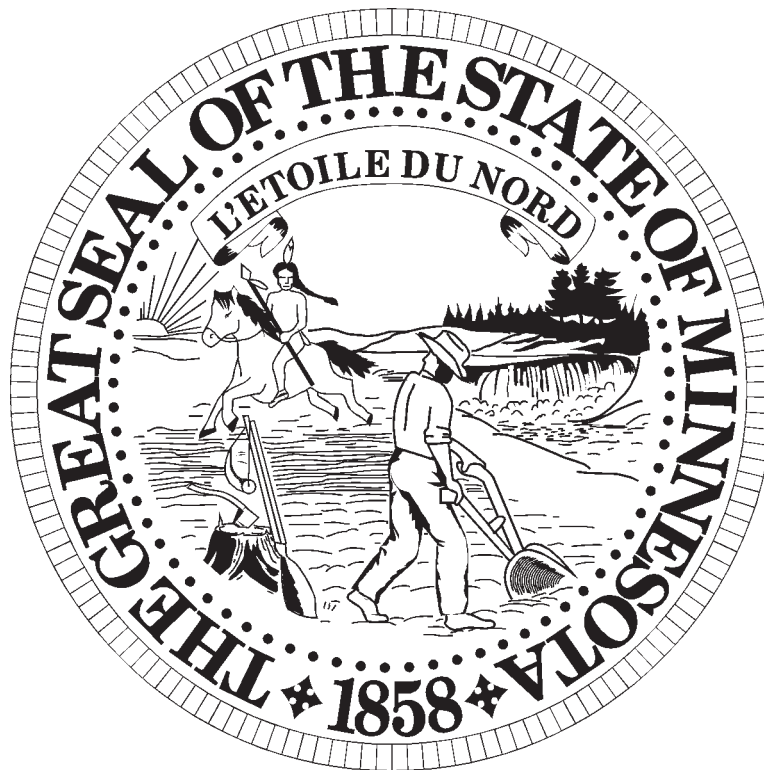


State of Minnesota

State Register



**Rules, Executive Orders, Appointments,
Commissioners' Orders, Revenue Notices, Official Notices, Grants,
State Contracts & Loans, Non-State Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**Monday 17 March 2008
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State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- rules of state agencies
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- state grants and loans
- executive orders of the governor
- revenue notices
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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# 39	Monday 24 March	Noon Tuesday 18 March	Noon Wednesday 12 March
# 40	Monday 31 March	Noon Tuesday 25 March	Noon Wednesday 19 March
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Pollution Control Agency

Adopted Permanent Rules Relating to Underground Storage Tanks

The rules proposed and published at *State Register*, Volume 32, Number 13, pages 545-563, September 24, 2007 (32 SR 545), are adopted with the following modifications:

7150.0030 DEFINITIONS.

Subp. 14a. **Dispenser.** "Dispenser" means equipment that is used to transfer a regulated substance from underground piping, through a rigid or flexible hose or piping located above ground, to a point of use outside of the underground storage tank system, such as a motor vehicle. A dispenser does not include a loading rack used to transfer a regulated substance into the storage compartment of a bulk transport vehicle.

7150.0300 RELEASE DETECTION.

Subp. 7. **Sump and basin monitoring.** Dispenser sumps, spill catchment basins, and submersible pump sumps shall be visually checked for releases on a monthly basis. A submersible pump sump may be visually checked for releases on an annual basis if it is secondarily contained in accordance with the design requirements of part 7150.0205, subpart 6, and is equipped with a continuous automatic sensing device that signals the operator of the presence of either the regulated substance or water in the sump. If sumps and basins are equipped with automatic leak-sensing devices that signal the operator of the presence of any regulated substance, sensors shall be tested annually for proper function. Sumps and basins shall be maintained free of storm water and debris. Regulated substances spilled

Adopted Rules

to sumps and basins shall be immediately removed.

7150.0340 METHODS OF RELEASE DETECTION FOR PIPING.

Subp. 5. **Other methods.** Any other type of release detection method, or combination of methods, may be used if:

A. ~~it~~ the method can detect a 0.2 gallon per hour leak rate or a release of 150 gallons within a month with a probability of detection of 0.95 and a probability of false alarm of 0.05; and

7150.0450 REPORTING AND RECORD KEEPING.

Subp. 3. **Record retention.** Owners and operators must maintain the following information in a legible manner for the specified time frame:

D. documentation of compliance with release detection requirements under parts 7150.0300 to 7150.0340, as follows:

(1) all written performance claims pertaining to any release detection system used, and the manner in which these claims have been justified or tested by the equipment manufacturer or installer, including documentation of “safe suction” design according to part ~~7150.0330~~ 7150.0300, subpart 6, item B, subitem (2), must be maintained for as long as the system is being used to comply with the requirements of this chapter;

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

KEY: Underlining indicates additions to existing language. ~~Strikeouts~~ indicate deletions from existing language.

Department of Revenue

Revenue Notice # 08-05: Correction to Revenue Notice # 08-01

The effective date for Revenue Notice # 08-01 was inadvertently omitted.

Revenue Notice # 08-01 was effective on its publication date and applies to sales and purchases made on or after February 4, 2008.

Publication Date: March 17, 2008

John H. Mansun, Assistant Commissioner
for Tax Policy and External Relations

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

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Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on Behalf of Chad and Amber Hoffman

NOTICE IS HEREBY GIVEN that a public hearing will be held on March 31, 2008, at 9:00 A.M., Department of Agriculture Building, Agricultural Finance Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under Minnesota Statutes, Chapter 41C, in order to finance the purchase of 220 acres of bare land located 3.5 miles south of New Ulm on State Highway 15, then 1/2 mile west on County Road 25; Section 9, Cottonwood Township, Brown County, Minnesota on behalf of Chad and Amber Hoffmann, (the Borrower/s).

The maximum aggregate face amount of the proposed bond issue is \$250,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: March 5, 2008

Jim Boerboom
RFA Director

Official Notices

Department of Employment and Economic Development Office of JOBZ and Business Finance Business and Community Development Division Notice of Public Hearing on Award of Financial Assistance to Wells Concrete Products Company

NOTICE IS HEREBY GIVEN that the Department of Employment and Economic Development will conduct a public hearing as required by *Minnesota Statutes* 116J.994, Subdivision 5. This hearing will provide interested people and organizations with an opportunity to comment on business subsidy criteria as it pertains to assistance for Wells Concrete Products Company through the Minnesota Investment Fund. The hearing will be conducted on Thursday March 27, 2008 at 10:00 a.m. at the Department of Employment and Economic Development, 1st National Bank Building, 332 Minnesota Street, Suite E200, St. Paul, Minnesota.

Information about the business subsidy, including a summary of the terms of the subsidy is available at the Department of Employment and Economic Development, 1st National Bank Building, 332 Minnesota Street, Suite E200, St. Paul, Minnesota.

For more information contact:

Bruce Strong
Director, Office of JOBZ and Business Finance
Department of Employment and Economic Development
1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul, Minnesota 55101-1351
(651) 259-7458

Department of Employment and Economic Development Vocational Rehabilitation and Disability Determination Services Fee Schedule Changes: Mileage Rate Change Effective for Expenses that Occur on or after March 17, 2008

TRANSPORTATION

VR and DDS Consultative Examination (CE) Providers

The current mileage rates for clinicians performing consultative examinations who must travel to perform a consultative examination, taken from the Commissioners Plan, are:

Private Car	\$.44 per mile
Specially Equipped Van	\$.50 per mile
Motorcycle	\$.15 per mile

**Department of Finance
State Budget Trends Study Commission
Notice of Monthly Meeting March 25, 2008**

The State Budget Trends Study Commission, required by the *Laws of Minnesota 2007*, Chapter 148, Article 2, Sec. 81, will hold its March monthly meeting on Tuesday, March 25, 2008 in the Lady Slipper Conference Room, Ground Fl, Centennial Office Building, 658 Cedar St., Saint Paul, MN 55155, at 8:30 – 10:30 a.m.

For more information you may call Commissioner of Finance, Tom Hanson at (651) 201-8010.

**Department of Human Services
Health Care Purchasing and Delivery Systems Division
Health Care Administration
Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient
Prescribed Drugs**

NOTICE IS HEREBY GIVEN to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

On January 13, 2003 at 27 SR 1117-1130, the Department published the MAC list, listing the federal and state MACs. Additional changes to the state MAC list were published on February 18, 2003 (27 SR 1331-1334), March 3, 2003 (27 SR 1386-1393), April 21, 2003 (27 SR 1583-1584), August 4, 2003 (28 SR 102-103), October 13, 2003 (28 SR 505-506), October 20, 2003 (28 SR 528-529), December 15, 2003 (28 SR 784-785), January 26, 2004 (28 SR 934-935), March 8, 2004 (28 SR 1089-1090), April 5, 2004 (28 SR 1232), April 19, 2004 (28 SR 1313-1314), May 3, 2004 (28 SR 1367-1368), August 9, 2004 (29 SR 173), August 23, 2004 (29 SR 224-225), November 8, 2004 (29 SR 510), November 15, 2004 (29 SR 534-535), February 7, 2005 (29 SR 923-924), February 14, 2005 (29 SR 951-952), March 7, 2005 (29 SR 1038-1039), April 11, 2005 (29 SR 1174-1175), June 27, 2005 (29 SR 1607), July 18, 2005 (30 SR 49-50), August 15, 2005 (30 SR 147), August 29, 2005 (30 SR 226-227), October 17, 2005 (30 SR 402-403), November 14, 2005 (30 SR 511-512), December 12, 2005 (30 SR 617-618), January 9, 2006 (30 SR 770-771), January 30, 2006 (30 SR 833), February 13, 2006 (30 SR 884), February 27, 2006 (30 SR 926-927), March 20, 2006 (30 SR 1006-1007), April 10, 2006 (30 SR 1109), May 30, 2006 (30 SR 1249-1250), July 31, 2006 (31 SR 138-139), August 21, 2006 (31 SR 268), September 18, 2006 (31 SR 380 - 381), October 2, 2006 (31 SR 474-477), October 16, 2006 (31 SR 519-520), November 6, 2006 (31 SR 614), January 2, 2007 (31 SR 867-868), January 29, 2007 (31 SR 958-959), February 26, 2007 (31 SR 1169-1170), April 23, 2007 (31 SR 1444-1445), April 30, 2007 (31 SR 1523), June 18, 2007 (31 SR 1810-1811), July 23, 2007 (32 SR 219-220), August 6, 2007 (32 SR 301-302), August 27, 2007 (32 SR 380-381), September 24, 2007 (32 SR 572-573), October 8, 2007 (SR 32 667-668), November 5, 2007 (32 SR 811 - 812), November 19, 2007 (32 SR 909-910), December 31, 2007 (32 SR 1234-1235), January 14, 2008 (32 SR 1289), January 28, 2008 (32 SR 1448-1449), February 11, 2008 (32 SR 1526) and February 25, 2006 (32 SR 1640).

Official Notices

Effective March 18, 2008 the Department will add the following outpatient prescribed drugs to the state MAC list:

Drug Name

ESOMEPRAZOLE MAG TRIHYDRATE

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$500,000.00 for State Fiscal Year 2007 (July 1, 2007 through June 30, 2008).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Kristin Young, Pharmacy and Program Manager, Health Care Purchasing and Delivery Systems Division, Health Care Administration, Minnesota Department of Human Services, P.O. Box 64984, St. Paul, Minnesota 55164-0984; **phone:** (651) 431-2504 or **e-mail:** kristen.c.young@state.mn.us

Department of Human Services Health Services and Medical Management Division Request for Comments on Projects to Pilot Primary Care Clinic Models of Care Delivery Focused on Care Coordination and Family Involvement

The Minnesota Department of Human Services, Health Services and Medical Management Division, (DHS) is seeking comments on a proposed Request for Proposals (RFP) per *Minnesota Session Laws 2007*, Regular Session, Chapter 147 – H.F. 1078, Section 19, Article 15.

The RFP will seek qualified grantees to pilot primary care clinic models of care delivery focused on care coordination and family involvement. A successful grantee will develop and administer one of up to four pilot projects for children and adults with complex health care needs who are enrolled in fee-for-service Medical Assistance program. Each project must involve the use of designated care professionals or clinics to serve as a patient's medical home and be responsible for coordinating health care services across the continuum of care. The law requires at least two of the projects to focus on children with autism or children with complex/multi-diagnoses physical conditions. Grantees will not be eligible for payments through DHS's Primary Clinic Care Coordination Project, authorized under *Minnesota Statutes*, section 256B.0625, subdivision 51.

Each project will be evaluated based on patient satisfaction, provider satisfaction, clinical process and outcome measures, program costs and savings, and economic impact on health care providers.

The total legislative appropriation for these projects is \$750,000.00 for the period July 1, 2008 to June 30, 2010. Further details about these projects are outlined in the proposed RFP document, available at the DHS website: www.dhs.state.mn.us

DHS invites comments about the proposed RFP. DHS will consider all such comments in preparing the RFP for final publication. All comments must be submitted in writing to:

Thomas Fields
Minnesota Department of Human Services
Health Services and Medical Management Division
P.O. Box 64984, St. Paul, MN 55164-0984 (USPS deliveries)
540 Cedar Street, St. Paul, MN 55101 (all other deliveries)
Fax: (651) 431-7420
E-mail: tom.fields@state.mn.us

For consideration, comments must be received at DHS no later than 4:00 p.m. CST, April 16, 2008. Comments received will be considered public information.

**Department of Labor and Industry
Labor Standards Unit****Notice of Correction to Both Highway/Heavy and Commercial Prevailing Wage Rates**

A correction has been made to the Highway/Heavy Prevailing Wage rates certified 10/22/07, for Labor Code 415, Painters, in Region 1. A correction has been made to the Commercial Prevailing Wage rates certified 03/03/08, for Labor Code 415, Painters in Carlton, Cook, Itasca, Koochiching, Lake and St. Louis Counties.

Copies with the corrected certified wage rate for this Region or these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Steve Sviggum, Commissioner
Department of Labor and Industry

**Department of Public Safety
Bureau of Criminal Apprehension****Notice of Information Meeting on CJIS and CrimNet Initiatives April 2, 2008**

The Minnesota Bureau of Criminal Apprehension will hold a meeting from 9 a.m. to 12 noon on Wednesday, April 2, 2008 to discuss progress on several BCA (CJIS and CrimNet) initiatives regarding criminal justice information sharing in the state of Minnesota. Specific project updates will be provided, in addition to general updates regarding upcoming efforts. The meeting will take place at the Bureau of Criminal Apprehension offices at 1430 Maryland Ave. E. in St. Paul. In addition, up to 30 locations may participate via webconference. (To make arrangements to participate remotely, please contact Michelle Fure at the information listed below.)

Vendors, particularly those working with local agencies to manage records, and agency information technology staff are encouraged to attend this meeting. Please RSVP. For more information or to RSVP, contact Michelle Fure, Information Officer, at (651) 201-7572 or michelle.fure@state.mn.us.

**Department of Transportation
State Aid for Local Transportation Division
Petition by the City of Maplewood for a Variance from State Aid Rules**

NOTICE IS HEREBY GIVEN that the Maplewood City Council has made a request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300 for a variance from rules as they apply to a constructed project S.A.P. 138-121-004 (County Road D) in the city of Maplewood.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.2800 subpart 2, adopted pursuant to Minnesota Statutes Chapter 161 and 162 as they apply to the construction of County Road D, located between .T.H. 61 and Hazelwood Street in the city of Maplewood, so as to allow the approval of the final plans after the opening of bids in lieu of before the opening of bids required by standards.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, MN 55155.

Official Notices

If a written objection is received within 7 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: March 17, 2008

Julie A. Skallman, State Aid Engineer
State Aid for Local Transportation
Minnesota Department of Transportation

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Grant Applicants

Have you picked up all the grants open for bid? A “Contracts & Grants” section is available that lists all grants and contracts open for bid. Open the *State Register* and click on Bookmarks in the upper right corner. You will see a list of ALL the current rules, with an INDEX, and previous years’ indices, as well as a list of all contracts and grants open for bid. Subscribe and receive LINKS to the *State Register*. You also receive Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **“Contracts & Grants” Open for Bid**
- **Early delivery, on Friday**
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It’s all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** cathy.hoekstra@state.mn.us

Department of Labor and Industry Workplace Safety Consultation Unit Notice of Safety Grants for Employers

The Department of Labor and Industry (DLI) announces continuation of its safety hazard abatement matching grant program under *Minnesota Statutes*, section 79.253, and Minnesota Rules, parts 5203.0010 through 5203.0070. Employers covered by workers' compensation insurance, and those approved as self-insured employers, are eligible to apply for safety/health matching grants to abate safety hazards in their workplace. The safety/health hazards must have been identified in an on-site survey conducted by one of the following:

- 1) MNOSHA safety/health investigator,
- 2) DLI Workplace Safety Consultation safety/health consultant,
- 3) in-house employee safety/health committee,
- 4) workers' compensation underwriter,
- 5) private safety/health consultant or
- 6) a person under contract with the Assigned Risk Plan.

The on-site safety/health survey must have resulted in specifically recommended safety and/or health practices or equipment, training for purchased equipment, and/or tuition reimbursement designed to reduce the risk of injury to employees. Costs eligible for program participation are all or part of the cost of purchasing and installing recommended safety/health equipment, training for purchased equipment, tuition reimbursement, the cost of operating or maintaining safety/health equipment, and/or the cost of purchasing or renting real property, if necessary, to meet criteria established by the on-site safety/health survey. Automobiles, weapons, or personnel costs, such as salary and benefits, will not be covered by these grants.

Whether we approve your grant application or not, in no way diminishes delays or absolve you of any obligation to abate hazards as required by law. No state funds will be distributed until all grant documents are signed by all parties; funds expended before that must not rely on grant approval. Invoices dated prior to your fully executed grant agreement are not eligible for this program.

Grants are limited to a total maximum match of \$10,000 per project. The employer must provide at least \$1.00 (one dollar) in project costs for every dollar awarded. No grant will be awarded for more than half the amount of the approved project. Grant Applications received by April 15, June 15, August 15, October 15, December 15, and February 15, respectively, will be reviewed and processed in the two months that follow each. Projects will be judged according to the criteria established by law. Qualified projects having the greatest impact and feasibility will be given priority.

Priority will also be given to projects meeting the other requirements for grants: creating production jobs in an area, preventing loss of jobs due to safety problems, and in areas that are the current focus of Minnesota OSHA compliance and consultation strategies, including

General Industry Primary Group; lumber and wood products, furniture and fixtures, paper and allied products, rubber and miscellaneous plastics, food and kindred products, industrial machinery and equipment, foundries, meat packing, skilled nursing facilities (Ergonomic Emphasis), printing and publishing, construction.

Health Primary Group; lead and silica, methylene chloride, asthma, personal and laundry services.

General Industry Secondary Group; architectural and structural metals, couriers and messengers, lumber and other construction, Materials (wholesale), motor vehicle manufacturing, communications, automotive dealers and service stations, hotels and other lodging places. Also included are Public Sector establishments.

Grant applications will be accepted continuously and awarded every two months. An employer that has received a grant for a particular worksite will not be eligible to receive another grant for that worksite during the two years after the date of the award. All applicable information requested on the grant application form is required for grant approval. Missing information will result in your application being returned to you. Less than the requested amount may be awarded if program resources are insufficient to provide full assistance to all approved applicants and if the reduced grant could still achieve safety objectives.

State Grants & Loans

Eligible applicants for grants must submit their proposals to: James Collins, OSHA Management Team Director, Workplace Safety Consultation, 443 Lafayette Road N., St. Paul, MN 55155. For further information or to request a grant application, please contact Vikki Sanders, Grants Administrator, MNOSHA Workplace Safety Consultation, at (651) 284-5162, 1-800-731-7232 or e-mail at vikki.sanders@State.MN.US.

Department of Transportation Office of Transit

Notice of Availability of Greater Minnesota New Freedom, FTA Section 5317, Small Urban Funds for Mobility Management Project

The Minnesota Department of Transportation's (Mn/DOT) Office of Transit is currently soliciting proposals for the FTA Section 5317, New Freedom Small Urban Funds for a Mobility Management Project. The grant will cover the period – September 2008 through December 2009.

Mobility Management is considered a capital project funded at 80% with a 20% local match. The grant recipient must implement a Mobility Management project per the Scope of Work outlined in the "Notice of Availability of New Freedom Small Urban Funds." Mobility Management is considered to primarily be a demand-oriented approach to foster and facilitate sustainable mobility for individuals with disabilities.

Eligible subrecipients include state or local government authorities; private, nonprofit organizations and operators of public transportation services, including private operators of public transportation services. Successful applicants should be fiscally and managerially capable of delivering the Mobility Management project to any of Greater Minnesota's eligible small urban areas: Duluth, Moorhead, East Grand Forks, St. Cloud, Rochester and LaCrescent. Bi-state proposals (Duluth-Superior, Grant Forks/East Grand Forks, Moorhead/Fargo or LaCrescent/LaCrosse) are also welcome and encouraged.

The project(s) will be selected for federal funding based on a competitive process. There is approximately \$275,300 in available funds.

An informational meeting regarding this New Freedom Small Urban Funding Availability will be held in mid-March 2008 at Mn/DOT's Central Office. Potential project proposers are invited to attend.

Proposals must be e-mailed by 4:00 p.m. Central Standard Time on Monday, April 21, 2008 to barbara.quade@dot.state.mn.us. The Statewide Review Committee will convene in late April 2008, and successful projects will be identified for funding by May 5. **NOTE:** It will be the responsibility of successful project recipients to ensure their projects are approved into their local TIPs no later than **May 23, 2008**.

To request the required information for this "Notice of Availability of New Freedom Small Urban Funds," contact:

Barb Quade
Mn/DOT Office of Transit
395 John Ireland Blvd., MS 430
St. Paul, MN 55155
Phone: (651) 366-4180
E-mail: barbara.quade@dot.state.mn.us

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

Contract Information

Obtain MORE and FASTER information with a SUBSCRIPTION to the *State Register*. You also receive LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper left corner. You will see a list of the contents of the current issue, with an INDEX, and previous years' indices. You also receive a summarized "Contracts & Grants" section to review. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

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Department of Administration

Division of Real Estate and Construction Services

Notice of Request for Qualifications (RFQ) and Fee Schedule for Professional Services of Owner's Project Representatives and of Minnesota Registered Architects, Engineers, Interior Designers, Land Surveyors, Landscape Architects, Geoscientists, and Owner's Project Representatives

The Department of Administration, Real Estate and Construction Services ("State"), requests qualifications of Owner's Project Representatives and Minnesota registered architects, engineers, interior designers, land surveyors, geoscientists ("Consultant") to assist the State in providing studies, predesigns, design through construction documents, construction administration, post construction services, interior design, land surveys, geoscience, and project-related professional services as needed for up to a five-year period. These projects will be varied in nature and scope and will involve new construction and remodeling, which includes but is not limited to buildings, commissioning, bridges, parking structures, site and utility work, roadways, and land development.

Unless otherwise provided in *Minnesota Statutes* § 16B.33, the following guidelines apply when using the Master Roster: State agency construction projects requiring a primary designer will have an estimated cost of construction of no greater than \$2,000,000.00; or a study, report, or predesign for a state agency planning project will have a consultant estimated fee no greater than \$200,000.00. Higher education construction projects requiring a primary designer will have an estimated cost of construction of no greater than \$2,000,000.00; and a study, report or predesign for a planning project will have a consultant estimated fee no greater than \$200,000.00. Primary Designers for Projects to construct, erect, or remodel a building with an estimated cost in excess of these amounts will be selected by the State Designer Selection Board in accordance with *Minnesota Statutes* §16B.33.

The Request for Qualifications document may be found online at: www.admin.state.mn.us/recs . Copies of the RFQ may also be requested from:

State Contracts

Contracts Coordinator
Real Estate and Construction Services
309 Administration Building, 50 Sherburne Avenue
St. Paul, MN 55155
Phone: (651) 201-2550

The Request for Qualifications and Fee Schedule will remain open continually to enable individuals and firms not currently on the Roster to submit their qualifications and fee schedules. One year after a completed response is added to the Master Roster, the firm will be asked whether it wants to remain on the roster. If the responder wants to continue to remain on the roster it will be able to update its fee schedule, and will be required to submit updated written documents. If no response is received within 30 days of the notice, the responder's name will be removed from the Master Roster until such time as it has re-submitted a complete response to the RFQ. The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The RFQ is not a guarantee of work and it does not obligate the State to award any contracts.

The State reserves the right to discontinue the use or cancel all or any part of this Master Roster program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (MnSCU) Office of the Chancellor Request for Proposal for Leadership Development Program

NOTICE IS HEREBY GIVEN that proposals are being solicited to select an entity to design and facilitate a leadership development program for the Minnesota State Colleges and Universities system. The program schedule will consist of ten full-day sessions during a twelve month period. It will commence with one five-day session during the summer, followed by a yearlong practicum, and conclude with a second five-day session the following summer. Dates currently under consideration are the following: cohort 1 - July 19-24, 2009 & July 18-23, 2010, and cohort 2 - July 17-22, 2011 & July 15-20, 2012.

The System has undertaken a professional development initiative to address succession and leadership development for its current leaders. This program will target those individuals at Minnesota State Colleges and Universities who aspire for future leadership positions or those in current leadership positions who want to improve their leadership skills (department heads, faculty, deans, human resource directors, business managers and chief financial officers).

For further information or to request a copy of the complete Request for Proposal, please contact:

Cindy Schneider
Human Resources
Minnesota State Colleges and Universities
Wells Fargo Place
30 7th Street East, Suite 350
St. Paul, MN 55101-7804
Telephone: (651) 296-4957
Fax: (651) 297-3145
E-mail: cindy.schneider@so.mnscu.edu

Proposals will be due by 2:00 p.m. Central Time on Monday, May 12, 2008.

This notice and the Request for Proposal does not obligate the State of Minnesota, Minnesota State Colleges and Universities or the Office of the Chancellor to award a contract, and each reserves the right to cancel this solicitation or RFP if it is considered to be in its best interest.

**Minnesota State Colleges and Universities (MnSCU)
St. Cloud State University
Advertisement for Bid for Long Distance Service**

Sealed proposals for items hereinafter described will be received by St. Cloud State University at the Business Office, St. Cloud State University, St. Cloud Minnesota until **3:00 P.M. on April 9, 2008** and will then be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for the **Long Distance Service** as per plans and specifications available in the Business Office, St. Cloud State University.

For Further information contact:

Lisa Sparks
Director of Purchasing
St. Cloud State University
720 4th Ave. S.
St. Cloud, MN 56301-4498
Phone: (320) 308-4788

Dated: Monday March 17, 2008

**Minnesota State Colleges and Universities (MnSCU)
St. Cloud State University
Advertisement for Bid for T1/PRI Local Service**

Sealed proposals for items hereinafter described will be received by St. Cloud State University at the Business Office, St. Cloud State University, St. Cloud Minnesota until **3:00 P.M. on April 9, 2008** and will then be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for **T1/PRI Local Service** as per plans and specifications available in the Business Office, St. Cloud State University.

For Further information contact:

Lisa Sparks
Director of Purchasing
St. Cloud State University
720 4th Ave. S.
St. Cloud, MN 56301-4498
Phone: (320) 308-4788

Dated: Monday March 17, 2008

State Contracts

Minnesota State Colleges and Universities (MnSCU)

St. Cloud Technical College

Request for Proposals for Reverse Osmosis System

NOTICE IS HEREBY GIVEN that St. Cloud Technical College will receive proposals for the procurement and delivery of A REVERSE OSMOSIS SYSTEM for the Water Environment Technologies lab. The complete Request for Bid will be available on Monday, March 17, 2008, on the website: <http://www.sctc.edu/rfp>.

Proposal responses must be delivered in a sealed envelope or package clearly marked "Reverse Osmosis System RFB" to Susan Meyer at the Business Office of St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303 by 3:00 p.m. on Monday, March 31, 2008. St. Cloud Technical College reserves the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

Background/Purpose:

The purpose of this Request for Bid (RFB) is to evaluate and select a vendor to construct and deliver a complete Reverse Osmosis system to St. Cloud Technical College's Water Environment Technologies lab, located at 1540 Northway Drive, St. Cloud, Minnesota.

Questions:

All questions and inquiries related to this RFB must be in writing and directed to Bruce Peterson, Academic Dean, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303, e-mail: bpeterson@sctc.edu, phone (320) 290-2185. Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Minnesota State Colleges and Universities (MnSCU)

Winona State University

Advertisement for Bids for Update of Locks, Replace Outside Doors and Installation of Mailboxes

Sealed Bids for: **Update Locks, Replace Outside Doors & Install Mailboxes**
Maria Hall
Winona State University
Winona, Minnesota

will be received by: **Steve Ronkowski**
Facilities Coordinator
Winona State University
175 West Mark Street – Room 202
Winona, Minnesota

Until **2:00 PM, CST, Thursday, MARCH 27, 2008**, at which time the bids will be opened and publicly read aloud.

Project Scope:

- A. Update all locks, replace most outside doors and hardware, and install new mailboxes.
- B. Critical time frame because of use of building.
- C. This is a furnish and install project; cores and keying will be provided by Owner.
- D. Continuous Hinges – Hager as specified, NO substitution.
- E. Locksets – Best 93k, NO substitutions, cores to be supplied; keying by Owner.
- F. Exit Devices – Von Duprin 99 series US26D finish.
- G. Closers – LCN 4011/4111 as specified, NO substitution, thru bolted on all wood doors.
- H. Alarms – Detex as specified, NO substitution

- I. Glass – ½” insulated glass on all exterior doors, rated wire glass with safety film.
- J. Wood Doors – Graham GPD, pre-finished, match existing doors.

A Pre-Bid Meeting and walk-thru will be held at **10:00 AM, Thursday, MARCH 20, 2008, in Room 202, Facilities Services, Winona State University, 175 West Mark Street, Winona, Minnesota.** University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

Steve Ronkowski, Facilities Coordinator
Winona State University – Facilities Services
175 West Mark Street
Winona MN 55987
Phone: (507) 457-5099

No deposit is required for each set.

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

Department of Natural Resources

Notice of Availability of Contract to Oversee Quality Control of Vascular Plant Data Collection and Classification of Forest Stands to Native Plant Community

CERTIFICATION # 15014 - Amount of proposed contract: \$50,000 - \$100,000

The Minnesota Department of Natural Resources, Division of Forestry, is requesting proposals for the purpose of providing quality control for field collection of vascular plant data and forest stand classification in the summer of 2008. Five contracts will be offered, each for a different geographic area in the state: northeast, northwest, north central, central, and southeast. Each contractor will oversee three to four crews. Crews comprise two college undergraduates one with plant taxonomy/identification skills and the other with soil description skills. The contractor will also provide a one-day plant identification workshop for each Area office in their region. Contractors should have excellent plant identification and teaching skills.

Work is proposed to start after April 3, 2008.

A Request for Proposals will be available by mail from this office through March 26, 2008. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After March 26, 2008, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Dan Hanson
DNR Resource Assessment
413 SE 13th Street
Grand Rapids, MN 55744
Phone: (218) 327-4119 ext 239
Fax: (218) 327-4517

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m. April 3, 2008. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

State Contracts

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Public Employees Retirement Association Request for Proposals (RFP) for Actuarial Consultant Services

Public Employees Retirement Association of Minnesota (PERA) is soliciting proposals from qualified actuarial firms interested in serving as consulting actuary for the period beginning July 1, 2008 and ending June 30, 2010. The resulting contract may be extended beyond the initial two-year term in one-year increments at a price mutually agreed upon by both parties; however, the number of one-year extensions may not exceed three. Primary duties will include providing various consultation and advisory services to the PERA Board of Trustees and Executive Director, conducting reviews of actuarial valuations prepared by the actuary retained by the Legislative Commission on Pensions and Retirement, and preparing quadrennial experience studies, demographic studies, and projection valuations of the PERA-administered retirement plans.

Qualified actuaries must be regularly engaged in the business of providing actuarial services and have at least 15 years experience with major public employee pension funds or designation as a fellow in the society of actuaries.

Details are contained in a Request for Proposal which may be obtained by calling or writing:

Mary Daly, Executive Assistant
PERA
60 Empire Drive Suite 200
St. Paul, MN 55103
Telephone: (651) 296-7489
Fax: (651) 297-2547

The deadline for proposal submission is 3:00 p.m. on Monday, April 14, 2008.

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Juanita Voigt at (651) 366-4774 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

State Contracts

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Juanita Voigt
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, Minnesota 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Notice of Request for Proposals (RFP) for Double Barrel Interceptor Remote Inspection

Contract Number 08P038

The Metropolitan Council is requesting proposals for Double Barrel Interceptor Remote Inspection. Specialty firms are required that provide high quality remote inspection equipment capabilities for sewers using CCTV and sonar for the double barrel connecting to the Metropolitan Wastewater Treatment Plant. The double barrel consists of approximately 6,000 lineal feet (12,000 total l.f.) and will be approximately half full during inspection. The barrels are each 9.5 feet high by 10 feet wide and require detailed inspection including their 128 expansion joints at 40 foot intervals and the bottom grit deposition. The facility location is in St. Paul, Minnesota.

Issue Request for Proposals

March 17, 2008

Receive Proposals

April 16, 2008

Contract Award

April, 2008

All firms interested in being considered for this project and desiring to receive an RFP package are invited to submit a Letter of Interest to:

Sunny Jo Emerson, Senior Administrative Assistant,
Contracts and Procurement Unit
Metropolitan Council
390 North Robert Street
St. Paul, MN 55101-1805
Phone: (651) 602-1499
Fax: (651) 602-1083
E-mail: sunnyjo.emerson@metc.state.mn.us

Metropolitan Council

Notice of Request for Proposals (RFP) Regional Parks Site Interceptor Survey

Contract Number 08P032

The Metropolitan Council is requesting proposals for the administration of a regional parks and trails site-interceptor survey between Memorial Day and Labor Day of 2008 to visitors at each of 83 park and trail sites throughout the seven-county Twin Cities Metropolitan Area.

Issue Request for Proposals

March 10, 2008

Receive Proposals

April 10, 2008

Contract negotiated, executed, NTP

May, 2008

Period of performance

June, 2008 to December, 2008

Non-State Bids, Contracts & Grants

All firms interested in being considered for this project and desiring to receive an RFP package are invited to submit a Letter of Interest to:

Miriam Lopez-Rieth, Administrative Assistant,
Contracts and Procurement Unit
Metropolitan Council
390 Robert Street
St. Paul, MN 55101
Phone: (651) 602-1095
Fax: (651) 602-1083
E-mail: *miriam.lopez.rieth@metc.state.mn.us*

University of Minnesota Center for Transportation Studies Request for Proposal (RFP) for Professional Services to Assist with Delivery of Minnesota Airport Technical Assistance Program

The Center for Transportation Studies at the University of Minnesota is seeking qualified vendors to provide the following professional service:

- Assist with delivery of the Minnesota Airport Technical Assistance Program, #539 539922221

For more information and/or a copy of the RFP, reference RFP # 539 53992221 and contact:

Jerry Taintor
Purchasing Services
554C West Bank Office Building
1300 South 2nd Street
Minneapolis, MN 55454
E-mail: *taint001@umn.edu*
Fax: (612) 626-0366

Final submission deadline for proposals is 4:00 p.m. April 4th, 2008.

University of Minnesota (U of M) Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24-hour/day, 7-day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

