

State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

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# State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757.

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# Expedited Rules

An agency adopts Expedited Rules (*Minnesota Statutes* 14.389) when a law requires or authorizes such rules. The agency must follow *Minnesota Statutes*, sections 14.19 and 14.366. Within 180 days after issuance of the administrative law judge's report, or that of the chief administrative law judge, an agency shall submit its notice of adoption, amendment, or repeal to the *State Register* for publication. If the agency has not submitted its notice to the *State Register* within 180 days, the rules is automatically withdrawn.

The agency may not adopt the withdrawn rules without again following the procedures of *Minnesota Statutes* 14.05 to 14.28. If the law authorizing or requiring rules to be adopted under this section 14.389, and refers to **Subdivision 5, Option**, then the notice must include a statement that a public hearing will be held if 100 or more people request a hearing. If such is the case, the agency may adopt the rule only after complying with all of the requirements of chapter 14 for rules adopted after a public hearing.

## Minnesota Department of Health (MDH) Adopted Expedited Permanent Rules Relating to Baskets of Care

The rules proposed and published at *State Register*, Volume 34, Number 23, pages 821-823, December 07, 2009 (34 SR 821), are adopted with the following modifications:

### 4765.0020 DEFINITIONS.

Subp. 4. **State-designated basket of care; basket.** "State-designated basket of care" or "basket" means a collection of health care services identified in one of the eight appendices, A to H of the State-Designated Baskets of Care: Appendices to *Minnesota Administrative Rules*, Chapter 4765, in part 4765.0040, as incorporated by reference in part 4765.0040. The eight baskets of care are:

- A. asthma care for children: ambulatory care of asthma in children ages five to 18 years;
- D. low back pain: acute episode of low back pain;
- G. preventive care for children ages two years and under; and

### 4765.0030 DUTIES OF PROVIDERS THAT OFFER STATE-DESIGNATED BASKETS OF CARE.

#### Subpart 1. **Uniform pricing.**

A. Beginning January 1, 2010, a health care provider or group of providers that has established a price for a state-designated basket of care must not vary the payment amount that the provider accepts as full payment for that basket based upon:

- (4) whether the patient has coverage through a group purchaser.

~~A health care provider or group of providers that offers a state-designated basket of care to a payer is not required to offer the basket to all payers.~~

B. This subpart applies only to state-designated baskets of care provided in Minnesota to Minnesota residents or to non-Minnesota residents who obtain health insurance through a Minnesota employer.

Subp. 2. **Registration and reports to commissioner.** A provider or group of providers that offers a state-designated basket of care must register with the commissioner or the commissioner's designee. The registration must include the uniform price for each basket that the provider or group of providers offers, and the name, address, telephone number, and email address of a contact person for each basket. The provider or group of providers must submit this information at least annually or whenever the uniform price changes, whichever occurs first.

Subp. 4. **Quality reporting.** A provider or group of providers that offers a state-designated basket of care must submit to the commissioner or the commissioner's designee the quality measures as described in appendices A to H of the State-Designated Baskets of Care: Appendices to *Minnesota Administrative Rules*, Chapter 4765, in part 4765.0040, for each basket that it offers. Quality measures must be calculated only for those patients who participate in a basket. Quality measures submitted under this subpart must not include individually identifiable health information on the individuals accessing health care services through the baskets of care. Quality measures must be submitted on the same schedule in chapter 4654, unless otherwise required by appendices A to H.

### 4765.0040 INCORPORATION BY REFERENCE.

State-Designated Baskets of Care: Appendices to *Minnesota Administrative Rules*, Chapter 4765, issued by the Minnesota Department of Health, ~~February~~ March 2010, are incorporated by reference. They are available through the Minitex interlibrary loan system and the Minnesota Department of Health Web site at <http://www.health.state.mn.us/healthreform/baskets/>. They are not subject to frequent change.

# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Emergency Executive Order # 10-04: Declaring a State of Emergency in the State of Minnesota

**I, TIM PAWLENTY, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and the applicable statutes, including *Minnesota Statutes 2009*, Chapter 12, do hereby issue this Executive Order:

**WHEREAS**, hydrologic conditions indicating a strong potential for severe spring flooding exist in the Red River of the North Basin, Minnesota River Basin, Crow River Basin, St. Croix River Basin, and Upper and Lower Mississippi River Basins; and

**WHEREAS**, the National Weather Service reports that points along the Red River of the North are experiencing minor to moderate flooding and are forecast to reach major flood stage within days and points along the Minnesota River are experiencing intermittent ice jams and increased risk of flooding; and

**WHEREAS**, such conditions contributing to the threat of flooding and inundation include excessive precipitation throughout the fall and winter seasons causing saturated soil conditions, high water equivalency in the current snowpack, full wetlands and ditches that result in minimal available surface storage, and the prospects of additional moisture and ice jams through the spring snowmelt; and

**WHEREAS**, the closure of secondary roads, sandbagging operations, and other emergency measures is required in response to flooding conditions; and

**WHEREAS**, counties' emergency operations plans are activated, cities and counties have declared local emergencies, and local jurisdictions have begun requesting state and federal assistance and resources; and

**WHEREAS**, the resources of local, county, and state governments must be fully utilized to ensure immediate response to protect the life and safety of persons in the affected area, including the tribal nation of Upper Sioux Agency and the following counties: Big Stone, Blue Earth, Brown, Carver, Chippewa, Clay, Dakota, Goodhue, Hennepin, Kittson, Lac Qui Parle, Le Sueur, Lyon, Marshall, Nicollet, Norman, Polk, Ramsey, Redwood, Renville, Scott, Sibley, Swift, Traverse, Washington, Wilkin, Wright, and Yellow Medicine, and to protect property and infrastructure from additional damage; and

**WHEREAS**, emergency assistance of motor carriers is needed to transport supplies and materials to affected areas of the state.

**NOW, THEREFORE**, I hereby order that:

1. A State of Emergency pursuant to *Minnesota Statutes 2009*, Section 12.31 exists.
2. The Department of Public Safety, Division of Homeland Security and Emergency Management will activate the Minnesota Emergency Operations Plan, continue the provision of on-site support and assistance to the affected local governments, and determine the need for supplementary emergency assistance.
3. All state agencies, in cooperation with appropriate federal agencies, are directed to provide the assistance necessary to help local units of government respond to and recover from this emergency.
4. The Adjutant General of Minnesota will order to state active duty on or about March 15, 2010, in the service of the State, such personnel and equipment of the military forces of the State as required to provide assistance in preparing for the emergency and in providing emergency relief services.

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## Executive Orders

5. The Adjutant General is authorized to purchase, lease, or contract goods or services necessary to accomplish the mission. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes 2009*, Sections 192.49, 192.52 and 192.54.

6. A state of emergency exists that requires relief from motor carrier registration and fuel trip permit and fee requirements incorporated in *Minnesota Statutes 2009*, section 168.187, and *Minnesota Statutes* chapter 168D, for carriers that are providing direct assistance to the emergency by transporting supplies and equipment used to construct and maintain dikes, and other supplies required during this emergency.

7. Vehicles used to provide direct assistance to the emergency are exempted from the seasonal load restrictions on local and state highways and streets imposed under *Minnesota Statutes 2009*, Section 169.87.

8. The regulations incorporated in *Minnesota Statutes 2009*, Section 221.0314, Subdivision 9, pertaining to hours of service for carriers and drivers of commercial motor vehicles shall not apply while those carrier or drivers are providing direct assistance for flood relief.

9. Nothing herein shall be construed to relieve commercial motor carriers and drivers from regulations pertaining to driver qualifications, driving of commercial motor vehicles, commercial driver's licenses, and drug and alcohol testing for drivers.

10. No commercial carrier operating under terms of this order shall require or allow an ill or fatigued driver to operate a commercial motor vehicle.

Pursuant to *Minnesota Statutes 2009*, Section 4.035, Subdivision 2, this Order is effective immediately and shall remain in effect until the emergency status no longer requires emergency response. The peacetime emergency can be extended by the Executive Council or the Legislature in accordance with *Minnesota Statutes 2009*, Section 12.31, Subdivision 2. The portion of this order activating the National Guard is not subject to any time limitation contained in *Minnesota Statutes 2009*, Chapter 12.

**IN TESTIMONY WHEREOF**, I have set my hand this 15<sup>th</sup> day of March, 2010.

Signed: **TIM PAWLENTY**  
**Governor**

Filed According to Law:

**MARK RITCHIE**  
**Secretary of State**

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meeting and matters of public interest.

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## Minnesota Comprehensive Health Association (MCHA) Notice of Proposed Premium Rate Meetings

**NOTICE IS HEREBY GIVEN** that a representative of the Minnesota Comprehensive Health Association's (MCHA) executive staff will hold premium rate meetings in Minnesota as indicated below. The purpose of the meetings is to allow MCHA enrollees an opportunity to comment on the proposed premium rates. Any rate change must be approved by the Minnesota Department of Commerce. New premium rates would go into effect on July 1, 2010.

**For additional information, please call Peggy Zimmerman-Belbeck at (952) 593-9609.**

### SCHEDULE OF 2010 PUBLIC MEETINGS ON PROPOSED PREMIUM RATES

<u>LOCATION</u>	<u>DATE</u>	<u>TIME</u>
ROCHESTER Ramada Hotel & Conference Center 1517 SW 16 <sup>th</sup> Street Rochester, MN 55902 507-289-8866	Tuesday, March 30, 2010	6:30 pm
TWIN CITIES Sheraton Bloomington Hotel 7800 Normandale Blvd. Bloomington, MN 55439 952-835-7800	Wednesday, March 31, 2010	6:30 pm

In case of inclement weather, please call the hotel to be informed of meeting cancellation. If you are unable to attend these meetings for any reason, please log onto the MCHA website at: [www.mchamn.com](http://www.mchamn.com) for data provided at the meeting.



**Office of Energy Security****Notice of Permit Decision in the Matter of the Application for a Route Permit for the Noble Flat Hill Windpark I 230 kV Transmission Line (PUC Docket No. IP-6687/TL-08-988)**

At a meeting on January 12, 2010, and in an Order issued February 5, 2010, the Minnesota Public Utilities Commission determined that the Environmental Impact Statement and the record created at the public hearing had adequately addressed the issues identified in the Scoping Decision. The Commission also designated and issued a High Voltage Transmission Line Route Permit to Noble Flat Hill Wind Park I, LLC, for the Noble Flat Hill Windpark I 230 kV Transmission Line, authorizing the Permittee to:

Build a new 11.4 mile 230 kilovolt (kV) high voltage transmission line located within Clay County in the State of Minnesota, from a new project substation in Spring Prairie Township to a new switching station in Riverton Township., including:

- A new single circuit 230 kV transmission line to capture energy generated by the Noble Flat Hill Windpark I located in Clay County, Minnesota, and connect to the Otter Tail Power Company (OTP) Sheyenne-Audubon 230 kV transmission line southeast of Glyndon, Minnesota;
- The new project substation within the Noble Flat Hill Windpark I at 70th Avenue North and 120th Street North, northeast of Glyndon in Clay County, Minnesota; and
- The new switching station along the existing OTP Sheyenne-Audubon 230 kV transmission line southeast of Glyndon, Minnesota.

If you have any questions about this project or would like more information, please contact the OES Project Manager, David E. Birkholz, 85 - 7<sup>th</sup> Place East, Suite 500, St. Paul, MN 55155. Telephone: (651) 296-2878; e-mail: [david.birkholz@state.mn.us](mailto:david.birkholz@state.mn.us).

See: <http://www.energyfacilities.puc.state.mn.us/Docket.html?Id=19642> to view the Order and the Permit.

Issued: February 5, 2010

**Minnesota Department of Health (MDH)  
Division of Environmental Health, Environmental Surveillance and  
Assessment Section  
REQUEST FOR COMMENTS on Possible Amendments to Rules Governing Health  
Risk Limits for Groundwater, *Minnesota Rules*, Part 4717.7860**

**Subject of Rules.** The Minnesota Department of Health (MDH) requests comments on its possible amendments to rules governing Health Risk Limits (HRLs) for Groundwater. The amendments will add new HRL values for groundwater contaminants to the Health Risk Limits Table (part 4717.7860) in the existing HRL rule. No changes are proposed to the methodology promulgated in 2009 that is used to derive these HRL values.

**Persons Affected.** The possible amendments to the rules will likely affect risk managers in partner state agencies—the Minnesota Department of Agriculture (MDA) and the Minnesota Pollution Control Agency (MPCA). Partner agencies rely on HRL values as one standard for environmental assessment and risk management to protect groundwater supplies. The proposed amendments indirectly affect all Minnesota residents who use groundwater for drinking water purposes.

**Statutory Authority.** The Groundwater Protection Act of 1989 (*Minnesota Statutes*, Section 103H.201) authorizes MDH to promulgate and revise health risk limits for substances degrading groundwater. The 2001 Health Standards Statute (*Minnesota Statutes*, Section 144.0751) specifies additional requirements for establishing safe drinking water standards.

**Public Comment.** Interested persons or groups may submit comments or information on possible amendments in writing until MDH  
(Cite 34 SR 1263)

# Official Notices

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publishes a notice of intent to adopt amendments in the *State Register*. MDH will not publish such a notice until more than sixty days have elapsed from the date of this request for comments.

MDH plans to hold public meetings to provide additional information on possible amendments and will make related announcements via its e-mail subscription service. Further information on possible rule amendments, related public meetings and e-mail subscription is available at MDH's website: <http://www.health.state.mn.us/divs/eh/risk/rules/index.html>

**Rules Drafts.** MDH has not yet completed a draft of the possible rules amendments.

**Agency Contact Person.** Written or oral comments, questions or requests to receive a draft of the rules when available should be directed to:

Nitika Moibi  
Minnesota Department of Health  
625 Robert Street North  
P.O. Box 64975  
Saint Paul, MN 55164-0975  
**Phone:** (651) 201-4907  
**Fax:** (651) 201-4606  
**E-mail:** [nitika.moibi@state.mn.us](mailto:nitika.moibi@state.mn.us).  
**TTY** users may call the Department at (651) 201-5797

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the Administrative Law Judge (ALJ) if and when a proceeding to adopt rules is started. The agency is required to submit to the ALJ only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the ALJ reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: March 22, 2010

Linda B. Bruemmer, Director  
Environmental Health Division  
Minnesota Department of Health  
P.O. Box 64975  
St. Paul, MN 55164-0975

## Department of Labor and Industry (DLI)

### Labor Standards Unit

### Notice of Correction to Highway Heavy Prevailing Wage Rates for Truck Drivers in Regions 7 and 10

Corrections have been made to the Highway Heavy Prevailing Wage Rates certified 12/07/2009, for Truck Drivers Group 1 through Group 4 (**Labor Codes 601 through 616**) in Region 7 and Truck Drivers Group 1 through Group 2 (**Labor Codes 601 through 604**) in Region 10.

Copies with the corrected certified wage rate for these Regions may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at [www.dli.mn.gov](http://www.dli.mn.gov). Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that.

Make check or money order payable to the State of Minnesota.

Steve Sviggum, Commissioner

**Department of Labor and Industry (DLI)**

**Labor and Industry Unit**

**Notice of Determination of Truck Rental Rates and Notice of Informal Conference Pursuant to *Minnesota Rules, Part 5200.1105***

On March 22, 2010 the commissioner determined the operating costs and the minimum truck rental rates for highway projects in the state’s ten highway and heavy construction areas for trucks and drivers operating “five or more axle units, straight body trucks,” “four axle units, straight body trucks,” “three axle units,” “tractor only,” and “tractor trailers.”

The operating costs were determined by survey on a statewide basis. The operating cost for five or more axle units, straight body trucks” is determined to be \$44.46 per hour. The operating cost for “four axle units, straight body trucks” is determined to be \$ 36.81 per hour. The operating cost for “three axle units” is determined to be \$ 37.35 per hour. The operating cost for “tractor only” is determined to be \$ 41.58 per hour. The operating cost for “trailer only” is determined to be \$11.46 per hour. The operating cost for “tractor trailers” is determined to be \$ 53.04 per hour.

Adding the prevailing wage for drivers of these five types of trucks from each of the State’s ten highway and heavy construction areas to the operating costs, the minimum hourly truck rental rate for the five types of trucks in each area is determined to be as follows:

	<b>Tractor Trailer</b>	<b>Five or more axle</b>	<b>Four axle</b>	<b>Three Axle</b>	<b>Tractor only</b>
Region 1	91.19	82.06	74.41	74.85	79.73
May 1, 2010	92.79	83.66	76.01	76.45	81.33
Region 2	85.11	76.02	68.37	63.30	73.65
May 1, 2010	86.46	77.37	69.72		75.00
Region 3	75.41	67.58	59.93	61.14	63.95
Region 4	74.47	65.36	57.71	68.76	63.01
May 1, 2010				70.36	
Region 5	89.99	68.31	60.66	64.08	78.53
Region 6	89.39	80.26	72.61	73.05	77.93
May 1, 2010	90.99	81.86	74.21	74.65	79.53
Region 7	85.11	76.02	68.37	68.76	73.65
May 1, 2010	86.46	77.37	69.72	70.36	75.00
Region 8	79.42	65.21	57.56	50.82	67.96
Region 9	91.59	82.46	74.81	75.25	80.13
May 1, 2010	93.19	84.06	76.41	76.85	81.73
Region 10	85.11	76.02	68.37	50.12	73.65
May 1, 2010	86.46	77.37	69.72		75.00

# Official Notices

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The operating costs and truck rental rates may also be reviewed by accessing the department's web site at [www.dli.mn.gov](http://www.dli.mn.gov). Questions regarding the truck rental rates or the informal conference noticed below can be answered by calling (651) 284-5091.

**PLEASE TAKE NOTICE** that on Monday, April 12, 2010 from 10:00AM to 12:00 Noon, in the Minnesota Room, at the Minnesota Department of Labor and Industry, 443 Lafayette Road North, St. Paul, Minnesota, 55155, the department will hold the informal conference pursuant to *Minnesota Rules*, part 5200.1105. The informal conference is a public meeting and its purpose is to receive further input prior to the certification and publication of the minimum truck rental rates for these five types of trucks on highway and heavy construction projects. The data, summary sheets and other documents used in making the determinations will be reviewed and available for inspection at the informal conference.

Subsequent to the informal conference the minimum truck rental rates for these five types of trucks will be certified and notice of the certification will be published in the *State Register*.

The minimum truck rental rates for these five types of trucks in the state's ten highway and heavy construction areas will be effective for all highway and heavy construction projects financed in whole or part with state funds advertised for bid on or after the day the notice of certification is published in the *State Register*.

Dated: 22 March 2010

Steve Sviggum, Commissioner  
Department of Labor and Industry

## Minnesota Pollution Control Agency (MPCA) Regional Division

### Notice of Availability of Draft Lake Magda Nutrient TMDL Report and Request for Comment

**Public Notice Period Begins:                    March 22, 2010**  
**Public Notice Period Ends:                        April 21, 2010**

The Minnesota Pollution Control Agency (MPCA) is requesting comments on the draft Report for the Lake Magda Nutrient Total Maximum Daily Load (TMDL). The draft TMDL Report for Lake Magda is available for review at:

<http://www.pca.state.mn.us/water/tmdl/tmdl-draft.html>.

Following the comments, the MPCA will revise the draft TMDL Report and submit it to the U.S. Environmental Protection Agency (EPA) for approval. Comments must be sent to the MPCA contact person listed below by 4:30 pm on April 21, 2010.

Required by the federal Clean Water Act, a TMDL is a scientific study that calculates the maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. It is a process that identifies all the sources of the pollutant causing an impairment and allocates necessary reductions among them. This multi-year effort results in a pollution reduction plan and engages stakeholders and the general public. An approved TMDL is followed by implementation activities for achieving the necessary reductions.

Lake Magda is a shallow 11-acre lake located in the city of Brooklyn Park, in Hennepin County, within the Shingle Creek watershed. The state placed Lake Magda on the 2002 impaired waters list for aquatic recreation because it exceeds the water quality standard for nutrients. Excess nutrients such as phosphorus from stormwater runoff create poor water quality conditions causing frequent summer algal blooms which limit recreational activities. A reduction of 69 percent in phosphorus loading to Lake Magda would be required to consistently meet water quality standards under average precipitation conditions. In-lake phosphorus load management and the reduction of phosphorus from stormwater runoff in the watershed by implementing best management practices (BMP) would have the most impact on reducing phosphorus loads and improving water quality in Lake Magda.

**Agency Contact Person:** Written or oral comments, petitions, questions, or requests to receive a draft of the TMDL Report, and requests for more information should be directed to:

Barb Peichel  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, MN 55155-4194  
**Phone:** (651) 757-2646  
**Minnesota Toll Free:** 1-800-657-3864  
**Fax:** (651) 297-8676  
**E-mail:** [Barbara.Peichel@state.mn.us](mailto:Barbara.Peichel@state.mn.us)  
**TTY** users may call the MPCA teletypewriter at (651) 282-5332 or 1-800-657-3864.

**Preliminary Determination on the draft TMDL Report:** The MPCA Commissioner has made a preliminary determination to submit this TMDL Report to the EPA for final approval. A draft TMDL Report and fact sheet are available for review at the MPCA office at the address listed above, and at the MPCA Web site: <http://www.pca.state.mn.us/water/tmdl/project-lakemagda-nutrients.html>. Suggested changes will be considered before the final TMDL Report is sent to the EPA for approval.

**Written Comments:** You may submit written comments on the conditions of the draft TMDL Report or on the Commissioner's preliminary determination.

Written comments must include the following:

1. A statement of your interest in the draft TMDL Report;
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft TMDL that you believe should be changed; and
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position.

**Petition for Public Informational Meeting:** You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern;
2. The information required under items 1 through 3 of "Written Comments," identified above;
3. A statement of the reasons the MPCA should hold a public informational meeting; and
4. The issues that you would like the MPCA to address at the public informational meeting.

**Petition for Contested Case Hearing:** You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the application or draft TMDL Report; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft TMDL Report. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rules* 7000.1900, as discussed above; and
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter.

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing;

# Official Notices

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2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing; and
3. An estimate of time required for you to present the matter at a contested case hearing.

**MPCA Decision:** You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the TDML Report approval. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends, identified on page 1 of this notice. Under the provisions of *Minnesota Statutes* § 116.02, subd 6(4), the decision whether to submit the TMDL Report and, if so, under what terms will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the TMDL Report; or (3) a timely request for a contested case hearing is pending. You may participate in the activities of the MPCA Board as provided in *Minnesota Rules* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the public comment period will be considered in the final decision on this TMDL Report. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff as authorized by the Board, will make the final decision on the draft TMDL Report.

## Minnesota Public Utilities Commission (PUC)

### Notice of Filing and Public Comment Period in the Matter of the Application of Northern States Power Company (Xcel Energy) for a Certificate of Need for the 161 kV High Voltage Transmission Line between the Byron and Pleasant Valley Substations through Mower, Dodge and Olmstead Counties in Southeastern Minnesota

**Public Utilities Docket No: E-002/CN-08-992**

**NOTICE IS HEREBY GIVEN** that on December 2, 2009 Xcel Energy (Xcel, the Applicant) filed an application with the Minnesota Public Utilities Commission (Commission) for a certificate of need for the Byron to Pleasant Valley 161 kV transmission line approximately 18 miles in length. The Applicant indicates that the project is being developed to provide generation outlet capacity for renewable energy located in the vicinity of the line and to enhance outlet capacity generally. Xcel Energy intends to begin construction in February 2011, with an estimated in-service date of fourth quarter 2011.

The proposed Lakefield wind generation facility falls under the definition of "large energy facility" in *Minnesota Statutes* § 216B.2421, subd. 2 (3). Therefore, in accordance with *Minnesota Statutes* § 216B.243, subd. 2, the facility cannot be constructed or sited in Minnesota unless the Commission issues a certificate of need to the Applicant.

The certificate of need rules pertaining to the review of this filing are in *Minnesota Rules* Chapter 7849. On February 18, 2010 the Commission accepted the Application as complete. In the February 18 Order, the Commission noted the apparent absence of disputed material facts and ordered an informal review process under *Minnesota Rules* 7829.1200. This order and other documents associated with the need application can be viewed at: [www.puc.state.mn.us](http://www.puc.state.mn.us) by clicking "Search eDockets" then enter the "year" (08) and the "docket number" (992).

Additionally, Xcel has filed for a route permit application for the project (Dkt. No. 09-1315). The project is being reviewed under the full permitting process under *Minnesota Rule* 7850.1700 to 7850.2700) which, among other things, includes the development of a Environmental Impact Statement. The proposed project is a high voltage transmission line under *Minnesota Statutes* § 216E.01, subd. 4, for routing purposes. Information on the route permit application can be found using eDockets with the following "year" (09) and "docket number" (1315) as described in the prior paragraph.

Interested persons are encouraged to provide written comments on whether the proposed project is needed and is in the public interest. The Commission is particularly interested in whether there are any contested issues of fact with respect to the representations made in the application. Initial comments should be filed by **Friday, April 16, 2010**. Reply comments should be filed by **Friday, May 7, 2010**. Comments should be efiled and addressed to Burl Haar, Executive Secretary, Minnesota Public Utilities Commission, 121 7th Place East, Suite 350, St. Paul, MN 55101-2147. All correspondence should reference the Certificate of Need Docket Number (09-1046).

Questions about Lakefield's certificate of need application may be directed to Bret Eknes, Minnesota Public Utilities Commission, 121 - 7<sup>th</sup> Place East, Suite 350, St. Paul, MN 55101, phone (651) 201-2236, e-mail: [bret.eknes@state.mn.us](mailto:bret.eknes@state.mn.us) or Tricia DeBleeckere at (651) 201-2254, e-mail: [tricia.debleeckere@state.mn.us](mailto:tricia.debleeckere@state.mn.us).

### **Minnesota Public Utilities Commission (PUC) Notice of Filing and Public Comment Period in the Matter of the Application of Paynesville Wind, LLC for a Certificate of Need for the 95 MW Paynesville Wind Project and Associated Facilities Located in Stearns County Public Utilities Docket No: IP-6830/CN-09-1110**

**NOTICE IS HEREBY GIVEN** that on December 8 2, 2009 Paynesville Wind, LLC (Paynesville, the Applicant) filed an application with the Minnesota Public Utilities Commission (Commission) for a certificate of need. The project will be located north of the City of Paynesville and east of Lake Henry in Stearns County in central Minnesota. The project will consist of up to 63 turbines up to 95 MW of nominal capacity. The Applicant intends to begin construction in the 3<sup>rd</sup> quarter of 2010.

The proposed Paynesville wind generation facility falls under the definition of "large energy facility" in *Minnesota Statutes* § 216B.2421, subd. 2 (1). Therefore, in accordance with *Minnesota Statutes* § 216B.243, subd. 2, the facility cannot be constructed or sited in Minnesota unless the Commission issues a certificate of need to the Applicant.

The certificate of need rules pertaining to the review of this filing are in *Minnesota Rules* Chapter 7849. On February 5, 2010 the Commission accepted the Application as complete. In the February 5 Order, the Commission noted the apparent absence of disputed material facts and ordered an informal review process under *Minnesota Rules* 7829.1200. This order and other documents associated with the need application can be viewed at [www.puc.state.mn.us](http://www.puc.state.mn.us) by clicking "Search eDockets" then enter the "year" (09) and the "docket number" (1110).

Additionally, Paynesville Wind, LLC has filed a site permit application for the project. The Paynesville project is a Large Wind Energy Conversion System under *Minnesota Statutes* § 216F.04 for purposes of Siting (Dkt No. 10-49). Information on the site permit application can be found using eDockets with the following "year" (10) and "docket number" (49) as described in the prior paragraph.

Interested persons are encouraged to provide written comments on whether the proposed project is needed and is in the public interest. The Commission is particularly interested in whether there are any contested issues of fact with respect to the representations made in the application. Initial comments should be filed by **Monday, April 5, 2010**. Reply comments should be filed by **Friday, April 30, 2010**. Comments should be efiled and addressed to Burl Haar, Executive Secretary, Minnesota Public Utilities Commission, 121 7th Place East, Suite 350, St. Paul, MN 55101-2147. All correspondence should reference the Need Docket Number (09-1046).

Questions about Paynesville's certificate of need application may be directed to Bret Eknes, Minnesota Public Utilities Commission, 121 - 7<sup>th</sup> Place East, Suite 350, St. Paul, MN 55101, phone (651) 201-2236, e-mail: [bret.eknes@state.mn.us](mailto:bret.eknes@state.mn.us) or Tricia DeBleeckere at (651) 201-2254, e-mail: [tricia.debleeckere@state.mn.us](mailto:tricia.debleeckere@state.mn.us).

# Official Notices

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## Department of Transportation (Mn/DOT)

### Engineering Services Division

### Office of Construction

#### Notice of Suspension

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be suspended effective December 28, 2009, until final disposition of the Hearing scheduled for March 15, 2010:

- Riley Bros. Companies Inc. and its affiliates, Morris MN
- Riley Bros. Construction Inc. and its affiliates, Morris MN

#### Notice of Debarment

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (Mn/DOT) has ordered that the following vendors be debarred effective February 24, 2010, for a period of three (3) years:

- Joseph Edward Riley, Morris MN
- John Thomas Riley, Morris MN

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar day.

## Many Business Opportunities

The state spends about \$2 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

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### **State Department of Administration (Admin)** **Notice of Availability of Request for Proposal (RFP) for Designer Selection for:** **Infantry Squad Battle Course, Camp Ripley, Little Falls, Minnesota (State** **Designer Selection Board Project No. 10-02)**

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website: <http://www.MinnesotaNationalGuard.org/rfp>.

A **MANDATORY** informational meeting is scheduled for **Tuesday, April 6, 2010 at 10:00 a.m.** at the National Guard Armory, Building 11-1, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345-4173. All firms interested in this meeting should contact Michael Nash at (320) 616-2611 or: [Michael.W.Nash@us.army.mil](mailto:Michael.W.Nash@us.army.mil) to sign up to attend the meeting. Project questions will also be taken by this individual only.

Proposals must be delivered to Sherry Van Horn, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155; phone: (651) 201-2376 not later than **12:00 noon on Monday, April 12, 2010**. Late responses will NOT be considered.

The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

### **State Department of Administration (Admin)** **Notice of Availability of Request for Proposal (RFP) for Designer Selection for:** **Multi-Purpose Machine Gun Range, Camp Ripley, Little Falls, Minnesota (State** **Designer Selection Board Project No. 10-03)**

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website: <http://www.MinnesotaNationalGuard.org/rfp>.

A **MANDATORY** informational meeting is scheduled for **Tuesday, April 6, 2010 at 10:00 a.m.** at the National Guard Armory, Building 11-1, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345-4173. All firms interested in this meeting should contact Michael Nash at (320) 616-2611 or: [Michael.W.Nash@us.army.mil](mailto:Michael.W.Nash@us.army.mil) to sign up to attend the meeting. Project questions will also be taken by this individual only.

Proposals must be delivered to Sherry Van Horn, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155; phone: (651) 201-2376 not later than **12:00 noon on Monday, April 12, 2010**. Late responses will NOT be considered.

# State Contracts

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The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU) Normandale Community College Request for Proposals for Microsoft Communications System and Services

A full copy of this RFP Solicitation can be found on the Normandale Website: <http://www.normandale.edu/rfp/its1>. Vendors should check the website frequently and are expected to review information posted carefully before submitting a final proposal.

Normandale Community College's Agent for the purpose of responding to this proposal is

Name: Matthew Netland  
Room: L1706  
Title: Communications Specialist  
Address: 9700 France Ave S.  
Bloomington, MN 55431  
**Telephone:** (952) 487-8167  
**Fax:** (952) 487-8167  
**E-mail Address:** [matthew.netland@normandale.edu](mailto:matthew.netland@normandale.edu)

RFP RESPONSES: Signed Sealed Proposals must be received at the above address not later than 2:00 P.M. CST, March 26<sup>th</sup>, 2010  
Attn: Matthew Netland and clearly marked MICROSOFT COMMUNICATIONS SYSTEM AND SERVICES RFP ENCLOSED.

## Minnesota State Colleges and Universities (MnSCU) Rochester Community and Technical College Request for Bids for the Purchase of 6 Digital Copiers

The Rochester Community and Technical College (RCTC) is announcing that we will be accepting bids for the purchase of 6 DIGITAL COPIERS.

To receive a copy of the bid, interested vendors should e-mail or send a fax requesting a copy of the bid. Bids will need to be received in the Purchasing Office SS153 no later than Monday, April 5<sup>th</sup>, 2010; 4:00 P.M. CDT.

Late responses will not be considered. RCTC is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

All inquires should be addressed to : June Meitzner

Rochester Community and Technical College  
851 - 30<sup>th</sup> Ave SE  
Rochester, MN 55904  
**Phone:** (507) 285-7213  
**Fax:** (507) 285-7104  
**E-mail:** [june.meitzner@roch.edu](mailto:june.meitzner@roch.edu)

**Minnesota State Colleges and Universities (MnSCU)  
St. Cloud Community and Technical College  
Formal Request for Bid (RFB) for Exhaust Hood in Chef's Corner**

**RESPONSE DUE DATE AND TIME:** Monday March 29, 2010 by 2:00pm Central Time

The complete Request for Bid will be available on Monday March 15, 2010 on the website <http://www.sctc.edu/rfp> Please note that there is a mandatory meeting being held on Friday March 19, 2010.

**TITLE OF PROJECT:** Exhaust Hood in Chef's Corner

**GEOGRAPHIC LOCATION REQUIREMENTS:** St. Cloud Technical & Community College, 1540 Northway Drive, St Cloud MN 56303

**RESPONSES MUST BE RECEIVED AT THE LOCATION LISTED BELOW:**

Susan Meyer, Purchasing Agent Room 1-401  
St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
**Telephone:** (320) 308-5973  
**Fax:** (320) 308-5027  
**E-mail:** [smeyer@sctc.edu](mailto:smeyer@sctc.edu)

**CONTACT FOR QUESTIONS:** Jason Theisen, Phone: (320) 308-6012, E-mail: [JTheisen@sctc.edu](mailto:JTheisen@sctc.edu)

Your response to this Request for Bid (RFB) must be returned sealed. Sealed responses must be received no later than the due date and time specified above, at which time the names of the vendors responding to this RFB will be read. **Late responses** cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFB.

All attached General RFB Terms and Conditions, Specifications and Special Terms and Conditions are part of this RFB and will be incorporated into any contract(s) entered into as a result of this RFB.

All responses to this RFB must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFB to the Contact person named above. This is a request for responses to an RFB and is not a purchase order.**

**Minnesota State Colleges and Universities (MnSCU)  
Winona State University  
Request for Bids for One Contract to Purchase Recycled Print Cartridges along  
with Repair/Maintenance/Cleaning of about 300 Laser Printers**

**NOTICE IS HEREBY GIVEN** that Winona State University is seeking bids for one contract to purchase recycled print cartridges along with "as requested" repair/maintenance/cleaning of approximately 300 laser printers.

Bid specifications will be available March 22, 2010 by contacting Marie Bush at 205 Somsen Hall, PO Box 5838, Winona, MN 55987, e-mail: [mbush@winona.edu](mailto:mbush@winona.edu) or by calling (507) 457-5066.

Sealed bids must be received by Marie Bush at PO Box 5838, or at 175 W. Mark St., Somsen 205H, Business Office, Winona State

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University, Winona, MN 55987 by 3:00 PM Monday, April 5, 2010.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

## Minnesota Department of Corrections Notice of Request for Proposals for Culturally and Gender-Specific Pre- and Post-Release Services for Adult Female Offenders

The Minnesota Department of Corrections is seeking proposals to provide culturally and gender-specific pre- and post-release services for adult females, which includes but is not limited to African American adult female offenders, at the Minnesota Correctional Facility-Shakopee.

This contract, in the amount of \$25,000 per year, covers the 12-month period of July 1, 2010, through June 30, 2011, with the possibility of up to four one-year extensions.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

The deadline for proposal submission is 3:00 p.m. central daylight time, April 12, 2010. The full Request for Proposals will be sent free-of charge in response to requests to the contract person listed below.

Lynda Davis  
Grants & Subsidies Unit  
Department of Corrections  
1450 Energy Park Drive, Suite 200  
St. Paul, MN 55108-5219  
**Telephone:** (651) 361-7166  
**Fax:** (651) 642-0292  
**E-mail:** [Lynda.davis@state.mn.us](mailto:Lynda.davis@state.mn.us)

## Minnesota Department of Corrections Notice of Request for Proposals for Educational Instruction on Personal Finance

The Minnesota Department of Corrections (DOC) is seeking proposals to provide educational instruction on personal finance for offenders at the following Minnesota state correctional facilities: Faribault, Lino Lakes, Moose Lake, Oak Park Heights, Red Wing, Rush City, Shakopee, Stillwater, St. Cloud, and Willow River.

This contract, in the amount of \$35,000 per year, covers the 12-month period of July 1, 2010, through June 30, 2011, with the possibility of up to four one-year extensions.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

The deadline for proposal submission is 3:00 p.m. central daylight time, April 12, 2010. The full Request for Proposals will be sent free-of charge in response to requests to the contract person listed below.

Lynda Davis  
Grants and Subsidies Unit  
Department of Corrections

1450 Energy Park Drive, Suite 200  
St. Paul, MN 55108-5219  
**Phone:** (651) 361-7166  
**Fax:** (651) 642-0292  
**E-mail:** *Lynda.davis@state.mn.us*

## Department of Corrections

### Request for Proposals for Pre-placement Physical Examinations and Occupational Health Services for Minnesota Department of Corrections

The Minnesota Department of Corrections (DOC) is requesting proposals for pre-placement post-offer and post-placement physical evaluation services to assist in determining an applicant's or employee's capacity or ability to perform the essential job-related functions of the employment position. The services will include:

1. Provide post-offer, pre- and post-placement related physical evaluations as described in the task section of the Request for Proposals (RFP).
2. Return the DOC physical examination results form to the DOC's Designated Medical Review Officer. As necessary, consult with the DOC's Designated Medical Review Officer regarding the results stated on the physical examination results form.
3. Provide consultation and assessments, upon request, for occupational health needs including but not limited to respirator fit testing and evaluations, hearing exams, drug testing, tuberculosis screening, bodily fluid exposure incidents, and hepatitis B vaccinations/titers.

The term of this contract is anticipated to run from July 1, 2010, to June 30, 2011, with the option to extend an additional four one-year periods at the discretion of the DOC and by mutual agreement between the DOC and the contractor. The DOC has estimated that the total cost of all contracted services should not exceed \$175,000. All DOC facilities and the central office located in St. Paul are participants in this RFP, and the DOC anticipates multiple contracts will be awarded based on responder's ability to provide services in one or more locations.

An RFP will be available by mail from this office through March 29, 2010. **A written request (direct mail, fax or e-mail) is required to receive the RFP.** After March 29, 2010, the RFP must be picked up in person.

The RFP may be obtained from:

Jackie Sovick, Labor Relations Coordinator  
Minnesota Department of Corrections  
1450 Energy Park Drive, Suite 200  
Saint Paul, Minnesota 55108-5219  
**E-mail:** *Jackie.Sovick@state.mn.us*  
**Fax:** (651) 643-2536

Proposals submitted in response to the RFP described in this notice must be received at the above address no later than 2:30 p.m. central daylight time (CDT), April 19, 2010. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

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## Minnesota Historical Society (MHS)

### Notice of Request for Bids for Re-roofing at the Mille Lacs Indian Museum and Trading Post Historic Site in Onamia, Minnesota

On behalf of the Mille Lacs Indian Museum and Trading Post in Onamia, Minnesota (the Site), the Minnesota Historical Society (the Society) is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies for re-roofing the museum building at the Site.

The Request for Bids and other front end documents are available from Mary Green-Toussaint, the Society's Purchasing Coordinator, via e-mail: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

Plans and specifications will be available from the Society's architect. Details are provided in the front-end documents.

A **MANDATORY** pre-bid meeting will be held at the Site on Wednesday, April 7, 2010 at the Mille Lacs Indian Museum.

All bids must be received by Kathryn Ludwig, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102, or her authorized agent, by 2:00 p.m. on Thursday, April 22, 2010. "Authorized agent" means the receptionist on the fourth floor of the Minnesota History Center. Late bids will not be accepted.

Dated: 22 March 2010

## Minnesota Historical Society (MHS)

### Request for Proposals for Investigating Poorly Known Areas of Minnesota - An Archaeological Survey of Olmsted County

#### Overview

The Minnesota Historical Society (Society) and the Oversight Board of the Statewide Historical and Archaeological Survey (Board) seek a qualified consultant to conduct an archaeological survey of Olmsted County. The purposes of the project are to summarize what is known about the prehistoric human occupation of the county, to update the State Archaeologist's site file with regard to the status of known sites, to find unrecorded sites, and to build a narrative predictive model of where prehistoric sites should be located. The project cost may not exceed \$70,000.

#### Background

Minnesota is a large state with a complex paleoecological history, a diverse modern environment, and greatly varying land-use patterns. Archaeological knowledge about the state is the product of a century and a half of research. Concentrated archaeological research began with the Hill-Lewis mound surveys in the late 19<sup>th</sup> century, continued with Jacob Brower's less formal surveys, became professionalized with the inception of the University of Minnesota's archaeological program in the 1930s, changed focus with the passage of cultural resource management laws in the 1960s, and greatly expanded with state university archaeological programs in the 1970s. While all of these programs contributed greatly to our knowledge of Minnesota's past, prior to the mid-1970s there were few attempts to understand distributions of prehistoric sites in Minnesota and differences between site distributions in the various regions of the state.

In 1977, the State Historic Preservation Office (SHPO) of the Minnesota Historical Society (MHS) received a Legislative grant to begin a formal statewide archaeological survey (SAS). Under the direction of Ted Lofstrom, the SAS investigated portions of 25 counties in Minnesota with the explicit objective "to formulate models that predict the distribution of archaeological sites throughout the state." The SAS surveyed about 80,000 acres and found over 1,000 previously unrecorded prehistoric sites. Building a predictive model was not the only objective of the SAS. Three other goals were stated in the overview report: to locate additional archaeological sites, to update the site files of the State Archaeologist, and to build an electronic "data bank" to be used for planning purposes. The SAS accomplished all four goals, although the final goal was never fully implemented as a planning tool because the electronic database resided on a single mainframe computer that was not widely accessible and was not updated after the demise of the SAS in late 1981.

A second ambitious attempt at developing a statewide site locational model was undertaken in the mid-1990s. Using mostly federal funds, the Minnesota Department of Transportation (MnDOT) initiated the MnModel project in 1995 and contracted with the Minneapolis-based consulting firm BRW to complete the project. The objective of the project was to develop a high probability predictive model for identifying archaeological sites and then to make this model available to MnDOT planners and other development agencies to assess potential impacts to archaeological sites. Unlike the SAS model, which was essentially a narrative “expert systems” model, MnModel was proposed to be a computerized model utilizing new GIS technologies for both building the model and making it widely accessible. Two seasons of fieldwork, 1995 and 1996, resulted in portions of seven counties being surveyed with about 15,000 acres examined and 196 previously unrecorded prehistoric sites located. The BRW contract ended in 1999 and MnDOT has continued to internally improve the electronic predictive model, but not additional county-level surveys have been undertaken. A final report was made available in 2002.

Of the 25 counties examined by SAS, 22 were based on some form of probabilistic survey, but the research strategy and field methods varied between the surveys. The MnModel research design also varied between the four counties surveyed in 1995 (stratified random parcel selection) and the three counties surveyed in 1996 (random parcel selection). In 1991, the SHPO initiated a survey of Traverse County that was designed to be probabilistic, but was not implemented as such. As all modeling researchers are well aware, a totally random survey of large areas of land using thorough field methods is the optimal way to build a high probability model of site locations. This way biases of the investigators and the effects of random chance are greatly reduced. However, a totally random method is very expensive to implement and politically unsatisfying as many fewer sites are located.

If we plot these probabilistic survey counties, known site locations, and excavated sites on a map of Minnesota’s archaeological regions (SHPO), it becomes clear that there are poorly known archaeological regions and sub-regions that still exist in the state. The paucity of information from these areas limits our ability to reliably predict prehistoric site locations, to conduct focused archaeological research, and to provide the public with an accurate reconstruction of the prehistoric past. The poorest known areas are Sub-Region 3W, Sub-Region 2E, Sub-Region 2N, Sub-Region 6N, and Region 9. Within these areas, there are particular counties that are especially poorly known with regard to prehistoric archaeology. Some of these poorly known counties, like Olmsted, are being rapidly developed.

As with the SHPO-sponsored SAS, the project outlined in this RFP has multiple goals and has limited funding. Thus the primary objective is not to complete an ideal (i.e., random) modeling survey, but to contribute substantially to our knowledge of the prehistoric past of Olmsted County and to make this knowledge accessible at many levels including archaeological research, cultural resource management planning, and public education. As with the SAS, it is a major objective of this project to simply expand our knowledge of site locations within the county. Known archaeological sites have a much better chance of being considered and preserved than sites simply predicted to occur. Known sites have also have partially demonstrated their research potential.

Olmsted County is in the center of SHPO Sub-Region 3E (Western Southeast Riverine). It is characterized by the stream-dissected and lake-less topography of Driftless area. At the time of Euro-American settlement the county was largely covered with an oak savanna with large areas of tallgrass prairie and river-bottom forests, but today most of the land is agricultural. The south branch of the Zumbro River and several major tributaries drain the northwestern and central portions of the county. The North Branch of the Root River drains the south and tributaries of the Whitewater River drain the east. The area of Olmsted County is 653 square miles.

There are currently 38 OSA-numbered prehistoric sites recorded in Olmsted County of which 29 are artifact or lithic scatters, 2 are mound sites, and 8 are single artifact findspots. There are also 19 unnumbered sites consisting of 9 artifact/lithic scatters, 4 mound sites, and 7 single artifact findspots. There are no professionally excavated sites in Olmsted County, although five prehistoric sites have been subjected to formal archaeological testing. Archaeological reconnaissance surveys include small area developments, especially in the Rochester area, and recent surveys along Trunk Highway 52 north of Rochester.

### Scope of Work

The purposes of this project are to summarize what is known about the prehistoric past of Olmsted County, update the State Archaeologist’s site file with regard to the status of known sites, find currently unrecorded sites, and build a narrative predictive model of where prehistoric sites should be located. The knowledge of site locations will help us to better protect these sites and better understand prehistoric cultures in the county. The narrative site locational model will assist federal, state, and local officials with cultural resources management obligations. The information should also be of great value to the on-going MnModel project as it should not only increase the number of known sites in the 3E Sub-Region, but also utilize some probability sampling and provide a better understanding of prehistoric cultural contexts for evaluating site types and significance.

Field survey locations must be determined by both probabilistic and non-probabilistic means utilizing a methodology consistent with

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the research design used for the 1995 MnModel field surveys ([http://www.mnmodel.dot.state.mn.us/chapters/app\\_c.htm](http://www.mnmodel.dot.state.mn.us/chapters/app_c.htm)). Field methods must also follow MnModel standards with the addition of deep testing in appropriate locations like alluvial or colluvial settings in major river valleys. The failure to look for deeply buried sites (greater than 70 cm) was a major flaw in both the SAS and MnModel field surveys, although a non-archaeological geomorphological component was an important part of MnModel to help determine where sites could and couldn't be located. MnDOT has also developed a deep-testing protocol to help define methods to efficiently find deeply buried archaeological sites.

The first task of the project will be to assess what is known about the prehistoric human occupation of Olmsted County by reviewing site records and reports, examining institutional artifact collections (including those of local historical societies), interviewing local artifact collectors, and reconstructing the paleoenvironment. This compilation will allow the investigators to plot known and probable site locations, to assess what prehistoric cultural complexes (i.e., contexts) are known in the county, and to help fine-tune the research design for the reconnaissance survey. A MnModel generated map of the county should be obtained from MnDOT if possible showing High, Medium, and Low potential areas and this map as well as existing narrative models should be explicitly considered in the research design.

The second task of the project will be to conduct a field survey of the followings areas: 1) numbered prehistoric archaeological sites that have not been examined by a professional archaeologist in over 10 years and not including single artifact findspots, 2) unnumbered sites identified by the literature search and sites suggested by collector interviews, and 3) locations identified by the research design to find unknown sites or evaluate the potential of particular settings. At least half the locations must be part of a probabilistic survey. All prehistoric sites and all early historic sites (pre-1880) encountered in the field must be recorded on standard OSA site forms.

The final tasks will be to: 1) complete an analytical and descriptive report that summarizes the findings of the literature search, collections research, collector interviews, research design, fieldwork, and analysis; the report shall explicitly discuss site locational modeling considerations and needs for future research, 2) complete a narrative site locational model understandable by non-archaeologists that will assist agency officials in considering possible prehistoric site locations within the county, and 3) complete a short overview of the human prehistory of the county suitable for distribution to the public. All reports must credit the Legacy Amendment funding on the title page using language provided by the Board. The exact location of sites must remain confidential and be made available only to the State Archaeologist, the State Historic Preservation Office, appropriate agencies, and landowners.

## Contract Requirements

The Principal Investigator must be a *Qualified Archaeologist* eligible to be licensed by the Minnesota State Archaeologist and must have experience identifying prehistoric artifacts, field surveying for prehistoric sites, and be familiar with site locational modeling. The Principal Investigator must have a demonstrated ability to complete projects in a thorough and timely manner. Any deep testing should include a professional geomorphologist as a team member.

Monthly progress reports must be submitted to the Board that briefly summarize research activities, fieldwork, problems, and accomplishments. These monthly reports may be submitted as emails. Final electronic submittals should be on a compact disc.

A draft final report must be submitted to the Board 30 days prior to the project completion date. The Board shall get comments to the contractor 10 days after draft submittal. The contractor shall provide the Board with 10 paper copies of the revised final report as well as an electronic copy in WORD or pdf format by December 31, 2010. The report must meet the requirements of *SHPO Standards for Archaeological Projects in Minnesota* (2005). Research files and digital photographs of field sites must also be submitted. Site inventory forms must be completed for all the field-surveyed sites evidencing archaeological remain, prehistoric or early historic.

## Content of Proposals

Interested parties must submit a detailed proposal clearly outlining methods to be used and personnel involved with conducting the literature search, collections research, interviews, analysis, and survey.

The following items should be included:

- a detailed discussion of methods that will be utilized;
- a narrative description of key personnel's experience working on similar projects;
- *curriculum vitae* for the Principal Investigator and other key personnel;
- a budget for each aspect of the proposal, detailing hourly costs for the Principal Investigator and other personnel, expenses, and overhead charges;
- a proposed timeline for completion of each task (Please allow 30 days after the date proposals are due for completion of contract documents before work can begin.).



Proposers are encouraged to suggest alternative approaches or innovations that would help better accomplish the objectives of the project.

### Submission of Proposals

Three (3) hard copies of a proposal must be received by Kathryn Ludwig, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102-1906, or by a staff member at the Society's fourth floor reception desk, by 2:00 p.m., Local Time, Thursday, April 8, 2010. **Late proposals will NOT be considered.**

Proposals must be submitted in a sealed envelope or package with the proposer's name, address and the name of the project for which the proposal is being submitted clearly written on the outside. Bids must be signed in ink by the individual proposer or an authorized member of the proposer firm.

Dependent on the nature of proposals received, the Society and the Board reserve the following rights: not to proceed with contracting of the project; to enter into contracts with multiple proposers; and/or to re-issue a similar request for proposals at a future time. The project cost shall not exceed \$70,000. Please note: this will be a fixed-sum contract. The Society will make partial payments upon submission of invoices if the Project Coordinator certifies that sufficient progress has been made to justify payment. No more than seventy-five percent (75%) of the total contract amount will be paid prior to acceptance of the final report.

### Proposal Contacts

Questions regarding contracting procedures should be directed to Kathryn Ludwig, Contracting Officer, at [kathryn.ludwig@mnhs.org](mailto:kathryn.ludwig@mnhs.org). Questions specific to project scope or the bidding process should be directed to Scott Anfinson, State Archaeologist, Fort Snelling History Center, St. Paul, Minnesota 55111, [scott.anfinson@state.mn.us](mailto:scott.anfinson@state.mn.us) or to Pat Emerson, Head of Archaeology, at [patricia.emerson@mnhs.org](mailto:patricia.emerson@mnhs.org). Questions will be accepted up to one week before the proposal deadline. An anonymous summary of all questions received and their answers will be relayed via email to all requesters of the proposal at least five days before the proposal deadline.

## Minnesota Historical Society (MHS) Request for Proposals for Investigating Poorly Known Areas of Minnesota - An Archaeological Survey of Swift County

### Overview

The Minnesota Historical Society (Society) and the Oversight Board of the Statewide Historical and Archaeological Survey (Board) seek a qualified consultant to conduct an archaeological survey of Swift County. The purposes of the project are to summarize what is known about the prehistoric human occupation of the county, to update the State Archaeologist's site file with regard to the status of known sites, to find unrecorded sites, and to build a narrative predictive model of where prehistoric sites should be located. The project cost may not exceed \$70,000.

### Background

Minnesota is a large state with a complex paleoecological history, a diverse modern environment, and greatly varying land-use patterns. Archaeological knowledge about the state is the product of a century and a half of research. Concentrated archaeological research began with the Hill-Lewis mound surveys in the late 19<sup>th</sup> century, continued with Jacob Brower's less formal surveys, became professionalized with the inception of the University of Minnesota's archaeological program in the 1930s, changed focus with the passage of cultural resource management laws in the 1960s, and greatly expanded with state university archaeological programs in the 1970s. While all of these programs contributed greatly to our knowledge of Minnesota's past, prior to the mid-1970s there were few attempts to understand distributions of prehistoric sites in Minnesota and differences between site distributions in the various regions of the state.

In 1977, the State Historic Preservation Office (SHPO) of the Minnesota Historical Society (MHS) received a Legislative grant to begin a formal statewide archaeological survey (SAS). Under the direction of Ted Lofstrom, the SAS investigated portions of 25 counties in Minnesota with the explicit objective "to formulate models that predict the distribution of archaeological sites throughout the state." The SAS surveyed about 80,000 acres and found over 1,000 previously unrecorded prehistoric sites. Building a predictive model was not the only objective of the SAS. Three other goals were stated in the overview report: to locate additional archaeological sites, to update the site files of the State Archaeologist, and to build an electronic "data bank" to be used for planning purposes. The SAS accomplished all four

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goals, although the final goal was never fully implemented as a planning tool because the electronic database resided on a single mainframe computer that was not widely accessible and was not updated after the demise of the SAS in late 1981.

A second ambitious attempt at developing a statewide site locational model was undertaken in the mid-1990s. Using mostly federal funds, the Minnesota Department of Transportation (MnDOT) initiated the MnModel project in 1995 and contracted with the Minneapolis-based consulting firm BRW to complete the project. The objective of the project was to develop a high probability predictive model for identifying archaeological sites and then to make this model available to MnDOT planners and other development agencies to assess potential impacts to archaeological sites. Unlike the SAS model, which was essentially a narrative “expert systems” model, MnModel was proposed to be a computerized model utilizing new GIS technologies for both building the model and making it widely accessible. Two seasons of fieldwork, 1995 and 1996, resulted in portions of seven counties being surveyed with about 15,000 acres examined and 196 previously unrecorded prehistoric sites located. The BRW contract ended in 1999 and MnDOT has continued to internally improve the electronic predictive model, but not additional county-level surveys have been undertaken. A final report was made available in 2002.

Of the 25 counties examined by SAS, 22 were based on some form of probabilistic survey, but the research strategy and field methods varied between the surveys. The MnModel research design also varied between the four counties surveyed in 1995 (stratified random parcel selection) and the three counties surveyed in 1996 (random parcel selection). In 1991, the SHPO initiated a survey of Traverse County that was designed to be probabilistic, but was not implemented as such. As all modeling researchers are well aware, a totally random survey of large areas of land using thorough field methods is the optimal way to build a high probability model of site locations. This way biases of the investigators and the effects of random chance are greatly reduced. However, a totally random method is very expensive to implement and politically unsatisfying as many fewer sites are located.

If we plot these probabilistic survey counties, known site locations, and excavated sites on a map of Minnesota’s archaeological regions (SHPO), it becomes clear that there are poorly known areas and poorly known archaeological regions and sub-regions that still exist in the state. The paucity of information from these areas limits our ability to reliably predict prehistoric site locations, to conduct focused archaeological research, and to provide the public with an accurate reconstruction of the prehistoric past. The poorest known areas are Sub-Region 3W, Sub-Region 2E, Sub-Region 2N, Sub-Region 6N, and Region 9. Within these areas, there are particular counties that are especially poorly known with regard to prehistoric archaeology. Swift is clearly one of these counties.

As with the SHPO-sponsored SAS, the project outlined in this RFP has multiple goals and has limited funding. Thus the primary objective is not to complete an ideal (i.e., random) modeling survey, but to contribute substantially to our knowledge of the prehistoric past of Swift County and to make this knowledge accessible at many levels including archaeological research, cultural resource management planning, and public education. As with the SAS, it is a major objective of this project to simply expand our knowledge of site locations within the county. Known archaeological sites have a much better chance of being considered and preserved than sites that are simply predicted. Known sites have also have partially demonstrated their research potential.

Swift County is in SHPO Sub-Region 2N (Northern Prairie Lakes) with its northeastern edge abutting the Central Deciduous Lakes Region (4). It is characterized by the swell and swale topography of a ground moraine, although glacial hills are present in the Swift Falls area in the northeast corner of the county and its southwestern corner near Appleton is in the Minnesota River Valley. At the time of Euro-American settlement the county was largely covered with tall-grass prairie, but today most of this land is agricultural. Two major rivers traverse the county both flowing from north to south: the Chippewa River in the center of the county and the Pomme de Terre in the western part of the county. Shallow lakes are present in the northwestern and northeastern portions of the county, although extensive drainage for agricultural purposes has eliminated standing water in many lake basins. The area of Swift County is 744 square miles.

There are currently only 15 OSA-numbered prehistoric sites recorded in Swift County of which 12 are artifact or lithic scatters, 2 are mound sites, and 1 is a single artifact findspot. There are also five unnumbered sites consisting of 3 artifact/lithic scatters and 2 mound sites. There are no professionally excavated sites in Swift County and only one prehistoric site (21SW14) has been subjected to formal archaeological testing. Surveys have been limited to a few small area developments, although the Dome/Alliance/Alaska Pipeline surveys of 1974/1997/2001 and trunk highway surveys provide some broader coverage.

## Scope of Work

The purposes of this project are to summarize what is known about the prehistoric past of Swift County, update the State Archaeologist’s site file with regard to the status of known sites, find currently unrecorded sites, and build a narrative predictive model of where prehistoric sites should be located. The knowledge of site locations will help us to better protect these sites and better understand prehistoric cultures in the county. The narrative site locational model will assist federal, state, and local officials with cultural resources management

obligations. The information should also be of great value to the on-going MnModel project as it should not only increase the number of known sites in the 2N Sub-Region, but also utilize some probability sampling and provide a better understanding of prehistoric cultural contexts for evaluating site types and significance.

Field survey locations must be determined by both probabilistic and non-probabilistic means utilizing a methodology consistent with the research design used for the 1995 MnModel field surveys ([http://www.mnmodel.dot.state.mn.us/chapters/app\\_c.htm](http://www.mnmodel.dot.state.mn.us/chapters/app_c.htm)). Field methods must also follow MnModel standards with the addition of deep testing in appropriate locations like alluvial or colluvial settings in major river valleys. The failure to look for deeply buried sites (greater than 70 cm) was a major flaw in both the SAS and MnModel field surveys, although a non-archaeological geomorphological component was an important part of MnModel to help determine where sites could and couldn't be located. MnDOT has also developed a deep-testing protocol to help define methods to efficiently find deeply buried archaeological sites.

The first task of the project will be to assess what is known about the prehistoric human occupation of Swift County by reviewing site records and reports, examining institutional artifact collections (including those of local historical societies), interviewing local artifact collectors, and reconstructing the paleoenvironment. This compilation will allow the investigators to plot known and probable site locations, to assess what prehistoric cultural complexes (i.e., contexts) are known in the county, and to help fine-tune the research design for the reconnaissance survey. A MnModel generated map of the county showing Areas of High, Medium, and Low site potential should be obtained from MnDOT if possible and this map as well as existing narrative models should be explicitly considered in the research design.

The second task of the project will be to conduct a field survey of the followings areas: 1) numbered prehistoric archaeological sites that have not been examined by a professional archaeologist in over 10 years and not including single artifact findspots, 2) unnumbered sites identified by the literature search and sites suggested by collector interviews, and 3) locations identified by the research design to find unknown sites or evaluate the potential of particular settings. At least half the locations must be part of a probabilistic survey. All prehistoric sites and all early historic sites (pre-1880) encountered in the field must be recorded on standard OSA site forms.

The final tasks will be to: 1) complete an analytical and descriptive report that summarizes the findings of the literature search, collections research, collector interviews, research design, fieldwork, and analysis; the report shall explicitly discuss site locational modeling considerations and needs for future research, 2) complete a narrative site locational model understandable by non-archaeologists that will assist agency officials in considering possible prehistoric site locations within the county, and 3) complete a short overview of the human prehistory of the county suitable for distribution to the public. All reports must credit the Legacy Amendment funding on the title page using language provided by the Board. The exact location of sites must remain confidential and be made available only to the State Archaeologist, the State Historic Preservation Office, appropriate agencies, and landowners.

## Contract Requirements

The Principal Investigator must be a *Qualified Archaeologist* eligible to be licensed by the Minnesota State Archaeologist and must have experience identifying prehistoric artifacts, field surveying for prehistoric sites, and be familiar with site locational modeling. The Principal Investigator must have a demonstrated ability to complete projects in a thorough and timely manner. Any deep testing should include a professional geomorphologist as a team member.

Monthly progress reports must be submitted to the Board that briefly summarize research activities, fieldwork, problems, and accomplishments. These monthly reports may be submitted as emails. Final electronic submittals should be on a compact disc.

A draft final report must be submitted to the Board 30 days prior to the project completion date. The Board shall get comments to the contractor 10 days after draft submittal. The contractor shall provide the Board with 10 paper copies of the revised final report as well as an electronic copy in WORD or pdf format by December 31, 2010. The report must meet the requirements of *SHPO Standards for Archaeological Projects in Minnesota* (2005). Research files and digital photographs of field sites must also be submitted. Site inventory forms must be completed for all the field-surveyed sites evidencing archaeological remain, prehistoric or early historic.

## Content of Proposals

Interested parties must submit a detailed proposal clearly outlining methods to be used and personnel involved with conducting the literature search, collections research, interviews, analysis, and survey.

The following items should be included:

- a detailed discussion of methods that will be utilized;

# State Contracts

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- a narrative description of key personnel's experience working on similar projects;
- *curriculum vitae* for the Principal Investigator and other key personnel;
- a budget for each aspect of the proposal, detailing hourly costs for the Principal Investigator and other personnel, expenses, and overhead charges;
- a proposed timeline for completion of each task (Please allow 30 days after the date proposals are due for completion of contract documents before work can begin.).

Proposers are encouraged to suggest alternative approaches or innovations that would help better accomplish the objectives of the project.

## Submission of Proposals

Three (3) hard copies of a proposal must be received by Kathryn Ludwig, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102-1906, or by a staff member at the Society's fourth floor reception desk, by 2:00 p.m., Local Time, Thursday, April 8, 2010. **Late proposals will NOT be considered.**

Proposals must be submitted in a sealed envelope or package with the proposer's name, address and the name of the project for which the proposal is being submitted clearly written on the outside. Bids must be signed in ink by the individual proposer or an authorized member of the proposer firm.

Dependent on the nature of proposals received, the Society and the Board reserve the following rights: not to proceed with contracting of the project; to enter into contracts with multiple proposers; and/or to re-issue a similar request for proposals at a future time. The project cost shall not exceed \$70,000. Please note: this will be a fixed-sum contract. The Society will make partial payments upon submission of invoices if the Project Coordinator certifies that sufficient progress has been made to justify payment. No more than seventy-five percent (75%) of the total contract amount will be paid prior to acceptance of the final report.

## Proposal Contacts

Questions regarding contracting procedures should be directed to Kathryn Ludwig, Contracting Officer, at [kathryn.ludwig@mnhs.org](mailto:kathryn.ludwig@mnhs.org). Questions specific to project scope or the bidding process should be directed to Scott Anfinson, State Archaeologist, Fort Snelling History Center, St. Paul, Minnesota 55111, [scott.anfinson@state.mn.us](mailto:scott.anfinson@state.mn.us) or to Pat Emerson, Head of Archaeology, at [patricia.emerson@mnhs.org](mailto:patricia.emerson@mnhs.org). Questions will be accepted up to one week before the proposal deadline. An anonymous summary of all questions received and their answers will be relayed via email to all requesters of the proposal at least five days before the proposal deadline.

## Department of Human Services (DHS) Minnesota Board on Aging Land of the Dancing Sky Area Agency on Aging Notice of Request for Proposals for Minnesota NAPIS Data System

**NOTICE IS HEREBY GIVEN** that the Land of the Dancing Sky Area Agency on Aging (LDSAAA) on behalf of the Minnesota Board on Aging (MBA) is issuing a Request for Proposals from qualified respondents to provide a web-based Health and Human Services Information System that meets the client tracking and reporting requirements for Older Americans Act Title III Program. These requirements, called the National Aging Program Information System (NAPIS), include participant characteristics and program utilization, expenditures and income. The current requirements can be found at

[http://www.aoa.gov/AoARoot/Program\\_Results/SPR/docs/SPR\\_Form.pdf](http://www.aoa.gov/AoARoot/Program_Results/SPR/docs/SPR_Form.pdf).

In addition, the Aging Network will require similar requirements in tracking and reporting on state and grant funded activities.

MBA seeks proposals from experienced Suppliers able to meet the requirements described in this RFP to design, host, maintain and implement a web-based system to meet the NAPIS reporting requirements and related functions of the Minnesota Aging Network including:

- NAPIS Registration Form Data Intake
- Caregiver/Care Receiver Relationships
- Management of Progress Notes

- Case Management Services
- Service Enrollment and Usage Tracking
- Client Service Recording
- Data Security and Integrity
- Reporting (AoA NAPIS and Ad-hoc reporting)
- Volunteer Hour Tracking
- Job Ticket Creation and Tracking

The proposed solution must also fulfill requirements associated with each of the areas listed below.

- Financial Management (including billing and third party reimbursement)
- Maintenance and Hosting
- Information Delivery
- Analysis
- Integration and Development
- Architecture and System Requirements
- Administration
- Support and Maintenance
- Transition Assistance, Training and Documentation

As of March 23, 2010, copies of the Request for Proposals may be downloaded from the following website: [www.dancingskyaaa.org](http://www.dancingskyaaa.org). Completed proposals must be received by 4:00 PM CDT, on Friday, April 30, 2010 at the address below:

**Mailed proposals:**

Attention: Bill Lamson, Project Manager  
Minnesota Board on Aging  
P.O. Box 64976  
St. Paul, MN 55164-0976

**Hand-delivered proposals:**

Attention: Bill Lamson, Project Manager  
Minnesota Board on Aging  
Front Desk  
444 Lafayette Road North  
St. Paul, MN 55155

Hand-delivered proposals must be time-stamped by staff at the front desk at the Lafayette Building by the designated time. Mailed proposals must be received and time-stamped by MBA staff by the designated time. Proposals not so stamped will not be accepted. Proposals must be sealed, and visibly show the Responder's name, address, and RFP title on the outer packaging. Responders must adhere to all terms of this RFP. Late proposals will not be considered. All costs incurred in responding to this RFP will be borne by the responder. **Faxed or e-mail responses will NOT be considered.**

## Department of Human Services (DHS) Minnesota Board on Aging Land of the Dancing Sky Area Agency on Aging Notice of Request for Proposals for Minnesota NAPIS Technical Assistance Contractor

**NOTICE IS HEREBY GIVEN** that the Land of the Dancing Sky Area Agency on Aging (LDSAAA) on behalf of the Minnesota Board on Aging (MBA) is issuing a Request for Proposals from qualified respondents to provide project management, training and technical assistance to the Minnesota Aging Network (MBA, Area Agencies on Aging and Older Americans Act-funded service providers). The LDSAAA/MBA is seeking a qualified provider to support the transition of the Minnesota Aging Network to a new National Aging Program Information System (NAPIS) data system. The Minnesota Aging Network expects to transition to the new data system on **(Cite 34 SR 1283)**

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January 1, 2011.

MBA will choose one Contractor to provide the functions described in this RFP. At a high level, the requested activities include:

- Conducting statewide and regional in-person trainings regarding the new NAPIS data system with end users in the Minnesota Aging Network,
- Completing data clean-up work necessary to prepare for transition to new data system,
- Responding to requests for one-on-one technical assistance from members of the Minnesota Aging Network regarding use of the new data system.

As of March 23, 2010, copies of the Request for Proposals may be downloaded from the following website: [www.dancingskyaaa.org](http://www.dancingskyaaa.org). Completed proposals must be received by 4:00 PM CDT, on Friday, April 30, 2010 at the address below:

**Mailed proposals:**

Attention: Bill Lamson, Project Manager  
Minnesota Board on Aging  
P.O. Box 64976  
St. Paul, MN 55164-0976

**Hand-delivered proposals:**

Attention: Bill Lamson, Project Manager  
Minnesota Board on Aging  
Front Desk  
444 Lafayette Road North  
St. Paul, MN 55155

Hand-delivered proposals must be time-stamped by staff at the front desk at the Lafayette Building by the designated time. Mailed proposals must be received and time-stamped by MBA staff by the designated time. Proposals not so stamped will not be accepted. Proposals must be sealed, and visibly show the Responder's name, address, and RFP title on the outer packaging. Responders must adhere to all terms of this RFP. Late proposals will not be considered. All costs incurred in responding to this RFP will be borne by the responder. **Faxed or email responses will NOT be considered.**

## Minnesota Department of Human Services Child Safety and Permanency Division

**CORRECTION: The Certification for this Request for Proposals published on March 15, 2010 contains two errors; contractor should be substituted for agency and the number on the right hand side of the bottom of the page should be corrected to 21294. The Certification to be posted on March 22, 2010 is the corrected version**

### Notice for Request for Proposals for a Qualified Contractor(s) to Provide Services to the Minnesota Department of Human Services to Assist in the Implementation of the National Youth in Transition Database (NYTD) Requirements.

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals from contractors to search, locate, survey, incentivize and maintain positive relationships with youth in the NYTD survey sample. These will be young people age eighteen to twenty-one who are either currently placed in foster care or have recently transitioned out of foster care in Minnesota.

Work is proposed to start October 1, 2010. For more information, or to obtain a copy of the Request for Proposal, contact:

Claire Hill  
Department of Human Services  
Child Safety and Permanency Division  
P.O. Box 0943

444 Lafayette Road North  
St. Paul, MN 551550943  
**Phone:** (651) 431-4686  
**Fax:** (651) 431-7522  
**E-mail:** *Claire.D.Hill@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, June 7, 2010. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

*[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota Management and Budget (MMB) State Employee Group Insurance Program Notice of a Request for Proposal for Audit of Health Risk Management and Related Programs**

Minnesota Management and Budget (MMB) is responsible for managing the State Employee Group Insurance Program (SEGIP). SEGIP administers the state's comprehensive employee insurance benefits for over 115,000 members. SEGIP is soliciting proposals to evaluate the overall structure of its Health Risk Management Program, to assess the full complement of health risk management programs offered by vendors and by MMB, and to audit their clinical and economic outcomes.

A complete Request for Proposal is available by e-mail from:

Mary Regnier  
Minnesota Management and Budget (MMB)  
400 Centennial Office Building  
658 Cedar Street  
Saint Paul, Minnesota 55155  
**E-mail:** *mary.regnier@state.mn.us*

Details concerning submission requirements, including due dates, are included in the Request for Proposal. No other person is authorized to discuss this project with potential vendors before the submittal of the RFP response.

Deadline for submission of the RFP response is Friday, April 16, 2:30 P.M. central daylight time.

This request does not obligate the state to complete a negotiated contract as contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

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## Department of Natural Resources (DNR)

### Division of Fish and Wildlife

#### Notice of Fish and Wildlife Habitat Stamp Art Contests

##### Background about the Fish and Wildlife Habitat Stamp Art Contests

*Minnesota Statutes 97A.045 and Minnesota Rules 6290* permit the Commissioner of the Department of Natural Resources (DNR) to conduct contests for selection of designs for fish and wildlife habitat stamps.

**NOTICE IS HEREBY GIVEN** that **entry dates for five habitat stamp contests** conducted by the DNR are as follows:

1. Year **2011 Trout and Salmon Stamp contest**. Entries will be accepted beginning Monday, July 19, 2010 and continuing until 4 p.m. Friday, July 30, 2010 at the Minnesota Department of Natural Resources, Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul, Minnesota, 55155-4020. The judging will take place Thursday, August 5, 2010, at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota. Brook trout designs are not eligible this year.

2. Year **2011 Walleye Habitat Stamp Contest**. Entries will be accepted beginning Monday, October 11, 2010, and continuing until 4 p.m. Friday October 22, 2010, at the DNR Division of Fish & Wildlife, 500 Lafayette Road Box 20, St. Paul, Minnesota, 55155-4020. The judging will take place Thursday, October 28, 2010, at the Minnesota DNR office, 500 Lafayette Road, St. Paul, Minnesota 55155.

3. Year **2011 Migratory Waterfowl Stamp contest**. Entries will be accepted beginning Monday, August 23, 2010, and continuing until 4 p.m. Friday, September 3, 2010, at the Minnesota Department of Natural Resources, Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul, Minnesota, 55155-4020. The judging will take place Thursday, September 9, 2010 at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota. The Red-Breasted Merganser is the only eligible species for depiction on the 2011 Minnesota waterfowl stamp.

4. Year **2011 Pheasant Habitat Stamp contest**. Entries will be accepted beginning Monday, September 13, 2010, and continuing until 4 p.m. Friday, September 24, 2010, at the Minnesota Department of Natural Resources, Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul, Minnesota, 55155-4020. The judging will take place Thursday, September 30, 2010, at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota.

5. Year **2012 Turkey Habitat Stamp contest**. Entries will be accepted beginning Monday, December 13, 2010, and continuing until 4 p.m. Thursday, December 30, 2010, at the Minnesota Department of Natural Resources, Division of Fish and Wildlife, 500 Lafayette Road, Box 20, St. Paul, Minnesota, 55155. The judging will take place Thursday, January 6, 2011, at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota.

All entries for the contests must be accompanied by the appropriate application materials. Contest application packages, which include all entry forms and specifications, are available by writing: Minnesota DNR Information Center, 500 Lafayette Road, St. Paul, MN 55155-4040; or by calling the DNR at (651) 296-6157.

The contest application and information are also available on the DNR website at <http://www.dnr.state.mn.us/contests/stamps.html>.

Dated: 8 March 2010

Bill Penning  
Division of Fish and Wildlife  
Department of Natural Resources



**Department of Natural Resources (DNR)****Division of Parks and Trails****Notice of Availability of Contract for the Creation and Implementation of an Informative Interactive Web Page Geared toward Children Aged Five to Eleven**

The Minnesota Department of Natural Resources is requesting proposals for the purpose of creating and assisting in implementing an interactive web page that will draw users to the Minnesota State Parks and Trails web site. Ideally create a desire to get away from the computer and experience the outdoors first hand.

Work is proposed to start after April 1, 2010.

A Request for Proposals will be available by mail from this office through Monday, March 22, 2010. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After Monday, March 22, 2010, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Stefanie Otterson  
Minnesota Department of Natural Resources  
Division of Parks and Trails  
500 Lafayette Rd.  
St. Paul, MN 55155-4039  
**Fax:** (651) 297-1157

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than *2:30 pm, Tuesday, March 30, 2010*. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Natural Resources (DNR)****Management Resources Bureau****Notice of Availability of Contract for the Cuyuna Country State Recreation Area – Native Soil Mountain Bike Trail****Amount of proposed contract: \$90,000.00****CERTIFICATION # 21358**

The Department of Natural Resources, Management Resources Bureau requires construction administrative consulting services by a landscape architect for a native soil mountain bike trail project at the Cuyuna Country State Recreation Area; located immediately North of Crosby, MN. The construction project includes up to 22 miles of various types of native-soil surfaced mountain bike trails and related facilities.

Work is proposed to start after April 26, 2010.

The Request for Proposal can be obtained from:

Julie Johansen  
Department of Natural Resources  
Management Resources  
500 Lafayette Road, Box 29  
St. Paul, MN 55155-4029

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**Fax:** (651) 297-5818  
**E-mail:** *Julie.johansen@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be submitted to Jason Peterson, MN/DNR Management Resources, 500 Lafayette Road, Box 16, St. Paul, MN 55155 no later than **2:30 p.m., Central Time, Monday, April 5, 2010.**

**Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Natural Resources (DNR) Management Resources Bureau Notice of Availability of Contract for Willard Munger State Trail Mile Post 138 Culvert Replacement

**Amount of proposed contract: \$100,000.00**  
**CERTIFICATION # 21359**

The Minnesota Department of Natural Resources Engineering Section of Management Resources and the Division of Parks and Trails, request proposals from qualified consulting engineering firms to provide engineering services for design and construction management to replace a 50 plus ft. deep culvert on the Willard Munger State Trail near Carlton, MN.

Work is proposed to start after May 1, 2010.

The Request for Proposal can be obtained from:

Julie Johansen  
Management Resources  
Department of Natural Resources  
500 Lafayette Road, Box 29  
St. Paul, MN 55155-4029  
**Fax:** (651) 297-5818  
**E-mail:** *Julie.johansen@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be submitted to MN/DNR Management Resources-Engineering, 1601 Minnesota Drive, Brainerd, MN 56401, Attn: Dave Sobania, Principal Engineer no later than **2:30 p.m., Central Time, Tuesday, April 6, 2010.**

**Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Natural Resources (DNR) Notice of Hearing on Sale of State Land in Aitkin County

**NOTICE IS HEREBY GIVEN**, that pursuant to *Minnesota Statutes*, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, in the conference room at the DNR Area Office, 1200 Minnesota Avenue South, Aitkin, Minnesota, on

April 26, 2010 at 10:00a.m.

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Aitkin, and described as:

Government Lot One (1), Section One (1), Township Fifty-one (51) North, Range Twenty-six (26) West, subject to mineral reservations and easements of record in Aitkin County; containing 39.92 acres more or less

And

Lot Two (2) (SW1/4 NW1/4), Section Nineteen (19), Township Forty-seven (47) North, Range Twenty-four (24) West in Aitkin County; containing 44.25 acres more or less

And

The Southeast Quarter of the Southwest Quarter (SE1/4 SW1/4), Section Nineteen (19), Township Forty-seven (47) North, Range Twenty-four (24) West in Aitkin County; containing 40 acres more or less

*Minnesota Statutes*, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The first parcel is designated as part of Moose Willow Wildlife Management Area. The second parcel is designated as part of Kimberly Marsh Wildlife Management Area, and the third parcel is designated as part of Kimberly Marsh Wildlife Management Area.

It is proposed that these parcels of land be offered for sale by the Department of Natural Resources in a public sale. These parcels are no longer needed for resource management purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Kate Giel at (651) 259-5377 or [Katherine.Giel@state.mn.us](mailto:Katherine.Giel@state.mn.us) .

Dated: 15 March 2010

Kathy A. Lewis, Assistant Director  
Division of Lands and Minerals

## **Minnesota Department of Natural Resources (DNR) Notice of Hearing on Sale of State Land in Wilkin County**

**NOTICE IS HEREBY GIVEN**, that pursuant to *Minnesota Statutes*, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, in the conference room at the DNR Area Office, 1509 First Avenue North, Fergus Falls, Minnesota, on April 27, 2010 at 10:00 a.m.

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Wilkin, and described as:

That part of the West Half of the Northeast Quarter (W1/2 NE1/4) of Section 11, Township 136 North, Range 48 West, described as follows: Beginning at a point on the north and south quarter line of said Section 11, distant 1470 feet north of the center thereof; thence run southerly along said north and south quarter line for a distance of 700 feet; thence deflect to the left at an angle of 90 degrees 00 minutes for 150 feet; thence deflect to the left at an angle of 90 degrees 00 minutes for 700 feet; thence deflect to the left on an angle of 90 degrees 00 minutes for 150 feet to the point of beginning.

Together with the westerly 33 feet of the southerly 770 feet of the Southwest Quarter of the Northeast Quarter (SW1/4 NE1/4) of said Section 11, to be used for haul road purposes only.

And that part of the East Half of the Northwest Quarter ((E1/2 NW1/4) of Section 11, Township 136 North, Range 48 West described as follows: Beginning at a point on the north and south quarter line of said

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Section 11, distant 1470 feet north of the center thereof; thence run westerly at an angle of 90 degrees 00 minutes with said north and south quarter line for 261 feet; thence deflect to the left at an angle of 90 degrees 00 minutes for 700 feet; thence deflect to the left at an angle of 90 degree for 261 feet; thence deflect to the left at an angle of 90 degrees 00 minutes for 700 feet to the point of beginning.

Together with that part of the easterly 50 feet of the Northeast Quarter of the Northwest Quarter (NE1/4 NW1/4) of Section 11, Township 136 North, Range 48 West, lying north of a line run parallel with and 1470 feet northerly of the east and west quarter line of said Section 11, in Wilkin County; containing 8.72 acres more or less

And the sale of state land situated in the County of Grant, and described as:

That part of the east 690 feet of the west 870 feet of the Southwest Quarter of the Northeast Quarter (SW1/4 NE1/4) of Section 13, Township 127 North, Range 41 West, which lies southwesterly of a line run parallel to and distant 225 feet southwesterly of the Soo Line Railroad Company (formerly Minneapolis, St. Paul and Sault Ste. Marie Railway Company) main track center line as the same is now located and established over and across said Section 13 in Grant County; containing 4.00 acres, more or less

*Minnesota Statutes*, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The first parcel in Wilkin County is designated as part of Wolverton Wildlife Management Area, and the second parcel in Grant County is designated as part of Hoffman Wildlife Management Area.

It is proposed that both of these parcels of land be offered for sale by the Department of Natural Resources in a public sale. These parcels are no longer needed for resource management purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Kate Giel at (651) 259-5377 or [Katherine.Giel@state.mn.us](mailto:Katherine.Giel@state.mn.us).

Dated: 15 March 2010

Kathy A. Lewis, Assistant Director  
Division of Lands and Minerals

## **Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information

under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

## Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Minnesota Department of Veterans Affairs Minnesota Veterans Homes – Silver Bay Notice of Availability of Contract for Chaplaincy Services

The Minnesota Department of Veterans Affairs is requesting proposals from individuals or organizations willing to provide Chaplaincy Services at the Minnesota Veterans Home Silver Bay. This is an 87 bed Skilled Nursing Facility for veterans and their spouses.

Work is proposed to start after April 12, 2010.

A Request for Proposals will be available by mail or e-mail from this office. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Carla Floen  
Minnesota Veterans Homes – Silver Bay  
Minnesota Department of Veterans Affairs  
45 Banks Blvd.  
Silver Bay, Minnesota 55614  
**Fax:** (218) 226-6336  
**E-mail:** [carla.floen@state.mn.us](mailto:carla.floen@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than

# State Contracts

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**2:30 P.M. Central Daylight Time on Wednesday April 7, 2010. Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Additional Contracts

The *State Register* offers one of the cheapest, yet far reaching methods, of notifying the public about your agency's bids, contracts and grants. It is available to any government, non-profit, or private agency. Space is charged at the current rate of \$13.60 per each 1/10th of a page used in the *State Register*. Agencies are only billed for the space used in the *State Register*.

Agencies wishing to take advantage of this offer should submit what you want printed in the *State Register* via e-mail to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us). Attach to your entry a short note indicating when you wish the notice to be published (one, or many dates), if you want a copy of the issue your notice appears in (a TEAR SHEET will be sent free with your bill), and whether you want an "Affidavit of Publication."

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## Non-State Bids, Contracts & Grants

### University of Minnesota

#### Request for Proposals for Purchase and Relocation of the ICON Solar House

The University of Minnesota seeks proposals for purchase and relocation of the ICON Solar House (House), currently divided into modules and stored at the University's Como Yards.

The ICON Solar House was designed by a consortium of professionals and students at the University of Minnesota. Engineers, Architects, Interior Designers, and Building Scientists designed this house to operate efficiently and effectively. It has all the comforts of home and all the benefits of modern technology. The house meets or exceeds International Building Code 2009 and Minnesota Manufactured Home Code requirements.

The House seamlessly integrates the latest in materials, energy efficiency, energy generation, and modern living with the familiar feel of home.

A copy of the Request for Proposal can be viewed and downloaded on the U Services Purchasing Website at:

*[http://www.uservices.umn.edu/purchasing/construction\\_services.html#um](http://www.uservices.umn.edu/purchasing/construction_services.html#um)*

An informational meeting is The ICON Solar House pre-Proposal meeting will be held at:

University of Minnesota Como Yards  
883 29th Ave. SE  
Minneapolis, Hennepin County, Minnesota  
1:00 P.M. on Monday March 29, 2010

All parties interested in the ICON Solar House should attend this meeting. Project questions will also be taken at this meeting.

Proposals must be delivered to Purchasing Buyer: Chip Foster

Purchasing Services  
University of Minnesota  
Suite B15 Donhowe Building  
319 – 15<sup>th</sup> Avenue SE  
Minneapolis, MN 55455-1099  
**E-mail:** *foste048@umn.edu*

No later than **1:00 pm, April 12, 2010**. Late responses will not be considered.

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

### University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at *[bidinfo.umn.edu](http://bidinfo.umn.edu)* or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.



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\$100.01-\$1,000	\$ 17.00*
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