

State of Minnesota

State Register



**Rules, Executive Orders, Appointments,
Commissioners' Orders, Revenue Notices, Official Notices, Grants,
State Contracts & Loans, Non-State Bids, Contracts & Grants**

Published every Monday (Tuesday when Monday is a holiday)

**Monday 4 May 2009
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

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# 45	Monday 11 May	Noon Tuesday 5 May	Noon Wednesday 29 April
# 46	Monday 18 May	Noon Tuesday 12 May	Noon Wednesday 6 May
# 47	Monday 25 May	Noon Tuesday 19 May	Noon Wednesday 13 May

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House Public Information Services (651) 296-2146
State Office Building, Room 175,
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Minnesota State Court System

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MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,
St. Paul, MN 55155 **Website:** www.mncourts.gov

Federal Register

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U.S. Government Printing Office – Fax: (202) 512-1262
Website: <http://www.gpoaccess.gov/fr/index.html>

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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State Board of Investment Notice of Administrative Committee Meeting May 12, 2009

The State Board of Investment Administrative Committee will meet on Tuesday, May 12, 2009 at 10:00 A.M. at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

Department of Commerce Office of Energy Security Energy Facility Permitting Notice of Permit Decision for the South Bend-Stoney Creek Transmission and Substations Project in Blue Earth County

In the Matter of the Application to the Minnesota Public Utilities Commission for a Route Permit for the South Bend-Stoney Creek Transmission and Substations Project in Blue Earth County (PUC Docket No. ET2, E002/TL-08-734)

At a meeting on April 16, 2009, and in an Order issued April 21, 2009, the Minnesota Public Utilities Commission determined that the Environmental Assessment and the record created at the public hearing had adequately addressed the issues identified in the Scoping Decision. The Commission also designated and issued a High Voltage Transmission Line Route Permit to Xcel Energy and Great River Energy for the South Bend-Stoney Creek Project, authorizing the Permittee to:

Build a new 115-161/69 kilovolt (kV) South Bend Substation in Rapidan Township and a new 115-69 kV Stoney Creek Substation with a 69 kV breaker in Mankato Township; and rebuild a 69 kV transmission line within the existing easement to a 115 kV transmission line to loop around Mankato, including:

- Four miles of an existing NSP-Minnesota 69 kV transmission line rebuilt to 115 kV from South Bend Substation to Ballard Corner switches;
- Two miles of an existing NSP-Minnesota 69 kV transmission line rebuilt to 115/69 kV double-circuits from Ballard Corner switches to Stoney Creek Substation; and

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- Two miles of an existing NSP-Minnesota and Great River Energy 69 kV transmission line rebuilt to 115 kV from the Stoney Creek Substation to the Pohl Substation.

If you have any questions about this project or would like more information, please contact the OES Project Manager, David E. Birkholz, 85 7th Place East, Suite 500, St. Paul, MN 55155. **Telephone:** 651.296.2878; **e-mail:** david.birkholz@state.mn.us.

See <http://www.energyfacilities.puc.state.mn.us/Docket.html?Id=19642> to view the Order and the Permit.

Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations on behalf of Carleton College

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Carleton College (the "College"), as owner and operator of the College, at the Authority's office at Suite 450, 380 Jackson Street, Saint Paul, Minnesota on May 20, 2009 at 2:00 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an original principal amount of up to approximately \$12,000,000 to finance a project generally described as (i) completion of construction of student housing consisting of two four-story buildings with a total of approximately 230 beds (with all related furnishings, equipment and site improvements), located on the College campus along First Avenue between Nevada Street and Maple Street, (ii) exterior renovation of Willis Hall and Leighton Hall located on the College campus along College Street north of First Street, and (iii) replacement of windows at Goodsell Observatory, Myers Hall and the Old Music Hall located on the College campus (collectively, the "Project"), all owned and operated by the College and located on the College campus, the principal mailing address of which is One North College Street, Northfield, Minnesota 55057.

At said time and place the Authority shall give all parties who appear or who have submitted written comments and opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated May 4, 2009

By Order of the Minnesota Higher Education
Facilities Authority
Marianne Remedios, Executive Director

Department of Human Services Provider and Enrollment Division Notice of Availability of the Minnesota Health Care Programs Provider Participation List [*Minnesota Rules*, Parts 9505.5200 to 9505.5240, also Known as DHS Rule 101-provider Compliance List]

NOTICE IS HEREBY GIVEN that the Minnesota Health Care Programs provider participation list for **March 2009** is now available. The provider participation list is a compilation of health care providers who are in compliance with DHS Rule 101 (Minnesota Rules, Parts 9505.5200 to 9505.5240). If a provider name is not on the list, the Department considers the provider non-compliant. The list of providers is separated by provider type, each section is in alphabetical order by provider name, and there is no additional information on the list other than the provider's name. This list is distributed on a quarterly basis to the Department of Employee Relations, the Department of Labor and Industry, and the Department of Commerce. To obtain the list, contact Julie Hervas, Rule 101 Specialist, at (651) 431-2704 or toll-free at 1-800-366-5411. You may fax your request to (651) 431-7462 or mail to the Department of Human Services, PO Box 64987, St. Paul, MN 55164-0987.

Cal Ludeman, Commissioner
Department of Human Services

Teachers Retirement Association Notice of Meeting May 19, 2009

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Tuesday, May 19, 2009 at 9:30 a.m. in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Applying for Grants

Have you checked up on all the “active” state grants? Only for *State Register* subscribers is a “Contracts & Grants” section available that lists all grants and contracts open for bid. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of ALL the current rules, with an INDEX, and previous years’ indices, as well as a list of all contracts and grants open for bid. Subscribe and receive LINKS to the *State Register*. You also receive Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

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Department of Administration STAR Program Notice of Operational Funding for Assistive Technology (AT) Device Reutilization

The STAR Program is pleased to announce the availability of a total of \$50,000 in operational funds for reutilization (reuse and recycling) of AT in Minnesota. **AT device reutilization includes device exchange activities and device recycle/refurbish/repair activities.** The primary audience for these funds are agencies interested in improving or expanding the reuse and recycling of AT for individuals with disabilities in Minnesota.

State Grants & Loans

All activities related to AT reuse must be **completed** no later than September 15, 2009. **Eligible applicants are Minnesota associations/organizations** currently providing reutilization services to individuals with disabilities and their families, advocates, providers or professionals; or **Minnesota chapters of national organizations**. The maximum award per applicant is \$5,000. **Application deadline is Wednesday, June 3, 2009 at 3:00 p.m.**

Please note: the STAR Program reserves the right to award less than the maximum of \$5,000 to an applicant or withdraw the availability of funds with notice.

For additional information or to request an application form, please contact:

Joan Gillum
STAR Program
358 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
Phone: (651) 201-2640
Toll free: (651) 888-234-1267
TTY: (800) 627-3529 or Minnesota Relay Service or 711
E-mail: star.program@state.mn.us

The application is also available at: www.starprogram.state.mn.us.

Department of Administration

STAR Program

Notice of Cosponsorship Funds for Transition Training Conferences

The STAR Program is pleased to announce the availability of \$10,000 in cosponsorship funds for transition conferences held in Minnesota. Conferences should focus on providing training relating to **transition and the use of Assistive Technology to assist students with disabilities who receive transition services under IDEA or adults with disabilities who are maintaining or transitioning to community living and/or employment**. The primary audience for these conferences must be people with disabilities, their families or professionals.

Conferences must be held no later than September 15, 2009. **Eligible applicants are** Minnesota schools/associations/organizations that provide services to individuals with disabilities and their families, advocates, providers or professionals; Minnesota chapters of national organizations; national organizations that are holding a conference in Minnesota; or out of state organizations that are holding a conference where cosponsorship funds will be used to support the participation of Minnesota residents. The maximum award per applicant is \$2,000. **Application deadline is Wednesday, June 3, 2009 at 3:00 p.m.**

Please note: The STAR Program reserves the right to award less than the maximum of \$2,000 to an applicant, refuse to cosponsor a conference, or withdraw the availability of funds with notice.

For additional information or to request an application form, please contact:

Joan Gillum
STAR Program
358 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
Phone: (651) 201-2640
Toll free: (651) 888-234-1267
TTY: (800) 627-3529 or Minnesota Relay Service or 711
E-mail: star.program@state.mn.us

The application is also available at www.starprogram.state.mn.us.

Minnesota State Colleges and Universities (MnSCU) Educational Grants Unit Notice of Availability of Funds

Minnesota State Colleges & Universities is authorized to provide, under the auspices of the Carl D. Perkins Career and Technical Education Act of 2006, assistance to **correctional and/or other institutions serving the disabled with funds to support career and technical education services and activities**. Currently MnSCU is requesting proposals from institutions in developing career and technical education service and activities.

This initiative has two primary goals: (1) To provide assistance to institutions which will assist persons through career and technical education services and activities that will upgrade the skills and increase career opportunities in order to increase personal economic self-sufficiency and (2) To assist in the development of career and technical education services and activities, which could be **replicated** elsewhere in the State.

Funds in the amount of **\$60,000** have been set-aside to further this programmatic objective. MnSCU anticipates making two grant awards to interested parties. This request for proposals does not obligate MnSCU to award a contract, and MnSCU reserves the right to cancel the solicitation if it is considered to be in its best interest. *Any contract executed under this RFP will be dependent upon the amount of funds received from the Carl D. Perkins Federal Grant.*

Applications will be accepted **ONLINE ONLY**. *The RFP and online application will be available by May 8, 2009.* To apply online, go to: <http://www.cte.mnscu.edu/relatedlinks/grantoppt.html>. Click on "Related Links", then "Grant Opportunities" and select "FY10 Funding for Corrections and Disabilities". The grant term is effective **July 1, 2009 through June 30, 2010**. Proposal applications are **due by June 5, 2009** with award notifications announced June 25, 2009. ***Faxed or e-mailed applications will NOT be accepted.***

Please contact Eva Scates-Winston at (651) 297-3792 regarding any questions. If you experience any technical difficulties with the online application process, please contact Yingfah Thao at (651) 297-1116.

A hard copy of the signature page for grant proposals should be sent to:

Eva Scates-Winston
Minnesota State Colleges and Universities
Wells Fargo Place
30 Seventh Street East, Ste. 350
Saint Paul, Minnesota 55101

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

Department of Education CORRECTION TO: Notice of Availability of Contract for: The Voluntary Public School Choice (VPSC) Grant Evaluation Project

The Notice of Contract for Voluntary Public School Choice (VPSC) Grant Evaluation Project was posted on Monday, April 27 with the wrong fax number. Please use (651) 582-8494 as the correct fax number. Sorry for the inconvenience.

State Grants & Loans

Department of Health (MDH)

Infectious Disease Epidemiology, Prevention and Control Division

STD and HIV Section

Notice of Availability of Funds for Screening and Treatment for Chlamydia and Gonorrhea

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health (MDH) is requesting proposals for the purpose of providing screening and treatment for chlamydia and gonorrhea to uninsured sexually active females between the ages of 15 and 25 years of age, and their sexual partners, who reside in the geographical areas of Minnesota that have the highest rates of chlamydia and gonorrhea according to the MDH STD case report system.

Work is proposed to start January 1, 2010.

The Request for Proposal packet can be obtained by going to:

<http://www.health.state.mn.us/divs/idepc/dtopics/stds/rfp/2009stdtesting.html>

or by contacting Amy Gust at (621) 201-4050.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address below on or before 4:00 p.m., Wednesday, June 17, 2009, or have a legible postmark from the United States Postal Service, or a legible pick-up or drop-off time from a private carrier with a date and time that precedes 4:00 p.m., Wednesday, June 17, 2009. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

Full proposals are to be submitted by the specified date and time to:

US Postal Service Mailing Address:

Amy Gust
STD and HIV Section
Minnesota Department of Health
Freeman Building
PO Box 64975
St. Paul, Minnesota 55164-0975

Street Address (drop off or courier):

Amy Gust
STD and HIV Section
Minnesota Department of Health
Freeman Building
625 North Robert Street
St. Paul, Minnesota 55101-2516

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services (DHS)

Deaf and Hard of Hearing Services Division

ADDENDUM to Add Program Services and *Increased Funding for RFP Grant*

Request For Proposal (RFP) to Provide Administrative and Fiscal Support Services to Maintain a DeafBlind Consumer Directed Services Program *AND A COMMUNICATION MENTOR PROGRAM*

The Minnesota Department of Human Services (DHS), through its Deaf and Hard of Hearing Services Division (DHHSD), is seeking Proposals from qualified Responders to function as the financial support entity to administer the grant funding for their Deafblind Consumer Directed Services Program *AND A DEAF MENTOR PROGRAM*. As a financial support entity, the responder for these services would act as an umbrella organization that can offer a range of financial management services.

Available Funding

Additional funds are available at \$40,000 per year for State Fiscal Years (SFY) 2010 – 2014 for the Communication Mentor Program. The funding for this program is intended to provide communication mentor services to families with children who have a hearing loss and are participants in the Communication Mentor Project. There will be approximately ten families in the program, each of whom will have different maximum spending amounts to use for mentor services.

Grant contract dollars total \$227,930 for the two programs.

To request a full text of the RFP please contact:

Deb L. A. Olson
Deaf and Hard of Hearing Services Division
Minnesota Department of Human Services
P.O. Box 64969
St. Paul, MN 55164-0969
Phone: (651) 431-2360
TTY: 1-888-206-6501
E-mail: deb.olson@state.mn.us

The proposal due date is May 15, 2009, 4:00 p.m. Central Time. Late proposals will not be considered. Faxed or email proposals will not be considered. This request does not obligate the State to complete the work contemplated in this notice or spend the estimated dollar amount. The State reserves the right to cancel this solicitation.

Other department personnel are NOT allowed to discuss this RFP with anyone, including responders, before the proposal submission deadline.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar day

Subscribe to the *State Register*

A summarized "Contracts & Grants" section lists **all contracts and grants** currently open for bid. It is available **only to subscribers** to the *State Register*. Subscribers also receive LINKS to the *State Register*, as well as Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. Here's what you receive via e-mail:

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Department of Administration

Real Estate & Construction Services

Notice of Request for Proposals (RFP) for Professional Services of Asbestos and Other Hazardous Material Remediation Designers

NOTICE IS HEREBY GIVEN that the Department of Administration, Real Estate and Construction Services ("State") has issued a request for proposals from firms and individuals ("Responder") to provide asbestos and other hazardous material remediation designer services which include but are not limited to remediation design, preparing construction drawings, and observation of abatement work.

The State intends to enter into a Professional/Technical Services Master Contract with the most qualified Responders. Multiple Responders will be offered a Master Contract to perform work. Projects will vary in nature and scope and will involve emergency response services, new construction, remodeling, and demolition of buildings.

The tasks and scope of services required are included in the Request for Proposal (RFP) located at www.admin.state.mn.us/recs (Click on "Construction Services" and "Solicitations and Announcements"). Firms that are currently on the Master Roster and are qualified may also apply. It is anticipated that all state agencies and Minnesota State Colleges and Universities will utilize the master contracts.

The Request for Proposal may be found online at: www.admin.state.mn.us/recs (Click on "Construction Services" and "Solicitations and Announcements"). Copies of the RFP may also be requested from:

Contracts Coordinator
Real Estate and Construction Services
309 Administration Building, 50 Sherburne Avenue
St. Paul, MN 55155
Phone: (651) 201-2372

Unless otherwise provided in *Minnesota Statutes* § 16B.33, the following guidelines apply when using the Master Contract: Construction projects requiring a primary designer and will have an estimated cost of construction no greater than \$2,000,000.00; or a study, report, or predesign for a state agency planning project will have a consultant estimated fee no greater than \$200,000.00. Primary Designers for Projects to construct, erect, or remodel a building with an estimated cost in excess of these amounts will be selected by the State Designer Selection Board in accordance with *Minnesota Statutes* §16B.33.

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The RFP is not a guarantee of work and it does not obligate the State to award any contracts. The State reserves the right to discontinue the use or cancel all or any part of the RFP if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Department of Administration (Admin) State Designer Selection Board Project No. 09-03 Notice of Availability of Request for Proposal (RFP) for Designer Selection for the Unmanned Aircraft Systems Operating Facility (UASOF) at Camp Ripley, Little Falls, Minnesota

The State of Minnesota, Department of Administration, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota National Guard's website <http://www.MinnesotaNationalGuard.org/rfp>.

Along with the Request for Proposals, the Predesign/Programming Document Report (dated March 20, 2009) is also available for review at <http://www.MinnesotaNationalGuard.org/rfp>.

A **MANDATORY** informational meeting is scheduled for **Thursday, May 7, 2009 at 10:30 a.m CDT**, at the Facilities Management Office at the Camp Ripley National Guard Armory, Little Falls, Minnesota.

Project questions will be taken by Patrick Rolph at fax number 320.632.7473 or pat.rolph@mn.ngb.army.mil. Project questions will be **answered** at the mandatory meeting and by addendum posted on the website <http://www.MinnesotaNationalGuard.org/rfp>.

Proposals must be delivered to Sherry Van Horn, State Designer Selection Board, Real Estate & Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, **phone:** (651) 201-2376) not later than **12:00 P.M. CDT on Monday, May 18, 2009**. Late responses will not be considered.

The Minnesota National Guard is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU) Anoka Ramsey Community College, Cambridge Campus Notice of Intent to Request Bids for a New Parking Lot

Project Description: For the construction of a new 100 stall parking lot and relocation of infiltration basin.

Sealed Bids to: *Heidi Vidor, Business Office*
Room D223, Campus Center Building,
Anoka Ramsey Community College, Cambridge Campus
300 Spirit River Drive South., Cambridge, MN 55008

State Contracts

Pre-Bid Meeting: 10:00 AM, Thursday, May 7, 2009
Room E 244, Campus Center Building
Review Bid Documents, bidding procedures, other conditions, and answer questions.

Bid Date & Time: 10:00 AM, Thursday, May 14, 2009
Room E 244, Campus Center Building
All Bids will be opened and publicly read aloud.

Bid Documents: Bidding Documents as prepared by the Project Architect/Engineer; **2009 Parking Lot Expansion, Larson Engineering, Inc.** are on file at the offices of the:

- 1) above named Project Architect/Engineer
- 2) Builders' Exchanges: St. Cloud, St. Paul and Minneapolis
- 3) McGraw Hill Construction Plan Room
- 4) MEDA Minority Contractors Plan Room

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

Larson Engineering, Inc
3524 Labore Road
White Bear Lake, MN 55110
(651) 481-9120

A deposit of \$100.00 is required for each set. Since this project is being re-bid, contractors who have submitted a deposit for sets issued prior to the September 18, 2008 bid opening will be issued sets as requested with no required deposit.

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

Minnesota State Colleges and Universities (MnSCU) Anoka Technical College Opportunity for Proposals on HYBRID BOOKSTORE

GENERAL STATEMENT/SCOPE:

The college is seeking proposals from vendors to operate a "hybrid bookstore". A hybrid bookstore is defined as a bookstore that sells college textbooks, materials and logo-wear on site at the college, as well as via the internet.

TO RECEIVE A COMPLETE COPY OF THE PROPOSAL REQUEST/SPECS, PLEASE CONTACT PAMELA MOGENSEN, (763) 576-4785

Proposals must be sealed with a notation on the outside of the envelope that states: **HYBRID BOOKSTORE PROPOSAL – DELIVER IMMEDIATELY.**

Mail or deliver (**faxes will not be accepted**) sealed proposal by **MONDAY, JUNE 8, 2009, NO LATER THAN 2 PM** to:

Anoka Technical College
Purchasing Office Room 197
Attn. Pamela Mogensen
1355 West Highway 10
Anoka, Minnesota 55303

PHONE: (763) 576-4785

BID CLOSE DATE IS MONDAY, JUNE 8, 2009 – 2 PM

**Minnesota State Colleges and Universities (MnSCU)
Bemidji State University**

**Notice of Request for Proposals for Hosting of International Trumpet Guild – 2011
Annual Conference**

NOTICE IS HEREBY GIVEN that Bemidji State University will receive sealed proposals for its hosting of the International Trumpet Guild's 2011 Annual Conference. Specifications will be available May 4, 2009, at the following Bemidji State University website:

http://www.bemidjistate.edu/offices/logistical_services/rfps_bids/

Sealed proposals must be received by Belinda Lindell, Director of Logistical Services, Bemidji State University, Deputy 204, Box 8, 1500 Birchmont Drive, N.E., Bemidji, MN 56601, by 2:00 PM, May 22, 2009.

Bemidji State University reserves the right to reject any or all bids or proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Minnesota State Colleges and Universities (MnSCU)
Bemidji State University**

Notice of Request for Proposals for Professional Business Consulting Services

NOTICE IS HEREBY GIVEN that Bemidji State University will receive sealed proposals for Professional Business Consulting Services for its Small Business Development Center. Specifications will be available May 4, 2009, at the following Bemidji State University website:

http://www.bemidjistate.edu/offices/logistical_services/rfps_bids/

Sealed proposals must be received by Belinda Lindell, Director of Logistical Services, Bemidji State University, Deputy 204, Box 8, 1500 Birchmont Drive, N.E., Bemidji, MN 56601, by 3:00 PM, May 19, 2009.

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. This Request for Proposal does not obligate the University to complete a proposed contract, and the University reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Minnesota State Colleges and Universities (MnSCU)
Dakota County Technical College**

Sealed Bids Sought for New Soccer Field Bleachers

Sealed Bids for: NEW SOCCER FIELD BLEACHERS
Dakota County Technical College
Rosemount, Minnesota

State Contracts

will be received by: Paul DeMuth
Director of Operations
Dakota County Technical College
Rosemount, Minnesota

Until **2:00 PM, local time, Tuesday, May 26, 2009**, at which time the bids will be opened and publicly read aloud in Room 2-142 at Dakota County Technical College.

Project Scope: The Project consists of furnishing and installing 7 new ganged sections of non-elevated aluminum exterior bleachers for the soccer field at DCTC.

The site is available for the Contractor's review at their convenience. The Contractors are encouraged to visit the site. No pre-bid meeting is scheduled.

Bidding Documents, as prepared by the Project Architect/Engineer, TKDA, are on file at the offices of the:

- 1) above named Project Architect/Engineer
- 2) following Builders' Exchanges: Minneapolis and St. Paul
- 3) McGraw Hill Construction Plan Room
- 4) MEDA Minority Contractors Plan Room
- 5) National Association of Minority Contractors of Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

TKDA
Suite 1500
444 Cedar Street
St. Paul, MN 55101
Telephone: (651) 292-4400

A non-refundable deposit of \$15.00 is required for each set. If you wish to have the plans mailed, add an additional non-refundable fee of \$10.00 for shipping and handling.

Each bid shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

Minnesota State Colleges and Universities (MnSCU) Saint Paul College Sealed Bids Sought for Haas CNC Tool Room Lathe

Sealed Bids Sought for Haas CNC Tool Room Lathe, to include Intuitive Programming , USB Port, 3-Jaw Chuck, Toolpost Kit (4 Turning Holders and 1 Boring Bar holder), Coolant Pump Kit. Bid should include delivery and set up. It will not include wiring the machine in. The delivery on or before August 1, 2009

Sealed bids are due May 19th, 2009 at 2:00pm at which time the bids will be opened.

Bid specifications are available from: Nataliya Kabakova at e-mail: Nataliya.kabakova@saintpaul.edu , or by **fax:** (651) 846-1476
Deliver bids to:
Saint Paul College
Business Office, room 1240

235 Marshall Ave
St Paul, MN 55102

Minnesota State Colleges and Universities (MnSCU) Minnesota State College Southeast Technical Request for Proposal for Laptop and Desktop Computers

Minnesota State College Southeast Technical is requesting proposals for laptop and desktop computers.

A copy of the Request For Proposal may be obtained by contacting Michael Kroening at MSC Southeast Technical, 1250 Homer Road, Winona, MN 55987; **Phone:** (507) 453-2752 or by **e-mail:** mkroening@southeastmn.edu

Proposals must be submitted no later than **May 26, 2009, 3:00 P.M. CT**. All proposals must be sealed and marked "RFP for laptop and desktop computers", 1250 Homer Road, Winona, MN 55987.

The college reserves the right to reject any or all proposals, to waive any information or irregularities in the bidding and to make the award serving the best interest of the college.

Minnesota State Colleges and Universities (MnSCU) Winona State University Notice of Request for Proposals for Independent Testing & Inspection Services for 2010 Residence Hall

NOTICE IS HEREBY GIVEN that Winona State University, Winona, MN is seeking proposals for Independent Testing & Inspections Services during construction of the 2010 Residence Hall.

Proposal information will be available Monday, May 4, 2009 by contacting Pamela Beader, Pegasus Group, Owner's Representative by **e-mail** at: pbeader@pegasusgrp.net or calling (651) 292-9105. This is the only person designated to answer questions regarding this request for proposal.

Sealed proposals must be received by **2:00PM CDT, Wednesday May 13, 2009** at Winona State University, Facilities Services Building, 175 West Mark Street, Room 208, Winona, MN 55987, Attention: Jay McHenry, Campus Planner.

Faxed or e-mailed proposals will NOT be considered. Late responses will NOT be considered. Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

Minnesota Historical Society (MHS) Notice of Request for Bids for Preservation Work at the Employee Duplex Building, Upper Sioux Agency Historic Site

The Minnesota Historical Society (Society) is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies for preservation work at the Employee Duplex Building, Upper Sioux Agency Historic Site (the Site) located at 5908 Highway 67 (Upper Sioux State Park) near Granite Falls, Minnesota. The preservation work consists of: complete replacement of the cedar shingle roof; gutter and downspout repairs; brick masonry repairs and repointing; new exterior storm windows; replacement of oil-burning furnace; exterior

State Contracts

painting; and miscellaneous carpentry repairs.

A mandatory **pre-bid meeting** has been scheduled at the Site for **2:00 P.M. Local Time on Thursday, May 14, 2009**.

Bids must be received by 2:00 PM Local Time on Thursday, May 28, 2009. Late bids will not be considered.

The Request for Bids is available from Mary Green-Toussaint, Purchasing Coordinator, Minnesota Historical Society via **e-mail**: mary.green-toussaint@mnhs.org.

Dated: May 4, 2009

Minnesota Historical Society Notice of Request for Bids for Wall, Flooring, Electrical/Data, and Sprinkler Demolition, Construction, and Finishing Services

The Minnesota Historical Society is seeking bids from qualified and experienced contractors for wall, flooring, electrical/data, and sprinkler demolition, construction, and finishing services for Gallery "B" at the Minnesota History Center in Saint Paul. This refitting of the gallery is in preparation for a series of upcoming traveling exhibits. The gallery space will be available for this refitting work on Monday, June 22, 2009, and the work must be completed by Friday, September 4, 2009.

A mandatory pre-bid informational meeting will be held at **10:00 A. M. on Monday, May 11, 2009**, beginning at the **Gallery "B" Concourse on the 3rd Floor** of the Minnesota History Center, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.

The Request for Bids (which will also serve as the Project Manual) is available from Mary Green-Toussaint, Purchasing Coordinator, Minnesota Historical Society, via **e-mail** at: mary.green-toussaint@mnhs.org.

All bids must be received no later than **2:00 P.M. Local Time, Wednesday, May 20, 2009**. Late bids will not be considered.

Dated: May 4, 2009

Minnesota State Lottery Request for Proposals for Sponsorship Agreements

Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. Maximize Lottery Visibility – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

2. Enhance Lottery Image- – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a

fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

3. Provide Promotional Extensions – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to: <http://www.mnlottery.com/vendors.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Questions

Questions concerning this Solicitation should be directed to:

John Mellein, Marketing Director
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113
Telephone: (651) 635-8230
Toll-free: (888) 568-8379 ext. 230
Fax: (651) 297-7496
TTY: (651) 635-8268
E-mail: johnm@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

Department of Public Safety Driver and Vehicle Services Division Request for Proposals (RFP) to Solicit and Sell Advertising for the Minnesota Drivers Manuals

The Minnesota Department of Public Safety, Driver & Vehicle Services Division (DVS) is requesting proposals for the purpose of seeking qualified vendors to solicit and sell advertising for the Minnesota Drivers Manuals.

Qualified vendors shall be considered who have:

- 1) background and experience with the sale and production of advertising, production and printing of publications, and familiarity or experience working with governmental interests.
- 2) experience in identifying potential advertisers appropriate for the publication material, and target market audience.

Work on the contract is anticipated to begin on or around August 3, 2009 and end on August 2, 2011. However, if funding is available the DVS will retain an option to extend the contract for three additional one-year periods. This request for proposal does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Details are contained in a complete RFP that may be obtained by contacting the following person:

Patrick Martineau, DVS Contract Coordinator
Department of Public Safety, Driver & Vehicle Services
445 Minnesota Street, Suite 196, St. Paul, MN 55101
Phone: (651) 201-7632
Fax: (651) 797-1194
Email: *patrick.martineau@state.mn.us*

All questions concerning this RFP should be in writing and e-mailed or faxed to the above address no later than 2:00 p.m. Central Daylight Time (CDT) on Monday, May 11, 2009. All answers to questions will be in writing and sent to all entities requesting a complete RFP by the end of business day on Friday, May 15, 2009. Final date for submitting proposals is **2:00 p.m. CDT on Monday, June 1, 2009**. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680

Department of Transportation (Mn/DOT)**Engineering Services Division****Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices**

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

City of St. Cloud, MN**Notice of Request for Proposals (RFP) for Engineering and Planning Consulting Services for Sherburne CSAH 7 Corridor Environmental Assessment**

NOTICE IS HEREBY GIVEN that the City of St. Cloud, MN is requesting proposals to complete alternative scoping, state/federal review and preliminary mapping for Sherburne CSAH 7 from 12th Street SE to Sherburne CSAH 3 in the vicinity of the St. Cloud Regional Airport.

The goal of this project is that a scoping process, Environmental Assessment/Environmental Assessment Worksheet and preliminary design be completed to evaluate alignment alternatives for the Sherburne CSAH 7 corridor as mandated by National Environmental Policy

Non-State Bids, Contracts & Grants

Act (NEPA) and Minnesota Environmental Policy Act (MEPA) guidance.

The following is the anticipated solicitation schedule:

Issue Request for Proposals	May 4, 2009
Receive Proposals	4:00 PM, Friday, June 5, 2009
Award of Contract	July 2009

All firms interested in receiving a copy of the RFP may contact:

Ms. Cathryn Hanson
St. Cloud Area Planning Organization
1040 County Road 4
St. Cloud, Minnesota 56303
Phone: (320) 252-7568
E-mail: hanson@stcloudapo.org

NOTE: This RFP will not be available by fax.

Metropolitan Council Contracting Opportunities

The Metropolitan Council posts all notices of Requests for Proposals (RFP) and Invitations for Bids (IFB) for all of its divisions on its website: <http://www.metrocouncil.org> (see **Doing Business with the Council, Contracting Opportunities**). Project-specific instructions for obtaining the solicitation documents are provided in each notice.

If you have any questions regarding this advertisement, or need assistance accessing the notices, please contact: Miriam, for Metropolitan Council projects, at (651) 602-1095 or miriam.lopez-rieth@metc.state.mn.us; or Candace, for Metro Transit projects, at (612) 349-5070 or candace.osiecki@metc.state.mn.us.

Minnehaha Creek Watershed District Solicitation of Bids for Vegetation Maintenance at Ten Sites

NOTICE IS HEREBY GIVEN that the Minnehaha Creek Watershed District (MCWD) is soliciting bids for the maintenance of vegetation at ten sites. The sites are Calhoun Stormwater Ponds, Cedar Meadows, Twin Lakes Park pond, Nokomis Knoll, Gateway, and Amelia ponds at Lake Nokomis, Long Lake Nelson Park Shoreline and ponds, Minnehaha Creek Headwaters Park, Independence Wetland, and Gideon Glen, in Hennepin County, MN. Work shall begin on or after June 5, 2009. Work shall be complete no later than Nov 30, 2013.

Sealed Bid Proposals for the furnishing of all labor, materials and all other items necessary to complete the work including staging and access to the site will be received by Minnehaha Creek Watershed District at its office, 18202 Minnetonka Boulevard, Deephaven, MN until 1:00 PM May 21, 2009. Bid submittals must be clearly labeled "MCWD VEGETATION MAINTENANCE BID PACKAGE" on the outside of the submittal package. All communications relative to this project should be addressed to the Project Manager prior to opening of the Bid. Minnehaha Creek Watershed District: Attention Natalie White, nwhite@minnehahacreek.org or phone (952) 471-0590.

Contractors desiring a copy of the instructions to bidders, plans, specifications and proposal forms must obtain them from the office of Minnehaha Creek Watershed District, upon the payment of a \$65.00 non-refundable fee for each bid package.

A **MANDATORY PRE-BID MEETING** will be held at the Minnehaha Creek Watershed District office at 1:00 PM on May 14, 2009.

Non-State Bids, Contracts & Grants

Each bid proposal shall be submitted on forms furnished for that purpose. Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified or cashier's check made payable to Minnehaha Creek Watershed District ("owner") in an amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the Owner, with a surety company duly authorized to do business in the state of Minnesota, such Bid Security to be a guarantee that the bidder, if awarded a contract, will enter into a contract with Minnehaha Creek Watershed District; and the amount of the certified check will be retained or the bond enforced by the Owner in case the bidder fails to do so. The Owner will retain the deposits for the three lowest bidders until the contract has been awarded and executed but not longer than sixty (60) days. No bid may be withdrawn for a period of sixty (60) days following the bid opening.

The bid of the lowest responsible bidder is intended to be accepted on or before the expiration of sixty (60) days after the date of the opening of bids. The Owner, however, reserves the right to reject any or all bids and to waive any minor irregularities, informalities or discrepancies, and further reserves the right to award the contract in the best interest of Minnehaha Creek Watershed District.

University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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