

State of Minnesota

# State Register



**Rules, Executive Orders, Appointments,  
Commissioners' Orders, Revenue Notices, Official Notices, Grants,  
State Contracts & Loans, Non-State Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

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# State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- Rules of State Agencies
- Commissioners' Orders
- State Grants and Loans
- Executive Orders of the Governor
- Revenue Notices
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants
- Appointments
- Official Notices

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## **Pollution Control Agency**

### **Adopted Permanent Rules Relating to Solid Waste Planning**

The rules proposed and published at *State Register*, Volume 32, Number 35, pages 1607-1623, February 25, 2008 (32 SR 1607), are adopted as proposed.



# Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Minnesota Department of Natural Resources (DNR) Classification of the Cloquet Valley State Forest, and Other Lands under the Authority of the Commissioner, in St. Louis and Carlton Counties, Minnesota with Respect to Motor Vehicle Use

**NOTICE IS HEREBY GIVEN** that the Commissioner of Natural Resources orders the classification of state forest lands pursuant to *Minnesota Laws 2003*, Chapt. 128, Art. 1, Sect. 167 (as amended in 2005 & 2007) and *Minnesota Rules* Part 6100.1950.

The commissioner orders the classification of state forest lands within Southern St. Louis and Carlton Counties, including lands located within and outside of the Cloquet Valley State Forest, as 'managed' or 'limited' with respect to motor vehicle use, as shown in **Exhibit A**, attached hereto and incorporated herein.

The commissioner further orders that six areas known as *Mud Lake Hardwoods*, *Boulder Lake North*, *Cloquet River Northeast*, *Esswhter Lake*, *Marshall Trail South*, and *Ruth Lake*, be classified as 'closed' with respect to motor vehicle use, as shown in **Exhibit B**, attached hereto and incorporated herein.

### WHEREAS:

1. *Minnesota Laws 2003*, Chapt. 128, Art. 1, Sect. 167 (as amended) and *Minnesota Rules* Part 6100.1950 require the Commissioner of Natural Resources to classify state forest lands with respect to motor vehicle use.
2. The agency published its proposed motor vehicle use classification and forest road and trail designations in a draft plan in April 2007. Public meetings were held and written comments and submissions were received regarding the public's use of forest lands, roads and trails in St. Louis and Carlton Counties.
3. All public notice and procedural requirements in *Minnesota Statutes*, and other applicable rules and legal obligations have been fulfilled.
4. The state forest classification is both needed and reasonable.

**NOW THEREFORE, IT IS ORDERED** that state forest lands located in Southern St. Louis and Carlton Counties, including lands within and outside the Cloquet Valley State Forest, be classified as 'managed' or 'limited' with respect to motor vehicle use, as shown in **Exhibit A**, attached hereto and incorporated herein, pursuant to authority vested in me by Minnesota Law.

**IT IS FURTHER ORDERED** that all state and county forest lands, and other lands under the authority of the commissioner, within the areas described below, and shown in **Exhibit B**, attached hereto and incorporated herein, be classified as 'closed' with respect to motor vehicle use pursuant to authority vested in me by Minnesota Law.

- **Mud Lake Hardwoods** – Lands in T52N R16W, consisting of about 1,262 acres, described as follows:
  - Sect. 9, all county lands south of the Us-Kab-Wan-Ka Forest Management Road;
  - Sect. 8, all county lands south of the Us-Kab-Wan-Ka Forest Management Road and south of the forest access road in the SW quarter;
  - Sect. 7, all county lands lying south of the forest access trail described for Section 8 and east of a forest access trail running southeasterly through the SESE quarter-quarter of the section;
  - Sect. 17, those county lands north of the second forest access trail mentioned for Sect. 7 continuing E/SE to the section line;
  - Sect. 16, all state lands north of the forest access trail described for Sect. 17;

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- Sect. 15, those county lands lying north of the forest access trail described for Sect. 16, and west of a forest access trail running N/NW from the previously mentioned trail through the NW ¼ and NWSE of Sect. 15 and south of Us-Kab-Wan-Ka Forest Management Road.
- **Boulder Lake North** - Lands in T53N R15W, consisting of about 816 acres, described as follows:
  - Sect. 1 & 12, those county lands in bounded on the north by the Three Lakes Road and the unnamed drainage in the NW ¼ running SW/NE; bounded on the east by the North Boulder Forest Management Road, south to an unnamed stream running generally SW/NE; bounded to the south by an extension of the same unnamed stream SW to the south section line of Sect.12; then bounded on the west by the Sect..lines of Sect. 1 & 12.
- **Cloquet River Northeast** - Lands in T55N R12W, consisting of about 1,000 acres, described as follows:
  - Sect. 1, those county and state lands located east of the Cloquet River and NW of the forest management road in the E ½ of SE ¼ of the Section;
  - Sect. 2 those county lands south of the river in the east half of the SE ¼ ;
  - Sect. 10 & 11, those county and state lands lying east of the Cloquet River, and south to the north lines of SWSW & SESW quarter-quarters of Sect. 11, and then running NW following the upland/lowland margin running NE/SW through the NESW & SENE quarter-quarter Sect. 11 & NWNW quarter-quarter of Sect. 12 to the northern border of Section 12.
- **Esswhiter Lake** – Lands consisting of about 9,455 acres, described as follows:
  - In T53N R12W
    - Sect. 2, all county and state lands NW of the West Branch Knife River;
    - Sect. 3, all county and state lands NW of the West Branch Knife River;
    - Sect. 4, all county and state lands, except for the South ½ of the SW ¼ ;
    - Sect. 5, all county lands NW of the drainage running NE/SW in the SESE quarter-quarter;
    - Sect. 6, all county lands;
    - Sect. 7, all county lands NW of the drainage running NE/SW in the SESE quarter-quarter;
    - Sect. 8, all county lands NW of the drainage running SE/NW through the north ½ of the section;
    - Sect. 18, all county lands in the north ½ of the north ½ lying west of the drainage running N/S in the NENE quarter-quarter;
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    - Sect. 3, all county and state lands;
    - Sect.11, all county lands E/NE of the Pequaywan GIA Snowmobile Trail;
    - Sect. 12, all county lands;
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    - Sect. 14, all county lands in the NENE quarter-quarter section lying NE of the Pequaywan GIA Snowmobile Trail;
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    - Sect. 35, all county lands west of the Rossini Road and N/NW of the West Branch Knife River;
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    - Sect. 34, all county lands lying E/SE of the Little Cloquet River;
    - Sect. 35, all county lands lying west, south, and southwest of Mud Creek;
    - Sect. 36, all state lands located south of Mud Creek and south of the South Branch Mud Creek;
- **Marshall Trail South** - Lands located in T54N R13W, consisting of about 3,414 acres, described as follows: .
  - Sect. 27, all county lands lying south of the Marshall Truck Trail;
  - Sect. 33, all county lands lying south of the Marshall Truck Trail and east of the “Graveyard” Forest Access Road south to the section line;
  - Sect. 34, all county lands south of the Marshall Truck Trail;

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- Sect. 35, all county lands south of the Marshall Truck Trail, west of the NW-NE ¼ section line, south of the NE-SE ¼ section line, and west of the Cloquet River;
  - Sect. 2, all county lands located west of the Cloquet River;
  - Sect. 3, all county lands;
  - Sect. 4, all county lands east of the "Graveyard" Forest Access Road and the unnamed forest access trail extending south from it, and north of the Mooseline GIA Snowmobile Trail;
  - Sect. 9, all county lands NE of the Mooseline GIA Snowmobile Trail;
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  - Sect. 11, all county lands NW of the Cloquet River.
- **Ruth Lake** - Lands located in T54N R12W consisting of about 2,754 acres and described as follows:
- Sect. 1, all county lands south of the Drummond Road and Pathfinder Drive;
  - Sect. 12 & 14, all county lands;
  - Sect. 11, all county lands east of the King Lake Road, and the portion of state land in NENW of the section east of King Lake Road;
  - Sect. 13, those county lands NW of the primary drainage running SW/NE in the SE ¼ of the section;
  - Sect. 15, those county lands east of the drainage between Ruth and Beaver (also called Joker) Lakes;
  - Sect. 22, the SENE quarter-quarter lying north of the Rossini Road.
  - Sections 23 & 24, those county lands lying north of the drainage described for Section 13.

**IT IS FURTHER ORDERED** that the above motor vehicle use classifications and motor-limited area designations shall become effective December 31, 2009.

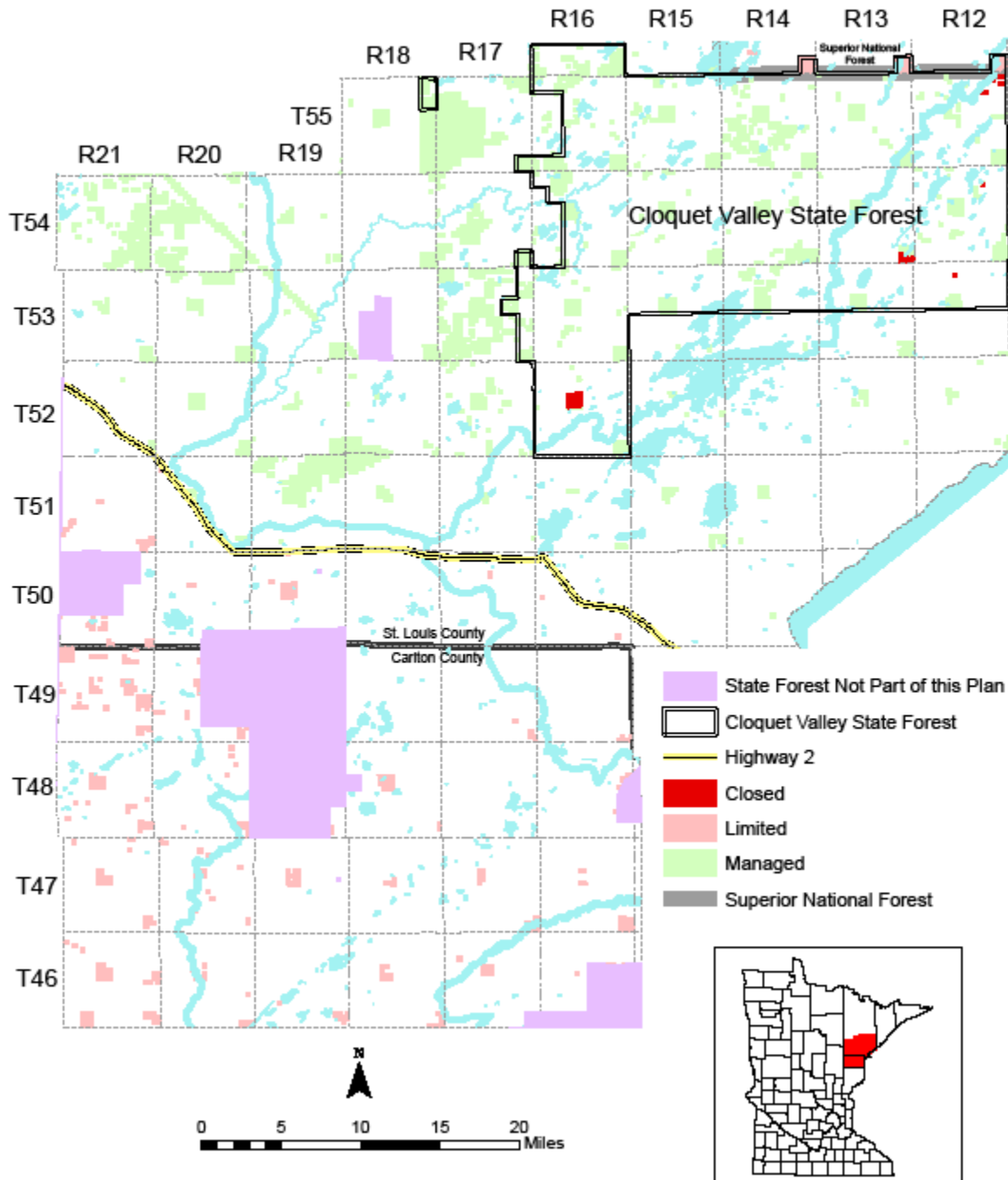
Dated: December 10, 2008

Mark Holsten, Commissioner  
Minnesota Department of Natural Resources



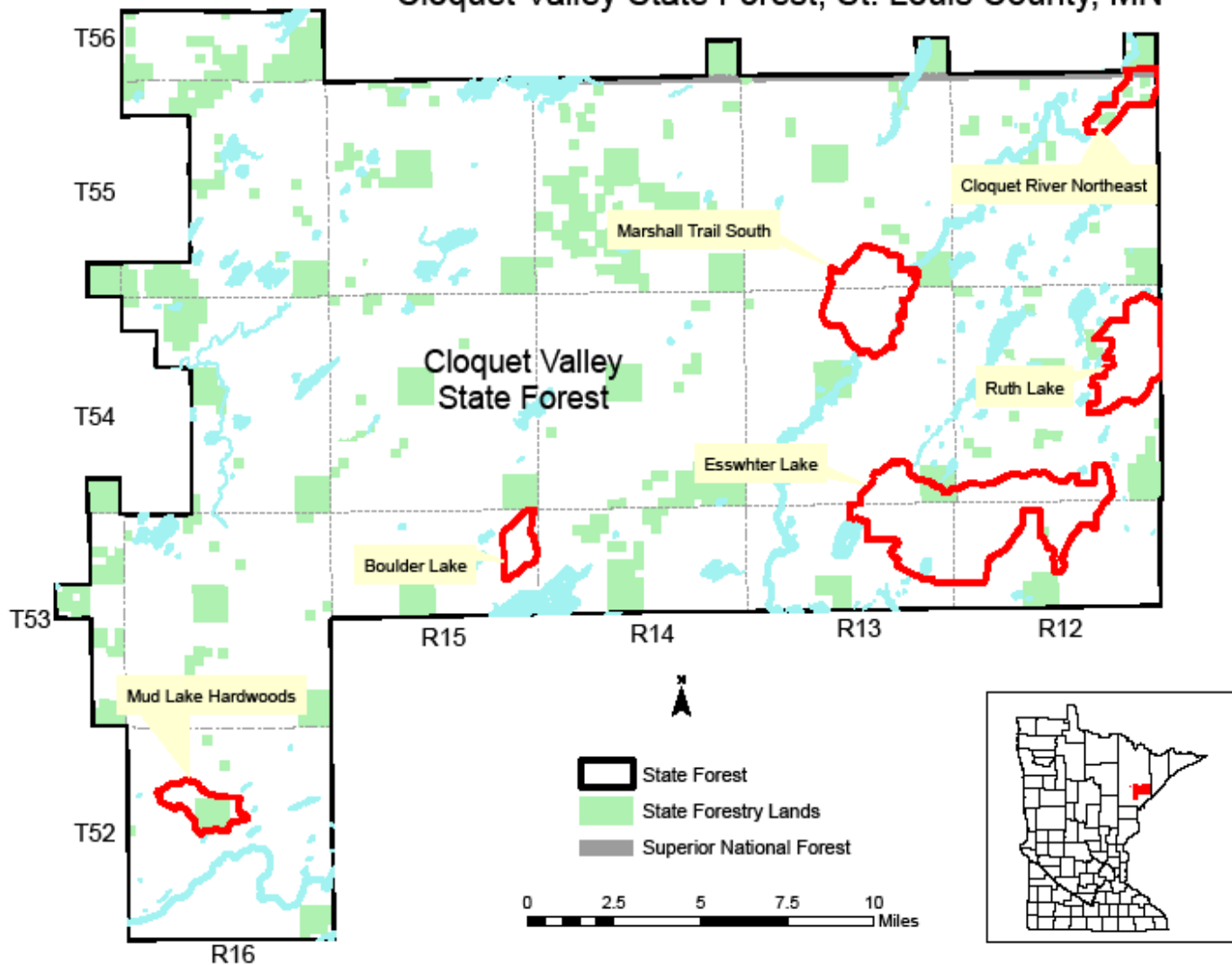
# Exhibit A

## State Forest Land Classification South St. Louis & Carlton County, MN



## Exhibit B

### Areas Classified as Closed to Motor Vehicle Use Cloquet Valley State Forest, St. Louis County, MN



## Minnesota Department of Natural Resources (DNR) Designation and Undesignation of Forest Roads in St. Louis and Carlton Counties, Minnesota

**NOTICE IS HEREBY GIVEN** that the Commissioner of Natural Resources orders the designation of forest roads identified in *Exhibit A*, and the undesignation of roads identified in *Exhibit B*, pursuant to *Minnesota Statutes*, Section 89.71, Subd. 1. The roads are located on lands under the authority of the commissioner, in St. Louis and Carlton Counties, Minnesota.

**WHEREAS:**

1. *Minnesota Statutes*, Section 89.71, Subd. 1, provides that the commissioner may designate or undesignate forest roads by written order published in the *State Register*.
2. The agency published its proposed motor vehicle use classification and forest road and trail designations in a draft plan in April 2007. Public meetings were held and written comments and submissions were received regarding the public's use of forest lands, roads and trails in St. Louis and Carlton Counties.
3. All public notice and procedural requirements in *Minnesota Statutes*, and other applicable legal requirements have been fulfilled.
4. The forest road designations and undesignations are both needed and reasonable.

**NOW THEREFORE, IT IS ORDERED** that the forest roads identified in *Exhibit A*, attached hereto and incorporated herein, are hereby designated pursuant to authority vested in me by Minnesota Law.

**IT IS FURTHER ORDERED** that the forest roads identified in *Exhibit B*, attached hereto and incorporated herein, shall be undesignated and removed from the forest road system pursuant to authority vested in me by Minnesota Law.

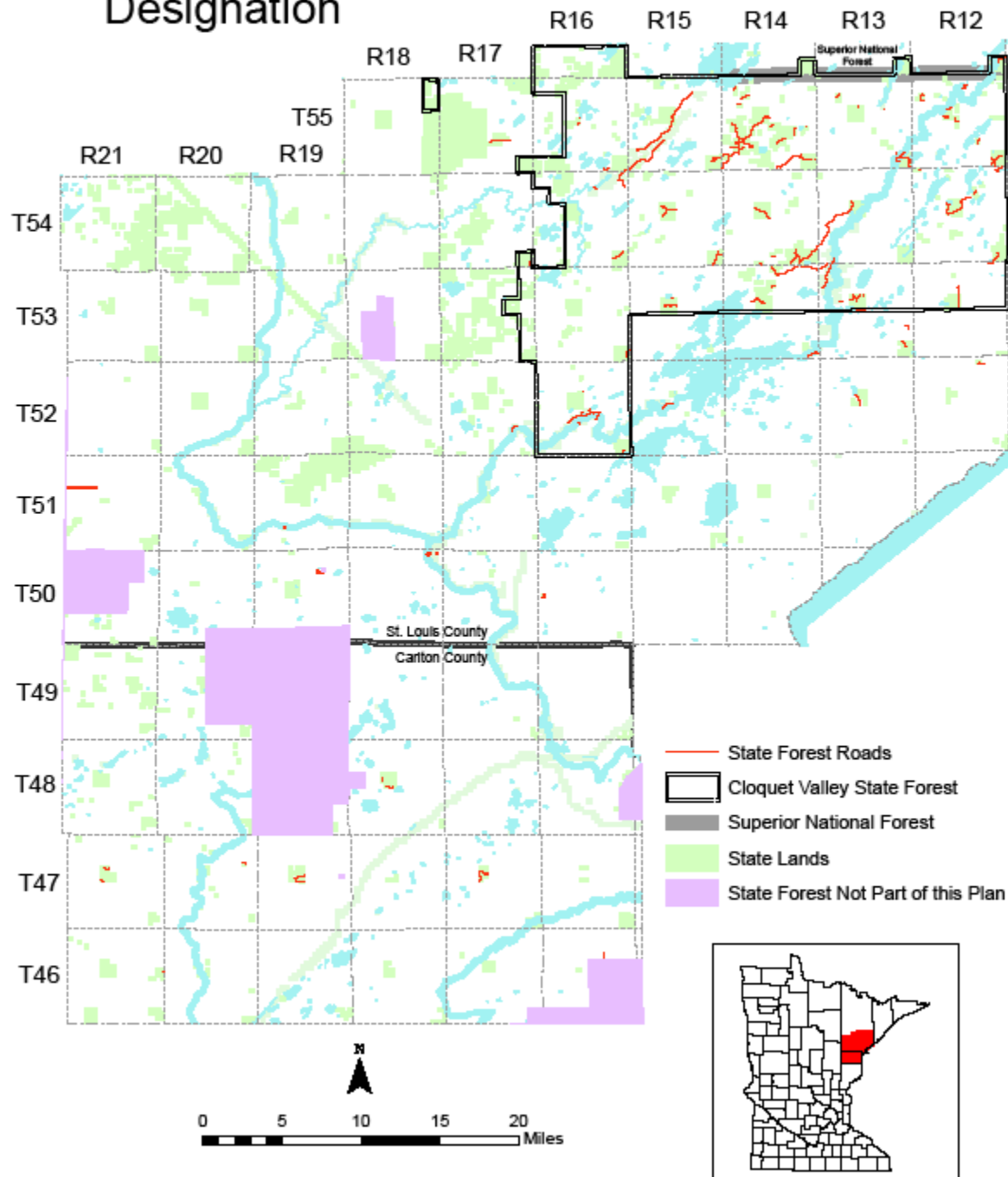
**IT IS FURTHER ORDERED** that the designation and undesignation of forest roads, as identified in *Exhibits A and B*, shall become effective on December 31, 2009.

Dated: December 10, 2008

Mark Holsten, Commissioner  
Minnesota Department of Natural Resources

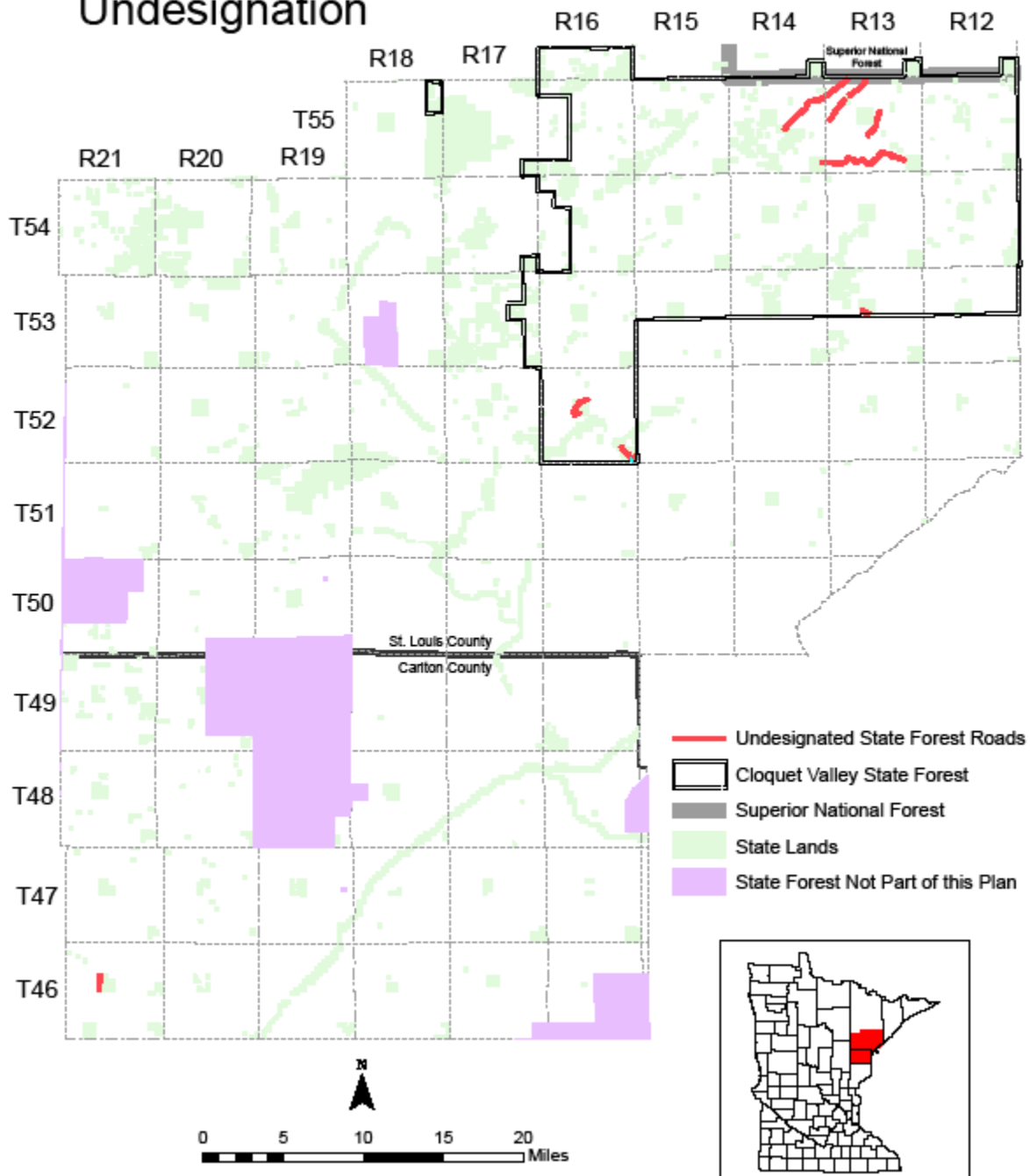
## Exhibit A

### State Forest Road Designation



## Exhibit B

### State Forest Road Undesignation



# Commissioner's Orders

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## Minnesota Department of Natural Resources (DNR)

### Designation of Forest Trails in the Cloquet Valley State Forest and on Other Lands under the Authority of the Commissioner in St. Louis and Carlton Counties, Minnesota

**NOTICE IS HEREBY GIVEN** that the Commissioner of Natural Resources orders the designation of forest trails pursuant to *Minnesota Statutes*, Section 89.19, Subd. 2. The designations are for specified recreational purposes.

**WHEREAS:**

1. *Minnesota Statutes*, Section 89.19, Subd. 2 authorizes the designation, and changes in designation, of forest trails by written order, specifying public notice and public meeting requirements which must be fulfilled prior to making such designations.
2. *Minnesota Laws 2003*, Chap. 128, Art. 1, Sect. 167 (as amended) and *Minnesota Rules* Part 6100.1950 require the Commissioner of Natural Resources to classify state forest lands with respect to motor vehicle use.
3. The agency published its proposed motor vehicle use classification and forest road and trail designations in a draft plan in April 2007. Public meetings were held and written comments and submissions were received regarding the public's use of forest lands, roads and trails in St. Louis and Carlton Counties.
4. All public notice and procedural requirements in *Minnesota Statutes*, and other applicable rules and legal obligations have been fulfilled.
5. The forest trail designations are both needed and reasonable.

**NOW THEREFORE, IT IS ORDERED** that the forest trails described below are hereby designated pursuant to authority vested in me by Minnesota Law:

1. **All Terrain Vehicle (ATV) / Off-Highway Motorcycle (OHM) Trails** – The approximately 7.2 miles of trail depicted on the map labeled *Exhibit A*, attached hereto and incorporated herein, are designated as ATV / OHM Trails.
2. **Hunter Walking Trails** - The approximately 9.9 miles of trail depicted on the map labeled *Exhibit B*, attached hereto and incorporated herein, are designated as Hunter Walking Trails.
3. **Ski Trails** - The approximately 0.6 miles of trail depicted on the map labeled *Exhibit C*, attached hereto and incorporated herein, are designated as Ski Trails.

**IT IS FURTHER ORDERED** that these trail designations shall become effective on December 31, 2009.

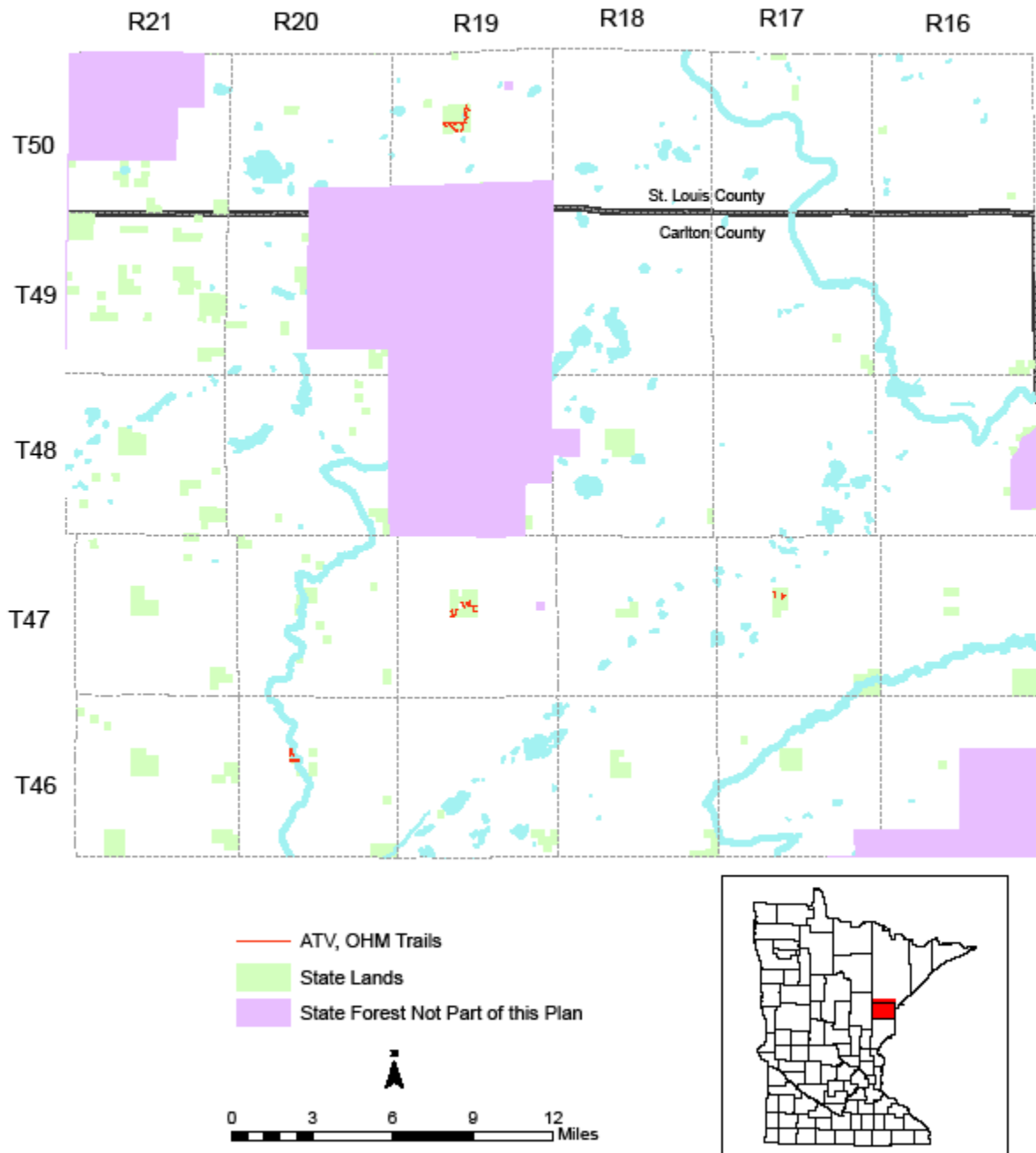
Dated: December 10, 2008

Mark Holsten, Commissioner  
Minnesota Department of Natural Resources

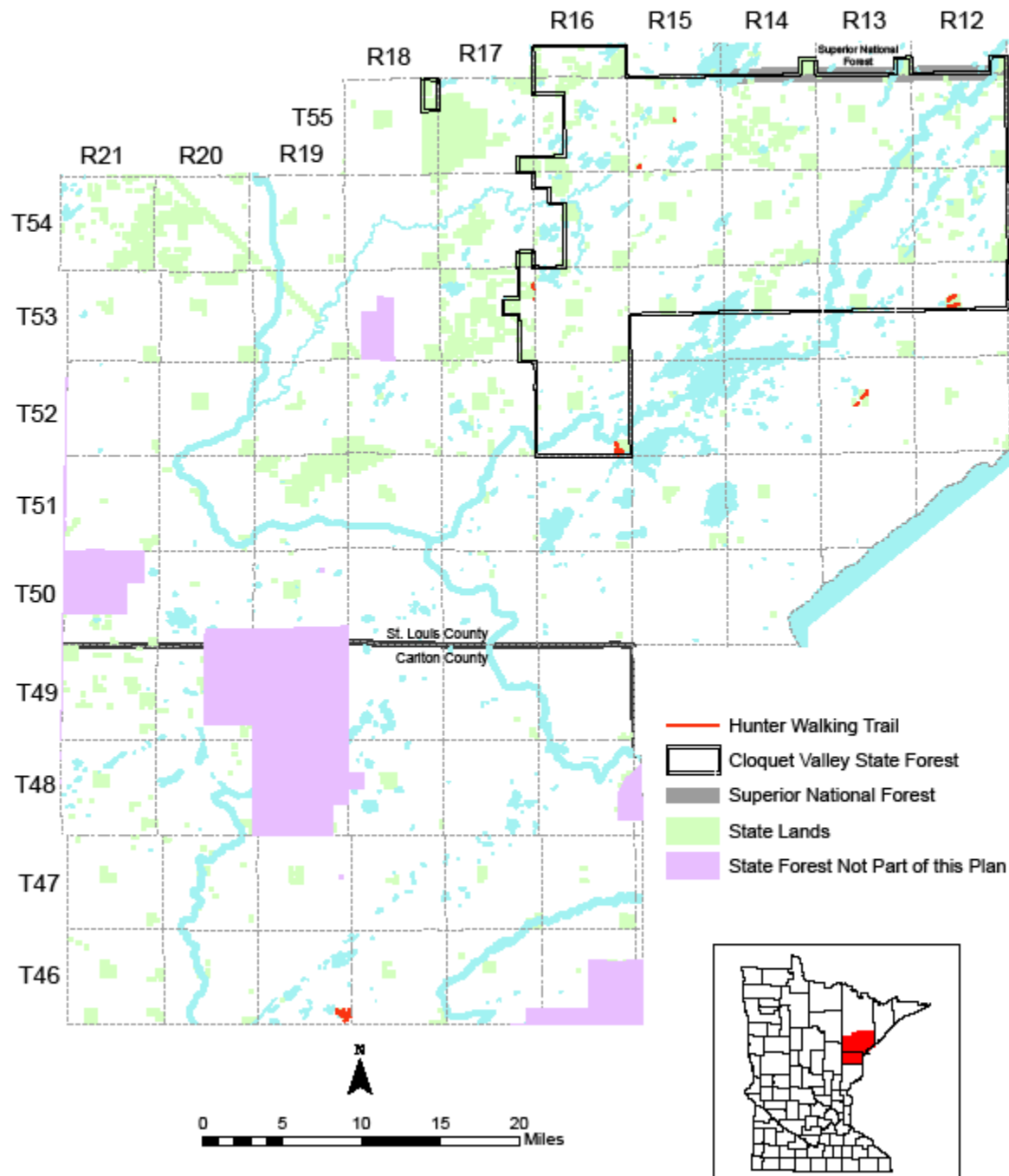


# Exhibit A

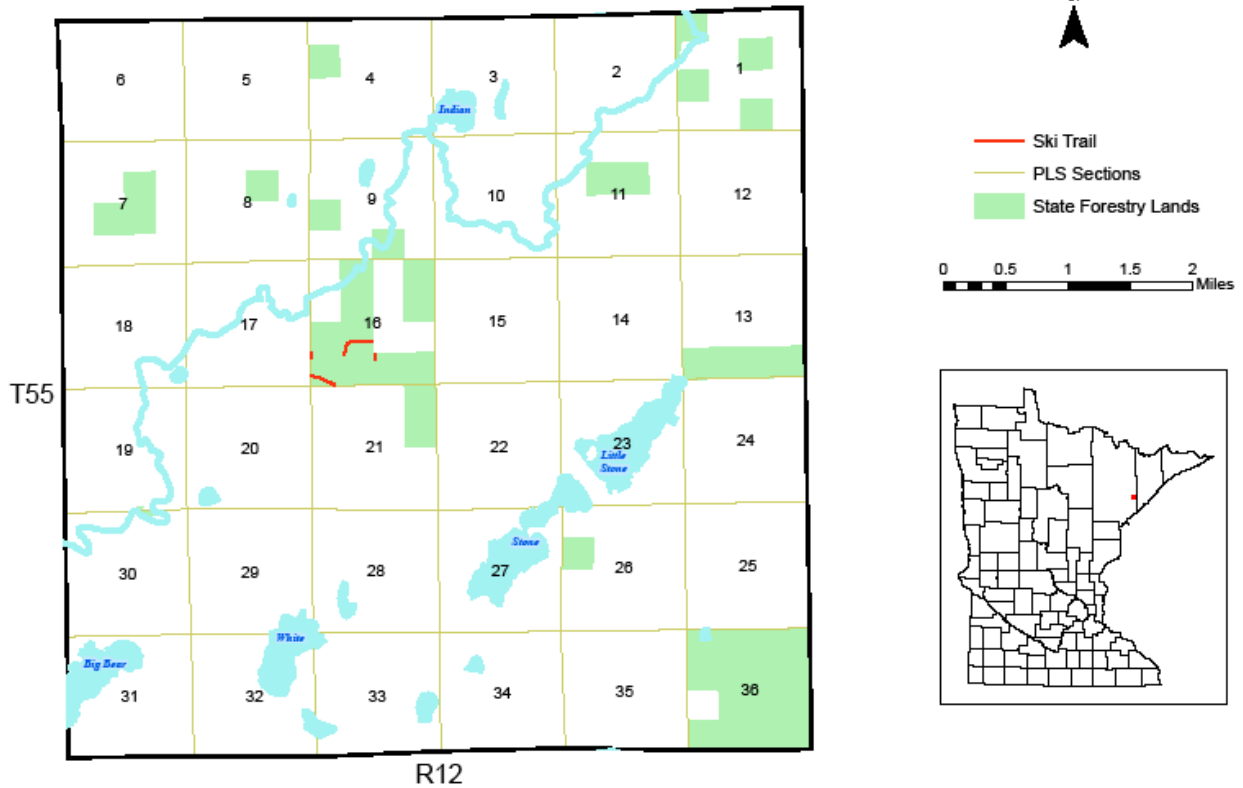
## All Terrain Vehicle (ATV) and Off-Highway Motorcycle (OHM) Trail Designation South St. Louis & Carlton County, MN



## Exhibit B Hunter Walking Trail Designations South St. Louis & Carlton County, MN



**Exhibit C**      Ski Trail Designations  
Cloquet Valley State Forest  
St. Louis County, MN



## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Minnesota Department of Human Services (DHS)

### Health Care Administration (HCA)

### Request for Information (RFI) on Prevention, Detection, and Resolution of Fraud and Abuse in Minnesota Health Care Programs (MHCP)

#### Purpose and Objective

The purpose of the Request for Information (RFI) is to identify and obtain information from potential vendors experienced in the prevention, detection and resolution of fraud and abuse as defined in Minnesota Administrative Rules (*Minnesota Rules* 9505.2165 subparts 2 and 4) related to the provision and processing of Minnesota's Medical Assistance, General Assistance Medical Care and MinnesotaCare health care programs, (referred to collectively as Minnesota Health Care Programs (MHCP)).

The purpose of this RFI is to ensure that MHCP programs identify and remediate historic and contemporary provider- and/or enrollee-specific occurrences of fraud and abuse related to MHCP programs and to prevent such occurrences in the future. The Department requests that interested entities provide details on how they would approach the research and delivery of these services and a statement of the level of interest that they would have in contracting to provide the described services.

Response to this Request for Information is completely voluntary. The State is seeking information that it may use for future planning, policy development, and/or competitive contracting for professional/technical services. This RFI, and responses to it, does not in any way obligate the State, nor will it provide any advantage to respondents in potential future Requests for Proposals for competitive procurement. Respondents are responsible for all costs associated with the preparation and submission of responses to this RFI.

All responses to this RFI are public, according to *Minnesota Statutes* § 13.03 unless other wise defined by *Minnesota Statutes* 13.37 as "Trade Secrets". If the Responder submits information that it believes to be trade secret/confidential materials, and the Responder does not want such data used or disclosed for any purpose other than the evaluation of this Response, the Responder must clearly mark every page of trade secret materials in its Response at the time the Response is submitted with the words "Trade Secret" or "Confidential," and must justify the trade secret designation for each item in its Response. If the State should decide to issue an RFP and award a contract based on any information received from responses to this RFI, all public information, including the identity of the responders, will be disclosed upon request.

## Request for Information Schedule

State Register Posting:	Monday, December 29, 2008
Deadline for Questions:	2:30 pm, Friday, January 16, 2009
Answers Published:	4:00 pm, Friday, January 23, 2009
Requested submission date:	2:30 pm, Monday, February 9, 2009
Final submission date:	2:30 pm, Tuesday, June 30, 2009

## Background

The Minnesota Department of Human Services (DHS) is one of the largest payers of health care costs in Minnesota. DHS provides health care services to more than 600,000 Minnesotans through a combination of federal and state health care programs, including Medical Assistance (Medicaid), General Assistance Medical Care (GAMC), and MinnesotaCare (a state and federally subsidized health care program for people who live in Minnesota and do not have access to health insurance). These combined health care programs are collectively referred to as Minnesota Health Care Programs (MHCP). MHCP expenditures in excess of \$5 billion annually are paid through the Department's Medicaid Management Information System (MMIS).

MHCP administration is a joint state-county-tribal effort, with county, state, and tribal human services agency staff performing the intake, eligibility determination and case management for MHCP clients. Program eligibility is determined by approximately 2500 workers in offices at the State, County and Tribal levels. Currently, health care eligibility is determined using two DHS legacy systems for the Medical Assistance and GAMC programs, and a combination of manual processes and legacy system entry for the MinnesotaCare program.

## Goals of this Project

The State of Minnesota Department of Human Services Health Care Administration (HCA) is interested in receiving responses from prospective vendors regarding services and information technology applications that have the demonstrable capacity to perform the tasks and functions listed below or other tasks and functions related to program integrity. (Respondents may address any or all of the task and functions listed.)

- Using files of enrolled providers created by HCA, discover, report, and detail specific historic and contemporary names of providers who have defrauded or abused MHCP and factual details about the fraud and abuse.
- Using files of enrolled participants created by HCA, discover, report and detail specific historic and contemporary names of enrollees who have defrauded or abused MHCP and factually details about the fraud and abuse.
- Analyze and identify suspicious or aberrant patterns of practice for providers in both a fee-for-service claim environment and a managed care encounter data environment that can be refined to specific actionable occurrences of fraud or abuse related to MHCP;
- Analyze and identify patterns of suspicious recipient behavior in both a fee-for –service and managed care environment that can be refined to specific actionable occurrences of fraud or abuse related to MHCP;
- Provide analytical tools that identify to the level of specific individual actionable instances of fraud or abuse from the various analytical processes;
- Provide comprehensive reporting mechanisms and techniques that allow HCA to control the initiation of recovery of MHCP resources and to apply appropriate sanctions related to the discovery of fraud or abuse in its programs;
- Propose a standardized reporting capability on providers or recipients identified as having defrauded or abused MHCP by the system;
- Provide ad-hoc reporting capability to support the development, investigation, and prosecution of cases of fraud or abuse identified by the system;
- Track, manage or otherwise control the assignment of, access to, or investigation of fraud or abuse cases identified by the system.
- Provide adequate data security and protection of recipient rights of confidentiality.
- Facilitate the exchange of health care coverage data between the department and other payers.
- Enhance program integrity.
- Provide tools to help HCA meet its obligations under the FTC's "Red Flag" rules.

## Proposal Content

Information provided in response to the RFI must describe in detail:

- Examples of similar services provided to other accounts of similar size and configuration
- Basic process and functional features of the system or solution

# Official Notices

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- The system's or solutions' incorporation of or reliance on other tools or applications, if any, and the nature of any such incorporation or reliance
- Scalability and evolution potential
- Vendor capability to provide ongoing technical support
- Training programs for administrative, technical and user staff
- Funding strategies that minimize general fund expenditures
- Associated critical success factors, such as:
  - Project Plan and management
  - Application
  - Platform
- Historical data, such as:
  - Length of time the system or application has been in production
  - Number and type of customers previously or currently served
  - Previous customization of the system or application, if any
- Customization of the system or application, such as:
  - Whether the system or application can be customized and, if so, how the customization can be achieved
  - Degree of complexity in customizing the system or application with respect to operating platforms, functionality, database structures, etc

Please include list prices in your response. In your response to this RFI, please specify how and/or within what parameters each of the products can meet the requirements outlined above. HCA may wish to determine that the solution (s) is/are currently operating successfully in comparable sites. A list identifying the names of at least three sites along with the name of a contact person and current contact information at each site for products presented is requested.

## Procedures and Instructions

**Responses:** Provide six copies of your response in hard copy. Include a name, title, address, telephone number and e-mail address of whom to contact in the event there are questions regarding your submission. Sessions may be scheduled to permit oral presentation of or further questions for selected responses. **Responses are requested to be submitted by 2:30 pm, Monday, February 9, 2009.** The department requests submissions by this date so that they can be reviewed during the state's legislative session. However, the department will accept late submissions through 2:30 pm, Tuesday, June 30, 2009

Respondents are responsible for all costs associated with the preparation and submission of responses to this RFI. All submissions, questions, concerns or communications regarding this RFI should be addressed to or e-mailed to:

Tom Trant  
Minnesota Department of Human Services  
Health Care Operations  
**Mailing Address:** PO Box 64493  
**Delivery Address:** 444 Lafayette Blvd.  
Saint Paul, MN 55164-0993  
**E-mail:** *Thomas.F.Trant@state.mn.us*

## Department of Human Services Public Notice Regarding Payment Rate Changes Under the Medical Assistance Program

**NOTICE IS HEREBY GIVEN** to recipients, providers of services under the Medical Assistance program, and to the public, of payment rate changes for hospitals and other health care providers participating in the Medical Assistance program.

This notice is published pursuant to 42 *United States Code* §1396a(a)(13)(A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish facility and services payment rates, the methodologies underlying the establishment of such rates, and the justification for such rates. It is also published pursuant to *Code of Federal Regulations*, title 42, part 447, section 205 (42 CFR



§447.205), which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Pursuant to *Minnesota Statutes*, §16A.152, subdivision 4, the Commissioner of Finance (Minnesota Management and Budget) has determined to make up the anticipated General Fund deficit for state fiscal year 2009 by reducing unexpended allotments of certain appropriations. The following two reductions affect payment rates in the Medical Assistance Program.

The Medical Assistance (MA) inpatient hospital quarterly payment authorized under *Minnesota Statutes* §256.969, subdivision 27, will not be paid for the two quarters beginning January 1, 2009 and ending June 30, 2009. The quarterly payments have been in effect since July 2007 and are a supplement to a hospital's primary payments for services. The level of quarterly payment is based on 13%, 10%, 9%, 8% or 4% of a hospital's historical MA payments and the hospital's location. The total reduction in MA state and federal expenditures for state fiscal year 2009 is estimated at \$20,000,000.

Medical education and research cost (MERC) payments relating to the State Fiscal Year 2009 Prepaid Medical Assistance Program (PMAP) formulaic distribution to medical education providers will be reduced from an estimated total state and federal payments of \$51 million to approximately \$23 million. *Minnesota Statutes*, §256B.69, subdivision 5c(1), directs the Commissioner of Human Services to reduce the monthly capitation rates to PMAP providers by specific amounts and to transfer those funds to the Department of Health each month. *Minnesota Statutes* §62J.692 subd.7, directs the Department of Health to distribute those funds annually to eligible medical education providers in accordance with the formula described at *Minnesota Statutes*, §62J.692 subd.4. The capitation rates for January to May of 2009 will be reduced but the funding will not be made available for the PMAP MERC payments. Instead, the State Fiscal Year 2009 PMAP MERC payments will be based on the amount of funding available from the reduction in the capitation rates paid from July to December of 2008. The net effect of these changes is a decrease in state Medical Assistance expenditures of \$28 million in state fiscal year 2009 and a \$14 million increase for state fiscal year 2010.

Written comments and requests for information on these changes may be sent to:

Lisa Knazan  
Health Care Administration  
Post Office Box 64983  
St. Paul, Minnesota 55164-0983  
**Phone** (651) 431-2298, or  
**E-mail:** [lisa.knazan@state.mn.us](mailto:lisa.knazan@state.mn.us)

## Minnesota Pollution Control Agency

### **PREDRAFTING NOTICE: Statement of Subjects Expected to be Covered by Revisions to the Metropolitan Area Solid Waste Policy Plan**

#### **Introduction**

The Minnesota Pollution Control Agency (MPCA) has started the process to prepare revisions to the Metropolitan Area Solid Waste Management Policy Plan. This plan would revise the current plan adopted by the MPCA on January 15, 2004. The new plan will be adopted by the MPCA Commissioner and submitted to the Legislature as part of the State Solid Waste Policy Report by December 1, 2009.

Revisions to the Metropolitan Area Solid Waste Management Policy Plan will be prepared in accordance with *Minnesota Statutes* §473.149. The Policy Plan must be followed in the Metropolitan Area. The Policy Plan contains goals and policies for solid waste management, including recycling and household hazardous waste management. The statute requires that the regional plan contain objectives to abate the landfilling of mixed municipal solid waste and of specific components of the solid waste stream, including residuals and ash, to the greatest extent feasible and prudent.

The MPCA is required to prepare this predrafting notice to solicit public comments on the anticipated revisions to the Policy Plan. Public comments must be received within 45 days from the date of the publication in the *State Register*. Questions about the document or the process may be addressed to Tina Patton at (651) 757-2642 or 1-800-657-3864 (toll-free in Minnesota).

# Official Notices

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Comments on the predrafting notice should be sent to:

*tina.patton@pca.state.mn.us*

Comments must be received by the MPCA by 4:30 p.m., C.S.T., Thursday, February 12, 2009. Written correspondence may be sent to the following address:

Tina Patton  
Minnesota Pollution Control Agency  
520 Lafayette Rd. N., 2nd Floor  
St. Paul, Minnesota 55155-4100

## **Overall Approach and Philosophy**

The Policy Plan revisions will focus on greenhouse gas reduction, energy and resource conservation, renewable energy production, waste assurance and modifications to the current collection system, an improved governance structure, waste reduction and recycling and economic development. However, the Plan will also continue to support: treating waste as a resource; landfill abatement; waste and toxicity reduction; the management of all solid waste; the WMA hierarchy; aggressive abatement goals; region-wide waste processing; regional operations; and minimization of negative environmental impacts. The Policy Plan will continue to support policies aimed beyond the traditional municipal solid waste (MSW) stream, such as construction and demolition waste and industrial solid waste and ash.

The Policy Plan revisions will be developed consistent with the State policies and purposes expressed in *Minnesota Statutes* §115A.02 of the Minnesota Waste Management Act (WMA). The Policy Plan will support the WMA hierarchy of preferred waste management methods.

The Policy Plan will evaluate and consider the recommendations from the Minnesota Climate Change Advisory Group (MCCAG), and those emerging from the Stakeholder Process to Achieve Greenhouse Gas Reduction, Energy Conservation and Environmental Protection through Integrated Solid Waste Management (Stakeholder Process). The Stakeholder Process was formed in response to the MCCAG recommendations and will establish a multi-stakeholder group to develop a plan for modifying the current waste management system to increase positive environmental outcomes by reducing waste, increasing recycling of materials and reducing greenhouse gas contributions from management activities. That process will begin in December 2008 and complete its work by June 30, 2009.

The Policy Plan will also evaluate the recommendations coming out of other legislatively-mandated MPCA reports and groups, which include: 1) the Construction and Demolition (C&D) Metropolitan Recycling Study (due December 1, 2008); 2) the results of the Construction, Demolition and Industrial (CDI) Landfill Working Group/Landfill Siting Restrictions report (due January 15, 2009); and 3) the Product Stewardship Report (due January 15, 2009). The C&D Metro Recycling Study will determine the capacity for recycling C&D waste in the metro area and make recommendations to increase C&D recycling. The CDI Landfill Working Group is charged by the Legislature to develop, evaluate, and recommend policies and legislation regarding the management of industrial solid waste and demolition debris in land disposal facilities and to prepare a report to the Legislature with its conclusions and recommendations. The Product Stewardship Report will identify methods to designate products that should be included in future product stewardship efforts.

## **Description of How the Existing Solid Waste System Serves the Metropolitan Area**

The Metropolitan Area's current solid waste infrastructure has developed extensively since the passage of the 1980 WMA. In 2006, 65 percent of the region's mixed MSW was managed through source separation and composting services and at resource recovery facilities. This level of abatement is among the highest in the country, and public policy should continue to support this regional system, as well as finding ways to improve it.

The Policy Plan will describe the level to which the existing Metropolitan Area solid waste system has fulfilled the legislatively mandated purposes described in the WMA, including the WMA hierarchy and the policy that favors the provision of solid waste services by private businesses.

The Policy Plan will describe how the existing solid waste system benefits the Metropolitan Area, including the environmental benefits, and how the new plan proposes to increase those benefits. The Policy Plan will identify the waste volumes and types of materials managed by the different solid waste abatement methods and technologies and the volumes of materials recovered and energy produced.

The Policy Plan will show how an integrated solid waste system, consistent with the waste management hierarchy, supports a vibrant economy, the reduction of greenhouse gases, the conservation of energy and resources, the production of renewable energy, and can be

improved through stronger governance, a more efficient collection system, and waste assurance.

**Metropolitan Area Solid Waste System Faces Some Challenges**

The Policy Plan will discuss some challenges that face the Metropolitan Area solid waste system, including: increased landfilling; increased waste generation and per capita growth rates; smaller increases in the recycling rates; and a potential decline in waste-to-energy capacity.

**Solid Waste Management Facilities and Programs**

The Solid Waste Management Coordinating Board (SWMCB) is a joint-powers board that coordinates many of the solid waste activities of six of the seven metropolitan counties. The MPCA will consult with the SWMCB and Scott County in the revision of the plan.

The Policy Plan will include goals and policies for solid waste management, including recycling consistent with *Minnesota Statutes* §115A.551, and household hazardous waste management consistent with *Minnesota Statutes* §115A.96, subdivision 6, in the Metropolitan Area.

The Policy Plan will include specific and quantifiable regional objectives for abating to the greatest feasible and prudent extent the need for and practice of landfilling of mixed MSW and of specific components of the solid waste stream. The objectives will be stated for a period of at least 20 years. The Policy Plan will include objectives for waste reduction and abatement of solid waste through resource recovery, recycling, and source separation of organic waste for composting for a period of at least 20 years.

The Policy Plan will identify the environmental and resource management benefits of waste processing. The Policy Plan will identify the quantities and geographic origin of waste subject to processing. The Plan will also identify the available processing capacity, and the inter-county regional opportunities for the development of future processing capacity and opportunities for inter-county sharing of waste.

The Policy Plan will evaluate the state and regional governance structure and make appropriate recommendations that best fulfill the needs of integrated solid waste management. The Policy Plan also will explore issues beyond the Metropolitan Area jurisdiction that affect the regional solid waste system.

**Policy Plan Implementation Tools**

The Policy Plan will include procedures, standards and criteria regarding the MPCA review of: county master plans; annual waste certification reports; waste facility permits; certificates of need; and solid waste supply contracts and processing agreements. The usefulness of these reviews will also be examined to determine if some of them should be eliminated, changed or others conducted.

The Policy Plan will include standards and criteria for the MPCA review of solid waste facility permits regarding the following matters: general location; capacity; waste supply; operation; processing techniques; environmental impact; effect on existing, planned, or proposed collection services and waste facilities; and economic viability.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Applying for Grants

Have you checked up on all the “active” state grants? Only for *State Register* subscribers is a “Contracts & Grants” section available that lists all grants and contracts open for bid. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of ALL the current rules, with an INDEX, and previous years’ indices, as well as a list of all contracts and grants open for bid. Subscribe and receive LINKS to the *State Register*. You also receive. Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

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It’s all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Minnesota Housing Finance Authority REQUEST FOR PROPOSALS for Housing Trust Fund - Temporary Rental Assistance for Families Seeking or Utilizing Emergency Shelter

The Minnesota Housing Finance Agency (Minnesota Housing) announces the availability of funds through a one-time Request for Proposals (RFP). This one time funding announcement is in response to the increase in the number of families with children experiencing homelessness. These funds are available to fund temporary rental assistance to families with children seeking or utilizing emergency shelter in Hennepin or Ramsey County. The funds will be provided in the form of a grant for the term of two years, with second year funding contingent upon funding availability.

### AGENCY MISSION AND STRATEGIC PRIORITIES

**Minnesota Housing’s mission is to finance and advance affordable housing opportunities for low and moderate income Minnesotans to enhance quality of life and foster strong communities.**

Minnesota Housing’s strategic priorities are:

- End long-term homelessness
- Increase emerging market homeownership
- Preserve existing affordable housing
- Finance new affordable housing opportunities

A complete copy of the strategic plan can be found at:

[http://www.mnhousing.gov/idc/groups/public/documents/document/mhfa\\_006586.pdf](http://www.mnhousing.gov/idc/groups/public/documents/document/mhfa_006586.pdf)

### MULTIFAMILY RFP FUNDING AVAILABILITY

The temporary, one time funding announcement is available under the Housing Trust Fund to provide temporary rental subsidies to families with children seeking or utilizing shelter in Hennepin or Ramsey County.

### Funding Availability

Estimated total funding through the Housing Trust Fund RFP is up to \$1.5 million.

## Types of Multifamily Funding Available

The funds will be provided in the form of a one time only, two year grant for rental assistance, to be administered under the Housing Trust Fund (HTF) as defined in *Minnesota Statutes* §462A.201, subd. 2(a) B.

## Eligible Applicants, Projects, and Activities

Eligible applicants are described under 4900.3725, including a non-profit organization; a for profit organization; a limited dividend entity; a cooperative housing corporation, a city; a joint powers board established by two or more cities; a public housing agency; an Indian tribe or tribal housing corporation or a natural person. Eligible projects and activities include tenant or sponsor based rental subsidies, security deposits, and other housing related expenses for families with children in need of, or who are utilizing emergency shelter in Hennepin or Ramsey County. Program activities and administration are to be eligible under the Housing Trust Fund Rule.

## Income Limits

Funds must be used to provide rental subsidies to families with children whose gross incomes, at the time of initial occupancy, do not exceed 60 percent of median income as determined by HUD for the metropolitan area. The median income may be adjusted for family size for families with five or more people.

## Selection Standards and Funding Priorities

In addition to the eligibility threshold for applicants to use funds to assist families with children seeking or utilizing emergency shelter in Hennepin or Ramsey County, selection standards and funding priorities are described under 4900.3765 and 4900.3766. Selection and funding priority criteria is also outlined in the Housing Trust Fund Program Guide at:

[http://www.mnhousing.gov/idc/groups/public/documents/document/mhfa\\_006223.pdf](http://www.mnhousing.gov/idc/groups/public/documents/document/mhfa_006223.pdf)

## APPLICATION PROCESS

Access application materials as follows:

- Application materials and instructions are available on Minnesota Housing's website, at: <http://www.mnhousing.gov>.
- If you are unable to access the website or need assistance locating or identifying the appropriate materials, contact Elaine Vollbrecht at (651) 296-9953 or toll free at 1-800-657-3701 or: [elaine.vollbrecht@state.mn.us](mailto:elaine.vollbrecht@state.mn.us).

## IMPORTANT DATES

Proposal(s) Due

- Must be **received** by Minnesota Housing by 5:00 p.m., Tuesday, January 27, 2009.
- RFP Applications must include the following materials:
  - 1). The Multifamily Application Form electronically submitted,
  - 2). Housing Trust Fund - Temporary Rental Assistance Application electronically submitted,
  - 3). Housing Trust Fund - Temporary Rental Assistance Application Form with original signature plus one copy, and,
  - 4). All required attachments (narratives, forms and submittals) plus one copy.

**NOTE:** Except as provided above, applications which are faxed, e-mailed, submitted late or determined to be incomplete will not be accepted and will be returned to the applicant.

## Minnesota Housing Board Approval

- Housing Trust Fund Temporary Rental Assistance RFP recommendations will be made at the February 26, 2009 Minnesota Housing Board meeting.

## Funding Notification

Notification of funding awards will be posted on the Minnesota Housing website after the Board meeting.

- Selection letters will be mailed within 10 business days of the approval.

It is the policy of Minnesota Housing to further fair housing opportunities and to administer its housing programs affirmatively, so that all Minnesotans of similar income levels have equal access to Agency programs regardless of race, color, creed, religion, national origin, sex, sexual orientation, marital status, status with regard to receipt of public assistance, disability, or family status.

This request for proposals is subject to all applicable federal, state, and municipal laws, rules, and regulations. Minnesota Housing reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of proposals.

# State Grants & Loans

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## Department of Human Services (DHS)

### Aging and Adult Services Division

### Community Service/ Community Services Development (CS/SD)

## Notice of Request for Proposals to Expand Home and Community-Based Services for Older Adults

**NOTICE IS HEREBY GIVEN** that The Minnesota Department of Human Services (DHS), Aging and Adults Services Division, is seeking proposals from qualified responders for state fiscal year 2010, July 1, 2009-June 30, 2010, to expand and integrate home and community-based services for older adults that allow local communities to rebalance their long-term care service delivery system, support people in their own homes, expand the caregiver support and respite care network and promote independence, as directed by *Minnesota Statutes*, sections 256.9754 and 256B.0917, subd.6 and 13.

**Funds available:** Approximately \$6.4 million is available annually. **Request per application may not exceed \$250,000 per year.**

An optional Responders Videoconference will be held Friday, January 22, 2009, 1:30 p.m. Central Standard Time. Responders interested in attending the Responder's Videoconference must register online at <http://www.wagingtraining.dhs.state.mn.us> no later than 5 p.m., January 19, 2009.

The complete RFP and application including directions is available online on the DHS Community Service/Community Services Development Web site at: <http://www.dhs.state.mn.us/cssd>

The deadline for receipt of proposals is March 27, 2009, 4:00 p.m. Central Standard Time.

Late, faxed and emailed proposals will not be considered.

For more information contact:

Jacqueline Peichel  
Community Program Policy Consultant  
Aging and Adult Services  
Department of Human Services  
PO Box 64976  
St. Paul, MN 55164-0976  
**Phone:** (651) 431-2583  
**E-mail:** [Jacqueline.s.peichel@state.mn.us](mailto:Jacqueline.s.peichel@state.mn.us)

This is the only person designated to answer questions regarding the request for proposal.

Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.



### Minnesota Department of Human Services

#### Children's Mental Health Division

#### Notice of Request for Proposals to Increase Clinical Capacity for the Provision of Evidence-based Mental Health Services to Children in Minnesota

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services, through its Children's Mental Health Division (State), is seeking Proposals from qualified Responders to develop clinical capacity within mental health provider agencies to effectively utilize existing and emerging research to inform all treatment, and improve outcomes for children and their families.

Work is proposed to start after March 1, 2009. To request a full text of the RFP, please visit the DHS RFP web site at:

*[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)*

or contact:

Patricia Nygaard  
Department of Human Services  
Children's Mental Health Division  
P.O. Box 64985  
444 Lafayette Road North  
St. Paul, MN 551550985  
**Phone:** (651) 431-2332  
**Fax:** (651) 431-7418  
**E-mail:** *Pat.nygaard@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, Friday, January 30, 2008. Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Department of Human Services (DHS)

#### Disability Services Division

#### Notice of Request for Proposals for Training and Technical Assistance Center

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Service - Disability Services Division is issuing a Request for Proposals Grant to develop, organize, implement and manage a statewide employment training and technical assistance center that will support employment of people with disabilities. This Center will design and broker "state-of-the-art", person-centered employment planning strategies utilizing "best-practice" educational methods across various media platforms (i.e., telephone conferences, secure satellite system broadcasts, internet web-based courses, webinars, PowerPoint in-person presentations, CD, DVD, and accommodating modes for sensory and cognitive impairment, etc.). Training and technical assistance services will include comprehensive employment planning curricula targeted toward individuals with disabilities, their families, community organizations, employers, county and state agencies.

For a complete copy of the Request for Proposal, contact:

Dean Ritzman  
Department of Human Services  
Disability Services Division  
P.O. Box 64967

# State Grants & Loans

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St. Paul, MN 55164-0967  
**Fax:** (651) 431-7411  
**Phone:** (651) 431-2444  
**E-mail:** [dean.ritzman@state.mn.us](mailto:dean.ritzman@state.mn.us)

Completed proposals must be received by 4:00 PM CST, on Monday, February 16, 2009.

For communication assistance, contact Minnesota Relay Service at 7-1-1 or 1-800-627-3529. If you ask, we will give you this information in another form, such as Braille, large print, or audiotape.

Hand-delivered proposals must be time-stamped by staff at the front desk at this location by the designated time. Mailed proposals must be received and time-stamped by Disability Services Division staff by the designated time. Proposals not stamped will not be accepted. Proposals must be sealed, and visibly show the Responder's name, address, and RFP title on the outer packaging. Responders must adhere to all terms of this RFP. Late proposals will not be considered. All costs incurred in responding to this RFP will be borne by the responder. Faxed or email responses will not be considered.

## Minnesota Department of Human Services

### Disability Services Division

#### Addendum to Request for Proposals Seeking a Qualified Grantee(s) to Provide Housing Access Supports to Minnesotans Eligible for Long Term Care or State Plan Home Care Services Who Want to Relocate to Homes of Their Own

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services through its Disabilities Services Division has published an Addendum to its Request for Proposal Seeking a Qualified Grantee(s) to Provide Housing Access Supports to Minnesotans Eligible for Long Term Care or State Plan Home Care Services Who Want to Relocate to Homes of Their Own that was published in the 12/1/08 *State Register*. In the Addendum, the Disability Services Division informs all that as a result of Gubernatorial unallotment decisions, the Housing Access Grant will not begin until July 1, 2009 in the new state fiscal year. During their 2008 session the Minnesota State Legislature allocated \$250,000 for housing access services through June 30, 2009 and \$500,000 for state fiscal year 2010. The \$250,000 through June 30, 2009 is no longer available. The RFP process will continue for the Housing Access grants, offering \$500,000 for state fiscal year 2010, but the contract effective date will be July 1, 2009, through June 30, 2010. The deadline for RFP submission remains 12/31/08.

To request a full text of the RFP Addendum please contact:

Attention: Melanie Fry  
Disability Services Division  
Department of Human Services  
St. Paul, MN 55164-0967  
**Phone:** (651) 431-2426  
**Fax:** (651) 431-7411  
**E-mail:** [Melanie.Fry@state.mn.us](mailto:Melanie.Fry@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this RFP.

The text of the RFP Addendum can also be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/id\\_003513](http://www.dhs.state.mn.us/id_003513)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600  
\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;  
\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and  
anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## Get the Most from this Contracts Section

A summarized "Contracts & Grants" section lists **all contracts and grants** currently open for bid. It is available **only to subscribers** to the *State Register*. Subscribers also receive LINKS to the *State Register*, as well as Bookmarks. Subscribers also receive a growing INDEX to each volume, including the current issue, as well as indices to previous volumes. Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

Subscriptions cost \$180 a year (an \$80 savings). It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Minnesota State Colleges and Universities

### Anoka Ramsey Community College

#### ADVERTISEMENT FOR BIDS for Humanities Building HVAC Upgrade

**Sealed Bids for:** **Humanities HVAC Upgrade**  
Humanities Building  
Anoka Ramsey Community College  
Coon Rapids, Minnesota

**will be received by:** **Mirella Gluhic, Business Office**  
College Services Building, Room C140  
Anoka Ramsey Community College  
11200 Mississippi Boulevard Northwest  
Coon Rapids, Minnesota 55433

until **10:00 AM, CST, Tuesday, January 20, 2009**. At which time the bids will be opened and publicly read aloud in Room C270, Mississippi Room, Student Center Building, Anoka Ramsey Community College.

**Project Scope:** Replace and upgrade pneumatic, constant volume, multi-zone, air handling units located in the penthouse of the Humanities Building at Anoka Ramsey Community College, Coon Rapids Campus. Install DDC modular VAV air handling units, duct, chilled and heating water piping, pneumatic and DDC controls and associated electrical work. Install VAV terminal units with hot water reheat and DDC controls in the spaces. This work will be completed while the buildings are partially occupied.

A Pre-Bid Meeting will be held at **10:00 AM, Tuesday, January 6, 2009**, in Room C270, Mississippi Room, Student Center Building, Anoka Ramsey Community College. The Architect/Engineer and/or College/University Representatives will review the bidding process. (Cite 33 SR 1165)

# State Contracts

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dures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents as prepared by the Project Architect/Engineer; **Sebesta Blomberg and Associates**, are on file at the offices of the:

- 1) above named Project Architect/Engineer.
- 2) following Builders' Exchanges: St. Paul and Minneapolis
- 3) McGraw Hill Construction Plan Room
- 4) MEDA Minority Contractors Plan Room
- 5) National Association of Minority Contractors of Upper Midwest

Solicitation of Bidding Documents may be obtained by the following:

- 1) Request access to the Share Point website to access Bidding Documents. Requests should be directed to contact information listed below.
- 2) Request a CD of Bidding Documents at a non-refundable cost of \$10.00. Requests should be directed to contact information listed below.
- 3) Copies of Bidding Documents are on file for viewing at 2381 Rosegate, Roseville, MN 55113, (651) 634-0775.
- 4) Request hard copies of Bidding Documents at the following location:

**Sebesta Blomberg and Associates**

Attn: Michelle Moore

2381 Rosegate

Roseville, MN 55113

(651) 634-7305

E-mail: mmoore@sebesta.com

A deposit of **\$100.00** is required for each set.

Complete sets of the Bidding Documents in the number and for the deposit sum, if any, stated in the Invitation for Bids may be obtained from the Issuing Office. The deposit will be refunded to each document holder that submits a bona fide bid and who return complete sets of Bidding Documents in good condition within thirty (30) days after opening of Bids.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them may send a separate non-refundable payment (check made out to the Architect) for **\$50.00** per set for shipping & handling (in addition to the **\$100.00** deposit) to the Architect. Such deposits and payments must be received prior to **Monday, January 12, 2009**. Documents will be sent to street addresses only (P.O. Boxes are not acceptable).

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

## Minnesota Historical Society (MHS)

### Notice of Change in Deadline for Request for Proposals for Interpretive Planning Services for the Saint Anthony Falls Heritage Board

**PLEASE NOTE** that the original deadline for receipt of proposals for the above project as advertised on 12/15/08 has been changed to Thursday, January 15, 2009 at 2 p.m.

**Minnesota Historical Society (MHS)****NOTICE OF REQUEST FOR PROPOSALS for Professional Interpretive Program  
Services for Master Planning and Historic Site Redevelopment at the Oliver H.  
Kelley Farm in Elk River, Minnesota**

The Minnesota Historical Society (hereinafter, the Society) is hereby issuing a Request for Proposals (RFP) from qualified firms to provide professional interpretive program services integral to the master planning process to redevelop the Oliver H. Kelley Farm, a National Historic Landmark and American Association of Museums accredited program, in Sherburne County, Minnesota. The interpretive program services must include current interpretive program evaluation, audience evaluation on new and existing audiences, statement of interpretive program vision, and recommendations for new and existing interpretive programs. Additional elements to include are an analysis of the relationship of new and existing interpretive programs to the physical site, interpretive center, historic buildings and farmstead, historic landscape, nature trails and natural areas, Mississippi River, pedestrian and vehicular traffic and pathways, view sheds, and modern program support facilities.

The final product will be based on the selected consultant's research and findings. It will consist of a presentation and report featuring the relationship of the interpretive program evaluation, audience evaluation, vision statement, and program recommendations featuring the relationship of the physical site, historic and natural resources, modern program related infrastructure and audience potential to the proposed program recommendations.

The Request for Proposals is available by contacting Mary Green-Toussaint, Purchasing Coordinator, Minnesota Historical Society at the Minnesota History Center, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102; [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

All proposals are **due no later than 2:00 p.m.** Local Time on **Thursday, January 15, 2009**. A public opening of the proposals will be conducted at that time. Late proposals will not be considered.

Dated: December 29, 2008

**Minnesota Department of Natural Resources (DNR)****Division of Forestry****Request for Information on Forest Management in Northern Minnesota Counties****1. INTRODUCTION**

The purpose of the Request for Information (RFI) is for the Department of Natural Resources, to obtain information from vendors who might be interested in conducting forest management on select state owned lands in St. Louis, Lake, Cook and Koochiching Counties through a lease program. The lands are outside of state forests, scattered throughout these counties (see map).

**2. OBJECTIVE**

The objective of the Department of Natural Resources is to improve the productivity of scattered lands through more intensive management by the most cost effective means. The lease would provide for exclusive rights to biomass and timber resources for a 10-year lease period in exchange for lease and royalty payments to the State. DNR's interest is in accomplishing sustainable management objectives in accordance with a sustainable forest management plan. Following forest certification management principles and activities should result in more productive forest stands for the future.

**3. TECHNICAL CONSIDERATIONS**

The proposed lease lands are located in scattered parcels ranging from 20 to 200 acres, with a median size of approximately 80 acres. Total acres are approximately 8000. Parcels identified include conifer stands requiring precommercial thinning (~280 acres), upland and lowland brush sites (~2400 acres) and highly damaged and declining forest stands with low timber volume (~5300 acres).

# Official Notices

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## 4. INFORMATION BEING REQUESTED

- Vendor Qualifications
  - Provide a general description of land you may have managed and how many acres.
  - Include certifications. (Management of state land requires individuals to have dual forest certification capabilities [SFI & FSC], and use certified contractors)
- Would you be interested in state lands within a specific county or all counties?
- Provide ideas/suggestions for forest management lease terms.

## 5. RFI RESPONSES:

Four (4) copies of the response should be submitted to the address shown below no later than **4:00 PM Central Time, December 31, 2008**. Questions may be addressed to Dave Schuller at:

Dave Schuller, Lands Program Coordinator  
Minnesota Department of Natural Resources  
Division of Forestry  
500 Lafayette Road  
St. Paul, MN 55155-4044  
**Phone:** (651) 259-5255  
**E-mail:** [dave.schuller@dnr.state.mn.us](mailto:dave.schuller@dnr.state.mn.us)

## Minnesota Racing Commission

### Notice of Contractual Position for Chief Commission Veterinarian

**NOTICE IS HEREBY GIVEN** that the Minnesota Racing Commission is accepting applications for the contractual position of Chief Commission Veterinarian in conjunction with live racing at Canterbury Park, Shakopee, Minnesota and Running Aces Harness Park in Columbus, Minnesota. The contract will cover the period from mid-April, 2009 through mid-April, 2010, with the option of extending for up to four additional years.

Canterbury Park Holding Corporation will be holding a 62 day TB/QH race meeting, Thursday through Sunday and holidays, from May 15 to August 30. North Metro Harness Initiative dba Running Aces Harness Park will be running a 51 day harness race meet, Tuesday, Friday, Saturday, Sunday, and holidays, from May 15 to August 9, 2009. The contractor will need to be available to work full-time from May through September and as needed, from October through April, to handle administrative duties that arise during the off-season.

Providers must be licensed to practice veterinary medicine in the State of Minnesota and have or acquire USDA APHIS certification.

Preference will be given to qualified providers who have served in a regulatory veterinary capacity in previous years. Further preference will be given to qualified providers whom also hold an advanced degree in veterinary related sciences.

For further information or to obtain a copy of the complete Notice of Contractual Position, free of charge, please contact:

Richard Krueger, Executive Director  
Minnesota Racing Commission  
1100 Canterbury Road  
P.O. Box 630  
Shakopee, MN 55379  
**Phone:** (952) 496-7950

The deadline for submitting applications is 3:00 PM central standard time, Monday, February 9, 2009.



### Department of Public Safety

#### Bureau of Criminal Apprehension – Minnesota Justice Information Services (MNJIS) Request for Proposals (RFP) for MNJIS Staff Augmentation Services

Professional/technical services are needed for up to four (4) individuals to provide the Minnesota Department of Public Safety, Bureau of Criminal Apprehension (BCA), Minnesota Justice Information Services (MNJIS) with developer services on site at the BCA office building located at 1430 Maryland Avenue East, St. Paul, MN 55106 throughout the project.

Individuals selected by the BCA from this RFP process and awarded contract(s) will analyze existing MNJIS systems and define the architecture and business processes that will guide the enhancement to existing systems and the development of new systems for the BCA. The goal of this effort is to improve the overall effectiveness of the criminal justice system in Minnesota. Minimum skills and experience required by respondents for this project are contained in the complete RFP. Candidates that do not meet the minimum requirements for Skills and Experience as defined in the RFP will not be considered.

The BCA reserves the right to award multiple contracts if needed, and most contracts are anticipated to begin on or around March 16, 2009 and end on March 15, 2010. Not all contracts awarded from this RFP will begin on March 16, 2009, but will have various begin dates staggered through the remainder of the 2009 calendar year as services are needed and required by the BCA. However, if funding is extended and if additional work is needed by the BCA after March 15, 2010, the BCA will retain the option to extend the contract(s) with the selected contractors, with their consent, for up to four additional one-year periods, not exceeding a total of five years. The value of the contract(s) for subsequent years will be at the same hourly rate agreed to in the original contract or at an agreed upon hourly rate that is reflective of the current economy and approved by the Minnesota Department of Administration and the Minnesota Office of Enterprise Technology.

Details are contained in a complete RFP, which may be obtained by emailing: [Maureen.Janke@state.mn.us](mailto:Maureen.Janke@state.mn.us). All questions concerning this RFP should be emailed to and received by Maureen Janke no later than 2:00 p.m. Central Standard Time (CST) on January 7, 2009. Answers to questions will be emailed to all entities/individuals requesting a complete RFP by the end of business day January 9, 2009. Final date for submitting proposals is 2:00p.m. Central Standard Time (CST) on January 20, 2009.

### Department of Transportation (Mn/DOT)

#### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

# State Contracts

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Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680

## **Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

### **Metropolitan Council - Metro Transit Services REQUEST FOR PROPOSALS to Provide Contract Transit Operations called “Minneapolis & St. Paul North Suburban Transit Service” Procurement No. 7831**

Metropolitan Transportation Services, a division of the Metropolitan Council, is seeking proposals to provide contract transit operations known as Minneapolis & St. Paul North Suburban Transit Service. Proposals are solicited for operating up to seven routes. The Council will lease to the contractor thirty- and forty-foot transit buses for use exclusively in providing the contract service. The contract will be for a term of five years commencing May 30, 2009.

Proposals are due no later than 2:00 p.m. local time on Tuesday, January 20, 2009.

Firms interested in receiving the Request for Proposals document should contact:

Candace Osiecki  
Metro Transit Purchasing Department  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**Phone:** (612) 349-5070  
**Fax:** (612) 349-5069  
**E-mail:** [candace.osiecki@metc.state.mn.us](mailto:candace.osiecki@metc.state.mn.us)

### **Minnesota Valley Transit Authority Request for Proposals for Audit Services**

Minnesota Valley Transit Authority is requesting proposals from qualified firms of certified public accountants to audit its financial statements for the fiscal years ending 2008 – 2010 with the option of auditing its financial statements for each of the two subsequent fiscal years. Proposals are due to MVTA no later than noon, local time on January 14, 2009 at 100 East Highway 13, Burnsville, MN 55337. The RFP can be obtained on MVTA's website at: [www.mvta.com](http://www.mvta.com) under procurement or by contacting Lois Spear, Finance Officer at the above address, by e-mail at: [lspear@mvta.com](mailto:lspear@mvta.com) or by calling (952) 882-7503.

### **University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)**

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.