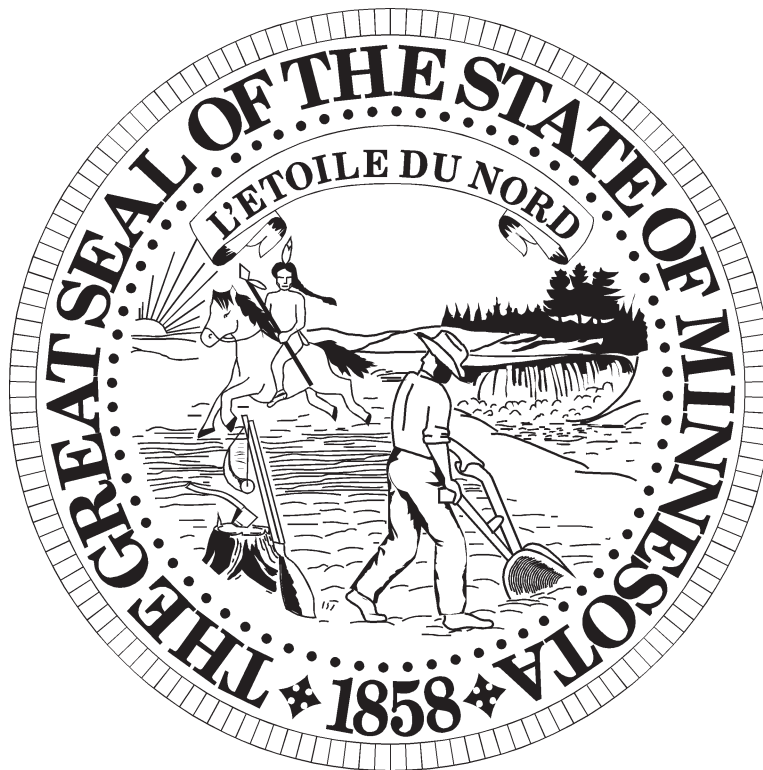


State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**Monday 11 April 2011
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines			
Vol. 35 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
	# 41 Monday 11 April	Noon Tuesday 5 April	Noon Wednesday 30 March
# 42 Monday 18 April	Noon Tuesday 12 April	Noon Wednesday 6 April	
# 43 Monday 25 April	Noon Tuesday 19 April	Noon Wednesday 13 April	
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Minnesota Rules: Amendments & Additions

Rules Index - Vol. 35, #40-41: April 4 - 11, 2011 1566

Executive Orders

Office of the Governor

Executive Order # 11-08: Providing for the Continuation of Certain Executive Orders.....	1567
Executive Order # 11-09: Designating the Commissioners of Natural Resources and the Pollution Control Agency as Co-Trustees for Natural Resources; Rescinding Executive Order 99-17.....	1568
Executive Order # 11-10: Providing for the Assignment of Duties to the Department of Natural Resources under the Land and Water Conservation Fund Act of 1965 (P.L. 94-422); Rescinding Executive Order No. 04-03.....	1569
Emergency Executive Order # 11-11: Declaring a State of Emergency in the State of Minnesota.....	1570

Commissioners' Orders

Revenue Department

Revenue Notice # 11-01: Corporate Franchise Tax – Job Opportunity Building Zones – Corporate Member of a Pass-Through Entity.....	1572
Revenue Notice # 11-02: Individual Income Tax and Corporate Franchise Tax – Job Opportunity Building Zone Exemptions – Patronage Dividends.....	1573

Official Notices

Meetings, Notices, Announcements.....	1574
---------------------------------------	------

Comprehensive Health Association (MCHA)

Notice of Executive Director Recruiting Work Group Meetings.....	1574
--	------

Human Services Department (DHS)

Health Care Administration:

Public Notice Regarding Proposed Payment Rate Changes for Hospitals, Nursing Facilities and Intermediate Care Facilities Serving People with Developmental Disabilities (ICFs/DD) Participating in the Medical Assistance Program.....	1574
--	------

Natural Resources Department (DNR)

Hearing on Sale of State Land in Roseau County.....	1576
---	------

Transportation Department (Mn/DOT)

Engineering Services Division,

Office of Construction and Innovative Contracting:

Notices of Suspension and Debarment.....	1577
--	------

State Grants & Loans

Financial Opportunities.....	1578
------------------------------	------

Commerce Department (DOC)

Division of Insurance Fraud Prevention:

Request for Proposals for the MN Automobile Theft Prevention Program Grants.....	1578
--	------

Health Department (MDH)

Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - in Engaging and Building Relationships with Their Local Business Communities.....	1579
Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - to Provide National Training and Technical Assistance in the Area of Skill-Building for Policy, Systems and Environmental Change.....	1580
Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - to Develop a Policy Manual of Smoke-free Multi-unit Housing Policies, Research and Best Practices....	1581

Mediation Services Bureau (BMS)

Applications Accepted for Funding Under the Minnesota Area Labor-Management Committee Program for Fiscal Year 2012 Grants.....	1582
--	------

Pollution Control Agency (MPCA)

Request for Proposals Minnesota Clean Diesel Grant Program.....	1583
---	------

Regional Division:

Proposals Accepted for Nonpoint Source Water Pollution Project Grants through the Federal Clean Water Act Section 319 Grant Program.....	1583
--	------

State Contracts

Professional and Technical Projects.....	1985
--	------

Administration Department (Admin)

Materials Management Division:

Request for Proposal (RFP) for the Enterprise Data Analytics Program.....	1985
---	------

Real Estate & Construction Services:

Request for Qualifications (RFQ) for Construction Manager at Risk for New Emergency Operations Center at the Arden Hills Army Training Site in Arden Hills, MN: RECS Project # 07012AHL.....	1586
--	------

Minnesota State Colleges and Universities (MnSCU)

Facilities Design and Construction:

Request for Information (RFI) for Architectural, Owner’s Representative, Real Estate and Other Related Professional and Technical Services for a Master List of Consultants.....	1586
--	------

Office of the Chancellor - Public Affairs:

Request for Proposals for Variable Data Printing Direct Mail Brochure Campaign.....	1587
---	------

Northeast Higher Education District:

Request for Proposals for Banking Services.....	1588
---	------

Hennepin Technical College:

Advertisement for Sealed Bids for Toilet Remodeling at Brooklyn Park and Eden Prairie Campuses.....	1588
---	------

Hennepin Technical College:

Request for Proposals Sought for Food Service and Catering Services.....	1589
--	------

Saint Paul College:

Request for Sealed Bids for Printing of St Paul College Magazine - Fall Semester 2011.....	1590
--	------

St. Cloud Technical & Community College:

Advertisement for Sealed Bids for Select Washroom Renovations.....	1590
--	------

Commerce Department (DOC)

Office of Energy Security:

Contract Availability for Contractor to Complete Preliminary Archaeological Reviews for ARRA Projects.....	1591
--	------

Explore Minnesota Tourism (EMT)

Request for Proposal: Graphic Design Services for Minnesota Travel Guide.....	1591
---	------

Health Department (MDH)

Availability of Contract for Needs Assessment/Focus Group Project.....	1592
--	------

Higher Education Office (OHE)

Request for Proposals for Fulfillment and Storage Services.....	1593
---	------

Human Services Department (DHS)

Internal Audits Division:

CORRECTED Notice of Request for Information to Implement a Compliance Solution Designed to Strengthen Access Controls, Allow for Predictive Analysis, Capture and Secure Data, Transform and Centralize Event Logs from Dissimilar and Isolated Systems and Allow for Faster Analysis of Event Log Management.....	1594
---	------

Transportation Department (Mn/DOT)

Engineering Services Division:

Contracting Opportunities for a Variety of General Organizational Related Activities.....	1594
Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”).....	1595
Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices.....	1596

Veterans Affairs Department (MDVA)

Availability of Contract for Minnesota Veterans Homes Medicare, Medicaid and Third Party Billing Services.....	1596
Availability of Contract for the Programs and Services Administration and the Minnesota Veterans Homes Emergency Preparedness Planning.....	1597

Contract information is available from the Materials Management (MMD) Helpline (651) 296-2600, or Web site: www.mmd.admin.state.mn.us

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

Rules Index: Vol. 35, #40-41

April 4, 2011 - April 11, 2011

Public Utilities Commission (PUC)

7829.2560 (adopted)..... 1530

Gambling Control Board

7861.0320; 7863.0220; .0260; 7864.0230; .0240 (adopted)..... 1528

7861.0210 s. 10, 23; .0320 s. 10, 11, 12, 13; 7864.0230 s. 3;

7865.0230 s. 2; .0260 s. 3 (repealed)..... 1528

Minnesota Racing Commission

7873.0185; .0199; 7877.0170; 7883.0170 (proposed)..... 1523

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Executive Order # 11-08: Providing for the Continuation of Certain Executive Orders

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, *Minnesota Statutes 2010*, section 4.035, subdivision 3, provides that all executive orders expire 90 days after the date that the governor who issued the orders vacates office; and

WHEREAS, it is necessary to the operation of state government to continue certain executive orders;

NOW, THEREFORE, I hereby order that the following executive orders remain in effect:

- # 10-13: Supporting the Selection and Employment of Veterans
- # 08-13: Designating the Responsible Authority for the Central Corridor Light Rail Line
- # 07-21: Creating the Veterans Health Care Advisory Council and Rescinding Order 07-20
- # 06-09: Providing for Creation of a Methamphetamine Offender Registry
- # 03-10: Providing Direction to State Agencies in Relation to Persons Civilly Committed Under Minnesota Law as Having Sexual Psychopathic Personalities or as Sexually Dangerous Persons
- # 03-05: Affirming the Government-to-Government Relationship between the State of Minnesota and Indian Tribal Governments Located Within the State of Minnesota
- # 00-02: Directing State Departments and Agencies to Follow a "No-Net Loss" Policy in Regard to Wetlands
- # 99-12: Providing for a Governor's Council on Minnesota's Lake Superior Coastal Program, and Assigning Responsibility to the Department of Natural Resources
- # 99-09: Providing for a Client Assistance Program for Individuals Receiving or Seeking Services Under the Rehabilitation Act and Continuing the Assignment of Responsibilities to the Legal Aid Society of Minneapolis; Rescinding Executive Order 86-7
- # 99-08: Providing for Protection and Advocacy for People with Developmental Disabilities and Continuing the Assignment of Responsibilities to the Legal Aid Society of Minneapolis; Rescinding Executive Order 86-6
- # 99-07: Providing for Protection and Advocacy for People with Mental Illness and Continuing the Assignment of Responsibilities to the Legal Aid Society of Minneapolis; Rescinding Executive Order 86-5
- # 99-06: Providing for the Establishment of a Minnesota Governor's Council on Geographic Information; Rescinding Executive Order 93-17

Executive Orders

- # 96-09: Providing for State Agency Coordination of the Americans with Disabilities Act
- # 94-09: Providing the Commissioner of Transportation with the Authority to Cooperate and Act as Agent in Receiving Federal Funds under the Intermodal Surface Transportation Efficiency Act of 1991
- # 93-20: Providing for the Re-Establishment of the Governor's Council on the Martin Luther King, Jr. Holiday
- # 92-11: Designating the Department of Education as the Lead Agency in Developing Comprehensive Interagency Early Intervention Services for Young Children with Disabilities and their Families in Accordance with P.L. 99-457
- # 91-14: Providing for a State Affirmative Action Council
- # 88-10: Providing for the Establishment of the Governor's Council on Fire Prevention and Control; Rescinding Executive Order 85-13
- # 87-17: Prescribing the Manual for Military Justice State of Minnesota, 1987; Rescinding Executive Order 83-28
- # 84-01: Creating the Upper Mississippi River Basin Association, Successor of the Upper Mississippi River Basin Commission

Under *Minnesota Statutes*, section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State.

IN TESTIMONY WHEREOF, I have set my hand on April 4, 2011.

Signed: **Mark Dayton**
Governor

Filed According to Law:

Signed: **Mark Ritchie**
Secretary of State

Office of the Governor

Executive Order # 11-09: Designating the Commissioners of Natural Resources and the Pollution Control Agency as Co-Trustees for Natural Resources; Rescinding Executive Order 99-17

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, the Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), 42 U.S.C. § 9607(f), authorizes the State to recover damages for injury to, destruction of, or loss of natural resources resulting from a release of hazardous substances and provides that the governor of each state shall designate state officials who may act on behalf of the public as trustees for natural resources for purposes of CERCLA and the Clean Water Act, 33 U.S.C. § 1321(f); and

WHEREAS, the Oil Pollution Act of 1990, 33 U.S.C. § 2706, authorizes the State to recover damages for injury to, destruction of, loss of, or loss of use of, natural resources resulting from the discharge of oil and provides that the governor of each state shall designate state and local officials who may act on behalf of the public as trustee for natural resources under its trusteeship; and

Executive Orders

WHEREAS, the Minnesota Environmental Response and Liability Act (“MERLA”), *Minnesota Statutes* § 115B.17, subd. 7, provides that the State is the trustee of the air, water and wildlife of the State for purposes of MERLA and authorizes the Attorney General to bring an action in the name of the State to recover for damage to those resources resulting from a release of hazardous substances;

NOW, THEREFORE, I hereby order that:

1. The Commissioner of Natural Resources and the Commissioner of the Pollution Control Agency are designated as co-trustees for natural resources under CERCLA, 42 U.S.C. § 9607(f), the Clean Water Act, 33 U.S.C. § 1321 (f) and the Oil Pollution Act of 1990, 33 U.S.C. § 2706, and to act on behalf of the State as trustee under MERLA, *Minnesota Statutes* § 115B.17, subd. 7.
2. Except as provided below, any action by the Commissioner of Natural Resources and the Commissioner of the Pollution Control Agency in their capacity as co-trustees for natural resources for purposes of CERCLA, 42 U.S.C. § 9607(f), the Clean Water Act, 33 U.S.C. § 1321 (f) and the Oil Pollution Act of 1990, 33 U.S.C. § 2706, requires the concurrence of both the Commissioner of Natural Resources and the Commissioner of the Pollution Control Agency, or their designees.
3. The Commissioner of Natural Resources and the Commissioner of the Pollution Control Agency may enter into a memorandum of agreement with respect to the fulfillment of their responsibilities as co-trustees for natural resources. The memorandum may, among other things, specify actions that the Commissioner of Natural Resources or the Commissioner of the Pollution Control Agency may take independently, without the concurrence of the other Commissioner.
4. The Commissioner of Natural Resources and the Commissioner of the Pollution Control Agency shall notify the President of the United States of their designation as co-trustees for natural resources under the requirements of CERCLA, 42 U.S.C. § 9607(f) and the Oil Pollution Act of 1990, 33 U.S.C. § 2706.
5. Executive Order 99-17, as continued by Executive Order 03-04, is rescinded.

Under *Minnesota Statutes*, section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State.

IN TESTIMONY WHEREOF, I have set my hand on April 4, 2011.

Signed: **Mark Dayton**
Governor

Filed According to Law:

Signed: **Mark Ritchie**
Secretary of State

Office of the Governor

Executive Order # 11-10: Providing for the Assignment of Duties to the Department of Natural Resources under the Land and Water Conservation Fund Act of 1965 (P.L. 94-422); Rescinding Executive Order No. 04-03

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, proper administration of the federal Land and Water Conservation Fund Act of 1965, as amended, requires the assignment of specific duties to various state agencies; and

WHEREAS, *Minnesota Statutes* § 116P.14 designates the Department of Natural Resources as the state agency to apply for, receive,
(Cite 35 SR 1569) *State Register*, Monday 11 April 2011 Page 1569

Executive Orders

accept, and disburse money from this federal grant program;

NOW, THEREFORE, I hereby order that:

1. The Department of Natural Resources is designated the state agency to administer the Land and Water Conservation Fund Grant Program.
2. The Director of the Division of Parks and Trails in the Department of Natural Resources is the State Liaison Officer and is responsible for overall administration and compliance of the Land and Water Conservation Fund in this state. The Deputy Director of the Division of Parks and Trails is the Alternate State Liaison Officer and shall assist the State Liaison Officer in carrying out the responsibilities of this program.
3. Executive Order No. 04-03 is rescinded.

Under *Minnesota Statutes*, section 4.035, subdivision 2, this Executive Order is effective 15 days after publication in the *State Register* and filing with the Secretary of State.

IN TESTIMONY WHEREOF, I have set my hand on April 4, 2011.

Signed: **Mark Dayton**
Governor

Filed According to Law:

Signed: **Mark Ritchie**
Secretary of State

Office of the Governor

Emergency Executive Order # 11-11: Declaring a State of Emergency in the State of Minnesota

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, including *Minnesota Statutes*, chapter 12, do hereby issue this Executive Order:

WHEREAS, heavy late summer and autumn precipitation, a snow pack containing a water content ranked among the highest of the last 60 years, and a forecasted warming trend over the coming weeks make conditions favorable for severe widespread flooding in the Minnesota, Upper and Lower Mississippi, Red River of the North, and St. Croix river basins; and

WHEREAS, sandbagging operations, road closures, and other emergency protective measures are taking place across the state; and

WHEREAS, the resources of local, county, and state governments must be fully utilized to ensure immediate response to protect the life and safety of persons in the affected areas, including the tribal nations of the Upper Sioux Agency, Prairie Island Indian Community and the following counties: Aitkin, Becker, Benton, Big Stone, Blue Earth, Brown, Carver, Chippewa, Clay, Cottonwood, Dakota, Goodhue, Grant, Hennepin, Houston, Jackson, Kittson, Lac Qui Parle, Le Sueur, Lyon, Marshall, McLeod, Morrison, Nicollet, Norman, Otter Tail, Pennington, Polk, Ramsey, Redwood, Red Lake, Renville, Scott, Sibley, Stearns, Steele, Stevens, Swift, Todd, Traverse, Wabasha, Washington, Wilkin, Winona, Wright, and Yellow Medicine, and to protect property and infrastructure from additional damage;

NOW, THEREFORE, I hereby declare and order that:

1. A state of peacetime emergency exists under *Minnesota Statutes*, section 12.31.
2. The Department of Public Safety Division of Homeland Security and Emergency Management will continue the activation of the Minnesota Emergency Operations Plan, continue the provision of on-site support and assistance to the affected local governments, and determine the need for supplementary disaster aid.

Executive Orders

3. All state agencies are directed to continue to provide the assistance necessary to help local units of government respond to and recover from this emergency.
4. The Adjutant General of Minnesota will order to state active duty on or about April 6, 2011, in the service of the State, any personnel and equipment of the military forces of the State required to provide assistance in preparing for the emergency and in providing emergency relief services.
5. The Adjutant General is authorized to purchase, lease, or contract for goods or services necessary to accomplish the mission. The cost of subsistence, transportation, fuel, pay and allowances of individuals ordered by the Adjutant General shall be paid from the general fund of the State, as provided for in *Minnesota Statutes*, sections 192.49, 192.52 and 192.54.
6. The emergency relief from regulations to motor carriers and drivers operating in Minnesota authorized by Emergency Executive Order 11-07, issued March 24, 2011, is continued for an additional 30 days from today.

Under *Minnesota Statutes*, section 4.035, subdivision 2, this emergency order is effective immediately and remains in effect until the emergency status no longer requires emergency response. The peacetime emergency can be extended by the Executive Council or the Legislature in accordance with *Minnesota Statutes*, section 12.31, subdivision 2. The portion of this order activating the National Guard is not subject to any time limitation contained in *Minnesota Statutes*, Chapter 12.

IN TESTIMONY WHEREOF, I have set my hand on April 6, 2011.

Signed: **Mark Dayton**
Governor

Filed According to Law:

Signed: **Mark Ritchie**
Secretary of State

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Department of Revenue

Revenue Notice # 11-01: Corporate Franchise Tax – Job Opportunity Building Zones – Corporate Member of a Pass-Through Entity

Introduction

This revenue notice addresses whether a corporation may exempt from the corporate franchise tax under *Minnesota Statutes*, section 469.317 its allocable share of a pass-through entity's net income from the operation a qualified business in a job opportunity building zone (JOB zone).

Minnesota Statutes, section 469.316, subdivision 3, and *Minnesota Statutes*, section 469.317, exempt the net income from the operation a "qualified business" from the individual income and corporate franchise taxes. A "qualified business" is a person that operates a trade or business in a JOB zone and has executed a business subsidy agreement with the appropriate local unit of government.

Minnesota Statutes, section 469.316, subdivision 3 applies to individuals, estates, and trusts: they may exempt the net income they receive from the operation of a qualified business. *Minnesota Statutes*, section 469.317 applies to corporations: corporations may exempt the net income from the operation of a qualified business if the corporation is the qualified business that earned the income.

Department Position

A corporation may not exempt its allocable share of a pass-through entity's net income from the operation of a qualified business in a JOB zone. The pass-through entity – not the corporation – is the qualified business.

In contrast, individuals, estates, and trusts may exempt their allocable share of a pass-through entity's net income from the operation of a qualified business in JOB zone. The passthrough entity is a qualified business, and federal and Minnesota tax laws presume that the owners of a passthrough entity operate the business.

Examples

1. X, a corporation, is a member of a limited liability company (LLC) that is a qualified business. Y and Z are individuals and also members of the LLC. For the taxable year the LLC has \$300,000 in net income attributable to operations in a JOB zone, and allocates \$100,000 each to X, Y, and Z.

X may not exempt its allocable share of the LLC's net income. X neither is a qualified business, nor an individual, estate, or trust. Alternatively, Y and Z may exempt their allocable share of the LLC's net income. Y and Z are individuals, and their allocable share is attributable to a qualified business's operations in a JOB zone.

2. X, a corporation, is a qualified business. X uses an LLC as an operating subsidiary. Y and Z, both individuals, are also members of the LLC. The LLC did not execute a business subsidy agreement, thus, is not a qualified business. For the taxable year the LLC has \$300,000 in net income attributable to operations in a JOB zone, and allocates \$100,000 each to X, Y, and Z.

X is a qualified business and may exempt its allocable share of the LLC's net income. Alternatively, Y and Z may not exempt their allocable share of the LLC's net income. Because the LLC is not a qualified business, Y and Z's allocable share of the LLC's net income is not attributable to a qualified business's operations in a JOB zone.

3. The facts are the same as in example two, except the LLC also has executed a BSA and is a qualified business.

X is a qualified business and may exempt its allocable share of the LLC's net income. Furthermore, Y and Z may exempt their

allocable share of the LLC's net income. Because the LLC is a qualified business, Y and Z's allocable share of the LLC's net income is attributable to a qualified business's operations in a JOB zone.

Publication Date: 11 April 2011

Matt Massman, Assistant Commissioner
for Tax Policy and External Relations
Department of Revenue

Department of Revenue

Revenue Notice # 11-02: Individual Income Tax and Corporate Franchise Tax – Job Opportunity Building Zone Exemptions – Patronage Dividends

This revenue notice addresses whether patronage dividends are exempt business income under *Minnesota Statutes*, section 469.316, subdivision 3, or exempt from the corporate franchise tax under *Minnesota Statutes*, section 469.317.

Introduction

Minnesota Statutes, section 469.316, subdivision 3, and *Minnesota Statutes*, section 469.317, exempt the net income from the operation of a qualified business from the individual income and corporate franchise taxes. A "qualified business" is a person that operates a trade or business in a job opportunity building zone and has executed a business subsidy agreement with the appropriate local unit of government. *Minnesota Statutes*, section 469.316, subdivision 3 applies to individuals, estates, and trusts: they may exempt the net income they receive from the operation of a qualified business. *Minnesota Statutes*, section 469.317 applies to corporations: corporations may exempt the net income from the operation of a qualified business if the corporation is the qualified business that earned the income.

Cooperatives are either C-corporations or pass-through entities. *Minnesota Statutes*, chapter 308A, supplies rules for cooperatives that are C-corporations (308A Cooperatives); *Minnesota Statutes*, chapter 308B, supplies rules for cooperatives that are pass-through entities (308B Cooperative Associations). Neither these chapters nor other chapters of *Minnesota Statutes* provide special rules for the characterization of patronage dividends.

Thus, the character of patronage dividends is determined under the general tax rules that dictate the character of a C-corporation's distributions or a pass-through entity's allocations of net income. Net income a C-corporation distributes does not retain its character after distribution; net income a pass-through entity allocates retains its character after allocation. Thus, the net income a 308A Cooperative distributes as a patronage dividend loses its character after distribution; while, the net income a 308B Cooperative Association allocates as a patronage dividend retains its character after allocation.

Department Position

The patrons of a 308A Cooperative that is a qualified business may not exempt patronage dividends from tax. The net income of a 308A Cooperative loses its character after distribution. Thus, for individuals, estates, and trusts, patronage dividends are not exempt business income under *Minnesota Statutes*, section 469.316, subdivision 3. And a corporation must itself be a qualified business before it can exempt income from the corporate franchise tax under *Minnesota Statutes*, section 469.317.

But patrons of a 308B Cooperative Association that is a qualified business may exempt patronage dividends from tax if the patron is (1) an individual, estate, or trust and (2) a member of the cooperative. Because the net income of a 308B Cooperative Association retains its character after allocation, patronage dividends are exempt business income under *Minnesota Statutes*, section 469.316, subdivision 3. Yet, corporations and non-member patrons are unable to exempt patronage dividends received from a 308B Cooperative Association. A corporation must itself be a qualified business before it can exempt income from the corporate franchise tax under *Minnesota Statutes*, section 469.317. And non-member patrons are like the cooperative's other trade creditors; thus, the cooperative's net income does not flow-through to them with its retained character.

Publication Date: 11 April 2011

Matt Massman, Assistant Commissioner
for Tax Policy and External Relations
Department of Revenue

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a huge audience of interested “eyes” every week. Remember to publish your notices here - it only costs \$13.60 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

All Official Notices, including the current volume as it grows, are indexed. Only subscribers can view this current index. Open the *State Register* and click on the Bookmarks icon in the upper left corner. You will see the growing index, and have fast access to all the online indices to the *State Register*. You also receive a summarized “Contracts & Grants” section showing bids and grants still open.

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Minnesota Comprehensive Health Association (MCHA) Notice of Executive Director Recruiting Work Group Meetings

NOTICE IS HEREBY GIVEN that meetings of the Minnesota Comprehensive Health Association’s (MCHA) “Executive Director Recruiting Work Group” will be conducted telephonically at 8:00 a.m. on the following days:

Friday, April 15, 2011
Friday, April 29, 2011
Friday, May 13, 2011 and
Friday, May 27, 2011,

The calls will be initiated at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

If anyone wishes to monitor the meetings telephonically they should contact MCHA’s office (952-593-9609) for additional information.

Department of Human Services (DHS)

Health Care Administration

Public Notice Regarding Proposed Payment Rate Changes For Hospitals, Nursing Facilities and Intermediate Care Facilities Serving People with Developmental Disabilities (ICFs/DD) Participating in the Medical Assistance Program

NOTICE IS HEREBY GIVEN to recipients, providers of services under the Medical Assistance Program, and to the public, of proposed payment rate changes for hospitals, nursing facilities and intermediate care facilities serving people with developmental disabilities (ICFs/DD) participating in the Medical Assistance Program.

Official Notices

This notice is published pursuant to 42 *United States Code* §1396a(a)(13)(A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish proposed facility payment rates, the methodologies underlying the establishment of such rates, and the justification for such rates. It is also published pursuant to *Code of Federal Regulations*, title 42, part 447, section 205 (42 CFR §447.205), which requires publication of a notice when there is a proposed rate change in the methods and standards for setting payment rates for Medical Assistance services.

The Department is notifying interested parties that the Governor's supplemental budget for State Fiscal Year 2012 contains the following proposed changes to inpatient hospital, nursing facilities and intermediate care facilities serving people with developmental disabilities (ICFs/DD) payment rates.

Effective July 1, 2011, the surcharge on net patient revenues excluding net Medicare revenues would increase to 4.45%. The estimated revenue would increase by \$242,118,000 in SFY12 and \$256,053,000 in SFY13

Effective July 1, 2011 through September 30, 2012, inpatient hospital MA rates would increase by 24% and by 18.5% effective October 1, 2012 through September 30, 2013. The estimated payment increase including federal financial participation would be \$123,884,000 in SFY12 and \$122,990,000 in SFY13.

Effective January 1, 2013, inpatient hospital rates rebasing to more current cost data would be delayed 6 months. The estimated payment decrease including federal financial participation would be \$198,082,000 in SFY13.

Effective July 1, 2011, MinnesotaCare payments would be considered disproportionate share hospital payments as allowed under federal law. This would not result in hospital payment increases or decreases.

Medical education and research costs (MERC) payments for the State Fiscal Years 2012 and 2013 formulaic distribution to medical education providers under *Minnesota Statutes* §62J.692, subdivision 7, clause (5) would be reduced. *Minnesota Statutes* §256B.69 subdivision 5c(1) directs the Commissioner of Human Services to reduce the monthly capitation rates to PMAP providers by specific amounts and to transfer those funds to the Department of Health. *Minnesota Statutes* §62J.692 subdivision 7, directs the Department of Health to distribute those funds annually to eligible medical education providers in accordance with the formula described at *Minnesota Statutes* §62J.692 subdivision 4. The capitation rates for State Fiscal Years 2012 and 2013 would continue to be reduced but the funds would not be made available for the PMAP MERC payments. The net effect of this change would be a decrease in total Medical Assistance expenditures of \$25.6 million in SFY 2012 and \$25.6 million in SFY 2013.

Information on the proposed inpatient hospital rate changes is available from Paul Olson, Department of Human Services, Health Care Administration, Post Office Box 64984, St. Paul, Minnesota, 55164-0984; **phone:** (651) 431-2532 or **e-mail:** paul.olson@state.mn.us

Effective July 1, 2011, new planned closure and single-bed incentive adjustments would no longer be approved for nursing facilities.

Effective July 1, 2011, nursing facility bed-hold payments would be reduced from 60% of the established rates to 30%, and the eligibility test for occupancy would be increased from 93% to 96%.

Effective July 1, 2011, payment for nursing facility single bed rooms with medical necessity would be reduced from 11.5% to 5.5%.

Effective July 1, 2011, the nursing facility operating payments rates for the lowest case mix categories of PA1 and BC1 would be reduced by 10%.

Effective July 15, 2011, the nursing facility surcharge would increase by \$635 per year per bed and effective October 15, 2011, there would be an additional increase of \$350 per year per bed. The rates would increase by \$2.17 effective June 1, 2011, and \$1.20 effective September 1, 2011.

Effective July 1, 2011, the rates for nursing facilities would be reduced by 1.0%.

Effective July 1, 2011, the rates for intermediate care facilities serving people with developmental disabilities (ICF/DD) would be reduced by 2.0%.

Official Notices

Effective July 1, 2011, the ICF/DD surcharge would be increased by \$2,825 per year per bed effective July 15, 2011 and effective October 15, 2011, there would be an additional increase of \$408 per year per bed. The ICF/DD rates would increase by \$8.36 per day effective June 1, 2011. Effective September 1, 2011, ICF/DD payment rates will be increased by an additional \$1.20 per day.

The net effect of the proposed nursing facility rate changes would be a decrease in Medical Assistance expenditures for nursing facility services. The total decrease in expenditures is projected to be \$14,138,000 for State Fiscal Year 2012. This total does not include the increase in expenditures due to the surcharge. The nursing facility surcharge increase is projected to be \$28,186,000 in increased revenues to the general fund while increasing the nursing facility rates increases expenditures by \$9,044,000.

The net effect of the proposed ICF/DD rate changes would be an increase in Medical Assistance expenditures for ICF/DD services. The total decrease in expenditures is projected to be \$1,140,000 for State Fiscal Year 2012. This total does not include the increase in expenditures due to the ICF/DD surcharge. The ICF/DD surcharge increase is projected to be \$5,667,000 in increased revenues to the general fund while increasing the ICF/DD rates increases expenditures by \$2,731,000 in State Fiscal Year 2012.

Information on the proposed nursing facility and ICF/DD rate changes is available from Kari Irber, Department of Human Services, Continuing Care Administration, Post Office Box 64976, St. Paul, Minnesota, 55164-0976; **phone:** (651) 431-3491 or **e-mail:** kari.irber@state.mn.us

The public is invited to attend the legislative hearings where these proposals will be discussed. Information on Senate hearings is available from the Senate Information Office at: (651) 296-0504 (voice) or (651) 296-0250 (**TTY**); for Greater Minnesota call 1-888-234-1112 (voice) or 1-888-234-1216 (**TTY**). Hearing schedules are posted at: <http://www.senate.mn.schedule>

Information on House of Representatives hearings is available from the House of Representatives Public Information Office at: (651) 296-2146 (voice) or (651) 296-9896 (**TTY**); for Greater Minnesota call 1-800-657-3550 or 1-800-627-3529 (**TTY**). Hearing schedules are posted at: <http://www.house.mn/hinfo/hinfosched.asp>

Notice of final rate changes enacted by the 2011 legislature will be published in the *State Register* prior to the effective date of the changes.

Minnesota Department of Natural Resources (DNR) Notice of Hearing on Sale of State Land in Roseau County

NOTICE IS HEREBY GIVEN, that pursuant to Minnesota Statutes, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, in the conference room at the DNR NW Region Office, 2115 Birchmont Beach Road NE, Bemidji, Minnesota, on April 25, 2011 at 11:00 a.m.

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Roseau, and described as:

That part of the East Half of the Southwest Quarter of Section 26, Township 159 North, Range 39 West, Roseau County, Minnesota, described as follows:

Beginning at the Southeast Corner of said East Half of the Southwest Quarter, being marked by a Roseau County Cast Iron Monument; thence on a bearing based on the 1983 Roseau County Coordinate System of North 89 degrees 50 minutes 18 seconds West along the south line of said East Half of the Southwest Quarter 30.77 feet to a $\frac{3}{4}$ " x 24" rebar with plastic cap stamped "MN DNR LS 17005" (DNR Monument); thence North 02 degrees 10 minutes 30 seconds West 2660.89 feet to the north line of said East Half of the Southwest Quarter and a DNR Monument; thence North 89 degrees 50 minutes 45 seconds East along said north line of the East Half of the Southwest Quarter 59.32 feet to the Northeast Corner of said East Half of the Southwest Quarter being marked by a DNR Monument; thence South 01 degree 33 minutes 37 seconds East along the east line of said East Half of the Southwest Quarter 2660.21 feet to the point of beginning.

The above conveyance contains 2.75 acres.

Minnesota Statutes, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is designated as part of Skime Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by the Department of Natural Resources in a private sale to resolve an inadvertent trespass. This parcel is no longer needed for resource management purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Jodi Dehn at (651) 259-5391 or Jodi.Dehn@dnr.state.mn.us.

Dated: 29 March 2011

Kathy A. Lewis, Assistant Director
Division of Lands and Minerals
Department of Natural Resources

Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the following vendors are suspended effective December 28, 2009, until final disposition of the hearing or hearing appeal:

Riley Bros. Companies Inc. and its affiliates, Morris MN
Riley Bros. Construction Inc. and its affiliates, Morris MN
Riley Bros. Properties, LLC, and its affiliates, Morris MN
Riley Bros. Utilities, Inc. dba/Chris Riley Utilities, Inc. and its affiliates, Morris MN

NOTICE IS HEREBY GIVEN that the following vendors are suspended effective February 22, 2011, until April 22, 2011:

Philip Joseph Franklin
Franklin Drywall Inc. and its affiliates
Master Drywall Inc. and its affiliates

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the following vendors are debarred for a period of three (3) years effective February 24, 2010 until February 24, 2013:

Joseph Edward Riley, Morris, MN
John Thomas Riley, Morris, MN

Minnesota Statutes, Section 161.315, prohibits the Commissioner, counties, towns or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred; including

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity which is sold or transferred by a debarred person remains ineligible during the period of the seller's or transfer's debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Financial Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

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Minnesota Department of Commerce (DOC) Division of Insurance Fraud Prevention Request for Proposals for the MN Automobile Theft Prevention Program Grants

The Minnesota Department of Commerce, Division of Insurance Fraud Prevention, is requesting proposals for grants from eligible applicants to obtain monetary grants from the MN Automobile Theft Prevention Grant Program. Eligible applicants consist of state and local law enforcement agencies, county attorney's offices, the judiciary, community-based organizations and business organizations.

The goal of this RFP is to:

- A. Reduce the incidence of automobile theft in Minnesota.
- B. Support multi-jurisdictional auto theft prevention, investigation, apprehension and prosecution activities.
- C. Increase the availability of education and training programs to develop expertise of automobile theft investigators, the judiciary, prosecutors, and driver and vehicle services examination inspections staff.
- D. Identify and apprehend organized automobile theft rings.
- E. Support protracted or complex investigations or programs that target repeat offenders.

Up to \$1.5 Million in funding is available for the period of July 1, 2011 through June 30, 2013. Priority may be given to grant applications that 1) establish or enhance a collaborative effort between two or more agencies; 2) include counties or regions with the greatest rates of automobile theft; 3) employ proven or promising strategies that reduce the incidence of automobile theft; 4) address automobile theft that is perpetrated as part of a criminal enterprise, or for the commission of other crimes.

For additional information, instructions, application requirements, and applications please access the Minnesota Department of Commerce website at <http://www.insurance.mn.gov> (click on the "Insurance Fraud" option).

Applications must be postmarked, hand delivered, or emailed no later than Monday, May 16, 2011 by 4:00 PM.

If submitting proposal applications by US Postal Mail, please send completed applications to:
Minnesota Department of Commerce

Division of Insurance Fraud Prevention
Attn: Steven R. Buck
85 7th Place East, Suite 500
St. Paul, MN 55101-2198

If submitting proposal applications in electronic format (PDF format only), please send completed applications via **e-mail** to:
Steve.Buck@state.mn.us

Faxed or late proposal applications will **NOT** be accepted.

For questions regarding the application process, please contact:
Steven R. Buck, Analyst II
Telephone: (651) 282-4311, or
E-mail: *steve.buck@state.mn.us*.

For additional details concerning this grant, or the MN Automobile Theft Prevention Program, please consult *Minnesota Statute 65B.84, Automobile Theft Prevention Program*.

Minnesota Department of Health (MDH) Notice of Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - in Engaging and Building Relationships with Their Local Business Communities

The Minnesota Department of Health (MDH) received supplemental federal funding to share Minnesota’s knowledge and expertise by providing peer-to-peer mentoring and consultative support and training to other CPPW grantees throughout the United States. The purpose of the Mentoring Supplement funds is for CPPW communities with strong experience and expertise in policy, systems and environmental change to assist other CPPW communities in expanding the impact of the initiative by creating local and national capacity.

MDH is requesting proposals to provide specific training and technical assistance to these CPPW communities, which will lead to increased physical activity, improved nutrition and decreased tobacco use. MDH seeks one (1) contractor to assist CPPW grantees in engaging and building relationships with their local business communities. This will be done through a variety of technical assistance methods including direct mentoring and consultative support as well as development of tools and direct training. As part of this work, the contractor will share lessons learned about process, implementation and outcomes related to working with the business community to partner on efforts to reduce obesity and tobacco use. Bidders should have familiarity with partnership models between business and public health that can be implemented at the local, state and federal levels.

Technical assistance may take many forms, depending on the grantees and their needs. Contractors must be able to provide various forms of assistance, including:

- Direct one-on-one consultation
- Training provided to a group of grantees through webinar or other formats
- Train the trainers – designed to build the capacity of grantees, who in turn train community members in specific areas
- Resources, materials and toolkits available for use by the grantees.

Work is proposed to start after May 15, 2010.

A Request for Proposals will be available by email from this office through April 29, 2011. **An email request is required to receive the Request for Proposal.** After April 29, 2011, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:
Chris Tholkes

State Grants & Loans

Minnesota Department of Health
Communities Putting Prevention to Work – Mentoring Supplement
P.O. Box 64882
St Paul MN, 55164-0882
E-mail: *chris.tholkes@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later May 6, 2011, at 4:00 p.m. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Health (MDH) Notice of Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - to Provide National Training and Technical Assistance in the Area of Skill-Building for Policy, Systems and Environmental Change

The Minnesota Department of Health (MDH) received supplemental federal funding to share Minnesota’s knowledge and expertise by providing peer-to-peer mentoring and consultative support and training to other CPPW grantees throughout the United States. The purpose of the Mentoring Supplement funds is for CPPW communities with strong experience and expertise in policy, systems and environmental change to assist other CPPW communities in expanding the impact of the initiative by creating local and national capacity.

MDH is requesting proposals to provide specific training and technical assistance to help national CPPW communities implement sustainable changes that will lead to increased physical activity, improved nutrition and decreased tobacco use. MDH seeks a contractor to provide national training and technical assistance in the area of skill-building for policy, systems and environmental change.

The preferred bidders are institutions that have experience in obesity and tobacco prevention, including experience:

- implementing policy, systems and environmental changes related to increasing physical activity and healthy food choices and decreasing tobacco use and secondhand smoke exposure
- establishing population-based interventions
- working with low-income populations and racial/ethnic groups
- managing coalitions
- providing consultative support
- evaluation

Technical assistance may take many forms, depending on the grantees and their needs. Contractors must be able to provide various forms of assistance, including:

- Direct one-on-one consultation
- Training provided to a group of grantees through webinar or other formats
- Train the trainers – designed to build the capacity of grantees, who in turn train community members in specific areas
- Resources, materials and toolkits available for use by the grantees.

Work is proposed to start after May 15, 2010.

A Request for Proposals will be available by email from this office through April 29, 2011. **An email request is required to receive the Request for Proposal.** After April 29, 2011, the Request for Proposal must be picked up in person.

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Chris Tholkes

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Communities Putting Prevention to Work – Mentoring Supplement
P.O. Box 64882
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Minnesota Department of Health (MDH) Notice of Availability of Contract for Communities Putting Prevention to Work “Mentoring Supplement” - to Develop a Policy Manual of Smoke-free Multi-unit Housing Policies, Research and Best Practices

The Minnesota Department of Health (MDH) received supplemental federal funding to share Minnesota’s knowledge and expertise by providing peer-to-peer mentoring and consultative support and training to other CPPW grantees throughout the United States. The purpose of the Mentoring Supplement funds is for CPPW communities with strong experience and expertise in policy, systems and environmental change to assist other CPPW communities in expanding the impact of the initiative by creating local and national capacity.

MDH is requesting proposals to provide specific training and technical assistance to these CPPW communities, which will lead to increased physical activity, improved nutrition and decreased tobacco use. MDH will select one (1) Minnesota-based contractor with smoke-free multi-unit housing policy experience and expertise to provide technical assistance and training to other CPPW communities and to develop a policy manual of smoke-free multi-unit housing policies, research and best practices.

The chosen contractor should have expertise and ability to provide technical assistance on the following topics:

- Policy adoption and implementation in multi-unit housing
- Research (e.g. Tenant and Owner/Manager surveys) and data analysis
- Working with public housing authorities, property managers and owners including:
 - Knowledge of market driven strategies, market rate housing and legal issues pertaining to smoke-free multi-unit housing.
 - Knowledge of the science related to secondhand smoke exposure in multi-unit housing
- The development and/or implementation of tenant and manager/owner surveys and communication materials.
- Sharing best practices and lessons learned at the local level and state level

Technical assistance may take many forms, depending on the grantees and their needs. Contractors must be able to provide various forms of assistance, including:

- Direct one-on-one consultation
- Training provided to a group of grantees through webinar or other formats
- Train the trainers – designed to build the capacity of grantees, who in turn train community members in specific areas
- Resources, materials and toolkits available for use by the grantees.

Work is proposed to start after May 15, 2010.

A Request for Proposals will be available by email from this office through April 29, 2011. **An email request is required to receive the Request for Proposal.** After April 29, 2011, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

State Grants & Loans

Chris Tholkes
Minnesota Department of Health
Communities Putting Prevention to Work – Mentoring Supplement
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Bureau of Mediation Services (BMS) Applications Accepted for Funding Under the Minnesota Area Labor-Management Committee Program for Fiscal Year 2012 Grants

The Bureau of Mediation Services is now accepting applications for funding of new or existing Area Labor-Management Committee programs pursuant to *Minnesota Statutes* § 179.81-.85 and Bureau of Mediation Services Rules, Chapter 5520.

The purpose of the program is to improve labor-management relations and enhance economic development in a geographic area of the state or within a specific industry through labor-management cooperation.

Grants will be based on each applicant's financial need and the ability to demonstrate program goals, objectives and work plans which address specific outcomes. The applicant may address all or a combination of the following points:

1. Increase participation in the labor-management cooperative process.
2. Increase in shared decision making between labor and management.
3. Enhance the level of knowledge regarding issues that affect the workplace.
4. Enhance the economic development climate in the area or industry of operation.
5. Maintain or enhance the number of specialized joint labor-management programs designed to increase the efficiency of services to the area or an industry.
6. Other evidence of positive labor-management program results attained through joint cooperative methods.

Persons interested in applying for such funds may secure an application form and policies on the Bureau's website:

<http://www.bms.state.mn.us/labor-management.html>

or by requesting them from:

Carol Clifford
Bureau of Mediation Services
1380 Energy Lane, Suite Two
St. Paul, Minnesota 55108-5253
Phone: (651) 649-5423
E-mail: *carol.clifford@state.mn.us*

Applications for funding for fiscal year 2012 must be postmarked or received by May 16, 2011.

Josh Tilsen, Commissioner
Bureau of Mediation Services

Minnesota Pollution Control Agency (MPCA) Request for Proposals Minnesota Clean Diesel Grant Program

The Minnesota Pollution Control Agency (MPCA) requests proposals for projects that reduce diesel emissions. The purpose of this grant program is to improve air quality and public health through the following objectives: a) achieve diesel emission reductions, b) provide a mixture of on-road and non-road projects across sectors, c) provide a mixture of clean diesel technologies, and d) reduce emissions from public sector fleets.

Preference will be given to diesel-powered railroad yard locomotives and ground support equipment, airline ground support equipment, beverage delivery trucks, and public non-road construction vehicles/equipment operating in the Minneapolis-St. Paul seven-county metropolitan area (Twin Cities Metro) at least 75% of the time.

The anticipated amount of money available for grant award is up to \$400,000, depending on funding available. The minimum award amount for a single applicant is \$25,000.00. The maximum award amount for a single applicant is \$100,000.00. Certain technologies described in this RFP will have applicant match requirements.

For copy of the Request for Proposal, contact:

Martina Cameron

E-mail: *contracts.pca@state.mn.us*

Phone: (651) 757-2259

Responders are encouraged to supply an email address to receive the RFP application, and supporting materials, electronically. The email Subject line should state: "Clean Diesel Grants, CR3443."

Application due date and time: The deadline for applications and all required forms is no later than 2:00 p.m. CST on **May 23, 2011**. Only electronically submitted applications will be received. All inquiries, requests for information or clarification, and other communication related to this RFP must be directed to Martina Cameron only, by email or phone before 2:00 p.m. CST on April 25, 2011. All questions and answers will be sent to all RFP responders no later than April 28, 2011.

This request does not obligate the MPCA to complete the work contemplated in this notice. The MPCA reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Pollution Control Agency (MPCA) Regional Division

Proposals Accepted for Nonpoint Source Water Pollution Project Grants through the Federal Clean Water Act Section 319 Grant Program

The Minnesota Pollution Control Agency (MPCA) is seeking proposals for projects that will reduce Nonpoint Source Pollution (NPS) in Minnesota's lakes, rivers, and streams. Funding for selected projects will be provided by the Federal Clean Water Act Section 319 (Section 319) grant funds.

Proposals for nonpoint source development, education or applied research projects (DER) projects and for Total Maximum Daily Load (TMDL) Implementation projects are being solicited. The MPCA anticipates about two and a half million dollars will be available this year, contingent upon Congressional appropriation. There is a **maximum limit of \$300,000** per project funding request. Projects must be funded with at least a 45% local cash or in-kind match. The Federal share of the total project cost can be no more than 55%. Grant funds are limited and MPCA urges proposers to request only those funds needed to complete a project by August 31, 2016.

All DER proposals must address at least one specific Milestone (Action Step) in the **Minnesota Nonpoint Source Management Program Plan**. For TMDL implementation projects, eligible proposers must have (or will have) a TMDL Implementation Plan approved by the MPCA by **June 1, 2011**.

State Grants & Loans

Proposals must be electronically received no later than **4:30 PM CDT May 13, 2011**. Submissions received after the deadline will not be eligible for consideration. Proposals must be sent electronically to the Section 319 Proposal Mailbox. Successful proposers will be notified around **June 20, 2011** and will then be required to submit a detailed work plan, budget and timeline/Gantt chart by **July 12, 2011**. Successful proposers will be required to enter into a project contract with the MPCA. The contract consists of “boilerplate” language, the work plan, which includes the detailed budget and Gantt chart, and Schedule B, Federal Requirements. The contracts should be finalized by mid 2012, depending on the date of receipt of the award from EPA.

For a copy of the Request for Proposal

The complete RFP and proposal form, along with other related information, are available at <http://www.pca.state.mn.us/xggb36> and can be requested via email at 319.Grant.PCA@state.mn.us.

Proposals must be electronically received no later than **4:30 p.m. CDT, May 13, 2011**. Proposal submissions received after the deadline will not be considered eligible. Proposals should be sent to 319.Grant.PCA@state.mn.us.

Questions may be emailed to 319.Grant.PCA@state.mn.us. A list of Frequently Asked Questions (FAQs) is provided on the MPCA web site <http://www.pca.state.mn.us/xggb36>.

Dated: April 2011

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

Professional and Technical Projects

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
- **Updates to Index to Vol. 31**
- **Early delivery, on Friday**
- **LINKS, LINKS, LINKS**
- **"Contracts & Grants" Open for Bid**
- **E-mailed to you . . . its so easy**
- **Easy Access to State Register Archives**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Minnesota Department of Administration (Admin)

Materials Management Division

Notice of Request for Proposal (RFP) for the Enterprise Data Analytics Program

NOTICE IS HEREBY GIVEN that the Department of Administration is issuing a Request for Proposal to establish a state-wide master contract program for data analytics services and tools for use by various state agencies and other eligible governmental organizations. This Request for Proposal includes a wide-range of data analytics services and tools, including services of general applicability, as well as data analytics services specific to fleet management, building efficiency, Medicaid fraud and investigation, tax fraud and investigation, and others. The Department of Administration expects to make multiple awards for this enterprise master contract program.

RESPONSE DUE DATE AND TIME: Your Proposal must be received by the MN Department of Administration, at the address provided below, no later than 2:00 pm Central Time on Monday, May 23, 2011. Late proposals will not be considered.

FOR A COPY OF THE RFP, CONTACT:

Kevin Marsh
MN Department of Administration
112 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155
Phone: (651) 201-2458
E-mail: kevin.marsh@state.mn.us

State Contracts

This request for proposals does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Administration (Admin) Real Estate & Construction Services Notice of Request for Qualifications (RFQ) for Construction Manager at Risk for New Emergency Operations Center at the Arden Hills Army Training Site in Arden Hills, MN: RECS Project # 07012AHL

NOTICE IS HEREBY GIVEN that the Department of Administration, Real Estate and Construction Services (“State”) has issued a request for qualifications to evaluate and select a Construction Manager at Risk for the New Emergency Operations Center at the Arden Hills Army Training Site in Arden Hills, MN in accordance with *Minnesota Statute 16C.34*.

The scope of this project is to provide the Department of Public Safety (DPS) Homeland Security and Emergency Management (HSEM) with the required spaces to effectively execute and perform all missions in response to Homeland Security and Emergency Management. The project will improve the readiness of the State in Homeland Security and Emergency Management by optimizing the operational flow of the facility while allowing for long term continuous operations in a secure facility that meets requirements Anti Terrorism Force Protection (ATFP).

Detailed tasks and scope of services required for the project are defined and included in the Request for Qualifications (RFQ) located at www.admin.state.mn.us/recs (Click on “Construction Services” and “Solicitations and Announcements”). To be considered for selection and a Contract, responses must be submitted by the date and time indicated in the RFQ.

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The RFQ is not a guarantee of work and it does not obligate the State to award any contracts. The State reserves the right to discontinue the use or cancel all or any part of the RFQ if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (MnSCU) Facilities Design and Construction Notice of Request for Information (RFI) for Architectural, Owner’s Representative, Real Estate and Other Related Professional and Technical Services for a Master List of Consultants

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (“MnSCU”), requests information of Minnesota registered consultants, as appropriate, to assist MnSCU in providing Architectural/Engineering, Owner Representative, Real Estate and other related Professional and Technical services as needed for up to a one-year period. Projects will vary in scope and may involve due diligence services, new construction, remodeling, commissioning, site and utility work, facilities, roads and grounds, and land development.

The Request for Information documents can be found online at: www.finance.mnscu.edu/facilities/index.html under Announcements. This RFI is to permit a consultant to be added to the current MnSCU Master List of Consultants. The consultants currently on the List do not need to respond to this RFI. The current List can be viewed at:

www.finance.mnscu.edu/facilities/design-construction/pm_emanual/index.html

and click on “#37 - Facilities P/T Consultants Master List”.

If unable to access the RFI electronically, copies of the RFI may also be requested from:

Nancy Marandola - Minnesota State Colleges & Universities

Phone: (651) 201-1780

E-mail: *Nancy.marandola@so.mnscu.edu*

Proposals must be delivered to:

Minnesota State Colleges & Universities

ATTN: Facilities Design and Construction

Wells Fargo Place

30 Seventh Street East, Suite 350

St. Paul, Minnesota 55101-7804

Proposals must be received NOT later than May 6, 2011 at 12:00 P.M. CST; late responses will not be considered.

MnSCU reserves the right to cancel this solicitation if it is considered to be in MnSCU's best interest. The RFI is not a guarantee of work and does not obligate MnSCU to award any contracts. MnSCU reserves the right to discontinue the use or cancel all or any part of this Master List of Consultants program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (MnSCU) Office of the Chancellor - Public Affairs Request for Proposals for Variable Data Printing Direct Mail Brochure Campaign

The Minnesota State Colleges and Universities system is requesting proposals from qualified full-service printing firms to oversee the development of a variable printing direct mail brochure campaign, including 4-color printing of a brochure, final cleaning of client data lists, customized variable data printing processes, address labeling, sorting and mailing (including postage). Proposal should be broken down in quantities of 1,000, 10,000; 25,000; and 50,000 mailed pieces. Initial brochure design and copy content will be provided by client.

Full project specifications are available by visiting the website:

<http://www.pa.mnscu.edu/rfp/var-data-direct-mail/index.html>

or by contacting

Paul Berger

Minnesota State Colleges and Universities

Wells Fargo Place, 30 7th St. E., Suite 350

St. Paul, Minnesota 55101

Phone: (651) 201-1805, or

E-mail: *paul.berger@so.mnscu.edu*

Sealed proposals must be received by Friday, April 15, 2011, noon CST.

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Northeast Higher Education District

Notice of Request for Proposals for Banking Services

NOTICE IS HEREBY GIVEN that the Northeast Higher Education District is seeking proposals for Banking Services. The Northeast Higher Education District is comprised of five colleges located in northeastern Minnesota. The colleges are Hibbing Community College (Hibbing, Minnesota), Itasca Community College (Grand Rapids, Minnesota), Mesabi Range Community and Technical College (Eveleth and Virginia, Minnesota), Rainy River Community College (International Falls, Minnesota), and Vermilion Community College (Ely, Minnesota).

Proposals must be submitted no later than **Friday, May 6, 2011 at 3:00 p.m.** All proposals must be sealed and marked "RFP for Banking Services." Submit proposals to:

William Manney, Chief Financial Officer
Hibbing Community College
1515 East 25th Street
Hibbing, MN 55746

For additional information or to request a copy of the Request for Proposal, please contact:

William Manney, Chief Financial Officer
Hibbing Community College
1515 East 25th Street
Hibbing, MN 55746
Telephone: (218) 262-6734
E-mail: williammanney@hibbing.edu

A copy of the Request for Proposal is also available at the following website: <http://www.finance.mnscu.edu>

The Northeast Higher Education District reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the Northeast Higher Education District to complete a proposed contract, and the District reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

Hennepin Technical College

Advertisement for Sealed Bids for Toilet Remodeling at Brooklyn Park and Eden Prairie Campuses

Sealed Bids for: Toilet Remodeling at Brooklyn Park & Eden Prairie Campuses
Hennepin Technical College
Brooklyn Park Campus, 9000 Brooklyn Boulevard, Brooklyn Park, MN
Eden Prairie Campus, 13100 College View Drive Eden Prairie, MN

will be received by: Pauline Arnst, Purchasing
Hennepin Technical College
Brooklyn Park Campus
9000 Brooklyn Boulevard,
Brooklyn Park, MN 55445

Until **10:00 AM local time, Tuesday, April 26, 2011** at which time the bids will be opened in **Room C103 at the Brooklyn Park Campus** and publicly read aloud.

Project Scope: The remodeling will affect approximately 1,368 square feet of existing toilets located on the main levels of the Brooklyn Park Campus and Eden Prairie Campus of Hennepin Technical College. Toilets affected are Area “D” toilets at Brooklyn Park and Eden Prairie and Area “B” toilets at Eden Prairie. Work will include but is not limited to: minor demolition, masonry partitions, toilet partitions, doors and hardware, ceramic tile, suspended ceilings, plumbing, toilet fixtures, and electrical modifications to light fixtures and power.

A **Pre-Bid Meeting will be held at 10:00 AM, Tuesday, April 19, 2011 in Room H193, at the Eden Prairie Campus** of Hennepin Technical College. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents are as prepared by the Project Architect/Engineer; TSP Inc.

Interested parties may view the Bidding Documents at no cost on the website:

<http://www.finance.mnscu.edu/facilities/design-construction/index.html>

and click on “Announcements”, then click on “**Advertisement for Bids (E-Plan Room)**”. Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Planholders are parties that have downloaded the plans and specifications. Planholders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in viewing or downloading with this digital project information.

Minnesota State Colleges and Universities (MnSCU) Hennepin Technical College Request for Proposals Sought for Food Service and Catering Services

Hennepin Technical College is requesting proposals for food and catering services to meet the needs of students and employees for healthy food and refreshments at moderated prices. Site visits will be scheduled during the week of April 11, 2011 by appointment only. It is the desire of the college to receive proposals from food service operators who have demonstrated potential for providing a food service program, coffee and snack services and catering services that maintain high standards of service, quality food products and financially viable operations.

Details regarding the RFP can be obtained from:

Pauline Arnst,
Hennepin Technical College,
13100 College View Drive,
Eden Prairie, MN 55347
Phone: (952) 995-1445
E-mail: pauline.arnst@hennepintech.edu

Deadline for submitting sealed bids is **2:00 p.m. on Monday, April 18, 2011**. Late proposals will not be accepted. Hennepin Technical College reserves the right to reject all proposals.

Hennepin Technical College is a member of the Minnesota State Colleges and Universities System

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Saint Paul College

Notice of Request for Sealed Bids for Printing of St Paul College Magazine - Fall Semester 2011

Sealed bids sought for printing of Saint Paul College Magazine-Fall Semester 2011.

Sealed bids must be received by 2:00pm, Tuesday, April 26th, 2011 at which time the bids will be open.

Deliver bids to: Saint Paul College
Business Office, room 1240
235 Marshall Ave
Saint Paul MN 55102

Print specifications are available by contacting Nataliya Kabakova at nataliya.kabakova@saintpaul.edu or (651 846-1350

Minnesota State Colleges and Universities (MnSCU)

St. Cloud Technical & Community College

Advertisement for Sealed Bids for Select Washroom Renovations

will be received by: Ms. Susan Meyer, Purchasing Agent,
Room No. 1-401H
St. Cloud Technical & Community College
1540 Northway Drive
St. Cloud, MN 56303

Until **3:00 PM, Tuesday, April 19, 2011** at which time the bids will be opened and publicly read aloud.

Project Scope: Select Men's and Women's washrooms will be gutted and then renovated.

A Pre-Bid meeting will be held at 2:30 PM, Tuesday April 12, 2011, in the area for remodeling. We will gather in Rm. 1-452. The Architect/Engineer and Owner Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Architect/Engineer, Hagemeister and Mack Architects, Inc., are on file at the offices of the:

- 1.) Project Architect/Engineer.
- 2.) QuestCDN.com

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be **"viewed"** at the following address:

Hagemeister and Mack Architects, Inc.,
501 West St. Germain Street, Suite 200,
St. Cloud, MN 56301
Phone: (320) 251-9155

Plans and Specifications can be downloaded for a non-refundable charge of \$10.00. Plan holders are parties that have downloaded the plans and specifications. Plan holders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. Note: Paper copies of plans and specifications

will not be distributed by the owner or its agent(s). Please contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in downloading and working with this digital project information.

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Minnesota Department of Commerce (DOC) Office of Energy Security Notice of Contract Availability for Contractor to Complete Preliminary Archaeological Reviews for ARRA Projects

The Office of Energy Security (OES) occasionally finds it is in need of a contractor to complete preliminary archaeological reviews for American Recovery and Reinvestment Act of 2009 (ARRA) funded projects.

It is anticipated that OES will enter into at least one (1) contract with a qualified vendor for an amount not to exceed \$5,000.

The selected contractor will be responsible for completing preliminary archaeological reviews for ARRA-funded ground source heat pump and wind turbine installations in order to determine whether the proposed projects have the potential to affect significant archaeological sites. The project will include reviews for between ten and twenty-four small ground source or wind projects. No field survey will be required as part of the project.

An Informal Solicitation will be available for download on the Department's website (www.energy.mn.gov) through Monday, April 25, 2011. Potential responders may also request a hard copy of the Informal Solicitation by mail from this office. Requests for hard copies must be received by the Office of Energy Security no later than noon on Friday, April 15, 2011.

The Informal Solicitation Proposal can be obtained from:

Preferred Method: www.energy.mn.gov

U.S. Postal Service: Kelly Cooper, Grants Specialist Intermediate
Office of Energy Security
Minnesota Department of Commerce
85 Seventh Place East, Suite 500
Saint Paul, MN 55101

Proposals submitted in response to this Informal Solicitation must be received no later than Monday, April 25, 2011 by 2:30 CST. **Late proposals will not be considered.** Instructions for submitting proposals are detailed in the Informal Solicitation.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Explore Minnesota Tourism (EMT) Request for Proposal: Graphic Design Services for Minnesota Travel Guide

Explore Minnesota Tourism (EMT), the state's tourism promotion office, is seeking proposals for the graphic design, layout, pre-press production and printing supervision of the *2012 Minnesota Travel Guide* (approximately 164 pages), the official statewide travel guide, to be published by EMT.

State Contracts

EMT is seeking a totally new look for the *Travel Guide*, with a graphic design that is appealing, engaging and user friendly. The design of the guide should enhance the allure of Minnesota to the reader of the guide, featuring images of the state, and drawing readers into the copy. The design must be original to the *Travel Guide*. Design should support the readability and ease of use of the guide.

Vendor is responsible for developing creative concepts, all graphic design and page layout, pre-press production, including final color proofs, and electronic delivery of final files to printer selected by the State of Minnesota

The contract start date is estimated mid to late-May 2011.

The complete Request for Proposal will available by e-mail from Explore Minnesota Tourism by sending an **e-mail** request to Tammi Wilhelmy: tammi.wilhelmy@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than 4:00pm CDT, April 26, 2011, addressed to:

Joan Hummel
Explore Minnesota Tourism
121 - 7th Place East, Suite 100
St. Paul, MN 55101

Proposals by fax or e-mail will not be accepted; late proposals will not be considered.

This request for proposal does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest. All costs incurred in responding to this RFP will be borne by the responder.

Minnesota Department of Health (MDH) Notice of Availability of Contract for Needs Assessment/Focus Group Project

The Minnesota Department of Health (MDH, or "State") prepares various outreach and education materials related to the activities and programs conducted by the State. In order to maximize the effectiveness of these materials, MDH is proposing to conduct a baseline needs assessment to determine how Minnesotans become aware of drinking water contaminant concerns, where they go for information, and what kind of information they seek. Therefore, MDH is soliciting proposals from public or private organizations ("responder" or "contractor") with the necessary expertise and resources to solicit focus group participants, facilitate focus group meetings, coordinate meeting facilities, and analyze and summarize the results of the focus group meetings.

The goals of this project include:

- Determine the baseline public knowledge of contaminants of emerging concern in Minnesota;
- Determine how Minnesotans become aware of drinking water contaminant concerns;
- Identify data sources the public trust when they are concerned about their drinking water; and
- Identify next steps related to the communication and messaging of contaminants of emerging concern and drinking

water.

The Request for Proposal is available online at www.health.state.mn.us/divs/eh/risk/guidance/dwec/specproj.html. **A written request (by direct mail, email, or fax) by April 20, 2011 is required to receive a hard copy of the Request for Proposal.** After April 20, 2011, the Request for Proposal will be emailed.

The Request for Proposal can be obtained from:

Michele Ross
CEC Program Coordinator, Health Risk Assessment
Minnesota Department of Health
625 North Robert Street
P.O. Box 64975

St. Paul, MN 55164-0975

E-mail: *michele.ross@state.mn.us*

Telephone: (651) 201-4927

Proposals submitted in response to the Request for Proposal in this advertisement must be received at the address above no later than 2:00 PM Central Daylight Time on May 2, 2011. **Late proposals will NOT be considered.** Faxed or emailed proposals will **NOT** be considered.

Work is proposed to start on or before May 15, 2011 and must be completed by June 30, 2011 (contract amendments may be used to continue work beyond June 30). This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Office of Higher Education (MDE) Request for Proposals for Fulfillment and Storage Services

The Minnesota Office of Higher Education is requesting proposals for the purpose of obtaining fulfillment services for individual and bulk mailings of publications and other resources to current and prospective college students, parents, schools and non-profit organizations throughout Minnesota, as well as electronic ordering and tracking services, storage and inventory management. The fulfillment and storage services are being requested from July 1, 2011 through June 30, 2016.

Proposals must be submitted no later than **4:00 pm CST, Wednesday, April 27, 2011. Late proposals will NOT be considered.** Faxed or emailed proposals will **NOT** be considered.

The Request for Proposals (RFP) does not obligate the Minnesota Office of Higher Education to complete this project, and the Minnesota Office of Higher Education reserves the right to cancel the solicitation if it is considered to be in its best interest.

The State estimates the costs of these services for the 5-year period July 1, 2011 through June 30, 2016 will not exceed \$100,000.

Copies of the complete RFP are available from:

Karen Buehre
Minnesota Office of Higher Education
1450 Energy Park Drive, Suite 350
St. Paul, MN 55108
Phone: (651) 259-3901
E-mail: *karen.buehre@state.mn.us*

State Contracts

Minnesota Department of Human Services (DHS)

Internal Audits Division

CORRECTED Notice of Request for Information to Implement a Compliance Solution Designed to Strengthen Access Controls, Allow for Predictive Analysis, Capture and Secure Data, Transform and Centralize Event Logs from Dissimilar and Isolated Systems and Allow for Faster Analysis of Event Log Management

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to implement a compliance solution designed to strengthen access controls, allow for predictive analysis, capture and secure data, transform and centralize event logs from dissimilar and isolated systems and allow for faster analysis of event log management. This system is intended to utilize the following tools, Oracle Data Integrator, Oracle Audit Vault and Oracle Business Intelligence Enterprise Edition.

A proposed implementation date is currently undetermined. To obtain a copy of the Request for Information go to:

http://www.dhs.state.mn.us/id_000102

or contact:

Sanjay Raval
Department of Human Services
Internal Audits Division
444 Lafayette Road North, St. Paul, MN 55155
Phone: (651) 431-5842
E-mail: sanjay.raval@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Information must be received at the address above no later than **4:00 p.m., Central Time, May 6, 2011. Late proposals will may NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFI can be viewed by visiting the Minnesota Department of Human Services RFP web site:

http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website (www.dot.state.mn.us/consult) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator
E-mail: melissa.mcginis@state.mn.us
Telephone: (651) 366-4644

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

State Contracts

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Minnesota Department of Veterans Affairs (MDVA)

Notice of Availability of Contract for Minnesota Veterans Homes Medicare, Medicaid and Third Party Billing Services

The Minnesota Department of Veterans Affairs is soliciting proposals from outside contractors to provide billing services for two of its Minnesota Veterans Homes located in Minneapolis and Hastings. The chosen contractor would bill Medicare, Medicaid and third party insurers for services provided by these Homes to their Residents.

1. Defined processes and forms for billing Medicare Part B services to include provider billing, rehab services billing, psychological services billing and durable medical equipment (DME) billing
2. Billing would include third party payer insurances, Medicare and Medicaid
3. Providing electronic submission of claims
4. Providing collections services
5. Providing routine reports on balances billed, collected, outstanding amount by month, quarter and year by site
6. Contractor must understand credentialing requirements and capabilities
7. Provide Cycle billing definitions and capabilities
8. Provide Pricing breakdown

Work is proposed to start on **May 15, 2011**.

A Request for Proposals will be available without charge, by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

The Request for Proposals can be obtained from:

Kelly Hanson
Minnesota Veterans Homes
Minnesota Department of Veterans Affairs
Building 10
5101 Minnehaha Avenue South
Minneapolis, Minnesota 55417-1699
E-mail: kelly.hanson@state.mn.us
Telephone: (612) 548-5959
Fax: (612) 728-7315

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **May 2, 2011, 2:30 PM Central Daylight Time.**

Late proposals will NOT be considered. Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Veterans Affairs (MDVA) Notice of Availability of Contract for the Programs and Services Administration and the Minnesota Veterans Homes Emergency Preparedness Planning

The Minnesota Department of Veterans Affairs (MDVA) is in need of a comprehensive Emergency Preparedness Plan.

The MDVA is requesting proposals from consulting firms or individuals to develop a comprehensive and customized emergency preparedness plan for the MDVA, including all five Minnesota Veterans Homes, and the Programs and Services Administration. Such plan shall address the need for MDVA to continue to provide services during and in the aftermath of any emergency, including the 24/7 care of Residents of the Minnesota Veterans Homes.

Work is proposed to start on **May 15, 2011**.

A Request for Proposals will be available without charge, by direct mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposals.**

The Request for Proposals can be obtained from:

Nazira Sotolongo
Minnesota Department of Veterans Affairs
Veterans Service Building, 2nd Floor
20 West 12th Street
Saint Paul, Minnesota 55155
E-mail: *Nazira.Sotolongo@state.mn.us*
Telephone: (651) 757-1546
Fax: (651) 296-3954

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **May 2, 2011, 2:30 PM Central Daylight Time.**

Late proposals will NOT be considered. Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.



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- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

PREPAYMENT REQUIRED. Prices and availability subject to change.

Fax and phone orders: Credit card purchases **ONLY** (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

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Daytime phone (In case we have a question about your order) _____

Credit card number: _____

Expiration date: _____ Signature: _____

Shipping Charges

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
<small>*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</small>	
More than \$1,000	Call

Product Subtotal _____

Shipping _____

Subtotal _____

Sales tax _____

(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)

TOTAL _____

If tax exempt, please provide ES number or completed exemption form.
ES# _____