

State of Minnesota

# State Register



**Rules, Executive Orders, Appointments,  
Commissioners' Orders, Revenue Notices, Official Notices, Grants,  
State Contracts & Loans, Non-State Bids, Contracts & Grants**

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# State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- rules of state agencies
- commissioners' orders
- state grants and loans
- executive orders of the governor
- revenue notices
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- appointments
- official notices

### Printing Schedule and Submission Deadlines

Vol. 33 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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# Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Board of Accountancy

### Adopted Permanent Rules Relating to Board of Accountancy

The rules proposed and published at *State Register*, Volume 32, Number 49, pages 2123-2143, June 02, 2008 (32 SR 2123), are adopted with the following modifications:

#### 1105.0100 DEFINITIONS.

Subp. 12. **Quality review.** "Quality review" means a peer review as required by *Minnesota Statutes*, section 326A.05, subdivision 8. Quality review also means an independent study, appraisal, or review of one or more aspects of the attest or compilation professional services of a licensee that issues attest or compilation reports, or the professional work of a person registered under *Minnesota Statutes*, section 326A.06, paragraph (b). The reviews must be conducted according to standards approved by the board as specified in this chapter by a person or persons who hold certificates with an active status and who are not affiliated with the licensee or CPA firm being reviewed or by reviewers approved by the board as specified in this chapter.

#### 1105.0250 INCORPORATION BY REFERENCE.

A. For purposes of this chapter, the documents dated June 1, 2007, in item B; the documents dated June 1, 2007, in item C; the document as of December 2007 and copyrighted 2008 in item D; the ~~January~~ July 2007 revision of the document in item E; the document dated October 2006, in item F; the document dated June 1, 2007, in item G; and the document dated June 30, 2007, in item H; are incorporated by reference to the extent other provisions of this chapter and *Minnesota Statutes* do not modify or conflict with the provisions of the documents, in which case the provisions of this chapter and *Minnesota Statutes* shall prevail. They can be found at the State Law Library and are subject to frequent change.

#### 1105.0600 FEES.

The following fees apply:

- Q. renewal of CPA ~~firms~~ firm permits for firms that have one or more offices located in another state, \$68 per year.

#### 1105.2450 GOOD MORAL CHARACTER.

- C. Factors the board ~~may~~ shall consider in determining rehabilitation of moral character include the following:

#### 1105.3000 CONTINUING PROFESSIONAL EDUCATION REQUIREMENTS.

The requirements of continuing professional education in items A to K apply pursuant to *Minnesota Statutes*, section 326A.04, subdivision 4.

G. Failure to report CPE, failure to obtain CPE required by this part, reporting of an amount less than that required, or fraudulently reporting CPE is a basis for disciplinary action under *Minnesota Statutes*, section 326A.08. A licensee not in compliance with this part on June 30 of each year shall be assessed a late processing fee of \$50 for the first month, or partial month, of noncompliance and \$25 per month, or partial month, of noncompliance thereafter until the date the licensee reports is in compliance with this part and provides documentation of compliance in writing to the board ~~compliance with this part and demonstrates compliance to the satisfaction of the board~~.

#### 1105.4000 APPLICATION FOR FIRM PERMIT.

I. The application for a firm permit shall contain a representation from the firm that it has complied with part 1105.7850, item F, and that it has verified compliance of its partners, members, managers, shareholders, directors, or officers resident in this state with items D, E, and F.

## **1105.4150 HEADQUARTERS OF CLIENT.**

A. For purposes of part 1105.4200 and *Minnesota Statutes*, sections 326A.05, subdivision 1, and 326A.14, subdivision 1, a client is considered to have its headquarters in this state if the location specified by the client as the address to which a service is directed is located in this state. In addition, a client is considered to have its headquarters in this state if:

## **1105.7900 SUBSTANTIAL EQUIVALENCY.**

D. Individuals required by *Minnesota Statutes*, section 326A.14, subdivision 1, paragraph (b), to obtain a verification that their individual qualifications are substantially equivalent to the licensure requirements of *Minnesota Statutes*, section 326A.03, subdivisions 2, 3, 4, and 6, shall obtain the verification from the NASBA National Qualification Appraisal Service prior to rendering professional services in this state. Documentation supporting this verification must be maintained by the individual for a minimum period of six years and must be submitted to the board upon request.

## **Department of Education Adopted Permanent Rules Relating to Special Education**

The rules proposed and published at *State Register*, Volume 32, Number 16, pages 695-723, October 15, 2007 (32 SR 695); and Volume 33, Number 3, page 167, July 21, 2008 (33 SR 167), are adopted with the following modifications:

**3525.0210 DEFINITIONS.** [Withdrawn at 33 SR 167]

**3525.0300 PROVISION OF FULL SERVICES.** [Withdrawn at 33 SR 167]

**3525.0400 LEAST RESTRICTIVE ENVIRONMENT.** [Withdrawn at 33 SR 167]

**3525.0550 IEP MANAGER.** [Withdrawn at 33 SR 167]

**3525.0700 PARENTAL INVOLVEMENT.** [Withdrawn at 33 SR 167]

**3525.0750 IDENTIFICATION OF CHILDREN WITH DISABILITIES.** [Withdrawn at 33 SR 167]

**3525.0755 EXTENDED SCHOOL YEAR SERVICES.** [Withdrawn at 33 SR 167]

**3525.0800 RESPONSIBILITY FOR PURCHASED SERVICES AND DISAGREEMENTS.** [Withdrawn at 33 SR 167]

**3525.0850 POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS.** [Withdrawn at 33 SR 167]

**3525.0855 BEHAVIORAL INTERVENTION PLANS.** [Withdrawn at 33 SR 167]

**3525.0860 REGULATED INTERVENTIONS.** [Withdrawn at 33 SR 167]

**3525.0865 PROHIBITED PROCEDURES.** [Withdrawn at 33 SR 167]

**3525.0870 EMERGENCY AND NOTICE OF PEACE OFFICER INVOLVEMENT.** [Withdrawn at 33 SR 167]

**3525.1100 STATE AND DISTRICT RESPONSIBILITY FOR TOTAL SPECIAL EDUCATION SYSTEM.** [Withdrawn at 33 SR 167]

**3525.1310 STATE AID FOR SPECIAL EDUCATION PERSONNEL.** [Withdrawn at 33 SR 167]

**3525.1325 AUTISM SPECTRUM DISORDERS (ASD).** [Withdrawn at 33 SR 167]

# Adopted Rules

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3525.1327 DEAF-BLIND. [Withdrawn at 33 SR 167]

3525.1329 EMOTIONAL OR BEHAVIORAL DISORDERS. [Withdrawn at 33 SR 167]

3525.1331 DEAF AND HARD OF HEARING. [Withdrawn at 33 SR 167]

3525.1333 DEVELOPMENTAL COGNITIVE DISABILITY. [Withdrawn at 33 SR 167]

3525.1335 OTHER HEALTH DISABILITIES. [Withdrawn at 33 SR 167]

3525.1337 PHYSICALLY IMPAIRED. [Withdrawn at 33 SR 167]

3525.1339 SEVERELY MULTIPLY IMPAIRED. [Withdrawn at 33 SR 167]

## 3525.1341 SPECIFIC LEARNING DISABILITY.

Subp. 2. **Criteria.** A child is eligible and in need of special education and related services for a specific learning disability when the child meets the criteria in items A, B, and C or in items A, B, and D. Information about each item must be sought from the parent and must be included as part of the evaluation data. ~~The child must receive two interventions prior to evaluation as defined in Minnesota Statutes, section 125A.56.~~ The evaluation data must confirm that the effects of the child's disability occur in a variety of settings. The child must receive two interventions, as defined in Minnesota Statutes, section 125A.56, prior to evaluation, unless the parent requests an evaluation or the IEP team waives this requirement because it determines the child's need for an evaluation is urgent.

A. The child does not achieve adequately in one or more of the following areas: oral expression, listening comprehension, written expression, basic reading skills, reading comprehension, reading fluency, mathematics calculation, or mathematical problem solving, in response to appropriate classroom instruction, and either:

(1) the child does not make adequate progress to meet age or state-approved grade-level standards in one or more of the areas listed above when using a process based on the child's response to scientific, research-based intervention (SRBI); or

(2) the child exhibits a pattern of strengths and weaknesses in performance, achievement, or both, relative to age, state-approved grade-level standards, or intellectual development, that is determined by the group to be relevant to the identification of a specific learning disability.

The performance measures used to verify this finding must be both representative of the child's curriculum and or useful for developing instructional goals and objectives. Documentation is required to verify this finding and may include. Such documentation includes evidence of low achievement from, ~~for example the following sources, when available:~~ cumulative record reviews; classwork samples; anecdotal teacher records; statewide and districtwide assessments; formal, diagnostic, and informal tests; curriculum-based evaluation results; and results from targeted support programs in general education.

B. The child has a disorder in one or more of the basic psychological processes and which includes an information processing condition that is manifested in a variety of settings by behaviors such as inadequate: inadequate or lack of expected acquisition of information; lack of organizational skills, for example, following written and oral directions; organization; planning and sequencing; working memory, including verbal, visual, or spatial arrangements; correct use of developmental order in relating events; transfer of information onto paper; visual and auditory memory processing; speed of processing; verbal and nonverbal expression; transfer of information; and motor control for written tasks such as pencil and paper assignments, drawing, and copying.

D. The child demonstrates an inadequate rate of progress. Rate of progress is measured over time through progress monitoring while using intensive ~~scientific, research-based interventions (SRBI),~~ which may be used prior to a referral, or as part of an evaluation for special education. A minimum of 12 data points are required from a consistent intervention implemented over at least seven school weeks in order to establish the rate of progress. Rate of progress is inadequate when the child's:

(3) ~~the child's~~ level of performance in repeated assessments of achievement falls below the child's age or state-approved grade-level standards; and

(4) ~~the~~ level of achievement must be is at or below the fifth percentile on one or more valid and reliable achievement tests using either state or national comparisons. Local comparison data that is valid and reliable may be used in addition to either state or national data. If local comparison data is used and differs from either state or national data, the group must provide a rationale to explain the difference.

Subp. 3. **Determination of specific learning disability.** In order to determine that the criteria for eligibility in subpart 2 are met, documentation must include:

A. an observation of the child in the child's learning environment, including the regular classroom setting, that documents the child's academic performance and behavior in the areas of difficulty. For a child of less than school age or out of school, a group member must observe the child in an environment appropriate to the child's age. In determining whether a child has a specific learning disability, the



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## Adopted Rules

parents and the group of qualified professionals, as provided by *Code of Federal Regulations*, title 34, section 300.308, must:

Subp. 4. **Verification.** Each group member must certify in writing whether the report reflects the member's conclusion. If it does not reflect the member's conclusion, the member must submit a separate statement presenting the member's conclusions.

The district's plan for identifying a child with a specific learning disability consistent with this part must be included with its total special education system (TSES) plan. The district must implement its interventions consistent with that plan. The plan should detail the specific SRBI approach, including timelines for progression through the model; any SRBI that is used, by content area; the parent notification and consent policies for participation in SRBI; procedures for ensuring fidelity of implementation; and a district staff training plan.

3525.1343 SPEECH OR LANGUAGE IMPAIRMENTS. [Withdrawn at 33 SR 167]

3525.1345 BLIND OR VISUALLY IMPAIRED. [Withdrawn at 33 SR 167]

3525.1348 TRAUMATIC BRAIN INJURY (TBI). [Withdrawn at 33 SR 167]

3525.1350 EARLY CHILDHOOD: SPECIAL EDUCATION. [Withdrawn at 33 SR 167]

3525.1352 DEVELOPMENTAL ADAPTED PHYSICAL EDUCATION: SPECIAL EDUCATION. [Withdrawn at 33 SR 167]

3525.1354 TEAM OVERRIDE ON ELIGIBILITY DECISIONS. [Withdrawn at 33 SR 167]

3525.1400 FACILITIES, EQUIPMENT AND MATERIALS. [Withdrawn at 33 SR 167]

3525.1550 CONTRACTED SERVICES. [Withdrawn at 33 SR 167]

3525.2325 EDUCATION PROGRAMS FOR K-12 CHILDREN WITH DISABILITIES AND REGULAR STUDENTS PLACED OUTSIDE THE NORMAL SCHOOL SITE FOR CARE AND TREATMENT. [Withdrawn at 33 SR 167]

3525.2335 EARLY CHILDHOOD PROGRAM SERVICES, ALTERNATIVES, AND SETTINGS. [Withdrawn at 33 SR 167]

3525.2340 CASE LOADS. [Withdrawn at 33 SR 167]

3525.2350 MULTIDISABILITY TEAM TEACHING MODELS. [Withdrawn at 33 SR 167]

3525.2440 SURROGATE PARENT APPOINTMENT. [Withdrawn at 33 SR 167]

3525.2445 CONSULTATION WITH COUNTY SOCIAL SERVICES. [Withdrawn at 33 SR 167]

3525.2450 REMOVAL OF SURROGATE PARENT. [Withdrawn at 33 SR 167]

3525.2455 SURROGATE PARENT KNOWLEDGE AND SKILLS. [Withdrawn at 33 SR 167]

3525.2550 EVALUATION REPORT AND TIMELINE. [Withdrawn at 33 SR 167]

3525.2720 CRITERIA UPON REEVALUATION. [Withdrawn at 33 SR 167]

3525.2810 DEVELOPMENT OF INDIVIDUALIZED EDUCATION PROGRAM PLAN. [Withdrawn at 33 SR 167]

3525.2900 TRANSITION PLANNING. [Withdrawn at 33 SR 167]

3525.3010 EDUCATIONAL PLACEMENT. [Withdrawn at 33 SR 167]

3525.3100 FOLLOW-UP REVIEW REQUIREMENTS. [Withdrawn at 33 SR 167]

# Adopted Rules

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3525.3600 PRIOR WRITTEN NOTICE. [Withdrawn at 33 SR 167]

3525.3700 CONCILIATION CONFERENCE. [Withdrawn at 33 SR 167]

3525.3900 INITIATING A DUE PROCESS HEARING. [Withdrawn at 33 SR 167]

3525.4010 HEARING OFFICERS. [Withdrawn at 33 SR 167]

3525.4110 PREHEARING CONFERENCE. [Withdrawn at 33 SR 167]

3525.4420 DECISIONS OF HEARING OFFICER. [Withdrawn at 33 SR 167]

3525.4700 ENFORCEMENT AND APPEALS. [Withdrawn at 33 SR 167]

3525.4750 EXPEDITED HEARINGS, WHO MAY REQUEST. [Withdrawn at 33 SR 167]

3525.4770 EXPEDITED HEARINGS, TIMELINES. [Withdrawn at 33 SR 167]

**REPEALER.** *Minnesota Rules*, parts 3525.0210, subparts 2, 3, 5, 6, 7, 8, 9, 13, 17, 18, 26, 29, 30, 36, 38, 46, and 47; 3525.0800, subparts 1, 3, 4, 6, 7, 8, and 9; 3525.2435; 3525.2710; 3525.2810, subparts 3, 4, and 5; 3525.2900, subpart 5; and 3525.3900, subpart 3, are repealed.

## Board of Electricity

### Adopted Permanent Rules Relating to Electrical Code

The rules proposed and published at *State Register*, Volume 32, Number 40, pages 1808-1810, March 31, 2008 (32 SR 1808), are adopted as proposed.

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Department of Administration (Admin) Governor’s Council on Developmental Disabilities Notice of Meeting Schedule for Federal Fiscal Year 2009

The Minnesota Governor’s Council on Developmental Disabilities (GCDD) meets on the first Wednesday of the even-numbered months at the Continuing Education and Conference Center, University of Minnesota, St. Paul Campus, 1890 Buford Avenue, St. Paul, Minnesota 55108. Meetings are from 9:30 a.m. to 2:30 p.m. The meeting schedule for FFY 2009 is as follows:

October 1, 2008  
December 3, 2008  
February 4, 2009  
April 1, 2009  
June 3, 2009  
August 5, 2009

Under provisions of the Developmental Disabilities Assistance and Bill of Rights Act (P.L. 106-402), the GCDD’s business - information, education, and training – is intended to increase the independence, productivity, self determination, integration and inclusion of people with developmental disabilities and their families in the community.

For further information, contact the GCDD by:

**phone:** (651) 296-4018  
**toll free:** (877) 348-0505  
**Minnesota Relay Service:** (800) 627-3529  
**E-mail:** [admin.dd@state.mn.us](mailto:admin.dd@state.mn.us), or via  
**Web site:** [www.mnddc.org](http://www.mnddc.org) OR [www.mncdd.org](http://www.mncdd.org).

Individuals needing accommodations should contact the GCDD at least 10 days in advance of the meeting date.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Grant Applicants

Have you checked up on all the “active” state grants? For *State Register* subscribers a “Contracts & Grants” section is available that lists all grants and contracts open for bid. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of ALL the current rules, with an INDEX, and previous years’ indices, as well as a list of all contracts and grants open for bid. Subscribe and receive LINKS to the *State Register*. You also receive Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

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## Minnesota Department of Health Office of Rural Health and Primary Care Community Clinic Grant Program Notice of Grant Opportunity to Improve Minnesota’s Clinic-based Safety Net Providers

The Minnesota Department of Health (MDH) is seeking applications from eligible community clinics through the Community Clinic Grant Program. The purpose of these grants is to improve the ongoing viability of Minnesota’s clinic-based safety net providers. Grants help clinics serve people with low incomes, reduce current or future uncompensated care burdens, or improve care delivery infrastructure. The level of funding for the community clinic grant program is approximately \$561,000 for fiscal year 2009. An eligible community clinic means a nonprofit clinic, government entity, Indian tribal government or Indian health service unit; or a consortium of these entities. Applicants must also use a sliding fee scale or other procedure to determine eligibility for charity care or to ensure that no person will be denied services because of inability to pay. The Office of Rural Health and Primary Care expects that successful applicants will be able to begin their grant projects by April 2009.

Because of limited funding, applicants will be required to submit pre-applications and only the strongest of these will be invited to submit a final application. Prospective applicants who have questions and/or would like a copy of the application forms may contact Debra Jahnke at (651) 201-3845 or 1-800-366-5424 or [debra.jahnke@health.state.mn.us](mailto:debra.jahnke@health.state.mn.us). The pre-application and final application forms are also available on the Office of Rural Health and Primary Care Web site at:

<http://www.health.state.mn.us/divs/cfh/orhpc/grant/home.htm#community> .

Pre-applications must be received by 4 p.m. on October 3, 2008. Final applications must be received by 4 p.m. on January 7, 2009. Applications postmarked prior to these due dates but not received prior to the time deadline will be considered late. Late applications will not be considered for review. Applications may be mailed or delivered to the following addresses:

Debra Jahnke  
Office of Rural Health and Primary Care  
Division of Community Health  
Minnesota Department of Health

P.O. Box 64882  
St. Paul, MN 55164-0882

**Or via courier:**

85 East 7<sup>th</sup> Place, Suite 220  
St. Paul, MN 55101

## Metropolitan Council

### Public Workshops Sept. 22 and 23 on Application Process \$3 Million Available in Federal Transportation Funds to Support Access to Jobs

The Metropolitan Council is announcing the availability of approximately \$3 million of Federal Transit Administration (FTA) funds to support transportation services that improve access to jobs. The funds will be awarded through a competitive solicitation process in the seven-county metro area. The two federal programs that provide funding under this solicitation are Job Access and Reverse Commute (JARC) and New Freedom.

The solicitation is held every two years to evaluate the benefits of proposed projects, based on criteria that reflect federal program goals and regional transportation priorities and mobility goals included in the region's Transportation Policy Plan and Transportation Coordination Plan. Projects funded through this process will increase regional mobility and access to jobs for low-income persons; and improve regional mobility for persons with a disability beyond currently provided levels.

The Metropolitan Council will host two workshops for metro-area organizations and transit providers that want to apply for JARC and New Freedom program funding.

Approximately \$1.8 million is available for allocation in 2009-2010 under the JARC program and approximately \$1.4 million is available for allocation in 2009-2010 under the New Freedom program. The funding programs are available to local government agencies, non-profit agencies, public and private providers of public transportation, and tribal governments.

Public workshops:

- **Monday, September 22, 12:30 – 2:30 p.m.**  
Metro Transit, Fred T. Heywood Chambers  
570 6th Avenue North  
Minneapolis, MN 55411
- **Tuesday, September 23, 9:00 – 11:00 a.m.**  
Metropolitan Council, Lower Level A  
390 Robert Street North  
St. Paul, MN 55101

The September meetings will provide an opportunity for service providers to ask questions about the JARC and New Freedom programs as well as funding criteria and the application process in the Twin Cities metro area.

Applications for funding will be available September 8 and must be submitted by late October. Potential applicants are encouraged to review application documents prior to attending the workshops.

Projects the Metropolitan Council selects for funding are included in the region's Transportation Improvement Program (TIP) and approved by the Transportation Advisory Board (TAB) and the Federal Transit Administration (FTA) prior to final award.

Copies of the application package will be available by calling the program administrator, Cole Hiniker, at (651) 602-1748 or visiting the Council's web site at <http://www.metrocouncil.org/planning/transportation/JARC/NFI/index.htm>.

The Metropolitan Council is the regional planning organization for the seven-county Twin Cities area. The Council runs the regional  
(Cite 33 SR 483)

# State Grants & Loans

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bus and light rail system, collects and treats wastewater, coordinates regional water resources, plans regional parks and administers funds that provide housing opportunities for low- and moderate-income individuals and families. The Council board is appointed by and serves at the pleasure of the governor.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## How to Work with Contracts

A summarized "Contracts & Grants" section of all contracts and grants open for bid is available only to subscribers. Obtain MORE and FASTER information with a SUBSCRIPTION to the *State Register*. You also receive LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of the contents of the current issue, with an INDEX, and previous years' indices. You also receive "Contracts & Grants." Here's what you receive via e-mail:

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**Department of Administration (Admin)  
Materials Management Division  
WSCA/NASPO Contract Administration - Pre-Solicitation Notification**

The Minnesota Department of Administration, Materials Management Division, on behalf of the State of Minnesota, and in association with the National Association of State Procurement Officials (NASPO) and the Western States Contracting Alliance (WSCA) is preparing a Request for Proposal (RFP) from Manufacturers of Personal Computer Equipment and Related Devices for the WSCA/NASPO PC Contracts 2009-2014.

The purpose of this pre-solicitation announcement is to give interested parties notice that the RFP will be issued in September, 2008.

The Contracts resulting from the RFP will replace the current WSCA/NASPO PC Contracts 2004-2009. For reference purposes, you may see copies of all the RFP's issued under the WSCA/NASPO PC Contracts 2004-2009 at the following url:

*<http://www.mmd.admin.state.mn.us/wsca/News.htm>*

This might assist you in understanding both the process and requirements for these contracts. The current contracts are generating an average of over \$2 billion in sales annually. As of July 18, 2008, twenty states have executed an Intent to Participate in the new contracts.

The RFP will include EPEAT minimum requirements and preferences for verification of third-party certifications from bodies such as Blue Angel, Energy Star, etc.

The categories of equipment in the RFP will include, but not be limited to: servers, desktops, laptops, tablet PCs, PDAs, printers, multi-functional printing devices, storage solutions, monitors, local area network devices, and instructional bundles.

The sale of LCD Projectors, separate from an instructional bundle, will be allowed under the new Contracts resulting from the RFP.

Interested parties, who logged in and downloaded this document from the MMD website, will be added to an e-mail distribution list that will be used to announce the actual advertisement of the RFP in September, 2008.

However, interested parties are cautioned that it is still their responsibility to watch the MMD website for the solicitation announcement. MMD will not be held responsible for an interested party not receiving the e-mail notification announcement of the RFP.

The announcement will also be linked on *[www.naspo.org](http://www.naspo.org)* (under Cooperative Purchasing, Opportunities), *[www.aboutwsca.org](http://www.aboutwsca.org)* (under Opportunities) and may appear, in compliance with applicable state laws, on the websites of states that potentially might participate in the resulting contracts.

**Department of Administration  
Division of Real Estate and Construction Services  
Notice of Request for Qualifications (RFQ) and Fee Schedule for Professional  
Services of Owner's Project Representatives and of Minnesota Registered  
Architects, Engineers, Interior Designers, Land Surveyors, Landscape  
Architects, Geoscientists, and Owner's Project Representatives**

The Department of Administration, State Architect's Office ("State"), requests qualifications of Minnesota registered architects, engineers, interior designers, land surveyors, and geoscientists ("Consultant") to assist the State in providing studies, pre-designs, design through construction documents, construction administration, post construction services, interior design, land surveys, geoscience, and project-related professional services as needed for up to a five-year period.. These projects will be varied in nature and scope and will involve new construction and remodeling, which includes but is not limited to buildings, commissioning, bridges, parking structures, site and utility work, roadways, and land development.

# State Contracts

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Unless otherwise provided in *Minnesota Statutes* § 16B.33, the following guidelines apply when using the Master Roster. State agency construction projects requiring a primary designer will have an estimated cost of construction of no greater than \$2,000,000.00; or a study, report, or predesign for a state agency planning project will have a consultant estimated fee no greater than \$200,000.00. Higher education construction projects requiring a primary designer will have an estimated cost of construction of no greater than \$2,000,000.00; and a study, report or predesign for a planning project will have a consultant estimated fee no greater than \$200,000.00. Primary Designers for Projects to construct, erect, or remodel a building with an estimated cost in excess of these amounts will be selected by the State Designer Selection Board in accordance with *Minnesota Statutes* §16B.33.

The Request for Qualifications document may be found online at: [www.sao.admin.state.mn.us](http://www.sao.admin.state.mn.us). Copies of the RFQ may also be requested from:

Contracts Officer  
Real Estate and Construction Services  
309 Administration Building,  
50 Sherburne Avenue  
St. Paul, MN 55155  
(651) 201-2550

The Request for Qualifications and Fee Schedule will remain open continually to enable individuals and firms not currently on the Roster to submit their qualifications and fee schedules. One year after a completed response is added to the Master Roster, the firm will be asked whether it wants to remain on the roster. If the responder wants to continue to remain on the roster it will be able to update its fee schedule, and will be required to submit updated written documents. If no response is received within 30 days of the notice, the responder's name will be removed from the Master Roster until such time as it has re-submitted a complete response to the RFQ.

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The RFQ is not a guarantee of work and it does not obligate the State to award any contracts. The State reserves the right to discontinue the use or cancel all or any part of this Master Roster program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Administration

### Real Estate Management Division

#### Notice of State Real Property - 25698 Ableman Trail in Faribault - for Sale

**NOTICE IS HEREBY GIVEN** that the Department of Administration is offering for sale by sealed bid the real property located at 25698 Ableman Trail in Faribault. This property includes a four-bedroom, one-bath, rambler-style house with a two-car tuck-under garage. The minimum bid is \$75,000. To obtain a copy of the complete bid package, visit [www.admin.state.mn.us/recs/sas/sas-psl.html](http://www.admin.state.mn.us/recs/sas/sas-psl.html), send an e-mail to [susan.maki@state.mn.us](mailto:susan.maki@state.mn.us), or call (651) 201-2549. Written bids must be received no later than 2:30 p.m. on Thursday, October 2, 2008.

## State Department of Administration (Admin)

### State Designer Selection Board

### Minnesota State Colleges and Universities

#### Notice of Availability of Request for Proposal (RFP) for Designer Selection for:

#### Transportation and Emerging Technologies Renovation

#### State Designer Selection Board Project No. 08-14

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Dakota County Technical College, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for



architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges Universities website,  
<http://www.finance.mnscu.edu/facilities/index.html> click on "Announcements."

A copy of the pre-design is available for review at <http://www.finance.mnscu.edu/facilities/index.html> . An informational meeting is scheduled for 9:00 AM, Wednesday September 3, 2008 at Dakota County Technical College, Room 2-142, on the Dakota County Technical College campus, 1300 145<sup>th</sup> Street East, Rosemount, MN 55068. All firms interested in this meeting should contact Paul DeMuth, at (651) 423-8370 or [paul.demuth@dctc.edu](mailto:paul.demuth@dctc.edu) to sign up to attend the meeting. Project questions will also be taken by this individual.

Proposals must be delivered to the Real Estate and Construction Services front desk in **room 309 of the Administration Building**, 50 Sherburne Ave., St. Paul, MN 55155 **not later than 4:00 P.M., September 15, 2008**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

### **State Department of Administration (Admin) State Designer Selection Board Minnesota State Colleges and Universities Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Workforce Program and Infrastructure Remodeling State Designer Selection Board Project No. 08-16**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minneapolis Community and Technical College, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges Universities website,  
<http://www.finance.mnscu.edu/facilities/index.html> click on "Announcements."

A copy of the pre-design is available for review at <http://www.finance.mnscu.edu/facilities/index.html> . An informational meeting is scheduled for **9:00 AM, September 3, 2008 in L-3100** at Minneapolis Community and Technical College, 1501 Hennepin Avenue, Minneapolis, MN 55403. All firms interested in this meeting should contact Valerie Frolov at (612) 659-6808 or [Valerie.frolov@minneapolis.edu](mailto:Valerie.frolov@minneapolis.edu) to sign up for the meeting. Project questions will also be taken by this individual.

Proposals must be delivered to Real Estate and Construction Services front desk in, **room 309 of the Administration Building**, 50 Sherburne Ave., St. Paul, MN 55155 **not later than 4:00 P.M., September 15, 2008**. Late responses will not be considered.

Minnesota State Colleges and Universities are not obligated to complete the proposed project and reserve the right to cancel the solicitation if it is considered to be in its best interest.

# State Contracts

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## Department of Agriculture

### Pesticide and Fertilizer Management Division

#### Notice of Intent to Conduct a Special Registration Review of the Herbicide Atrazine

**NOTICE IS HEREBY GIVEN** that the Commissioner of the Minnesota Department of Agriculture (MDA) intends to conduct a special registration review of the herbicide atrazine.

The Minnesota Department of Agriculture (MDA) is the lead state agency for pesticide and fertilizer environmental and regulatory functions in Minnesota. These authorities are further described in *Minnesota Statutes*, Chapters 18B, 18C, 18D and 103H. An evaluation report from the Office of the Legislative Auditor for the State of Minnesota included a recommendation that the MDA develop criteria for when it will review pesticide product information in more detail before registering products. As a result, the MDA has initiated a process to review a select number of pesticides each year and, if necessary, consider appropriate additional state-specific restrictions, limitations on use as a condition of registration, or registration without state-specific restrictions.

The MDA together with partners at the Minnesota Pollution Control Agency (MPCA) and the Minnesota Department of Health (MDH) have conducted an overview of available information on atrazine to determine the scope of work necessary to conduct a special registration review of atrazine for the State of Minnesota. A scoping document has been prepared to guide the review.

The goal of the review is to identify any unreasonable adverse effects on human health or the environment in Minnesota that might be addressed through state-specific registration or regulations. The review is not intended to be redundant of analyses and decisions reached by the U.S. Environmental Protection Agency (EPA) during recent federal reregistration of atrazine.

The scoping document and related information about the special registration review of atrazine are available at:

<http://www.mda.state.mn.us/chemicals/pesticides/atrazine.htm>

The MDA will accept comment on the atrazine special registration review until November 10, 2008 by email, fax or U.S. Post to Gregg Regimbal, [gregg.regimbal@state.mn.us](mailto:gregg.regimbal@state.mn.us); **Fax:** (651) 201-6117 (**attn.** Gregg Regimbal); Minnesota Department of Agriculture, Pesticide & Fertilizer Management Division, 625 Robert Street North, Saint Paul, MN 55155-2538.

## Minnesota State Colleges and Universities (MnSCU)

### Central Lakes College - Brainerd

#### Advertisement for Bids for Fire Alarm / Mass Notification System Upgrade

**Sealed Bids for:** Fire Alarm / Mass Notification System Upgrade  
Minnesota State Colleges and Universities  
Central Lakes College  
Brainerd, Minnesota

**will be received by:** Kari Christiansen  
Central Lakes College, 501 West College Drive  
Room C209  
Brainerd, Minnesota

Until 2:00 PM, local time, September 18, 2008 at which time the bids will be opened and publicly read aloud.

**Project Scope:** The entire existing campus Fire Alarm system, including the Day-Care Building and Green House, shall be removed and replaced with a new Fire Alarm and Mass Notification System. The existing system shall remain in place and functional until the new system has been installed, tested and approved for use.

The new system shall be a new complete and functional system, with addressable initiating devices, voice alarm notification and color coded visual alarm devices. Voice notification shall provide live and recorded announcements for fire alarms, weather emergencies and campus lockdowns, and will provide coverage of building interiors and exterior gathering areas. All system cabling shall be fully supervised and installed in metal raceway.

**A Pre-Bid Meeting** will be held at 2:00 PM, Tuesday, September 9, 2008, in room C209 of Central Lakes College, Brainerd Campus. The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

**Bidding Documents** as prepared by the Project Engineer, Ulteig Engineers, Inc., are on file at the offices of the:

- 1) above named Project Engineer.
- 2) following Builders' Exchanges: St. Paul, Minneapolis, St. Cloud, Duluth, Fargo-Moorhead
- 3) McGraw Hill Construction Plan Room
- 4) MEDA Minority Contractors Plan Room
- 5) National Association of Minority Contractors of Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

Architecture One  
311 South 8<sup>th</sup> Street  
Brainerd, MN 56401  
(218) 829-0525 Phone

A refundable deposit of \$100.00 is required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them, may send a \$100.00 deposit to the Architect. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

## Minnesota State Colleges and Universities (MnSCU) Saint Cloud Technical College Advertisement for Bids for G-Wing Elevator Modernization

**Sealed Bids for:** *St. Cloud Technical College*  
*G Wing Elevator Modernization*  
St. Cloud Technical College  
St. Cloud, Minnesota

**will be received by:** Ms. Sue Meyer, Director of Purchasing  
Room 1-401H  
St. Cloud Technical College  
1540 Northway Drive  
St. Cloud, Minnesota 56303

Until **2:00 PM, local time, Thursday, September 25th, 2008**, at which time the bids will be opened and publicly read aloud. Bid responses must be delivered in a sealed envelope or package clearly marked "G Wing Elevator Modernization" to Sue Meyer at the above address. St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive any irregularities or informalities, in bids received.

# State Contracts

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**Project Scope:** *Modernization of G Wing elevator including replacement of hydraulic cylinder, controls, pump unit, door operator and signal fixtures.*

A **MANDATORY** Pre-Bid Meeting will be held at **9:00 AM, Tuesday, September 16<sup>th</sup>**, in Room **I-452, St. Cloud Technical College**. The College Representatives will review the bidding procedures, Bidding Documents, existing conditions and other issues with interested Bidders as well as answer questions.

Bidding Documents as prepared by Van Deusen and Associates will be available on Monday, September 15<sup>th</sup>, 2008, on the website <http://www.sctc.edu/rfp>.

All questions and inquiries related to this Request for Bid must be in writing and directed to Jason Theisen, Director of Facilities, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303, **e-mail:** [jtheisen@sctc.edu](mailto:jtheisen@sctc.edu); **phone:** (320) 308-6012. Other department personnel are NOT allowed to discuss the Request for Bid with anyone, including responders, before the proposal submission deadline.

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

## **Minnesota State Colleges and Universities (MnSCU) Southeast Technical College Request for Bids for Design and Development of Promotional Magazine**

Southeast Technical College is requesting bids from qualified vendors for Design and Development of promotional magazine.

Specifications are available from Nate Emerson, Southeast Technical, 1250 Homer Road, Winona, Minnesota 55987, **phone:** (507) 453-2711, or **e-mail:**

*[NEmerson@southeastmn.edu](mailto:NEmerson@southeastmn.edu)*

Sealed bids must be received by **September 26, 2008, 2:00 pm CST**.

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator

## **Minnesota State Colleges and Universities (MnSCU) Southeast Technical College Request for Bids for Web Development**

Southeast Technical College is requesting bids from qualified vendors for Web development incorporating video and technology into our website.

Specifications are available from Nate Emerson, Southeast Technical, 1250 Homer Road, Winona, Minnesota 55987, **phone:** (507) 453-2711, or **e-mail:**

*[NEmerson@southeastmn.edu](mailto:NEmerson@southeastmn.edu)*

Sealed bids must be received by **September 26, 2008, 2:00 pm CST.**

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities system is an Equal Opportunity employer and educator

## **Minnesota Department of Human Services Managed Care and Payment Policy Division Addendum to Request for Proposals to Provide Health Care Services under Prepaid Medical Assistance Program (PMAP) including Minnesota Senior Care Plus (MSC+), Prepaid General Assistance Medical Care (PGAMC) and MinnesotaCare in Brown, Cass, Crow Wing, Dodge, Freeborn, Goodhue, Kanabec, Morrison, Sibley, Steele, Todd, Wabasha, Wadena and Waseca Counties**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services through its Managed Care and Payment Policy Division has published an Addendum to its Request for Proposal to provide health care services under Prepaid Medical Assistance Program (PMAP) including Minnesota Senior Care Plus (MSC+), Prepaid General Assistance Medical Care (PGAMC) and MinnesotaCare in Brown, Cass, Crow Wing, Dodge, Freeborn, Goodhue, Kanabec, Morrison, Sibley, Steele, Todd, Wabasha, Wadena and Waseca Counties that was published in the August 25, 2008 State Register. In the Addendum, additional county information is available that needs to be addressed as part of the RFP response.

To obtain a full text of the RFP Addendum please log in to the Minnesota Department of Human Services RFP web site:  
*[www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)*

To obtain a paper copy of the RFP Addendum, please contact:

Pam Olson  
Department of Human Services  
Managed Care and Payment Policy Division  
P.O. Box 64984  
St. Paul, MN 551550984  
**Phone:** (651) 431-2526  
**Fax:** (651) 431-7426  
**E-mail:** *[pam.r.olson@state.mn.us](mailto:pam.r.olson@state.mn.us)*

This is the only person designated to answer questions by potential responders regarding this RFP.

The text of the RFP can also be viewed by visiting the Minnesota Department of Human Services RFP web site:  
*[www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

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## Legislative Coordinating Commission Green Jobs Task Force Contract Available for Providing Administrative Support

The Minnesota Legislative Coordinating Commission is requesting proposals from qualified individuals and organizations interested in providing administrative and related services for a Task Force that is responsible for creating a statewide action plan to optimize the growth of the green economy.

For a copy of the full text of the RFP, please go to: <http://www.commissions.leg.state.mn.us/lcc/RFPs.htm> or contact:

Greg Hubinger, Director  
Minnesota Legislative Coordinating Commission  
Room 72 State Office Building  
100 Rev. Dr. Martin Luther King, Jr. Blvd.  
St. Paul, MN 55155-1298  
**Phone:** (651) 296-2963 (voice)  
**E-mail:** [greg.hubinger@lcc.leg.mn](mailto:greg.hubinger@lcc.leg.mn)

All proposals must satisfy the criteria as outlined in the full text of the RFP. The LCC must **receive** the proposal by 4:00 p.m., September 19, 2008. Late submittals may not be considered. All expenses incurred in responding to this notice shall be borne by the responder.

## Department of Natural Resources (DNR) Notice of Availability of Contract for Timber Harvesting and Forest Management Guidelines in Minnesota Amount of Proposed Contract: \$100,000 - CERTIFICATION # 16507

The Minnesota Department of Natural Resources, in consultation with the Minnesota Forest Resources Council, is requesting proposals to perform specified steps necessary to undertake and complete implementation monitoring of timber harvesting and forest management guidelines on public and private forestlands in Minnesota.

Work is proposed to start after January 2009.

A Request for Proposals will be available by mail from this office through October 3, 2008. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After October 3, 2008, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Rick Dahlman, BMP Program Coordinator  
500 Lafayette Road  
St. Paul, MN 55155-4044  
Phone: (651) 259-5257  
Fax: (651) 296-5954

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **October 27, 2008, 2:00 p.m.** Late proposals will not be considered. Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Natural Resources****Division of Ecological Resources****Environmental Policy and Review Unit****Notice of Request for Proposal for Consultant Services to Prepare a Joint State/  
Federal Environmental Impact Statement (EIS) for the proposed Mesabi Nugget  
Phase II Project**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Natural Resources (DNR), a state agency, seeks the services of a professional consultant to assist in preparing an environmental impact statement for the Mesabi Nugget Phase II Project near the Cities of Hoyt Lakes and Aurora, St. Louis County, Minnesota.

The DNR is Responsible Governmental Unit (RGU) is required to prepare an EIS for this project under *Minnesota Rules* 4410.4400, subpart 8. The agency is cooperating with the US Army Corps of Engineers (USACE), which is the Lead Federal Agency for the federal EIS.

The proposed Mesabi Nugget Phase II Project will produce iron oxide concentrate using established methods of magnetic separation and flotation. The major project components include: reactivation of a taconite mine; installation of a new crusher; and installation of a new concentrator with magnetic separation and flotation. The project will be located north of Hoyt Lakes, MN. The project will be located entirely on portions of the former LTV Steel Mining Company site, which was also known as Erie Mining Company prior to 1986. Prior to taconite mining, natural ore mining occurred in nearby pits as early as 1903.

The DNR seeks the services of a consultant with expertise in: preparing joint state and federal EISs and other environmental review documents; metallic mining operations and engineering; metallurgical and mineral processing; mineland reclamation; wastewater treatment; mercury methylation; waste management and spill prevention; municipal/domestic drinking water wells/operations; land use management/planning (shoreland zoning, variances, land use plans); erosion and sedimentation issues; geological and geotechnical evaluations; transportation and traffic analysis; archaeological, historical, and cultural resources; socioeconomics; visual impact evaluations; blasting & noise modeling analysis; air emission impact analysis & control technology assessment (Class I & II, Human Health & Ecological Risk Assessments, BACT, MACT); hydrology/hydrogeology; water quality analysis/modeling; water budgets and watershed yield models; stream ecology and geomorphology assessments (Rosgen analysis); wetland delineation, functional analysis, and mitigation; state and federal threatened and endangered species; aquatic ecology (biological monitoring studies); wildlife biology; and cumulative impact analysis.

The consultant must conduct necessary data collection and analysis, and prepare draft and final EISs, that fulfill the requirements of *Minnesota Rules* parts 4410.0200 to 4410.6500, the National Environmental Policy Act (NEPA) (42 U.S.C. §§ 4321 to 4347), the NEPA implementing regulations (40 C.F.R. parts 1500 to 1508, in particular 40 C.F.R. part 1502), and the USACE NEPA regulations (33 C.F.R. part 325 appendix B).

The full Request for Proposal contains detailed information about the proposed mine project and proposal content requirements. Call or write for the full request, which will be sent free of charge to interested vendors. Contact:

Kirk Rosenberger  
MN Department of Natural Resources  
Division of Ecological Services, Box 25  
500 Lafayette Road  
St. Paul, MN 55155-4025  
(651) 259-5163

Proposals from interested parties must be submitted to the department by **4:00 p.m. on Wednesday, September 24, 2008**.

# State Contracts

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## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.



## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

### Metropolitan Council

#### Notice of Invitation for Bids (IFB) for a Set of Hydraulic Bucket Machines

Reference Number 08P123

The Metropolitan Council is requesting bids for the fabrication and delivery of a set of Hydraulic Bucket Machines for its Regional Maintenance Facility in Eagan, MN.

*Issue Invitation for Bids*

**September 8, 2008**

*Bids Due*

**October 2, 2008 @ 2:00 pm local time**

*Contract Award*

**October 2008**

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a request by e-mail, fax or mail to:

Miriam Lopez-Rieth  
Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
390 North Robert Street  
St. Paul, MN 55101  
**Fax:** (651) 602-1083  
**E-mail:** [miriam.lopez-rieth@metc.state.mn.us](mailto:miriam.lopez-rieth@metc.state.mn.us)

### Metropolitan Council

#### Notice of Request for Proposals (RFP) for East Bethel Water Reclamation Facility Plan, Permitting, Design and Construction Services

Contract Number 08P119

The Metropolitan Council is soliciting engineering services proposals for the East Bethel Water Reclamation Project. This project will include completion of a facility plan, design and preparation of bidding documents for groundwater recharge sites and spray irrigation sites and construction support services. The facility plan will integrate and summarize previously completed water reclamation plant and groundwater recharge conceptual design and provide planning services for implementing spray irrigation applications as part of the initial facility permitting process.

The Council plans to execute one contract with a term ending January 31, 2010.

The **anticipated** schedule for this procurement is:

*Issue RFP*

**September 3, 2008**

*Proposals Due*

**October 3, 2008**

*Award of Contract*

**October 2008**

*Project Initiation*

**November 2008**

# Non-State Bids, Contracts & Grants

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Firms interested in providing these services should request a copy of the RFP from the contact listed below:

Miriam Lopez-Rieth, Administrative Assistant  
Metropolitan Council  
390 Robert Street North  
St. Paul, MN 55101-1805  
Phone: (651) 602-1095  
Fax: (651) 602-1083  
E-mail: [Miriam.Lopez-Rieth@metc.state.mn.us](mailto:Miriam.Lopez-Rieth@metc.state.mn.us)

## Metropolitan Council - Metro Transit Invitation for Bids for Schedule Printing, Warehousing, and Distribution Services Procurement Number 7852 - Contract Number 08P134

Metro Transit, a division of the Metropolitan Council, is soliciting sealed bids from firms to print, warehouse, and distribute pocket schedules.

Bids are due by 2 PM on September 29, 2008

Firms interested in receiving the Invitation for Bids Proposals document should contact:

Metropolitan Council  
Metro Transit Purchasing Department  
Attn: Candace Osiecki  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**Phone:** (612) 349-5070  
**Fax:** (612) 349-5069  
**E-mail:** [candace.osiecki@metc.state.mn.us](mailto:candace.osiecki@metc.state.mn.us)

## Minnesota Valley Transit Authority Notice to Prospective Bidders of Bus Driver Training Simulator System

**NOTICE IS HEREBY GIVEN** that sealed bids will be received, opened and read aloud by designated representatives of the Minnesota Valley Transit Authority (MVTA) at the Burnsville Transit Station, 100 E. Highway 13, Burnsville, MN 55337 for a Specialized Bus Driver Training Simulator System on Friday, October 17, 2008 at 11:00 a.m. local time. Bidders may obtain a copy of the Bid Documents on line at [www.mvta.com/procurement](http://www.mvta.com/procurement). The bid is expected to be awarded at the MVTA's October 22, 2008 Board meeting.

The MVTA reserves the right to reject any and all bids and to waive minor irregularities and information therein and further reserves the right to award the contract in the best interest of the Owner.

All bid proposals must be addressed to: Michael Abegg, Minnesota Valley Transit Authority, Bid for Purchase and Installation of Specialized Bus Driver Training Simulator System, 100 E. Highway 13, Burnsville, MN 55337. All proposals must be clearly marked with the name and address of the proposer and follow the rules as set out in the procurement documents.

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# Non-State Bids, Contracts & Grants

## University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

## University of Minnesota (U of M) University of Minnesota – All Campuses Request for Qualifications for Architectural/Engineering/Consulting Qualification Program RFQ # 10251-2008-0829

### I. NOTICE OF REQUEST FOR QUALIFICATIONS

The University is interested in developing a qualification program for architectural, engineering, and consulting firms. The intent of the Architectural / Engineering / Consulting Qualification Program is to establish a group of Respondents prepared to respond quickly to our project needs, to act rapidly in fulfilling our requests for information, and to perform consistently to our professional standards. The University will implement a process designed to save money, save time, increase value, and add flexibility to our design and construction process. The University also intends to provide consultants with more successful delivery of projects and to fairly record the performance for future reference.

The University will enter into multiple agreements with architects/engineers/consultants interested in providing service to the University. The number of designers to be qualified into this program will depend on the University's anticipated needs, and the quality of the qualifications. The program as established in the RFQ has no minimum requirements for work to be awarded to each selected Respondent; however, the University will ensure that all Respondents will have a fair and reasonable opportunity to provide service.

Visit <http://www.cppm.umn.edu/purchasing/rfp.html> to download a full copy of the RFQ

### II. CONTACT FOR RFQ INQUIRIES:

Refer questions to:

PURCHASING SERVICES:

Mr. Kevin Sullivan  
Capital Planning & Project Management & Facilities Management  
400 Donhowe Building

# Non-State Bids, Contracts & Grants

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319 15th Ave. SE  
Minneapolis, MN 55455-1082  
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### III. TENTATIVE SCHEDULE OF EVENTS

(Be advised that these dates are subject to change as University deems necessary.)

	<b>DATE:</b>
RFQ issue.....	September 2, 2008
Mandatory Pre-Qualification Meeting.....	September 15, 2008
Last Day for Question @ Noon.....	October 3, 2008
RFQ Responses due @ Noon.....	October 15, 2008

The University reserves the right, in its sole discretion, to reject any and all proposals, accept any proposal, waive informalities in proposals submitted, and waive minor discrepancies between a proposal and these proposal instructions, as it deems to be in its best interest. Any waiver of the University with respect to the requirements of these proposal instructions shall apply only to the particular instance for which it was made or given, and no such waiver shall constitute a permanent or future waiver of such requirements.

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