

State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
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State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
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# 46	Monday	17 May	Noon Tuesday	11 May	Noon Wednesday	5 May
# 47	Monday	24 May	Noon Tuesday	18 May	Noon Wednesday	12 May
# 48	TUESDAY	1 JUNE	Noon Tuesday	25 May	Noon Wednesday	19 May

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Board of Dentistry

Proposed Amendments to Permanent Rules Relating to Licensure and Practice in Dentistry, *Minnesota Rules*, Chapter 3100; Proposed Repeal, *Minnesota Rules*, Parts 3100.0200 and 3100.2000

DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, And Notice of Hearing If 25 or More Requests For Hearing Are Received

Introduction. The Minnesota Board of Dentistry intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by 4:30 p.m. on June 9, 2010, the board will hold a public hearing in the 4th Floor Conference Room A, University Park Plaza, 2829 University Avenue SE, Minneapolis, Minnesota 55414, starting at 9:00 a.m. on Thursday, June 24, 2010. To find out whether the board will adopt the rules without a hearing or if the hearing will be held, you should contact the agency contact person after June 9, 2010 and before June 24, 2010.

Agency Contact Person. Submit any comments or questions on the rules or written requests for a public hearing to the agency contact person. The agency contact person is: Kathy Johnson at Minnesota Board of Dentistry, University Park Plaza, 2829 University Avenue SE, Suite 450, Minneapolis, MN 55414-3249, **phone:** (612) 548-2134 or 1-888-240-4762 (outside metro), **Fax:** (612) 617-2260. Minnesota Relay Service for hearing impaired: 1-800-627-3529.

Subject of Rules. An executive summary of the subjects of the proposed rules, as follows:

Regarding definitions, the proposed rules reflect the existing definitions and terminology used by the American Dental Association for deep sedation, general anesthesia, moderate sedation, and minimal sedation. Moreover, the proposed rules add two new definitions including hospital and pediatric advanced life support ("PALS").

Regarding a dental hygienist, the proposed rules add personal supervision and the following duties: under indirect supervision – maintain and remove intravenous lines, and monitor phases of anesthesia/sedation using noninvasive instrumentation; under direct supervision – initiate and place intravenous infusion line; and under personal supervision – perform supportive services including administering medications into an existing intravenous line, an enteral agent, or emergency medications in an emergent situation. To perform the aforementioned new duties listed under indirect, direct, and personal supervision, the proposed rules require a dental hygienist to be supervised by a dentist holding anesthesia/sedation certification and complete certain board-approved courses.

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Regarding a licensed dental assistant, the proposed rules require the taking of a national examination by an applicant seeking initial licensure after January 1, 2010. This examination requirement does not apply to a dental assistant who is licensed or registered prior to this date. Each licensed dental assistant must obtain and pay for an original license for public display. In addition, for a licensed dental assistant, the proposed rules add personal supervision and either move or add the following duties: move under general supervision - place and remove elastic orthodontic separators; add under indirect supervision – maintain and remove intravenous lines, and monitor phases of anesthesia/sedation using noninvasive instrumentation; add under direct supervision – initiate and place intravenous infusion line; and add under personal supervision – perform supportive services including administering medications into an existing intravenous line, an enteral agent, or emergency medications in an emergent situation. To perform the aforementioned new duties listed under indirect, direct, and personal supervision, the proposed rules require a licensed dental assistant to be supervised by a dentist holding anesthesia/sedation certification and complete certain board-approved courses.

Regarding a dental assistant with a limited-license permit, the proposed rules rename this dental assistant who was formerly known as having a limited registration.

Regarding the dental assisting student, the proposed rules allow the student who has failed the clinical examination to receive remediation from an independent instructor, not just from an accredited institution.

Regarding an assistant without a license or permit, the proposed rules rename this assistant by adding that the assistant does not have a license or permit to practice. In addition, this assistant is required to become CPR certified and comply with current infection control guidelines under the dentist's supervision.

Regarding license reinstatement, the proposed rules allow a dental assistant seeking licensure reinstatement to take the national examination as an option. Moreover, an applicant cannot use coursework completed for reinstatement purposes towards their professional development requirement.

Regarding the educational training requirements for general anesthesia, deep sedation, or moderate sedation, the proposed rules allow a dentist to take PALS as an alternative advanced emergency management course, and clarify that current CPR certification remains required for dentists based upon existing biennial renewal requirements for licensure. For moderate sedation, the proposed rules also allow for a maximum of five cases to be performed on a patient-simulated manikin relative to the required ten cases of parenteral moderate sedation.

Regarding providing notice to the Board for general anesthesia, deep sedation, moderate sedation, and nitrous oxide inhalation analgesia, the proposed rules require an initial submission by the licensee to the Board both a transcript and other official record from the institution to verify completion of relative education. For nitrous oxide inhalation analgesia, the proposed rules do not require a dentist who graduated after April 15, 2008, to submit nitrous forms to the Board.

Regarding the general anesthesia or moderate sedation certificate, the proposed rules provide clarification and improve the overall organization of these subparts for the dentist who obtains a certificate. Certain requirements regarding education, practice / equipment, and an on-site inspection are reiterated as well as enhanced descriptions of the four types of certificates. The proposed rules also inform the dentist about the renewal or recertification process for an expired or terminated certificate including the submission of specific documentation and certain fees to the Board.

Regarding an on-site inspection of office facility providing general anesthesia, deep sedation, or moderate sedation, the proposed rules replace the year of 2007 with the year 2010 as the new timeframe to have an inspection.

Regarding the audit process of a professional development portfolio, the proposed rules allow the Board to grant a time period of less than six months to a licensee to resolve any deficiencies in their professional development requirements.

Regarding dental specialty practices, the proposed rules require a dentist to have successfully completed certification by one of the specialty examining boards, instead of just being approved for certification. The proposed rules also added the American Board of Oral and Maxillofacial Radiology as a specialty examining board.

Moreover, two entire rule parts are repealed that are redundant: *Minnesota Rules*, part 3100.0200, because the same language regarding drafting is contained within *Minnesota Statutes*, section 645.08; and *Minnesota Rules*, part 3100.2000, because the same language regarding

Proposed Rules

Board fees is contained within *Minnesota Statutes*, section 150A.91.

Finally, a majority of the proposed rules address editorial and technical issues by clarifying existing requirements, mirroring current statutes or rules, or eliminating outdated language.

Statutory Authority. The statutory authority to adopt the rules is *Minnesota Statutes*, section 150A.04, subdivision 5. On April 8, 2010, the Office of Administrative Hearings waived the publication of the proposed rules in the *State Register*. The proposed rules are available on the board's website at www.dentalboard.state.mn.us. A free copy of the entire proposed rules is also available upon request from the agency contact person listed above.

Comments. You have until 4:30 p.m. on Wednesday, June 9, 2010, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change that you desire. You must also make any comments about the legality of the proposed rules during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that the board hold a hearing on the rules. You must make your request for a public hearing in writing, which the agency contact person must receive by 4:30 p.m. on Wednesday, June 9, 2010. You must include your name and address in your written request. In addition, you must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the board cannot count that request when determining whether the board must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, the board will hold a public hearing unless a sufficient number of persons withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the board must give written notice of this to all persons who requested a hearing, explain the actions the board took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the board will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format/Accommodation. Upon request, the board can make this Notice available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications. The board may modify the proposed rules, either as a result of public comment or as a result of the rule hearing process. Modifications must be supported by data and views submitted to the board or presented at the hearing. The adopted rules may not be substantially different than these proposed rules unless the board follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the board encourages you to participate in the rulemaking process.

Cancellation of Hearing. The board will cancel the hearing scheduled for Thursday, June 24, 2010, if the board does not receive requests for a hearing from 25 or more persons. If you requested a public hearing, the board will notify you before the scheduled hearing whether the hearing will be held. You may also call the agency contact person at (612) 548-2134 after June 9, 2010, to find out whether the hearing will be held.

Notice of Hearing. If 25 or more persons submit valid written requests for a public hearing on the rules, the board will hold a hearing following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The board will hold the hearing on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Manuel J. Cervantes is assigned to conduct the hearing. Judge Manuel J. Cervantes can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, St. Paul, MN 55164-0620, **telephone** (651) 361-7945, and fax (651) 361-7936.

Hearing Procedure. If the board holds a hearing, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the hearing record closes. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing, the Administrative Law Judge may order that this five-day comment period is extended for a longer period but not more than 20

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calendar days. Following the comment period, there is a five-working-day rebuttal period when the board and any interested person may respond in writing to any new information submitted. No one may submit additional evidence during the five-day rebuttal period. The Office of Administrative Hearings must receive all comments and responses submitted to the Administrative Law Judge no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. You may direct questions about the procedure to the Administrative Law Judge.

The board requests that any person submitting written views or data to the Administrative Law Judge before the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

Statement of Need and Reasonableness. The statement of need and reasonableness summarizes the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. A free copy of the statement is now available from the agency contact person, if requested, or available on the board's website at www.dentalboard.state.mn.us.

A copy of the Dual Notice and proposed rules shall be mailed to everyone who has registered to be on the Board of Dentistry's rulemaking mailing list under *Minnesota Statutes*, section 14.14, subdivision 1a; and a copy of the Dual Notice, proposed rules, and the Statement of Need and Reasonableness shall be mailed to the Legislature according to *Minnesota Statutes*, section 14.116.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Ask any questions about this requirement of the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 2965148 or 1-800-657-3889.

Adoption Procedure if No Hearing. If no hearing is required, the board may adopt the rules after the end of the comment period. The board will submit the rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want either to receive notice of this, to receive a copy of the adopted rules, or to register with the board to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Adoption Procedure After a Hearing. If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date that the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date that the board adopts the rules and the rules are filed with the Secretary of State by requesting this at the hearing or by writing to the agency contact person stated above.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: 27 April 2010

Marshall Shragg, MPH, Executive Director
Minnesota Board of Dentistry

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Office of the Secretary of State Adopted Permanent Rules Relating to Elections

The rules proposed and published at *State Register*, Volume 34, Number 20, pages 686-720, November 16, 2009 (34 SR 686), are adopted with the following modifications:

8210.0500 INSTRUCTIONS TO ABSENT VOTER.

Subp. 2. **Instructions for registered voters.** Instructions How to vote by absentee ballot for ~~preregistered~~ registered voters Get ready ~~You will need:~~ You will need:

- Ballot
- Tan ballot envelope
- White signature envelope
- Pen with black ink
- Your ID number
Minnesota driver's license number, Minnesota ID card number, or the last four digits of your Social Security Number.
See below if you do not have any of these numbers.
- Witness
Anyone registered to vote in Minnesota,
~~including your spouse or relative;~~ including your spouse or relative,
or a notary public,
or a person with the authority to administer oaths

1 Vote!

- Show your witness your blank ballot, then mark your votes in private.
- Follow the instructions on the ballot.
- Do ~~not~~ not write your name or ID number anywhere on the ballot.
- Do ~~not~~ not vote for more candidates than allowed. If you do, your votes for that office will not count.

See the other side if you make a mistake on your ballot. 2 Seal your ballot in the tan ballot envelope

- Do not write on this envelope.

3 ~~Put~~ Slide the tan ballot envelope into the top of the white signature envelope 4 Complete the white signature envelope

- If there is no label, print your name and Minnesota address.
- Print your Minnesota driver's license number, Minnesota ID card number, or the last four digits of your Social Security Number.
Be sure to use the same number that you provided on your absentee ballot application.
If you do not have any of these numbers, check the box.
- Read and sign the oath and write the date.
~~This signature will be compared to the one on your absentee ballot application.~~
- Ask your witness to print their name and Minnesota address and sign their name.
If your witness is an official or notary, they must print their title instead of an address.
Notaries must also affix their stamp.
- Seal the envelope. First the small flap, then the large flap.

Adopted Rules

5 Return your ballot ~~by election day to the address on the signature envelope~~ by election day to the address on the signature envelope

Ballots may not be delivered directly to your polling place. You have three options:

- Send it so it arrives by election day, using U.S. mail or a package delivery service,
 - Deliver it in person by 5:00 p.m. on the day before the election, or
 - Ask someone to deliver it by 3:00 p.m. on election day.
- ~~This person cannot deliver more than 3 ballots.~~ This person cannot deliver more than 3 ballots.

See other side for special instructions if you have a disability Correcting a mistake

- Completely erase the mistake, or
- Completely cross out the name of the candidate you accidentally marked and then mark your ballot for the candidate you prefer (do not initial your corrections), or
- Ask for a new ballot from your election office. Their contact information can be found in the return address section of the envelope in which you received these materials.

If you have a disability: If you have a disability or cannot mark your ballot, your witness may assist you by marking your ballot at your direction, assembling the materials, and filling out the forms for you. When signing the envelope, Minnesota law says you may:

- Sign the return envelope yourself, or
- Make your mark, or
- Ask your witness to sign for you in your presence. (Have the witness sign their own name as well.)
- If you have adopted the use of a signature stamp for all purposes of signature, you may use your signature stamp or ask your witness to use your signature stamp in your presence.

Minnesota Statutes, section 645.44, subdivision 14

Please note: Voting is not covered by power of attorney. A person with power of attorney may only sign for you in your presence, as outlined above. Confidentiality Notice: A privacy notice for the data you are being asked to provide on the signature envelope is posted at <http://www.sos.state.mn.us/index.aspx?page=211>. In those precincts where an additional envelope is used instead of an envelope with a flap, the list under Get Ready must also include:

- Larger white return envelope

Instruction 3 must read: 3 Put the tan ballot envelope in the white signature envelope The last instruction under 4, a new instruction numbered 5, and the first line of the renumbered instruction 6 must read:

- Seal the envelope

5 Put the signature envelope into the larger white return envelope to protect your private information from view 6 Return your ballot by election day to the address on the return envelope

Subp. 3. **Instructions for unregistered voters.** Instructions How to vote by absentee ballot Get ready ~~You will need:~~ You will need:

- Ballot
- Tan ballot envelope
- Voter registration application
- White signature envelope
- Pen with black ink
- Minnesota driver's license with your address or other authorized proof of where you live.
See other side for a list of options
- Your ID number
Minnesota driver's license number, Minnesota ID card number, or the last four digits of your Social Security Number.
See below if you do not have any of these numbers.
- Witness
Anyone registered to vote in Minnesota, ~~including your spouse or relative, including your spouse or relative,~~
or a notary public,
or a person with the authority to administer oaths

Important: You must submit the voter registration application ~~with~~ with your ballot (in the signature envelope) for your vote to be counted. 1 Fill out the voter registration application and sign it

- Show your witness your driver's license or other authorized proof of where you live.
See the other side for a list of options.

2 Vote!

- Show your witness your blank ballot, then mark your votes in private.
- Follow the instructions on the ballot.
- Do ~~not~~ not write your name or ID number anywhere on the ballot.
- Do ~~not~~ not vote for more candidates than allowed. If you do, your votes for that office will not count.

See the other side if you make a mistake on your ballot.

3 Seal your ballot in the tan ballot envelope

- Do not write on this envelope.

4 Slide the tan ballot envelope and the voter registration application into the top of the white signature envelope 5 Complete the white signature envelope

- If there is no label, print your name and Minnesota address.
- Print your Minnesota driver's license number, Minnesota ID card number, or the last four digits of your Social Security Number.
Be sure to use the same number that you provided on your absentee ballot application.
If you do not have any of these numbers, check the box.
- Read and sign the oath and write the date.
~~This signature will be compared to the one on your absentee ballot application.~~
- Ask your witness to print their name and Minnesota address, indicate which proof you showed them, and sign their name.
If your witness is an official or notary, they must print their title instead of an address.
Notaries must also affix their stamp.
- Seal the envelope. First the small flap, then the large flap.

6 Return your ballot ~~by election day to the address on the signature envelope~~ by election day to the address on the signature envelope Ballots may not be delivered directly to your polling place. You have three options:

- Send it so it arrives by election day, using U.S. mail or a package delivery service,
- Deliver it in person by 5:00 p.m. on the day before the election, or
- Ask someone to deliver it by 3:00 p.m. on election day.
~~This person cannot deliver more than 3 ballots.~~ This person cannot deliver more than 3 ballots.

Options for proof of where you live

A valid Minnesota driver's license, Minnesota ID card, or permit with your current address

or

A photo ID that does not have your current address ~~along with~~ along with a document that ~~does~~ has your current address

- Eligible photo IDs: Minnesota driver's license ~~or~~ Minnesota ID card, U.S. passport, U.S. military ID card, Minnesota college/university ID card, or tribal ID card with your signature, from a tribe recognized by the Bureau of Indian Affairs (BIA)
- Eligible documents with your current address: a current student fee statement, or an original utility bill with a due date 30 days before or after the election, or a rent statement showing utility expenses. Eligible utility bills are gas, electric, solid waste, water, sewer, phone, television, or internet provider services.

or one of the following:

- A yellow receipt for a valid Minnesota driver's license, Minnesota ID card, or permit with your current address
- Vouching: the signature of a registered voter who lives in your precinct and personally knows that you live in the precinct. If your witness is registered to vote in this precinct, your witness may vouch for you. This person must complete and sign the voucher form on the back of the voter registration application.
- A tribal ID card with your name, address, signature, and picture, from a tribe recognized by the BIA
- A "Notice of Late Registration" if you received one from the county auditor or city clerk
- If you have moved within your precinct or changed your name, a current registration in the precinct
- Vouching for residents of certain residential facilities: the signature of an employee of your residential facility, including nursing homes, group homes, battered women's shelters, homeless shelters, etc. If you are not sure if the residential facility where you live is eligible, call your local election official. The employee must complete and sign the voucher form on the back of the voter registration application.

Adopted Rules

Correcting a mistake

- Completely erase the mistake, or
- Completely cross out the name of the candidate you accidentally marked and then mark your ballot for the candidate you prefer (do not initial your corrections), or
- Ask for a new ballot from your election office. Their contact information can be found in the return address section of the envelope in which you received these materials.

If you have a disability: If you have a disability or cannot mark your ballot, your witness may assist you by marking your ballot at your direction, assembling the materials, and filling out the forms for you. When signing the envelope, Minnesota law says you may:

- Sign the return envelope yourself, or
- Make your mark, or
- Ask your witness to sign for you in your presence. (Have the witness sign their own name as well.)
- If you have adopted the use of a signature stamp for all purposes of signature, you may use your signature stamp or ask your witness to use your signature stamp in your presence.

Minnesota Statutes, section 645.44, subdivision 14

Please note: Voting is not covered by power of attorney. A person with power of attorney may only sign for you in your presence, as outlined above. Confidentiality Notice: A privacy notice for the data you are being asked to provide on the signature envelope is posted at <http://www.sos.state.mn.us/index.aspx?page=211>.

In those precincts where an additional envelope is used instead of an envelope with a flap, the list under Get Ready must also include:

- Larger white return envelope.

Instruction 4 ~~should~~ must read: 4 Put the tan ballot envelope and the voter registration application in the white signature envelope The last instruction under 5, a new instruction numbered 6, and the first line of the renumbered instruction 7 must read:

- Seal the envelope.

6 Put the signature envelope into the larger white return envelope to protect your private information from view 7 Return your ballot by election day to the address on the return envelope

Subp. 4. **Instructions for military and overseas voters transmitted ballots by mail.** Instructions How to vote by absentee ballot for military and overseas voters Get ready ~~You will need:~~ You will need:

- Ballot
- Tan ballot envelope
- White signature envelope
- Pen with black ink
- Your ID number
U.S. passport number, Minnesota driver's license ~~or~~ number, Minnesota ID card number, or the last four digits of your Social Security Number.
See below if you do not have any of these numbers.

1 Vote!

- Mark your votes in private.
- Follow the instructions on the ballot.
- Do ~~not~~ not write your name or ID number anywhere on the ballot.
- Do ~~not~~ not vote for more candidates than allowed. If you do, your votes for that office will not count.
See the other side if you make a mistake on your ballot.

2 Seal your ballot in the tan ballot envelope

- Do not write on this envelope.

3 Slide the tan ballot envelope into the top of the white signature envelope

4 Complete the white signature envelope

- If there is no label, print your name and Minnesota address (present or last).

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- Print your email address and phone number (optional).
- Print your passport number, Minnesota driver's license ~~or number~~, Minnesota ID card number, or the last four digits of your Social Security Number.
Be sure to use the same number that you provided on your absentee ballot application. ~~The numbers must match.~~
~~If you do not have access to any of these documents, leave this space blank. If you do not have access to any of these documents, leave this space blank.~~
- Read and sign the oath and write the date.
- Seal the envelope. First the small flap, then the large flap.

5 Return your ballot ~~by election day to the address on the signature envelope~~ by election day to the address on the signature envelope

- Send it so it arrives by election day, using mail ~~or~~ a package delivery service, or the diplomatic pouch at a U.S. embassy or consulate.
Postage is not required if the postal permit is on the envelope and it is sent using U.S. mail, U.S. military mail, or the diplomatic pouch. Postage may be required if you use a foreign mail service or a package delivery service.

See the other side for special instructions if you have a disability.

If you have any questions, contact your county elections office at [insert email address] or [insert telephone number].

Correcting a mistake

- Completely erase the mistake, or
- Completely cross out the name of the candidate you accidentally marked and then mark your ballot for the candidate you prefer (~~do not initial your corrections~~), or
- Ask for a new ballot from your election office. Their contact information can be found ~~in the return address section of the envelope in which you received these materials~~ on the reverse side.

If you have a disability: If you have a disability or cannot mark your ballot, ~~your witness~~ another person may assist you by marking your ballot at your direction, assembling the materials, and filling in the forms for you. When signing the envelope, Minnesota law says you may:

- Sign the return envelope yourself, or
- Make your mark, or
- Ask ~~your witness~~ another person to sign for you in your presence. (~~Have the witness~~ this person sign their own name as well.)
- If you have adopted the use of a signature stamp for all purposes of signature, you may use your signature stamp or ask ~~your witness~~ another person to use your signature stamp in your presence.

Minnesota Statutes, section 645.44, subdivision 14

Please note: Voting is not covered by power of attorney. A person with power of attorney may only sign for you in your presence as outlined above.

Confidentiality Notice: A privacy notice for the data you are being asked to provide on the signature envelope is posted at www.sos.state.mn.us/home/index.aspx?page=889.

In those precincts where an additional envelope is used instead of an envelope with a flap, the list under Get Ready must also include: “• Larger white return envelope.” Instruction 3 must read “3 Put the tan ballot envelope into the white signature envelope.” The last instruction under 4, a new instruction numbered 5, and the first line of the renumbered instruction 6 must read:

- Seal the envelope.

5 Put the signature envelope into the larger white return envelope to protect your private information from view 6 Return your ballot by election day to the address on the return envelope

Subp. 6. **Instructions for military and overseas voters transmitted ballots electronically.** Instructions How to vote by absentee ballot for military and overseas voters sent ballots electronically Note: Your ballot must be printed out and physically returned. It cannot

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be returned electronically. Get ready ~~You will need:~~ You will need:

- A printer
- A pen with black ink
- Two envelopes (you have 3 options):
 - ~~You can provide~~ Address your own blank envelopes by hand
 - Print the envelope templates directly onto envelopes (print the mailing envelope onto an envelope approximately 4 1/8 inches x 9 1/2 inches so that everything is positioned according to postal regulations); ~~or~~
 - If you do not have access to any envelopes, create the envelopes by folding and taping or gluing the attachments.
- Your ID number
U.S. passport number, Minnesota driver's license ~~or~~ number, Minnesota ID card number, or the last four digits of your Social Security Number.
See below if you do not have access to any of these numbers.

1 Print the materials

- Print your ballot, the Certificate of Eligibility, and the envelope templates if you are using them.
- Please note that the ballot may take multiple pages.
- Your printer should automatically scale the document to fit on the printable area of the page. Just be sure that none of the words or ovals are cut off.

2 Vote!

- Mark your votes in private.
- Follow the instructions on the ballot.
- Do ~~not~~ not write your name or ID number anywhere on the ballot.
- Do ~~not~~ not vote for more candidates than allowed. If you do, your votes for that office will not count.

See below if you make a mistake on your ballot.

3 Use one of the envelopes as the ballot envelope

- Put your ballot in this envelope to keep your votes private.
- Seal the envelope.
- Do not write on this envelope.

4 Complete the Certificate of Eligibility

- Print your name and your Minnesota address (present or last).
- Print your email address and phone number (optional).
- Print your passport number, Minnesota driver's license ~~or~~ number, Minnesota ID card number, or the last four digits of your Social Security Number.
Be sure to use the same number that you provided on your absentee ballot application. ~~The numbers must match.~~
If you do not have access to any of these documents, leave this space blank.
If you do not have access to any of these documents, leave this space blank.
- Read and sign the oath and write the date.

5 Put it all together

- Attach the Certificate of Eligibility to the ballot envelope.
- Your second envelope is the return (mailing) envelope.
- Put the ballot envelope and the Certificate of Eligibility into the return envelope.
- Seal the return envelope.
- Address the return envelope to:

Official Absentee Balloting Material

..... County
[Street address]
[City], MN [Zip Code]
USA

Adopted Rules

6 Return your ballot ~~to the address above~~ by election day to the address above

- Send it so it arrives by election day, using mail, a package delivery service, or the diplomatic pouch at a U.S. embassy or consulate.

Postage is not required if the postal permit is on the envelope and it is sent using U.S. mail, U.S. military mail, or the diplomatic pouch. Postage may be required if you use a foreign mail service or a package delivery service.

If you need any help while voting, please contact your county elections office at [insert email address] or [insert telephone number].

Correcting a mistake

- Print out a new ballot, or
- Completely erase the mistake, or
- Completely cross out the name of the candidate you accidentally marked and then mark your ballot for the candidate you prefer (do not initial your corrections), or
- Ask for a new ballot from your election office. ~~Their contact information can be found in the return address section of the envelope in which you received these materials.~~

If you have a disability: If you have a disability or cannot mark your ballot, ~~your witness another person~~ may assist you by marking your ballot at your direction, assembling the materials, and filling out the forms for you. When signing the Certificate of Eligibility, Minnesota law says you may:

- Sign the Certificate yourself, or
- Make your mark, or
- Ask ~~your witness another person~~ to sign for you in your presence. (~~Have the witness this person~~ sign their own name as well.)
- If you have adopted the use of a signature stamp for all purposes of signature, you may use your signature stamp or ask ~~your witness another person~~ to use your signature stamp in your presence.

Minnesota Statutes, section 645.44, subdivision 14

Please note: Voting is not covered by power of attorney. A person with power of attorney may only sign for you in your presence as outlined above.

Confidentiality Notice: A privacy notice for the data you are being asked to provide on the certificate of eligibility is posted at www.sos.state.mn.us/home/index.aspx?page=889.

8210.0600 STATEMENT OF ABSENTEE VOTER.

Subp. 1a. **Statement of registered absentee voter form.** Signature Envelope

~~Voter completes this section~~ Voter completes this section please print clearly

Voter's name _____

Voter's MN Address _____ MN

Same ID number as on application

(MN driver's license #,

MN ID card #,

or last four digits of SSN)

☐ I do not have an MN-issued driver's license, MN-issued ID card,
or a Social Security Number.

I certify that on election day I will meet all the legal requirements to vote by absentee ballot.

~~Voter's Signature~~ Voter's Signature X _____

Date _____

~~Witness completes this section~~ Witness completes this section

Witness Name _____

MN address

or title,

if an official

or notary _____ MN

Adopted Rules

I certify that:

- the voter showed me the blank ballots before voting;
- the voter marked the ballots in private or, if physically unable to mark the ballots, the ballots were marked as directed by the voter;
- the voter enclosed and sealed the ballots in the ballot envelope; and
- I am or have been registered to vote in Minnesota, or am a notary, or am authorized to give oaths.

~~Witness Signature~~ Witness Signature X _____

If notary, must affix stamp

Subp. 1b. **Statement of unregistered absentee voter form.** Signature Envelope

~~Voter completes this section~~ Voter completes this section please print clearly

Voter's name _____

Voter's MN address _____

_____ MN

Same ID number as on application

(MN driver's license number,

MN ID card number,

or last four digits of SSN)

☐ I do not have an MN-issued driver's license, MN-issued ID card, or
a Social Security Number.

I certify that on election day I will meet all the legal requirements to vote by absentee ballot.

~~Voter's Signature~~ Voter's Signature X _____

Date _____

~~Witness completes this section~~ Witness completes this section

Witness Name _____

MN address _____

or title, _____

if an official _____

or notary _____ MN

Voter must provide proof of residence: (See instructions, check one)

- ☐ MN driver's license, ID card, permit, or receipt
- ☐ Utility bill, rent statement, or student fee statement plus photo ID
- ☐ Registered voter in the precinct who vouched for voter's residence in the precinct (must complete the voucher form on the back of the Voter Registration Application)
- ☐ Tribal ID card
- ☐ Notice of late registration
- ☐ Previous registration in the same precinct
- ☐ An employee of a residential facility in the precinct who vouched for voter's residence at the facility (must complete the voucher form on the back of the Voter Registration Application)

I certify that:

- the voter showed me the blank ballots before voting;
- the voter marked the ballots in private or, if physically unable to mark the ballots, the ballots were marked as directed by the voter;
- the voter enclosed and sealed the ballots in the ballot envelope;
- the voter registered to vote by filling out and enclosing a voter registration application in this envelope;
- the voter provided proof of residence as indicated above; and
- I am or have been registered to vote in Minnesota, or am a notary, or am authorized to give oaths.

Witness Signature _____ Witness Signature X _____

If notary, must affix stamp

8210.0710 FORMAT AND INSTRUCTIONS FOR ABSENTEE BALLOT RETURN ENVELOPES.

Subp. 2. **Form.** Absentee ballot return envelopes must be printed according to the following specifications:

C. The following must be printed at the bottom of the envelope on the same side as the voter's certificate:

For ~~Office~~ Official Use Only

() Accepted () Rejected (reason:) _____

~~D. If the official will not be using labels that include the absent voter's ward and precinct number, the words "For office use only: Election _____," "Ward _____," and "Precinct _____" must be printed on the left-hand end of the front of the envelope in no smaller than 12-point bold type.~~

Subp. 6. **Checklist for registered voters.** Envelopes with the form printed according to part 8210.0600, subpart 1a, that have a flap must have the following ~~printed below the witness's certificate~~ words printed inside the flap:

"1. Have you . . .

- ☐ Sealed your ballot in the tan ballot envelope?
- ☐ Put the ballot envelope in this envelope?
- ☐ Completed and signed this envelope?
- ☐ Asked your witness to complete their section and sign their name?

2. Then seal this envelope -
small flap first,
then the large flap.

~~Then 3.~~ Return your ballot so it is received by election day."

An illustration of how to fold the flaps must also be printed inside the flap.

Subp. 7. **Checklist for unregistered voters for use with flap.** Envelopes with the form printed according to part 8210.0600, subpart 1b, that have a flap must have the following words printed inside the flap:

"1. Have you . . .

- ☐ Sealed your ballot in the tan ballot envelope?
- ☐ Put the ballot envelope and your voter registration application in this envelope?
- ☐ Completed and signed this envelope?
- ☐ Asked your witness to complete their section and sign their name?

2. Then seal this envelope —
small flap first,
then the large flap.

3. Return your ballot so it is received by election day."

An illustration of how to fold the flaps must also be printed inside the flap.

8210.0720 MAILING INFORMATION ON ABSENTEE BALLOT RETURN ENVELOPES OR A THIRD ENVELOPE.

Subp. 3. **Mailing address.** County auditors and municipal clerks shall print a mailing address on each envelope that they mail or deliver to an absent voter. The address block shall be located in the lower right one-quarter of the envelope. An envelope may be addressed to the county auditor; or to the municipal clerk, ~~or to the appropriate election judges.~~

~~When an auditor has the duty to address envelopes for a municipality and the envelopes are to be addressed to the election judges, the clerk shall notify the auditor of the proper mailing address of each polling place in, or of the absentee ballot board for, the municipality. The clerk shall immediately notify the auditor of every change in the initial notification.~~

Adopted Rules

8210.0730 ADDITIONAL REQUIREMENTS FOR THIRD ENVELOPE.

Subp. 3. **Checklist.** The following words must be printed on the exterior of the envelope:

A. For registered voters:

"Have you . . .

- ☐ Sealed your ballot in the tan ballot envelope?
- ☐ Put the ballot envelope in the white signature envelope?
- ☐ Completed and signed the signature envelope?
- ☐ Asked your witness to complete their section and sign their name?
- ☐ Put the signature envelope into this envelope?

Then return your ballot so it is received by election day."

~~A.~~ B. For unregistered voters:

"Have you . . .

- ☐ Sealed your ballot in the tan ballot envelope?
- ☐ Put the ballot envelope and your voter registration application in the white signature envelope?
- ☐ Completed and signed the signature envelope?
- ☐ Asked your witness to complete their section and sign their name?
- ☐ Put the signature envelope into this envelope?

Then return your ballot so it is received by election day."

~~B.~~ C. For military and overseas voters:

"Have you . . .

- ☐ Sealed your ballot in the tan ballot envelope?
- ☐ Put the ballot envelope in the white signature envelope?
- ☐ Completed and signed the signature envelope?
- ☐ Put the signature envelope into this envelope?

Then; return your ballot so it is received by election day."

8210.0800 CERTIFICATE OF ELIGIBILITY AS PROVIDED BY MINNESOTA STATUTES, SECTIONS 203B.16 AND 203B.17.

Subp. 3a. **Form of certificate of eligibility.**

Signature Envelope ~~please print clearly~~

~~Voter completes this section~~ Voter completes this section ~~please print clearly~~

Voter's name _____

Voter's MN address (present or last) _____

MN ID number (U.S. passport #, ~~Minnesota~~ MN driver's license #, MN ID card #,
or last four digits of SSN) _____

Email _____

Phone (optional) _____

I swear or affirm, under penalty of perjury, that I am (check one):

- () a member of the uniformed services or merchant marine on active duty or an eligible spouse or dependent of such a member;
- () a United States citizen temporarily residing outside the United States;
- () other United States citizen residing outside the United States; and
- I am a United States citizen,
- at least 18 years of age (or will be by the date of the election), and
- I am eligible to vote in the requested jurisdiction;
- I have not been convicted of a felony, or other disqualifying offense, or been adjudicated mentally incompetent, or, if so, my voting rights have been reinstated; and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States except the jurisdiction cited in this voting form.

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- In voting, I have marked and sealed my ballot in private and have not allowed any person to observe the marking of the ballot, except for those authorized to assist voters under state or federal law. I have not been influenced.
- My signature and date below indicate when I completed this document.

The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for a conviction for perjury.

~~Voter's Signature~~ Voter's Signature X _____

Date _____

8210.2400 SAFEGUARDING PROCEDURES.

The county auditor or municipal clerk shall establish measures for safeguarding absentee ballot return envelopes received prior to election day.

C. All retained envelopes shall be placed in a locked, secure location after being dated, stamped or initialed, and recorded. The envelopes shall not be removed from this location or handled ~~until election day~~, except as necessary in an emergency or to process ballots as provided in *Minnesota Statutes*, section ~~203B.13~~ 203B.121.

8210.2450 DUTIES OF BALLOT BOARD MEMBERS WHEN EXAMINING RETURN ENVELOPES UNDER MINNESOTA STATUTES, SECTION 203B.121.

Subpart 1. **Review.** Two or more ballot board members from different major political parties must review the absentee ballots returned for the precinct under *Minnesota Statutes*, section 203B.121, unless they are exempt from that requirement under *Minnesota Statutes*, section 205.075, subdivision 4, or *Minnesota Statutes*, section 205A.10, subdivision 2.

Subp. 2. **Name, address, and signature review.** The voter's name and address on the absentee ballot application must match the voter's name and address on the return envelope. Use of, or lack of, full names, nicknames, abbreviations, or initials on either document are not a reason for rejection.

Ballot board members must determine whether the return envelope was signed by the voter. Use of, or lack of, full names, nicknames, abbreviations, or initials within either signature are not a reason for rejection. A signature is considered the voter's even if a voter uses a signature mark on either or both documents, or if a voter has another individual or different individuals sign the voter's name in their presence on either or both the application and the return envelope in accordance with *Minnesota Statutes*, section 645.44, subdivision 14. A ballot must be rejected under this subpart on the basis of the signature if the name signed is clearly a different name than the name of the voter as printed on the return envelope. This is the only circumstance under which a ballot may be rejected on the basis of signature under this subpart.

Subp. 3. **Identification number review.** Ballot board members must determine whether the identification number provided by the voter on the certificate is the same as the identification number provided by the voter on the absentee ballot application.

If the numbers do not match or the voter did not provide identification numbers on both documents, the ballot board members must compare the signatures on the absentee ballot application and on the return envelope to determine whether the ballots were returned by the same person to whom they were transmitted. Use of, or lack of, full names, nicknames, abbreviations, or initials within either signature are not a reason for rejection. A signature is considered the voter's even if a voter uses a signature mark on either or both documents, or if a voter has another individual or different individuals sign the voter's name in their presence on either or both the application and the return envelope in accordance with *Minnesota Statutes*, section 645.44, subdivision 14.

Subp. 4. Voter's registration status.

A. Ballot board members must determine the voter is registered under the name and at the address on the return envelope by using the statewide voter registration system, or a master list or polling place roster produced from the statewide voter registration system. A voter who is not registered, whose registration is inactive, or whose registration is challenged, must include a properly completed voter registration application within the absentee return envelope pursuant to *Minnesota Statutes*, section 203B.04, subdivision 4, or the ballot must be rejected. If the voter was sent nonregistered absentee materials and the voter is not registered to vote and a voter registration application is not found in the return envelope, the ballot board members shall open the ballot envelope and, without examining or

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removing the ballot, remove any voter registration application from the ballot envelope. The ballot board members must immediately reseal the ballot envelope with the ballot enclosed, initialing across the seal and noting on the ballot envelope the purpose for which it was opened.

B. A voter registration application returned separately from an absentee return envelope after the voter registration deadline in *Minnesota Statutes*, section 201.061, subdivision 1, is a late registration and may not be used as a registration for the current election pursuant to *Minnesota Statutes*, section 201.054, subdivision 1, clause (3).

Subp. 5. **Witness eligibility.** An absentee ballot may not be rejected for lack of an eligible witness, if a witness has signed the statement required from a witness by part 8210.0600, subpart 1a or 1b, and:

A. has provided a Minnesota address as part of the witness's certification on the return envelope;

B. has provided the title indicating that they are eligible to administer oaths; or

C. has affixed a notarial stamp.

Subp. 6. **Ballot already cast.** Ballot board members must use the statewide voter registration system or available polling place rosters to determine whether another ballot from the voter has been accepted. If a ballot is received before the close of business on the fourth day before the election, any ballot that has been previously received from that voter and has not been rejected is deemed spoiled and must not be counted. If a ballot is received after the close of business on the fourth day before the election and another absentee ballot has been accepted for that voter, the return envelope must be marked "rejected."

8210.3000 MAIL BALLOTING.

Subp. 4. **Mailing ballots.** The county auditor, municipal clerk, or school district clerk shall mail ballots to the voters registered in the municipality or unorganized territory. A ballot mailing must be sent to each registered voter no earlier than ~~30~~ 46 or later than 14 days prior to the election if mail balloting in the voter's precinct is proceeding pursuant to *Minnesota Statutes*, section 204B.45. No later than 14 days before the election, the auditor must make a subsequent mailing of ballots to those voters who register to vote after the initial mailing but before the 20th day before the election.

A ballot mailing must be sent no earlier than ~~20~~ 30 or later than 14 days prior to the election if a mail election is being conducted in the jurisdiction pursuant to *Minnesota Statutes*, section 204B.46. No later than 14 days before the election, the auditor or clerk must make a subsequent mailing of ballots to those voters who register to vote after the initial mailing but before the 20th day before the election.

No ballot may be mailed to a challenged voter. A challenged voter may apply for an absentee ballot.

The mail balloting process for voters whose registrations are incomplete under *Minnesota Statutes*, section 201.061, subdivision 1a, or 201.121, must be administered as if the voter were not registered to vote.

Ballots must be sent by nonforwardable mail. Ballots for eligible voters who reside in health care facilities may be delivered as provided in *Minnesota Statutes*, section 203B.11. The ballot mailing must be addressed to the voter at the voter's residence address as shown on the registration file unless the voter completes an absentee ballot request as provided in *Minnesota Statutes*, section 203B.04 or 203B.16.

A return envelope, a ballot secrecy envelope, and instructions for marking and returning mail ballots must be included with the ballots. The instructions must include a telephone number or electronic mail address which voters can call or write for help in mail voting. At the request of the secretary of state, a survey card that the voter can return to the secretary of state must also be included. The ballot return envelope must be printed with the mail voter's certificate. The ballot return envelope must be addressed for return to the county auditor, municipal clerk, or school district clerk that is conducting the election. First class postage must be affixed to the return envelope.

Subp. 4a. **Form of instructions to mail voters.** Instructions How to vote by mail ballot Get ready ~~You will need:~~ You will need:

- Ballot
- Tan ballot envelope
- White signature envelope

- Pen with black ink
- Witness
Anyone registered to vote in Minnesota,
~~including your spouse or relative,~~ including your spouse or relative,
or a notary public,
or a person with the authority to administer oaths

1 Vote!

- Show your witness your blank ballot, then mark your votes in private.
- Follow the instructions on the ballot.
- Do ~~not~~ not write your name or ID number anywhere on the ballot.
- Do ~~not~~ not vote for more candidates than allowed. If you do, your votes for that office will not count.

See the other side if you make a mistake on your ballot.

2 Seal your ballot in the tan ballot envelope

- Do not write on this envelope.

3 Put the tan ballot envelope into the white signature envelope 4 Complete the white signature envelope

- If there is no label, print your name and Minnesota address.
- Read and sign the oath and write the date.
- Ask your witness to print their name and Minnesota address and sign their name.
If your witness is an official or notary, they must print their title instead of an address.
Notaries must also affix their stamp.
- Seal the envelope.

5 Return your ballot ~~by election day to the address on the signature envelope~~ by election day to the address on the signature envelope You have three options:

- Send it so it arrives by election day, using U.S. mail or a package delivery service,
- Deliver it in person by 8:00 p.m. on election day, or
- Ask someone to deliver it by 8:00 p.m. on election day.
This person cannot deliver more than three ballots.

If you have questions, please call (...) ...-.... .

See other side for special instructions if you have a disability Correcting a mistake

- Completely erase the mistake, or
- Completely cross out the name of the candidate you accidentally marked and then mark your ballot for the candidate you prefer (do not initial your corrections), or
- Ask for a new ballot from your election office. Their contact information can be found in the return address section of the envelope in which you received these materials.

If you have a disability: If you have a disability or cannot mark your ballot, your witness may assist you by marking your ballot at your direction, assembling the materials, and filling out the forms for you. When signing the envelope, Minnesota law says you may:

- Sign the return envelope yourself, or
- Make your mark, or
- Ask your witness to sign for you in your presence. (Have your witness sign their own name as well.)
- If you have adopted the use of a signature stamp for all purposes of signature, you may use your signature stamp or ask your witness to use your signature stamp in your presence.

Minnesota Statutes, section 645.44, subdivision 14

Please note: Voting is not covered by power of attorney. A person with power of attorney may only sign for you in your presence as outlined above.

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Subp. 4b. Form of mail voter's certificate.

Signature Envelope

~~Voter completes this section~~ Voter completes this section please print clearly

Voter's name _____

Voter's MN Address _____ MN

I certify that on election day I will meet all the legal requirements to vote.

~~Voter's Signature~~ Voter's Signature X _____

Date _____

~~Witness completes this section~~ Witness completes this section

Witness name _____

MN address _____

or title, _____

if an official _____

or notary _____ MN

I certify that:

- the voter showed me the blank ballots before voting;
- the voter marked the ballots in secrecy or, if physically unable to mark the ballots, the ballots were marked as directed by the voter;
- the voter enclosed and sealed the ballots in the ballot envelope; and
- I am or have been registered to vote in Minnesota, or am a notary, or am authorized to give oaths.

~~Witness Signature~~ Witness Signature X _____

If notary, must affix stamp

Subp. 10. **Receiving and counting ballots.** On or before election day, the election judges shall receive from the county auditor, municipal clerk, or school district clerk, returned ballots and applications for absentee ballots, records of replacement ballots, and the list of voters sent a second mailing of the ballot. The judges shall arrange to receive from the election official any additional ballots received in the mail or returned by a voter prior to 8:00 p.m. on election day. Ballots must be transported to the location where ballot processing and counting will occur in a sealed transfer case by two or more election judges. During the receiving and counting of ballots, the ballots must at all times remain in the custody of two or more election judges of different major political parties, unless the election is exempt from this requirement pursuant to *Minnesota Statutes*, section 205.075, subdivision 4, or 205A.10, subdivision 2.

~~The county auditor, municipal clerk, or school district clerk may appoint election judges to examine the return envelopes and mark them "accepted" or "rejected" during the 30 days prior to the election. If a return envelope is opened to review a voter registration application, it must be resealed. The sealed accepted return envelopes must be placed in a sealed transfer case or other sealed container until Election Day. If an envelope is rejected at least five days before the election, the election official must provide the voter with a replacement ballot and return envelope, along with an explanation of why the ballot was rejected. The secretary of state must provide a sample notice with a list of the possible reasons that a mail ballot may be rejected. The election official must keep a record of the date that the voter's ballot was rejected, the date the replacement ballot was issued to the voter, and the reason that the previous ballot was rejected. Rejected envelopes must be kept in a separate sealed container.~~

~~On election day prior to 8:00 p.m., the election judges may examine any return envelopes that have not been examined previously and mark them "accepted" or "rejected." The election judges may remove the ballot envelopes from the "accepted" return envelopes, remove the ballots from the ballot envelopes and place the ballots in a locked ballot box. At 8:00 p.m. on election day, the election judges must count the ballots.~~

8220.0325 TIMING.

All applications for examination and initial certification of electronic voting systems ~~and~~ must be submitted to the secretary of state between December 1 of an even-numbered year and December 1 of the following odd-numbered year. Applications for reexamination and

recertification of electronic voting systems hardware or software may be submitted to the secretary of state at any time except between June 1 and December 1 of an even-numbered year.

8220.0825 CANDIDATE ROTATION ALGORITHM.

Subp. 2. **Base number of registered voters.** For purposes of the rotation algorithm, the county auditor shall determine the number of registered voters in each precinct as of 8:00 a.m. on ~~June~~ May 1 of the election year.

8220.2860 INSTRUCTIONS FOR BALLOT MARKING DEVICES CERTIFIED BEFORE JANUARY 1, 2010.

Subp. 2. **Audio instructions.** The instructions must be as follows:

- O. In partisan primary elections, the following instructions shall appear after the voter instruction screen:
“SELECT A POLITICAL PARTY.”

Instructions to Voters.

You are only allowed to ~~voter~~ vote for the candidates of one political party for partisan offices in a primary election. On this screen you will select a political party. No record will be made of your political party choice. Your selection will only be used to direct you to the proper ballot information. You will only hear the names of candidates who are with the political party you choose. To hear the names of candidates in other political parties, use the left arrow button until you get to a screen called “Select a Political Party.” Then choose a different political party.”

8220.2865 INSTRUCTIONS FOR BALLOT MARKING DEVICES ORIGINALLY CERTIFIED ON OR AFTER JANUARY 1, 2010.

Each ballot marking device originally certified by the secretary of state on or after January 1, 2010, must deliver substantially the same text and audio instructions as required in part 8220.2860. At the time of any certification after January 1, 2010, the secretary of state must approve any alternate text and audio instructions conforming with part 8220.2860 to the extent practicable, which are necessary to accommodate the navigational method and presentation of the ballot to the voter which are unique to the device being certified. Alternate instructions approved during the certification process must be used for all following elections at which the device is used.

8235.0700 GENERAL PROCEDURES.

At the opening of a recount the recount official or legal adviser shall present the procedures contained in this rule for the recount. The custodian of the ballots shall make available to the recount official the precinct summary statements, the precinct boxes or the sealed containers of voted ballots, and any other election materials requested by the recount official. If the recount official needs to leave the room for any reason, the recount official must designate a deputy recount official to preside during the recount official's absence. A recount official must be in the room at all times. The containers of voted ballots must be unsealed and resealed within public view. No ballots or election materials may be handled by candidates, their representatives, or members of the public. There must be an area of the room from which the public may observe the recount. Cell phones and video cameras may be used in this public viewing area, as long as their use is not disruptive. The recount official shall arrange the counting of the ballots so that the candidates and their representatives may observe the ballots as they are recounted. Candidates may each have one representative observe the sorting of each precinct. One additional representative per candidate may observe the ballots when they have been sorted and are being counted pursuant to part 8235.0800, subpart 2. Candidates may have additional representatives in the public viewing area of the room. If other election materials are handled or examined by the recount officials, the candidates and their representatives may observe them. The recount official shall ensure that public observation does not interfere with the counting of the ballots. The recount official shall prepare a summary of the recount vote by precinct.

8235.0800 COUNTING AND CHALLENGING BALLOTS.

Subpart 1. **Breaks in counting process.** Recount officials may not take a break for a meal or for the day prior to the completion of the sorting, counting, review, and labeling of challenges, and secure storage of the ballots for any precinct. All challenged ballots must be stored securely during breaks in the counting process.

~~Subpart 1.~~ Subp. 2. **Sorting ballots.** Ballots must be recounted by precinct. The recount official shall open the sealed container of ballots and recount them in accordance with *Minnesota Statutes*, section 204C.22. The recount official must review each ballot and sort the

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ballots into piles based upon the recount official's determination as to which candidate, if any, the voter intended to ~~voter vote~~ for; one pile for each candidate that is the subject of the recount and one pile for all other ballots (those for other candidates, overvotes, undervotes, etc.). During the sorting, a candidate or candidate's representative may challenge the ballot if he or she disagrees with the recount official's determination of for whom the ballot should be counted and whether there are identifying marks on the ballot. At a recount of a ballot question, the manner in which a ballot is counted may be challenged by the person who requested the recount or that person's representative. Challenges may not be automatic or frivolous and the challenger must state the basis for the challenge pursuant to Minnesota Statutes, section 204C.22. Challenged ballots must be placed into separate piles, one for ballots challenged by each candidate. A challenge is frivolous if it is based upon an alleged identifying mark other than a signature or an identification number written anywhere on the ballot or a name written on the ballot completely outside of the space for the name of a write-in candidate.

Subp. 2.3. **Counting ballots.** Once ballots have been sorted, the recount officials must count the piles using the stacking method described in *Minnesota Statutes*, section 204C.21. A candidate or candidate's representative may immediately request to have a pile of 25 counted a second time if there is not agreement as to the number of votes in the pile.

Subp. 3.4. **Reviewing and labeling challenged ballots.** After the ballots from a precinct have been counted, the recount official may review the challenged ballots with the candidate or the candidate representative. The candidate representative may choose to withdraw any challenges previously made. The precinct name, the reason for the challenge, and the name of the person challenging the ballot (or the candidate that person represents), and a sequential number must be marked on the back of each remaining challenged ballot before it is placed in an envelope marked "Challenged Ballots." After the count of votes for the precinct has been determined, all ballots except the challenged ballots must be resealed in the ballot envelopes and returned with the other election materials to the custodian of the ballots. The recount official may make copies of the challenged ballots. After the count of votes for all precincts has been determined during that day of counting, the challenged ballot envelope must be sealed and kept secure for presentation to the canvassing board.

8250.1810 FORMAT OF BALLOTS FOR OPTICAL SCAN SYSTEMS.

Subpart 1. **Ballot form.** The optical scan ballot shall be prepared in a sufficient number to enable the clerks to comply with *Minnesota Statutes*, section 204B.29. The ballot shall be prepared and printed as soon as practicable, but in no event less than 46 days before a regularly scheduled election for federal, state, county, city, or school board office or a special election for federal or county office, and at least 30 days before the any other election. Ballots for distribution in the polling place must be shrink-wrapped in quantities of 25, 50, or 100.

The ballot shall be printed with black ink on white paper. The ballot shall be printed so as to be easily legible, with suitable lines for divisions between candidates, offices, instructions, and other matter proper to be printed on the ballot.

Each ballot must have printed on it both the name of the precinct and an electronically readable precinct identifier or ballot style indicator. A ballot style used in more than one precinct may have the names of all precincts in which it is used printed on the ballot. If multiple ballots styles are to be used in the same precinct for precincts split by school districts, each ballot style must include the precinct name and applicable school district number. Only the electronically readable precinct identifier or ballot style indicator is required on a presidential only or federal only absentee ballot.

Subp. 3. **Ballot heading.** At the top of a ballot containing both partisan and nonpartisan offices, the applicable words "STATE GENERAL ELECTION BALLOT" or "STATE PARTISAN PRIMARY BALLOT" and "STATE AND COUNTY NONPARTISAN PRIMARY BALLOT" shall be printed. At the top of a primary ballot containing only partisan offices, the words "STATE PRIMARY BALLOT" shall be printed. At the top of a ballot containing only nonpartisan offices, the words "GENERAL ELECTION BALLOT" or "PRIMARY ELECTION BALLOT" shall be printed, except for first-class cities which may use an optional heading. At the top of a ballot containing questions only, the words "SPECIAL ELECTION BALLOT" shall be printed.

The name of the jurisdiction preparing the ballot may be added within the heading in no smaller than 8-point type. The date of the election must be printed within the heading in no smaller than 8-point type.

The ballot heading must be printed in uppercase in as large as practicable but no smaller than 18-point type.

On the front of the ballot the words "OFFICIAL BALLOT" must be printed in uppercase in as large as practicable but no smaller than 10-point bold type and the word "Judge" in upper and lowercase in as large as practicable but no smaller than 10-point type with lines for initials of at least two election judges.

Subp. 7. **Order and form of candidate names.** The name of each candidate as filed on the affidavit of candidacy shall be printed at right angles to the length of the ballot. The candidate names must be printed in uppercase in as large as practicable but no smaller than 10-point type. The name of the candidate must be aligned as close to the vote target as possible. Below the name of each candidate for a partisan office must appear in the designation in not more than three words of the party or principle the candidate represents. Words used in the name of a major political party as defined in *Minnesota Statutes*, section 200.02, subdivision 7, may not be used to identify the party of a candidate of any other party. This prohibition does not apply to the word “independent,” if it is used in the name of a major political party. The word “nonpartisan” may not be used in the designation of any candidate for a partisan office. The party or principle designation, if applicable, must be printed under the candidate name in upper and lower case letters in as large as practicable but no smaller than 8-point type.

Subp. 18. **Example ballot.** The secretary of state shall supply each auditor with a copy of an example ballot by ~~June~~ May 1 of each year. The example ballot must illustrate the format required for the ballots used in the primary and general elections that year. The county auditor shall distribute copies of the example ballot to municipal and school district clerks in municipalities and school districts holding elections that year. The official ballots must conform in all respects to the example ballot.

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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Official Notices

Minnesota Department of Education

Division of Academic Standards

REQUEST FOR COMMENTS on Possible Amendment to Rules Governing Language Arts Academic Standards, *Minnesota Rules*, 3501.0505-3501.0550

Subject of Rules. The Minnesota Department of Education requests comments on its possible amendments to rules governing language arts academic standards. The Department is considering rule amendments that revise the current language arts academic standards in order to incorporate current language arts learning best practices; comply with the requirement in *Minnesota Statutes*, section 120B.023, subdivision 2, that the academic standards be revised on an ongoing basis; and coordinate Minnesota academic standards with those of the Common Core State Standards Initiative.

Persons Affected. The amendment to the rules would likely affect teachers, school district administrators, curriculum directors, students and parents.

Statutory Authority. *Minnesota Statutes*, section 120B.02, authorizes the Department to adopt rules for statewide academic standards.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments. The Department plans to appoint an advisory committee to comment on the possible rules, which will be formed in accordance with the Department's usual practice of forming a Standards Review Committee selected from a group of qualified applicants. This Committee will assist in drafting the revised language arts standards. More information about formation of the Committee will be available on the Department's website when the Department begins the standards revision process.

Rules Drafts. The Department has not yet prepared a draft of the possible rules amendments. The Department will make an informal draft of the rules available before the publication of the proposed rules. The draft document will include both the proposed academic standards as well as the supporting academic benchmarks.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Kerstin Forsythe Hahn at the Minnesota Department of Education, 1500 Highway 36 West, Roseville, MN 55113, **phone:** (651) 582-8583, **fax:** (651) 582-8248, and e-mail: kerstin.forsythe@state.mn.us. TTY users may call the Department at (651) 582-8201.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 26 April 2010

Chas Anderson, Deputy Commissioner
Department of Education

Executive Council, State Board of Investment, Land Exchange Board, and the Investment Advisory Council**Official Notice of Meetings of the Investment Advisory Council on May 18 and the Executive Council, State Board of Investment, and Land Exchange Board on June 2, 2010**

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Wednesday, June 2, 2010 at 9:00 A.M. in Room 123, State Capitol, St. Paul, MN.

The Investment Advisory Council will meet on Tuesday, May 18, 2010 at 12:00 Noon at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

Department of Human Services (DHS)**State Operated Services Division****Public Notices of the Disproportionate Population Adjustment and Proposed Payment Rates for State Operated Treatment Centers**

NOTICE IS HEREBY GIVEN to recipients, providers of services under the Medical Assistance (MA) Program, and to the public, of proposed changes concerning the disproportionate population adjustment (DPA) and the payment rates for State Operated Treatment Centers under the MA Program. This notice is published pursuant to 42 *United States Code* §1396a(a)(13)(A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish proposed payment rates for institutional providers, the methodologies underlying the establishment of such rates, and the justification of such rates.

In conjunction with the current state fiscal year's budget for State Operated Services, as appropriated by the legislature, payment rates are determined in accordance with *Minnesota Statutes*, §246.50, subdivision 5.

Effective for admissions occurring during State Fiscal Year 2011 (July 1, 2010 through June 30, 2011), the inpatient payment rate for the Anoka Metro Regional Treatment Center and the Child and Adolescent Behavioral Health Services program will be adjusted by 18.26 and 17.87 percent respectively.

The following proposed MA payment rates are based on existing state law and current utilization rates. Due to legislative action, these rates are subject to change. Final rates for State Fiscal Year 2011 will be published 30 days prior to enactment.

Mental Health Services

Anoka-Metro Regional Treatment Center	\$1,016
Child and Adolescent Behavioral Health Services	\$1,589
Community Behavioral Health Hospitals	\$1,457

Forensic Services

Adolescent/Young Adult Services	\$558
Minnesota Security Hospital	\$618
Forensic Transition Services	\$425
Competency Restoration Program	\$614

Other Services

Minnesota Extended Treatment Options	\$1,602
Forensic Nursing Home	\$675

Official Notices

Division, 444 Lafayette Road North, St. Paul, MN 55155-0979, **Phone** (651) 431-3690 or **E-mail:** Lynn.Glancey@state.mn.us.

Department of Labor and Industry (DLI)

Labor Standards Unit

Notice of Certification of Truck Rental Rates and Effective Date Pursuant to *Minnesota Rules, Part 5200.1105*

On May 10, 2010 the commissioner certified the minimum truck rental rates for highway projects in the state's ten highway and heavy construction areas for trucks and drivers operating "operating "five or more axle units, straight body trucks," "four axle units, straight body trucks," "three axle units," "tractor only," and "tractor trailers." The certification by the commissioner came after Notice of Determination of Truck Rental Rates by the commissioner, including the determination of truck operating costs, was published in the *State Register* on March 22, 2010 and the informal conference pursuant to *Minnesota Rules, Part 5200.1105* to receive further public input prior to certification was held at the department on April 12, 2010.

The operating costs were determined by survey on a statewide basis. The operating cost for five or more axle units, straight body trucks" is determined to be \$44.46 per hour. The operating cost for "four axle units, straight body trucks" is determined to be \$36.81 per hour. The operating cost for "three axle units" is determined to be \$37.35 per hour. The operating cost for "tractor only" is determined to be \$41.58 per hour. The operating cost for "trailer only" is determined to be \$11.46 per hour. The operating cost for "tractor trailers" is determined to be \$53.04 per hour.

Adding the prevailing wage for drivers of these five types of trucks from each of the State's ten highway and heavy construction areas to the operating costs, the minimum hourly truck rental rate for the five types of trucks in each area is determined to be as follows:

	Tractor Trailer	Five or more axle	Four axle	Three Axle	Tractor only
Region 1	92.79	83.66	76.01	76.45	81.33
Region 2	86.46	77.37	69.72	63.30	75.00
Region 3	75.41	67.58	59.93	61.14	63.95
Region 4	74.47	65.36	57.71	70.11*	63.01
Region 5	89.99	68.31	60.66	64.08	78.53
Region 6	90.99	81.86	74.21	74.65	79.53
Region 7	86.46	77.37	69.72	70.11*	75.00
Region 8	79.42	65.21	57.56	50.82	67.96
Region 9	93.19	84.06	76.41	76.85	81.73
Region 10	86.46	77.37	69.72	50.12	75.00

*Correction to prevailing wage labor rate in Regions 4 & 7 effective May 10, 2010 from \$33.01 to \$32.76.

The operating costs, including the average truck broker fee paid by those survey respondents who reported paying truck broker fees, and the truck rental rates may also be reviewed by accessing the department's web site at www.dli.mn.gov. Questions regarding the operational costs and truck rental rates can be answered by calling (651)284-5091.

The minimum truck rental rates certified for these five types of trucks in the state's ten highway and heavy construction areas will be effective for all highway and heavy construction projects financed in whole or part with state funds advertised for bid on or after May 10, 2010.

Dated: 10 May 2010

Steve Sviggum, Commissioner
Department of Labor and Industry

Department of Labor and Industry (DLI) Labor Standards Unit Notice of Correction/Addition to Commercial Prevailing Wage Rates and Correction to Highway Heavy Prevailing Wage Rates

Corrections have been made to the Commercial Prevailing Wage Rates certified 4/05/10 and the Highway Heavy Rates certified 12/7/09 for the following Counties and Regions:

Group 2 (302 through 308), **Group 3** (309 through 322), **Group 4** (323 through 368), **Group 5** (369 through 385) and **Group 6** (387 through 397) in all Counties except for Goodhue, Lac Qui Parle, Lake, Lincoln, Lyon, Mahnomen, Marshall, Norman, Pennington, Pipestone, Polk, Red Lake, Rice, Rock, Swift, and Traverse Counties.

Group 1 (601 through 603) in Aitkin, Beltrami, Blue Earth, Carlton, Faribault, Freeborn, Itasca, Jackson, Koochiching, LeSueur, Mower, Steele, and Watonwan Counties. Region 2, Region 6, Region 7 and Region 10.

Group 2 (604) in Beltrami, Blue Earth, Cottonwood, Faribault, Itasca, Jackson, Koochiching, LeSueur, Martin, Nicollet, Nobles, Waseca, Yellow Medicine. Region 2, Region 6, Region 7 and Region 10.

Group 3 (605 through 607) in Brown, Jackson, Itasca, Koochiching, Nicollet, Ottertail, and Watonwan Counties. Region 4, Region 6, and Region 7.

Group 4 (608 through 616) in Aitkin, Beltrami, Big Stone, Blue Earth, Brown, Carlton, Cass, Chippewa, Cottonwood, Dodge, Faribault, Fillmore, Itasca, Koochiching, LeSueur, Martin, Mower, Nicollet, Olmsted, Pine, Redwood, Roseau, Wabasha, Waseca, Watonwan and Winona Counties. Region 2, Region 4 and Region 7.

Labor Code 702, Boilermakers in Hennepin County.

Labor Code 711, Ground Person in Scott County.

Labor Code 715, Painters (Including Hand Brushed, Hand Sprayed, and the Taping of Pavement Markings) in Grant, Wadena, and Wilkin Counties.

Labor Code 720, Roofer in Itasca, Koochiching, Beltrami, Clearwater and Lake of the Woods.

Labor Code 728, Wiring Systems Installer in Dakota, Ramsey, Scott and Wright Counties.

Additional Rates have been added to the Commercial Prevailing Wage Rates certified 4/5/10 for **Labor Code 707**, Electricians in Beltrami and Clearwater Counties.

Copies with the corrected and added certified wage rate for these Counties or Regions may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.dli.mn.gov. Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Steve Sviggum, Commissioner
Department of Labor and Industry

Official Notices

Metropolitan Council Environmental Services (MCES)

Notice of Public Hearing on Proposed Service Availability Charge (SAC) Transfer Amount for the 2011 MCES Budget, which Impacts Both SAC and Municipal Wastewater Charges

Wednesday, June 16, 2010, 9:00 a.m.

Metropolitan Council Environmental Services (MCES) will conduct a public hearing to provide information and receive public comment on the proposed SAC transfer amount, pursuant to *Minnesota Statute 473.517 (3)*, for the 2011 MCES budget.

Background

A large decline in new development throughout the entire region has consequently caused a dramatic decline in SAC revenues and reserves.

SAC rates would need to be raised a high percentage to fund the normal SAC transfer amount. The revised Statute (enacted into law April 1, 2010) allows a reduction in SAC Transfer if the Council finds it necessary or desirable after study and a public hearing.

The proposed “shift” from SAC responsibility to Municipal Wastewater Charges in 2011 will be presented at the public hearing for review and comment. Without a reduction in the SAC transfer amount, SAC rates would have to be increased at a rate that might drive development out of the “sewered” area and/or inhibit the region’s economic recovery.

Hearing Details

- 9:00 a.m., Wednesday, June 16, 2010
- Metropolitan Council, Council Chambers
- 390 N. Robert St. (SE corner of Robert and 6th Street), St. Paul, MN 55101

All interested people are encouraged to attend the hearing and/or submit written comments. Upon request, the Council will provide a reasonable accommodation to people with disabilities.

Comments may also be submitted:

- By mail: Dan Schueller, 390 N Robert St., St. Paul, MN 55101
- By fax: Dan Schueller at (651) 602-1477
- Electronically: data.center@metc.state.mn.us
- On the Council’s Public Comment Line: (651) 602-1500; TTY: (651) 291-0904

To be included in the record, comments must be received by 8:00 a.m., Monday, June 28, 2010.

Metropolitan Council Environmental Services (MCES)

Notice of Public Meeting on Proposed Guidelines for \$3 Million Grant Program for Capital Improvements to Public Infrastructure to Reduce Inflow and Infiltration (I/I)

Tuesday, May 25, 2010, 4:00 p.m.

Metropolitan Council Environmental Services (MCES) will conduct a public meeting to provide information and receive public comment on how to allocate \$3 million in grant funds to municipalities within the Council’s jurisdiction. These funds were appropriated as part of the adopted 2010 State Bonding Bill.

Background

To be eligible for a grant, a city must be identified by the Metropolitan Council as a contributor of excessive I/I.

Official Notices

Grants from this appropriation are for up to 50 percent of the cost to mitigate I/I in a publicly owned municipal wastewater collection system. The Council must award grants based on applications from eligible cities that identify eligible capital costs and include a timeline for I/I mitigation construction, pursuant to guidelines established by the Council.

The proposed guidelines will be presented at the public meeting for public review and input, and are available now at:

<http://www.metrocouncil.org/environment/ProjectTeams/whatsnew.htm>

Meeting Details

- 4:00 p.m., Tuesday, May 25, 2010
- Metropolitan Council, Lower Level A Conference Room
- 390 N. Robert St. (SE corner of Robert and 6th Street), St. Paul, MN 55101

All interested people are encouraged to attend the hearing and/or submit written comments. Upon request, the Council will provide a reasonable accommodation to people with disabilities.

Comments may also be submitted:

- By mail: Joe Mulcahy, 390 N Robert St., St. Paul, MN 55101
- By fax: Joe Mulcahy at (651) 602-1130
- Electronically: data.center@metc.state.mn.us
- On the Council's Public Comment Line: (651) 602-1500; TTY: (651) 291-0904

To be included in the record, comments must be received by 4:00 p.m. Friday, June 4, 2010.

Minnesota Plumbing Board

REQUEST FOR COMMENTS on Possible Amendment to Rules Governing the Minnesota Plumbing Code, *Minnesota Rules*, Chapter 4715

Subject of Rules. The Minnesota Plumbing Board requests comments on its possible amendment to the plumbing code rules governing grease interceptors, backflow preventers relating to dental water treatment systems, deck-mounted and equipment-mounted vacuum breaker backflow preventers, design of sumps and grinder pumps, macerating toilet systems, water closet personal hygiene devices, and wet venting of water closets.

Persons Affected. The amendment to the rules would likely affect plumbing contractors, journeymen, apprentices, master plumbers, restricted master plumbers, restricted journeymen, plumber's apprentices, employers of persons who perform plumbing work, persons who wish to perform plumbing work, plumbing inspectors, building officials, engineers, residential and commercial building contractors and owners.

Statutory Authority. *Minnesota Statutes*, section 326B.43 authorizes the Board to adopt and amend rules of minimum standards for plumbing. *Minnesota Statutes*, section 326B.435 authorizes the Board to adopt and amend the plumbing code.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Board intends to adopt or to withdraw the rules. The Board will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments.

A possible rule amendment of the Plumbing Code may require a local unit of government to adopt or amend an ordinance or other regulation. If you believe that the possible amendment of the Plumbing Code would require your local unit of government to adopt or amend an ordinance or other regulation, the Board requests that you provide information about the ordinance or regulation to the Agency Contact Person listed below.

Rules Drafts. A draft of the possible rule amendments is being compiled. When the Board has approved a draft compilation, the draft and other information about the rulemaking will be posted on the Department of Labor and Industry rulemaking docket at:

Official Notices

http://www.dli.mn.gov/rulemaking_activity.html.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Colleen Chirhart at the Department of Labor and Industry, CCLD, 443 Lafayette Road North, St. Paul, MN 55155, **Phone:** (651) 284-5867, **Fax:** (651) 284-5749. **TTY** users may call the Department at (651) 297-4198.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 4 May 2010

John Parizek, Chair
Minnesota Plumbing Board

Minnesota Pollution Control Agency (MPCA) Environmental Analysis and Outcomes Division Public Notice of State Implementation Plan Revision

NOTICE IS HEREBY GIVEN that the Commissioner has determined that a State Implementation Plan (SIP) revision must be submitted to meet Minnesota's requirements under the Clean Air Act (the Act).

Background. The Act requires states to prepare and submit to the United States Environmental Protection Agency (USEPA) a SIP, which is the state's plan to attain and maintain the National Ambient Air Quality Standards (NAAQS). Minnesota has a SIP addressing the NAAQS for carbon monoxide in the Twin Cities area. The Twin Cities was previously in nonattainment with the NAAQS for carbon monoxide, primarily due to emissions from motor vehicle traffic. Minnesota submitted a SIP revision in 1998 demonstrating attainment and showing that attainment would be maintained in the area for ten years, and was redesignated to attainment in November 1999. Under Section 175A of the Act, states must submit a second maintenance plan eight years after redesignation in order to demonstrate that the NAAQS will continue to be maintained for an additional ten years.

Purpose of the SIP Revision. The purpose of this SIP revision is to fulfill the requirement under Section 175A for a second maintenance plan and demonstrate that the Twin Cities has and will continue to maintain the NAAQS for carbon monoxide.

The MPCA will only hold a public information meeting about the proposed SIP revision if one is requested during the public comment period. If such a meeting is requested, it will be held from 3:30 to 4:30 on Tuesday, June 15, 2010 at the MPCA's St. Paul office, 520 Lafayette Road North, St. Paul, Minnesota. To find out if a public meeting will be held please call Catherine Neuschler at (651) 757-2607 after the close of the public comment period.

The MPCA will consider changing the contents of the proposed SIP revision based on comments received during the comment period and at the public meeting, if held. Following the end of the comment period, the Commissioner will decide whether to submit the proposed SIP revision to the EPA unless, as provided by *Minnesota Statutes* § 116.02, the Board makes this decision.

MPCA Contact Person. The MPCA contact person is Catherine Neuschler. Written comments, requests and petitions should be mailed to: Catherine Neuschler, Minnesota Pollution Control Agency, Environmental Analysis and Outcomes Division, 520 Lafayette Road North, St. Paul, MN 55155-4194, **telephone number:** (651) 757-2607, **Voice or toll free:** 1-800-657-3864; **facsimile number:** (651) 297-8324; and **e-mail:** catherine.neuschler@state.mn.us. TTY users may call the MPCA at **TTY:** (651) 292-5332 or 1-800-657-3864.

Official Notices

Availability of SIP. A copy of the proposed SIP revision is available on the MPCA's Web site at:

<http://www.pca.state.mn.us/air/sip.html>

A copy of the proposed SIP is also available upon request by contacting Catherine Neuschler at (651) 757-2607, or will be mailed to any interested person upon the MPCA's receipt of a written request. Additional materials relating to the SIP revision are available for inspection by appointment at the MPCA, 520 Lafayette Road North, St. Paul, Minnesota 55155, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. To examine these materials or for more information please contact Catherine Neuschler. All MPCA offices may be reached by calling 1-800-657-3864.

Public Comment Period. Your comments must be in writing and received by 4:30 p.m. on June 9, 2010. Comments may be submitted to the MPCA contact person at the address, facsimile number, or E-mail address listed above.

Request to Have MPCA Citizens' Board Make Decision. You have the right to submit a petition to the MPCA Commissioner asking that the MPCA Citizens' Board make the decision on submitting the proposed SIP revision to the EPA. Your petition must be in writing, and must be received by the MPCA contact person listed by 4:30 p.m. on June 9, 2010. Whether the petition will be granted or denied is in the sole discretion of the MPCA Commissioner. The MPCA Citizens' Board will only make the decision on the proposed SIP revision if the MPCA Commissioner grants your petition or if an MPCA Citizens' Board member makes a timely request to have the decision made by the MPCA Citizens' Board.

Paul Eger, Commissioner
Minnesota Pollution Control Agency

Department of Public Safety (DPS) Bureau of Criminal Apprehension Notice of Informational Meeting July 7, 2010

The Minnesota Bureau of Criminal Apprehension will hold a meeting from 9 a.m. to 11:30 a.m. on Wednesday, July 7, 2010 to discuss progress on several BCA initiatives regarding criminal justice information sharing in the state of Minnesota. Specific project updates will be provided, including the eCitation numbering scheme, the services on-boarding process, and how the upcoming Master Agreement will impact vendors. Plus an update on all Core Priority projects. The meeting will take place at the Bureau of Criminal Apprehension offices at 1430 Maryland Ave. E., St. Paul, MN. In addition, limited participation may take place via web conference. (To make arrangements to participate remotely, please contact Jill Oliveira at the information listed below.)

Vendors, particularly those working with local agencies to manage records, as well as agency information technology staff are encouraged to attend this meeting. Please RSVP. For more information, or to RSVP, contact Jill Oliveira, Public Information Officer, at: (651) 793-2726 or **e-mail:** *jill.oliveira@state.mn.us*

Teachers Retirement Association (TRA) Notice of Meeting of the Board of Trustees May 19, 2010

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Wednesday, May 19, 2010 at 9:30 a.m. in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate by telephone.

Official Notices

Department of Transportation (Mn/DOT)

Engineering Services Division

Office of Construction and Innovative Contracting

Notices of Suspension and Debarment

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the Department of Transportation (Mn/DOT) has ordered that the following vendors be suspended effective December 28, 2009, until final disposition of the April 26, 2010 hearing or hearing appeal:

Riley Bros. Companies Inc. and its affiliates, Morris MN
Riley Bros. Construction Inc. and its affiliates, Morris MN

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation (Mn/DOT) has ordered that the following vendors be debarred for a period of three (3) years effective February 24, 2010 until February 24, 2013:

Joseph Edward Riley, Morris,
John Thomas Riley, Morris, MN

Minnesota Statutes, Section 161.315, prohibits the Commissioner, counties, towns or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred; including

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity which is sold or transferred by a debarred person remains ineligible during the period of the seller's or transfer's debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Additional Business Opportunities

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of ALL the current rules, a growing INDEX, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** loretta.diaz@state.mn.us

Department of Employment and Economic Development (DEED) Business and Community Development Division Small Business Development Centers Notice of Solicitation of Proposals from Potential Regional Small Business Development Centers

NOTICE IS HEREBY GIVEN that the Department of Employment and Economic Development (DEED) is soliciting proposals from qualified organizations to serve as regional Minnesota Small Business Development Centers (SBDCs) for a three-year period commencing January 1, 2011. This is a competitive grant program.

SBDCs support DEED's mission of promoting economic development in Minnesota by providing high quality one-on-one business counseling and training programs to small businesses. The SBDC program is sponsored and funded by the U.S. Small Business Administration, DEED, and participating centers.

A full copy of the Request for Proposals may be obtained free of charge by contacting Michael Myhre, State Director of the Small Business Development Center program, 1st National Bank Building, 322 Minnesota Street, Suite E200, St. Paul, MN 55101, **telephone:** (651) 259-7420; **fax:** (651) 296-5287; **e-mail:** michael.myhre@state.mn.us.

Proposals will be due Friday, June 25, 2010. Any organization wishing to submit a proposal must submit a letter of intent before June 15, 2010.

This notice does not commit the State of Minnesota or DEED to entering into a grant contract with any organization. The State may terminate the SBDC selection process or solicit additional proposals at any time, including following the proposal due date, if it is deemed to be in the best interest of the state.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar day.

Great Business Opportunities

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
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Minnesota State Colleges and Universities (MnSCU)

Announcements - Advertisements for Bids

MnSCU Transitioning to a Web-based Distribution for Project Bid Documents

Minnesota State Colleges & Universities is transitioning to a web-based distribution process for project bid documents. MnSCU offers 24-hour/day, 7-day/week access to the Request for Bids/Proposals through its web-based system. Interested parties may view the Bidding Documents at no cost on the website: <http://www.finance.mnscu.edu/facilities/design-construction/index.html> and click on "Announcements", then click on "**Advertisement for Bids (E-Plan Room)**". Bidding Documents can be downloaded for a non-refundable fee of \$10.00. MnSCU will be utilizing this system to advertise and deliver bidding documents for many of its future construction projects.

Minnesota State Colleges and Universities (MnSCU)

Anoka Technical College

Opportunity for Proposal on Machine Trades Lean List

GENERAL STATEMENT/SCOPE:

Request for Proposal is for the cost of various parts & supplies for CNC Mills, CNC Lathes, etc., for the Anoka Technical College Machine Trades Program.

State Contracts

NOTE: Proposals will be considered on other makes, models, or brands having equivalent quality, style, workmanship and performance characteristics – unless item states ‘no substitutions’. Samples may be required prior to award. Alternate proposals offering lower quality will not be considered. Specifications shown are for new only. Used or demo parts/supplies will not be considered. Vendors must clearly indicate if they are offering other than new equipment.

Provide shipping/handling/delivery for all items (Cost to be broken out. If none, must state ‘None’).

Provide delivery timeline for all items to college (i.e. 4 weeks ARO, etc.):

TO RECEIVE A COMPLETE COPY OF THE PROPOSAL REQUEST/SPECS, PLEASE CONTACT PAMELA MOGENSEN at (763) 576-4785, **e-mail:** pmogensen@anokatech.edu.

Proposals must be sealed with a notation on the outside of the envelope stating: “MACHINE TRADES LEAN LIST – DELIVER IMMEDIATELY”.

Mail or deliver (faxes will not be accepted) sealed proposal by WEDNESDAY, MAY 26, 2010, NO LATER THAN 10 AM CST to:

Purchasing Office, Attn. Pam Mogensen
Anoka Technical College
1355 West Highway 10, Room 197
Anoka, Minnesota 55303
Phone: (763) 576-4785
Fax: (763) 576-4715
E-mail: pmogensen@anokatech.edu

PROPOSAL CLOSE DATE IS MAY 26, 2010 – 10 A.M. CST

Minnesota State Colleges and Universities (MnSCU)

Office of the Chancellor

Request for Proposals: PRINT and FULFILLMENT of Go Places Publications

The Office of the Chancellor is requesting three separate proposals from qualified vendors for the printing and fulfillment of Go Places publications.

Specifications for each proposal are available by visiting the Web site: <http://www.pa.mnscu.edu/goplacesrfp> or by contacting Christine McGing, Minnesota State Colleges and Universities, Wells Fargo Place, 30 - 7th St. E., Suite 350, St. Paul, Minnesota 55101, phone (651) 201-1802, or request by email: christine.mcging@so.mnscu.edu

Sealed bids must be received by NOON CDT, FRIDAY, MAY 21, 2010.

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Inver Hills Community College

Advertisement for Bids for Locker and Restroom Renovation

Sealed Bids for: **ACTIVITIES BUILDING**
LOCKER & RESTROOM RENOVATION
Inver Hills Community College
Inver Grove Heights, MN 55076

will be received by: **MR. PAT BUHL**
HERITAGE HALL, ROOM 102
INVER HILLS COMMUNITY COLLEGE
2500 - 80TH Street East
Inver Grove Heights, MN 55076

Until **9:00 a.m.**, local time, **Monday, May 17, 2010**, at which time the bids will be opened and publicly read aloud.

Project Scope: Work includes masonry foundation repair including excavation, demolition, new brick and block masonry units, through-wall flashing, waterproofing, and a door replacement along all elevations of the Activities Building. Work also includes masonry repair of tuck pointing, replacement of individual broken or cracked brick, and control joints, as shown on drawings.

A **Mandatory Pre-Bid** Meeting for all **prime bidders** will be held at **1:00 p.m.**, local time, **Tuesday, May 11th, 2010**, room HH203 in Hertiage Hall Building, at Inver Hills Community College. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Interested parties may view the Bidding Documents at no cost on the website:

<http://www.finance.mnscu.edu/facilities/design-construction/index.html>

and click on "Announcements", then click on "**Advertisement for Bids (E-Plan Room)**". Bidding Documents can be downloaded for a non-refundable charge of \$10.00. Project number under 'QuestCDN' is **#1171479**. Planholders are parties that have downloaded the plans and specifications. Planholders will be notified via email as addenda are issued. Parties that download the plans and specifications and need to have them printed elsewhere are solely responsible for those printing costs. The sales of paper copies for projects listed on this site are not available. Contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in viewing or downloading with this digital project information.

Minnesota State Colleges and Universities (MnSCU)

Metropolitan State University

Request for Proposals for University Painting Maintenance

NOTICE IS HEREBY GIVEN that proposals will be received by the Director of Purchasing, Metropolitan State University, until 2:00 p.m. Central Time on Monday, May 24, 2010, for the purpose of providing painting maintenance service to the buildings on the Saint Paul Campus at 700 East Seventh Street, Saint Paul, MN 55106 as well as the university leased space at 1450 Energy Park Drive, Saint Paul.

A complete copy of the Request for Proposal can be found on the Metropolitan State University Web site:

http://www.metrostate.edu/msweb/resources/depts_services/bldg_services/RFP.html

Institution: Metropolitan State University
Name: Dave Peasley
Title: Purchasing Coordinator/Buyer

Mailing Address: 700 East 7th Street, Founders Hall, Room 329
Saint Paul, MN 55106.

Sealed proposals can be hand delivered to the cashiers' window at Founders Hall, Room 327 on the Saint Paul Campus or mailed at the above address. Proposals received after this date and time will be rejected and returned unopened.

Faxed or electronic proposals are not accepted. This request for proposal does not obligate the State to complete the proposal project and the state reserves the right to cancel the solicitation process if it is considered to be in its best interest.

A pre-proposal vendor information meeting is scheduled for Friday, May 14, 2010 from 8:00 a.m. until 10:00 a.m. at the university leased site, 1450 Energy Park Drive, Saint Paul, in classroom 148.

Minnesota State Colleges & Universities (MnSCU)

Pine Technical College

Request for Sealed Bids for Various Simulation Equipment, Scenarios, and Training for Nursing Programs

Pine Technical College, Pine City, MN is accepting sealed bids for various simulation equipment, scenarios, and training until 2:00 p.m. on Monday, May 10, 2010, at which time bids will be opened and read. The equipment is needed for direct learning provided to students of nursing programs at two community colleges in the Minnesota College and Universities System, and incumbent healthcare workforce training with partner healthcare facilities. Simulation equipment, scenarios, and training are fully funded by Federal American Recovery and Reinvestment Act funds. They will provide a simulated patient experience for students and incumbent workers with no danger or safety concerns to a live patient.

Equipment includes two (2) adult advanced simulation manikins professionally installed, complete with 12" monitor, software and license, operator's tablet PC, patient monitor and software, patient cables, webcam, drug recognition kit, soft-sided transportation cases 10-simulation patient cases for auto mode, and 1-year warranty; two (2) extended warranties through year two, preventative maintenance on-site, and loaner simulation manikin; one (1) adult simulation manikin with peripheral kit with compressor, professionally installed; one (1) baby manikin and peripheral kit with a compressor, professionally installed; one (2) extended warranty through year two, preventative maintenance on-site, and loaner simulation manikin; one (1) day-long customized instruction on-site; one (1) intro to simulation training on-site for eight participants; one (1) NLN Simulation in Nursing Education Volume 1 simulation manikin scenario; two (2) ACLS Simulation scenarios; one (1) PALS simulation infant manikin scenario; two (2) Simulation in Nursing Education (NLN) Volume 1 for advanced simulation manikin.

Interested parties must contact Stefanie Schroeder at (320) 629-5126 or schroeders@pinetech.edu to obtain specifications for bid. Bids submitted by parties without having obtained specifications will not be considered.

Bids must be submitted to:

Stefanie Schroeder, Director of Strategic Initiatives
Pine Technical College
900 - 4th Street SE, Room 85
Pine City, MN 55063

And endorsed: **Simulation Equipment, Scenarios, and Training**

Pine Technical College reserves the right to reject any or all bids or portion thereof, to waive technicalities in bids, and to delay final award for a period of 15 days.

State Contracts

Minnesota State Colleges and Universities (MnSCU)

Rochester Community and Technical College

Notice of Request for Proposal for the Installation and Maintenance of Automated Teller Machines (ATM)

NOTICE IS HEREBY GIVEN that Rochester Community and Technical College Request for Proposal (RFP) for the installation and maintenance of ATM machines on the UCR Campus.

To receive a copy of the RFP, send an e-mail to june.meitzner@roch.edu or fax your request to (507) 285-7104.

Proposals are due back by Friday, May 28, 2010, 4:00 CDT and are to be addressed to June Meitzner, Rochester Community and Technical College 851 - 30th Ave SE Rochester, MN 55904.

Faxes are not acceptable. Late responses will not be considered.

Any question should be in a form of an RFI and directed to June Meitzner: June.meitzner@roch.edu

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel this solicitation.

Minnesota State Colleges and Universities (MnSCU)

South Central College

Solicitation for Bids for Learning Systems to Support Pneumatics and Hydraulics Education

South Central College is soliciting bids for learning systems to support pneumatics and hydraulics education. The bid opening will be held on May 25, 2010 at 11:00 am at the North Mankato campus of South Central College. Please refer to the following RFP for specifics. Advance questions can be directed to Mr. Doug Laven at (507) 389-7460 or **e-mail** to doug.laven@southcentral.edu. Please address sealed bids to: South Central College, Mr. Doug Laven, 1920 Lee Boulevard, North Mankato, MN 56003.

Request for Proposal

South Central College (hereafter "SCC") is soliciting proposals for learning systems (hereafter "TRAINERS") to support training in pneumatics and hydraulics as part of its Mechatronics Program. The successful supplier (hereafter "SUPPLIER") will become a key training partner within the SCC Mechatronics Program.

Number of Students

The TRAINERS must be capable of supporting 24 students studying pneumatics at one time. Students will work in pairs so 12 workstations would be acceptable. Workstations that allow students to work on both sides will result in the need for 6 workstations.

The TRAINERS must also be capable of supporting 24 students studying hydraulics at one time. Students will work in groups with a maximum of 12. Workstations with hydraulic components that utilize the pneumatic TRAINERS are desirable.

Requirements

Pneumatic and electrical power SCC will provide 110 psi shop air for pneumatic power. SCC will provide 110 Vac electrical power. All other power required to operate the TRAINERS must be provided by the SUPPLIER with the TRAINERS.

Mobility

The TRAINERS and any associated equipment must be on wheels and easily moved by one or two people. If the equipment does not contain wheels and is to be lifted, the weight must not exceed 40 lb.

Course Content

The TRAINERS must be suitable for providing training in the following areas:

1. Pneumatics
 - a. Basic understanding of components
 - b. Proportional and electro proportional devices
 - c. Closed loop servo systems
2. Hydraulics
 - a. Basic understanding of components
 - b. Proportional and electro proportional devices
 - c. Closed loop servo systems

Curriculum

All written and presentation materials are to be provided in English.

1. Instructor materials
 - a. **Lecture notes** that support the abovementioned course content must be provided in electronic form. If the material is not available in electronic format, the SUPPLIER must provide SCC with permission to electronically copy the material for instructor use and distribution to students.
 - b. **Labs experiments** that support the lecture material are required. If the material is not available in electronic format, the SUPPLIER must provide SCC with permission to electronically copy the material for instructor use and distribution to students.
 - c. **Test questions** that assess students' level of learning are not required but are highly desirable.
2. Student resources
 - a. **Training text** must be provided for sale or provided with a license giving SCC permission to copy the training text for student use.
 - b. **Lab manuals** must be provided for sale or provided with a license giving SCC permission to copy the training text for student use.
 - c. **Simulation Software** is required that allows students to simulate the circuits before implementing the circuit on the TRAINER.

TRAINER Installation and Set-up

When TRAINERS are delivered to SCC, SUPPLIER will be responsible for any set-up and installation that is required to make the TRAINERS suitable for lab work by students.

Training of Mechatronics Instructors on use of TRAINERS

The SUPPLIER will provide training to Mechatronics Instructors, at SCC, regarding the proper and safe use of the TRAINERS.

Quotation

Proposals should include line item description with price quotations. If software maintenance fees are recommended by the SUPPLIER, information regarding frequency of past updates is requested.

Minnesota State Colleges and Universities (MnSCU)

Winona State University

Request for Bids for Epson Projectors and Bulbs, Powerlite Pro Projector and Bulbs, and Quick Media Systems and Crestron Digital Media Systems

NOTICE IS HEREBY GIVEN that Winona State University is seeking bids for Epson Projectors and Bulbs, A Powerlite Pro Projector and bulbs and Quick Media Systems and Crestron Digital Media Systems.

Bid specifications will be available May 10, 2010 by contacting the Winona State University Purchasing Department at P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail: sschmitt@winona.edu or by calling (507) 457-5067.

State Contracts

Sealed bids must be received by Sandra Schmitt at PO Box 5838, or at 205G Somsen Hall, Business Office, Winona State University, Winona, MN 55987 by 3:00 PM Monday, 24, 2010.

Vendor may submit a bid for both Options or just one Option on this Request for Bid. (see Note on Bid Quote Form) Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Minnesota State Colleges and Universities (MnSCU)

Winona State University

Request for Bids for Selectorized, Free Weight and Vardio Equipment for Wellness/Fitness Center

NOTICE IS HEREBY GIVEN that Winona State University is seeking bids for selectorized, free weight and cardio equipment for their New Integrated Wellness Fitness Center.

Bid specifications will be available Monday, May 10, 2010 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail: sschmitt@winona.edu or by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at PO Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 P.M. Friday, May 28, 2010.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Minnesota Department of Human Services (DHS)

Health Services and Medical Management Division

Notice of Request for Proposals to Provide E-prescribing Intermediary Services to Minnesota Health Care Programs (MHCP)

This is a correction to 34 SR 1541 (May 3, 2010). DHS is clarifying the title, and the body and correcting the e-mail address. Due to this error, DHS will be extending the proposal due date as stated below.

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to provide e-prescribing intermediary services to Minnesota Health Care Programs (MHCP).

Work is proposed to start July 1, 2010. For more information, or to obtain a copy of the Request for Proposal, contact:

Sara J. Drake
Health Services and Medical Management
Department of Human Services
P.O. Box 64984
444 Lafayette Road North
St. Paul, MN 55155 0984
Phone: (651) 431-2504
E-mail: sara.j.drake@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **2:30 p.m., Central Daylight Time, June 1, 2010. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Natural Resources (DNR) Division of Ecological Resources Environmental Policy and Review Unit Notice of Request for Proposal for Consultant Services to Prepare a State Supplemental Environmental Impact Statement (SEIS) for the Proposed Essar Steel Minnesota Modifications Project

NOTICE IS HEREBY GIVEN that the Minnesota Department of Natural Resources (DNR), a state agency, seeks the services of a professional consultant to assist in preparing a supplemental environmental impact statement for the Essar Steel Minnesota Modifications Project near the City of Nashwauk, Itasca County, Minnesota.

The DNR as Responsible Governmental Unit (RGU) is required to prepare a Supplemental EIS for this project under *Minnesota Rules* 4410.3000, subpart 3.

Essar Steel Minnesota is proposing to increase the production capacity of its Nashwauk facility's crusher, concentrator, and taconite pellet plant from 4.1 million tons per year (mtpy) to 6.5 mtpy. The purpose of this increase in taconite pellet production capacity is to: 1) standardize the taconite pellet furnace's design and size to match other such operations owned and operated by Essar Steel; and 2) produce additional pellets to supply operations at Algoma Steel. Essar Steel Minnesota also proposes to reduce the 20-year life of the mine plan to 15 years, the former being the length of mine operation considered in the original EIS. No changes to the DRI or steel mill are proposed.

The DNR seeks the services of a consultant with expertise in: preparing state EISs and other environmental review documents; metal mining operations and engineering; metallurgical and mineral processing; mineland reclamation; wastewater treatment; mercury, including emissions, deposition, and methylation; wild rice biology and aquaculture; solid waste management; geological and geotechnical evaluations; socioeconomics; air emission impact analysis & control technology assessment (emission inventory; Class I & II, Human Health Risk Assessment; Ecological Risk Assessments; BACT; MACT; PSD pollutants; acid deposition and ecosystem acidification; visibility impairment); hydrology/hydrogeology; water quality analysis/modeling; water budgets and watershed yield models; greenhouse gas emissions; climate change; and cumulative effects analysis.

The consultant must conduct necessary data collection and analysis, and prepare draft and final EISs, that fulfill the requirements of *Minnesota Rules* parts 4410.0200 to 4410.6500.

The full Request for Proposal contains detailed information about the proposed mine project and proposal content requirements. Call or write for the full request, which will be sent free of charge to interested vendors. Contact:

Lisa Fay
MN Department of Natural Resources
Division of Ecological Services, Box 25
500 Lafayette Road
St. Paul, MN 55155-4025
Phone: (651) 259-5110

Other personnel are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Proposals from interested parties must be submitted to the department by 4:00 p.m. on Wednesday, June 9, 2010. Fax or emailed proposals will not be considered.

State Contracts

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Public Safety (DPS)

Driver and Vehicle Services Division

Notice of Request for Proposals (RFP) for System Vendor for the Replacement of the State's Driver's License and Motor Vehicle Legacy Information Systems

The Minnesota Department of Public Safety is requesting proposals for professional technical services to design, develop and implement an integrated motor vehicle and driver's license solution and related implementation, support and maintenance services. The new system, MNLARS (Minnesota Licensing and Registration System), will address the State's need for the following functional areas:

- 1) Driver's Licensing
- 2) Title and Registration
- 3) Driver Compliance
- 4) Dealer Licensing and Inspections
- 5) Inventory
- 6) Finance and Records

Work on the contract is anticipated to begin January 3, 2011 and is funded under a technology surcharge provided for by the Minnesota Legislature in its 2008 Supplemental Budget Session. However, if funding is available DVS will retain an option to extend the contract beyond the initial contract date. The total contract, with all extensions, will not exceed five years.

Details are contained in a complete Request for Proposals (RFP) which may be obtained by contacting Paul Meekin directly by mail, or e-mail, as stated below:

Paul Meekin
Department of Public Safety
MNLARS Project, Suite 200
444 Cedar Street
St Paul, Minnesota 55101
Phone: (651) 201-6956
E-mail: MNLARS.RFP@state.mn.us

All questions concerning this RFP should be e-mailed to Paul Meekin, MNLARS.RFP@state.mn.us and received no later than 4:00 p.m. Central Daylight Time on Tuesday, June 1, 2010. Answers to questions are anticipated to be e-mailed out to all entities requesting a complete RFP by the end of workday on Wednesday, June 30, 2010. Proposals submitted in response to this RFP must be received at the Department of Administration Reception Desk (if hand delivered or delivered by messenger) or via US Mail at the following address:

Attn: Paul Meekin, MNLARS Procurement Manager
c/o Materials Management Division
Department of Administration
112 Administration Building
50 Sherburne Avenue
St Paul, MN 55155

Proposals are due no later than 2:00 pm Central Daylight Time on **Tuesday, July 13, 2010**, as indicated by the time stamp made by the Department of Administration Reception Desk or mail room. **Late proposals will NOT be considered.** Fax or e-mailed proposals will NOT be considered. See the RFP for detailed requirements about the media and content of the proposals.

This RFP does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Transportation (Mn/DOT)
Engineering Services Division
Notice of Potential Availability of Contracting Opportunities for a Variety of
Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

Department of Transportation (Mn/DOT)
Engineering Services Division
Notice Concerning Professional/Technical Contract Opportunities and Taxpayers'
Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

State Contracts

Department of Transportation (Mn/DOT)

Modal Planning & Program Management Division

Amended Notice of Request for Interest – Personal Rapid Transit (PRT) Viability and Benefits

The Minnesota Department of Transportation (Mn/DOT) provided notice on February 8, 2010 at 34 SR 1096 that it is seeking input from local government agencies, companies, universities, and or organizations (as responders) interested in providing information about the viability and benefits of Personal Rapid Transit (PRT) in Minnesota.

Please take note that the response due date for the Request for Interest for PRT in Minnesota has been extended to Tuesday, May 18, 2010.

The Request for Interest is available at: www.dot.state.mn.us/transit/

Agency Contact Person:

Mukhtar Thakur
MS 675
Minnesota Department of Transportation
395 John Ireland Blvd.
St. Paul, MN 55155-1899
Phone: (651) 366-4691
Fax: (651) 366-4699
E-mail: mukhtar.thakur@state.mn.us

Alternative Format. This *Request for Interest* can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Additional Contracts

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: robin.panlener@state.mn.us. Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

Hennepin County Designer Selection Committee (DSC) Advertisement for Architectural / Engineering Firms for the New Walker Library

The Hennepin County Designer Selection Committee (DSC) will be selecting architectural/engineering firms for design and construction administration services for the following project:

- New Walker Library

To obtain a Request for Proposal, please access the Hennepin County internet site at www.hennepin.us. From the County home page, search for "DSC" in the search box in the upper right corner. From the Hennepin County Designer Selection Committee page, you may view and print the RFP for your use.

A letter of interest is not required for RFP noted above. All proposals received by the deadline noted in the RFP will be reviewed by the Designer Selection Committee. If you experience difficulty locating or downloading the RFP, you may call Adam Sobiech, Hennepin County Property Services, at (612) 348-3172.

Proposals are due June 4th at 2:00pm.

Metropolitan Airports Commission (MAC) Notice of Call for Bids for the Lindbergh Terminal Upper Level Roadway Guardrail Support Replacement

Project Location:	Minneapolis-St. Paul International Airport
Project Name:	Lindbergh Terminal Upper Level Roadway Guardrail Support Replacement
MAC Contract	No. 106-3-451
Bids Close At:	2:00 PM on May 18, 2010

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

State Contracts

This project provides for the removal, reconstruction, and replacement of the existing guardrail at the Minneapolis-St. Paul International Airport Lindbergh Terminal Upper Level Roadway. The project also includes electrical construction consisting of the removal and replacement of duplex receptacles and data outlets.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 7%.

Bid Security: Each Bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Plan Room; NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN 55101; **Phone:** (651) 292-4400; **Fax:** (651) 292-0083. Make checks payable to TKDA. Deposit per set (refundable) \$50.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on May 3, 2010, at MAC's web address of www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for MAC - Humphrey Terminal - Passenger Boarding Bridge Replacement

Airport Location:	Minneapolis-Saint Paul International Airport
Project Name:	MAC – Humphrey Terminal – Passenger Boarding Bridge Replacement
MAC Contract No.:	106-3-453
Bids Close At:	2:00 p.m. May 18, 2010

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota, 55450, until the date and hour indicated. This project provides for general and electrical construction.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 1%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding Documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Miller Dunwiddie Architecture, Inc.; 123 North Third Street, Suite 104; Minneapolis, Minnesota 55401; **Phone:** (612) 337-0000; **Fax:** (612) 337-0031. Make checks payable to: Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00 Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on MAC's web address of www.metroairports.org/business/solicitations (construction bids) on May 3, 2010.

Metropolitan Airports Commission (MAC)**Notice of Call for Bids for MAC Passenger Screening Improvements 2010**

Airport Location: Minneapolis-Saint Paul International Airport
Project Name: MAC Passenger Screening Improvements 2010
MAC Contract No.: 106-2-612
Bids Close At: 2:00 p.m. May 18, 2010

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

The work consists of General, Mechanical, and Electrical interior remodeling work bid as a single lump sum contract with add alternates.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 3%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Architectural Alliance; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **Phone:** (763) 503-3401; **Fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids will be available on MAC's web address of www.metroairports.org/business/solicitations (construction bids) on May 3, 2010.

Metropolitan Airports Commission (MAC)**Notice of Call for Bids for 2010 Lindbergh Terminal Valet Garage Flammable Waste Trap Replacement**

Airport Location: Minneapolis-Saint Paul International Airport
Project Name: 2010 Lindbergh Terminal Valet Garage Flammable Waste Trap Replacement
MAC Contract No.: 106-2-610
Bids Close At: 2:00 p.m. May 18, 2010

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

The work consists of bringing the existing airport garage floor drain systems up to code, and to replace deteriorated floor drain systems with new systems.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 2%.

Bid Security: Each Bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding Documents are on file for inspection at the office of Architectural Alliance; at the

State Contracts

Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring drawings and specifications for personal use may secure a complete set from Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; **Phone:** (763) 503-3401; **Fax:** (763) 503-3409. Make checks payable to Architectural Alliance. Deposit per set (refundable) \$150.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on May 5, 2010, at MAC's web address of www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2010 Miscellaneous Construction

Project Location:	Minneapolis-St. Paul International Airport
Project Name:	2010 Miscellaneous Construction
MAC Contract No.:	106-1-241 / 106-1-239
Bids Close At:	2:00 PM on May 18, 2010

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

This project provides for the milling and overlaying of an airfield service road segment, rehabilitation of several apron storm sewer manholes, storm sewer repairs along the Outbound Roadway, and replacement of an apron manhole casting.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 2%.

Bid Security: Each Bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding Documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Plan Room; NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN 55101; **Phone:** (651) 292-4400; **Fax:** (651) 292-0083. Make checks payable to TKDA. Deposit per set (refundable) \$50.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids (Document 00020) for this project will be available on May 3, 2010, at MAC's web address of www.metroairports.org/business/solicitations (construction bids).

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for Xcel/Electrical Improvements

Project Location:	Minneapolis-St. Paul International Airport
Project Name:	Xcel/Electrical Improvements
MAC Contract No.:	106-1-243
Bids Close at:	2:00 PM on May 18, 2010

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

This project provides for the improvements of Xcel Energy Facilities and the upgrade of a portion of Taxiway D edge lights and cable at the Minneapolis-St. Paul International Airport.

State Contracts

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 1%.

Bid Security: Each Bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding Documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Plan Room; NAMC-UM Plan Room. Bidders desiring Bidding Documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN 55101; **Phone:** (651) 292-4400; **Fax:** (651) 292-0083. Make checks payable to TKDA. Deposit per set (refundable) \$50.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

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University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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\$100.01-\$1,000	\$ 17.00*
* \$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
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Shipping

Subtotal

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address, 7.625% if
shipped to St. Paul
address. 7.125% MN
transit tax or other local
sales tax if applicable)

TOTAL

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Expiration date: Signature:

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