing overlap of activities and by encouraging the sharing of innovative ideas; and
- vii. make recommendations for enhancing progress to reduce the environmental impact of state government.

**g. Cooperation with Teams.** All state departments and agencies shall cooperate with the teams created in the execution of this order.

6. State departments and agencies are encouraged to apply for the Governor's Award for Excellence in Pollution Prevention, as authorized by *Minnesota Statutes*, section 115D.06, of the Minnesota Toxic Pollution Prevention Act. The Commissioner of the Pollution Control Agency shall establish a special award category for state agencies for excellence in pollution prevention.

# Executive Orders

---

Under *Minnesota Statutes*, section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State.

In Testimony Whereof, I have set my hand on April 8, 2011.

Signed: **Mark Dayton**  
**Governor**

Filed According to Law:

Signed: **Mark Ritchie**  
**Secretary of State**

## Office of the Governor

### Executive Order # 11-14: Continuing the Office of Energy Security as the Division of Energy Resources Within the Department of Commerce

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**WHEREAS**, issues relating to the generation, transmission, distribution, and consumption of energy, including cost, efficiency, reliability, and environmental impact affect all Minnesotans; and

**WHEREAS**, emissions from energy production and use include air pollutants like mercury and particulates that contribute to public health impacts, and greenhouse gas emissions that contribute to climate impacts, and these emissions need to be managed through a dedicated, comprehensive, and cross-agency approach; and

**WHEREAS**, an Office of Energy Security was created within the Department of Commerce, under Executive Order 08-03; and

**WHEREAS**, it would be beneficial to continue to have a single, easily identifiable entity within state government to coordinate state policy, programs, and information on energy and climate change and provide greater visibility to the importance of these issues;

**NOW, THEREFORE**, I hereby order that:

1. The Commissioner of Commerce will maintain within the Department of Commerce the Division of Energy Resources (“DER”) (formerly known as the “Office of Energy Security”). The Commissioner of Commerce, in consultation with the Governor, will appoint a Director of DER.

2. The Director of DER will implement the Commissioner of Commerce’s statutory powers and duties over energy, climate change, and greenhouse gas emissions, including those set forth in Minnesota Statutes, chapters 216A, 216B, 216C, 216E, 216F, 216G and 216H. Consistent with state law, the Commissioner will execute the appropriate delegation of authority documents to provide the Director of DER the authority to carry out the Commissioner’s powers and duties related to energy, climate change, and greenhouse gas emissions.

3. In addition, the DER will serve as the lead entity to coordinate cooperation, resources, and information between state agencies that have responsibilities for matters relating to energy, climate change, and greenhouse gas emissions. The DER will also coordinate public information from state government on energy issues as they relate to climate change and greenhouse gas emissions.

4. In relation to the Public Utilities Commission, the role of the DER will be limited to carrying out the responsibilities assigned to the Commissioner of Commerce under Minnesota Statutes, chapters 216A, 216B, 216C, 216E, 216F, 216G and 216H.

5. The Commissioners of Natural Resources, Transportation, Agriculture, Labor and Industry, Employment and Economic Development, Administration, the Pollution Control Agency, and the Housing Finance Agency, and the Chair of the Metropolitan Council, will work cooperatively with the Director of DER to implement this order.

---

---

# Executive Orders

6. To ensure efficient use of resources and staff and the continuity of programs, the Director of DER may also serve as a deputy or an assistant commissioner for the Department of Commerce and perform other responsibilities as directed by the Commissioner of Commerce.

Under *Minnesota Statutes*, section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State.

In Testimony Whereof, I have set my hand on April 8, 2011.

Signed: **Mark Dayton**  
Governor

Filed According to Law:

Signed: **Mark Ritchie**  
Secretary of State

## Office of the Governor

### Executive Order # 11-15: Creating a Civil War Commemoration Task Force

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**WHEREAS**, the American Civil War began with the bombardment of Fort Sumter at Charleston, South Carolina, on the morning of April 12, 1861; and

**WHEREAS**, on April 14, 1861, Governor Alexander Ramsey offered to President Abraham Lincoln the services of the First Minnesota Volunteer Regiment to defend the Union; and

**WHEREAS,Whereas**, on July 2, 1863, at the Battle of Gettysburg, the First Minnesota Volunteers led the charge that defended Cemetery Ridge for the Federal forces, sustaining casualties of 215 men killed or wounded, out of a total of 262, a casualty rate of 82 percent; and

**WHEREAS**, on the next day, July 3, 1863, the 47 who remained helped repulse Pickett's Charge, losing 17 more men killed or wounded and helping to turn the tide of the battle and the war; and

**WHEREAS**, the Civil War ended on April 9, 1865, with the surrender of General Robert E. Lee to General Ulysses S. Grant at the village of Appomattox Courthouse, Virginia; and

**WHEREAS**, the intervening years have dimmed the memory but not diminished the valor of those Minnesotans who fought so bravely to defend the Union; and

**WHEREAS**, April 12, 2011, is the 150<sup>th</sup> anniversary of the start of the Civil War; and

**Whereas**, it is fitting and proper that Minnesotans learn about and commemorate the Civil War and the role of Minnesotans in it;

**NOW, THEREFORE**, I hereby order that:

1. The Civil War Commemoration Task Force is created under *Minnesota Statutes*, section 15.0593, to promote and share the rich history of the American Civil War and Minnesota's connection to it.

2. The task force consists of a constitutional officer appointed by the Governor to serve as co-chair, two members of the Senate appointed under the rules of the Senate, two members of the House of Representatives appointed under the rules of the House of Representatives, a member chosen by the director of the Minnesota Historical Society, and up to nine citizen members, appointed by the Governor, who shall have experience or an interest in planning and conducting public educational programs, and who may include

# Executive Orders

---

descendants of Minnesotans who participated in the Civil War. One of the members of the Task Force shall be selected by the membership of the Task Force to serve as co-chair. Legislative members' terms are concurrent with their terms of office. The Minnesota Historical Society shall assist with convening and organizing the Task Force.

3. The task force shall oversee the development of statewide, balanced activities commemorating the Sesquicentennial of the American Civil War and Minnesota's involvement in it; these activities shall result in a positive legacy and long-term public benefit.

4. The task force shall encourage civic, historical, educational, economic, and other organizations throughout Minnesota to organize and participate in activities to expand the understanding and appreciation of the significance of the Civil War.

5. The task force may provide technical assistance to nonprofit organizations and local units of government to further the commemoration of the sesquicentennial.

6. The task force shall encourage the development and conduct of programs designed to involve all citizens in activities that commemorate the Civil War.

Under *Minnesota Statutes*, section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State, and expires on December 31, 2015.

IN TESTIMONY WHEREOF, I have set my hand on April 8, 2011.

Signed: **Mark Dayton**  
**Governor**

Filed According to Law:

Signed: **Mark Ritchie**  
**Secretary of State**



# Proclamations

Proclamations by the Governor (*Minnesota Statutes* § 4.04) may be published in the *State Register*. All proclamations of the Governor required or authorized by law shall be filed with the Secretary of State. Extra Sessions of the Legislature are called by means of a proclamation. The Governor also proclaims one day in each year as a day of solemn and public thanksgiving and no official state business may be transacted on that day.

## State of Minnesota Office of the Governor Proclamation for Vaccination Awareness Week

**WHEREAS:** Childhood vaccination rates in the State of Minnesota have declined, and place vulnerable children at risk; and

**WHEREAS:** Access to childhood vaccinations is limited by the lack of awareness of their necessity in underserved communities and declining health insurance coverage; and

**WHEREAS:** There is substantial scientific evidence that shows the risk of contracting a preventable disease without a vaccination is far greater than the vaccination itself; and

**WHEREAS:** April 23-30, 2011 is “National Infant Immunization Week”, as declared by the United States Centers for Disease Control; and

**WHEREAS:** The Minnesota medical community, state elected officials, community leaders, and public health officials are working to raise awareness and provide fact-based information on the importance of vaccinating children during this week.

**NOW, THEREFORE, I, MARK DAYTON**, Governor of Minnesota, do hereby proclaim April 24-30, 2011 to be:

### **VACCINATION AWARENESS WEEK**

In Minnesota and urge all citizens to join me in this worthy observance and make sure their vaccinations are up-to-date.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 5<sup>th</sup> day of April.

**Mark Dayton**

**GOVERNOR**

**Mark Ritchie**

**SECRETARY OF STATE**

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Meetings, Notices, Announcements

The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a huge audience of interested “eyes” every week. Remember to publish your notices here - it only costs \$13.60 per 1/10 of a page used in the *State Register* - it's the least expensive legal advertising in the state.

All Official Notices, including the current volume as it grows, are indexed. Only subscribers can view this current index. Open the *State Register* and click on the Bookmarks icon in the upper left corner. You will see the growing index, and have fast access to all the online indices to the *State Register*. You also receive a summarized “Contracts & Grants” section showing bids and grants still open.

- **Early delivery, on Friday**
- **All Contracts & Grants Open for Bid**
- **LINKS**
- **Indexes to Vol. 27 - Vol. 33**
- **Access to State Register Archives**
- **WORD SEARCH Capability**
- **E-mailed to you . . . its so easy**
- **Updates to Index to Vol. 33**

Subscribe today. Subscriptions cost \$180 a year (an \$80 savings). You will receive the *State Register* via **e-mail** at the end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Minnesota Department of Agriculture

### Minnesota Rural Finance Authority

### Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on behalf of Kenton D. Johnson

**NOTICE IS HEREBY GIVEN** that a public hearing will be held on May 3, 2011, at 9:00 A.M., at the Department of Agriculture Building, Rural Finance Authority, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of 55 acres of bare land located one mile west of Granite Falls, MN on Highway 67; the W ½ of NW ¼ of Section 5, Minnesota Falls Township, Yellow Medicine County; Minnesota on behalf of Kenton D. Johnson, (the Borrower/s).

The maximum aggregate face amount of the proposed bond issue is \$230,897.70. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 6 April 2011

James A. Boerboom, Deputy Commissioner  
Minnesota Rural Finance Authority  
Department of Agriculture

## **Minnesota Comprehensive Health Association (MCHA) Notice of Meetings of the Enrollee Appeal Committee April 21 and April 27, 2011**

**NOTICE IS HEREBY GIVEN** that the following meetings of the Minnesota Comprehensive Health Association's (MCHA), Enrollee Appeal Committee will be held on:

Thursday, April 21, 2011 at 8:30 a.m. and  
Wednesday, April 27, 2011 at 9:00 a.m.

Both meetings will be held at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

These meetings may be closed to the public, if so requested by the appellant(s), pursuant to *Minnesota Statutes* 62E.10, subd. 4.

For additional information, please call Peggy Zimmerman-Belbeck at (952) 593-9609.

## **Minnesota Department of Health (MDH) Division of Health Policy Notice of Proposed Technical Changes to the Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X221A1 Health Care Claim Payment/Advice (835) and Opportunity for Public Comment**

**Introduction.** Notice is hereby given that the Minnesota Department of Health (MDH) is seeking information or opinions from outside sources on proposed technical changes and updates to a rule known as the Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X221A1 Health Care Claim Payment/Advice (835).

The technical changes are proposed by the Commissioner of Health and were developed in consultation with the Minnesota Administrative Uniformity Committee (AUC), and its EOB/Remittance Advice Technical Advisory Group (TAG).

**Contact Person.** MDH requests information and opinions concerning the applicability and functionality of proposed technical changes be submitted to Mayumi Reuvers as described below. Interested persons or groups may submit data or views in writing; electronic submissions should be sent in Word format. Written statements should be addressed to Mayumi Reuvers, Minnesota Department of Health, P.O. Box 64882, St. Paul, MN 55164-0822, or **e-mail at:** [mayumi.reuvers@state.mn.us](mailto:mayumi.reuvers@state.mn.us) or, **fax:** (651) 201-5179. E-mail is preferred.

**Description of the Rules.** *Minnesota Statutes, section 62J.536*, requires the Minnesota Commissioner of Health, in consultation with the Minnesota Administrative Uniformity Committee (AUC), to promulgate rules pursuant to section 62J.61, establishing and requiring group purchasers, clearinghouses, and health care providers to exchange specified health care administrative transactions electronically, using the uniform, standard companion guide adopted by the Commissioner of Health. Under *Minnesota Statutes, section 62J.61*, the Commissioner of Health is exempt from chapter 14, including section 14.386, in implementing sections 62J.50 to 62J.54, subdivision 3, and 62J.56 to 62J.59.

**Technical Changes and Updates to Previously Adopted Rules.** A Notice of Adoption of the above referenced Minnesota Uniform Companion Guide rules was published in the *Minnesota State Register*, Monday, December 27, 2010, page 949 (35 SR 949). The Commissioner of Health, in consultation with the AUC, has determined that it is necessary to make technical changes and updates to the previously adopted rules in order to make corrections and to provide additional clarifications. Because the Commissioner of Health has determined that it is unduly cumbersome to publish the entire text of the rule, the Commissioner is publishing this notice of proposed technical changes to the adopted rules.

**Public Review Process.** MDH will provide free copies of redline versions of the proposed technical changes, in paper or electronic PDF format, to persons and organizations interested in reviewing them. The redline version with proposed changes will be available as of April 18, 2011. Comments and suggestions for improvements of the Minnesota Uniform Companion Guide named above will be accepted

# Official Notices

---

at the above address until 4 P.M. May 18, 2011.

After the Commissioner of Health has considered all comments received, the Commissioner will publish a notice of adoption of any revisions to the above referenced Guide rules in the *State Register*. The rules will take effect 30 days subsequent to that notice.

**How to Obtain the Proposed Technical Changes to Minnesota Uniform Companion Guides.** A free copy of the proposed technical changes to the rules is available upon request. Persons who wish to obtain a paper copy should call Mayumi Reuvers at MDH, (651) 201-5508, or fax a request to (651) 201-5179, or write or email to the address above, and clearly identify the document being requested. The document will also be available for downloading on the World Wide Web at <http://www.health.state.mn.us/asa>.

Dated: 18 April 2011

Edward P. Ehlinger, MD, MSPH, Commissioner  
P.O. Box 64975, St. Paul, MN 55164-0975  
Department of Health

## Modifications

The following modifications of the Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X221A1 Health Care Claim Payment/Advice (835), adopted in the *State Register*, Volume 35, Number 26, December 27, 2010, page 949, are proposed in the locations and as noted below:

On page 32, in the introductory narrative section of “Appendix B: Minnesota Crosswalk for the Claim Adjustment Reason Codes (CARC), Claim Adjustment Group Codes, and Remittance Advice Remark Codes (RARC)”;

Starting on page 34, in the table B.1 rows for the following Claim Adjustment Reason Codes (CARC):

4;  
16;  
45;  
96;  
125;  
226;  
233;  
235.

On page 45, in table B.1, a row was also added for CARC 236.

## Minnesota Housing Finance Agency (MHFA) Notice of Hearing on Bond Issues for Qualified Mortgage Bonds

**NOTICE IS HEREBY GIVEN** that the Minnesota Housing Finance Agency (the “Agency”) will hold a public hearing at 9:00 a.m. on Thursday, May 5, 2011 at the Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101, for the purposes of taking public testimony regarding the issuance of qualified mortgage bonds, comprising one or more series, in an aggregate principal amount not exceeding \$700,000,000. The bonds will be issued as qualified mortgage bonds subject to the mortgage eligibility requirements of Section 143 of the Internal Revenue Code of 1986, as amended, and, after payment of expenses and funding of reserves, will provide approximately \$690,000,000 of mortgage loans to certain low and moderate income, first-time homebuyers of single family owner-occupied residences located throughout the State of Minnesota, which homebuyers qualify under the Agency’s single family mortgage program and applicable federal tax law. The Agency’s single family mortgage program is further described in the MHFA Mortgage Program Procedural Manual, a copy of which may be obtained from the Agency. Said bonds may be issued either as refunding bonds to refund certain outstanding bonds of the Agency or as “new money” bonds using a portion of the Agency’s state bond volume allocation, and may be issued either as short-term bonds, subject to refunding or remarketing at a subsequent date on a long-term, fixed or variable rate basis, or as long-term, fixed or variable rate bonds on original issuance. The bonds covered by this hearing notice, up to an aggregate principal amount not exceeding \$700,000,000, are anticipated to be issued periodically to fund the Program during the calendar years 2011 and 2012, until fully utilized.

Parties wishing to comment on the financing program may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing, which comments will be considered at the hearing. Parties desiring additional information should contact Ms. Sharon Bjostad of the Agency (651-282-2577).

Mary Tingerthal, Commissioner  
Minnesota Housing Finance Agency

## **Department of Human Services (DHS) Health Care Administration Medical Assistance and MinnesotaCare Programs Request for Comments on Extension of Federal Prepaid Medical Assistance Plus (PMAP+) §1115 Waiver**

For over twenty years, Minnesota's Medicaid program (Medical Assistance or MA) has administered a waiver under section 1115 of the Social Security Act, now named the "Minnesota Prepaid Medical Assistance Project Plus" or "PMAP+ Waiver," allowing for the purchase of coverage from managed care organizations on a prepaid capitated basis.

In the early-1990s a series of health care reform amendments to the PMAP+ Waiver allowed for the statewide expansion of PMAP, simplified certain MA eligibility requirements, and incorporated MinnesotaCare coverage for pregnant women and children, and later MinnesotaCare parents, into Minnesota's Medicaid Program.

With passage of the Balanced Budget Act of 1997, and subsequent promulgation of related regulations in 2002, most aspects of Minnesota's pre-paid MA managed health care programs can now operate under the MA State Plan. The majority of MA recipients receiving managed care under the authority of the PMAP+ Waiver moved to state plan authority for managed care effective July 2005. In June 2005 Minnesota moved all PMAP+ seniors to Minnesota Senior Care (MSC) under the authority of a new waiver, the MSC §1915(b) waiver. Nevertheless, the PMAP+ Waiver continues to support several important components of the State's programs, including but not limited to providing Medical Assistance services with federal financial participation to populations that would not otherwise be eligible and mandatory enrollment of certain MA populations in managed care.

The PMAP+ Waiver will expire June 30, 2011. To assure the continuation of the PMAP+ project, the Minnesota Department of Human Services (DHS) submitted a three-year extension request for the PMAP+ Waiver to the federal Centers for Medicare & Medicaid Services (CMS) in June 2010.

On March 10, 2011 DHS submitted some modifications to the June 2010 submission, including a request to build on Minnesota's recent expansion of Medicaid for adults without children under the MA State Plan. A copy of the letter to CMS describing the specific changes made to the initial renewal request, along with a copy of the waiver and expenditure authorities and special terms and conditions reflecting the proposed changes, can be found on the DHS web site at [www.dhs.state.mn.us/healthcare/waivers](http://www.dhs.state.mn.us/healthcare/waivers). To request a copy of the proposed changes, please contact Jan Kooistra at (651) 431-2188.

DHS will accept comments on the modifications to the June 2010 submission for 30 days. Written comments may be submitted to Jan Kooistra at the address below. Comments must be received by Tuesday, May 17, 2011.

Jan Kooistra  
Department of Human Services  
P.O. Box 64983  
St. Paul, MN 55164-0983  
**Telephone:** (651) 431-2188  
**Fax:** (651) 431-7421  
**E-mail:** [jan.kooistra@state.mn.us](mailto:jan.kooistra@state.mn.us)

# Official Notices

---

## Minnesota Pollution Control Agency (MPCA)

### Regional Division

#### Notice of Availability of the Draft Long and Ringo Lakes Excess Nutrients Total Maximum Daily Load Report and Request for Comment

**Public Notice Period Begins:** April 18, 2011  
**Public Notice Period Ends:** May 18, 2011

**NOTICE IS HEREBY GIVEN**, that the Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft Report for the Long and Ringo Lakes Excess Nutrients Total Maximum Daily Load (TMDL). The draft TMDL Report is available for review at <http://www.pca.state.mn.us/water/tmdl.html#drafttmdl>. Following the comments, the MPCA will revise the draft TMDL Report and submit it to the Environmental Protection Agency (EPA) for approval. Comments must be sent to the MPCA contact person listed below by April 18, 2011.

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant causing an impairment and allocates necessary reductions among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

Long Lake and Ringo Lake are currently listed on the MPCA's 303(d) Impaired Waters List due to excessive nutrients. Long Lake was originally listed in 2002, and Ringo Lake was originally listed in 2010. The designated uses for both lakes are for aquatic recreation (boating, swimming, fishing, etc.). This TMDL study assesses the pollutant source inventories and subsequent pollutant reduction strategies required to reach the North Central Hardwood Forest (NCHF) ecoregion phosphorus standard of  $d^{60} \mu\text{g/L}$ .

The Long and Ringo Lake watersheds are located within the NCHF ecoregion about three miles north of the city of Willmar in Kandiyohi County. Ringo Lake is a 735-acre lake that flows through a wetland complex then to Long Lake, a 1,568-acre lake.

**Agency Contact Person.** Written or oral comments, petitions, questions, or requests to receive a draft of the TMDL Report, and requests for more information should be directed to:

Darrell Schindler  
Minnesota Pollution Control Agency  
1601 East Highway 12, Suite 1  
Willmar, Minnesota 56201  
**Phone:** (320) 441-6968 (direct)  
**Minnesota Toll Free:** 1-800-657-3864  
**Fax:** (320) 214-3787  
**E-mail:** [darrell.schindler@state.mn.us](mailto:darrell.schindler@state.mn.us)  
**TTY** users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

**Preliminary Determination on the draft TMDL Report.** The MPCA Commissioner has made a preliminary determination to submit this TMDL Report to the EPA for final approval. A draft TMDL Report is available for review at the MPCA office at the address listed above, and at the MPCA Web site: <http://www.pca.state.mn.us/water/tmdl.html#drafttmdl>. Suggested changes will be considered before the final TMDL Report is sent to the EPA for approval.

**Written Comments.** You may submit written comments on the conditions of the draft TMDL Report or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the draft TMDL Report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

**Petition for Public Informational Meeting.** You also may request that the MPCA Commissioner hold a public informational

meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

**Petition for Contested Case Hearing.** You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the application or draft TMDL Report; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL Report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision.** You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board consider the TMDL Report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd 6(4), the decision whether to submit the TMDL Report and, if so, under what terms will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL Report; or (3) a timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this TMDL Report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the draft TMDL Report.

# Official Notices

---

## Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

### NOTICE OF SUSPENSION

**NOTICE IS HEREBY GIVEN** that the following vendors are suspended effective December 28, 2009, until final disposition of the hearing or hearing appeal:

Riley Bros. Companies Inc. and its affiliates, Morris MN  
Riley Bros. Construction Inc. and its affiliates, Morris MN  
Riley Bros. Properties, LLC, and its affiliates, Morris MN  
Riley Bros. Utilities, Inc. dba/Chris Riley Utilities, Inc. and its affiliates, Morris MN

**NOTICE IS HEREBY GIVEN** that the following vendors are suspended effective February 22, 2011, until April 22, 2011:

Philip Joseph Franklin  
Franklin Drywall Inc. and its affiliates  
Master Drywall Inc. and its affiliates

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the following vendors are debarred for a period of three (3) years effective February 24, 2010 until February 24, 2013:

Joseph Edward Riley, Morris, MN  
John Thomas Riley, Morris, MN

*Minnesota Statutes*, Section 161.315, prohibits the Commissioner, counties, towns or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred; including

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity which is sold or transferred by a debarred person remains ineligible during the period of the seller's or transfer's debarment.



# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Financial Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Minnesota Department of Human Services (DHS) Managed Care Purchasing and Payment Policy Division Addendum to Request for Proposals to Provide Health Care Services to Medical Assistance (MA) and MinnesotaCare Recipients in Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services through its Managed Care Purchasing and Payment Policy Division has published an Addendum to its Request for Proposal (RFP) for a Qualified Grantee(s) to Provide Health Care Services to Medical Assistance (MA) and MinnesotaCare Recipients in Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties that was published in the April 4, 2011 *State Register*. In the Addendum, two exhibit questions were inadvertently omitted from Appendix J in the RFP that was made available on April 6, 2011.

To request a full text of the RFP Addendum, please contact: Beryl Palmer at [beryl.palmer@state.mn.us](mailto:beryl.palmer@state.mn.us) or at:

Department of Human Services  
Managed Care and Payment Policy Division  
P.O. Box 64984  
St. Paul, MN 551550984  
**Phone:** (651) 431-2521  
**Fax:** (651) 431-7426

This is the only person designated to answer questions by potential responders regarding this RFP.

The text of the RFP Addendum can also be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102).

This RFP does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Grants & Loans

---

## Department of Human Services (DHS)

### Request for Public Input on State Plan for Public Mental Health Community-Based Services System

The Minnesota Department of Human Services (DHS) is seeking public input into the development of the State plan for 2012-2013 for the public community-based mental health service system.

As an ongoing process, the federal Secretary of the Department of Health and Human Services, through the Center for Mental Health Services, Substance Abuse and Mental Health Services Administration (SAMHSA), awards Community Mental Health Services Block Grants (MHSBG) to States to establish or expand this community-based system.

To obtain the MHSBG, DHS is required to submit a grant application that includes the State plan. The annual federal grant to Minnesota is currently about \$6.8 million. The funds are to be used to carry out the State plan contained in the application, to evaluate programs and services set in place under the plan, and to conduct planning, administration and educational activities related to the provision of services under the plan.

SAMHSA's Substance Abuse Prevention and Treatment Block grant (SAPTBG) and MHSBG are designed to provide States with the flexibility to design and implement activities and services to address the complex needs of individuals, families, and communities impacted by mental disorders, substance use disorders and associated problems. The goals of the Block Grant programs are consistent with SAMHSA's vision for a high-quality, self-directed, and satisfying life in the community for everyone in America. This life in the community includes:

- a) A physically and emotionally healthy lifestyle (*health*);
- b) A stable, safe and supportive place to live (a *home*);
- c) Meaningful daily activities such as a job, school, volunteerism, family caretaking, or creative endeavors and the independence, income, and resources to participate in society (a *purpose*); and,
- d) Relationships and social networks that provide support, friendship, love, and hope (a *community*).

Additional aims of the Block Grant programs reflect SAMHSA's overall mission and values, specifically:

- ▶ To promote participation by people with mental and substance use disorders in shared decision making, person-centered planning, and self direction of their services and supports.
- ▶ To ensure access to effective culturally and linguistically competent services for underserved populations including Tribes, racial and ethnic and sexual gender minorities.
- ▶ To promote recovery, resiliency and community integration for adults with serious mental illness and children with serious emotional disturbances and their families.
- ▶ To increase accountability for behavioral health services through uniform reporting on access, quality, and outcomes of services.
- ▶ To prevent the use, misuse, and abuse of alcohol, tobacco products, illicit drugs, and prescription medications.
- ▶ To conduct outreach to encourage individuals injecting or using illicit and/or licit drugs to seek and receive treatment.
- ▶ To provide HIV prevention as early intervention services at the sites at which individuals receive substance use disorder treatment services.
- ▶ To coordinate behavioral health prevention, early identification, treatment and recovery support services with other health and social services.

---

---

## State Grants & Loans

- ▶ To increase accountability for prevention, early identification, treatment and recovery support activities through uniform reporting regarding substance use and abstinence, criminal justice involvement, education, employment, housing, and recovery support services.
- ▶ To ensure access to a comprehensive system of care, including education, employment, housing, case management, rehabilitation, dental services, and health services, as well as behavioral health services and supports.

DHS is preparing the Minnesota 2012-2013 Minnesota's plan/application for the MHSBG. The plan/grant application includes:

- an overview of Minnesota's mental health system,
- identified areas where particular attention is needed,
- significant achievements in previous year,
- new developments and issues,
- legislative initiatives and changes,
- description of regional and county programs,
- strengths and weaknesses of the service system,
- unmet service needs and critical gaps in the current system,
- state priorities and plans/strategies to address priorities,
- goals and measurable targets the state plans to achieve annually, and
- the proposed use of the federal block grant funds for the upcoming year.

An annual implementation report is completed later each year which:

- reports on the state's progress in meeting the goals and targets in the previous year's plan,
- provides mental health data and information on a common national data collection system, and
- reports how the state uses the grant funds.

Public input is sought into the development of the plan/grant application, and implementation of the existing plan. Input on development of the plan/grant application must be submitted no later than close of business on June 13, 2011 for consideration in the 2012-2013 plan submission. Ongoing input is encouraged and will be considered on an ongoing basis. In particular, input is sought on gaps and needs of, strengths of, and potential strategies to improve our public mental health system.

Please provide written input to Richard Seurer by mail at Mental Health Division, Minnesota Department of Human Services, PO Box 64981, St. Paul, Minnesota 55164-0981 or by e-mail [Richard.Seurer@state.mn.us](mailto:Richard.Seurer@state.mn.us).

The current 2011 plan is available online.

Dated: April 2011

# State Grants & Loans

---

## Department of Labor and Industry (DLI) Workplace Safety Consultation Unit Notice of Safety Grants for Employers

The Department of Labor and Industry (DLI) announces continuation of its safety hazard abatement matching grant program under *Minnesota Statutes*, section 79.253, and *Minnesota Rules*, parts 5203.0010 through 5203.0070. Employers covered by workers' compensation insurance, and those approved as self-insured employers, are eligible to apply for safety/health matching grants to abate safety hazards in their workplace. The safety/health hazards must have been identified in an on-site survey conducted by one of the following:

- 1) MNOSHA safety/health investigator,
- 2) DLI Workplace Safety Consultation safety/health consultant,
- 3) in-house employee safety/health committee,
- 4) workers' compensation underwriter,
- 5) private safety/health consultant or
- 6) a person under contract with the Assigned Risk Plan.

The on-site safety/health survey must have resulted in specifically recommended safety and/or health practices or equipment, training for purchased equipment, and/or tuition reimbursement designed to reduce the risk of injury to employees. Costs eligible for program participation are all or part of the cost of purchasing and installing recommended safety/health equipment, training for purchased equipment, tuition reimbursement, the cost of operating or maintaining safety/health equipment, and/or the cost of purchasing or renting real property, if necessary, to meet criteria established by the on-site safety/health survey. Automobiles, weapons, or personnel costs, such as salary and benefits, will not be covered by these grants.

Whether we approve your grant application or not, does not diminish, delay, or absolve you of any obligation to abate hazards as required by law. No state funds will be distributed until all grant documents are signed by all parties and the safety grant project is completed, including payments for all items in the project. Costs incurred before all parties have signed the grant document must not rely on grant approval. Invoices dated prior to your fully executed grant agreement are not eligible for this program.

Grants are limited to a total maximum match of up to \$10,000 per project. The employer must provide at least \$1.00 (one dollar) in project costs for every dollar awarded. No grant will be awarded for more than half the amount of the approved project. Grant applications postmarked between April 15<sup>th</sup> and June 16, 2011, will be evaluated and processed so that grant contracts or denial letters will be issued by August 15, 2011.

Projects will be judged according to the criteria established by law. Qualified projects having the greatest impact and feasibility will be given priority. Priority will also be given to projects meeting the other requirements for grants: creating production jobs in an area, preventing loss of jobs due to safety problems, and in areas that are the current focus of Minnesota OSHA compliance and consultation strategic plan, including:

General Industry Primary Group; utilities except nuclear, food manufacturing, construction, beverage and tobacco product manufacturing, wood product manufacturing, nonmetallic mineral product manufacturing, primary metal manufacturing except foundries, transportation equipment manufacturing, furniture and related product manufacturing, building material and garden equipment and supplies dealers, warehouse and storage, combustible dust, foundries, refineries, grain facilities, meatpacking, public sector, tree trimming/logging, and industries with high risk of amputations. Health Primary Group: asthma, lead, Methylene chloride, popcorn, silica, Process Safety Management, ergonomics and safe patient handling, including hospitals, surgical centers and nursing homes.

An employer that has received a grant for a particular worksite will not be eligible to receive another grant for that worksite during the two years after the date of the award. All applicable information requested on the grant application form is required for grant approval. Missing information will result in your application being returned to you. Less than the requested amount may be awarded if program resources are insufficient to provide full assistance to all approved applicants and if the reduced grant could still achieve safety objectives.

Eligible applicants for grants can submit their proposals to: Patricia Todd, Project Manager, Workplace Safety Consultation, 443 Lafayette Road N., St. Paul, MN 55155, or applications can be submitted on-line at: <http://www.dli.mn.gov/WSC/Grants.asp>. For further information, please contact Ann Kuzj, Safety Grants Administrator, MNOSHA Workplace Safety Consultation, at (651) 284-5162, 1-800-731-7232 or e-mail at: [ann.kuzj@State.MN.US](mailto:ann.kuzj@State.MN.US).

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## Professional and Technical Projects

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Department of Administration (Admin)

### Real Estate & Construction Services

#### Notice of Request for Qualifications (RFQ) for Construction Manager at Risk for Remodel B16, Demolish North B17 & Construct New 100 Bed Nursing Care Building in Minnesota Veterans Home-Minneapolis, MN RECS Project #: 75045MPL

**NOTICE IS HEREBY GIVEN** that the Department of Administration, Real Estate and Construction Services ("State") has issued a request for qualifications to evaluate and select a Construction Manager at Risk for the renovation of Building 16 to Domiciliary Care, the demolition of Building 17 North, and the design of a new 100 Bed Nursing Care Building which includes preliminary site plans, preliminary floor plans, programming information, and preliminary construction cost estimates for the Minnesota Veterans Home-Minneapolis, MN in accordance with *Minnesota Statute* 16C.34.

The scope of the project includes the renovation of Building 16 to provide domiciliary care for fifty residents. The construction consists of renovating the two level structure from double occupancy resident rooms with a shared bath to single occupancy rooms with a private bath. There will be miscellaneous renovations to existing spaces, as well as a small addition to the east. The mechanical system will be significantly modified to bring the facility into code. The New 100 Bed Nursing Care Building will consist of the demolition of Building 17 North and a new 4 story 100-bed nursing care building which will be connected to the remaining Build 17 South on the Minnesota Veterans Home, Minneapolis Campus. The new facility will incorporate designs that optimize resident-centered care. Communities of 16 to 18

# State Contracts

---

residents will be created with each resident having a private room and bath. Each household will contain a kitchen, family dining and living room. Lounge area, skilled nursing support areas. Each resident room will be single occupancy with a private toilet and shower room. The facility will be composed of a steel structural frame with exterior and load bearing walls constructed out of brick with CMU reinforcement or precast panels. Interior walls will be sheetrock with metal studs. Floors will be poured in place and precast concrete. The roof over 1 story area will be green roof on concrete precast decking and glass skylight.

Detailed tasks and scope of services required for the project are defined and included in the Request for Qualifications (RFQ) located at: [www.admin.state.mn.us/recs](http://www.admin.state.mn.us/recs) (Click on "Construction Services" and "Solicitations and Announcements"). To be considered for selection and a Contract, responses must be submitted by the date and time indicated in the RFQ.

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The RFQ is not a guarantee of work and it does not obligate the State to award any contracts. The State reserves the right to discontinue the use or cancel all or any part of the RFQ if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Agriculture (MDA) Ag Marketing & Development Division Notice of Availability of Contract for Minnesota Grown Program Media Partners in Greater Minnesota

The Minnesota Department of Agriculture is requesting proposals for the purpose of promoting Minnesota Grown products and the *2011-12 Minnesota Grown Directory*. This RFP is for media partners with the ability to reach consumers in greater Minnesota. The *Directory* is a printed and on-line listing of farmers and processors who sell directly to consumers. The media partner(s) will be expected to provide a combination of advertising, public service announcements, web site links, and/or *Directory* distribution at events.

Work is proposed to start after June 15, 2011.

A complete Request for Proposals will be available by mail, e-mail or fax from this office through May 9, 2011. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposal.** After May 9, 2011, the Request for Proposal must be picked up in person or sent by e-mail or fax.

The Request for Proposal can be obtained from:

Paul Hugunin  
MDA Ag Marketing & Development Division  
625 Robert Street North  
St. Paul, MN 55155  
**Fax:** (651) 201-6114  
**E-mail:** [paul.hugunin@state.mn.us](mailto:paul.hugunin@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 pm., Central Daylight Time, May 17, 2011. **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Agriculture (MDA)****Ag Marketing & Development Division****Notice of Availability of Contract for Minnesota Grown Program Media Partners in the Eleven County Metropolitan Area**

The Minnesota Department of Agriculture is requesting proposals for the purpose of promoting Minnesota Grown products and the *2011-12 Minnesota Grown Directory*. This RFP is for media partners with the ability to reach consumers in the 11 county metropolitan area. The *Directory* is a printed and on-line listing of farmers and processors who sell directly to consumers. The media partner(s) will be expected to provide a combination of advertising, public service announcements, web site links, and/or *Directory* distribution at events.

Work is proposed to start after June 15, 2011.

A complete Request for Proposals will be available by mail from this office through May 9, 2011. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposal.** After May 9, 2011, the Request for Proposal must be picked up in person or received by e-mail or fax.

The Request for Proposal can be obtained from:

Paul Hugunin  
MDA - Ag Marketing & Development Division  
625 Robert Street North  
St. Paul, MN 55155  
**Fax:** 651-201-6114  
**E-mail:** [paul.hugunin@state.mn.us](mailto:paul.hugunin@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 pm., Central Daylight Time, May 17, 2011. **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Minnesota State Colleges and Universities (MnSCU)****Request for Proposal (RFP), Minnesota State Colleges and Universities for "Online Tutoring Services and Tools"**

The Minnesota State Colleges and Universities (MnSCU) is issuing a Request for Proposal (RFP) for online tutoring services and tools. Proposals are due on May 27, 2011 by 3:00 P.M. CST. Information and copies of RFP-related documents can be obtained at <http://tutoringrfp2011.project.mnscu.edu>

MnSCU ([www.mnscu.edu](http://www.mnscu.edu)) is the largest single provider of higher education in the state of Minnesota. The system is comprised of 32 two-year and four-year state colleges and universities with 54 campuses located in 47 Minnesota communities. MnSCU serves nearly 425,000 students annually with approximately 260,000 students enrolled in credit-based courses and 164,000 students in non-credit courses. In addition to credit-based courses, the system offers customized training programs that serve about 153,200 employees from 6,000 Minnesota businesses each year. The system produces 33,500 graduates each year. Since 2006, MnSCU has deployed online tutoring services in support of its students.

# State Contracts

---

## Minnesota State Colleges and Universities (MnSCU) Advertisement for Bids for Cafeteria Remodeling at Brooklyn Park and Eden Prairie Campuses

**Sealed Bids for:** Cafeteria Remodeling at Brooklyn Park & Eden Prairie Campuses  
Hennepin Technical College  
Brooklyn Park Campus, 9000 Brooklyn Boulevard, Brooklyn Park, MN  
Eden Prairie Campus, 13100 College View Drive, Eden Prairie, MN

**will be received by:** Pauline Arnst, Purchasing  
Hennepin Technical College  
Brooklyn Park Campus  
9000 Brooklyn Boulevard  
Brooklyn Park, MN 55445

Until **11:00 AM local time, Tuesday, May 3, 2011** at which time the bids will be opened in **Room H193 at the Brooklyn Park Campus** and publicly read aloud.

**Project Scope:** The remodeling will affect existing cafeterias located on the main levels of the Brooklyn Park Campus and Eden Prairie Campus of Hennepin Technical College. The cafeteria at each campus is approximately 7,500 square feet in size. Work will include but is not limited to: minor demolition, steel framed gypsum board partitions, aluminum storefront framing, glass, doors and hardware, ceramic tile, vinyl wall covering, suspended ceilings, acoustical wall panels, painting, plumbing and HVAC modifications, light fixtures, and electrical power modifications.

A **Pre-Bid Meeting will be held at 11:00 AM, Tuesday, April 26, 2011 in Room H160, at the Brooklyn Park Campus** of Hennepin Technical College. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents are as prepared by the Project Architect/Engineer; TSP Inc.

Interested parties may view the Bidding Documents at no cost on the website: <http://www.finance.mnscu.edu/facilities/design-construction/index.html> and click on "Announcements", then click on "**Advertisement for Bids (E-Plan Room)**". Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Planholders are parties that have downloaded the plans and specifications. Planholders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in viewing or downloading with this digital project information.

## Minnesota State Colleges and Universities (MnSCU) Hennepin Technical College Advertisement for Sealed Bids for Toilet Remodeling at Brooklyn Park and Eden Prairie Campuses

**Sealed Bids for:** Toilet Remodeling at Brooklyn Park & Eden Prairie Campuses  
Hennepin Technical College  
Brooklyn Park Campus, 9000 Brooklyn Boulevard, Brooklyn Park, MN  
Eden Prairie Campus, 13100 College View Drive Eden Prairie, MN

**will be received by:** Pauline Arnst, Purchasing  
Hennepin Technical College



Brooklyn Park Campus  
9000 Brooklyn Boulevard,  
Brooklyn Park, MN 55445

Until **10:00 AM local time, Tuesday, April 26, 2011** at which time the bids will be opened in **Room C103 at the Brooklyn Park Campus** and publicly read aloud.

**Project Scope:** The remodeling will affect approximately 1,368 square feet of existing toilets located on the main levels of the Brooklyn Park Campus and Eden Prairie Campus of Hennepin Technical College. Toilets affected are Area "D" toilets at Brooklyn Park and Eden Prairie and Area "B" toilets at Eden Prairie. Work will include but is not limited to: minor demolition, masonry partitions, toilet partitions, doors and hardware, ceramic tile, suspended ceilings, plumbing, toilet fixtures, and electrical modifications to light fixtures and power.

A **Pre-Bid Meeting will be held at 10:00 AM, Tuesday, April 19, 2011 in Room H193, at the Eden Prairie Campus** of Hennepin Technical College. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

**Bidding Documents** are as prepared by the Project Architect/Engineer; TSP Inc.

Interested parties may view the Bidding Documents at no cost on the website:

<http://www.finance.mnscu.edu/facilities/design-construction/index.html>

and click on "Announcements", then click on "**Advertisement for Bids (E-Plan Room)**". Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Planholders are parties that have downloaded the plans and specifications. Planholders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in viewing or downloading with this digital project information.

## Minnesota State Colleges and Universities (MnSCU) St Cloud Technical and Community College Formal Request for Bid for the Purchase of Two Refurbished Ultrasound Machines

**RESPONSE DUE DATE AND TIME:** Monday, May 2, 2011 by 2:00 p.m. Central Time

The complete Request for Bid will be available on Monday, April 18, 2011 on the website <http://www.sctcc.edu/rfp>

**TITLE OF PROJECT:** Purchase of Two Refurbished Ultrasound Machines

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical and Community College, 1540 Northway Drive, St Cloud MN 56303

**RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:**

St. Cloud Technical and Community College  
1540 Northway Drive  
St. Cloud, MN 56303

Susan Meyer, Purchasing Agent Room 1-401

**Phone:** (320) 308-5973

**Fax:** (320) 308-5027

**E-mail:** [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

**CONTACT FOR QUESTIONS:** Jeff Gunderson, Phone: (320) 308-0971, e-mail: [jgunderson@sctcc.edu](mailto:jgunderson@sctcc.edu)

# State Contracts

---

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

## Explore Minnesota Tourism (EMT) Request for Proposal: Graphic Design Services for Minnesota Travel Guide

Explore Minnesota Tourism (EMT), the state's tourism promotion office, is seeking proposals for the graphic design, layout, pre-press production and printing supervision of the *2012 Minnesota Travel Guide* (approximately 164 pages), the official statewide travel guide, to be published by EMT.

EMT is seeking a totally new look for the *Travel Guide*, with a graphic design that is appealing, engaging and user friendly. The design of the guide should enhance the allure of Minnesota to the reader of the guide, featuring images of the state, and drawing readers into the copy. The design must be original to the *Travel Guide*. Design should support the readability and ease of use of the guide.

Vendor is responsible for developing creative concepts, all graphic design and page layout, pre-press production, including final color proofs, and electronic delivery of final files to printer selected by the State of Minnesota

The contract start date is estimated mid to late-May 2011.

The complete Request for Proposal will available by e-mail from Explore Minnesota Tourism by sending an **e-mail** request to Tammi Wilhelmy: [tammi.wilhelmy@state.mn.us](mailto:tammi.wilhelmy@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than 4:00pm CDT, April 26, 2011, addressed to:

Joan Hummel  
Explore Minnesota Tourism  
121 - 7<sup>th</sup> Place East, Suite 100  
St. Paul, MN 55101

Proposals by fax or e-mail will not be accepted; late proposals will not be considered.

This request for proposal does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest. All costs incurred in responding to this RFP will be borne by the responder.

## **Minnesota Department of Health (MDH)**

### **Notice of Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - in Engaging and Building Relationships with Their Local Business Communities**

The Minnesota Department of Health (MDH) received supplemental federal funding to share Minnesota’s knowledge and expertise by providing peer-to-peer mentoring and consultative support and training to other CPPW grantees throughout the United States. The purpose of the Mentoring Supplement funds is for CPPW communities with strong experience and expertise in policy, systems and environmental change to assist other CPPW communities in expanding the impact of the initiative by creating local and national capacity.

MDH is requesting proposals to provide specific training and technical assistance to these CPPW communities, which will lead to increased physical activity, improved nutrition and decreased tobacco use. MDH seeks one (1) contractor to assist CPPW grantees in engaging and building relationships with their local business communities. This will be done through a variety of technical assistance methods including direct mentoring and consultative support as well as development of tools and direct training. As part of this work, the contractor will share lessons learned about process, implementation and outcomes related to working with the business community to partner on efforts to reduce obesity and tobacco use. Bidders should have familiarity with partnership models between business and public health that can be implemented at the local, state and federal levels.

Technical assistance may take many forms, depending on the grantees and their needs. Contractors must be able to provide various forms of assistance, including:

- Direct one-on-one consultation
- Training provided to a group of grantees through webinar or other formats
- Train the trainers – designed to build the capacity of grantees, who in turn train community members in specific areas
- Resources, materials and toolkits available for use by the grantees.

Work is proposed to start after May 15, 2010.

A Request for Proposals will be available by email from this office through April 29, 2011. **An email request is required to receive the Request for Proposal.** After April 29, 2011, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Chris Tholkes  
Minnesota Department of Health  
Communities Putting Prevention to Work – Mentoring Supplement  
P.O. Box 64882  
St Paul MN, 55164-0882  
**E-mail:** *chris.tholkes@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later May 6, 2011, at 4:00 p.m. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

---

## Minnesota Department of Health (MDH)

### Notice of Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - to Provide National Training and Technical Assistance in the Area of Skill-Building for Policy, Systems and Environmental Change

The Minnesota Department of Health (MDH) received supplemental federal funding to share Minnesota’s knowledge and expertise by providing peer-to-peer mentoring and consultative support and training to other CPPW grantees throughout the United States. The purpose of the Mentoring Supplement funds is for CPPW communities with strong experience and expertise in policy, systems and environmental change to assist other CPPW communities in expanding the impact of the initiative by creating local and national capacity.

MDH is requesting proposals to provide specific training and technical assistance to help national CPPW communities implement sustainable changes that will lead to increased physical activity, improved nutrition and decreased tobacco use. MDH seeks a contractor to provide national training and technical assistance in the area of skill-building for policy, systems and environmental change.

The preferred bidders are institutions that have experience in obesity and tobacco prevention, including experience:

- implementing policy, systems and environmental changes related to increasing physical activity and healthy food choices and decreasing tobacco use and secondhand smoke exposure
- establishing population-based interventions
- working with low-income populations and racial/ethnic groups
- managing coalitions
- providing consultative support
- evaluation

Technical assistance may take many forms, depending on the grantees and their needs. Contractors must be able to provide various forms of assistance, including:

- Direct one-on-one consultation
- Training provided to a group of grantees through webinar or other formats
- Train the trainers – designed to build the capacity of grantees, who in turn train community members in specific areas
- Resources, materials and toolkits available for use by the grantees.

Work is proposed to start after May 15, 2010.

A Request for Proposals will be available by email from this office through April 29, 2011. **An email request is required to receive the Request for Proposal.** After April 29, 2011, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Chris Tholkes  
Minnesota Department of Health  
Communities Putting Prevention to Work – Mentoring Supplement  
P.O. Box 64882  
St Paul MN, 55164-0882  
**E-mail:** [chris.tholkes@state.mn.us](mailto:chris.tholkes@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later May 6, 2011, at 4:00 p.m. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota Department of Health (MDH)**

### **Notice of Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - to Provide National Training and Technical Assistance in the Area of Smoke-free Multi-unit Housing Policies, Research and Best Practices**

The Minnesota Department of Health (MDH) received supplemental federal funding to share Minnesota’s knowledge and expertise by providing peer-to-peer mentoring and consultative support and training to other CPPW grantees throughout the United States. The purpose of the Mentoring Supplement funds is for CPPW communities with strong experience and expertise in policy, systems and environmental change to assist other CPPW communities in expanding the impact of the initiative by creating local and national capacity.

MDH is requesting proposals to provide specific training and technical assistance to these CPPW communities, which will lead to increased physical activity, improved nutrition and decreased tobacco use. MDH will select one (1) Minnesota-based contractor with smoke-free multi-unit housing policy experience and expertise to provide technical assistance and training to other CPPW communities and to develop a policy manual of smoke-free multi-unit housing policies, research and best practices.

The chosen contractor should have expertise and ability to provide technical assistance on the following topics:

- Policy adoption and implementation in multi-unit housing
- Research (e.g. Tenant and Owner/Manager surveys) and data analysis
- Working with public housing authorities, property managers and owners including:
  - Knowledge of market driven strategies, market rate housing and legal issues pertaining to smoke-free multi-unit housing.
  - Knowledge of the science related to secondhand smoke exposure in multi-unit housing
- The development and/or implementation of tenant and manager/owner surveys and communication materials.
- Sharing best practices and lessons learned at the local level and state level

Technical assistance may take many forms, depending on the grantees and their needs. Contractors must be able to provide various forms of assistance, including:

- Direct one-on-one consultation
- Training provided to a group of grantees through webinar or other formats
- Train the trainers – designed to build the capacity of grantees, who in turn train community members in specific areas
- Resources, materials and toolkits available for use by the grantees.

Work is proposed to start after May 15, 2010.

A Request for Proposals will be available by email from this office through April 29, 2011. **An email request is required to receive the Request for Proposal.** After April 29, 2011, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Chris Tholkes  
Minnesota Department of Health  
Communities Putting Prevention to Work – Mentoring Supplement  
P.O. Box 64882  
St Paul MN, 55164-0882  
**E-mail:** *chris.tholkes@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later May 6, 2011, at 4:00 p.m. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

---

## Minnesota Department of Human Services (DHS)

### Alcohol and Drug Abuse Division

#### Notice of Request for Proposals to Conduct Random Unannounced Inspections of Licensed Tobacco Retailers in the State

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to perform the tasks and services set forth in this RFP. The State anticipates entering into up to 9 individual contracts to accomplish the tasks and services set forth in this RFP. The term of any resulting contract(s) will be an initial funding period from July 1, 2011 through June 30, 2012, with the option for two two-year extensions.

The STATE has determined that there will be a fixed rate for these inspections of \$60.00 for each completed purchase, purchase attempt or inability to attempt. The STATE estimates making 9 awards depending on the number of inspections to be conducted for the year. No single award will exceed \$10,000 annually (federal fiscal year). Retailers to be inspected are randomly selected throughout the state and will involve extensive travel. Selected contractors (inspectors) will be responsible for all costs associated with conducting compliance checks of the selected retailers, including cost associated with travel, meals, and payment to minors. The STATE will make payments to the Contractor based on the number of inspections conducted including completed purchase, purchase attempt or inability to attempt with the submission of completed survey forms and invoices to the State.

Work is proposed to start July 1, 2011. For more information, or to obtain a copy of the Request for Proposal, contact:

Attention: Linda McLaughlin, Grants Assistant  
Alcohol and Drug Abuse Division  
Department of Human Services  
444 Lafayette Road N.  
St. Paul, MN 55155  
**Phone:** (651) 431-2102

This is the only person designated to answer questions by potential responders regarding this request is Collin Frazier (651) 431-2341 or [collin.frazier@state.mn.us](mailto:collin.frazier@state.mn.us)

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Daylight Time, June 3, 2011. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Natural Resources (DNR)

### Lands and Minerals Division

#### Notice of State Gravel Lease Sale

**NOTICE IS HEREBY GIVEN** that state lands located in Cass County, as described below, are hereby offered for gravel lease sale by the Commissioner of Natural Resources.

Bidders are advised to obtain a bid form and bid instructions, and be familiar with the property and prices of lease sale prior to submitting sealed bid. Resource notes and comments provide the detailed information on property and prices. To obtain a bid form and instructions, call (651) 259-5391, (888) MINNDNR or e-mail: [Jodi.M.Dehn@state.mn.us](mailto:Jodi.M.Dehn@state.mn.us). Please specify the Gravel Lease Sale – Pillsbury State Forest. The bid form, instructions, and resource comments and notes are also available online at:

*www.dnr.state.mn.us/lands\_minerals/gravel\_lease\_sale*

**Sealed Bid Auction on Tuesday, May 17, 2011 at 2:00 p.m.:** Sealed bids must be received at Department of Natural Resources, 500 Lafayette Road, St. Paul, MN 55155-4045 by 2:00 p.m. on Tuesday, May 17, 2011. The bid openings will begin at 2:00 p.m. at the Department of Natural Resources Central Office, 6<sup>th</sup> floor North/South Room, 500 Lafayette Road, St. Paul, MN 55155-4045. Gravel lease to be sold at this event is for the property legally described as follows:

That part of the East Half of the Northwest Quarter (E1/2 NW1/4), Section 34, Township 134 North, Range 30 West, containing 11.0 acres, more or less, in the Pillsbury State Forest of Cass County, Minnesota.

**General Statement of Terms of Sale:** The bid form and instructions detail the comprehensive terms and conditions of sale. The successful bidder must up front pay rent for the first year of issuance of the lease. Bidders are advised to obtain the resource notes and comments prior to attending the auction. Any bid for less than the minimum bid will be rejected.

Dated: 7 April 2011

Kathy A. Lewis, Assistant Director  
MNDNR/Lands and Minerals

## Department of Natural Resources (DNR) Waters and Ecological Services Notice of Availability of Contract for Stewardship Plan Writing Services for Private Lands with Existing Native Prairies and Savannas

<b>CERTIFICATION:</b>	<b># 47815</b>
<b>Amount of proposed contract:</b>	<b>\$100,000</b>

The Minnesota Department of Natural Resources is requesting proposals for the purpose of stewardship plan writing services for private lands with existing native prairies and savannas.

Work is proposed to start after May 2011.

A Request for Proposals will be available by mail from this office through May 2, 2011. **A written request (by direct mail, fax or email) is required to receive the Request for Proposal.** After May 2, 2011, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Jason Garms, Prairie Biologist  
Minnesota Department of Natural Resources  
500 Lafayette Rd Box 25  
Saint Paul, MN 55155  
**Phone:** (651) 259-5130  
**Fax:** (651) 296-1811  
**E-mail:** *jason.garms@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **May 10, 2011, 2:00 p.m. Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

---

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website ([www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator  
**E-mail:** [melissa.mcginis@state.mn.us](mailto:melissa.mcginis@state.mn.us)  
**Telephone:** (651) 366-4644

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.



Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

### Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

### Minnesota Department of Veterans Affairs (MDVA) Notice of Availability of Contract for Veteran Information and Record Retention Software System

The Minnesota Department of Veterans Affairs (MDVA) is seeking proposals for a veteran information and record retention software system capable of integrating multiple veteran services locations around the state allowing them to create and track veteran claims and communicate electronically reducing or eliminating paper records and submissions.

The MDVA will provide professional and timely service to Minnesota veterans by implementing and utilizing a computer program capable of maintaining veteran information, tracking Federal VA claims, communicating information electronically between County or Outreach offices and the State Claims Divisions, compiling and distributing accurate reporting information all while utilizing a secure and easily accessible virtual environment.

It is our intention to accomplish this task by exporting information from our current Microsoft system and import the information into a completed, ready to operate system. New software should accept importation of information from existing Windows based software program for Federal VA purposes. Software with web based capabilities, one data base solution, real time information, detailed reporting capabilities and ability to transfer or exchange information electronically is requested.

Work is proposed to start on **May 23, 2011**.

A Request for Proposals will be available without charge, by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

# State Contracts

---

The Request for Proposals can be obtained from:

Ronald D. Quade II, Director  
Minnesota Department of Veteran Affairs  
Room 191, Bishop Henry Whipple Federal Building  
1Federal Drive, Fort Snelling  
Saint Paul, Minnesota 55111-4007  
**E-mail:** *ron.quade@state.mn.us*  
Telephone: (612) 970-5789  
Fax: (612) 970-5796

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **May 9, 2011, 2:30 PM Central Daylight Time.**

**Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Additional Projects in Local Government

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us). Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

## Metropolitan Airports Commission (MAC)

### Crystal & Anoka County-Blaine Airports

### Notice of Call for Bids for the 2011 Alleyway & Pavement Rehabilitation

MAC Contract Nos.:

109-1-032, 110-1-034

Bids Close At:

2:00 p.m. May 17, 2011

**Notice to Contractors:** Sealed Bid Proposals for project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, MN, 55450, until the date and hour indicated.

Major items of work include: Pavement removal, aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing and turf restoration.

**Disadvantaged Business Enterprises (DBE):** The goal of the MAC for the utilization of DBEs on this project is 7%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding Documents are on file for inspection at the office of Short Elliott Hendrickson, INC., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation located at 2435 Xenium Lane North; Plymouth, MN, 55441; (763) 475-9600. Deposit per set (non-refundable): \$300

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids (Document 00021) for this project will be available on April 18, 2011 at MAC's web address of: [www.metroairports.org/business/solicitations](http://www.metroairports.org/business/solicitations) (construction bids).

# Non-State Bids, Contracts & Grants

---

## Metropolitan Airports Commission (MAC)

### Minneapolis-Saint Paul International Airport

#### Notice of Call for Bids for the 2011 Perimeter Gates Security Improvements

MAC Contract No.:

106-1-228

Bids Close At:

2:00 PM, Tuesday, May 17, 2011

**Notice to Contractors:** Sealed Bid Proposals for work the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

This project provides for the installation of crash barrier vehicle gates, adjacent security fencing, electronic gate controls, and sitework at nine locations at the Minneapolis-Saint Paul International Airport.

**Disadvantaged Business Enterprises (DBE):** The goal of the MAC for the utilization of DBEs on this project is 5%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Kimley-Horn and Associates, Inc., 2550 University Avenue West, Suite 238N, St. Paul, MN 55114; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Kimley-Horn and Associates, Inc.; 2550 University Avenue West, Suite 238N; St. Paul, MN 55114, **phone:** (651) 645-4197; **fax:** (651) 645-5116. Make checks payable to Kimley-Horn and Associates, Inc. Deposit per set (refundable): \$100.00. Requests for mailing sets will require a separate, non-refundable \$15.00 check for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids (Document 00021) will be available on April 18, 2011 at MAC's web address of: [www.metroairport.org/business/solicitations](http://www.metroairport.org/business/solicitations) (construction bids).

## University of Minnesota (U of M)

### Center for Transportation Studies

#### Request for Proposal (RFP) for Professional Services for CTS Branding and Communications Planning

The Center for Transportation Studies at the University of Minnesota is seeking qualified vendors to provide the following professional service:

- ▶ CTS Branding and Communications Planning, # 10181.391995.JST

For more information and/or a copy of the RFP, reference RFP # 10181.391995.JST and contact:

Jerry Taintor  
Purchasing Services  
554C West Bank Office Building  
1300 South 2<sup>nd</sup> Street  
Minneapolis, MN 55454  
**E-mail:** [taint001@umn.edu](mailto:taint001@umn.edu)  
**Fax:** (612) 626-0366

Final submission deadline for proposals is 2:00 p.m. May 12<sup>th</sup>, 2011.

# Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155

(1 block east of I-35E Bridge, 1 block north of University Ave.)

Phone: (651) 297-3000; Fax: (651) 215-5733

E-mail: <http://www.minnesotasbookstore.com>

## **FREE PARKING**

### ***Woodworking for Wildlife* - updated, Stock No. 275, \$19.95**

Minnesota author Carrol Henderson's popular book, *Woodworking for Wildlife*. Along with designs for 28 different nest box projects, this newly-expanded edition includes 300 color photographs and information on deterring nest predators, placing and maintaining boxes, and setting up remote cameras in nest boxes. The 164-page book, which has a soft cover that opens flat for easy use, features new designs for great crested flycatchers, mergansers, dippers, bumblebees and toads. *Woodworking for Wildlife* was printed in Minnesota on recycled paper manufactured in Cloquet and certified by the Forest Stewardship Council.

### **Also Available:**

<i>Connected to our Roots</i>	Stock Number: 13924	\$10.95
<i>The Governor's Mouse</i>	Stock Number: 13926	\$20.00
<i>Education Directory</i>	Stock Number: 73	\$26.95
<i>Freshwater Mussels of MN</i>	Stock Number: 344	\$9.95
<i>Minnesota State Coloring Book</i>	Stock Number: 13810	\$1.95
<i>Reconnecting Rivers</i>	Stock Number: 13866	\$25.95
<i>National Electrical Code 2011</i>	Stock Number: 13928	\$85.00

**Order Online at [www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)**

**NEW: Mn/DOT has reissued their County Maps -  
in FULL COLOR - We have them at \$1.00 per map**



**Several convenient ways to order:**

- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**PREPAYMENT REQUIRED. Prices and availability subject to change.**

**Fax and phone orders:** Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company \_\_\_\_\_

Name \_\_\_\_\_

Street Address (Not deliverable to P.O. boxes) \_\_\_\_\_

City ( ) State Zip \_\_\_\_\_

Daytime phone (In case we have a question about your order) \_\_\_\_\_

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_