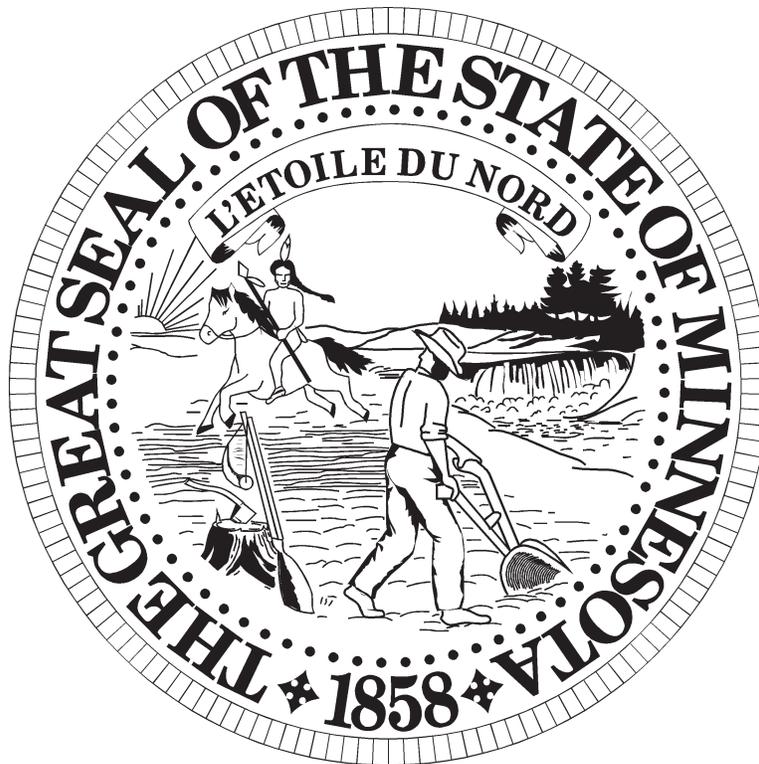


State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

**TUESDAY 18 January 2011  
Volume 35, Number 29  
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# State Register

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The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
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Printing Schedule and Submission Deadlines			
<b>Vol. 35</b>	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
Issue Number	( <b>BOLDFACE</b> shows altered publish date)		
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# 30	Monday 24 January	Noon Tuesday 18 January	Noon Wednesday 12 January
# 31	Monday 31 January	Noon Tuesday 25 January	Noon Wednesday 19 January
# 32	Monday 7 February	Noon Tuesday 1 February	Noon Wednesday 26 January

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100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Board of Pharmacy

### Proposed Amendment to Rules Governing Pharmacy Practice and Drug Wholesaling

#### Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, And Notice of Hearing If 25 or More Requests For Hearing Are Received

Proposed Amendment to Rules Governing Pharmacy Practice and Drug Wholesaling, including: Definitions, Applications for Pharmacy Licenses, Pharmacy License Categories, Transfers of Pharmacy Ownership, Pharmacy Counseling Areas, Supervision of Pharmacy Areas, Automated Counting Devices, Closing a Pharmacy, Applications for Pharmacist Licensure, Drug Manufacturer and Wholesaler Licensure, Registration of Pharmacy Technicians, Training and Educational Requirements for Pharmacy Technicians, Unprofessional Conduct, Answering Machines and Electronic Voice Recording Devices, Compounding, Prospective Drug Reviews, Patient Profiles, Transfer of Prescriptions between Pharmacies, Prepackaging and Labeling, Radiopharmaceutical Labeling, Veterinary Prescription Drug Labels, Interns and Preceptors, Consulting Services to Licensed Nursing Homes, Emergency Kits, Pharmaceutical Services Policies, Variances, and Medical Gas Distributor Registrations, *Minnesota Rules*, 6800.0100 et. seq.

**Introduction.** The Board of Pharmacy intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by 4:30 p.m. on Thursday, February 17, 2011, a public hearing will be held in the University Room, University Park Plaza, 2829 University Avenue SE, Minneapolis, Minnesota 55414-3251, starting at 9:00AM on Thursday, March 3, 2011. To find out whether the rules will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after February 17, 2011 and before March 3, 2011.

**Agency Contact Person.** Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Cody Wiberg at Minnesota Board of Pharmacy, 2829 University Avenue SE #530, Minneapolis, MN 55414-3251, **phone:** (651)201-2825, **fax:** (651) 201-2837, and **e-mail:** [cody.wiberg@state.mn.us](mailto:cody.wiberg@state.mn.us). **TTY** users may call the Board of Pharmacy at 1-800-627-3529.

**Subject of Rules and Statutory Authority.** The proposed rules to be amended are about Definitions, Applications for Pharmacy Licenses, Pharmacy License Categories, Transfers of Pharmacy Ownership, Pharmacy Counseling Areas, Supervision of Pharmacy Areas,

# Proposed Rules

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Automated Counting Devices, Closing a Pharmacy, Applications for Pharmacist Licensure, Drug Manufacturer and Wholesaler Licensure, Registration of Pharmacy Technicians, Training and Educational Requirements for Pharmacy Technicians, Unprofessional Conduct, Answering Machines and Electronic Voice Recording Devices, Compounding, Prospective Drug Reviews, Patient Profiles, Transfer of Prescriptions between Pharmacies, Prepackaging and Labeling, Radiopharmaceutical Labeling, Veterinary Prescription Drug Labels, Interns and Preceptors, Consulting Services to Licensed Nursing Homes, Emergency Kits, Pharmaceutical Services Policies, Variances, and Medical Gas Distributor Registrations. The proposed rules to be repealed are about Community Satellites, *Minnesota Rules* 6800.0100, subpart 2a; Licensure Transfer, *Minnesota Rules* 6800.1300, subpart 6; Patient Medication Profiles, *Minnesota Rules* 6800.3110, subpart 6; Definitions, *Minnesota Rules* 6800.5100, subparts 1, 7, 8, 9, and 10; Registration and Reporting, 6800.5300, subpart 4; and Consulting Services to Licensed Nursing Homes, 6800.6500, subpart 3. The statutory authority to adopt the rules is *Minnesota Statutes*, section 151.06. A copy of the Revisor's Draft of the proposed rules is published on the Board's Web site at:

[www.pharmacy.state.mn.us/rulemake2010.htm](http://www.pharmacy.state.mn.us/rulemake2010.htm)

and attached to this notice as mailed. Individuals may also request a copy of the proposed rules, which will be provided to them at no cost.

The Board's motivation and purpose for proposing these rule changes relates to the fact that the professional practice of pharmacy continuously evolves, requiring the Board to periodically revise its existing rules to address changes in practice. In addition, actions of the United States Congress, the Food and Drug Administration, the Drug Enforcement Administration and other federal agencies often require changes in the Minnesota Rules for pharmacy and for drug wholesaling. Finally, some of the Board's licensees and registrants (and some of the professional organizations that represent them) asked the Board to engage in the rule-making process in significant areas such as technician registration requirements and the use of automated counting and distribution devices. The Board agrees with these licensees and registrants that rule changes in these areas are necessary.

**Comments.** You have until 4:30 p.m. on Thursday, February 17, 2011 to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

**Request for a Hearing.** In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on Thursday, February 17, 2011. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Alternative Format/Accommodation.** Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or as an audio document. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The proposed rules may be modified, either as a result of public comment or as a result of the rule hearing process. Modifications must be supported by data and views submitted to the agency or presented at the hearing and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

**Cancellation of Hearing.** The hearing scheduled for March 3, 2011, will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rules. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call the agency contact person at (651) 201-2825 after February 17, 2011 to find out whether the hearing will be held.

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## Proposed Rules

**Notice of Hearing.** If 25 or more persons submit valid written requests for a public hearing on the rules, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The hearing will be held on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Eric L. Lipman is assigned to conduct the hearing. Judge Lipman can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, MN, 55164-0620; **telephone:** (651) 361-7842; **TTY:** (651) 361-7878 and **fax:** (651) 361-7936.

**Hearing Procedure.** If a hearing is held, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the close of the hearing record. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Following the comment period, there is a five-working-day rebuttal period during which the agency and any interested person may respond in writing to any new information submitted. No additional evidence may be submitted during the five-day rebuttal period. All comments and responses submitted to the Administrative Law Judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. Questions about procedure may be directed to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

**Statement of Need and Reasonableness.** A Statement of Need and Reasonableness (SONAR) is now available from the agency contact person. The SONAR is also available on the Board's Web site at: [www.pharmacy.state.mn.us/rulemake2010.htm](http://www.pharmacy.state.mn.us/rulemake2010.htm). This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The statement may also be reviewed and copies obtained at the cost of reproduction from the agency.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone 651-296-5148 or 1-800-657-3889.

**Adoption Procedure if No Hearing.** If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

**Adoption Procedure After a Hearing.** If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date when the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date on which the agency adopts the rules and the rules are filed with the Secretary of State, and can make this request at the hearing or in writing to the agency contact person stated above.

**Order.** I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: 10 January 2011

Cody Wiberg, Executive Director  
Minnesota Board of Pharmacy

# Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Natural Resources (DNR) Adopted Exempt Permanent Game and Fish Rules Relating to Trout Streams and Lakes Special Management Waters

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, sections 97C.005.

Dated: December 17, 2010

Mark Holsten, Commissioner  
Department of Natural Resources

### 6264.0050 RESTRICTIONS ON DESIGNATED TROUT LAKES AND STREAMS.

[For text of subp 1, see M.R.]

Subp. 2. **Listing of designated trout lakes.** The following described lakes are designated as trout lakes:

Name	Location		
	Section	Township	Range
[For text of items A to F, see M.R.]			
G. Cass County:			
(1) Diamond Lake	26, 27, 34	141	30W
(2) Hazel Lake	25	141	29W
(3) Margaret Lake	16	139	26W
(4) Marion Lake	16, 17	139	26W
(5) Perch Lake	33	139	31W
(6) Snowshoe (Little Andrus) Lake	29, 30	139	26W
(7) Teepee Lake	30	141	29W
	25	141	30W
<del>(8) Willard Lake</del>	<del>±5</del>	<del>±39</del>	<del>±30W</del>

[For text of items H to O, see M.R.]

[For text of subps 3 and 4, see M.R.]

**Minnesota Plumbing Board****Adopted Exempt Permanent Rules Relating to Plumbing Code; Conformance with Code****4715.0320 CONFORMANCE WITH CODE.**

Subpart 1. **Scope.** As provided in *Minnesota Statutes*, ~~section~~ sections 326B.43 and 326B.52, the Minnesota Plumbing Code applies to all new plumbing installations performed anywhere in the state, including additions, extensions, alterations, and replacements ~~connected to a water or sewage disposal system owned or operated by or for a municipality, institution, factory, office building, hotel, apartment building, or other place of business regardless of location or the population of the city or town in which it is located.~~

[For text of subps 2 and 3, see M.R.]

**EFFECTIVE DATE.** These amendments are effective 180 days after the filing of the amendments with the secretary of state.

## Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Minnesota Department of Natural Resources (DNR)

### Commissioner's Order - Approval of DNR North 4 Subsection Forest Resource Management Plan

<b>Effective Date:</b>	<b>December 30, 2010</b>
<b>Statutory authority:</b>	<b><i>Minnesota Statutes</i>, section 89.012</b>
<b>[Choose one: Supercedes OR Supplements]:</b>	<b>N/A</b>

#### BACKGROUND

##### WHEREAS:

1. The DNR North 4 Subsections Forest Resources Management Plan provides direction for managing 1.17 million acres of state forest lands located primarily in Aitkin, Beltrami, Carlton, Crow Wing, Itasca, Koochiching, and St. Louis counties in northeast and north-central Minnesota.

2. *Minnesota Statutes*, Section 89.012 provides that the commissioner shall approve unit forest resource plans by written order published in the *State Register*.

# Commissioner's Orders

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3. The agency solicited and received written comments and submissions regarding the proposed vegetation management of state forest lands within the North 4 subsection landscape region.
4. All notice and procedural requirements in *Minnesota Statutes*, and other applicable rules and law have been complied with.
5. The DNR North 4 Subsections Forest Resources Management Plan is both needed and reasonable.

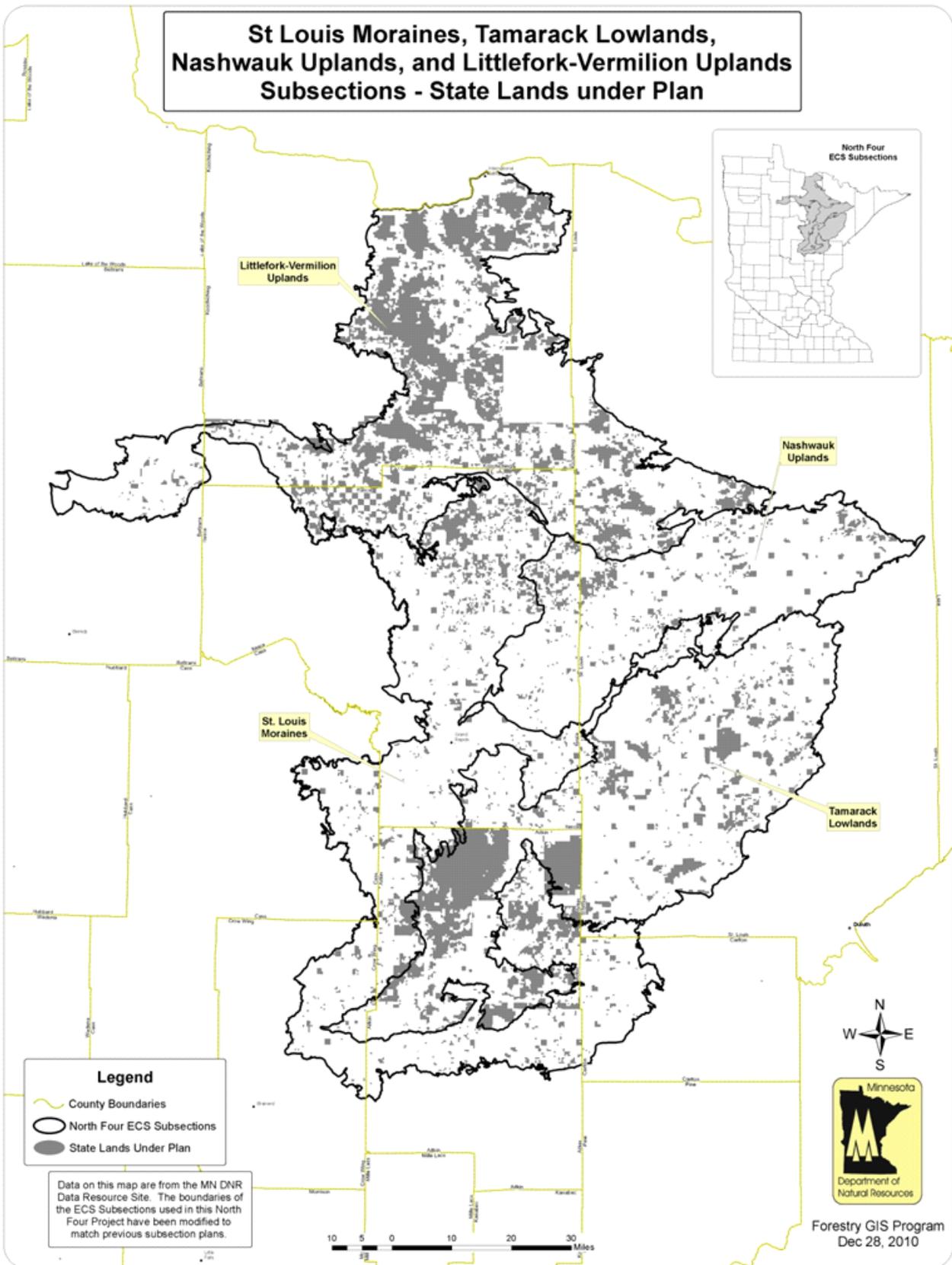
## ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 89.012, that the DNR North 4 Subsections Forest Resources Management Plan is approved for implementation on state forest lands in the St. Louis Moraines, Tamarack Lowlands, Nashwauk Uplands, and Littlefork-Vermilion Uplands subsection landscapes (see *Exhibit A*, attached hereto and incorporated herein).

**IT IS FURTHER ORDERED** that the approval of the DNR North 4 Subsections Forest Resources Management Plan is effective on December 30, 2010.

Date signed: 30 December 2011

Mark Holsten, Commissioner  
Department of Natural Resources



## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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The Official Notices section gives you a “heads up” on important state meetings and announcements. The *State Register* reaches a huge audience of interested “eyes” every week. Remember to publish your notices here - it only costs \$13.60 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

All Official Notices, including the current volume as it grows, are indexed. Only subscribers can view this current index. Open the *State Register* and click on the Bookmarks icon in the upper left corner. You will see the growing index, and have fast access to all the online indices to the *State Register*. You also receive a summarized “Contracts & Grants” section showing bids and grants still open.

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## Department of Agriculture

### Minnesota Rural Finance Authority

### Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C, for Purchase of 113.5 Acres of Bare Land in Section 8, Sheridan Township, Redwood County

**NOTICE IS HEREBY GIVEN** that a public hearing will be held on February 1, 2011, at 9:00 A.M., at the Department of Agriculture Building, Rural Finance Authority, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of 113.5 acres of bare land located three miles north of Seaforth, MN on County Highway 7, half a mile east on 325<sup>th</sup> Street; Section 8, Sheridan Township, Redwood County; Minnesota on behalf of Tim Johanneck, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$250,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof.

No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 5 January 2011

Peter Scheffert, RFA Director  
Minnesota Rural Finance Authority

**Minnesota Pollution Control Agency  
Industrial Division****Public Notice of Intent to Issue National Pollutant Discharge Elimination System (NPDES) State Disposal System (SDS) Pesticide General Permit (PGP)**

- **Mosquito and Other Flying Insect Pest Control MNG870000**
- **Forest Canopy Pest Control MNG873000**
- **Acquatic Nuisance Animal Pest Control MNG874000**
- **Vegetative pests and Algae Control MNG 876000**

**Public Comment Period Begins:**  
**Public Comment Period Ends:**

**January 18, 2011**  
**February 17, 2011**

**Description of Permitted Activity**

On January 7, 2009, the 6th Circuit Court of Appeals ruled that NPDES permits were required for all biological pesticide applications and chemical pesticide applications that leave a residue in water when such applications are made in or over, including near, waters of the United States. The U.S. Environmental Protection Agency (EPA) public noticed a Draft Pesticide General Permit (PGP) in the *Federal Register* on Friday, June 4, 2010, and intends to final issue the permit by mid-February 2011. The Minnesota Pollution Control Agency (MPCA) is the authority for Clean Water Act permits in Minnesota and requests comments on a Draft National Pollutant Discharge Elimination System (NPDES) / State Disposal System (SDS) Pesticide General Permit. Unlike the single permit proposed by EPA, MPCA requests comments on 4 separate NPDES/SDS General Pesticide Permits to address the following Use Patterns:

- Mosquito and Other Flying Insect Pest Control (MNG870000).
- Forest Canopy Pest Control (MNG873000).
- Aquatic Nuisance Animal Pest Control (MNG874000).
- Vegetative Pests and Algae Control (MNG876000)

Permit coverage is for all people or entities discharging a pesticide to a water of the state under one of the above Use Patterns. Permit coverage will begin upon permit issuance for all entities performing the activities covered. Only entities that exceed a Threshold as listed in Section 1.3 of each permit are required to submit an application for permit coverage, or Notice of Intent (NOI). Permittees required to submit a NOI must do so 6 months after permit issuance during the first year of coverage but no earlier than this date to allow for development of MPCA's NOI acceptance and Notice of Coverage (NOC) issuance process. In subsequent years, Permittees must submit a NOI in accordance with Section 4 of the permit. Those that do not exceed the Threshold will need to comply with the basic permit components, but are not required to submit a NOI.

All Permittees must minimize discharges to waters of the state. This include using the lowest effective amount of pesticide and optimal frequency of application, preventing leaks and spills, calibrating equipment, and monitoring to record the amount of pesticides used and the area where they are applied to determine when/if the Threshold will be exceeded. Visual monitoring is also required during pesticide application to identify adverse effects to non-target organisms. If there are adverse effects from pesticide application, the permittee must call the Duty Officer and take corrective actions to minimize the effects. More details can be found in the Draft Pesticide General Permits.

Entities that exceed the Threshold must submit a NOI and will receive a Notice of Coverage (NOC) from the MPCA. These Permittees must also conduct Integrated Pest Management (IPM) and develop a Pesticide Discharge Management Plan (PDMP). IPM practices have the Permittee identify the problem, develop pest management strategies, and apply pesticides in a manner that minimizes environmental impact. Any existing evaluations and plans can be used in the PDMP, as long as they fulfill the requirements of the permit. Again, more details can be found in each Draft Pesticide General Permits.

**Preliminary Determination on the Draft Permit**

The MPCA Commissioner has made a preliminary determination to issue this NPDES/SDS permit for a term of approximately five years. A draft permit is available for review at the MPCA office at the St. Paul address listed below and on-line at:

<http://www.pca.state.mn.us/news/data/index.cfm?PN=1>

or at the Pesticide NPDES Permit Program website at:

# Official Notices

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<http://www.pca.state.mn.us/index.php/water/water-permits-and-rules/water-permits-and-forms/pesticide-npdes-permit-program.html>

A copy of the draft permit will be mailed to you if the MPCA receives your written or oral request (if applicable) at this office. If you have questions about this draft permit or the Commissioner's preliminary determination, please contact Elise Doucette at (651) 757-2316 or by e-mail at: [elise.doucette@state.mn.us](mailto:elise.doucette@state.mn.us).

## Written Comments

You may submit written comments on the conditions of the draft permit or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the permit application or the draft permit.
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft permit that you believe should be changed.
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

## Petition for Public Informational Meeting

You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues. A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern.
2. The information required under items 1 through 3 of "Written Comments," identified above.
3. A statement of the reasons the MPCA should hold a public informational meeting.
4. The issues that you would like the MPCA to address at the public informational meeting.

## Petition for Contested Case Hearing

You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that:

- (1) there is a material issue of fact in dispute concerning the application or draft permit;
- (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and

(3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft permit. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision. A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above.
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing.
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing.
3. An estimate of time required for you to present the matter at a contested case hearing.

## MPCA Decision

You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the permit issuance. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd. 6(4), the decision whether to issue the permit and, if so, under what terms will be presented to the Board for decision if:

- (1) the Commissioner grants the petition requesting the matter be presented to the Board;
- (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the permit; or

(3) a timely request for a contested case hearing is pending. You may participate in the activities of the Board as provided in *Minnesota Rules* 7000.0650. The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this permit. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the draft permit. Comments, petitions, and/or requests must be submitted in writing on or before the end date of the public comment period identified on page 1 of this notice to:

Elise Doucette  
Environmental Analysis and Outcomes Division  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St Paul, MN 55155-4914

### **Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment**

#### **NOTICE OF SUSPENSION**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be suspended effective December 28, 2009, until final disposition of the hearing or hearing appeal:

Riley Bros. Companies Inc. and its affiliates, Morris MN  
Riley Bros. Construction Inc. and its affiliates, Morris MN  
Riley Bros. Properties, LLC, and its affiliates, Morris MN  
Riley Bros. Utilities, Inc. dba/Chris Riley Utilities, Inc. and its affiliates, Morris MN

#### **NOTICE OF DEBARMENT**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be debarred for a period of three (3) years effective February 24, 2010 until February 24, 2013:

Joseph Edward Riley, Morris, MN  
John Thomas Riley, Morris, MN

*Minnesota Statutes*, Section 161.315, prohibits the Commissioner, counties, towns or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred; including

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity which is sold or transferred by a debarred person remains ineligible during the period of the seller's or transfer's debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Grant Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

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## Minnesota Department of Human Services (DHS)

### Deaf and Hard of Hearing Services Division

### Request For Proposal (RFP) to Develop Online Course Modules and Video

### Resources for Counties and the Network of Senior Citizens Service Providers about Providing Services to Persons with Combined Hearing and Vision Loss

The Minnesota Department of Human Services (DHS), through its Deaf and Hard of Hearing Services Division (DHHS), is seeking Proposals from qualified Responders to provide training opportunities to: 1) teach counties how to use existing programs to meet the needs of individuals with combined hearing and vision loss, and 2) build capacity of programs serving senior citizens to meet the needs of those seniors with combined hearing and vision loss. The Department expects to accomplish this by providing web-based training, videoconferences, information toolkits and/or other educational opportunities to targeted audiences. All projects proposed must include performance indicators that will demonstrate an increase in the capacity of existing services to meet the needs of consumers with both hearing and vision loss and an increase in the number of consumers who receive services from federally funded county programs.

Eligible applicants include community-based agencies, organizations, and individuals. Contract(s) awarded as a result of this RFP process is/are expected to begin mid to late March 2011 and continue through June 30, 2011. For the remainder of the current state fiscal year 2011, \$35,000 is available.

To request a full text of the RFP please contact:

Lee Clark  
Deaf and Hard of Hearing Services Division  
Minnesota Department of Human Services  
P.O. Box 64969  
St. Paul, MN 55164-0969  
**Phone:** (651) 964-1714 / videophone, or  
**TTY:** 1-888-206-6501  
**E-mail:** [lee.clark@state.mn.us](mailto:lee.clark@state.mn.us)

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# State Grants & Loans

**The proposal due date is February 23, 2011, 4:00 p.m. Central Time.** Late proposals will **NOT** be considered. Faxed or e-mail proposals will not be considered. This request does not obligate the State to complete the work contemplated in this notice or spend the estimated dollar amount. The State reserves the right to cancel this solicitation.

Other department personnel are **NOT** allowed to discuss this RFP with anyone, including responders, before the proposal submission deadline.

Dated: January 18, 2011

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## Business Opportunities in Government

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

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# State Contracts

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## Department of Administration (Admin) Real Estate and Construction Services Notice of Request for Proposal to Lease Office Space

NOTICE IS HEREBY GIVEN that Department of Administration requests proposals to lease up to approximately 16,140 usable square feet of office space for up to five (5) state agencies.

For a copy of the Request for Lease Proposal (RFP) specifications/requirements, go to  
[www.admin.state.mn.us/recs/lr/lr-sa.html](http://www.admin.state.mn.us/recs/lr/lr-sa.html)

Non-Binding Letter of Intent Due:	February 1, 2011
Proposers' Questions Due:	February 1, 2011
Proposals Due:	No later than 2:30 p.m. on March 4, 2011

All RFP responses must be received by the Real Estate and Construction Services, Administration Building, 50 Sherburne Avenue Room 309, St Paul MN 55155 by the time and date noted above.

## State Department of Administration (Admin) State Designer Selection Board Project #11-03 Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Digital Multi-purpose Training Range (DMPTR) / Scout Reconnaissance Range (SCOUT RECCE), Camp Ripley, Little Falls, Minnesota

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website <http://www.MinnesotaNationalGuard.org/rfp>.

A **MANDATORY** informational meeting is scheduled for **Tuesday, January 25, 2011 at 9:30 a.m.** at the National Guard Armory, Building 11-1, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345-4173. All firms interested in this meeting should contact Major Randy Erickson at **phone:** (320) 616-2615 or **e-mail:** [randy.erickson@us.army.mil](mailto:randy.erickson@us.army.mil) to sign up to attend the meeting. Project questions will also be taken by this individual only.

Proposals must be delivered to Sherry Van Horn, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, phone: (651) 201-2376 not later than **12:00 noon on Monday, January 31, 2011**. Late responses will not be considered.

The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

**State Department of Administration****State Designer Selection Board Project #11-04****Notice of Availability of Request for Proposal (RFP) for Designer Selection for Convoy Live Fire (CLF) Range, Camp Ripley, Little Falls, Minnesota**

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website <http://www.MinnesotaNationalGuard.org/rfp>.

A **MANDATORY** informational meeting is scheduled for **Tuesday, January 25, 2011 at 9:30 a.m.** at the National Guard Armory, Building 11-1, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345-4173. All firms interested in this meeting should contact Captain Pat Foley at **phone:** (320) 616-3172 or **e-mail:** [pat.foley@us.army.mil](mailto:pat.foley@us.army.mil) to sign up to attend the meeting. Project questions will also be taken by this individual only.

Proposals must be delivered to Sherry Van Horn, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, phone: (651) 201-2376 not later than **12:00 noon on Monday, January 31, 2011**. Late responses will not be considered.

The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Minnesota State Colleges and Universities (MnSCU)****Anoka Ramsey Community College****Notice of Availability of Request for Qualifications (RFQ) for Construction Manager at Risk for Health and Wellness Center Project**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Anoka Ramsey Community College, is soliciting qualifications from interested consultants for construction management at risk services for the above referenced project.

A full Request for Qualification is available on the Minnesota State Colleges Universities website, <http://www.finance.mnscu.edu/facilities/design-construction/index.html> click on "Announcements". A copy of the pre-design is available for review at this same location. An informational meeting is scheduled for 2:00 PM, January 25, 2011 in the Student Center Building, Legacy Room, SC270, on the Anoka Ramsey Community College, Coon Rapids Campus, 11200 Mississippi Blvd NW. Coon Rapids MN 55433. All firms interested in this meeting should contact Louise Duff, at 763-433-1469 or by email at [louise.duff@anokaramsey.edu](mailto:louise.duff@anokaramsey.edu) to sign up to attend the meeting.

Proposals must be delivered to Information Desk, Anoka Ramsey Community College, 11200 Mississippi Blvd NW. Coon Rapids MN 55433, not later than 2:00 P.M., February 8, 2011. Late responses will not be considered. Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### Bemidji State University

#### Notice of Request for Proposals for Trademark Licensing & Royalties Program Management

NOTICE IS HEREBY GIVEN that Bemidji State University will receive sealed proposals for Trademark Licensing & Royalties Program Management.

Specifications will be available January 18, 2011, at the following Bemidji State University website:

[http://www.bemidjistate.edu/offices/procurement\\_logistics/rfps\\_bids/](http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/)

Sealed proposals must be received by 2:00 PM, February 2, 2011, at the following location:

Belinda Lindell, Director of Procurement & Logistics  
Bemidji State University, Deputy 204, Box 8  
1500 Birchmont Drive NE  
Bemidji, MN 56601

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU)

### Metropolitan State University

#### Request for Proposals on Web Site Content Management System Solution

##### GENERAL STATEMENT/SCOPE:

Metropolitan State University is seeking proposals from vendors to provide a Content Management System (CMS) solution for managing the University web site(s).

TO RECEIVE A COMPLETE COPY OF THE PROPOSAL REQUEST/SPECS, PLEASE CONTACT ROBERT GRANVIN BY E-MAIL AT: [robert.granvin@metrostate.edu](mailto:robert.granvin@metrostate.edu).

Proposals must be sealed with a notation on the outside of the envelope stating: CMS PROJECT PROPOSAL – DELIVER IMMEDIATELY

Mail or deliver (faxes and email will not be accepted) sealed proposal by FRIDAY, FEBRUARY 28, 2011, NO LATER THAN 2:00 PM CST to:

Metropolitan State University  
Financial Management  
Attn. Dave Peasley  
700 East Seventh Street  
Saint Paul, MN 55106  
**Phone:** (651) 793-1880

PROPOSAL CLOSE DATE IS **MONDAY, FEBRUARY 28, 2011** – 2:00 PM CST

**Minnesota State Colleges and Universities (MnSCU)  
St. Cloud Community and Technical College  
Formal Request for Bid (RFB) for Purchase of Plasma Cutting System for the  
Welding Lab**

**RESPONSE DUE DATE AND TIME:** Tuesday, February 1, 2011 by 2:00pm Central Time. The complete Request for Bid will be available on Tuesday, January 18, 2011 on the website: <http://www.sctcc.edu/rfp>

**TITLE OF PROJECT:** Purchase of Plasma Cutting System for the Welding Program Lab

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical and Community College, 1540 Northway Drive, St Cloud, MN 56303

**RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:**

St. Cloud Technical and Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
Susan Meyer, Purchasing Agent Room 1-401  
**Phone:** (320) 308-5973  
**Fax:** (320) 308-5027  
**E-mail:** [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

**CONTACT FOR QUESTIONS:** Bruce Peterson, **phone:** (320) 290-2185, **e-mail:** [bpeterson@sctcc.edu](mailto:bpeterson@sctcc.edu)

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

**Minnesota State Colleges and Universities (MnSCU)  
St. Cloud Community and Technical College  
Formal Request for Bid (RFB) for Purchase of Level and Flow Process Control  
Learning System for the Mechatronics/Energy Lab**

**RESPONSE DUE DATE AND TIME:** Tuesday, February 1, 2011 by 2:00pm Central Time. The complete Request for Bid will be available on Tuesday, January 18, 2011 on the website: <http://www.sctcc.edu/rfp>

**TITLE OF PROJECT:** Purchase of Level and Flow Process Control Learning System for the Mechatronics/Energy Program Lab

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical and Community College, 1540 Northway Drive, St Cloud, MN 56303

# State Contracts

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## RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:

St. Cloud Technical and Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
Susan Meyer, Purchasing Agent Room 1-401  
**Phone:** (320) 308-5973  
**Fax:** (320) 308-5027  
**E-mail:** *smeyer@sctcc.edu*

**CONTACT FOR QUESTIONS:** Bruce Peterson, **phone:** (320) 290-2185, **e-mail:** *bpeterson@sctcc.edu*

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

## Minnesota Department of Employment and Economic Development (DEED)

### Office of JOBZ and Business Finance

### Request for Information, Ideas and Suggestions on the Type of Programs that the State Should Utilize in Using These Federal Funds

The Minnesota Department of Employment and Economic Development (DEED) is interested in comments related to the Minnesota's application to receive \$15.4 million in federal funds from the State Small Business Credit Initiative included in the Small Business Jobs Act of 2010. Limited information on the program is below; additional information may be found at <http://www.treasury.gov/resource-center/sb-programs/Pages/ssbci.aspx>.

**Background.** On September 27, 2010, President Obama signed into law the Small Business Jobs Act of 2010 (the "Act") to help increase credit availability for small businesses. The Act created the State Small Business Credit Initiative (SSBCI) and appropriated \$1.5 billion to be used by the U.S. Department of the Treasury ("Treasury") to provide direct support to states for use in programs designed to increase access to credit for small businesses. Pursuant to the Act, Treasury allocated \$15.5 million to Minnesota for two program categories: capital access programs ("CAPs") and other credit support programs ("OCSPs").

CAPs provide portfolio insurance for business loans based on a separate loan loss reserve fund for each participating financial institution. The reserve fund will be used to provide portfolio insurance for all loans enrolled in the CAP by participating financial institutions. To enroll a loan in the CAP, both the lender and the borrower of the loan make insurance premium payments to the reserve fund. The state also must make a payment to the reserve fund for each loan to match the insurance premium. Under the Act, states may use the federal funds allocated to them under the Act to make their matching contributions to the reserve fund. Under the Act, for a loan to be eligible for enrollment in the CAP, the borrower must have 500 employees (as defined in 13 CFR 121.106) or less and the loan cannot exceed \$5 million.

OCSPs include collateral support programs, loan participation programs, state-sponsored venture capital programs, loan guarantee programs or similar programs. Under the Act, OCSPs must target an average borrower-size of 500 employees (as defined in 13 CFR

121.106) or less and cannot extend credit support to borrowers with more than 750 employees. The OCSP must target loans with an average principal amount of \$5 million or less and cannot extend credit for loans with principal amounts in excess of \$20 million. OCSPs also include qualifying loan or swap funding facilities, which are contractual arrangements between a participating state and a private financial entity. Under such facilities, the state delivers funds to the private financial entity as collateral; that entity, in turn, provides funding to the state. The full amount resulting from the arrangement, less any fees or other costs of the arrangement, is contributed to, or for the account of, an approved state program.

**Comments.** DEED is developing Minnesota's SSBCI application that will be submitted to the United States Department of Treasury and is interested in ideas and suggestions on the type of programs that the state should utilize using these federal funds. Please submit any ideas by February 15<sup>th</sup>, 2011 via the United States Postal Service to:

Bob Isaacson  
Director, Office of JOBZ and Business Finance  
MN Dept. of Employment and Economic Development  
322 Minnesota Street, Suite E200  
St. Paul, MN 55101

Or Via **E-mail** to: [Bob.Isaacson@state.mn.us](mailto:Bob.Isaacson@state.mn.us)

This request for information (RFI) is published for the sole purpose of gaining knowledge on SSCBI alternatives and should not be construed as intent, commitment or promise to use or implement information offered. No contract will result from any response to this RFI. Information submitted in response to this RFI becomes the property of the State of Minnesota

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

## Minnesota Department of Human Services (DHS)

### Community Partnerships Division

### Child Development Services

### Notice of Request for Proposals (RFP) For Qualified Contractor to Revise the Current *Building Cultural Connections*@ Curriculum and Trainer's Guide

Created by the State of Minnesota Cultural Dynamics Education Project, the curriculum and trainer's guide will be revised into a curriculum that aligns with the MN Core Competencies for Early Childhood Education and Care Practitioners, evolving efforts to develop statewide quality improvement supports and the MN Child Care Credential (MNCCC). The revised curriculum must also be based on current research and evidence-based practice that equips adults working with children and families to counter any biases or stereotyping that children/youth may be exposed to and to enhance practitioners' cultural competence so that they can deliver services to children in a culturally appropriate manner. The proposal submission deadline is 3:00 p.m. Central Standard Time on Wednesday, February 16, 2011.

The Minnesota Department of Human Services (DHS) Child Development Services (CDS) unit through the Division of Community Partnerships is soliciting proposals from qualified Responders (institutions or organizations) to develop a cultural competency curriculum for delivery through the Minnesota Child Care Resource & Referral (MN CCR&R) system. The deliverable to be provided through this contract is development of a specialized curriculum to be delivered to child care providers serving children birth through age 12 (child care center staff, licensed family child care, Family, Friend and Neighbor [FFN] providers, settings serving school-age children) through the MN Child Care Resource & Referral system and a training of trainers for trainers approved by the MN Center for Professional Development (MNCPD) to deliver training through the MN CCR&R system.

To access the RFP, go to: [www.dhs.state.mn.us](http://www.dhs.state.mn.us) under "Develop a Cultural Competency Curriculum for Delivery through the Minnesota Child Care Resource and Referral System."

For further information or to request a paper copy of the Request for Proposals, please contact:  
Michael Hughes, Grants Manager

# State Contracts

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Community Partnerships Division  
Department of Human Services  
P.O. Box 64962  
St. Paul, MN 55164-0962  
**E-mail:** *michael.r.hughes@state.mn.us*

Proposals must be physically received (not postmarked) to Minnesota Department of Human Services, 444 Lafayette Road North, St. Paul, MN, 55155, by **3:00 p.m. Central Standard Time on Wednesday, February 16, 2011**, to be considered. Faxed or emailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Department of Public Safety (DPS) Bureau of Criminal Apprehension (BCA) REVISED - Request for Proposals (RFP) for Oracle Service Bus Upgrade Consultation and Oversight**

The Minnesota Department of Public Safety, Bureau of Criminal Apprehension (BCA) is requesting proposals for consulting services and oversight to upgrade to the latest supported version; Oracle OSB 11G for BCA Minnesota Justice Information Services (MNJIS).

The contract is anticipated to begin on February 15, 2011 and end June 30, 2011. If funding is available, the BCA retains the option to extend the contract for one additional year.

**A written request (by direct mail or email) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Maureen Janke  
BCA, MNJIS, Contracts and Grants Manager  
1430 Maryland Avenue East  
St. Paul, MN 55106  
E-mail: *Maureen.janke@state.mn.us*

All questions concerning this RFP should be emailed to Maureen Janke. Deadline for submitting and accepting questions will be January 26, 2011 at 2:00 p.m. Central Standard Time (CST). A full collection of all the questions and answers will be emailed to all entities requesting a complete RFP by the end of business day January 28, 2011. Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than February 8, 2011 at 2:00 p.m. Central Standard Time (CST). **Late proposals will NOT be considered.** FAX or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota Racing Commission Notice of Contractual Position for Presiding State Steward**

**NOTICE IS HEREBY GIVEN** that the Minnesota Racing Commission is accepting applications from qualified individuals for the contractual position of Presiding State Steward at Canterbury Park, Shakopee, Minnesota during the 2011 live race meet. The contract will cover the period of time from mid-April, 2011 through mid-April, 2012, with the option of extending for up to four additional years.

Compensation for the contracted service will be based on experience and qualifications.

Canterbury Park Holding Corporation will be holding a 62 day TB/QH race meeting, Thursday through Sunday and holidays, from May 20, 2011 to September 5, 2011. The contractor will need to be available to work full-time from mid-April, 2011 through September, 2011 and as needed from October, 2011 through April, 2012 to handle administrative duties that arise during the off-season.

According to *Minnesota Rules* 7879.0100, in order to be qualified to serve as a State Steward, an individual must have received Steward Accreditation from the University of Louisville or the University of Arizona.

Preference will be given to qualified providers who have served as a steward in previous years.

For further information or to obtain a copy of the complete Notice of Contractual Position, free of charge, please contact:

Richard Krueger, Executive Director  
Minnesota Racing Commission  
1100 Canterbury Road  
P.O. Box 630  
Shakopee, MN 55379  
Phone: (952) 496-7950

Richard Krueger is the only person designated to answer questions regarding this notice.

The deadline for submitting applications is 3:30 PM central standard time, Friday, January 28, 2011.

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of General Organizational Related Activities

**(This document is available in alternative formats for persons with disabilities by calling Melissa McGinnis at 651-366-4644; for persons who are hearing or speech impaired by calling the Minnesota Relay Service at 800-627-3529.)**

Mn/DOT, in conjunction with the Department of Administration, have developed a streamlined approach for fast-tracking select general organization service projects. These general organizational projects may include, but are not limited to, work in the following categories: 1) Develop, implement and summarize internal and external surveys; 2) Recommend best practices in an organizational structure; 3) Assist with organizational health structure; 4) Provide marketing support; 5) Develop, implement and provide support of ad hoc forums; 6) Establish and facilitate collaborative groups, including cross-organization and public-private teams; 7) Provide project management for non-technical initiatives; and 8) Facilitate non-technical activities and events.

This streamlined approach includes developing an email list of firms that are interested in receiving direct notification of general organizational projects. Firms will be added on an on-going basis. Fast-tracked projects will have a shorter advertising period and turn-around time. Firms will be asked to submit responses within 5 business days and will be required to work diligently with Mn/DOT toward establishing a contract upon selection. All projects will be advertised to the public. Your firm will be directly notified that there is a project posted on the Consultant Services Website ([www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)) that requires general organizational skills. Please note that this notice is not a solicitation or request for proposals of any kind. Being placed on the list does not guarantee work nor does it obligate Mn/DOT to provide any contracting opportunities under this program.

Interested firms should send the following information to the e-mail address below: Firm name, firm contact person, phone number, and email address.

Contact: Melissa McGinnis, Contract Administrator  
**E-mail:** [melissa.mcginis@state.mn.us](mailto:melissa.mcginis@state.mn.us)  
**Telephone:** (651) 366-4644

# State Contracts

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## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities and Taxpayers’ Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers’ Transportation Accountability Act on the above referenced website.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

### Other Contracts

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us). Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

## Metropolitan Airports Commission (MAC) Minneapolis-Saint Paul International Airport Notice of Call for Bids for 2011 Parking Structure Rehabilitation

MAC Contract No.: 106-3-460  
Bids Close At: 2:00PM, Tuesday, February 15, 2011

### Notice to Contractors

Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The project provides for miscellaneous repairs and maintenance to the parking structure facilities at the Terminal 1-Lindbergh and Terminal 2-Humphrey. The work includes miscellaneous structural repairs, expansion joint replacement, construction joint rehabilitation, deck sealant, floor drain replacement, painting, and miscellaneous electrical and communications work.

**Targeted Group Businesses (TGBs):** The goal of the MAC for the utilization of TGBs on this project is 5%.

### Bid Security

Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

### Availability of Bidding Documents

Bidding documents are on file for inspection at the office of Kimley-Horn and Associates, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Kimley-Horn and Associates, Inc.; 2550 University Avenue West, Suite 238N; Saint Paul, Minnesota, 55114; **phone:** (651) 645-4197; **fax:** (651) 645-5116. Make checks payable to Kimley-Horn and Associates, Inc. Deposit per set (refundable) \$100.00. Requests for mailing sets will require a separate, non-refundable \$15.00 check for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (00021) will be available on January 17, 2011 at MAC's web address of [www.metroairports.org/business/solicitations](http://www.metroairports.org/business/solicitations) (construction bids).

# Non-State Bids, Contracts & Grants

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## Metropolitan Airports Commission (MAC)

### St. Paul Downtown Airport

#### Notice of Call for Bids for 2011 Pavement Rehabilitation

MAC Contract No.: 107-1-059  
Bids Close At: 2:00 p.m. February 15, 2011

##### Notice to Contractors

Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

Major items of work include Pavement removal, aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing, turf restoration, electrical improvements and tree/brush clearing.

**Disadvantaged Business Enterprises (DBEs):** The goal of the MAC for the utilization of DBEs on this project is 7%.

##### Bid Security

Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

##### Availability of Bidding Documents

Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc., at the Minneapolis & Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Docunet Corporation; 2435 Xenium Lane North; Plymouth, Minnesota, 55441, **phone:** (763) 475-9600. Deposit per set (non-refundable): \$300.

##### MAC Internet Access of Additional Information

A comprehensive Notice of Call for Bids (Document 00021) will be available for this project at MAC's web address of [www.metroairports.org/business/solicitations](http://www.metroairports.org/business/solicitations) (construction bids) on January 17, 2011.

## Metropolitan Airports Commission (MAC)

### Minneapolis-St. Paul International Airport

#### NOTICE OF CALL FOR BIDS for Taxiway C Extension

MAC Contract No.: 106-1-231  
Bids Close At: 2:00 PM on February 15, 2011

##### Notice to Contractors

Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the construction of Taxiway C between Taxiway S and the Humphrey Remote Apron. Project also includes relocation of a sanitary lift station and installation of sanitary sewer force main.

**Disadvantaged Business Enterprises (DBEs):** The goal of the MAC for the utilization of DBEs on this project is 7%.

##### Bid Security

Each Bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

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# Non-State Bids, Contracts & Grants

## Availability of Bidding Documents

Bidding documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Plan Room; NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN 55101, **phone:** (651) 292-4400; **fax:** (651) 292-0083. Make checks payable to TKDA. Deposit per set (refundable) \$200.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within (10) days of opening of bids.

## MAC Internet Access of Additional Information

A comprehensive Notice of Call for Bids (Document 00021) for this project will be available on January 17, 2011, at MAC's web address of [www.metroairports.org/business/solicitations](http://www.metroairports.org/business/solicitations) (construction bids).

## Minnehaha Creek Watershed District

### Project 0185-4587

### Sealed Bids Sought for Removal/Abatement of Hazardous Materials, Building Demolition and Site Grading and Restoration

**Site Demolition:** 415/427/429 Blake Road North and 1303/1305 Lake Street NE,  
Hopkins, Hennepin County, Minnesota  
**Owner:** Minnehaha Creek Watershed District  
**Class of Work:** Removal/Abatement of Hazardous Materials, Building Demolition and  
Site Grading and Restoration  
**Project Location:** City of Hopkins, Hennepin County, Minnesota  
**Pre-Bid Meeting:** 1:00 PM January 17, 2011  
**Bids Close at:** 1:00 PM January 24, 2011

#### 1.1 NOTICE TO CONTRACTORS

Sealed Bid Proposals for the furnishing of all labor, materials and all other items necessary to complete the work described herewith, will be received by Minnehaha Creek Watershed District at its office located at 18202 Minnetonka Blvd., Deephaven, MN, until 1:00 PM, January 24, 2011, at which time such bids will be opened and read aloud. The work, in accordance with drawings and specifications prepared by Wenck Associates, Inc. consists of the following major items of work:

- Asbestos Containing Materials Removal/Abatement
- Hazardous Materials Removal and Disposal
- Erosion Control
- Demolition of Two Apartment Buildings and Disposal of Materials
- Clearing and Grubbing
- Demolition of Rental Parking Garage and Disposal of Materials
- Demolition of Residences, Garage and Disposal of Materials
- Removal and Disposal of Associated Concrete Slabs and Disposal
- Removal and Recycling of Asphalt Paving
- Removal and Recycling of Asphalt Aggregate Base
- Capping/Abandonment of Utility Services
- General Filling and Site Grading
- Furnish and Install Topsoil

Contractors desiring a copy of the bid package, plans, specifications and proposal forms may obtain them from the offices of Minnehaha Creek Watershed District, the payment of a \$65.00 **non-refundable** fee for each bid package. Bid packages are also available for examination at the District office. All communications relative to this project should be addressed to the ENGINEER Attn: Mike Panzer, Project Engineer, Wenck Associates, Inc. Pioneer Creek Center, Maple Plain, MN, 55359, **phone:** (763) 479-4207, **e-mail:** [mike.panzer@wenck.com](mailto:mike.panzer@wenck.com), prior to opening of the Bid.

# Non-State Bids, Contracts & Grants

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Bid Proposals shall be submitted on forms furnished for that purpose.

Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified or cashier's check made payable to Minnehaha Creek Watershed District ("OWNER") in an amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the OWNER, with a surety company duly authorized to do business in the state of Minnesota, such Bid Security to be a guarantee that the bidder, if awarded a contract, will enter into a contract with Minnehaha Creek Watershed District; and the amount of the certified check will be retained or the bond enforced by the OWNER in case the bidder fails to do so. The OWNER will retain the deposits for the three lowest bidders until the contract has been awarded and executed but not longer than sixty (60) days. No bid may be withdrawn for a period of sixty (60) days following the bid opening.

An optional PRE-BID meeting will be held at the Minnehaha Creek Watershed District office at 1:00 PM, January 17, 2011. **The sites and buildings will be open for viewing from 8:00 am until 12:00 noon on January 17, 2011.**

The bid of the lowest responsible bidder is intended to be accepted on or before the expiration of sixty (60) days after the date of the opening of bids. The OWNER, however, reserves the right to reject any or all bids and to waive any minor irregularities, informalities or discrepancies, and further reserves the right to award the contract in the best interest of Minnehaha Creek Watershed District.

## University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

## University of Minnesota (U of M) Oak Street Ramp Request for Proposals for Bike Center and Radio Frequency Identification System (RFID)

MnDOT Project No.	SP-097-091-002
MINN. Project No.	NMTP 8810 (156)
U of M Project No.	01-141-09-1662

University Bike Center will be housed in existing space which was once a bus station in the U of M Oak Street Parking Ramp and will feature:

- Retail, bike storage, bike maintenance, and meeting space
- Upgraded electrical, mechanical systems
- 1,800 finished sq. ft. with adjacent 2,800 sq. ft. secure bike storage
- 252 sheltered secure bike parking
- Lockers, bathrooms, changing facilities and 3 showers
- Gate and doors secured by electronic card access (to grant 24 hour access to members)
- Retail bike parts and accessories
- Bike maintenance shop
- Meeting space and information for cyclists including safety, how-to classes, printed literature, maps, electronic information kiosk
- "Nice Ride" bike rentals and loaners

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## Non-State Bids, Contracts & Grants

Radio Frequency Identification (RFID) is electronic commuter verification system

- Bike commuters RFID tag are attached to bicycles which transmit information
- Sensors are placed throughout campus which read the RFID tag and log the number of trips taken; this information is stored in a database
- This system verifies bike commuters trips on campus and logs requirements for University/federal benefits, such as Wellness Rewards and commuter tax benefits

The Work shall be substantially complete by May 24, 2011 for the Bike Center and the RFID system.

Prime contract bidding will close 2 p.m., local time, Tuesday, February 15, 2011.

Sealed bids will be received by the Regents of the University of Minnesota at Facilities Management Purchasing Services, B15 Donhowe Building, 319 - 15th Avenue SE, Minneapolis, Minnesota 55455, until the stated times, when they will be publicly opened and read aloud.

Bidding Documents may be examined at:

Builder's Exchanges in Minneapolis and St. Paul, Minnesota.

Reed Construction Data Virtual Plan Room  
Document Processing Center  
30 Technology Drive, Suite 500  
Norcross, GA 30092-2912  
Fax Addenda to: (800) 303-8629

McGraw Hill Construction Plan Room  
(Formerly, F. W. Dodge)  
1401 Glenwood Avenue North  
Minneapolis, MN 55405-1226  
Fax: (612) 381-2295 / Phone: (612) 381-2290

And on-line at: [http://www.uservices.umn.edu/purchasing/construction\\_services.html](http://www.uservices.umn.edu/purchasing/construction_services.html)

Obtaining copies of the Bidding Documents shall be the responsibility of the bidding contractor.

Direct all communications regarding this project to Chip Foster, with U of M Purchasing at **e-mail:** [Foste048@umn.edu](mailto:Foste048@umn.edu), address: B15 Donhowe Building, 319 - 15th Avenue SE, Minneapolis, Minnesota 55455 phone number: 612 626-6080.

Each prime and subcontract bid shall be accompanied by a bid security of 5% of the maximum amount of the bid in the form of a Surety Bond, certified check, cashier's check.

Minimum wage rates to be paid by the Contractors have been predetermined and are subject to the Work Hours Act of 1962, P.L. 87-581 and implementing regulations.

### READ CAREFULLY THE WAGE SCALES AND DIVISION A OF THE SPECIAL PROVISIONS AS THEY AFFECT THIS/THESE PROJECT/PROJECTS

The Minnesota Department of Transportation hereby notifies all bidders:

- in accordance with Title VI of the Civil Rights Act of 1964 (Act), as amended and Title 49, *Code of Federal Regulations*, Subtitle A Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation, it will affirmatively assure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded maximum opportunity to participate and/or to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, color, disability, age, religion, sex or national origin in consideration for an award;
- in accordance with Title VI of the Civil Rights Act of 1964 as amended, and Title 23, *Code of Federal Regulations*, Part 230 Subpart A-Equal Employment Opportunity on Federal and Federal-Aid Construction Contracts (including supportive services), it will affirmatively assure increased participation of minority groups and disadvantaged persons and women in all phases of the highway construction industry, and that on any project constructed pursuant to this advertisement equal employment opportunity will be provided

# Non-State Bids, Contracts & Grants

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to all persons without regard to their race, color, disability, age, religion, sex or national origin;

- in accordance with the Minnesota Human Rights Act, *Minnesota Statute* 363A.08 Unfair discriminatory Practices, it will affirmatively assure that on any project constructed pursuant to this advertisement equal employment opportunity will be offered to all persons without regard to race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age;
- in accordance with the Minnesota Human Rights Act, *Minnesota Statute* 363A.36 Certificates of Compliance for Public Contracts, and 363A.37 Rules for Certificates of Compliance, it will assure that appropriate parties to any contract entered into pursuant to this advertisement possess valid Certificates of Compliance.

If you are not a current holder of a compliance certificate issued by the Minnesota Department of Human Rights and intend to bid on any job in this advertisement you must contact the Department of Human Rights immediately for assistance in obtaining a certificate.

The following notice from the Minnesota Department of Human Rights applies to all contractors:

“It is hereby agreed between the parties that *Minnesota Statute*, section 363A.36 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based on this specification or any modification of it. A copy of *Minnesota Statute* 363A.36 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency.”

“It is hereby agreed between the parties that this agency will require affirmative action requirements be met by contractors in relation to Minnesota Statute 363A.36 and Minnesota Rules 5000.3600. Failure by a contractor to implement an affirmative action plan or make a good faith effort shall result in revocation of its certificate or revocation of the contract (*Minnesota Statute* 363A.36, Subd. 2 and 3).”

A minimum goal of 10% Good Faith Effort to be subcontracted to Disadvantaged Business Enterprises.

The successful prime contract bidder shall furnish Performance and Payment Bonds as describe in attachment **S-1 Requirement of Contract Bond**.

The University reserves the right to reject any and all bids, accept any bid, waive informalities in bids submitted, and waive minor discrepancies in bidding procedures, as it deems to be in its best interest.

This project has been partially funded by a grant for the United States Department of Transportation and shall comply with all the Equal Employment Opportunity and Affirmative Action Policies as set forth by this department. U of M Targeted Business and Urban Community Economic Development Program does not apply reference attachment **RFB -2 DBE Description of Work and Field Monitoring Report**.

Bid result information may be obtained via **e-mail** request to Mr. Denis Larson at: [d-lars@umn.edu](mailto:d-lars@umn.edu)

Prebid access to the work site is limited to specific times and dates. **A pre-bid site tour is scheduled for Thursday, January 27, 2011 at 9:00 AM. Meet in the 1<sup>st</sup> floor elevator lobby of the U of M Oak Street Parking Ramp, 401 Oak Street SE, Minneapolis, MN 55455.**

REGENTS OF THE UNIVERSITY OF MINNESOTA  
Mr. Denis Larson  
CPPM & Facilities Management Purchasing Manager  
**E-mail:** [d-lars@umn.edu](mailto:d-lars@umn.edu)

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- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

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**Fax and phone orders:** Credit card purchases **ONLY** (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

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Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_