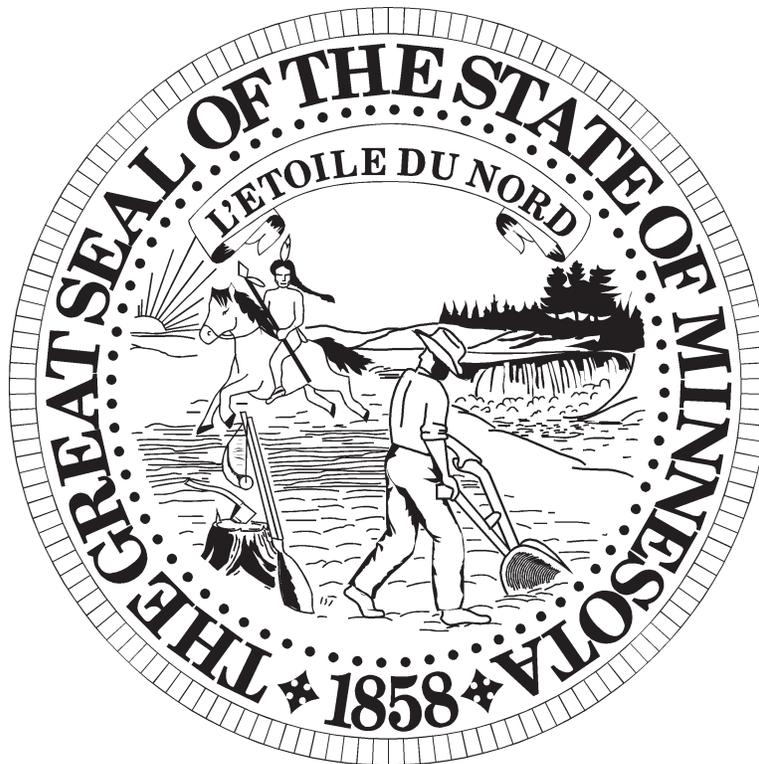


State of Minnesota

# State Register



**Rules, Executive Orders, Appointments,  
Commissioners' Orders, Revenue Notices, Official Notices, Grants,  
State Contracts & Loans, Non-State Bids, Contracts & Grants**

Published every Monday (Tuesday when Monday is a holiday)

**Monday 29 September 2008**

**Volume 33, Number 13**

**Pages 579 - 606**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- rules of state agencies
- commissioners' orders
- state grants and loans
- executive orders of the governor
- revenue notices
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- appointments
- official notices

### Printing Schedule and Submission Deadlines

Vol. 33 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)		Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts			Deadline for Proposed, Adopted and Exempt RULES		
	# 13	Monday	29 September	Noon Tuesday	23 September	Noon Wednesday	17 September	
# 14	Monday	6 October	Noon Tuesday	30 September	Noon Wednesday	24 September		
# 15	Monday	13 October	Noon Tuesday	7 October	Nonn Wednesday	1 October		
# 16	Monday	20 October	Noon Tuesday	14 October	Noon Wednesday	8 October		

**PUBLISHING NOTICES:** Submit ONE COPY of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit ONE COPY, IN ELECTRONIC FORMAT, with a letter on your letterhead stationery requesting publication and date to be published. **E-MAIL** submissions to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us) [FAX to: (651) 297-8260. You **MUST follow FAX** by sending originals and applicable forms or letters via E-mail. We need to receive your submission electronically.

We charge \$14.40 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page is about 4/10s of a page in the *State Register*, or \$57.60. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper equals one typeset page in the *State Register*. Contact the editor if you have questions, by calling (651) 297-7963, or e-mail: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us).

**SUBSCRIPTION SERVICES:** Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: (800) 627-3529. **NO REFUNDS.** E-mail subscriptions are available by contacting (651) 297-8777. Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155.

SEE THE *State Register* free at **website:** <http://www.minnesotasbookstore.com>

- **State Register: On-line subscription** – \$180, includes LINKS, INDEX, "Contracts and Grants" special section, Sidebar Table of Contents, and Early View *via E-mail*.
- **Single issues** are available for a limited time: *State Register* \$5.00.
- **"Affidavit of Publication"** costs \$10.00 and includes a notarized "Affidavit" and a copy of the issue.

Copyright © 2008 Materials Management Division, Department of Administration, State of Minnesota.

USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE *STATE REGISTER* IS PUBLISHED by Materials Management Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at main branch county libraries in Minnesota and all "State Depository Libraries:" State University and Community College libraries; University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and Library Development Service at the State Department of Education.

Tim Pawlenty, Governor (651) 296-3391  
 Carol L. Molnau, Lt. Governor (651) 296-3391  
 Lori Swanson, Attorney General (651) 297-4272  
 Rebecca Otto, State Auditor (651) 297-3670  
 Mark Ritchie, Secretary of State (651) 296-2079

Department of Administration:  
 Dana B. Badgerow, Commissioner (651) 296-1424  
 Materials Management Division:  
 Kent Allin, Director (651) 201-2400  
 Mary Mikes, Manager (651) 297-3979

*State Register:*  
 Robin Panlener, editor (651) 297-7963  
 John Mikes, assistant editor (651) 297-4616  
 Cathy Hoekstra, subscriptions (651) 297-8777  
 Bonnie Karels, billing (651) 296-4912

### Minnesota Legislative Information

**Senate Public Information Office** (651) 296-0504  
 State Capitol, Room 231, St. Paul, MN 55155  
**Website:** [www.senate.mn](http://www.senate.mn)

**House Public Information Services** (651) 296-2146  
 State Office Building, Room 175,  
 100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
**Website:** [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

### Minnesota State Court System

**Court Information Office** (651) 296-6043  
 MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,  
 St. Paul, MN 55155 **Website:** [www.mncourts.gov](http://www.mncourts.gov)

### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
 U.S. Government Printing Office – Fax: (202) 512-1262  
**Website:** <http://www.gpoaccess.gov/fr/index.html>

## Minnesota Rules: Amendments & Additions

Rules Index - Vol. 33, # 1-13: Monday 29 September 2008 ... 582

### Exempt Rules

#### Pollution Control Agency (MPCA)

##### Industrial Division:

Adopted Exempt Permanent Rules: Permits to Discharge from Vessels..... 584

### Official Notices

All you Need from 'Official Notices'..... 586

### Commerce Department

Office of Energy Security, Energy Facility Permitting:

Route Permit Application for the Lake Yankton Substation

to Southwest Marshall Substation 115 kilovolt Transmission

Line (Docket Number: E002/TL-07-1407)..... 586

### Health Department (MDH)

#### Division of Compliance Monitoring, Managed Care Systems Section:

Application for Essential Community Provider Status..... 586

### Employment and Economic Development Department (DEED),

#### Minnesota Housing Finance Agency (MHFA)

#### Minnesota Department of Human Services (DHS)

Public Hearings and Draft Availability of the 2009 Action Plan

of the State of Minnesota's 2007-2011 Consolidated Housing

and Community Development Plan and Consolidated Annual

Performance and Evaluation Report (CAPER) for 2008..... 587

### Pollution Control Agency (MPCA)

##### Industrial Division:

Availability and Request for Comment on Proposed Section 401

Water Quality Certification for Vessel Discharges..... 588

### Public Safety Department (DPS)

#### Bureau of Criminal Apprehension

Information Meeting..... 588

### State Grants & Loans

Grant Applicants..... 589

### Commerce Department

#### Office of Energy Security

Grant Availability to Study Low-Carbon fuel Standard for Vehicles..... 590

### State Contracts

How to Work with Contracts..... 591

### Administration Department (Admin)

#### Materials Management Division:

WSCA Request for Personal Computer Equipment and

Related Devices Contract..... 591

#### State Designer Selection Board Project No. 08-17:

Availability of Request for Proposal (RFP) for South Central College,

Faribault Campus - Classroom Renovation and Addition Project..... 592

#### State Designer Selection Board Project No. 08-18:

Availability of Request for Proposal (RFP) for North Hennepin

Community College, Brooklyn Park, MN – BioScience and

Allied Health Project..... 593

#### State Designer Selection Board Project No. 08-19:

Availability of Request for Proposal (RFP) for Anoka Ramsey

Community College, Coon Rapids Campus – BioScience and

Allied Health Project..... 593

#### State Designer Selection Board Project No. 08-20:

Availability of Request for Proposal (RFP) for New Rochester

Mn/DOT Maintenance Facility and the Remodeling of the

Existing District Headquarters Building..... 594

### Colleges and Universities, Minnesota State (MnSCU)

Request for Proposal for Higher Education

Federal Legislative Liaison/Consultant..... 594

#### Chancellor's Office:

Request for Proposal: Prospective Student Marketing/Constituent

Relationship (CRM) Management System..... 594

#### Metropolitan State University:

Request for Proposal for Executive Search Services..... 595

#### Minneapolis Community & Technical College:

Intent to Solicit Bids for Printing and Mailing

of Spring 2009 Class Schedule..... 596

#### Minnesota West Community and Technical College:

Request for Proposal for Banking Services..... 596

### Health Department (MDH)

Availability of Contract for Encounter Data Collection System

Design and Implementation..... 597

### Higher Education Office

Availability of Contract for Financial Advisor Services

to the Office of Higher Education..... 598

### Natural Resources Department (DNR)

#### Division of Forestry:

Request for Information in Conducting Forest Management..... 598

#### Division of Lands and Minerals:

Request for Proposals for a Land Records Information Systems..... 599

Request for Proposal for Consultant Services to Prepare a Joint

State/Federal Environmental Impact Statement (EIS)

for the Proposed Keetac Mine Expansion Project..... 600

### State Retirement System (MSRS)

Request for Proposals for a MSRS VoIP and Call Recording Services..... 601

### Transportation Department (Mn/DOT)

#### Engineering Services Division:

Contracting Opportunities for a Variety of Highway Related

Technical Activities ("Consultant Pre-Qualification Program")..... 601

#### Engineering Services Division:

Professional/Technical Contract Opportunities and

Taxpayers' Transportation Accountability Act Notices..... 602

#### Modal Planning & Program Management Division:

Request for Proposals (RFP) on Urban Partnership Agreement –

Telecommuting Implementation Plan..... 602

### Non-State Bids, Contracts & Grants

#### Metropolitan Council

Request for Proposals (RFP) for Phone Equipment Service Support..... 603

#### Metropolitan Council - Metro Transit

Request for Proposals for Annual Training for Metro Transit Police..... 604

Snow Plowing and Removal at Foley Park and Ride..... 604

#### Minnehaha Creek Watershed District

Request for Bids for the Big Island – Bioengineering Project..... 604

#### University of Minnesota (U of M)

Subscribe to Bid Information Service (BIS)..... 605

### Minnesota's Bookstore

..... 605

Contracts information is available from the Materials Management Helpline  
(651) 296-2600, or Web site:

[www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

State Register information is available from Minnesota's Bookstore (651)  
297-3000, or (800) 657-3757, Web site:

[www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

### Rules Index: Vol. 33 - # 1 - 13:

Monday 7 July 2008 - Monday 29 September 2008

.0752; .0754 s. 2; .0756 s. 2; 1510.0330; 1562.0700; .0700 s. 2; .0800, (repealed)..... 8

#### Accountancy Board

1105.0100; .0200; .0250; .0600; .1000; .1100; .1200; .1650; .1800; .2000; .2200; .2400; .2450; .2500; .2550; .2900; .3000; .3100; .3200; .3300; .3400; .3500; .3600; .3700; .3800; .3900; .4000; .4100; .4150; .4200; .4500; .4600; .4700; .4800; .5000; .5100; .5200; .5400; .5600; .5900; .6200; .6300; .6400; .6550; .6600; .7000; .7200; .7450; .7500; .7800; .7850; .7900 (adopted)..... 476  
 1105.0100, s. 17; .2000, s. 3; .4250; .5000, s. 2; .7600 (repealed)..... 476  
 1105.5800, change the reference to part 1105.4300 to 1105.5400 (adopted renumbering)..... 476

#### Electricity Board - Labor and Industry Department

1315.0200 (adopted)..... 480

#### Labor and Industry Department - Construction Codes and Licensing Division

1323 (proposed)..... 5  
 7676; 7678 (proposed repealer)..... 5  
 1322 (proposed)..... 250  
 7670, 7672 and 7674 (proposed repealer)..... 250

#### Agriculture Department

1505.0751 (adopted)..... 8  
 1505.0010; .0020; .0030; .0040; .0050; .0070; .0080; .0090; .0100; .0110; .0120; .0130; .0140; .0150; .0160; .0170; .0180; .0190; .0200; .0210; .0220; .0230; .0240; .0250; .0260; .0270; .0280; .0290; .0300; .0310; .0320; .0330; .0340; .0350; .0380; .0390; .0400; .0410; .0420; .0430; .0440; .0450; .0460; .0470; .0480; .0490; .0500; .0510; .0520; .0530; .0540; .0541; .0542; .0543; .0544; .0545; .0546; .0550; .0560; .0570; .0580; .0590; .0600;

#### Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design

1800.3505 (adopted)..... 429

#### Boxing Board

2201.0010; .0020; .0100; .0300; .0500 (adopted)..... 506

#### Commerce Department

2760.0010; .0020; .0030; .0040; .0050; .0060; .0070; .0080; .0090 (proposed)..... 280  
 2760.0100; .0200; .0300 s. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10a, 11; .0400; .0500; .0600; .0700; .0800; .0900; .9910; .9920 (proposed repealer)..... 280

#### Human Services Department

3350.0010; .0020; .0030; .0040; .0050; .0060; .0070; .0090; .0100; .0110; .0120; .0130; .0140; .0160; .0170; .0190; .0200 (proposed)..... 198  
 3350.0030 s. 7; .0040 s. 4; .0060 s. 4; .0080; .0150; .0170 s. 2 (proposed repealer)..... 198  
 3350.0010 becomes 9571.0010;  
 3350.0020 becomes 9571.0020;  
 3350.0030 becomes 9571.0030;  
 3350.0040 becomes 9571.0040;  
 3350.0050 becomes 9571.0050;  
 3350.0060 becomes 9571.0060;  
 3350.0070 becomes 9571.0070;  
 3350.0090 becomes 9571.0080;  
 3350.0100 becomes 9571.0090;  
 3350.0110 becomes 9571.0100;

# Minnesota Rules: Amendments and Additions

3350.0120 becomes 9571.0110;	
3350.0130 becomes 9571.0120;	
3350.0140 becomes 9571.0130;	
3350.0160 becomes 9571.0140;	
3350.0170 becomes 9571.0150;	
3350.0180 becomes 9571.0160 (proposed renumbering)...	198
<b>Education Department</b>	
3501:0700; 0745 (adopted).....	507
3501.0560;.0565;.0570;.0575;.0580;.0585;.0590;	
.0595;.0600;.0605;.0610 (repealed).....	507
3501.0750;.0755;.0760;.0765;.0770;.0775;.0780;.0785;	
.0790;.0795 (proposed expedited rules).....	430
3501.1000;.1020;.1030;.1040;.1050;.1110;.1120;.1130;	
.1140;.1150;.1160;.1170;.1180;.1190 (proposed).....	161
<b>Education Department - School Administrators Board</b>	
3512.0100;.0200;.0300;.0400;.0400;.0510;.0700;.0800;	
.1200;.1300;.1500;.1600;.1700;.2000;.2100;.2400;	
.2500;.2600;.2700;.3500;.5200 (proposed).....	113
3512.3500, as part 3512.0505 (proposed renumbering and cross references).....	113
3512.0300, s. 6;.0400, s. 2;.0500;.0600;.1100;.1400, (proposed repealer).....	113
<b>Education Department</b>	
3525.0210;.0300;.0400;.0550;.0700;.0750;.0755;.0800;	
.0850;.0855;.0860;.0865;.0870;.1100;.1310;.1325;.1327;	
.1329;.1331;.1333;.1335;.1337;.1339;.1341;.1343;.1345;	
.1348;.1350;.1352;.1354;.1400;.1550;.2325;.2335;.2340;	
.2350;.2440;.2445;.2450;.2455;.2550;.2720;.2810;.2900;	
.3010;.3100;.3600;.3700;.3900;.4010;.4110;.4420;.4700;	
.4750;.4770 (withdrawn).....	167
3525.0210;.0300;.0400;.0550;.0700;.0750;.0755;.0800;	
.0850;.0855;.0860;.0865;.0870;.1100;.1310;.1325;.1327;	
.1329;.1331;.1333;.1335;.1337;.1339;.1341;.1343;.1345;	
.1348;.1350;.1352;.1354;.1400;.1550;.2325;.2335;.2340;	
.2350;.2440;.2445;.2450;.2455;.2550;.2720;.2810;.2900;	
.3010;.3100;.3600;.3700;.3900;.4010;.4110;.4420;.4700;	
.4750;.4770 (adopted).....	477
3525.0210 s. 2, 3, 5, 6, 7, 8, 9, 13, 17, 18, 26, 29, 30, 36, 38, 46,	
47;.0800 s. 1, 3, 4, 6, 7, 8, 9;.2435;.2710;.2810 s. 3, 4, 5;	
.2900 s. 5;.3900 s. 3 (repealer withdrawn).....	167
3525.0210 s. 2, 3, 5, 6, 7, 8, 9, 13, 17, 18, 26, 29, 30, 36, 38, 46,	
47;.0800 s. 1, 3, 4, 6, 7, 8, 9;.2435;.2710;.2810 s. 3, 4, 5;	
.2900 s. 5;.3900 s. 3 (repealed).....	477
<b>Health Department</b>	
4717.7810;.7820;.7830;.7840;.7850;.7860;.7870;.7880;	
.7890;.7900 (proposed).....	418
4717.4200;.7100;.7150 s. 1, 2, 3, 4, 6, 7, 8, 9, 10, 11;.7300;	
.7400;.7600;.7650;.7700;.7750;.7800	
(proposed repealer).....	418
4725 (adopted).....	211
<b>Labor and Industry</b>	
5200.0300;.0320;.0370;.0420 (adopted exempt).....	130
5202.0100;.0110;.0120;.0130;.0140;.0150;.0160	
(adopted).....	360
5205.0010 (adopted exempt).....	253
5205.0720;.1310; 5207.1100; 5208.1500 (proposed exempt rules).....	435
5219.0500; 5221.4020 (adopted).....	549
<b>Natural Resources Department</b>	
6230.0200;.0290;.0295;.0400; 6234.0200;.0400;.0500;	
6236.0700; 6240.0250 (adopted expedited emergency)...	299
6230.0400 s. 14, 54 (repealed expedited emergency).....	299
6230.0400;.0700;.0800;.0650;.0950;.1150;.1900	
(adopted expedited emergency).....	550
6230.1200; 6234.1000;.1700;.2000;.2100; (adopted expedited emergency).....	296
6232.0200;.0300;.0350;.0400;.0800;.1300;.1600;.1750;	
.1800;.1950;.1970;.2100;.2500;.4700;.4800	
(adopted expedited emergency).....	363
6232.0350 (adopted expedited emergency).....	168
6232.0900;.2550;.2560 (adopted expedited emergency)...	132
6232.1300 s. 4;.1400 (expedited emergency repealer).....	363
6232.1400;.3800;.4500 (adopted expedited emergency).....	215
6234.1000;.2200;.2400;.2700 (adopted expedited emergency).....	374
6237.0450; 6240.0610;.1200;.1750;.1850;.2100 (adopted expedited emergency).....	297
6237.0600;.0700 (expedited emergency repealed).....	Vol. 32 SR 2203, 2316; Vol 33 SR 11
6280.0100;.0250;.0350;.0450;.0550;.0600;.0700;.0900;	
.1000;.1100;.1200 (proposed).....	538
6280.0100 s. 5, 10, 14;.0350 s. 1, 2, 5, 6;.0800	
(proposed repealer).....	538
<b>Pollution Control Agency</b>	
7001.0150;.0501;.0520;.0550;.0560;.0570;.0580;.0590;.0600;	
.0610;.0620;.0630;.0635;.0650;.0690;.0700;.0710;.0730;	
7045.0020;.0065;.0071;.0075;.0090;.0102;.0120;.0121;	
.0125;.0127;.0131;.0133;.0135;.0139;.0141;.0143;.0155;	
.0208;.0213;.0214;.0255;.0270;.0292;.0294;.0300;.0302;	
.0365;.0371;.0395;.0450;.0452;.0458;.0478;.0482;.0484;	
.0486;.0490;.0498;.0502;.0504;.0508;.0514;.0518;.0524;	
.0526;.0528;.0532;.0534;.0536;.0638;.0539;.0540;.0542;	
.0543;.0544;.0550;.0552;.0556;.0564;.0584;.0586;.0588;	
.0594;.0596;.0600;.0608;.0610;.0612;.0616;.0620;.0626;	
.0628;.0629;.0630;.0632;.0634;.0638;.0643;.0645;.0649;	
.0652;.0655;.0665;.0686;.0692;.0800;.0805;.0855;.0865;	
.0875;.0885;.1390 (proposed).....	41
7001.1030 (adopted exempt).....	584
7045.0020 s.45a;.0075 s.8, 10;.0135 s. 1, 2, 2a, 3, 4; 0139 s.2;	
.0141 s. 2-23;.0143 s. 2-7, 9-10, 12-15, 17, 20-21, 23, 25, 27;	
.0544 s.2, 3;.1300;.1305;.1309;.1310;.1315;.1320;.1325;	
.1330;.1333;.1334;.1335;.1339;.1350;.1355;.1358;.1360;	
.1380 (proposed repealer).....	41
<b>Labor and Industry Department - Construction Codes and Licensing Division</b>	
7676; 7678 (proposed repealer).....	5
1323 (proposed).....	5
7670, 7672 and 7674 (proposed repealer).....	250
1322 (proposed).....	250
<b>Public Utilities Commission</b>	
7820.3700;.3800;.3900;.4000 (adopted).....	215
<b>Racing Commission</b>	
7869.0100; 7871.0070;.0080; 7872.0100; 7873.0185;.0240;	
7875.0100;.0200; 7876.0110; 7877.0130;.0170;.0180;	
7879.0200; 7883.0100;.0140;.0150;.0160;.0170;	
7884.0120;.0210;.0230;.0260;.0270; 7890.0100;	
.0110;.0130;.0140;.0160 (adopted).....	1511
7883.0140 s. 20, 29 (repealed).....	1511

# Minnesota Rules: Amendments and Additions

## Human Services Department

9505.2160; .2165; .2175; .2180; .2185; .2190; .2195; .2197; .2200; .2205; .2207; .2210; .2210; .2215; .2220; .2230; .2238; .2240; .2245 (adopted).....	127
9505.2165, s. 11; .2210, s. 3 (repealed).....	127

## Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Pollution Control Agency

### Industrial Division

#### Adopted Exempt Permanent Rules: Permits to Discharge from Vessels

#### Exempt Permanent Rules Governing the Removal of the State Exemption from the National Pollutant Discharge Elimination System Permitting for Vessel Effluent Discharges Codified in *Minnesota Rules* 7001.1030, subpart 2(A) and Request for Comments

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) proposes to adopt the an amendment to the state's National Pollutant Discharge Elimination System (NPDES) permit requirements and exemptions, codified in *Minnesota Rules*, part 7001.1030, subpart 2(A) which exempts persons who discharge sewage or effluent from a vessel. The MPCA is proposing to remove the exemption for effluent discharges from vessels but will retain the sewage exemption. (Sewage discharges are currently regulated under Section 312 of the Clean Water Act (CWA)).

All interested or affect persons have until 4:30 P.M., October 6, 2008 (five business days from the date this notice is published in the *State Register*) to submit in writing, data and views regarding the proposed rule amendment to the Office of Administrative Hearings, Attention: Maria Lindstrom, P.O. Box 64620, St. Paul, Minnesota 55164-0620 or by **fax**: (651) 361-7936. Interested and affected persons may also send electronic comments on the proposed rule amendment to the Office of Administrative Hearings' Web site: [rulecomments@state.mn.us](mailto:rulecomments@state.mn.us). Comments in support of or in opposition to the proposed amendment are encouraged.

In addition, all written comments sent to the Office of Administrative Hearings should be copied and sent to the MPCA's contact person: Mary Jean Fenske, MPCA, Industrial Division, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194; **telephone number**: (651) 297-5472, or **toll free**: 1-800-657-3864; **fax**: (651) 297-8329; and **e-mail**: [maryjean.fenske@pca.state.mn.us](mailto:maryjean.fenske@pca.state.mn.us). **TTY**

users may call the MPCA at TTY (651) 292-5332 or 1-800-657-3864.

## Summary of Change

The following is a brief summary of the proposed change. The complete text of the proposed revision follows this brief summary.

The MPCA is modifying *Minnesota Rules*, part 7001.1030, subpart 2(A) which exempts persons who discharge sewage or effluent from a vessel. The MPCA is removing the exemption for effluent discharges from vessels but retaining the sewage exemption.

## Background:

Recent court decisions are the basis for the proposed removal of the MPCA's current exemption of vessel discharges from NPDES permitting.

On April 21, 2008, the Ramsey County District Court in Minnesota found the agency's rule exempting vessel discharges from NPDES permitting (*Minnesota Rule 7001.1030*) invalid with respect to ballast water discharges into Lake Superior and ordered the rule vacated as of October 1, 2008.

In addition, on March 30, 2005, the Federal District Court in Northern California issued a ruling that the U. S. Environmental Protection Agency (EPA) had exceeded its statutory authority when, over 30 years ago, the EPA issued a regulation excluding "discharges incidental to normal operation of a vessel at 40 CFR 122.3(a)" from CWA NPDES permit requirements. On September 18, 2006, the Court issued an order vacating the regulation as of September 30, 2008. *Northwest Environmental Advocates v. EPA*, No. C 03-5760 SI, 2006 EL 2669042 (N.D. Cal. Sep. 18, 2006) On July 23, 2008, the U.S. Court of Appeals for the Ninth District upheld the ruling of the lower court declaring the earlier exemption unlawful and requiring EPA to develop a permit program by September 30, 2008. EPA requested an extension to this deadline, and in an order signed August 31, 2008, the Federal District Court for Northern California granted an extension of the vacatur until December 19, 2008.

*Minnesota Rule 7001.1030, subpart 2(A)* currently exempts vessel discharges from NPDES permitting. (Since sewage discharges are currently regulated under Section 312 of the Clean Water Act, that exemption would be retained.) The MPCA must remove this exemption to be consistent with the federal court's ruling and to comply with the Ramsey County District Court's order.

Brad Moore  
Commissioner

## 7001.1030 PERMIT REQUIREMENT AND EXEMPTIONS.

Subpart 1. **Permit required.** Except as provided in subpart 2, no person may discharge a pollutant from a point source into the waters of the state without obtaining a National Pollutant Discharge Elimination System permit from the agency.

Subp. 2. **Exemptions.** The following persons are not required to obtain a National Pollutant Discharge Elimination System permit:

A. persons who discharge sewage or effluent from a vessel;

[For text of items B to I, see M.R.]

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### All you Need from ‘Official Notices’

As part of our Subscriber’s Service the *State Register* indexes all Official Notices, including the current volume as it grows. Only as a subscriber can you view this. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of the growing index, and have fast access to all the indices to the *State Register*. You also receive a summarized “Contracts & Grants” section of Bids still open. Subscribe today. Subscriptions cost \$180 a year (an \$80 savings). Here’s what you’ll get:

- Early delivery, on Friday
- “Contracts & Grants” Open for Bid
- E-mailed to you . . . its so easy
- LINKS, LINKS, LINKS
- Updates to Index to Vol. 31
- Indexes to Vols. 30, 29, 28 and 27
- WORD SEARCH Capability
- Easy Access to *State Register* Archives

We e-mail it to you, at the end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

### Department of Commerce Office of Energy Security Energy Facility Permitting

#### In the Matter of the Route Permit Application for the Lake Yankton Substation to Southwest Marshall Substation 115 kilovolt Transmission Line (Docket Number: E002/TL-07-1407)

**NOTICE IS HEREBY GIVEN** at a meeting on August 14, 2008, and in an Order issued August 29, 2008, the Minnesota Public Utilities Commission (the Commission) determined that the environmental assessment and the record created at the public hearing had adequately addressed the issues identified in the scoping decision. The Commission authorized and issued a high voltage transmission line route permit for the Lake Yankton Substation to Southwest Marshall Substation project, which authorizes Xcel Energy to construct approximately 16 miles of 115 kilovolt transmission line between the Lake Yankton Substation and the Southwest Marshall Substation located in Lyon County.

If you have any questions about this project or would like more information, please contact the Office of Energy Security (OES) project manager: Scott Ek, 85 7<sup>th</sup> Place East, Suite 500, St. Paul, MN 55101; **Telephone:** (651) 296-8813; **e-mail:** [scott.ek@state.mn.us](mailto:scott.ek@state.mn.us).

Documents relative to this project can be requested through the OES project manager and may also be viewed on the Commission’s website: <http://energyfacilities.puc.state.mn.us/Docket.html?Id=19448>.

### Department of Health Division of Compliance Monitoring Managed Care Systems Section Notice of Application for Essential Community Provider Status

**NOTICE IS HEREBY GIVEN** that applications for designation as an Essential Community Provider (ECP) have been submitted to

the Commissioner of Health by Tri-County Hospital and Clinics, 415 North Jefferson Street, Wadena, Minnesota, 56482.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Mary Ann Fena  
Managed Care Systems Section  
Division of Compliance Monitoring  
Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
Phone: (651) 201-5164

## **Department of Employment and Economic Development Minnesota Housing Finance Agency Minnesota Department of Human Services Notice of Public Hearings and Draft Availability of the 2009 Action Plan of the State of Minnesota's 2007-2011 Consolidated Housing and Community Development Plan and Consolidated Annual Performance and Evaluation Report (CAPER) for 2008**

The State of Minnesota announces its process for developing its 2009 Action Plan of the 2007-2011 Consolidated Housing and Community Development Plan (Consolidated Plan), and the 2008 Consolidated Annual Performance and Evaluation Report (CAPER). The state encourages citizens to attend the public hearings and review and comment on the draft reports.

The Consolidated Plan is a report that the state submits annually to the U.S. Department of Housing and Urban Development (HUD) in order to receive federal housing and community development funding through the Community Development Block Grant (CDBG), HOME Investment Partnerships, Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs. The Consolidated Plan examines the housing and community development needs of the state, sets priorities for allocation of the HUD funds, and establishes an annual Action Plan for meeting current and future needs in the coming year.

The state submits its CAPER to HUD annually as one of the conditions of receiving federal funds under the programs identified above. The CAPER provides information to measure the state's progress during the past year in meeting assistance goals and priorities identified in the Consolidated Plan. The CAPER includes a summary and analysis of progress made on identified actions that state agencies have elected to undertake to affirmatively further fair housing and overcome impediments to fair housing.

The state will hold its first public hearing about the Action Plan on Wednesday, October 15, 2008, to gather citizen input on housing and community development needs and how federal funding should be allocated in the state. The hearing will be held at 5:00 p.m. at the Minnesota Department of Employment and Economic Development, 332 Minnesota Street, 2<sup>nd</sup> floor, St. Paul.

A second public hearing on the Action Plan will be held on Friday, December 5, 2008. This public hearing will be for review and comment on the draft Action Plan and will be held at 5:00 p.m. at the Minnesota Department of Employment and Economic Development, 332 Minnesota Street, 2<sup>nd</sup> floor, St. Paul. Call 1-800-657-3858 or (651) 259-7462, or TTY 1-800-282-5909 or (651) 296-3900 for more information about these hearings.

Drafts of the 2009 Action Plan and the CAPER for 2008 will be available for public review and comment between November 5, 2008, and the close of business December 8, 2008. The draft Action Plan and CAPER will be available on the Internet at [www.mnhousing.gov](http://www.mnhousing.gov)

# Official Notices

---

and [www.deed.state.mn.us](http://www.deed.state.mn.us) and in state depositories identified in the Citizen Participation Plan, which may be viewed at the same internet locations. Hard copies of the Action Plan can be obtained by calling Gloria Stiehl, Department of Employment and Economic Development, 1-800-657-3858 or (651) 259-7462, or TTY 1-800-282-5909 or (651) 296-3900. Hard copies of the CAPER can be obtained by calling Minnesota Housing Finance Agency at 1-800-657-3769 or (651) 296-7608, or TTY (651) 297-2361.

Written public comments on the Action Plan can be submitted to:

Action Plan, Attn: Gloria Stiehl  
Minnesota Department of Employment and Economic Development  
First National Bank Building  
332 Minnesota Street, Suite E200  
St. Paul, MN 55101-1351

Written comments may also be submitted by fax to (651) 296-1290 or by e-mail to [gloria.stiehl@state.mn.us](mailto:gloria.stiehl@state.mn.us). To ensure consideration of your comments, type "Action Plan" in the subject line of your e-mail.

Written public comments on the 2008 CAPER can be submitted to:

CAPER  
Minnesota Housing Finance Agency  
400 Sibley Street, Suite 300  
St. Paul, MN 55101

Written comments may also be submitted by fax to (651) 296-8139, or by e-mail to [mn.housing@state.mn.us](mailto:mn.housing@state.mn.us). To ensure consideration of your comments, type "CAPER" in the subject line of your e-mail.

The Action Plan and CAPER will be submitted to HUD on or before December 30, 2008. The state will consider any comments from individuals or groups received in writing or at public hearings. A summary of the written and public hearing comments and the state's responses will be included in the final Action Plan.

## Minnesota Pollution Control Agency

### Industrial Division

### Notice of Availability and Request for Comment on Proposed Section 401 Water Quality Certification for Vessel Discharges

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA) requests comments on its proposed Section 401 water quality certification for vessel discharges. The MPCA is proposing to issue a Section 401 Water Quality Certification (Certification) to the United States Environmental Protection Agency (EPA) for discharges from vessels covered by EPA's draft National Pollutant Discharge Elimination System (NPDES) Vessel General Permit for Discharges Incidental to the Normal Operation of Commercial Vessels and Large Recreational Vessels (VGP). (To view EPA's proposed VGP go to:

[http://cfpub.epa.gov/npdes/home.cfm?program\\_id=350](http://cfpub.epa.gov/npdes/home.cfm?program_id=350))

Due to Congressional action in July 2008, large recreational vessels are no longer required to receive coverage under a NPDES permit.

## Department of Public Safety

### Bureau of Criminal Apprehension

### Notice of Information Meeting

The Minnesota Bureau of Criminal Apprehension will hold a meeting from 9 a.m. to 12 noon on Wednesday, Oct. 22, 2008 to discuss progress on several BCA justice information services initiatives in the state of Minnesota. Specific project updates will be provided, in  
**Page 588** *State Register*, **Monday 29 September 2008** (Cite 33 SR 588)

---

---

## Official Notices

addition to general updates regarding upcoming efforts. The meeting will take place at the Bureau of Criminal Apprehension offices at 1430 Maryland Ave. E. in St. Paul. In addition, up to 30 locations may participate via webconference. (To make arrangements to participate remotely, please contact Michelle Fure at the information listed below.)

Vendors, particularly those working with local agencies to manage records, and agency information technology staff are encouraged to attend this meeting. Please RSVP. For more information or to RSVP, contact Michelle Fure, Information Officer, at (651) 201-7572 or e-mail: [michelle.fure@state.mn.us](mailto:michelle.fure@state.mn.us).

### State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

### Grant Applicants

Have you checked up on all the “active” state grants? For *State Register* subscribers a “Contracts & Grants” section is available that lists all grants and contracts open for bid. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of ALL the current rules, with an INDEX, and previous years’ indices, as well as a list of all contracts and grants open for bid. Subscribe and receive LINKS to the *State Register*. You also receive Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **“Contracts & Grants” Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It’s all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

# State Grants & Loans

---

## Department of Commerce

### Office of Energy Security

#### Notice of Grant Availability to Study Low-Carbon fuel Standard for Vehicles

#### REPOSTING RFP# ES-0811-04-LCFS – DEADLINE EXTENDED

The Minnesota Office of Energy Security is requesting proposals for the purpose of studying how a Minnesota appropriate low-carbon fuel standard (LCFS) for vehicles operated on public roads could be designed to take advantage of Minnesota's biofuel policies, provide maximum economic and environmental benefits to Minnesotans, and ensure the continued viability of the state's current biofuel industry.

Work is proposed to start in January 2009.

A Request for Proposals will be available for download at: [www.commerce.state.mn.us](http://www.commerce.state.mn.us) and by e-mail from this office through Monday, October 21, 2008. **A written request (by e-mail, direct mail, or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

**Preferred Method:** [www.commerce.state.mn.us/energy/contracts@state.mn.us](http://www.commerce.state.mn.us/energy/contracts@state.mn.us)

**E-mail:** [energy.contracts@state.mn.us](mailto:energy.contracts@state.mn.us)

Postal Mail: Amy Bicek  
Office of Energy Security, MN Dept of Commerce  
85 Seventh Place E, Suite 500  
Saint Paul, MN 55101  
**Fax:** (651) 297-7891

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **4:00pm CDT on Tuesday, October 22, 2008. Late proposals will not be considered.** Fax proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## How to Work with Contracts

A summarized "Contracts & Grants" section of all contracts and grants open for bid is available only to subscribers. Obtain MORE and FASTER information with a SUBSCRIPTION to the *State Register*. You also receive LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of the contents of the current issue, with an INDEX, and previous years' indices. You also receive "Contracts & Grants." Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

Subscriptions cost \$180 a year (an \$80 savings). It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Department of Administration

### Materials Management Division

#### WSCA Request for Personal Computer Equipment and Related Devices Contract

The Minnesota Department of Administration, Materials Management Division is requesting proposals on behalf of the State of Minnesota, the Western States Contracting Alliance (WSCA) and the National Association of State Procurement Officials (NASPO) from equipment manufacturers of Personal Computer Equipment and Related Devices for the WSCA/NASPO PC Contracts 2009-2014.

This Request for Proposals **IS NOT** for a one-stop, meet-any-and-all requirements contract. Additionally, any resulting contract **IS NOT** a reseller contract; rather, it is the intent of this Request for Proposals to contract with equipment manufacturers. Each state represented by WSCA or NASPO that chooses to participate in this contract independently has the option of contracting for a one-stop shop contract, contracts with resellers, or any other kind of PC or computer goods or services.

The resulting contracts are intended to serve "office," "division," "unit" level settings, not state-wide, regional or large multiple entity environments. There will be dollar limits on the cost of an individual "configuration" under the resulting contracts.

The Contracts resulting from the RFP will replace the current WSCA/NASPO PC Contracts 2004-2009. As of September 29, 2008, thirty-one states have executed the Intent to Participate for the new contracts.

Since the original PC contracts were issued in 1999, participating states and entities have spent approximately \$18,683,000,000 on the contracts that will be replaced by the ones awarded as a result of this Request for Proposals.

# State Contracts

---

The RFP will include EPEAT minimum requirements and preferences for verification of third-party certifications from bodies such as Blue Angel, Energy Star, etc.

The categories of equipment in the RFP will include, but not be limited to: servers, desktops, laptops, tablet PCs, PDAs, printers, multi-functional printing devices, storage solutions, monitors, local area network devices, and instructional bundles. The sale of LCD Projectors, separate from an instructional bundle, will be allowed under the new Contracts resulting from the RFP. Responders may responder to any or all categories.

Responses will be due no later than 3:00 p.m., CST, January 23, 2009.

If you would like a copy of the Request for Proposals, please go to:

<http://www.mmd.admin.state.mn.us/process/admin/postings.asp>

Scroll down the list of postings until you find the posting for the WSCA-NASPO PC Contracts RFP.

The announcement will also be linked on [www.naspo.org](http://www.naspo.org), [www.aboutwsca.org](http://www.aboutwsca.org) (under Opportunities) and may appear, in compliance with applicable state laws, on the websites of states that potentially might participate in the resulting contracts.

## **Department of Administration (Admin) State Designer Selection Board Project No. 08-17 Minnesota State Colleges and Universities Notice of Availability of Request for Proposal (RFP) for Designer Selection for: South Central College, Faribault Campus - Classroom Renovation and Addition Project**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of South Central College – Faribault Campus, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges Universities website,

<http://www.finance.mnscu.edu/facilities/index.html> click on “Announcements.”

A copy of the pre-design is available for review at <http://www.finance.mnscu.edu/facilities/index.html>. An informational meeting is scheduled for **10:00 AM, Wednesday October 1, 2008** at South Central College, in the Teleconference Room, on the South Central College- Faribault campus, 1255 S.W. Third Street, Faribault, MN 55021. All firms interested in this meeting should contact Tracy Mcadam, at (507) 332-5810 or [tracy.mcadam@southcentral.edu](mailto:tracy.mcadam@southcentral.edu) to sign up to attend the meeting.

Proposals must be delivered to the Real Estate and Construction Services front desk in **room 309 of the Administration Building**, 50 Sherburne Ave., St. Paul, MN 55155 **not later than 4:00 P.M., October 6, 2008**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Department of Administration (Admin)**  
**State Designer Selection Board Project No. 08-18**  
**Minnesota State Colleges and Universities**  
**Notice of Availability of Request for Proposal (RFP) for Designer Selection for:**  
**North Hennepin Community College, Brooklyn Park, MN – BioScience and**  
**Allied Health Project**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of North Hennepin Community College, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges Universities website,  
<http://www.finance.mnscu.edu/facilities/index.html> click on “Announcements.”

A copy of the pre-design is available for review at <http://www.finance.mnscu.edu/facilities/index.html> . An informational meeting is scheduled for 1:30 PM, Wednesday October 8, 2008 at North Hennepin Community College, Learning Resource Center Room 101, 7411 85<sup>th</sup> Avenue North, Brooklyn Park, MN 55445. All firms interested in this meeting should contact Amy Johnson at (763) 424-0878 ([ajohnso3@nhcc.edu](mailto:ajohnso3@nhcc.edu)) to sign up to attend the meeting.

Proposals must be delivered to the Real Estate and Construction Services front desk in **room 309 of the Administration Building**, 50 Sherburne Ave., St. Paul, MN 55155 **not later than 4:00 P.M., October 13, 2008**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Department of Administration (Admin)**  
**State Designer Selection Board Project No. 08-19**  
**Minnesota State Colleges and Universities**  
**Notice of Availability of Request for Proposal (RFP) for Designer Selection for:**  
**Anoka Ramsey Community College, Coon Rapids Campus – BioScience and**  
**Allied Health Project**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Anoka Ramsey Community College – Coon Rapids Campus, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges Universities website,  
<http://www.finance.mnscu.edu/facilities/index.html> click on “Announcements.”

A copy of the pre-design is available for review at <http://www.finance.mnscu.edu/facilities/index.html> . An informational meeting is scheduled for 2:00 PM, Tuesday September 30, 2008 at Anoka Ramsey Community College, Science Building Room S245, on the Anoka Ramsey Community College- Coon Rapids campus, 11200 Mississippi Boulevard, Coon Rapids, MN 55433. All firms interested in this meeting should contact Louise Duff, at (763) 433-1469 or [louise.duff@anokaramsey.edu](mailto:louise.duff@anokaramsey.edu) to sign up to attend the meeting.

Proposals must be delivered to the Real Estate and Construction Services front desk in **room 309 of the Administration Building**, 50 Sherburne Ave., St. Paul, MN 55155 **not later than 4:00 P.M., October 6, 2008**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

# State Contracts

---

## Department of Administration (Admin)

### State Designer Selection Board Project No. 08-20

#### Notice of Availability of Request for Proposal (RFP) for Designer Selection for: New Rochester Mn/DOT Maintenance Facility and the Remodeling of the Existing District Headquarters Building

The State of Minnesota, Department of Administration is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Transportation website: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult) click on "P/T Notices."

Proposals must be delivered to Bev Kroiss, State Designer Selection Board, 309 Administration Building in the Real Estate and Construction, 50 Sherburne Ave., St. Paul, MN 55155; phone: (651) 201-2540 not later than 1:00 P.M. October 13, 2008. Late responses will not be considered.

Minnesota Department of Transportation is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU)

### Request for Proposal for Higher Education Federal Legislative Liaison/Consultant

**NOTICE IS HEREBY GIVEN** that proposals are being solicited to select a liaison/consultant to work on funding acquisitions and promote identified federal policy issues consistent with the Minnesota State Colleges and Universities system and its Board of Trustees' mission and goals. Proposal specifications are available at <http://www.mnscu.edu/about/legislative/rfp.html>.

Proposals will be due by 4:00 p.m. Central Time on Friday, October 10, 2008.

This notice and the Request for Proposal does not obligate the State of Minnesota, Minnesota State Colleges and Universities or the Office of the Chancellor to award a contract and each reserves the right to cancel this solicitation or RFP if it is considered to be in its best interest.

The Minnesota State Colleges and Universities System is an Equal Opportunity Employer and Educator.

## Minnesota State Colleges and Universities (MnSCU)

### Chancellor's Office

#### Request for Proposal: Prospective Student Marketing/Constituent Relationship (CRM) Management System

**NOTICE IS HEREBY GIVEN** that proposals are being solicited to select one or more vendors to market to prospective students and manage constituent relationships.

Some of the minimum requirements include, but are not limited to:

A. Communication

- a. Ability to manage and implement communication from point of contact through graduation and/or transfer to another institution.

- b. Ability to automate processing and workflow of messages using variety of communication media to assure contacts receive communications at optimum intervals.
- B. Campaign Management
  - a. Ability to create recruitment and retention campaigns.
  - b. Ability to determine effectiveness of various marketing, recruitment and retention campaigns.
- C. Reporting
  - a. Ability for campus users to generate “canned” or customized reports related to student recruitment and retention.
  - b. Ability for each college/university to customize reports, data variables, filters and charts.
  - c. Ability to assign values to contacts and conduct predictive modeling.
- D. Contact Management
  - a. Ability to track properties of multiple contacts, types of contacts and assigned recruiting or retention specialists.
- E. Technical Requirements
  - a. Ability to electronically imports lists, including duplicate resolution, providing for the development and implementation of search campaigns.
  - b. Ability to access CRM data via the web.
  - c. Ability to efficiently upload various data type files.
  - d. Ability to extract data from system’s student information database and populate CRM data fields.

To obtain a copy of the Request for Proposal, please contact:

Mike López  
Minnesota State Colleges and Universities  
30 - 7th Street East, Suite 350  
St. Paul, MN 55101-7804  
Phone: (651) 296-9447  
E-mail: [mike.lopez@so.mnscu.edu](mailto:mike.lopez@so.mnscu.edu)

This notice and the Request for Proposal do not obligate the State of Minnesota, the Minnesota State Colleges and Universities system or its institutions, or the Office of the Chancellor to award a contract.

Specifications are available by contacting Mike López, Minnesota State Colleges and Universities, Wells Fargo Place, 30 7<sup>th</sup> St. E., Suite 350, St. Paul, Minnesota 55101, phone (651) 296-9447, [mike.lopez@so.mnscu.edu](mailto:mike.lopez@so.mnscu.edu) . Sealed proposals must be received by **WEDNESDAY, OCTOBER 6, 2008, 3:00 pm CST.**

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator.

## **Minnesota State Colleges and Universities (MnSCU) Metropolitan State University Request for Proposal for Executive Search Services**

Metropolitan State University is requesting proposals for Executive Search services.

A copy of the Request for Proposal may be obtained by contacting Nancy Moritz at [nancy.moritz@metrostate.edu](mailto:nancy.moritz@metrostate.edu) or by calling her at (651) 793-1277.

Proposals must be submitted no later than October 14, 2008 at 4:00 p.m. All proposals must be sealed and marked “RFP for Executive Search Services.” Submit proposals to:

Attn: Dave Peasley

# State Contracts

---

Purchasing Coordinator  
Founders Hall, Suite 329  
Metropolitan State University  
700 East Seventh Street  
Saint Paul, MN 55106-5000

The university reserves the right to reject any or all proposals, to waive any information or irregularities in the bidding and to make the award that will serve the best interest of the university.

Metropolitan State University is an affirmative action/equal opportunity employer and educator. Upon request, these materials are available in alternative formats to individuals with disabilities. If you use a TTY, call (651) 772-7687.

## Minnesota State Colleges and Universities (MnSCU) Minneapolis Community & Technical College Notice of Intent to Solicit Bids for Printing and Mailing of Spring 2009 Class Schedule (Prefer Instate Vendor But Will Consider All Others)

**Description:** Tabloid-size 10 3/4" x 17" saddle-stitched and trimmed. Refold to 10 3/4" x 8 1/2". Image area approximately 9 3/4" x 15 7/8" w/no bleeds. 35# white groundwood offset 70B self-cover. Cover is black and 2 PMS. Text is black and 1 PMS. Bids requested for quantities of 70,000, 80,000, 90,000 copies and page count of approximately 32 pages include cost for additional pages in 4 page increments. Request printer with onsite mailing capabilities. Approximately 45,000 schedules to be mailed using provided mailing lists.

**Print schedule -** To printer **tentatively** 10/20/08 and deliver within seven working days of final approved proofs and files.

All bidders are required to fill out State bid form.

**Deadline for Bids:** No later than 1:00 p.m. – Friday, October 15, 2008

**Questions, bid form, and submit bids:** David Tajima  
Marketing/PR, Room K1100  
Minneapolis Community and Technical College  
1501 Hennepin Avenue  
Minneapolis, MN 55403  
**Phone:** (612) 659-6224  
**Fax:** (612) 659-6226  
**E-mail:** *David.Tajima@minneapolis.edu*

## Minnesota State Colleges and Universities (MnSCU) Minnesota West Community and Technical College Request for Proposal for Banking Services

Minnesota West and Technical College is requesting proposals for Banking Services at the Minnesota West Campuses.

A copy of the Request for Proposal may be obtained by contacting Diana Fliss at Minnesota West Canby Campus, 1011 First Street West, Canby, MN 56220, **phone:** (507) 223-7252

Proposals must be submitted no later than October 27, 2008 at 2:00 PM. All proposals must be sealed and marked "RFP for Banking Services". Submit proposals to:

Attn: Diana Fliss  
Minnesota West Community and Technical College  
1011 First Street West  
Canby, MN 56220

The college reserves the right to reject any or all proposals, to waive any information or irregularities in the bidding and to make the award serving the best interest of the college.

Minnesota West Community and Technical College is an affirmative action/equal opportunity employer and educator. These materials are available in alternative formats to individuals with disabilities upon request. If you use a TTY, call the Minnesota Relay Service at 1-800-627-3529 and request contact to Minnesota West Community and Technical College.

## Department of Health

### Notice of Availability of Contract for Encounter Data Collection System Design and Implementation

The Minnesota Department of Health requests proposals from experienced and qualified respondents on designing and implementing a system to collect health care claims data – otherwise known as encounter data. This data will be collected by the private contractor to whom this RFP is awarded and only for the purposes of achieving health reform objectives established in the enacted 2008 Minnesota health reform law (*Minnesota Session Laws 2008*, Chapter 358, Article 4, Sect.7). This data will be submitted in a manner in which it will not be possible to identify specific patients.

The Minnesota Department of Health seeks written recommendations on the specific data elements to be collected and the specific format in which the data must be submitted. These written recommendations must also be informed by the input of stakeholders, particularly by health plans and third party administrators who will begin submitting health care claims data on July 1, 2009.

The Minnesota Department of Health also seeks proposals on implementing this data collection system, including the following responsibilities: development of a data warehouse; data collection, processing, editing, and management; summary reporting on data quality, completeness and timeliness; facilitation of secure data collection, storage and management; facilitation of efficient data collection; and proactive collaboration with other Minnesota Department of Health contractors working on health care reform.

Work is proposed to start after November 26, 2008.

A Request for Proposals will be available by email and direct mail from this office. **A written request (by email or direct mail) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Jessica Herrgott  
Health Economics Program  
85 E. 7<sup>th</sup> Place, Suite 220  
Saint Paul, MN 55101  
**Phone:** (651) 201-5803  
**Fax:** (651) 201-5179  
**E-mail:** [Jessica.herrgott@state.mn.us](mailto:Jessica.herrgott@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 pm, Central Time, October 31, 2008. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

---

## Minnesota Office of Higher Education

### Notice of Availability of Contract for Financial Advisor Services to the Office of Higher Education

The Minnesota Office of Higher Education is requesting proposals for financial advisory services related to the financial management of the Agency's Loan Capital Fund which is used to provide student loans.

Work is proposed to start after January 1, 2009.

A Request for Proposal will be available by mail from this office through October 15, 2008. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After October 15, 2008 the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Timothy M. Geraghty  
Chief Financial Officer  
Minnesota Office of Higher Education  
1450 Energy Park Drive  
Suite 350  
Saint Paul, MN 55108-5227  
**Fax:** (651) 642-0675

Proposals submitted in response to the Request for Proposal in this advertisement must be received at the address above no later than 4:00pm CDT November 17, 2008. **Late proposals will not be considered.** Faxed or emailed proposals will **not** be considered.

This request does not obligate the Office of Higher Education to complete the work contemplated in this notice. The Office of Higher Education reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Natural Resources

### Division of Forestry

#### Request for Information in Conducting Forest Management

##### 1. INTRODUCTION

The purpose of the Request for Information (RFI) is for the Department of Natural Resources, to obtain information from vendors who might be interested in conducting forest management on select state owned lands in St. Louis, Lake, Cook and Koochiching Counties through a lease program. The lands are outside of state forests, scattered throughout these counties (see map).

##### 2. OBJECTIVE

The objective of the Department of Natural Resources is to improve the productivity of scattered lands through more intensive management by the most cost effective means. The lease would provide for exclusive rights to biomass and timber resources for a 10-year lease period in exchange for lease and royalty payments to the State. DNR's interest is in accomplishing sustainable management objectives in accordance with a sustainable forest management plan. Following forest certification management principles and activities should result in more productive forest stands for the future.

##### 3. TECHNICAL CONSIDERATIONS

The proposed lease lands are located in scattered parcels ranging from 20 to 200 acres, with a median size of approximately 80 acres. Total acres are approximately 8000. Parcels identified include conifer stands requiring precommercial thinning (~280 acres), upland and lowland brush sites (~2400 acres) and highly damaged and declining forest stands with low timber volume (~5300 acres).

### 3. INFORMATION BEING REQUESTED

- Vendor Qualifications
  - Provide a general description of land you may have managed and how many acres.
  - Include certifications. (Management of state land requires individuals to have dual forest certification capabilities [SFI & FSC], and use certified contractors)
- Would you be interested in state lands within a specific county or all counties?
- Provide ideas/suggestions for forest management lease terms.

**4. RFI RESPONSES:** Four (4) copies of the response should be submitted to the address shown below, no later than **4:00 PM Central Time, October 31, 2008**.

Questions may be addressed to Dave Schuller at: (651) 259-5255 or by e-mail at: [dave.schuller@dnr.state.mn.us](mailto:dave.schuller@dnr.state.mn.us)

Dave Schuller, Lands Program Coordinator  
Minnesota Department of Natural Resources  
Division of Forestry  
500 Lafayette Road  
St. Paul, MN 55155-4044

## Department of Natural Resources

### Division of Lands and Minerals

### Notice of Request for Proposals for a Land Records Information Systems

The Minnesota Department of Natural Resources (DNR) is engaged in a multi-year, multi-million dollar effort to modernize its land records processes and information systems. As a major part of that project, the department is soliciting proposals for the design and implementation of a new information system that integrates workflow management, document management, spatial data management, and report generation components to support the department's land and natural resources management processes.

The complete RFP will be available from September 29, 2008 through October 24, 2008. It contains instructions governing the form and content of responses and describes a process in which potential respondents may ask questions before preparing their responses. Interested parties may download it at: <http://mndnr.gov/rfp/landrecords> or request a copy from:

Karl Olmstead  
Minnesota Department of Natural Resources – Box 11  
500 Lafayette Road  
St. Paul, MN 55155  
**E-mail:** [karl.olmstead@state.mn.us](mailto:karl.olmstead@state.mn.us)

Responses to the RFP must be received no later than October 27, 2008 at 2:00 p.m., CDT by:

Karl Olmstead  
Minnesota Department of Natural Resources – Box 11  
500 Lafayette Road  
St. Paul, MN 55155

Late responses will not be considered. Responses submitted by fax or e-mail will not be considered.

This RFP does not obligate the State to award a contract or proceed with the project. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

---

## Department of Natural Resources (DNR)

### Notice of Request for Proposal for Consultant Services to Prepare a Joint State/Federal Environmental Impact Statement (EIS) for the Proposed Keetac Mine Expansion Project

CERTIFICATION # 16326

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Natural Resources (DNR), a state agency, seeks the services of a professional consultant to assist in preparing an environmental impact statement for the Keetac Mine Expansion Project near the City of Keewatin, Minnesota.

The DNR is the Responsible Governmental Unit (RGU) and is required to prepare an EIS for this project under *Minnesota Rules*, 4410.4400, subpart 8. The agency is cooperating with the U. S. Army Corps of Engineers (USACE), which is the Lead Federal Agency for the federal EIS.

The Keetac proposed project would restart an idle iron ore production line and upgrade concentrating and agglomeration processes. The proposed project would expand the iron ore mining pit and stockpile areas and increase the height of the tailings basin. Additional mine dewatering activities would also be necessary.

The DNR seeks the services of a consultant with expertise in: preparing joint state and federal EISs and other environmental review documents; metallic mining operations and engineering; metallurgical and mineral processing; mineland reclamation; wastewater treatment; mercury methylation; waste management and spill prevention; municipal/domestic drinking water wells/operations; land use management/planning (shoreland zoning, variances, land use plans); erosion and sedimentation issues; geological and geotechnical evaluations; transportation and traffic analysis; archaeological, historical, and cultural resources; socioeconomics; visual impact evaluations; blasting & noise modeling analysis; air emission impact analysis & control technology assessment (Class I & II, Human Health & Ecological Risk Assessments, BACT, MACT); hydrology/hydrogeology; water quality analysis/modeling; water budgets and watershed yield models; stream ecology and geomorphology assessments (Rosgen analysis); wetland delineation, functional analysis, and mitigation; state and federal threatened and endangered species; aquatic ecology (biological monitoring studies); wildlife biology; and cumulative impact analysis.

The consultant must conduct necessary data collection and analysis, and prepare draft and final EISs that fulfill the requirements of *Minnesota Rules*, parts 4410.0200 to 4410.6500, the National Environmental Policy Act (NEPA) (42 U.S.C. §§ 4321 to 4347), the NEPA implementing regulations (40 C.F.R. parts 1500 to 1508, in particular 40 C.F.R. part 1502), and the USACE NEPA regulations (33 C.F.R. part 325 appendix B).

The full Request for Proposal contains detailed information about the proposed mine project and proposal content requirements. Call or write for the full request, which will be sent free of charge to interested vendors. Contact:

Erik Carlson  
Department of Natural Resources  
Division of Ecological Services, Box 25  
500 Lafayette Road  
St. Paul, MN 55155-4025  
(651) 259-5162

Other personnel are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Proposals from interested parties must be submitted to the department by **4:00 p.m. on Wednesday, October 22, 2008**. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota State Retirement System (MSRS) Request for Proposals for a MSRS VoIP and Call Recording Services**

The Minnesota State Retirement System (MSRS) is seeking a contract for VoIP related services:

1. The upgrade of end of life software on our Cisco IPCC Express system. Services include in part, the upgrade of CallManager, IPCC Express and Unity from Version 4.2 to Version 6.X at our St. Paul office location with connection to our out state offices in Mankato, Duluth and St. Cloud. In addition, we would like to add access by the Detroit Lakes office to the system.
2. The upgrade or replacement of the VoIP Witness Call Recording system located in St. Paul.
3. Provide 24X7 technical support of VoIP and Call Recording systems beginning January 1, 2008. This portion of the contract is renewable annually for up to four years.

### **Activity Date**

1	RFP Posting	Sept. 29, 2008 – Oct. 10, 2008
2	Questions related to RFP	Sept. 29, 2008 – Oct. 10, 2008
3	Responses Due	October 15, 2008 at 2:30 PM
4	First Round of Finalists Selected	October 17, 2008
5	Vendor Demonstrations	October 20 – 23, 2008
6	Vendor Selected	October 27, 2008
7	Contract Awarded	November 6, 2008

**A written request (by email or fax) is required to receive the Request for Proposal.** Contact Steve Busarow, by e-mail at [Steve.Busarow@state.mn.us](mailto:Steve.Busarow@state.mn.us) or by fax at (651) 282-2117 to request the RFP. The Request for Proposal will be available by mail and in electronic format from this office through October 10, 2008.

Any questions related to this RFP should be directed via e-mail to [Steve.Busarow@state.mn.us](mailto:Steve.Busarow@state.mn.us). All questions and responses will be posted to our web site within 24 hours of receipt until the closing date.

### **Sealed bids must be received by:**

Sue Willinger, Contract Administrator,  
60 Empire Drive, Suite 300,  
St. Paul, MN 55103

by Wednesday, October 15, 2008 at 2:30 PM CST. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request for proposal does not obligate MSRS to award a contract or complete the project, and MSRS reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice shall be borne by the responder.

## **Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related  
(Cite 33 SR 601)

# State Contracts

---

professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680

## Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Department of Transportation (Mn/DOT) Modal Planning & Program Management Division Request for Proposals (RFP) on Urban Partnership Agreement – Telecommuting Implementation Plan

**NOTICE OF AVAILABILITY** of Contract to develop and execute a Telecommuting Implementation Plan. Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate Mn/DOT to complete the work contemplated in this notice, and Mn/DOT reserves the right to cancel this RFP. All expenses incurred in responding to this notice shall be borne by the responder.

Under an Urban Partnership Agreement (UPA) with the United States Department of Transportation (USDOT) and Mn/DOT, the University of Minnesota's Humphrey Institute for Public Affairs will lead a telecommuting initiative intended to reduce congestion in the I-35W travel shed. The telecommuting initiative will engage major area employers to establish and/or expand telework, telecommuting and flexible scheduling plans.

Working with Twin Cities Transportation Management Organizations (TMOs), Culture Rx and other telecommuting partners, the Humphrey Institute for Public Affairs is developing strategies to connect with major employers in the I-35W travel shed to encourage and support their adoption of telecommuting programs that will help to alleviate congestion. In order to provide the necessary program management support and performance measurement to ensure the telecommuting initiative's effectiveness, a consultant is needed to assist with this implementation. The consultant, in collaboration and coordination with the UPA Telecommuting Initiative management team, will develop and execute an implementation plan that is approved by Mn/DOT's Project Manager.

The full RFP can be viewed on the Consultant Services Web Page at [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult) under the P/T Notices Section. If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Melissa McGinnis, Contract Administrator  
**E-mail:** [melissa.mcginis@dot.state.mn.us](mailto:melissa.mcginis@dot.state.mn.us)  
**Telephone:** (651) 366-4644

Note: RESPONSES WILL BE DUE ON OCTOBER 20, 2008 AT 2:00PM CENTRAL DAYLIGHT TIME.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Metropolitan Council

### Notice of Request for Proposals (RFP) for Phone Equipment Service Support Reference Number 08P082

The Metropolitan Council is soliciting Request for Proposals to provide service and support of the Council owned Mitel telephone equipment and support.

<i>Issue Request for Proposals</i>	<b>September 22, 2008</b>
<i>Proposals Due</i>	<b>October 20, 2008</b>
<i>Award Contract</i>	<b>December 2008</b>

All firms interested in submitting proposals for this contract and desiring to receive an RFP package are invited to make a written request either by e-mail, fax or mail or phone request to:

Miriam Lopez-Rieth, Contracts and Procurement Unit  
Metropolitan Council  
390 North Robert Street  
St. Paul, MN 55101-1805  
**Phone:** (651) 602-1095  
**Fax:** (651) 602-1083  
**E-mail:** [Miriam.Lopez-Rieth@metc.state.mn.us](mailto:Miriam.Lopez-Rieth@metc.state.mn.us)

# Non-State Bids, Contracts & Grants

---

## Metropolitan Council - Metro Transit

### Request for Proposals for Annual Training for Metro Transit Police

Metro Transit, a division of the Metropolitan Council, is seeking the services of a firm to provide annual training services as mandated and regulated by the Minnesota Peace Officer Standards and Training (POST) Board. The services will be required for a two-year period, with training provided in the spring and fall of each year.

Proposals are due by 2:00 p.m. on October 24, 2008.

Firms interested in receiving the Request for Proposals document should contact:

Candace Osiecki  
Metro Transit  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**Phone:** (612) 349-5060  
**Fax:** (612) 349-5069  
**E-mail:** [Candace.osiecki@metc.state.mn.us](mailto:Candace.osiecki@metc.state.mn.us)

## Metropolitan Council - Metro Transit

### Snow Plowing and Removal at Foley Park and Ride

Metro Transit a service of the Metropolitan Council is soliciting sealed bids for Snow Plowing and Removal services at the Foley Park and Ride for a period of one year with options for additional 24-months. Bids are due at **2:00 PM** on October 17, 2008. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council  
Metro Transit Purchasing Department  
Attn: Candace Osiecki  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**Phone:** (612) 349-5070  
**E-mail:** [candace.osiecki@metc.state.mn.us](mailto:candace.osiecki@metc.state.mn.us)

## Minnehaha Creek Watershed District

### Request for Bids for the Big Island – Bioengineering Project

**NOTICE IS HEREBY GIVEN** that the Minnehaha Creek Watershed District (MCWD) is soliciting bids for the installation of bioengineering practices to the shoreline and near shore bluff areas of Big Island on Lake Minnetonka. The project is located on the east end of Big Island, Orono MN. Work shall begin on or after October 24, 2008. Work shall be complete no later than June 15, 2009.

Sealed Bid Proposals for the furnishing of all labor, materials and all other items necessary to complete the work including staging and access to the site will be received by Minnehaha Creek Watershed District at its office, 18202 Minnetonka Boulevard, Deephaven, MN until 1:00 PM October 14, 2008. Bid submittals must be clearly labeled "MCWD BIG ISLAND BID PACKAGE" on the outside of the submittal package. All communications relative to this project should be addressed to the Project Manager prior to opening of the Bid.

Attention: Renae Clark  
Minnehaha Creek Watershed District:  
**Phone:** (952) 471-0590

---

---

## Non-State Bids, Contracts & Grants

E-mail: [rclark@minnehahacreek.org](mailto:rclark@minnehahacreek.org) or

Contractors desiring a copy of the instructions to bidders, plans, specifications and proposal forms must obtain them from the office of Minnehaha Creek Watershed District, upon the payment of a \$50.00 non-refundable fee for each bid package.

A **MANDATORY PRE-BID MEETING** will be held at the Minnehaha Creek Watershed District office at 1:00 PM on October 7, 2008. Each bid proposal shall be submitted on forms furnished for that purpose. Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified or cashier's check made payable to Minnehaha Creek Watershed District ("owner") in an amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the Owner, with a surety company duly authorized to do business in the state of Minnesota, such Bid Security to be a guarantee that the bidder, if awarded a contract, will enter into a contract with Minnehaha Creek Watershed District; and the amount of the certified check will be retained or the bond enforced by the Owner in case the bidder fails to do so. The Owner will retain the deposits for the three lowest bidders until the contract has been awarded and executed but not longer than sixty (60) days. No bid may be withdrawn for a period of sixty (60) days following the bid opening.

The bid of the lowest responsible bidder is intended to be accepted on or before the expiration of sixty (60) days after the date of the opening of bids. The Owner, however, reserves the right to reject any or all bids and to waive any minor irregularities, informalities or discrepancies, and further reserves the right to award the contract in the best interest of Minnehaha Creek Watershed District.

### University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

---

---

## ***Minnesota's Bookstore***

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155

(1 block east of I-35E Bridge, 1 block north of University Ave.)

***FREE PARKING***

Phone: (651) 297-3000; Fax: (651) 215-5733

E-mail: <http://www.minnesotasbookstore.com>

***Great Books and Gifts for Your Reading Pleasure  
and***

***WE ARE "MAP CENTRAL"***

--- WE HAVE ***THOUSANDS*** OF MAPS ---

