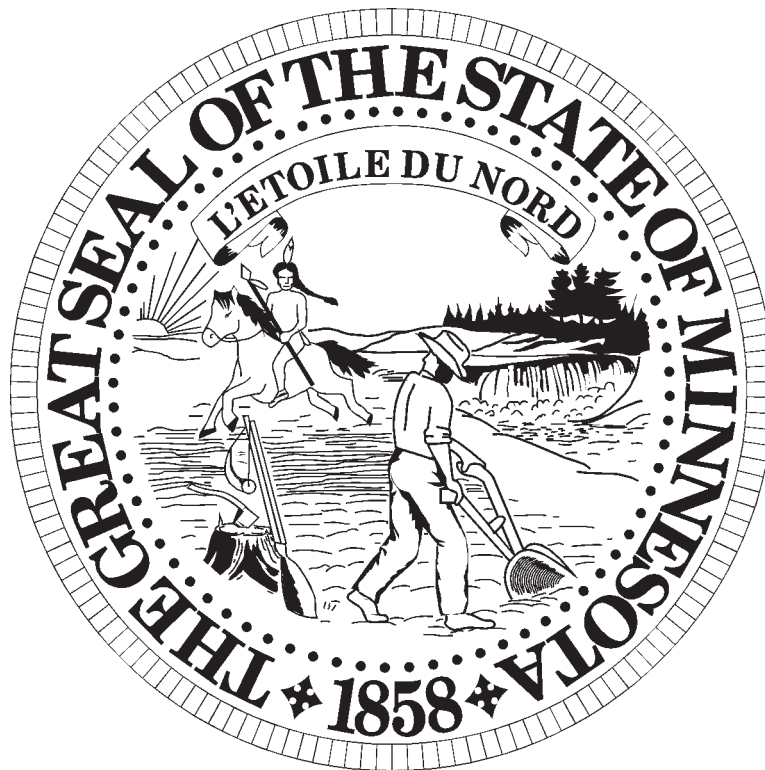


State of Minnesota

# State Register



**Rules, Executive Orders, Appointments,  
Commissioners' Orders, Revenue Notices, Official Notices, Grants,  
State Contracts & Loans, Non-State Bids, Contracts & Grants**

Published every Monday (Tuesday when Monday is a holiday)

**Monday 9 July 2007  
Volume 32, Number 2  
Pages 37 - 62**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- rules of state agencies
- commissioners' orders
- state grants and loans
- executive orders of the governor
- revenue notices
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- appointments
- official notices

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## Printing Schedule and Submission Deadlines

Vol. 32 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
# 2	Monday 9 July	Noon Tuesday 3 July	Noon Wednesday 27 June
# 3	Monday 16 July	Noon Tuesday 10 July	Noon Wednesday 4 July
# 4	Monday 23 July	Noon Tuesday 17 July	Noon Wednesday 11 July
# 5	Monday 30 July	Noon Tuesday 24 July	Noon Wednesday 18 July

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**Senate Public Information Office** (651) 296-0504  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Emergency Executive Order #07-08: Providing for Emergency Relief from Regulations to Motor Carriers and Drivers Operating in Minnesota

I, **TIM PAWLENTY, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and Minnesota Statutes 2006, Section 221.0269, do hereby issue this Emergency Executive Order:

**WHEREAS**, many motor fuel terminals outside of the seven county metropolitan area are experiencing difficulties in obtaining their full supply of gasoline; and

**WHEREAS**, the motor fuel terminals are part of the distribution chain and gasoline from the terminals is pumped into trucks for delivery to local gas stations across Greater Minnesota; and

**WHEREAS**, many drivers who haul motor fuels are experiencing delays at the terminals before they are able to fill their trucks, or are needing to obtain motor fuels from alternative terminals which are further from their delivery area; and

**WHEREAS**, because drivers are obtaining motor fuels at alternative terminals, long lines and delays are being experienced at motor fuel terminals across the state; and

**WHEREAS**, the week of July 4<sup>th</sup> is one of the peak travel times within Minnesota and relief is needed to ensure that gas stations remain supplied with adequate amounts of motor fuel for Minnesota consumers to ensure that consumers living and traveling in Greater Minnesota are not stranded without adequate access to necessary motor fuels.

**NOW, THEREFORE**, I hereby declare that:

1. A state of emergency exists in Minnesota that requires relief from regulations incorporated in *Minnesota Statutes* 2006, section 221.0314, subdivision 9, pertaining to hours of service for carriers and drivers of commercial motor vehicles while in the process of obtaining and transporting motor fuels.
2. Nothing herein shall be construed to relieve motor carriers and drivers from regulations pertaining to qualifications of drivers, driving of commercial motor vehicles, commercial drivers' licenses, drug and alcohol testing and use or financial responsibility.
3. No motor carrier operating under the terms of this emergency order shall require or allow a fatigued or ill driver to operate a motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least eight consecutive hours off duty before the driver is required return to service.
4. Upon the expiration date of this emergency order, or when a driver has been relieved of all duty and responsibility to provide direct assistance to the emergency effort, a driver that has had at least 34 consecutive hours off-duty shall be permitted to start his or her on-duty status hours of service record at zero.

This order shall be effective immediately and shall remain in effect until 12:01 a.m. CDT July 19, 2007, unless superseded or extended under *Minnesota Statutes*, section 221.0269, Subdivision 2.

**IN TESTIMONY WHEREOF**, I have set my hand this 28th day of June, 2007.

Signed: **TIM PAWLENTY**  
**Governor**

Filed According to Law:

Signed: **MARK RITCHIE**  
**Secretary of State**

# Appointments

*Minnesota Statutes*, Section 15.06, Subd. 5, requires notice of the designation of a commissioner or acting commissioner, or the assumption of office by a temporary commissioner, shall be filed with the president of the senate and the speaker of the house with a copy delivered to the secretary of state and published in the next available edition of the *State Register*.

## Department of Labor and Industry Notice of Appointment of Commissioner Steve Sviggum

**NOTICE IS HEREBY GIVEN**, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Tim Pawlenty appointed Steve Sviggum to the office of Commissioner of the Minnesota Department of Labor and Industry effective July 17, 2007. He replaces Commissioner Scott Brener appointed May 1, 2003. Sviggum's term expires on January 3, 2011.

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled. The laws and rules governing the Department of Labor and Industry are:

- *Minnesota Statutes*, Chapters 175-178, 181-184 and 326
- *Minnesota Rules* 5200-5499

Commissioner Sviggum resides at 42490 - 60th Avenue, Kenyon, MN 55946, Goodhue County, Congressional District Two.

He can be reached at the Minnesota Department of Labor and Industry, 443 Lafayette Road, St. Paul, MN 55155. Telephone (651) 284-5010. Website: <http://www.doli.state.mn.us>

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Minnesota Department of Health

### Notice of New Health Risk Limits for Groundwater Values

The Minnesota Department of Health (MDH) gives this notice to comply with *Minnesota Session Laws 2007* (Chapter 147, Article 17, Section 2., "Water level standards" available at <http://ros.leg.mn/bin/getpub.php?type=law&year=2007&sn=0&num=147>). By this section the Legislature established the health risk limit for all contaminants in private domestic wells to be the more stringent of either the state standards or the federal standards (determined by the United States Environmental Protection Agency (EPA)). These limits apply until the Commissioner of Health adopts rules setting the relevant health risk limits. (See *Minnesota Rules*, Parts 4717.7100 to 4717.7800 and <http://www.epa.gov/safewater/contaminants/index.html#mcls>).

MDH compared the state and federal standards. It found eleven listed chemicals that had federal EPA standards with lower values (Maximum Contaminant Levels (MCL)) than the state's 1993/1994 Health Risk Limits for Groundwater (HRL). Effective July 1, 2007, and until the Minnesota Department of Health revises the Health Risk Limits for Groundwater rule for the chemical, the federal Maximum Contaminant Level (MCL) is the new Health Risk Limit for the chemical.

The eleven chemicals and the new MCL-based HRL (in micrograms per liter or ug/L) for each chemical are:

Alachlor	2 ug/L
Atrazine	3 ug/L
Benzene	5 ug/L
Bis(2-ethylhexyl)phthalate (Di(2-ethylhexyl)phthalate)	6 ug/L
Dichloromethane	5 ug/L
Pentachlorophenol	1 ug/L
Simazine	4 ug/L
Tetrachloroethylene	5 ug/L
1,1,1-Trichloroethane	200 ug/L
Trichloroethylene	5 ug/L
2(2,4,5-Trichlorophenoxy)propionic acid (2,4,5-TP) (Silvex)	50 ug/L

The revised list of Health Risk Limits is available on the program's website:

<http://www.health.state.mn.us/divs/eh/groundwater/hrltable.html>

The list includes the eleven new Health Risk Limits and all other current Health Risk Limits. To request the list or for additional information, please contact Mr. Paul Moyer, Minnesota Department of Health, Health Risk Assessment Unit, 625 Robert Street North, St. Paul, MN 55164-0975, **phone:** (651) 201-4912, **e-mail:** [paul.moyer@health.state.mn.us](mailto:paul.moyer@health.state.mn.us).

## Department of Human Services

### State Operated Services Division

### Public Notice of Final Disproportionate Population Adjustment and Payment Rates for Adult Mental Health and Forensic Services provided by State Operated Services

**NOTICE IS HEREBY GIVEN** to recipients, providers of services under the Medical Assistance (MA) Program, and to the public, of final disproportionate population adjustment (DPA) and the payment rates for Adult Mental Health and Forensic services provided by State Operated Services under the MA Program. This notice is published pursuant to 42 *United States Code* §1396a(a)(13)(A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish final payment rates for institutional providers, the methodologies underlying the establishment of such rates, and the justification of such rates.

In conjunction with the current state fiscal year's budget for State Operated Services, as appropriated by the legislature, payment rates are determined in accordance with *Minnesota Statutes*, §246.50, subdivision 5.

# Official Notices

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The DPA adjustments for admissions occurring during State Fiscal Year 2008 as published on April 16, 2007 at 31 SR 1425, are final and effective July 1, 2007.

Final payment rates in effect as of July 1, 2007 are as follows:

<b>Adult Mental Health Services</b>	<b>Payment Rate</b>
Anoka Metro Regional Treatment Center	\$640
Anoka Transition Services	\$277
Community Behavioral Health Hospitals <sup>1</sup>	\$889
Eveleth	\$539
Willmar Regional Treatment Center	\$1,100

<b>Forensic Services</b>	<b>Payment Rate</b>
Minnesota Security Hospital <sup>2</sup>	\$588
Transition Services	\$333
Treat to Competency at Anoka	\$249
Adolescent/Young Adult Services	\$744
Minnesota Extended Treatment Options Program	\$861
Minnesota Sex Offender Program <sup>3</sup>	\$368
Ah-Gwah-Ching Nursing Home	\$905
Ah-Gwah-Ching Nursing Home (MA Rate)	\$284

<sup>1</sup> Locations at Alexandria, Annandale, Baxter, Bemidji, Cold Spring, Fergus Falls, Rochester, St. Peter and Wadena

<sup>2</sup> Minnesota Security Hospital on the St. Peter facility campus

<sup>3</sup> Moose Lake facility and the satellite program on the St. Peter facility campus

Questions and comments may be directed to Lynn Glancey, Minnesota Department of Human Services, State Operated Services Division, 444 Lafayette Road North, St. Paul, MN 55155-0979, **Phone** (651) 431-3690 or **Email:** [Lynn.Glancey@state.mn.us](mailto:Lynn.Glancey@state.mn.us).

## Department of Public Safety

### CriMNet Program

### Request for Public Comment on Criminal and Juvenile Justice Information Policy Group

The Criminal and Juvenile Justice Information Policy Group (Policy Group) is requesting public comment on recommendations related to expungement and background check policies as adopted by the Policy Group on May 15, 2007 and June 27, 2007, respectively. The Policy Group is authorized by *Minnesota Statute* 299C.65 and is responsible for the oversight of statewide criminal justice integration and information sharing efforts.

The recommendations can be accessed on the CriMNet Web site at [www.crimnet.state.mn.us](http://www.crimnet.state.mn.us). Written comments may be sent to the CriMNet Program Office at the Bureau of Criminal Apprehension (1430 Maryland Avenue East, St. Paul, MN 55106) or may be submitted electronically to [crimnet.support@state.mn.us](mailto:crimnet.support@state.mn.us) on or before Friday, Sept. 7, 2007.

Written comments will be considered by the Policy Group before legislative recommendations are finalized for the 2008 session of the Minnesota Legislature.



**Public Utilities Commission****Notice of Filing, Public Hearing and Evidentiary Hearing in the Matter of the Application of Northern States Power Company (d/b/a Xcel Energy) and Dairyland Power Cooperative for a Certificate of Need for a 115 kV and 161 kV Transmission Line in East Central Minnesota**

**Public Utilities Commission Docket No. E-002/CN-04-1176**

On November 15, 2006, Xcel Energy and Dairyland Power Cooperative (the Applicants) submitted a certificate of need application for transmission facilities proposed for construction in east central part Minnesota. The application and other documents in this docket may be reviewed on the Public Utilities Commission (Commission) website at [www.puc.state.mn.us](http://www.puc.state.mn.us) by clicking on "eDocket & eFiling" and then on "Search documents." (Note: Separate application for routing permit has been filed. Docket No. E-002/TL-06-1677)

The new line would consist of a 115 kV line between the Chisago County substation near North Branch and the new Lawrence Creek substation to be located on the west side of Taylors Falls, and a 161 kV line from the Lawrence substation to the St. Croix River. The line would continue into Wisconsin to the Apple River substation near Amery.

The proposed transmission facilities fall under the definition of "large energy facility" in *Minnesota Statutes* § 216B.2421, subd. 2 (3). Therefore, in accordance with *Minnesota Statutes* § 216B.243, subd. 2, the facilities cannot be constructed or sited in Minnesota unless the Commission issues a certificate of need to the Applicants.

The certificate of need rules pertaining to this filing are *Minnesota Rules*, parts 7849.0010 to 7849.0400. More specifically, the application requirements for transmission lines are given by parts 7849.0220, 7849.0240, and 7849.0260 to 7849.0340. The criteria for assessment of need are given by part 7849.0120.

The Commission has accepted the Applicants' certificate of need application and has ordered a contested case proceeding. Administrative Law Judge Eric L. Lipman has been assigned to conduct the hearing in this proceeding. His address and telephone number are as follows: Office of Administrative Hearings, Suite 1700, 100 Washington Square, Minneapolis, Minnesota 55401-2138, (612) 341-7601.

A contested case evidentiary hearing as to the Certificate of Need Docket will begin at 9 a.m. on September 4, 2007 in the Large Hearing Room, Minnesota Public Utilities Commission, 121 7th Place East, Suite 350, St. Paul, MN 55101-2147. Additionally, joint public hearings on both the Certificate of Need Docket and Route Docket will be held in the evenings of September 4 and 5, 2007, in Lindstrom, Minnesota. During the public hearings, members of the public may offer either oral or written testimony on the need for the project. Persons may also offer exhibits for inclusion in the public hearing record, and question representatives of the formal participants.

Questions regarding this project and this docket may be directed to Commission staff members Bret Eknes at (651) 201-2236, **E-mail:** [bret.eknes@state.mn.us](mailto:bret.eknes@state.mn.us)

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Minnesota Department of Commerce Notice of Availability of a Grant for Twin Cities Metro Area CERTS Implementation

The Minnesota Department of Commerce is requesting proposals for the purpose of implementing the Clean Energy Resource Teams (CERTS) project in the Twin Cities metropolitan area.

Work is proposed to start after August 20, 2007.

A Request for Proposals will be available from this office through July 27, 2007. A written request (by e-mail, mail or fax) is required to receive the Request for Proposal. After July 20, 2007 the Request for proposal must be picked up in person.

The Request for Proposal can be obtained from:

Amy Bicek  
Minnesota Department of Commerce  
85 Seventh Place E., Suite 500  
Saint Paul, MN 55101  
**Fax:** (651) 297-7891  
**E-mail:** [amy.bicek@state.mn.us](mailto:amy.bicek@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than July 27, 2007. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Health Office of Rural Health and Primary Care Indian Health Grant Program Notice of Grant Opportunity

The Minnesota Department of Health (MDH) is seeking applications from nonprofit organizations, governmental or tribal entities for the Indian Health Grant Program. The purpose of this program is to provide assistance to eligible applicants to establish, operate, or subsidize clinic facilities and services to furnish health services for American Indians who reside off reservations. For purposes of the grant, "resides off reservation" means persons not living on Indian land who are members of an organized tribe, band or other group of aboriginal people of the United States, having a treaty relationship with the federal government and who are regarded as American Indians by the group in which they claim membership.

The total amount of funding for the Indian Health Grant Program is \$177,000 per year. The award cycle is for two years from January 1, 2008 to December 31, 2009. Completion of grant cycle awards will be contingent upon 2009 Legislative decisions.

A copy of the full Request for Proposals is online at <http://www.health.state.mn.us/divs/cfh/orhpc/grant/home.htm>. A copy can also be obtained by contacting Debra Jahnke at (651)201-3845 or [debra.jahnke@health.state.mn.us](mailto:debra.jahnke@health.state.mn.us). Proposals may be mailed to Debra Jahnke, Minnesota Department of Health, Division of Health Policy, Office of Rural Health and Primary Care, P.O. Box 64882, St. Paul, MN

55164-0882. Courier address for delivery of applications is 85 East 7<sup>th</sup> Place, Suite 220, St. Paul, MN 55101. Proposals must be received by 4:00 p.m. on August 17, 2007.

### **Minnesota Department of Health Office of Rural Health and Primary Care Migrant Health Grant Program Notice of Grant Opportunity**

The Minnesota Department of Health (MDH) is seeking applications from eligible cities, counties, groups of cities or counties, or nonprofit corporations for the Migrant Health Grant Program. The purpose of this grant is to fund the establishment, operations, or subsidization of clinic facilities and services, including mobile clinics, to furnish health services for migrant agricultural workers and their families in areas of the state in which significant numbers of migrant workers are located. A “migrant agricultural worker” means any individual whose principal employment is in agriculture on a seasonal basis who has been so employed within the last 24 months, and who established a temporary residence for the purpose of such employment. First consideration for funding will be given to organizations that can provide services on a statewide basis.

The total amount of funding for the Migrant Health Grant Program is \$104,000 per year. The award cycle is for two years from January 1, 2008 to December 31, 2009. Completion of grant cycle awards will be contingent upon 2009 legislative decisions.

A copy of the full Request for Proposals is online at <http://www.health.state.mn.us/divs/cfh/orhpc/grant/home.htm>. A copy can also be obtained by contacting Debra Jahnke at (651)282-6334 or [debra.jahnke@health.state.mn.us](mailto:debra.jahnke@health.state.mn.us). Proposals may be mailed to Debra Jahnke, Minnesota Department of Health, Division of Health Policy, Office of Rural Health and Primary Care, P.O. Box 64882, St. Paul, MN 55164-0882. Courier address for delivery of applications is 85 East 7<sup>th</sup> Place, Suite 220, St. Paul, MN 55101. Proposals must be received by 4:00 p.m. on August 17, 2007.

### **Minnesota Department of Health Request for Proposals for Exceptions to the Nursing Home Moratorium**

#### **Purpose**

The Commissioner of Health is accepting written proposals from nursing homes and certified boarding care homes requesting funding through the moratorium exception process, according to *Minnesota Statutes* 144A.073. The commissioner of health, in coordination with the Commissioner of Human Services, may approve such requests under conditions listed in *Minnesota Statutes*. These conditions refer to categories of exceptions which are defined as:

- (a) “Conversion” means the relocation of a nursing home bed from a nursing home to an attached hospital.
- (b) “Relocation” means the movement of licensed nursing home beds or certified boarding care beds as permitted by state statute to promote equitable access across the state or to move the beds to another site.
- (c) “Renovation” means extensive remodeling of, or construction of an addition to, a facility on an existing site with a total cost exceeding ten percent of the appraised value of the facility or \$200,000, whichever is less.
- (d) “Replacement” means the demolition, delicensure, reconstruction, or construction of an addition to all or part of an existing facility.
- (e) “Upgrading” means a change in the level of licensure of a bed from a boarding care bed to a nursing home bed in a certified boarding care facility.

#### **Appropriation Available**

The amount of the legislative appropriation available for the total annual additional costs to the Medical Assistance program for this Request for Proposals (RFP) is \$3,456,919. Depending upon the outcome of this round of moratorium exceptions, a second round of moratorium exception proposals may be announced after July 1, 2008.

# State Grants & Loans

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**NOTE:** *Minnesota Statutes* 256B.434, subd. 4f, currently allows projects with costs less than \$1,350,122 to proceed without applying for a moratorium exception under this process.

## Eligibility to Submit a Proposal

A proposal for an exception to the nursing home moratorium may be submitted by an organization or individual authorized by a facility's governing board or management to prepare and submit a proposal to the commissioner of health.

## Method for Estimating Proposal Cost

The method that the commissioner will use in evaluating proposals for approval or disapproval for estimating the cost of a proposal is detailed in the application materials.

## Criteria for Review

*Minnesota Statutes* 144A.073, subd. 4, states the criteria the Commissioner of Health is to consider in reviewing moratorium exception proposals:

Subd. 4. **Criteria for review.** The following criteria shall be used in a consistent manner to compare, evaluate, and rank all proposals submitted. Except for the criteria specified in clause (3), the application of criteria listed under this subdivision shall not reflect any distinction based on the geographic location of the proposed project:

- (1) the extent to which the proposal furthers state long-term care goals, including the goal of enhancing the availability and use of alternative care services and the goal of reducing the number of long-term care resident rooms with more than two beds;
- (2) the proposal's long-term effects on state costs including the cost estimate of the project according to section 144A.071, subdivision 5a;
- (3) the extent to which the proposal promotes equitable access to long-term care services in nursing homes through redistribution of the nursing home bed supply, as measured by the number of beds relative to the population 85 or older, projected by the state demographer, and according to items (i) to (iv):
  - (i) reduce beds in counties where the supply is high, relative to the statewide mean, and increase beds in counties where the supply is low, relative to the statewide mean;
  - (ii) adjust the bed supply so as to create the greatest benefits in improving the distribution of beds;
  - (iii) adjust the existing bed supply in counties so that the bed supply in a county moves toward the statewide mean; and
  - (iv) adjust the existing bed supply so that the distribution of beds as projected for the year 2020 would be consistent with projected need, based on the methodology outlined in the Interagency Long-Term Care Committee's nursing home bed distribution study;
- (4) the extent to which the project improves conditions that affect the health or safety of residents, such as narrow corridors, narrow door frames, unenclosed fire exits, and wood frame construction, and similar provisions contained in fire and life safety codes and licensure and certification rules;
- (5) the extent to which the project improves conditions that affect the comfort or quality of life of residents in a facility or the ability of the facility to provide efficient care, such as a relatively high number of residents in a room; inadequate lighting or ventilation; poor access to bathing or toilet facilities; a lack of available ancillary space for dining rooms, day rooms, or rooms used for other activities; problems relating to heating, cooling, or energy efficiency; inefficient location of nursing stations; narrow corridors; or other provisions contained in the licensure and certification rules;
- (6) the extent to which the applicant demonstrates the delivery of quality care, as defined in state and federal statutes and rules, to residents as evidenced by the two most recent state agency certification surveys and the applicants' response to those surveys;
- (7) the extent to which the project removes the need for waivers or variances previously granted by either the licensing agency, certifying agency, fire marshal, or local government entity;

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# State Grants & Loans

- (8) the extent to which the project increases the number of private or single bed rooms;
- (9) the extent to which the applicant demonstrates the continuing need for nursing facility care in the community and adjacent communities; and
- (10) other factors that may be developed in permanent rule by the commissioner of health that evaluate and assess how the proposed project will further promote or protect the health, safety, comfort, treatment, or well-being of the facility's residents.

## Priority for Approval

*Minnesota Laws 2007*, Chapter 147, Article 19, Section 3, subd. 8, clause (c), directs that priority shall be given to proposals that entail:

- (1) complete building replacement in conjunction with reductions in the number of beds in a county, with greater weight given to projects in counties with a greater than average number of beds per 1,000 elderly;
- (2) technology improvements;
- (3) improvements in life safety;
- (4) construction of nursing facilities that are part of senior services campuses; and
- (5) improvements in the work environment.

## Procedure for Receiving Application Materials

The application materials, including instructions, format and necessary forms, are available at the following website:

<http://www.health.state.mn.us/divs/fpc/moratoriumapp07.html> or upon e-mail, written or facsimile request to:

Mary Cahill  
MDH – Division of Compliance Monitoring  
U.S. Mail Service:  
MDH – Division of Compliance Monitoring  
P.O. Box 64900  
St. Paul, Minnesota 55164-0900  
**Phone:** (651) 201-3701  
**Fax:** (651) 215-9695  
**E-mail:** [mary.cahill@health.state.mn.us](mailto:mary.cahill@health.state.mn.us)

## Review and Approval of Proposals

Proposals will be reviewed by a committee composed of organizations that represent consumers and providers of nursing home services; persons who provide engineering, building construction, or design services; and, state agencies involved in long term care issues, housing and finance. Applicants will have the opportunity to present their proposal, in person, to the Proposal Review Committee (Committee) prior to the Committee submitting comments and recommendations to the commissioner. Details on this meeting, including date, time and location will be made available to the contact person listed in each moratorium exception proposal. The commissioner of health will approve or disapprove project proposals based on criteria established in law and rule. The commissioner will make the final decision no later than January 24, 2008.

## Questions Concerning the RFP

Any questions relating to the RFP process must be submitted by prospective applicants in writing via Fax, US mail or e-mail to:

Mary Cahill  
Minnesota Department of Health  
Division of Compliance Monitoring  
P.O. Box 64900  
St. Paul, MN 55164-0900  
**Fax:** (651) 215-9695  
**E-mail:** [mary.cahill@health.state.mn.us](mailto:mary.cahill@health.state.mn.us)

No answers will be provided in response to phone calls. Each question must cite the particular RFP page to which it refers. Copies of all questions and their answers will be provided to all prospective applicants who have requested application materials. Only responses in writing by staff of the Minnesota Department of Health will be considered official. The closing date for the receipt of questions will be Friday, September 7, 2007.

Technical assistance in completing the application forms is available from the Minnesota Health and Housing Alliance, at (651) 645-4545, or Care Providers of Minnesota at (952) 854-2844.

# State Grants & Loans

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## Procedures for Submitting Proposals

No proposals submitted by facsimile machine will be accepted. **Six (6) written copies of the completed proposal must be received no later than 4:00 p.m. on Monday, October 8, 2007 by:**

Darcy Miner  
U.S. Mail Service:  
Minnesota Department of Health  
Division of Compliance Monitoring  
P.O. Box 64900  
St. Paul, Minnesota 55164-0900

Darcy Miner  
Courier or Walk-In-Service  
Minnesota Department of Health  
Division of Compliance Monitoring  
85 East Seventh Place, Room 220  
St. Paul, Minnesota 55101

## Department of Human Services

### Child Safety and Permanency Division

### Notice of Request for Proposals (RFP) from Hennepin County Agencies Providing Services to Teenage Parents Living in Hennepin County

The Department of Human Services seeks grantees providing services to young Parents, ages 19 and younger who have dropped out of school and are receiving public assistance.

Services shall include skill development, education, and job training and job placement. The Minnesota Legislature appropriated \$140,000 per year for two years for this purpose. (*Minnesota Session Laws 2007- Chapter 147, Article 19, Section 3, Subd. 4*)

A Request for Proposals will be available by mail from this office through July 30, 2007. **A written request (by direct mail or electronic mail is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Mary Sontag  
Child Safety and Permanency  
Minnesota Department of Human Services  
P.O. Box 64943  
444 Lafayette Road  
St. Paul, MN 55164-0943  
**Fax:** (651) 431-7522  
**E-mail:** [mary.sontag@state.mn.us](mailto:mary.sontag@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at this address no later than 4:30 p.m. Central Standard Time August 20, 2007. Late proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Pollution Control Agency

### Regional Division

### Request for Proposals Accepted for Nonpoint Source Water Pollution Project Grants and Loans through the State Clean Water Partnership and the Federal Clean Water Act Section 319

#### Grant Programs

The Minnesota Pollution Control Agency (MPCA) hereby announces that it will accept proposals for nonpoint source water pollution



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# State Grants & Loans

implementation project loans and grants, and for developmental, education or research (DER) grants. Projects will be funded through the state Clean Water Partnership (CWP) Loan Program and the federal Clean Water Act (CWA) Section 319 Nonpoint Source Grant Program (Section 319). Typically, state Clean Water Partnership Program grant funds are available, however, this year the grant funds were used to fund continuation projects, therefore no CWP grants will be awarded through this request for proposals. CWP loan funds will be available this funding round. Proposals will be accepted from local units of government interested in leading a nonpoint source pollution control project. Proposals will also be accepted from other entities besides local units of government, but such applications would only be eligible for Section 319 funding. The MPCA anticipates that approximately one million dollars (\$1,000,000) will be available for each type of project (DER, 319 implementation and CWP loan projects) this year (nearly three million total). This is contingent upon Congressional appropriation.

In 1987, the Minnesota Legislature established the CWP Program (*Minnesota Statutes* §§ 103F.701 through 103F.761) to protect and improve surface and ground water in Minnesota through financial and technical assistance to local units of government. Section 319 provides federal grant money for nonpoint pollution abatement and water resource restoration.

## Notes on Use of Section 319 Funds

- Section 319 funds may not be used for activities addressing National Pollutant Discharge Elimination System Permit requirements such as feedlot, wastewater or stormwater permits, any type of point source related activities, and activities addressing enforcement actions. Any non-permitted feedlots addressed with Section 319 money must have a Comprehensive Nutrient Management Plan.
- Feedlot projects are eligible for Section 319 funds. However, if a feedlot project is located in a county that does not have delegated authority to manage their feedlot program, only technical assistance and best management practices activities may be funded. Administrative feedlot activities are not eligible for grant funding. See MPCA Web site at:  
*<http://www.pca.state.mn.us/hot/feedlot-countyprogram.html>*
- Section 319 grants do not fund projects whose purpose is primarily water quality monitoring or assessment. However, water quality effectiveness monitoring that is part of an implementation project is allowed and encouraged.
- Section 319 funds may be used to provide additional financial incentives for practices that are already or will be receiving an incentive payment under another government program or source if the additional incentives increase the measurable water quality benefits of the practice. If additional financial incentives will be included in your proposal, you must check the “incentives” box on the proposal form and identify the source of the incentive program you plan to supplement. You must also describe how the additional financial incentives will increase measurable water quality improvements for the practice being installed – such as extending the life of the practice, implementing the practice sooner, or enabling activities or approaches that increase the water quality benefits of the practice. Incentives proposed will be reviewed and approved on a case-by-case basis.
- Only CWP loan funding is available for individual sewage treatment systems (ISTS). No grant funds will be used for ISTS cost-share or incentives.

## Types of Projects

Project funding will be awarded for two types of projects this round:

1. Developmental, education or applied research proposals with statewide or regional applicability that demonstrate new or innovative technology, new best management practices or develop educational programs related to reducing nonpoint source pollution. A research project must answer a research question related to the goal of reducing nonpoint source pollution. These types of projects will be awarded Section 319 grant funds.

2. Implementation proposals are limited to those that will implement activities that are identified by a comprehensive assessment and planning process in the watershed of the water resource of concern. Such assessments must consist of an MPCA-approved CWP Phase I or equivalent implementation plan, a completed basin or watershed plan, a wellhead/source water protection plan, or other recent comprehensive studies specific to the project and project area. These types of projects will be awarded Section 319 grant funds and/or CWP loan funds.

## Criteria and Process for Project Selection

*Minnesota Rules* 7076.0100 through 7076.0290 and EPA Section 319 guidance provide the criteria and procedural conditions under

# State Grants & Loans

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which the MPCA may award assistance. Proposals are reviewed and scored by both the MPCA review teams and members of the Project Coordination Team (PCT). The PCT is a public interagency group established in *Minnesota Statute* who assists the MPCA in recommending to the Commissioner projects that should receive financial and/or technical assistance. After scoring, proposals are ranked to determine which projects can be funded, based on available dollars. Once projects are selected for funding, the project sponsor and project manager are notified of the next steps in preparing a detailed project work plan and budget. Project sponsors are encouraged to address the Environmental Quality Board's (EQB) priorities that fit within program constraints as found in "Protecting Minnesota's Waters: Priorities for the 2008-2009 Biennium". (See EQB Web site at [www.eqb.state.mn.us](http://www.eqb.state.mn.us))

## Request Limits

There is a three-hundred thousand dollar (\$300,000.00) cap on the project grant request.  
Project grant requests must be matched dollar for dollar.  
There will be no cap on loan requests for qualifying projects.

## Proposal Schedule

Proposals due September 6, 2007.

## Proposers Notified of Award or Rejection

Approximately November 20, 2007

## Detailed work plans and budgets due to MPCA: December 21, 2007

Projects selected for funding should be aware that Section 319 grant funds will not be received from the federal government until after the Congressional appropriation. Past history has shown that these funds will not be available until perhaps the end of next summer or later.

## Submission Deadline and Requirements

All completed proposals must be electronically sent by **4:30 p.m. on Thursday, September 6, 2007**, in order to be eligible. All proposals must be submitted in electronic form (preferred computer file format is Microsoft Word) to:

*CWP319.grant.program@pca.state.mn.us*

Faxed copies will **NOT** be accepted. Hard copies mailed in or dropped off will **NOT** be accepted.

The CWP/319 proposal forms and requirements, a copy of the Minnesota Clean Water Partnership Rules (*Rule 7076*) and other program information are available for downloading from the MPCA Web site at:

<http://www.pca.state.mn.us/water/cwp-319.html>

If you need additional information, email or call:

Sara Johnson  
CWA Section 319 Coordinator  
Minnesota Pollution Control Agency  
**Phone:** (651) 296-8278  
**E-mail:** *sara.johnson@pca.state.mn.us*

Vickie Blomgren  
Clean Water Partnership Loan Officer  
Minnesota Pollution Control Agency  
**Phone:** (651) 296-3630  
**E-mail:** *vickie.blomgren@pca.state.mn.us*

Inputs on development of the plan/grant application must be submitted no later than close of business on August 6, 2007 for consideration

### Department of Public Safety

Office of Justice Programs

Crime Victim Services

#### Request for Letters of Intent: AUTO THEFT EMERGENCY GRANTS

**Eligible Applicants:** A city or county attorney's office or victim assistance program. As this is a statewide grant program, grantees will be required to assist victims from jurisdictions outside their own.

**Program Requirements:** The purpose of the auto theft emergency grant program is to provide reimbursement of towing and storage fees incurred due to impoundment of a recovered stolen vehicle in Minnesota.

Go to [www.ojp.state.mn.us](http://www.ojp.state.mn.us) for details on how to submit a letter of intent.

Chris Anderson:            [chris.anderson@state.mn.us](mailto:chris.anderson@state.mn.us)            (651) 201-7302

## State Register Binders

Specially designed binders with the State Register logo for storing your State Registers. Two binders typically hold one-year's subscription. Order Stock # 91-8, \$12.00 + tax

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

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- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 31, 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or Fax: (651) 297-8260, or E-mail: [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Minnesota State Colleges and Universities (MnSCU)

### Anoka Technical College

### Opportunity for Proposals on: Tech Prep Coordinator, Oakland Tech Prep Consortium

#### GENERAL STATEMENT/SCOPE:

Coordinate the following: Tech Prep grant for the consortium; consortium Tech Prep Leadership Team meetings; consortium Tech Prep articulation meetings; consortium Tech Prep web site, Data Management and Reporting; and promote the accomplishments of the Oakland Tech Prep consortium.

**TO RECEIVE A COMPLETE COPY OF THE PROPOSAL REQUEST/SPECS, PLEASE CONTACT WENDY MEYER at (763) 576-4799.**

Proposals must be sealed with a notation on the outside of the envelope that states: TECH PREP COORDINATOR PROPOSAL – DELIVER IMMEDIATELY.

Mail or deliver (faxes will not be accepted) sealed proposal by JULY 17, 2007, NO LATER THAN 2 PM to:

Anoka Technical College  
Purchasing Office, Attn. Pam Mogensen  
1355 West Highway 10,  
Anoka, Minnesota 55303  
**Phone:** (763) 576-4785  
**Fax:** (763) 576-4715

**BID CLOSE DATE IS JULY 17, 2007 – 2 PM**

**Minnesota State Colleges and Universities (MnSCU)  
St. Cloud Technical College  
Request for Bid for Office System Addition and Refurbishment**

**NOTICE IS HEREBY GIVEN** that St. Cloud Technical College will receive bids for addition to and remanufacture of an existing Steelcase office system. Specifications will be available on July 2, 2007, at: <http://www.sctc.edu/rfp>. Sealed bids marked "Steelcase Addition and Remanufacture" must be received by Christine Blommer at St. Cloud Technical College, Room 1-401E, 1540 Northway Drive, St. Cloud, MN 56301 by 2:00 P.M. on July 17, 2007. St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive an irregularities or informalities, in the proposal received.

**Questions:**

All questions and inquires related to this RFB must be in writing and directed to Jeremy Reisinger, door15 Office Manager, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303, **phone:** (320) 308-5573. Other department personnel are NOT allowed to discuss the RFB with anyone, including responders, before the bid submission deadline.

**Minnesota State Colleges and Universities (MnSCU)  
St. Cloud Technical College  
Request for Bid for Assorted Office Furnishings**

**NOTICE IS HEREBY GIVEN** that St. Cloud Technical College will receive bids for assorted office furnishings. Specifications will be available on July 2, 2007, at: <http://www.sctc.edu/rfp>. Sealed bids marked "Assorted Office Furnishings" must be received by Christine Blommer at St. Cloud Technical College, Room 1-401E, 1540 Northway Drive, St. Cloud, MN 56301 by 2:00 P.M. on July 17, 2007. St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive an irregularities or informalities, in the proposal received.

**Questions:**

All questions and inquires related to this RFB must be in writing and directed to Jeremy Reisinger, door15 Office Manager, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303, **phone:** (320) 308-5573. Other department personnel are NOT allowed to discuss the RFB with anyone, including responders, before the bid submission deadline.

## Department of Health

### Notice of Availability of Contract for the Design and Presentation of Ten General 'Tabletop' Emergency Preparedness Exercises for Use with Water Supply Systems

Proposals are being sought for the design and presentation of ten general 'tabletop' emergency preparedness exercises that can be tailored to an interested water supply system. The ten exercises will be designed to simulate damage to a community public water system by use of explosives, or contamination of the system by chemical, biological, or radiological agents. These ten exercises must test and evaluate emergency response systems designed to prepare for, respond to, and recover from the effects of said damage or contamination. These ten exercises must be presented to as many of the target audiences around Minnesota as time and funding allow. The target audiences include personnel of public water systems, local public health agencies, local first responders, local emergency managers, and MDH district offices. The exercises are also expected to establish or build upon working relationships between these target audiences. However, participation by the target audiences is voluntary.

Work is proposed to start after August 1, 2007.

A Request for Proposals will be available by e-mail from this office through Monday July 16, 2007. **A written request (by email) is required to receive the Request for Proposal.** After Monday July 16, 2007 the Request for Proposal must be picked up in person. MDH is not responsible for misdirected e-mail.

The Request for Proposal can be obtained from:

Robert Smude  
Minnesota Department of Health  
Environmental Health Division  
625 Robert Street North  
St. Paul, MN 55155  
**E-mail:** *robert.smude@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 3pm, Monday July 23, 2007. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

MDH is not responsible for lost or misdirected proposals.

This request does not obligate the State to complete the work contemplated in this notice.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice is solely the responsibility of the responder.



## Department of Health

### Notice of Availability of Contract for Health Insurance Exchange Study

The Minnesota Department of Health is requesting proposals for the purpose of obtaining technical assistance in preparing a report to the Legislature. The Department is seeking assistance identifying a range of options for establishing a health insurance exchange; the advantages, disadvantages, and estimated impact of each option in terms of the number of people affected and implications for the cost of coverage; and technical assistance regarding operations of the exchange in terms of its duties, powers, relationships with health plans and employers, and the cost of operating the exchange.

Work is proposed to start after August 27, 2007.

A Request for Proposals will be available by mail from this office through July 25, 2007. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposal.** After July 25, 2007, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Julie Sonier  
Director, Health Economics Program  
85 E. 7<sup>th</sup> Place, Suite 220  
Saint Paul, MN 55101  
**Phone:** (651) 201-3550  
**Fax:** (651) 201-5179  
**E-mail:** [julie.sonier@state.mn.us](mailto:julie.sonier@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than August 3, 2007. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Historical Society

### Notice of Request for Bids for PRINTING SERVICES –*Landscapes of Minnesota*

The Minnesota Historical Society, on behalf of the Minnesota Historical Society Press, is seeking bids from qualified firms for the printing of a split-run [paper & cased editions] book entitled *Landscapes of Minnesota* (800 casebound books, plus additional 100s and 220 extra jackets (trimmed and flat) AND 5000 paperbound books, plus additional 500s.

The schedule is as follows:

- September 15, 2007 - all to printer; and
- February 1, 2008 - finished books at the Society's warehouse and Press.

The Request for Bids is available by calling or writing Mary Green-Toussaint, Contracting & Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, MN 55102. **Telephone** is (651) 297-7007; **e-mail** is: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

Bids must be received no later than 2:00 p.m., Local Time, Thursday, August 16, 2007. A public bid opening will be conducted at that time. No late bids will be accepted.

Dated: July 9, 2007

# State Contracts

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## Department of Public Safety

### CriMNet Program

#### Request for Public Comment on Criminal and Juvenile Justice Information Policy Group

The Criminal and Juvenile Justice Information Policy Group (Policy Group) is requesting public comment on recommendations related to expungement and background check policies as adopted by the Policy Group on May 15, 2007 and June 27, 2007, respectively. The Policy Group is authorized by *Minnesota Statutes* 299C.65 and is responsible for the oversight of statewide criminal justice integration and information sharing efforts.

The recommendations can be accessed on the CriMNet Web site at [www.crimnet.state.mn.us](http://www.crimnet.state.mn.us). Written comments may be sent to the CriMNet Program Office at the Bureau of Criminal Apprehension (1430 Maryland Avenue East, St. Paul, MN 55106) or may be submitted electronically to [crimnet.support@state.mn.us](mailto:crimnet.support@state.mn.us) on or before Friday, Sept. 7, 2007.

Written comments will be considered by the Policy Group before legislative recommendations are finalized for the 2008 session of the Minnesota Legislature.

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Brad Hamilton at (651) 366-4626 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Brad Hamilton  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul Minnesota 55155

**Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.**

**Department of Transportation (Mn/DOT)  
Engineering Services Division  
Notice Concerning Professional/Technical Contract Opportunities**

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Non-State Bids, Contracts & Grants**

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

**Anoka County  
Notice of Request for Proposals for an Automated Facility/Program Scheduling  
and Reservation System including Software and Professional Services**

**NOTICE IS HEREBY GIVEN** Anoka County is seeking proposals for software and professional services to provide the Anoka County Parks and Recreation Department with a computerized facility reservation, payment and reporting system. Proposals shall be submitted in exact accordance with the Request for Proposals (RFP) Package. The Request for Proposals Package may be obtained at the Anoka County web site: <http://www.co.anoka.mn.us/bids>.

Proposal due date: August 13<sup>th</sup>, 2007 at 4:00 pm Central Daylight Saving Time.

If one needs an accommodation, such as an interpreter or printed material in an alternate format (i.e. Braille, large print, or audio), contact John Sullivan, Risk & Procurement Manager at (763) 323-5370, TDD/TTY (763) 323-5289.

**Metropolitan Council  
Notice of Invitation for Bids (IFB) for Desk-top Hardware and Software  
Contract Number 07P094**

The Metropolitan Council is requesting bids for the procurement of Lenovo Hardware and Software for desk-top refresh cycling and new installations.

# Non-State Bids, Contracts & Grants

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*Issue Invitation for Bids*

**July 9, 2007**

*Bids Due*

**July 31, 2007**

*Award*

**August 2007**

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a request either by e-mail, fax or mail to:

Sunny Jo Emerson  
Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
390 North Robert Street  
St. Paul, MN 55101-1805  
**Fax:** (651) 602-1083  
**E-mail:** [sunnyjo.emerson@metc.state.mn.us](mailto:sunnyjo.emerson@metc.state.mn.us)

## Metropolitan Council - Metro Transit Sealed Bids Sought for Bus Batteries

The Metropolitan Council is soliciting sealed bids for Bus Batteries. Bids are due at **2:00 P.M.** on July 31, 2007. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council  
Metro Transit Purchasing Department  
Candace Osiecki  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**Telephone:** (612) 349-5070

## Metropolitan Council - Metro Transit Request for Proposals for 2030 Transit Master Plan Modeling and Analysis

The Metropolitan Council is seeking proposals from interested firms to analyze corridors in the Twin Cities region for their potential for light rail transit, commuter rail, and dedicated busways. This effort will involve the following work tasks: develop sketch service plans for proposed commuter rail and light rail/dedicated busway transit corridors; code service plans into the regional Travel Demand Model transit network; develop break points for ridership and cost (both operating and capital) that will determine which corridors are feasible; prepare 2030 ridership forecasts from the Travel Demand Model and compare these forecasts against the break points to determine if the corridor is feasible based on ridership; develop cost estimates for the modeled transit service (capital and operating) and compare them against break points to determine if the corridor is feasible based on cost; recommend corridors for further study; analyze why certain corridors do not meet thresholds for light rail/dedicated busway or commuter rail; preparation of a ridership forecast for the full network of recommended corridors; meet with a technical advisory group to discuss issues.

Proposals are due by 2:00 p.m. on August 6, 2007.

Firms interested in receiving the Request for Proposals document should contact:

Candace Osiecki  
Metro Transit  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**Phone:** (612) 349-5060  
**Fax:** (612) 349-5069  
**E-mail:** [Candace.osiecki@metc.state.mn.us](mailto:Candace.osiecki@metc.state.mn.us)

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## Non-State Bids, Contracts & Grants

### Metropolitan Council - Transit Council REQUEST FOR PROPOSALS for Van-GO! Vanpool Program Procurement No. 7471

Metropolitan Transportation Services, a division of the Metropolitan Council, is seeking proposals to provide services for the Van-GO! Vanpool Program. Van-GO! is a vanpooling program sponsored by Metropolitan Council for persons either living or working in the Twin Cities Metropolitan Area and is designed to promote work trips not reasonably served by fixed route transit. Van-GO! participants lease vans directly from the contractor and Metropolitan Council subsidizes 55% of the lease cost for eligible vans.

Proposals are due no later than 2 PM on July 27, 2007.

Firms interested in receiving the Request for Proposals document should contact:

Candace Osiecki  
Metro Transit Purchasing Department  
515 N. Cleveland Avenue  
St. Paul, MN 55114  
**Phone:** (612) 349-5070  
**Fax:** (612) 349-5069  
**E-mail:** *candace.osiecki@metc.state.mn.us*

### University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

#### **State Register Binders**

**Specially designed binders with the State Register logo for storing your State Registers.  
Two binders typically hold one-year's subscription. Order Stock # 91-8, \$12.00 + tax**

