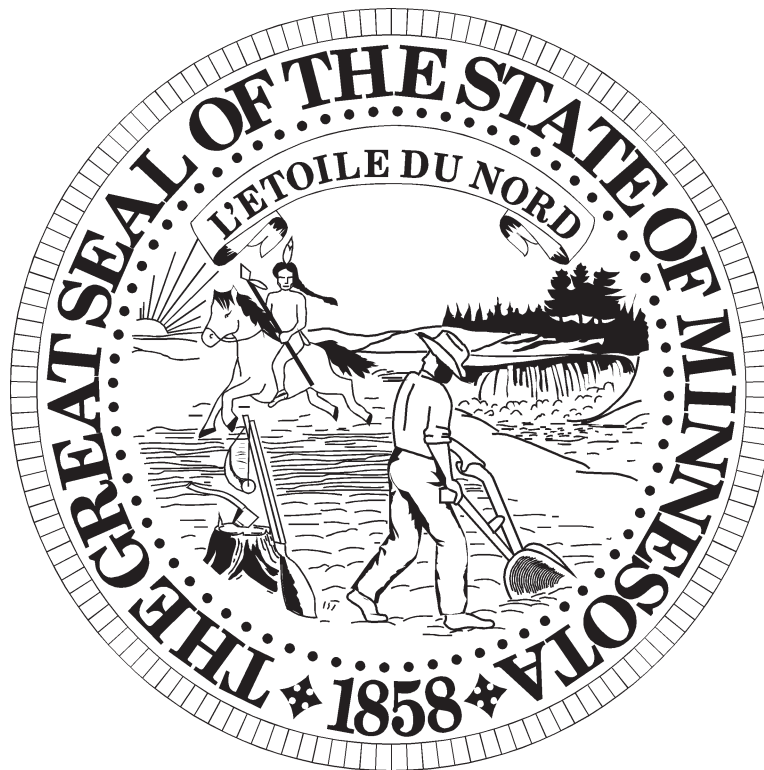


State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

**Monday 24 May 2010  
Volume 34, Number 47  
Pages 1643 - 1680**

# State Register

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- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
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### Printing Schedule and Submission Deadlines

Vol. 34 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 47	Monday 24 May	Noon Tuesday 18 May	Noon Wednesday 12 May
# 48	<b>TUESDAY 1 JUNE</b>	Noon Tuesday 25 May	Noon Wednesday 19 May
# 49	Monday 7 June	Noon Tuesday 1 June	Noon Wednesday 26 May
# 50	Monday 14 June	Noon Tuesday 8 June	Noon Wednesday 2 June

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USPS Publication Number: 326-630 (ISSN: 0146-7751)

**THE STATE REGISTER IS PUBLISHED** by Materials Management Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at main branch county libraries in Minnesota and all "State Depository Libraries:" State University and Community College libraries; University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and Library Development Service at the State Department of Education.

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100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Minnesota Department of Commerce

### Office of Energy Security

### Notice of Public Hearing and Comment Period for the FFY2011 Energy Assistance Program

**THE PUBLIC IS INVITED TO COMMENT** on the Proposed Minnesota State Plan for the Energy Assistance Program for Federal Fiscal year 2011 at a public hearing or through written comment. The hearing will be held Wednesday, June 30, 2010, from 3:00 P.M. to 5:00 P.M. in Room 300 North, State Office Building, 100 Rev. Martin Luther King, Jr., Blvd., St. Paul. Written comment must be received at the address below by 5:00 P.M. on June 30, 2010.

The FFY2011 LIHEAP State Plan describes how federal Low Income Home Energy Assistance Program (LIHEAP) funds will be used to help low-income households reduce their energy burdens. Comments received at the public hearing and in writing during the comment period will be considered in the development of the final state plan. The proposed state plan is available by May 25, 2010, for viewing or downloading at [www.energy.mn.gov](http://www.energy.mn.gov), the main site for the Minnesota Office of Energy Security. In the right column, click on “Draft FFY2011 LIHEAP State Plan.”

Written comments may be sent to:

John M. Harvanko, Director  
Minnesota Department of Commerce Energy Security  
Office of Energy Assistance Programs  
85 - 7<sup>th</sup> Place East, Suite 500  
St. Paul, MN 55101-2198  
**E-mail:** [john.harvanko@state.mn.us](mailto:john.harvanko@state.mn.us)  
**Phone:** (651) 284-3275  
**Fax:** (651) 297-7891

# Official Notices

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## Minnesota Comprehensive Health Association (MCHA) Notice of Annual Meeting of Members and Annual Board Meeting

**NOTICE IS HEREBY GIVEN** that the **Annual Meeting of Members** of the Minnesota Comprehensive Health Association (MCHA), will be held at 1:00 p.m. on Thursday, June 17, 2010 at the MCHA Executive Office, 5775 Wayzata Blvd, Suite 910., St. Louis Park, MN, to be immediately followed by the **Annual Meeting of the Board of Directors**.

For additional information, please call Lynn Gruber at (952) 593-9609.

## Minnesota Comprehensive Health Association (MCHA) Notice of Meeting of the Finance Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Finance Committee will be held at 1:00 p.m. on Wednesday, June 2, 2010. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

## Minnesota Department of Employment and Economic Development (DEED) Minnesota Statewide Independent Living Council (SILC) Public Hearing Notice for State Plan for Independent Living

**WHAT:** The Statewide Independent Living Council (SILC) and the Minnesota Department of Employment and Economic Development invite public comments on the proposed State Plan for Independent Living (SPIL). The SPIL guides the direction and expansion of Independent Living (IL) programs and services statewide.

**WHY:** To remain eligible for Federal Independent Living funds, the State of Minnesota must develop and submit to the U.S. Department of Education, Rehabilitation Services Administration (RSA) a new SPIL every three years. The deadline for submitting this SPIL is June 30, 2010. With final approval from the Rehabilitation Services Administration, this SPIL will be effective from October 1, 2010 through September 30, 2013.

**WHEN:** The public hearing will be held on June 18th, 2010 from 1:00 to 5:00 p.m.

**WHERE:** Radisson Hotel, 2540 Cleveland Avenue N., Roseville, MN 55113

**WHO SHOULD ATTEND:** Consumers of Independent Living Services, Independent Living service-providers, other providers of disability-related services, and other interested individuals.

For more information, or to obtain a print, formatted or electronic copy of the SPIL prior to the public hearing, phone (651) 259-7351, or toll free (800) 328-9095, or TTY (651) 296-3900.

Individuals unable to attend the public hearing may e-mail, telephone, or submit written comments on the proposed SPIL by contacting Brad Westerlund, IL Program Specialist, 332 Minnesota Street, Suite E200, St. Paul, MN 55101, or at the telephone numbers listed above, or e-mail: [brad.westerlund@state.mn.us](mailto:brad.westerlund@state.mn.us)

Print and formatted (braille, disc, audio) copies of the proposed SPIL will also be available at the public hearing site. ASL interpreters will be present at the public hearing. The public hearing site is fully accessible to people with disabilities.

**Department of Health (MDH)  
Division of Compliance Monitoring  
Managed Care Systems Section  
Notice of Application for Essential Community Provider Status**

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Native American Community Clinic, 1213 East Franklin Avenue, Minneapolis, MN 55404.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Mary Ann Fena  
Managed Care Systems Section  
Division of Compliance Monitoring  
Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
**Phone:** (651) 201-5164

**Minnesota Department of Health (MDH)  
Division of Health Policy  
Summary Notice of Adoption of Rules Regarding Minnesota Uniform Companion Guides for the Implementation of the ASC X12/005010X279 Health Care Eligibility Benefit Inquiry and Response (270/271), ASC X12/005010X222 Health Care Claim: Professional (837), ASC X12/005010X223A1 Health Care Claim: Institutional (837), and ASC X12/005010X224A1 Health Care Claim: Dental (837), Pursuant to *Minnesota Statutes*, Section 62J.536**

**Adoption:** Notice is hereby given that the *Minnesota Uniform Companion Guides for the Implementation of the ASC X12/005010X279 Health Care Eligibility Benefit Inquiry and Response (270/271), ASC X12/005010X222 Health Care Claim: Professional (837), ASC X12/005010X223A1 Health Care Claim: Institutional (837), and ASC X12/005010X224A1 Health Care Claim: Dental (837)*, as proposed in the State of Minnesota *State Register*, Volume 34, Number 32, pages 1079-1080, February 8, 2010, (34 SR 1079) are adopted with modifications.

**Companion Guides Available:** *The Minnesota Uniform Companion Guides for the Implementation of the ASC X12/005010X279 Health Care Eligibility Benefit Inquiry and Response (270/271), ASC X12/005010X222 Health Care Claim: Professional (837), ASC X12/005010X223A1 Health Care Claim: Institutional (837), and ASC X12/005010X224A1 Health Care Claim: Dental (837)*, as defined by the Commissioner of Health, are available on the World Wide Web at <http://www.health.state.mn.us/asa/rules.html> and at Minnesota's Bookstore at (651) 297-3000 or (800) 657-3757. The Minnesota's Bookstore TTY relay service phone number is (800) 627-3529. If you have any questions, please email [health.asaguides@state.mn.us](mailto:health.asaguides@state.mn.us).

These adopted rules differ from the rules proposed on February 8, 2010. A complete copy of the rules showing all of the changes in a strike/underline format is available at: <http://www.health.state.mn.us/asa/rules.html>. Interested parties may also obtain a printed copy of the rules showing all of the changes in a strike/underline format by contacting Mayumi Reuvers via e-mail at [mayumi.reuvers@state.mn.us](mailto:mayumi.reuvers@state.mn.us) or by phone at (651) 201-5508 or fax at: (651) 201-5179.

# Official Notices

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**Description and Statutory Reference:** *Minnesota Statutes*, section 62J.536, requires the Minnesota Commissioner of Health, in consultation with the Minnesota Administrative Uniformity Committee (AUC), to promulgate rules pursuant to section 62J.61 establishing and requiring group purchasers and health care providers to use electronic claims and eligibility transactions with a single, uniform companion guide to the implementation guides described under *Code of Federal Regulations*, title 45, part 162. At present, all Minnesota health care providers and group purchasers subject to *Minnesota Statutes*, section 62J.536 must use Version ASC X12/004010A1 (“Version 4010A1”) of the Minnesota Uniform Companion Guides. As further discussed below, in order to comply with recent federal regulations, new versions of the Minnesota Uniform Companion Guides, (Version ASC X12/005010, also referred to as “Version 5010”), are being adopted for use no later than January 1, 2012.

On January 16, 2009, the U.S. Department of Health and Human Services (HHS) published rules (CMS–0009–F) announcing the adoption of new versions of federal transaction standards, known as ASC X12/005010 (“Version 5010”). As a result, the Minnesota Department of Health (MDH), in consultation with the AUC, has adopted *the Minnesota Uniform Companion Guide for the Implementation of the ASC X12/005010X279 Health Care Eligibility Benefit Inquiry and Response (270/271)*, *ASC X12/005010X222 Health Care Claim: Professional (837)*, *ASC X12/005010X223A1 Health Care Claim: Institutional (837)*, and *ASC X12/005010X224A1 Health Care Claim: Dental (837)*, in order to be consistent with the federal regulations as cited above.

The eligibility transaction is the transmission of either of the following:

- a. An inquiry from a health care provider to a group purchaser, or from one group purchaser to another group purchaser, to obtain any of the following information about a benefit plan for an enrollee:
  1. Eligibility to receive health care under the group purchaser.
  2. Coverage of health care under the group purchaser.
  3. Benefits associated with the benefit plan.
- b. A response from a group purchaser to a health care provider’s (or another group purchaser’s) inquiry described in paragraph (a).

The health care claims or equivalent encounter information transaction is the transmission of either of the following:

- a. A request to obtain payment, and the necessary accompanying information from a health care provider to a group purchaser, for health care.
- b. If there is no direct claim, because the reimbursement contract is based on mechanism other than charges or reimbursement rates for specific services, the transaction is the transmission of encounter information for the purpose of reporting health care.

Health care providers and group purchasers subject to *Minnesota Statutes*, section 62J.536 must exchange transactions covered by the statute as follows. From the date of each Version 5010 Uniform Companion Guides’ final adoption until January 1, 2012, providers and group purchasers may use only: the Minnesota Uniform Companion Guides, Version ASC X12N/004010A1 (Version 4010), including any subsequent technical changes or updates; or, by mutual agreement between trading partners, the Minnesota Uniform Companion Guides, Version ASC X12/005010 (Version 5010). Beginning January 1, 2012, providers and group purchasers may only use the Minnesota Uniform Companion Guides, Version ASC X12/005010 (Version 5010), including the following Minnesota Uniform Companion Guides for the Implementation of the: *ASC X12/005010X279 Health Care Eligibility Benefit Inquiry and Response (270/271)*, *ASC X12/005010X222 Health Care Claim: Professional (837)*, *ASC X12/005010X223A1 Health Care Claim: Institutional (837)*, and *ASC X12/005010X224A1 Health Care Claim: Dental (837)*.

**Development:** The Commissioner of Health developed these rules in consultation with the AUC and its Eligibility, Claims Data Definition, and Medical Code Technical Advisory Groups (TAGs). These rules were submitted for public comment in the *State Register*, Volume 34, Number 32, pages 1079-1080, February 8, 2010. The comment period was from February 8, 2010 through March 10, 2010. MDH consulted with the AUC Eligibility, Claims Data Definition, and Medical Code TAGs in reviewing comments and in making modifications to the rule proposed on February 8, 2010.

**Required Date of Compliance:** As described above, the required date of compliance is no later than January 1, 2012.

Dated: May 24, 2010

Sanne Mangan, M.D., Ph.D., Commissioner  
Minnesota Department of Health  
P.O. Box 64975, St. Paul, MN 55164-0975



## Modifications:

The following modifications from the rules proposed in the *State Register*, Volume 34, Number 32, pages 1079-1080, February 8, 2010 have been adopted. Throughout each Uniform Companion Guide noted below, formatting and punctuation changes have been made to improve readability and usability.

The following sections of the *ASC X12/005010X279 Health Care Eligibility Benefit Inquiry and Response (270/271)* have been modified and differ from the proposed rule published on February 8, 2010:

- Header at the top of each page, throughout;
- Title page;
- Disclaimer Page;
- Copyright Date;
- Table of Contents;
- 1.0, Companion Guide Revision History;
- 2.0, Statement from the Minnesota Department of Health;
- 3.0, Statement from the Minnesota Administrative Uniformity Committee;
- 4.1.1, Purpose;
- 4.1.2, Applicability
  - 4.1.2.1, Exceptions to Applicability;
  - 4.1.3, Scope;
  - 4.1.4, Reference HIPAA Technical Report Type 3 (TR3) (“ASC/X12 005010279 Health Care Eligibility Benefit Inquiry and Response” in the adopted rule);
  - 4.1.5, Key Terminology Used in the Companion Guide;
    - 4.1.5.1, Required Loops, Segments and Data Elements;
    - 4.1.5.2, Situational Loops, Segments and Data Elements;
    - 4.1.5.3, Segments and Data Elements Classified as Not Considered for Processing (NCFP);
  - 4.1.6, Addressing Code Set Issues in the Companion Guide;
  - 4.1.7, Trading Partner Agreement;
- 4.2, Information About the 270/271 Eligibility Inquiry/Response Transaction (“Health Care Eligibility Benefit Inquiry and Response (270/271) Transaction” in the adopted rule);
  - 4.2.1.2, Subscriber and Patient Information;
    - 4.2.2.1, 270 Transaction;
    - 4.2.2.2, 271 Transaction;
      - 4.2.2.2.1, Patient Financial Responsibility and Related Benefit Information;
    - 4.2.3.1, Search Scenarios;
    - 4.2.3.2, Rejected Transaction Reporting (AAA Segment Usage);
  - 4.2.4, Provider Identifiers and NPI Assignments (removed from adopted rule);
- 4.5, General Introduction to the Companion Guide Tables;
  - 4.5.1, Compressing Data Element Rows into Segment Rows;
  - 4.5.2, Relationship Between Condition Given to Segments and Data Elements in HIPAA TR3s and the Minnesota Usage Classification Given in Companion Guide (“Relationship Between Condition Given to Segments and Data Elements in the 005010X279 and the Minnesota Usage Classification Given in this Companion Guide” in the adopted rule);
- 5.0, 270 – Eligibility Inquiry Transaction: Companion Guide Tables (“Health Care Eligibility Benefit Inquiry (270) Transaction: Minnesota Uniform Companion Guide Table” in the adopted rule);
  - 5.1, Introduction to Table;
- 6.0, 271 – Eligibility Response Transaction: Companion Guide Tables (“Health Care Eligibility Benefit Response (271) Transaction: Minnesota Uniform Companion Guide Table” in the adopted rule);
  - 6.1, Introduction to Table;

Changes were made to the following section 5.2, Companion Guide Table:

- Table title;
- Table header formatting and nomenclature;

Changes were made to the following section 6.2, Companion Guide Table:

- Table title;

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Table header formatting and nomenclature;

Changes were made to the following section 6.2, Companion Guide Table rows, identified by “Loop ID”, “Name”, and “Data Element” columns and page number:

Loop 2100C, NM1, NM109;  
Loop 2100C, DTP, DTP 01;  
Loop 2100D, DTP, DTP 01;

Changes were made to section 7.0, Appendix A: Deductible as follows:

Sub-header title;  
Loop/Segment/Data Element Table;

Changes were made to the following section 8.0, Examples of the X12 270 Request and 271 Response Transactions:

Title;  
Introduction;  
Example A;  
Example B;  
Example C.

The following sections of the *ASC X12/005010X222 Health Care Claim: Professional (837)* have been modified and differ from the proposed rule published on February 8, 2010:

Header at the top of each page, throughout;  
Title page;  
Disclaimer Page;  
Table of Contents;  
1.0, Companion Guide Revision History;  
2.0, Statement from the Minnesota Department of Health;  
3.0, Statement from the Minnesota Administrative Uniformity Committee;  
4.1.1, Purpose;  
4.1.2, Applicability;  
4.1.3, Scope;  
4.1.4, Reference HIPAA Technical Report Type 3 (TR3) (“ASCX12/005010X222 Health Care Claim: Professional (837)”) in the adopted rule);  
4.1.5, Key Terminology in This Companion Guide;  
4.1.5.1, Required Loops, Segments and Data Elements;  
4.1.5.2, Situational Loops, Segments and Data Elements;  
4.1.5.3, Segments and Data Elements Classified as Not Considered for Processing (NCFP),  
4.1.6, Addressing Code Set Issues in the Companion Guide;  
4.2, Information About the 837P Health Care Claim – Professional Transaction (“Information About the Health Care Claim: Professional (837) Transaction” in the adopted rule);  
4.2.1, Business Terminology;  
4.2.3, Minnesota Requirements for Compliance;  
    Note: Some subsections removed from adopted rule, subsections renumbered accordingly.  
4.2.3.1, Formatting Requirements (deleted from adopted rule);  
4.2.3.2 Handling Adjustments and Appeals;  
4.2.3.3, Claim Frequency Type Code (CFTC) Values;  
4.2.3.4, Claim Attachments and Notes;  
4.2.3.5, Submission of Prior Payer Adjudication Information (deleted from adopted rule);  
5.0, 837P - Health Care Claim - Professional - Companion Guide Table – (“Health Care Claim: Professional (837) – Minnesota Uniform Companion Guide Table –” in the adopted rule);  
5.1, Introduction to Table;  
5.1.1, Compressing Data Element Rows into Segment Rows;  
5.1.2, Relationship Between Condition Given to Segments and Data Elements in HIPAA TR3s and the Minnesota Usage Classification Given in Companion Guide (“Relationship Between Condition Given to Segments and Data Elements in the

005010X222 and the Minnesota Usage Classification Given in the this Companion Guide” in the adopted rule);  
5.1.2, Table 1;

Changes were made to the following section 5.2, Companion Guide Table:

- Table title;
- Immediately after table title, added Note [to user];
- Table header formatting and nomenclature;

Changes were made to the following section 5.2, Companion Guide Table rows, identified by “Loop ID”, “Segment/Data Element”, and “Segment/Data Element Name” columns:

- Loop 2000B, PAT07, Unit or Basis for Measurement Code;
- Loop 2300, CLM05-3, Claim Frequency Type Code;
- Loop 2300, CLM20, Delay Reason Code;
- Loop 2300, PWK, Claim Supplemental Information;
- Loop 2300, K3, File Information;
- Loop 2300, NTE, Claim Note;
- Loop 2320, CAS, Claim Level Adjustment;
- Loop 2400, SV101-7, Description;
- Loop 2400, AMT, Sales Tax Amount;
- Loop 2400, K3, File Information;
- Loop 2400, NTE, Line Note;
- Loop 2420E, REF01, Reference Identification Qualifier;
- Loop 2430, CAS, Line Adjustment.

Section 6.0, Appendices, was updated.

Appendix B was removed from adopted rule; Appendices were re-named to reflect this change.

Formatting and other changes were made to Appendix A as follows:

- Subtitle;
- A.1., Introduction and Overview;
- A.3.1., General Rules;
- A.3.2., Instructions for Using This Appendix and its Accompanying Tables;
- A.5., Tables of Coding Requirements;

Changes were made to the following Appendix A, Table A.5.1 rows, identified by “Chapter Number”, and “Chapter Description/Title” columns:

- 10, Home Health Agency Billing;
- 12, Physician/Nonphysician Practitioner Billing;
- 13, Radiology Services and Other Diagnostic Procedures;
- 18, Preventive and Screening Services;

Changes were made to the following Appendix A, section A.5.2, Behavioral Health Procedure Code/Modifier Combinations for Specific Benefit Packages Unique to State Government Programs:

- Mental Health Related Modifiers grid;
- Added: Note [to user];

Changes were made to the following Appendix A, Table A.5.2 rows:

- Adult Crisis Response Services;
- Children’s Mental Health Residential Treatment Services;
- Intensive Residential Treatment Services (IRTS);
- Children’s Therapeutic Services and Supports (CTSS);
- Intensive Mental Health Rehabilitation Services (deleted);
- Peer Services (added);

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Changes were made to Appendix A, section A.5.3 Table 3 – Substance Abuse Services as follows:

Added: Note [to user];

Appendix B: “Dates Reported in the 837 Professional Transaction”, as published in the proposed rule February 8, 2010, was removed in the adopted rule.

Appendix C, “K3 Segment Usage Instructions”, was renumbered as “Appendix B” in the adopted rule and contains the following changes:

Changes throughout Appendix to reflect citation of Guide name as “005010X222”;

Notation inserted to reflect citation of additional K3 Segment Usage;

Appendix D, “Reporting MNCare Tax” was renumbered as “Appendix C” in the adopted rule.

The following sections of the *ASC X12/005010X223A1 Health Care Claim: Institutional (837)* have been modified and differ from the proposed rule published on February 8, 2010:

Header at the top of each page, throughout;

Title page;

Disclaimer Page;

Table of Contents;

1.0, Companion Guide Revision History;

2.0, Statement from the Minnesota Department of Health;

3.0, Statement from the Minnesota Administrative Uniformity Committee;

4.1.1, Purpose;

4.1.2, Applicability;

4.1.3, Scope;

4.1.4, Reference HIPAA Technical Report Type 3 (“ASCX12/005010X223A1 Health Care Claim: Institutional (837)”) in the adopted rule);

4.1.5, Key Terminology in This Companion Guide;

4.1.5.1, Required Loops, Segments and Data Elements;

4.1.5.2, Situational Loops, Segments and Data Elements;

4.1.5.3, Segments and Data Elements Classified as Not Considered for Processing (NCFP);

4.1.6, Addressing Code Set Issues in the Companion Guide;

4.2, Information About the 837I Health Care Claim - Institutional Transaction (“Information About the Health Care Claim: Institutional (837) Transaction” in the adopted rule);

4.2.1, Business Terminology;

4.2.3, Minnesota Requirements for Compliance;

Note: Some subsections removed from adopted rule, subsections renumbered accordingly.

4.2.3.1, Formatting Requirements (deleted from the adopted version of the rule);

4.2.3.2, Handling Adjustments and Appeals;

4.2.3.3, Claim Frequency Type Code (CFTC) Values;

4.2.3.4, Claim Attachments and Notes;

4.2.3.5, Submission of Prior Payer Adjudication Information (deleted from the adopted version of the rule);

5.0, 837 - Health Care Claim - Institutional Companion Guide Table (“Health Care Claim: Institutional (837) – Minnesota Uniform Companion Guide Table –” in the adopted rule);

5.1, Introduction to Table;

5.1.1, Compressing Data Element Rows into Segment Rows;

5.1.2, Relationship Between Condition Given to Segments and Data Elements in HIPAA TR3 and the Minnesota Usage

Classification Given in this Companion Guide (“Relationship Between Condition Given to Segments and Data Elements in the 005010X223A1 and the Minnesota Usage Classification Given in the Companion Guide” in the adopted rule);

5.1.2, Table 1;

Changes were made to section 5.2, Companion Guide Table as follows:

Table title;

Added: Note [to user];  
Table header formatting and nomenclature;

Changes were made to the following section 5.2, Companion Guide Table rows, identified by “Loop ID”, “Segment/Data Element”, and “Segment/Data Element Name” columns and page number:

- Loop 2300, CLM05-3, Claim Frequency Type Code;
- Loop 2300, CLM20, Delay Reason Code;
- Loop 2300, PWK, Claim Supplemental Information;
- Loop 2300, NTE, Claim Note;
- Loop 2300, NTE, Billing Note;
- Loop 2320, CAS, Claim Level Adjustments;
- Loop 2400, SV202-7, Description;
- Loop 2400, AMT, Facility Tax Amount;
- Loop 2403, CAS, Line Adjustment;

Section 6.0, Appendices, was updated.

Appendix B was removed from adopted rule; Subsequent Appendix was re-named to reflect this change.

Formatting and other changes were made to the following Appendix A sections:

- Subtitle;
- A.1., Introduction and Overview;
- A.3.1., Code Selection and Use;
- A.3.2. Instructions for Using This Appendix an Its Accompanying Tables;

Changes were made to Appendix A, section A.5, Tables of Coding Requirements with the addition of Note [to user].

Changes were made to the following Table A.5.1 rows, identified by “Chapter Number”, and “Chapter Description/Title” columns:

- 10, Home Health Billing Agency;
- 13, Radiology Services and Other Diagnostic Procedures;

Changes were made to Appendix A, section A.5.2, Behavioral Health Procedure Code/Modifier Combinations for Specific Benefit Packages Unique to State Government Programs as follows:

- Mental Health Related Modifiers grid;
- Added: Note [to user];

The following Table A.5.2 rows, identified by row title, were modified:

- Assertive Community Treatment;
- Children’s Mental Health Residential Treatment Services;
- Intensive Residential Treatment Services (IRTS);
- Children’s Therapeutic Services and Supports (CTSS);
- Intensive Mental Health Rehabilitative Services (deleted from the adopted rule);
- Peer Services (added to adopted rule);

Changes were made to Appendix A, section A.5.3 – Table 3 as follows:

- Added: Note [to user];

Appendix B, Dates Reported in the Institutional Transaction, was deleted in the final rule.

Appendix C, “Reporting MNCare Tax” was renumbered as “Appendix B” in the final rule.

The following sections of the *ASC X12/005010X224A1 Health Care Claim: Dental (837)* have been modified and differ from the proposed rule published on February 8, 2010:

- Header at the top of each page, throughout;
- Title page;

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- Disclaimer Page;
- Table of Contents;
- 1.0, Companion Guide Revision History;
- 2.0, Statement from the Minnesota Department of Health;
- 3.0, Statement from the Minnesota Administrative Uniformity Committee;
- 4.1.1, Purpose;
- 4.1.2, Applicability;
- 4.1.3, Scope;
- 4.1.4, Reference HIPAA Technical Report Type 3 (“ASC X12/005010X224A1 Health Care Claim: Dental (837)” in the adopted rule);
- 4.1.5, Key Terminology in This Companion Guide;
- 4.1.5.1, Required Loops, Segments and Data Elements;
- 4.1.5.2, Situational Loops, Segments and Data Elements;
- 4.1.5.3, Segments and Data Elements Classified as Not Considered for Processing (NCFP);
- 4.1.6, Addressing Code Set Issues in the Companion Guide;
- 4.2, Information About the 837D Health Care Claim - Dental Transaction (“Information About the Health Care Claim: Dental (837) Transaction” in the adopted rule);
- 4.2.1, Business Terminology;
- 4.2.3, Minnesota Requirements for Compliance;
  - Note: Some subsections removed from adopted rule, subsections renumbered accordingly.
- 4.2.3.1, Formatting Requirements was deleted from the adopted rule;
- 4.2.3.2, Handling of Adjustments and Appeals;
- 4.2.3.3, Claim Frequency Type Code (CFTC) Values;
- 4.2.3.4, Claim Attachments and Notes;
- 4.2.3.5, Submission of Prior Payer Adjudication Information was deleted from the adopted rule;
- Section 5.0, 837D - Health Care Claim - Dental Companion Guide Table (“Health Care Claim: Dental (837) – Minnesota Uniform Companion Guide Table –” in the adopted rule);
- 5.1, Introduction to Table;
- 5.1.1, Compressing Data Element Rows into Segment Rows;
- 5.1.2, Relationship Between Condition Given to Segments and Data Elements in HIPAA TR3s and the Minnesota Usage Classification Given in this Companion Guide (“Relationship Between Condition Given to Segments and Data Elements in the 005010X224A1 and the Minnesota Usage Classification Given in the Companion Guide” in the adopted rule);
- 5.1.2, Table 1;

Changes were made to section 5.2, Companion Guide Table as follows:

- Table title;
- Table header formatting and nomenclature;

Changes were made to the following section 5.2, Companion Guide Table rows, identified by “Loop ID”, “Segment/Data Element”, and “Segment/Data Element Name” columns and page number:

- Loop 2010BA, NM109, Identification Code;
- Loop 2300, CLM05-3, Claim Frequency Type Code;
- Loop 2300, CLM20, Delay Reason Code;
- Loop 2300, PWK, Claim Supplemental Information;
- Loop 2300, NTE, Claim Note;
- Loop 2320, CAS, Claim Level Adjustments;
- Loop 2400, AMT, Sales Tax Amount;
- Loop 2430, CAS, Line Adjustment;

Section 6.0, Appendices, was updated.

Appendix B was removed from adopted rule; Subsequent Appendix was re-named to reflect this change.

Formatting and other changes were made to Appendix A as follows:

- Subtitle;

Appendix B, Dates Reported in the 837 Dental Transaction, was deleted from the adopted rule;

Appendix C, "Reporting MNCare Tax" was renumbered as "Appendix B".

## **Department of Human Services (DHS)**

### **Minnesota Board on Aging**

### **Aging and Adult Services Division**

#### **Notice of Request for Comment on Proposed FFY 2011 Amendment to Minnesota State Plan on Aging**

The Minnesota Board on Aging requests comments on a proposed amendment to the State Plan on Aging (for federal fiscal year 2011). The Minnesota Board on Aging has the option to submit an amendment to its current State Plan on Aging (FFY 2009-2012) to the U.S. Administration on Aging (AoA) on July 1, 2010. The State Plan addresses the ways in which the Minnesota Board on Aging is helping to prepare the state for the aging of the population. The state plan also articulates the role of Older Americans Act core and discretionary programs in the state's long-term care system. Outlined below are the five Goals for the State Plan on Aging.

Goal 1: Empower older adults and their families to make informed decisions about, and be able to easily access, home and community-based services.

Goal 2: Enable older adults and family caregivers to sustain their community living by accessing flexible, affordable and effective services.

Goal 3: Empower older adults and family caregivers to manage their own health risks.

Goal 4: Ensure the rights of older adults and prevent their abuse, neglect and exploitation.

Goal 5: Partner with communities to prepare for the aging of the population.

The proposed amendment provides updates to the current State Plan on Aging and highlights strategies to provide consumers with more choice and control over the services that they receive.

The thirty-day public comment period begins June 1, 2010 and ends at 4:30 p.m. on June 30, 2010. The full text of the proposed State Plan on Aging Amendment is available by contacting:

Jean Wood  
Executive Director  
Minnesota Board on Aging  
Aging and Adult Services Division  
P.O. Box 64976  
St. Paul, MN 55164-0976

## **Department of Human Services (DHS)**

### **Health Care Administration**

### **Medical Assistance and MinnesotaCare Programs**

#### **Request for Comments on Extension of Federal Minnesota Family Planning Program (MFPP) §1115 Waiver**

Minnesota's Medicaid program is currently administering a waiver under section 1115 of the Social Security Act entitled the Minnesota Family Planning Program (MFPP). Under the MFPP waiver, the State has the authority to expand Medicaid eligibility for family planning services to people who are not otherwise eligible. The MFPP waiver is about to enter its fifth year of operation. Federal authority for the waiver ends June 30, 2011, unless a request for extension is submitted at least a year in advance.

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A provision in the newly enacted federal health care reform law gives states the option to expand Medicaid eligibility for family planning services as a Medicaid state plan option without obtaining a federal waiver. With the MFPP waiver up for renewal, the State will analyze this option as a possible alternative to extending federal authority under a waiver. To assure the continuation of the MFPP, while the state plan option is under consideration, DHS intends to submit a three year extension request to CMS in June 2010 under the same terms that the waiver is currently operating.

DHS is announcing a 30-day comment period on the extension of the MFPP Waiver. A copy of the special terms and conditions for the current MFPP waiver can be found on the DHS web site at [www.dhs.state.mn.us/healthcare/waivers](http://www.dhs.state.mn.us/healthcare/waivers). To request a copy of the special terms and conditions for the current MFPP waiver, please contact Chris Wasieleski at (651) 431-2182.

Written comments may be submitted to Jan Kooistra at the address below. Comments must be received by Thursday, June 24, 2010.

Jan Kooistra  
Department of Human Services  
P.O. Box 64983  
St. Paul, MN 55164-0983  
**Telephone:** (651) 431-2188  
**FAX:** (651) 431-7421  
**E-mail:** [jan.kooistra@state.mn.us](mailto:jan.kooistra@state.mn.us)

## Department of Human Services (DHS) Health Care Administration Medical Assistance and MinnesotaCare Programs Request for Comments on Extension of Federal Prepaid Medical Assistance Plus (PMAP+) §1115 Waiver

For over twenty years, Minnesota's Medicaid program (Medical Assistance or MA) has administered a waiver under section 1115 of the Social Security Act, now named the "Minnesota Prepaid Medical Assistance Project Plus" or "PMAP+ Waiver," allowing for the purchase of coverage from managed care organizations on a prepaid capitated basis.

In the early-1990s a series of health care reform amendments to the PMAP+ Waiver allowed for the statewide expansion of PMAP, simplified certain MA eligibility requirements, and incorporated MinnesotaCare coverage for pregnant women and children, and later MinnesotaCare parents, into Minnesota's Medicaid Program.

With passage of the Balanced Budget Act of 1997, and subsequent promulgation of related regulations in 2002, most aspects of Minnesota's pre-paid MA managed health care programs can now operate under the MA State Plan. The majority of MA recipients receiving managed care under the authority of the PMAP+ Waiver moved to state plan authority for managed care effective July 2005. In June 2005 Minnesota moved all PMAP+ seniors to Minnesota Senior Care (MSC) under the authority of a new waiver, the MSC §1915(b) waiver. Nevertheless, the PMAP+ Waiver continues to support several important components of the State's programs, including but not limited to providing Medical Assistance services with federal financial participation to populations that would not otherwise be eligible and mandatory enrollment of certain MA populations in managed care.

The PMAP+ Waiver will expire June 30, 2011. To assure the continuation of the PMAP+ project, the Minnesota Department of Human Services (DHS) intends to submit a three-year extension request for the PMAP+ Waiver to the federal Centers for Medicare & Medicaid Services (CMS) in June 2010 under the terms requested in the September 30, 2009 waiver amendment package and subsequent correspondence, which is still pending with CMS.

DHS is announcing a 30-day comment period on the draft PMAP+ Waiver Extension Request to be submitted to CMS. To request a copy of the draft PMAP+ Waiver Extension Request, please contact Chris Wasieleski at (651) 431-2182. A copy of the draft PMAP+ Waiver Extension Request can also be found at [www.dhs.state.mn.us/healthcare/waivers](http://www.dhs.state.mn.us/healthcare/waivers).



Written comments may be submitted to Jan Kooistra at the address below. Comments must be received by Thursday, June 24, 2010.

Jan Kooistra  
Department of Human Services  
P.O. Box 64983  
St. Paul, MN 55164-0983  
**Telephone:** (651) 431-2188  
**FAX:** (651) 431-7421  
**E-mail:** [jan.kooistra@state.mn.us](mailto:jan.kooistra@state.mn.us)

## Minnesota Pollution Control Agency (MPCA) Regional Division

### Notice of Availability of Draft Fish Lake Nutrient TMDL Report and Schwanz Lake Nutrient Management Plan and Request for Comment

**Public Notice Period Begins: May 24, 2010**

**Public Notice Period Ends: June 23, 2010**

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft Report for the Fish Lake Nutrient Total Maximum Daily Load (TMDL) and Schwanz Lake Nutrient Management Plan. The draft Report for Fish and Schwanz Lakes is available for review at <http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>. Following the comments, the MPCA will revise the draft TMDL Report and submit it to the U.S. Environmental Protection Agency (EPA) for approval. Comments must be sent to the MPCA contact person listed below by 4:30 P.M. on June 23, 2010.

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant causing an impairment and allocates necessary reductions among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

Fish and Schwanz Lakes, 29 and 12 acres respectively, and their surrounding drainage areas are in the Gun Club Watershed. Located in separate parts of Eagan, both shallow lakes are in prominent city parks, which provide good public access for fishing, non-motorized boating, aesthetic enjoyment, and some swimming and wading. In 2006, the MPCA listed Fish and Schwanz Lakes as impaired for aquatic recreation because the lakes exceeded the water quality standard for nutrients. Excess nutrients such as phosphorus from stormwater runoff create poor water quality conditions causing summer algal blooms, which limits recreational activities. Efforts by the city of Eagan have improved water quality to Schwanz Lake in recent years and the MPCA will likely remove the lake from the impaired waters list, although the city intends to implement additional water quality improvement projects. A reduction of 19 percent in phosphorus loading to Fish Lake would be required to consistently meet water quality standards under average precipitation conditions. Strategies to improve water quality in Fish and Schwanz lakes include implementing Best Management Practices to reduce phosphorus from stormwater runoff in the watershed and in-lake sources.

**Agency Contact Person:** Written or oral comments, petitions, questions, or requests to receive a draft of the TMDL Report, and requests for more information should be directed to:

Barb Peichel  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155-4194  
**Telephone:** (651) 757-2646  
**Minnesota Toll Free:** 1-800-657-3864  
**Fax:** (651) 297-8676  
**E-mail:** [Barbara.Peichel@state.mn.us](mailto:Barbara.Peichel@state.mn.us)

**TTY** users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

# Official Notices

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**Preliminary Determination on the draft TMDL Report:** The MPCA Commissioner has made a preliminary determination to submit this TMDL Report to the EPA for final approval. A draft TMDL Report and fact sheet are available for review at the MPCA office at the address listed above, and at the MPCA Web site: <http://www.pca.state.mn.us/water/tmdl/project-fish-schwanzlake.html>. Suggested changes will be considered before the final TMDL Report is sent to the EPA for approval.

**Written Comments:** You may submit written comments on the conditions of the draft TMDL Report or on the Commissioner's preliminary determination.

Written comments must include the following:

1. A statement of your interest in the draft TMDL Report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

**Petition for Public Informational Meeting:** You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

**Petition for Contested Case Hearing:** You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the application or draft TMDL Report; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL Report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision:** You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the TMDL Report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd 6(4), the decision whether to submit the TMDL Report and, if so, under what terms will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL Report; or (3) a timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this TMDL Report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the draft TMDL Report.

Dated: May 2010

### **Department of Transportation (Mn/DOT) Engineering Services Division Office of Construction and Innovative Contracting Notices of Suspension and Debarment**

#### **NOTICE OF SUSPENSION**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be suspended effective December 28, 2009, until final disposition of the June 4, 2010 hearing or hearing appeal:

Riley Bros. Companies Inc. and its affiliates, Morris MN  
Riley Bros. Construction Inc. and its affiliates, Morris MN

#### **NOTICE OF DEBARMENT**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be debarred for a period of three (3) years effective February 24, 2010 until February 24, 2013:

Joseph Edward Riley, Morris,  
John Thomas Riley, Morris, MN

*Minnesota Statutes*, Section 161.315, prohibits the Commissioner, counties, towns or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred; including

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity which is sold or transferred by a debarred person remains ineligible during the period of the seller's or transfer's debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Opportunities for Businesses and Advertisers

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Department of Transportation (Mn/DOT)

### Office of Transit

### Planning, Modal and Data Management Division

### Notice of Intent to Release Applications to fund Public Transit Participation Program, Job Access Reverse Commute Grant, New Freedom Grant for 2011, and Elderly and Persons with Disabilities Capital Grant Program

The Minnesota Department of Transportation (Mn/DOT) Office of Transit is releasing applications for four publicly funded transportation programs:

- Public Transit Participation Program
- Job Access and Reverse Commute Grant
- New Freedom Grant
- Elderly and Persons with Disabilities Capital Grant Program

Applications will be posted by June 8, 2010 on the Mn/DOT Office of Transit Website at: [www.dot.state.mn.us/transit](http://www.dot.state.mn.us/transit)

The **Public Transit Participation Program**, established under *Minnesota Statutes*, Section 174.24, provides state and federal (Section 5311) financial assistance for public transit services to eligible recipients, which include:

Any Legislatively established public transit commission or authority, and county or statutory or home rule charter city providing financial assistance to or operating public transit, any private operator of public transit, or any combination thereof is eligible to receive financial assistance through the public transit participation program. Eligible recipients must be located outside of the metropolitan area. This grant program supports capital, planning, and operations of transit systems in small and large urban areas and in rural areas outside of the seven county Twin Cities metropolitan area.

The **Job Access Reverse Commute Grant (JARC)**, supported with federal funds (Section 5316), is intended for public transportation alternatives. These funds are to improve access to transportation services to employment and employment related activities for welfare recipients and eligible low income individuals and to transport residents of urbanized areas and non-urbanized to suburban employment opportunities. Eligible recipients include small urban and rural areas with:

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## State Grants & Loans

- ◆ State or Local Government Authorities;
- ◆ Private, Nonprofit organizations;
- ◆ Operators of public transportation services, and
- ◆ Private operators of public transportation services.
  - ▶ Tribes of Minnesota

**The New Freedom Grant**, supported with federal funds (Section 5317), is intended to provide funding for “NEW” transportation services and public transportation alternatives beyond the requirements of the Americans with Disabilities Act (ADA) for persons with disabilities. Eligible recipients include small urban and rural areas with :

- ◆ State or Local Government Authorities;
- ◆ Private, Nonprofit organizations;
- ◆ Operators of public transportation services, and
- ◆ Private operators of public transportation services.
  - ▶ Tribes in Minnesota

**The Elderly and Persons with Disabilities Capital Grant Program**, FTA Circular 9070.1, is a capital assistance grant program providing 80 percent funding for the purchase of wheelchair-accessible buses for private non-profit organizations to serve elderly and/or disabled people, public bodies that coordinate services for the elderly and disabled, or any public body that certifies to the State that non-profits in the area are not readily available to carry out the services provides federal (Section 5310) financial assistance for public transit services to eligible recipients, which include:

- a. a private non-profit organization, if public transportation service provided by State and local governmental authorities under Section 5310(a)(1) is unavailable, insufficient, or inappropriate; or
- b. a governmental authority that:
  - (1) is approved by the State to coordinate services for elderly individuals and individuals with disabilities; or
  - (2) certifies that there are not any non-profit organizations readily available in the area to provide the special services.

The code assigned to the Section 5310 program in the Catalogue of Federal Domestic Assistance is 20.513.

Application Workshops will be held at the following locations to provide additional information:

**Bemidji** Mn/DOT Office – 3920 Highway 2 West, Bemidji, MN 56601.

Tuesday, June 8, 2010 9:00 am to 4:00 pm

**Owatonna** Mn/DOT Office- 1010 21<sup>st</sup> Ave NW Owatonna, MN 55060

Thursday June 10, 2010 9:00 am to 4:00 pm

**St. Cloud** Mn/DOT Office - 3725 12<sup>th</sup> St. North, St. Cloud MN 56303

Wednesday, June 16, 2010 10:00 am to 4:00 pm

**Marshall** Mn/DOT Office - 1800 East College Drive, Marshall MN 56258

Tuesday, June 22, 2010 9:00 am to 4:00 pm

**Brainerd/Baxter** Mn/DOT Office - 7694 Industrial Park Road, Baxter, MN 56425

Thursday, June 24, 2010 9:00 am to 4:00 pm

\***St. Paul** Highway Federal Credit Union, 840 Westminister Street, St. Paul, MN 55155

Monday, June 28, 2010 1:00 pm to 4:00 pm

\*Workshop designed for Metro Area 5310 Providers

Applications for the **Public Transit Participation Program** must be mailed to Mn/DOT’s Office of Transit and postmarked no later than 4:00 p.m. Central Daylight time on **August 27, 2010**. For further information, please contact:

# State Grants & Loans

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Sarah Lenz  
395 John Ireland Blvd., MS 430  
St. Paul, MN 55155  
**Phone:** (651) 366-4177  
**E-mail:** [sb.lenz@state.mn.us](mailto:sb.lenz@state.mn.us)

Applications for the, **JARC and New Freedom Grants** must be mailed to Mn/DOT's Office of Transit and postmarked no later than 4:00 p.m. Central Daylight time on **August 27, 2010** For further information, please contact:

John Groothuis  
395 John Ireland Blvd., MS 430  
St. Paul, MN 55155  
**Phone:** (651) 366-4187  
**E-mail:** [john.groothuis@state.mn.us](mailto:john.groothuis@state.mn.us)

Applications for the **Elderly Persons with Disabilities Capital Grant Program** must be mailed to Mn/DOT's Office of Transit and postmarked no later than 4:00 p.m. Central Daylight time on **October 1, 2010** For further information, please contact:

John Groothuis  
395 John Ireland Blvd., MS 430  
St. Paul, MN 55155  
**Phone:** (651) 366-4187  
**E-mail:** [john.groothuis@state.mn.us](mailto:john.groothuis@state.mn.us)

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar day.

## A Fortune in Business Opportunities

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*; Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- “Contracts & Grants” Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

Subscriptions cost \$180 a year (an \$80 savings). It’s all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Minnesota State Colleges and Universities (MnSCU) Announcements - Advertisements for Bids MnSCU Transitioning to a Web-based Distribution for Project Bid Documents

Minnesota State Colleges & Universities is transitioning to a web-based distribution process for project bid documents. MnSCU offers 24-hour/day, 7-day/week access to the Request for Bids/Proposals through its web-based system. Interested parties may view the Bidding Documents at no cost on the website: <http://www.finance.mnscu.edu/facilities/design-construction/index.html> and click on “Announcements”, then click on “**Advertisement for Bids (E-Plan Room)**”. Bidding Documents can be downloaded for a non-refundable fee of \$10.00. MnSCU will be utilizing this system to advertise and deliver bidding documents for many of its future construction projects.

## Minnesota State Colleges and Universities (MnSCU) Bemidji State University Notice of Request for Proposal for Bemidji Regional Events Center Merchandise Store Management

**NOTICE IS HEREBY GIVEN** that Bemidji State University, Bemidji, MN is requesting proposals to manage its new merchandise store at the Bemidji Regional Events Center, located at 1111 Event Center Drive NE, Bemidji, MN. The University has the exclusive right to sell BSU-branded apparel and novelties, including without limitation jerseys, t-shirts, hats, pennants, and pins at BSU hockey games per its 20 year lease with the City of Bemidji.

The complete RFP is available on-line by going to [http://www.bemidjistate.edu/offices/procurement\\_logistics/rfps\\_bids/](http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/)

Any questions should be in the form of an RFI and directed to William Maki at e-mail: [wmaki@bemidjistate.edu](mailto:wmaki@bemidjistate.edu)

Sealed proposals must be received by **3:00 p.m. CST, Tuesday, June 22, 2010**. Proposals shall be sent to:

Attn: Bill Maki  
Bemidji State University #1  
1500 Birchmont Drive NE  
Bemidji, MN 56601-2699

Sealed proposals can also be hand delivered to Deputy Hall, Room 349. Faxed or e-mailed proposals will NOT be considered. Late responses will NOT be considered. Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities in proposals received.

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### Bemidji State University

#### Notice of Request for Proposals for Web Design, Development and Assistance

**NOTICE IS HEREBY GIVEN** that Bemidji State University will receive sealed proposals for Web Design, Development and Assistance. Specifications will be available May 24, 2010, at the following Bemidji State University website:

*[http://www.bemidjistate.edu/offices/procurement\\_logistics/rfps\\_bids/](http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/)*

Sealed proposals must be received by Rose Jones, Director of Communications and Marketing, Bemidji State University, Deputy 323, Box 2, 1500 Birchmont Drive N.E., Bemidji, MN 56601, by 10:00 A.M. June 15, 2010.

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU)

### Bemidji State University

#### Notice of Request for Proposals for Women's Hockey Equipment Sponsor/Supplier

**NOTICE IS HEREBY GIVEN** that Bemidji State University will receive sealed proposals for a Women's Hockey Equipment & Apparel Sponsor/Supplier. Specifications will be available May 24, 2010, at the following Bemidji State University website:

*[http://www.bemidjistate.edu/offices/procurement\\_logistics/rfps\\_bids/](http://www.bemidjistate.edu/offices/procurement_logistics/rfps_bids/)*

Sealed proposals must be received by Belinda Lindell, Director of Procurement & Logistics, Bemidji State University, Deputy 204, Box 8, 1500 Birchmont Drive NE, Bemidji, MN 56601, by 2:00 PM, June 9, 2010.

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU)

### Lake Superior College

#### Request for Proposal for Food Service

**NOTICE IS HEREBY GIVEN** that proposals are being solicited for Pricing and Service for the In-House Cafeteria food service at Lake Superior College located in Duluth, Minnesota.

Lake Superior College seeks to enter into an agreement for In-House Food Services to be used by students, faculty and staff for the 2010/2011 school year beginning in August of 2010. For additional information or to request a copy of the Request for Proposal, please contact:

David Olson, Purchasing  
Lake Superior College  
2101 Trinity Road  
Duluth, MN 55811



**Telephone:** (218) 733-5976  
**Fax:** (218) 733-5977  
**E-mail:** [d.olson@lsc.edu](mailto:d.olson@lsc.edu)

Proposals are due at the Lake Superior College Business Office by 3:00 p.m. CT on Friday, June 4, 2010.

This notice and the Request for Proposal do not obligate the State of Minnesota, Minnesota State Colleges and Universities or Lake Superior College to award a contract; and reserves its right to withdraw from the RFP if it is considered to be in its best interest.

## **Minnesota State Colleges and Universities (MnSCU) St. Cloud Technical College Formal Request for Bid (RFB) for Purchase of Hydraulics Training System**

**RESPONSE DUE DATE AND TIME:** Tuesday, June 8, 2010 by 10:00 a.m. Central Time

The complete Request for Bid will be available on Monday, May 24, 2010 on the website <http://www.sctc.edu/rfp>

**TITLE OF PROJECT:** Purchase of Hydraulics Training System for the Energy/Electronics Program Lab

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical College, 1540 Northway Drive, St Cloud MN 56303

**RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:**

Susan Meyer, Purchasing Agent Room 1-401  
St. Cloud Technical College  
1540 Northway Drive  
St. Cloud, MN 56303  
**Phone:** (320) 308-5973  
**Fax:** (320) 308-5027  
**E-mail:** [smeyer@sctc.edu](mailto:smeyer@sctc.edu)

**CONTACT FOR QUESTIONS:** Bruce Peterson, Phone: (320) 290-2185, e-mail: [bpeterson@sctc.edu](mailto:bpeterson@sctc.edu)

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### St. Cloud Technical College

#### Formal Request for Bid (RFB) for Purchase of Pneumatics Training System for the Energy/Electronics Program Lab

**RESPONSE DUE DATE AND TIME:** Tuesday, June 8, 2010 by 10:00 a.m. Central Time

The complete Request for Bid will be available on Monday, May 24, 2010 on the website <http://www.sctc.edu/rfp>

**TITLE OF PROJECT:** Purchase of Pneumatics Training System for the Energy/Electronics Program Lab

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical College, 1540 Northway Drive, St Cloud MN 56303

**RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:**

Susan Meyer, Purchasing Agent Room 1-401  
St. Cloud Technical College  
1540 Northway Drive  
St. Cloud, MN 56303  
**Phone:** (320) 308-5973  
**Fax:** (320) 308-5027  
**E-mail:** [smeyer@sctc.edu](mailto:smeyer@sctc.edu)

**CONTACT FOR QUESTIONS:** Bruce Peterson, Phone: (320) 290-2185, e-mail: [bpeterson@sctc.edu](mailto:bpeterson@sctc.edu)

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## Minnesota State Colleges and Universities (MnSCU)

### St. Cloud Technical College

#### Formal Request for Bid (RFB) for Purchase of Welding Equipment for the Welding Program Lab

**RESPONSE DUE DATE AND TIME:** Tuesday, June 8, 2010 by 10:00 a.m. Central Time

The complete Request for Bid will be available on Monday, May 24, 2010 on the website <http://www.sctc.edu/rfp>

**TITLE OF PROJECT:** Purchase of Welding Equipment for the Welding Program Lab

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical College, 1540 Northway Drive, St Cloud MN 56303

**RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:**

Susan Meyer, Purchasing Agent Room 1-401  
St. Cloud Technical College  
1540 Northway Drive  
St. Cloud, MN 56303  
**Phone:** (320) 308-5973  
**Fax:** (320) 308-5027  
**E-mail:** *smeyer@sctc.edu*

**CONTACT FOR QUESTIONS:** Bruce Peterson, Phone: (320) 290-2185, e-mail: *bpeterson@sctc.edu*

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

## Minnesota State Colleges and Universities (MnSCU) Winona State University Advertisement for Sealed Bids for IT Data Center Standby Power Generation Project

**CLOSING DATE:** Wednesday, June 9, 2010

Will be received by: **Steve Ronkowski**, Facilities Coordinator  
Facilities Services Building, Somsen Hall  
175 West Mark Street  
Winona State University  
Winona, Minnesota 55987

Until **2:00 PM, Wednesday, June 9, 2010**, at which time the bids will be opened and publicly read aloud.

**Project scope:** The scope of the work described in this Request for Proposal is to provide design, installation, and testing of a new standby generator to serve the existing IT Data Center at Somsen Hall at Winona State University. Existing systems will be backfed from the new generator system as detailed in the Request for Proposal.

**Mandatory pre-bid meeting will be held at 1:00 p.m. on Tuesday, June 1, 2010**, at Winona State University, Facilities Services, 175 West Mark Street, Winona, Minnesota. The meeting will be held in the Facilities Services Conference Room #202. The College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

**Project Schedule:** Start date will be Thursday, July 1, 2010. Date of completion to be Thursday, September 30, 2010.

To request a copy of the Request for Proposal for this project, contact Winona State University, office of:

# State Contracts

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Steve Ronkowski  
Facilities Coordinator  
175 West Mark Street  
Winona MN 55987  
**Phone:** (507) 457-5099  
**E-mail:** *sronkowski@winona.edu*

Questions regarding this project should be addressed to:

Ryan Lindahl, Electrical Engineer  
Sebesta Blomberg  
Phone: (651) 634-7278  
**E-mail:** *RLindahl@Sebesta.com*

Each Bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check payable to **Minnesota State Colleges and Universities** in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

## Department of Health (MDH) Notice of Availability of Contract for Consumer Reporting Web Applications

The Minnesota Department of Health requests proposals from highly qualified respondents to enhance consumer awareness of differences in cost and quality among health care providers. Specifically, the contractor must work collaboratively with the Minnesota Department of Health (MDH) to identify options for displaying complex health information in a consumer-friendly manner. MDH will use the contractor's recommendations to inform its decisions about how to display quality data related to Minnesota Statutes 62U.02 and peer grouping data under Minnesota Statutes 62U.04. The contractor will subsequently create two consumer-friendly web applications: the first will be related to reporting solely on quality results to be launched in the fall of 2010, while the second will report provider peer grouping results as early as December 2010. The second web application will have some of the same functionality but will have more complex queries as it displays cost and quality data. The contractor will create and launch these two web applications, which will be hosted on a website controlled by MDH.

Work is proposed to start after July 29, 2010.

A Request for Proposals will be available by email from this office. **A written request (by email) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Stephanie Krieg  
Health Economics Program  
85 East 7<sup>th</sup> Place, Suite 220  
Saint Paul, MN 55101  
**Phone:** (651) 201-5605  
**E-mail:** *Stephanie.Krieg@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 pm, Central Time, June 28, 2010. **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Natural Resources (DNR)****Notice of Availability of Contract for First Avenue Drain Tile System, Bovey, MN****CERTIFICATION #: 22002****Amount of Proposed Contract: \$120,000**

The Minnesota Department of Natural Resources is requesting proposals for the purpose of providing engineering services for the design of a Drain Tile System beneath First Avenue in Bovey, MN. The construction will consist of the reconstruction of approximately 1500 feet of road and the installation of approximately 2200 feet of drain tile.

The selected firm will assist in the pre-acquisition of right of way, design refinement of drain tile concept developed to date, preparation of plans and specifications for draintile installation, provide construction inspection and construction administration.

Work is proposed to start during June 2010.

A Request for Proposals will be available by mail from this office through June 4, 2010. **A written request (by email) is required to receive the Request for Proposal.** After June 4, 2010, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Glen Bengtson, PE  
Department of Natural Resources  
500 Lafayette Road North  
Saint Paul, MN 55155  
**E-mail:** [Glen.Bengtson@state.mn.us](mailto:Glen.Bengtson@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **June 14, 2010, 2:30 PM. Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Natural Resources (DNR)****Division of Ecological Resources****Environmental Policy and Review Unit****Notice of Request for Proposal for Consultant Services to Prepare a State Supplemental Environmental Impact Statement (SEIS) for the Proposed Essar Steel Minnesota Modifications Project**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Natural Resources (DNR), a state agency, seeks the services of a professional consultant to assist in preparing a supplemental environmental impact statement for the Essar Steel Minnesota Modifications Project near the City of Nashwauk, Itasca County, Minnesota.

The DNR as Responsible Governmental Unit (RGU) is required to prepare a Supplemental EIS for this project under *Minnesota Rules* 4410.3000, subpart 3.

Essar Steel Minnesota is proposing to increase the production capacity of its Nashwauk facility's crusher, concentrator, and taconite pellet plant from 4.1 million tons per year (mtpy) to 6.5 mtpy. The purpose of this increase in taconite pellet production capacity is to: 1) standardize the taconite pellet furnace's design and size to match other such operations owned and operated by Essar Steel; and 2) produce additional pellets to supply operations at Algoma Steel. Essar Steel Minnesota also proposes to reduce the 20-year life of the mine plan to 15 years, the former being the length of mine operation considered in the original EIS. No changes to the DRI or steel mill are proposed.

# State Contracts

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The DNR seeks the services of a consultant with expertise in: preparing state EISs and other environmental review documents; metal mining operations and engineering; metallurgical and mineral processing; mineland reclamation; wastewater treatment; mercury, including emissions, deposition, and methylation; wild rice biology and aquaculture; solid waste management; geological and geotechnical evaluations; socioeconomics; air emission impact analysis & control technology assessment (emission inventory; Class I & II, Human Health Risk Assessment; Ecological Risk Assessments; BACT; MACT; PSD pollutants; acid deposition and ecosystem acidification; visibility impairment); hydrology/hydrogeology; water quality analysis/modeling; water budgets and watershed yield models; greenhouse gas emissions; climate change; and cumulative effects analysis.

The consultant must conduct necessary data collection and analysis, and prepare draft and final EISs, that fulfill the requirements of *Minnesota Rules* parts 4410.0200 to 4410.6500.

The full Request for Proposal contains detailed information about the proposed mine project and proposal content requirements. Call or write for the full request, which will be sent free of charge to interested vendors. Contact:

Lisa Fay  
MN Department of Natural Resources  
Division of Ecological Services, Box 25  
500 Lafayette Road  
St. Paul, MN 55155-4025  
**Phone:** (651) 259-5110

Other personnel are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

**Proposals from interested parties must be submitted to the department by 4:00 p.m. on Wednesday, June 9, 2010.** Fax or emailed proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Public Safety (DPS)

### Office of Communications

#### Notice of Request for Proposal to Negotiate and Administer Paid Media Programs

The Minnesota Department of Public Safety (DPS) is seeking proposals from experienced media buyers to negotiate and administer paid media programs to support the DPS Office of Traffic Safety law enforcement campaigns and public information and education campaigns. The media buyer will be responsible for negotiating paid media buys (cable, television, radio, print, online, etc.) in DPS selected markets in Minnesota, as well as statewide per DPS campaign timings to support a range of traffic safety initiatives. Details are contained in a complete Request for Proposal that may be obtained by contacting Desiree Quinn.

**Contact:** Desiree Quinn  
**Telephone:** (651) 201-7575  
**Address:** Department of Public Safety  
Office of Communications  
444 Cedar Street, Suite 155  
St. Paul, MN 55101-5155  
**E-mail:** [desiree.quinn@state.mn.us](mailto:desiree.quinn@state.mn.us)  
**Fax:** (651) 201-1111

All questions concerning this RFP should be in writing and emailed or faxed to the above address no later than 2:00 p.m. CDT on Friday, June 18, 2010. All answers to questions will be in writing and sent to all entities requesting a complete RFP by end of business day on Tuesday, June 22, 2010. Final date for submitting proposals is 2:00 p.m. CDT on Friday, July 9, 2010. Late proposals will not be

considered. The contract is anticipated to start on October 1, 2010 and end on September 30, 2011. The Department of Public Safety will retain an option to extend the contract for three additional one-year periods. All costs incurred in responding to this RFP will be borne by the responder.

### Department of Public Safety (DPS) State Patrol Training & Development Section Request for Proposals for Pre-employment Psychological Evaluations of the State Patrol Trooper Candidates

The Department of Public Safety (Department) is seeking proposals from qualified licensed psychology professionals to:

- Conduct pre-employment psychological examinations according to established psychology guidelines of approximately 80 State Patrol Trooper candidates and 360 degree assessment for candidates attending the 2011 Trooper Candidate School.

Details are contained in a complete Request for Proposals, which may be obtained by calling or writing:

Lt. Jason Bartell  
State Patrol Training & Development Section  
1900 West County Road I  
Shoreview, MN 55126  
**Telephone:** (651) 628-6972  
**Fax:** (651) 628-6797  
**E-mail address:** *Jason.Bartell@state.mn.us*

The estimated cost of this project is \$45,000 from September 1, 2010 through August 31, 2011. The Department will retain an option to extend the contract for an additional one year, not extending beyond August 31, 2012. The value of the contract for subsequent years may be adjusted. All questions concerning this RFP should be emailed to Lt. Jason Bartell. Deadline for submitting and accepting questions will be May 27, 2010 at 2:00 p.m. Central Daylight Time (CDT). A full collection of all the questions and answers will be emailed to all entities requesting a complete RFP by the end of business day May 28, 2010.

Final date for submitting proposals is 2:00 p.m. Central Daylight Time on June 7, 2010. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Supreme Court State Court Administration REQUEST FOR PROPOSALS for IV-D Reimbursement of Direct Costs

The State is seeking a vendor to provide a streamlined method for claiming direct personnel costs as well as direct operating costs (as defined above) for court administration case processing tasks associated with IV-D child support cases. This will likely include measuring and documenting the time spent by local court administration staff on work related to IV-D child support cases. The resulting method will allow calculation of a claim amount for federal reimbursement pursuant to Title IV-D of the Social Security Act, while minimizing the amount of effort required to claim the reimbursement. The resulting claim must comply with 2 CFR 225 (OMB Circular A-87) and all other applicable federal and state law. It is anticipated that all work would be completed within six (6) to nine (9) months from the effective date of any contract entered into as a result of this RFP.

# State Contracts

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## I. PROPOSAL SUBMISSION TIMELINE; QUESTIONS; FORM; DEADLINE.

### A. Proposal Timeline:

1. Posting Date: **MAY 24, 2010**
2. Questions Due: **JUNE 11, 2010** 4PM local (i.e., St. Paul) time
3. Answers Posted: **JUNE 15, 2010** 5PM local (i.e., St. Paul) time
4. Proposal Submission Deadline: **JUNE 25, 2010** 4PM local (i.e., St. Paul) time, with possible interviews and subsequent selection as soon thereafter as possible.

B. QUESTIONS **must** be submitted in writing no later than **JUNE 11, 2010** 4:00 P.M. local (i.e., St. Paul) time to the sole point of contact identified below:

Jodie Metcalf  
State Court Administration  
Court Services Division  
25 Rev. Dr. Martin Luther King Jr. Blvd.  
St Paul, MN 55155  
**E-mail:** [jodie.metcalf@courts.state.mn.us](mailto:jodie.metcalf@courts.state.mn.us)

Other court personnel are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline. Questions and answers will be posted by end of day **JUNE 15, 2010** and will be accessible to other vendors and the public.

A full request for proposal is available on the Minnesota Supreme Court website: [www.courts.state.mn.us](http://www.courts.state.mn.us)

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.



Send completed application material to:

Juanita Voigt  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

## Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Department of Veterans Affairs Minnesota Veterans Homes - Silver Bay Notice of Availability of Contract for Pharmaceutical Services

The Minnesota Department of Veterans Affairs is requesting proposals from individuals or organizations to provide Pharmaceutical Services at the Minnesota Veterans Home Silver Bay. This is an 83 bed Skilled Nursing Facility for veterans and their spouses.

Work is proposed to start after September 1, 2010.

A Request for Proposals will be available by mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Carla Floen  
Minnesota Veterans Homes – Silver Bay  
Minnesota Department of Veterans Affairs  
45 Banks Blvd.  
Silver Bay, MN 55614  
**Fax:** (218) 226-6336  
**E-mail:** [Carla.Floen@state.mn.us](mailto:Carla.Floen@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **2:30 P.M. Central Daylight Time on June 15, 2010. Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

### Lower Costs; Increase Profits

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us). Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

## Anoka County

### Notice of Request for Proposals for Microsoft Training Services

**NOTICE IS HEREBY GIVEN** the County is seeking proposals for the provision of Microsoft training for County employees in various divisions, departments and offices.

Proposals shall be submitted in exact accordance with the Request for Proposals (RFP) package. The Request for Proposals package may be obtained at the Anoka County Web site: <http://www.co.anoka.mn.us/bids>

Proposal due date: July 1, 2010, at 4:00 p.m. Central Daylight time.

If you have a disability and need accommodation such as an interpreter, or printed material in an alternate format (i.e., Braille, large print, or audio), contact Michelle Peterson, Contract Specialist, at (763) 323-5318, TDD/TTY (763) 323-5289.

## Hennepin County Designer Selection Committee (DSC)

### Advertisement for Architectural / Engineering Firms for the New Walker Library

The Hennepin County Designer Selection Committee (DSC) will be selecting architectural/engineering firms for design and construction administration services for the following project:

- **New Walker Library**

To obtain a Request for Proposal, please access the Hennepin County internet site at [www.hennepin.us](http://www.hennepin.us). From the County home page, search for "DSC" in the search box in the upper right corner. From the Hennepin County Designer Selection Committee page, you may view and print the RFP for your use.

A letter of interest is not required for RFP noted above. All proposals received by the deadline noted in the RFP will be reviewed by the Designer Selection Committee. If you experience difficulty locating or downloading the RFP, you may call Adam Sobiech, Hennepin County Property Services, at (612) 348-3172.

Proposals are due June 4th at 2:00pm.

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# Non-State Bids, Contracts & Grants

## Metropolitan Airports Commission (MAC)

### Minneapolis-Saint Paul International Airport

#### NOTICE OF CALL FOR BIDS for MAC 2010 Conveyance System Modifications

MAC Contract No.: 106-2-619

Bids Close At: 2:00 p.m. June 15, 2010

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project will completely modernize two elevators including new pumps, jacks and new cabs.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 1%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **Phone:** (763) 503-3401; **Fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of drawings, specifications, and addenda in good condition within (10) days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on May 24, 2010 at MAC's web address of [www.metroairports.org/business/solicitations](http://www.metroairports.org/business/solicitations) (construction bids).

## Metropolitan Airports Commission (MAC)

### Minneapolis-Saint Paul International Airport

#### NOTICE OF CALL FOR BIDS Project Name: 2010 Lindbergh Terminal Valet Garage Waiting Area Improvements

MAC Contract No.: 106-2-611

Bids Close At: 2:00 p.m. June 15, 2010

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work consists of General, Mechanical, and Electrical interior remodeling work bid as a single lump sum contract.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 1%.

**Bid Security:** Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **Phone:** (763) 503-3401; **Fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of drawings, specifications, and addenda in good condition within (10) days of opening of bids.

# Non-State Bids, Contracts & Grants

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**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on May 24, 2010 at MAC's web address of [www.metroairports.org/business/solicitations](http://www.metroairports.org/business/solicitations) (construction bids).

## University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

## Washington County Public Works Department Request for Proposals for I-94 Corridor Alternatives Analysis Study

**NOTICE IS HEREBY GIVEN** that Washington County Public Works, as the lead agency on behalf of the I-94 Corridor Commission, is seeking qualified firms for the completion of an Alternatives Analysis for the I-94 Corridor. Qualified firms will have experience in the development and completion of transit alternatives analyses that are in conformance with the guidelines and policies of the Federal Transit Administration.

The project work will commence immediately upon selection of the consultant. The consultant will prepare a project schedule based on a start date of August 23, 2010.

The full Request for Proposal can be obtained at the Washington Public Works North Shop:

Washington County Public Works Department  
11660 Myeron Road North  
Stillwater, MN 55082  
Phone: (651) 430-4300

The full Request for Proposal can also be obtained from the Washington County website:

[http://www.co.washington.mn.us/info\\_for\\_business/bidsrequests\\_for\\_proposals/](http://www.co.washington.mn.us/info_for_business/bidsrequests_for_proposals/)

Proposals Due: Wednesday, June 30 at 2:00 p.m. at Washington County Public Works North Shop

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## NEW

### ***Woodworking for Wildlife* - updated, Stock No. 275, \$19.95**

Minnesota author Carrol Henderson's popular book, *Woodworking for Wildlife*. Along with designs for 28 different nest box projects, this newly-expanded edition includes 300 color photographs and information on deterring nest predators, placing and maintaining boxes, and setting up remote cameras in nest boxes. The 164-page book, which has a soft cover that opens flat for easy use, features new designs for great crested flycatchers, mergansers, dippers, bumblebees and toads. *Woodworking for Wildlife* was printed in Minnesota on recycled paper manufactured in Cloquet and certified by the Forest Stewardship Council.

## Newly Updated Laws, Rules & Manuals

[2009 Session Laws](#)

[Cosmetology Laws](#)

[Cosmetology Rules](#)

[Wetland Conservation Laws & Rules](#)

[2009 Base Value Guide—Final](#)

[Clean Indoor Air Laws & Rules](#)

[Criminal Code](#)

[Gambling Managers Handbook](#)

[Barber Laws & Rules](#)

[Gambling Laws Architects, Engineers &](#)

[Land Surveying Laws/Rules 2009](#)

[Nursing & Boarding Care Laws 2009](#)

[Fair Labor Standards Act 2009](#)

[Residential Contractor Laws & Rules 2009](#)

[High Pressure Piping Laws/Rules 2009](#)

[Boiler Inspection Laws/Rules 2009](#)

[Public Swimming Pool Rules 2009](#)

[Government Data Privacy Laws & Rules 2009](#)

[Liquor Laws & Rules 2009](#)

[Workers Compensation Laws 2009](#)

[Administrative Hearings Laws/Rules 2009](#)

[Pharmacy Laws 2009](#)

[Supervised Living Facility Laws & Rules 2009](#)

[Child Care Center Laws & Rules 2009](#)

[Developmental Disabilities Laws & Rules 2009](#)

[Day Care Facility Laws & Rules 2009](#)

[Home Care Licensure Laws & Rules 2009](#)

[Real Estate Laws 2009](#)

[Real Estate Appraiser Laws & Rules 2009](#)

[Hospice Licensure Laws & Rules 2007](#)

[Business Corporation/Non-Profit Laws 2009](#)

[Income & Excise Tax Laws 2009](#)

[Minnesota Plumbing Code 2009](#)

[Minnesota State Mechanical  
& Fuel Gas Code 2009](#)

[Base Value Guide 2010](#)

[Minnesota Rules 11-Volume  
Set 2009](#)

[Distentry Laws & Rules 2009](#)

[Minnesota Construction  
Code & Licensing Laws/  
Rules 2009](#)

[Motor Vehicle Tax Manual  
2009](#)

[Minnesota Income Tax  
Package XM 2009](#)

[Securities Rules 2009](#)

[Securities Laws 2009](#)



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- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**PREPAYMENT REQUIRED. Prices and availability subject to change.**

**Fax and phone orders:** Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company \_\_\_\_\_

Name \_\_\_\_\_

Street Address (Not deliverable to P.O. boxes) \_\_\_\_\_

City ( ) State Zip \_\_\_\_\_

Daytime phone (In case we have a question about your order) \_\_\_\_\_

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
<small>*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.</small>	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_