

# State Register

#### Judicial Notice Shall Be Taken of Material Published in the State Register

The State Register is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes § 14.46. The State Register contains:

rules of state agencies

• commissioners' orders

state grants and loans

- executive orders of the governor
- appointments

- revenue notices

- official notices
- · contracts for professional, technical and consulting services
- non-state public bids, contracts and grants

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| Printi                            | ng Schedule and Su  | bmission Deadlines  |  |  |
|-----------------------------------|---|---|--|--|
| <b>Vol. 32</b><br>Issue<br>Number | PUBLISH<br>DATE<br>( <b>BOLDFACE</b> shows<br>altered publish date) | Deadline for: Emergency Rules, Executive and<br>Commissioner's Orders, Revenue and Official Notices,<br>State Grants, Professional-Technical-Consulting<br>Contracts, Non-State Bids and Public Contracts | Deadline for Proposed,<br>Adopted and Exempt<br>RULES  |  |
|                                   | Monday 29 October<br>Monday 5 November                              | Noon Tuesday 23 October<br>Noon Tuesday 30 October  | Noon Wednesday 17 October<br>Noon Wednesday 24 October |  |
|                                   | Monday 12 November  | Noon Tuesday 6 November   | Noon Wednesday 24 October<br>Noon Wednesday 31 October |  |
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#### **Minnesota Legislative Information**

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Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

#### Minnesota State Court System

Court Information Office (651) 296-6043 MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 Website: www.courts.state.mn.us

#### House Public Information Services (651) 296-2146 State Office Building, Room 175,

100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

#### **Federal Register**

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State Register information is available from Minnesota's Bookstore (651) 297-3000, or (800) 657-3757, Web site: www.minnesotasbookstore.com

# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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# **Adopted Rules**

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - <u>Underlining</u> indicates additions to existing rule language. Strikeouts indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - <u>Underlining</u> indicates additions to proposed rule language. Strikeout indicates deletions from proposed rule language.

### Minnesota Department of Health Adopted Peremanent Rules Relating to Ionizing Radiation

The rules proposed and published at *State Register*, Volume 31, Number 47, pages 1699-1701, May 21, 2007 (31 SR 1699), are adopted with modifications that can be viewed at: *www.health.state.mn.us/divs/eh/radiation*.

# **Official Notices**

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

# **Assistance with Official Notices**

The person listed as the contact for each agency is the one you want to connect with. They give you all the information you need.

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### Department of Health Division of Compliance Monitoring Managed Care Systems Section Notice of Application for Essential Community Provider Status

**NOTICE IS HEREBY GIVEN** that applications for designation as an Essential Community Provider (ECP) have been submitted to the Commissioner of Health by Swift County Benson Hospital, 1815 Wisconsin Avenue, Benson, MN 56215.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Mary Ann Fena Managed Care Systems Section Division of Compliance Monitoring Department of Health P.O. Box 64882 St. Paul, MN 55164-0882 (651) 201-5164

### Department of Labor and Industry Labor Standards Unit Notice of Additional Rate to Highway/Heavy Prevailing Wage Rates for Bricklayers in Region 2

An additional rate has been added to the Highway/Heavy Prevailing Wage Rates certified 10/22/07, for Labor Code 403, Bricklayers in Region 2.

Copies may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at *www.doli.state.mn.us*. Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Steve Sviggum, Commissioner Department of Labor and Industry

# Minnesota Pollution Control Agency

### Industrial Division

### Public Notice of Intent for the Reissuance of the National Pollution Discharge Elimination System (NPDES) and State Disposal System (SDS) General Permit Authorizing Discharges of Chemically-Treated, Once-through Non-contact Cooling Waters (NCCW) into Waters of the State

**NOTICE IS HEREBY GIVEN** of the Commissioner of the Minnesota Pollution Control Agency's (MPCA) preliminary determination to reissue an existing NPDES/SDS General Permit authorizing covered facilities to discharge once-through, non-contact cooling water to in the state of Minnesota, including ground water, but excluding dischargers into waters located on Tribal lands, due to expire at midnight on December 31, 2007. The draft general permit is similar in intent to the existing general permit. The proposed draft general permit will provide for the timely discharge authorization without the delay of drafting and public noticing site-specific individual NPDES/SDS permits. The reissued general permit may potentially cover more than one hundred dischargers, including those currently covered by the existing general permit.

The proposed draft reissued general permit allows for the use of water treatment additives consistent with those used for public water supplies when used for scale and corrosion control, pH adjustment and/or control of microbiological activities. The proposed reissued general permit requires that toxic components such as chlorine bleach or bromine be neutralized prior to discharge to surface waters which need to be protected for the propagation of a balanced population of fish and shellfish and thus the proposed general permit also allows the use of oxygen scavengers as needed for dechlorination.

General permit coverage will only be authorized to those dischargers who meet the following eligibility criteria:

- a) The discharge consists solely of once-through, noncontact cooling water free from cooling tower or boiler blowdown, reverse osmosis reject waters, water softener backflush, contact cooling, industrial process, and other wastewater dischargers. On a case-by-case basis, multiple passes may be authorized.
- b) The cooling water source is a municipal water supply, uncontaminated ground water, or a surface water source to which the wastewater is returned.
- c) Water treatment is limited to those commonly used to treat public water supplies, with an exception for oxygen scavengers when used for dechlorination purposes.
- d) When required, the discharger holds a valid water appropriation permit issued by the Department of Natural Resources authorizing the water's use for once-through cooling purposes.
- e) The activity, the discharge and the pollutant levels in the discharge shall be in accordance with the terms and conditions of the proposed general permit.
- f) Pollutant levels in the discharge shall not cause or contribute to the violation of a water quality standard.
- g) The applicant agrees to furnish to the MPCA such information as the MPCA may request to determine eligibility for coverage, including material safety date sheets, product labels, a listing of product components including the percentage of each component, dosage amount(s) and frequency of use.
- h) The discharge is not to waters located on Tribal lands.
- i) The discharge is not a new point source discharge to waters designated as outstanding resource value waters-prohibited or waters designated as tout waters as defined in *Minnesota Rules* 7050.
- j) The waste stream is not subject to federally promulgated effluent limitation guidelines.
- k) The applicant agrees to furnish to the MPCA any information which the MPCA may request to determine compliance with this general permit, or to determine if the discharge would be more appropriately covered by an alternate general or individual permit.

The proposed draft reissued general permit contains standard and special conditions to ensure the protection of the receiving waters for their designated beneficial uses. The proposed draft reissued general permit establishes monitoring and reporting requirements, as well as numeric and/or narrative effluent limitations for temperature, pH, total phosphorus, total residual chlorine, and total residual oxidant as chlorine. Numeric effluent limitations were based on the more restrictive of technology-based removal of pollutants or protecting receiving water quality for its designated beneficial use(s). The existing general permit contains a 1.0 mg/L effluent limitation for total phosphorus for facilities utilizing a polyphosphonate-based scale and corrosion inhibitor which in accordance with federal anti-backsliding regulations will be carried into the proposed final issued general permit.

A copy of the public notice, fact sheet and draft general permit are available for review at the MPCA office in St. Paul, all MPCA regional offices and on-line at *http://www.pca.state.mn.us/news/data/index.cfm?PN=1*. A copy of the draft general permit, public notice and/or fact sheet will be mailed to you if the MPCA receives your written or oral request at any of these offices. Questions concerning this draft general permit or the Commissioner's preliminary determination to reissue the general permit should be directed to Deborah Schumann at (651) 297-5791.

The Commissioner's determination that the general permit should be reissued is preliminary. Interested persons are invited to submit written comments upon the proposed permit action. The public comment period commences October 29, 2007 and terminates at 4:30 p.m. on December 3, 2007. Comments should be submitted to writing to Deborah Schumann, Staff Permit Writer, Minnesota Pollution Control Agency, Industrial Division, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194. Any comments received in writing no later than 4:30 p.m. on the last day of the public comment period will be considered in the formulation of the final determination.

Dated: October 29, 2007

Jeff Stollenwerk, Supervisor, Water Quality Permit Unit - Duluth Office Industrial Division Minnesota Pollution Control Agency

### Minnesota Pollution Control Agency Industrial Division

### Public Notice of Intent for the Reissuance of the National Pollution Discharge Elimination System (NPDES) and State Disposal System (SDS) General Permit Authorizing Discharges of Once-through Non-contact Cooling Waters (NCCW) into Waters of the State

**NOTICE IS HEREBY GIVEN** of the Commissioner of the Minnesota Pollution Control Agency's (MPCA) preliminary determination to reissue an existing NPDES/SDS General Permit authorizing covered facilities to discharge once-through, non-contact cooling water to in the state of Minnesota, including ground water, but excluding dischargers into waters located on Tribal lands, due to expire at midnight on December 31, 2007. The draft general permit is similar in intent to the existing general permit. The proposed draft general permit will provide for the timely discharge authorization without the delay of drafting and public noticing site-specific individual NPDES/SDS permits. The reissued general permit may potentially cover more than one hundred dischargers, including those currently covered by the existing general permit.

General permit coverage will only be authorized to those dischargers who meet the following eligibility criteria:

- a) The discharge consists solely of once-through, noncontact cooling water free from cooling tower or boiler blowdown, reverse osmosis reject waters, water softener backflush, contact cooling, industrial process, and other wastewater dischargers. On a case-by-case basis, multiple passes may be authorized.
- b) The cooling water source is uncontaminated ground water or a surface water body to which the wastewater is returned.
- c) The cooling water is free of water treatment and/or chemical additives.
- d) When required, the discharger holds a valid water appropriation permit issued by the Department of Natural Resources authorizing the water's use for once-through cooling purposes.
- e) The activity, the discharge and the pollutant levels in the discharge shall be in accordance with the terms and conditions of the proposed general permit.
- f) Pollutant levels in the discharge shall not cause or contribute to the violation of a water quality standard.
- g) The discharge is not to waters located on Tribal lands.
- h) The discharge is not a new point source discharge to waters designated as outstanding resource value waters-prohibited or waters designated as tout waters as defined in *Minnesota Rules* 7050.
- i) The waste stream is not subject to federally promulgated effluent limitation guidelines.
- j) The applicant agrees to furnish to the MPCA any information which the MPCA may request to determine compliance with this general permit, or to determine if the discharge would be more appropriately covered by an alternate general or individual permit.

The proposed draft reissued general permit contains standard and special conditions to ensure the protection of the receiving waters for their designated beneficial uses. The proposed draft reissued general permit establishes monitoring and reporting requirements, as well as numeric and/or narrative effluent limitations for temperature and pH. Numeric and narrative effluent limitations were based on protecting receiving water quality for its designated beneficial use(s).

A copy of the public notice, fact sheet and draft general permit are available for review at the MPCA office in St. Paul, all MPCA regional offices and on-line at *http://www.pca.state.mn.us/news/data/index.cfm?PN=1*. A copy of the draft general permit, public notice and/or fact sheet will be mailed to you if the MPCA receives your written or oral request at any of these offices. Questions concerning this draft general permit or the Commissioner's preliminary determination to reissue the general permit should be directed to Deborah Schumann at (651) 297-5791.

The Commissioner's determination that the general permit should be reissued is preliminary. Interested persons are invited to submit written comments upon the proposed permit action. The public comment period commences October 29, 2007, and terminates at 4:30 p.m. on December 3, 2007. Comments should be submitted to writing to Deborah Schumann, Staff Permit Writer, Minnesota Pollution Control Agency, Industrial Division, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194. Any comments received in writing no later than 4:30 p.m. on the last day of the public comment period will be considered in the formulation of the final determination.

Dated: October 29, 2007

Jeff Stollenwerk, Supervisor, Water Quality Permit Unit - Duluth Office Industrial Division Minnesota Pollution Control Agency

### Minnesota Pollution Control Agency Regional Division Request for Public Comment on Draft 2008 – 2012 MN Nonpoint Source Management Program Plan Public Comment Period Begins: October 29, 2007 Public Comment Period Ends: November 30, 2007

The Minnesota Pollution Control Agency (MPCA) has coordinated statewide efforts to develop the 2008 Nonpoint Source Management Program Plan (NSMPP). The NSMPP lays out the approaches the State is taking to address various types and sources of nonpoint source water pollution. The NSMPP is updated about every five years and is a requirement for Minnesota to remain eligible for federal Clean Water Act Section 319 funds from the U.S. Environmental Protection Agency (EPA). Upon EPA's acceptance of the final NSMPP, Minnesota will continue to be eligible to receive federal nonpoint source pollution control funds for protection of surface and ground waters.

Goals, Needs, Priorities and Milestones are included in the chapters/strategies of the draft NSMPP. Recommended action steps detail voluntary measures for protecting water quality from nonpoint source pollution. Contents of the draft include:

#### **Executive Summary**

#### **Chapters/Strategies**

- 1. Updated Nonpoint Source Assessment
- 2. Programs and Funding for Implementing Nonpoint Source Program
- 3. Minnesota's Watershed Planning and Management Framework
- 4. Overall Strategy for Each Water Resource
  - 4.1 Ground Water Strategy
  - 4.2 Lakes Strategy
  - 4.3 Rivers and Streams
  - 4.4 Wetlands
- 5. Monitoring

- 6. Information and Education
- 7. Feedlots
- 8. Agricultural Erosion
- 9. Agricultural Nutrients
- 10. Agricultural Pesticides
- 11. Urban Runoff
- 12. Forestry
- 13. Individual Sewage Treatment Systems
- 14. Effects of Atmospheric Deposition on Water Quality

Appendices

To review the draft NSMPP on the Internet, visit the MPCA's web site at:

http://www.pca.state.mn.us/water/nonpoint/mplan.html

Development of the draft plan has involved technical committees, representatives from over 50 public and private organizations and over 200 technical committee members working on the 17 chapters/strategies of the draft plan.

Use of the website posting of the plan is highly encouraged. In addition to the web site, the draft NSMPP is available on compact disk (CD). To conserve natural resources and to be more cost-effective, CD format is the primary method by which the draft and final NSMPP will be distributed. Individual chapters can also be sent via email to those who prefer that format. Note however, that many individual chapters are large in size and consume large amounts of computer memory.

Comments received during the comment period will be forwarded to the chairs of technical committees to assist with revising draft chapters.

All comments must be received in writing at the Minnesota Pollution Control Agency St. Paul office by close of business on **November 30, 2007.** 

Comments are to be directed to:

Minnesota Pollution Control Agency David L. Johnson Regional Division – Watershed Section 520 Lafayette Road No. St. Paul, MN 55155-4194 Phone: (651) 296-6041 Fax: (651) 297-8676 Toll-Free: (800)657-3864 E-mail: david.l.johnson@pca.state.mn.us

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as eell as sufficient time for interested parties to respond.

### **Bidding Help**

The person listed as the contact for each agency is the one you want to connect with. They give you all the information you need. Obtain MORE and FASTER information with a SUBSCRIPTION to the *State Register*. Subscribe and receive LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper right corner. You will also receive ALL the current rules, with an INDEX, and previous years' indices. You also receive a summarized "Contracts & Grants" section to review. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

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### **Minnesota Department of Health**

#### in partnership with

### Minnesota Department of Education Health Careers Promotion Grants (formerly known as the Health and Long-Term Care Career Promotion Grant Program) Notice of Grant Opportunity

The Minnesota Department of Health (MDH), in partnership with the Minnesota Department of Education, is seeking applications from qualifying consortia or partnerships between school districts, health and/or long term care employers, and higher education. The grants program is intended to assist consortia to develop intergenerational programs to encourage middle and high school students to work and volunteer in health care and long-term care settings.

To qualify for a grant, a consortium shall demonstrate its ability to: 1) implement a health and/or long-term care careers curriculum that provides for the integration of academic and work based learning opportunities in a variety of clinical areas including long term care options; 2) align the health careers curriculum with the National Health Care Foundation Skill Standards and the Minnesota Academic Standards (available upon request); 3) offer program for high school students that provide training in health and long-term care careers with credit that articulate into post-secondary programs; 4) provide assistance and support to middle and junior high schools interested in developing information and exploration programs about health and long term care careers; 5) establish a Health/Long-term Care Careers Advisory Group to support the continued development of the program; 6) provide technical support to the participating health care and long-term care careers education; 7) include program planning, design, marketing and implementation activities, and demonstrate evaluation and sustainability.

\$139,000 is available in 2008, with maximum grant awards to be no more than \$40,000. Prior awards have ranged from \$5,000 to \$20,000. Grant awards will be announced by December 17, 2007, for the contract period beginning January 1, 2008, though December 31, 2008.

Applications are available at the following web sites:

http://www.health.state.mn.us/divs/orhpc/funding/index.html#health or http://children.state.mn.us/wrkgrnt.html

Prospective applicants who have questions, and/or would like a written copy of the application form may contact the Office of Rural Health and Primary Care, Minnesota Department of Health Phone: (651) 201-3851 or toll free: 1-(800) 366-5424.

Deadline for proposals is 4:00 p.m. CST on Friday, November 30, 2007. No late proposals will be considered.

Lawrence Colaizy Office of Rural Health & Primary Care Minnesota Department of Health By mail: P.O. Box 64882 By courier: 85 East 7<sup>th</sup> Place, Suite 220 St. Paul, MN 55164-0882 St. Paul, MN 55101

### Department of Labor & Industry MnOsha Workplace Safety Consultation Safe Patient Handling Grant under *Minnesota Statute* 182.6553 Subd. 7

#### Applications will be open October 19, 2007 and closed December 7, 2007.

This notice is to provide information about the availability of Safe Patient Handling grant funding of \$500,000 (one time only funding).

The law provides for a Safe Patient Handling grant program of \$500,000 to be administered by the department. The purpose of the grant program is to provide assistance to health care facilities with the purchase of (1) safe patient handling equipment, (2) training on safe patient handling, and (3) training on safe patient handling equipment. The total grant amount awarded will be for a dollar-for-dollar match up to \$40,000. For health care facilities that provide evidence of financial hardship, the Commissioner may waive the 50 percent match requirements and may grant such a facility more than \$40,000, as defined in the application. A state grant agreement, with its required assurances will be executed between the Commissioner and the grantees prior to the purchase of safe patient handling equipment, training on safe patient handling equipment.

Under *Minnesota Statutes* §182.6552, subd. 2. **Health care facility**. "Health care facility" means a hospital as defined in section 144.50, subdivision 2; and a nursing home as defined in section 144.01, subdivision 5.

Applicants will be evaluated considering but not limited to the criteria listed below (See application on the Department of Labor and Industry website at *www.doli.state.mn.us/grants.html*).

#### I. Eligibility

- A. Applicant is an employer Minnesota Statute 176.011, Subd. 10
- B. Applicant is workers' compensation insured or self-insured under Dept of Commerce
  - Minnesota Statute 79.253, Subd. 2a, (1)
  - 1. Applicant's insurance number : \_\_\_\_\_\_ Minnesota Statute 79.253, Subd. 2a, (1)
- C. Applicant has had an on-site survey by a qualified person under statute/rule *Minnesota Statute* 79.253, Subd. 2a, (2)
- D. Survey made specific safety/health practice/equipment recommendation(s)
- E. Project based on recommendation(s) and will reduce risk of injury/health problems to employees
- F. Some/all of costs are eligible because they implement safety recommendation(s) by:

**Project Costs** (Total eligible grant up to \$40,000. Additional funding may be granted to facility showing evidence of financial hardship)

| Total project cost: _                                |  |
|--|--|
| Employer contributions, including matching funds     |  |
| (maybe waived under hardship on page 2):             |  |
| Grant amount requested: for equipment:               |  |
| for training costs: _                                |  |
| (list sources and amounts)                           |  |
| Amount received or anticipated from other sources: _ |  |
| Cost without dollar-for-dollar employer contribution |  |
| Total project costs _                                |  |
| Grant amount requested for: equipment_               |  |
|  |  |

| Grant amount requested for: equipment             |
|---|
| training costs                                    |
| Employer contribution                             |
| Amount received or anticipated from other sources |
| (list sources and amounts):                       |

- G. Application proposal must show evidence that it is an eligible facility:
  - 1. Name of applicant
  - 2. Address of applicant
  - 3. Statutory Definition: Under *Minnesota Statutes* §182.6552, subd. 2. **Health care facility**. "Health care facility" means a hospital as defined in section 144.50, subdivision 2; an outpatient surgical center as defined in section 144.55, subdivision 2; and a nursing home as defined in section 144A.01, subdivision 5.
  - 4. Project participants (name, work address, and qualifications)
  - 5. Project description/work plan submitted and:
    - a. Contains project activities
    - b. Contains implementation schedule with timelines
    - c. Contains list of persons involved in completing each activity
    - d. Contains current status of project
    - e. Contains location
    - f. What/how employees will benefit by injury reduction
    - g. Contains itemized project costs
    - h. Contains total costs
    - i. Contains total grant-eligible costs
    - j. Contains amount of grant requested
    - k. Contains assurance of economic feasibility
    - 1. Contains itemized description of financing (applicant, government, private revenues)
  - 6. Business plan submitted and:
    - a. Contains ongoing financial commitment over project/equipment life
- H. Proposal received by deadline

#### II. Training on Safe Patient Handling tied to equipment

- A. Training Provided by the Manufacturer
  - 1. Manufacturer's representative has required experience to provide needed training
    - a. Contains training title and outline
    - b. Contains number of employees to be trained
    - c. Contains the duration of training
    - d. Contains the anticipated results and benefits
    - e. Contains a list of persons participating in the training
  - 2. Training provided by the manufacturer is consistent with OSHA Regulations
- B. Training Provided by a Vendor

- 1. Vendor has experience providing this type of training
  - a. Contains instructor's qualifications and credentials
  - b. Contains instructor's references
  - c. Contains a list of the types of courses taught
  - d. Contains a copy of the training material
  - e. Contains a training plan
- 2. Training provided by the vendor is consistent with OSHA Regulations

#### III. Training and Tuition Reimbursement (Safe Patient Handling)

- A. The proposed training or coursework improves safety in the workplace
  - 1. Offered at an accredited institution (Colleges, schools and organizations, and related conferences)
    - a. Contains instructor's qualifications and credentials
    - b. Contains instructor's references
    - c. Contains a list of the types of courses taught
    - d. Contains a copy of the training material
    - e. Contains a training plan
  - 2. Training/coursework offered by the institution is consistent with OSHA Regulations
- **IV.** Grant Priorities are as set out in the application form.

Whether we approve your grant application or not, in no way diminishes delays or absolves you of any obligation to abate hazards as required by law. No state funds will be distributed until all grant documents are signed by all parties; funds expended before that must not rely on grant approval. Invoices dated prior to your fully executed grant agreement are not eligible for this program.

Questions may be directed to Workplace Safety Consultation by: phone at (651) 284-5433, toll-free at 1-(800)-731-7232; TTY at (651) 297-4198; fax at (651) 284-5739; or e-mail at *james.collins@state.mn.us*.

Completed applications should be sent to:

Minnesota Department of Labor and Industry Workplace Safety Consultation – Grant Applications 443 Lafayette Road N., St. Paul, MN 55155 Fax: (651) 284-5739 More information is available at: http://www.doli.state.mn.us/safe\_patient-handling

**Informal Solicitations:** Informal soliciations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at *www.mmd.admin.state.mn.us* for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal soliciations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days;

## **Bidding Assistance for Contracts**

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### Minnesota State Colleges and Universities (MnSCU) Anoka Technical College Opportunity for Proposals on: Acer High Precision Surface Grinder

#### GENERAL STATEMENT/SCOPE:

Request for proposals is for quantity of One (1) Automatic Acer High Precision Surface Grinder Model AGS-1020AHD w/accessories; One (1) Automatic Acer High Precision Surface Grinder Model AGS-1020AH w/accessories; and Two (2) Manual Acer High Precision Surface Grinder Model AGS-618 w/accessories as per proposal specs for the Anoka Technical College Machine Shop Program.

Provide estimate on shipping/freight – (Note: freight/shipping may not be deciding factor in proposal – this is just for information purposes).

Note: Other brands/models may be submitted for possible consideration; however, proposal is for new parts/equipment as stated in specs.

To receive a complete copy of the proposal request/specs, please contact Pamela Mogensen at (763) 576-4785.

Proposals must be sealed with a notation on the outside of the envelope stating: "MACHINE SHOP SURFACE GRINDER PRO-POSAL – DELIVER IMMEDIATELY".

Mail or deliver (faxes will not be accepted) sealed proposal by WEDNESDAY, NOVEMBER 14, 2007, NO LATER THAN 2:00 PM to:

Anoka Technical College Purchasing Office, Attn. Pam Mogensen 1355 West Highway 10, Anoka, Minnesota 55303 Phone: (763) 576-4785 Fax: (763) 576-4715

PROPOSAL CLOSE DATE IS NOVEMBER 14, 2007 - 2:00 PM

### Minnesota State Colleges and Universities (MnSCU) Anoka Technical College Opportunity for Proposals on Fund Development Consulting Services

#### GENERAL STATEMENT/SCOPE:

To assess and recommend improvements to the organizational structure, resource allocation and development operations of the Anoka Technical College and Anoka Technical College Foundation. The goal is to determine the best organizational structure, resource allocation and development operations to meet the funding needs of the college.

The timeline for conducting the study would be December 2007 into early 2008.

To receive a complete copy of the proposal request/specs, please contact Pamela Mogensen, (763) 576-4785.

Proposals must be sealed with a notation on the outside of the envelope that states: FUND DEVELOPMENT CONSULTING SERVICES PROPOSAL – DELIVER IMMEDIATELY.

Mail or deliver (faxes will not be accepted) sealed proposal by THURSDAY, NOVEMBER 15, 2007, NO LATER THAN 2:00 PM to:

Anoka Technical College Purchasing Office, Attn. Pam Mogensen 1355 West Highway 10 Anoka, Minnesota 55303 Phone: (763) 576-4785 Fax: (763) 576-4715

BID CLOSE DATE IS NOVEMBER 15, 2007 - 2 PM

### Minnesota State Colleges and Universities (MnSCU) Anoka Technical College Opportunity for Bid on 2 Axis Lathe Kits and 3 Axis Milling Machine Kits

#### GENERAL STATEMENT/SCOPE:

Request for bid is for quantity of Five (5) 2 Axis Lathe Kits and quantity of Twenty-five (25) 3 Axis Milling Machine Kits as per bid specs for the Anoka Technical College Machine Shop Program.

Provide estimate on shipping – USPS Parcel Post 2-9 days (Note: shipping may not be deciding factor in bid – this is just for information purposes).

Note: Bid is for new parts/equipment as stated in specs.

To receive a complete copy of the bid request/specs, please contact Pamela Mogensen at (763) 576-4785.

Bids must be sealed with a notation on the outside of the envelope stating: "MACHINE SHOP EQUIPMENT BID – DELIVER IMMEDIATELY".

Mail or deliver (faxes will not be accepted) sealed bid by WEDNESDAY, NOVEMBER 14, 2007, NO LATER THAN 2 PM to:

Anoka Technical College Purchasing Office, Attn. Pam Mogensen 1355 West Highway 10, Anoka, Minnesota 55303 **Phone:** (763) 576-4785 **Fax:** (763) 576-4715

BID CLOSE DATE IS NOVEMBER 14, 2007 - 2:00 PM

### Minnesota State Colleges and Universities (MnSCU) Anoka Technical College Opportunity for Proposal on VM1 VERTICAL MACHINING CENTER

#### GENERAL STATEMENT/SCOPE:

Request for proposal is for One (1) Hurco VM1 Vertical Machining Center for the Anoka Technical College Machine Shop Program. Proposals must include installation and on-site training.

Electrical and compressed air connection (if needed) to equipment are to be the responsibility of Anoka Technical College. Provide estimate on freight.

Delivery/install: 2 to 3 weeks upon receipt of order.

Note: Equivalent brands/models may be submitted for consideration; however, proposal is for new parts/equipment as stated in specs.

To receive a complete copy of the proposal request/specs, please contact Pamela Mogensen at (763) 576-4785.

Proposals must be sealed with a notation on the outside of the envelope stating: "VERTICAL MACHINING CENTER PROPOSAL – DELIVER IMMEDIATELY".

Mail or deliver (faxes will not be accepted) sealed proposal by WEDNESDAY, NOVEMBER 14, 2007, NO LATER THAN 2 PM to:

Anoka Technical College Purchasing Office, Attn. Pam Mogensen 1355 West Highway 10, Anoka, Minnesota 55303 Phone: (763) 576-4785 Fax: (763) 576-4715

PROPOSAL CLOSE DATE IS NOVEMBER 14, 2007 - 2:00 PM

### Minnesota State Colleges and Universities (MnSCU) North Hennepin Community College Advertisement for Bids for Computer Lab

| Sealed Bids for:     | Campus Center Building - Computer Lab<br>North Hennepin Community College<br>Brooklyn Park, Minnesota |  |  |
|----------------------|---|--|--|
| will be received by: | Dean Collins  |  |  |
|                      | North Hennepin Community College  |  |  |
|                      | Educational Services Building, Room ES-01   |  |  |
|                      | 7411 - 85th Avenue North  |  |  |
|                      | Brooklyn Park, Minnesota 55445  |  |  |

Until **2:00 p.m., November 8, 2007**, at which time the bids will be opened and publicly read aloud in the Educational Services Building, Room ES-01.

# Project Scope: Remodel existing classroom to include access flooring (with steps, ramps, guardrails), carpeting, gypsum board chase wall, electrical power upgrades, and voice/data wiring.

A pre-bid meeting will be held at 2:30 p.m., November 1,2007, at North Hennepin Community College, north entrance lobby of the Campus Center Building. The Architect/Engineer and Owner Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Architect/Engineer; **Wold Architects and Engineers** are on file at the offices of the:

- 1.) Wold Architects and Engineers.
- 2.) following Builders Exchanges: Minneapolis, St. Paul, St. Cloud, and Mankato
- 3.) Reed Construction.
- 4.) iSqFt Plan Room, Brooklyn Center
- 5.) McGraw Hill Construction/Dodge Plan Room.
- 6.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained online from PlanWell at *www.ersdigita1.com*.

Engineering Repro Systems, 2007 E. 24" Street, Minneapolis, MN 55404 (612) 722-2303, facsimile (612) 722-3745, will provide complete sets of the Bidding Documents to prospective bidders and subcontractors. Both a deposit check in the amount of \$25.00 and a non-refundable check in the amount of \$50.00 made out to "Wold Architects and Engineers" for each set ordered are required or Bidding Documents may be ordered via the internet at *www.ersdiPital.com* and clicking on the PlanWell icon, then the Public Plan Room icon, select Campus Center Building - Computer Lab - Brooklyn Park. The following information must accompany the deposit: Company name, mailing address, street address, phone and facsimile numbers and type of bidder (i.e. General, Mechanical or Electrical Subcontractor to General, or other). A refund of \$50.00 will be sent to prime contractors who submit a bid to the Owner and subcontractors for each set (including addenda) returned to Engineering Repro Systems in good condition within ten (10) calendar days of the award date, subject to the conditions of **AIA** Document A701. Returns will not be given if the plans are returned to the Architect's Office.

Each bid which totals over \$15,000.00 must be accompanied by either a certified check, payable to Minnesota State Colleges and Universities, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

### Minnesota State Colleges and Universities (MnSCU) Winona State University Advertisement for Request for Proposal for Architectural/Engineering Services for 2010 Residence Hall

The purpose of this Request for Proposal (RFP) is to evaluate and select a design team using a qualifications-based selection process for the design of the Residence Hall Project located at Winona State University, in Winona, Minnesota. The design team shall work with the University, the Office of the Chancellor Facilities Unit and local officials to complete the design on behalf of MnSCU to assure that the Project is designed and constructed in accordance with the MnSCU Design Standards and meets the Project requirements.

The Project scope of work consists of the design and construction of the Residence Hall including approximately 400 beds in approximately 127,000 gross square feet to house student residence units, hall director office, central housing administration offices, reception/control desk, support spaces, landscaped exterior areas and related work. Major elements include:

• The residence hall will contain approximately 400 beds in a mix of semi-suite double and single units. Units will have two sleeping rooms with one compartment style bath. Selected units shall be designed as barrier-free. A minimum of 20 such units will be included in the residence hall design, with the final number dependent upon the actual design of the building.

• The residence hall will contain amenities such as common lounge areas with kitchenettes, laundry, study areas and mailroom. Support facilities will include trash/recycling rooms, receiving/loading dock, mechanical, electrical and telecommunications equipment rooms.

- · Residential areas will conceptually include four floors of housing.
- The building form should present opportunities for outdoor amenity spaces, courtyards, recreation spaces and green space.
- New Construction shall include:
  - o Complete fire protection sprinkler systems
  - o Efficient HVAC systems to optimize indoor air quality and ventilation
  - o Air conditioning
  - o DDC temperature controls
  - o Addressable fire detection and alarm systems
  - o State-of-the-art telecommunications systems
  - o Security systems

A **Pre-Proposal Project Information meeting for all prime firms** has been scheduled for **1:00 p.m. on Monday, November 5, 2007**, at the Facilities Services Conference Room #202 in the Facilities Services Building, 175 West Mark Street, on Winona State University campus in Winona, Minnesota.

Proposals shall be submitted in a sealed envelope labeled "Proposal: 2010 Residence Hall" and must be received by **1:00 p.m. Thursday, November 29, 2007**, at: Steve Ronkowski, Facilities Coordinator, Winona State University, Facilities Conference Room 202, 175 West Mark Street, Winona, Minnesota 55987.

Proposals received after this time and date will be rejected and returned unopened. Proposals may be delivered in person, by U.S. Mail or by other couriers. Faxed or electronic mail proposals are not acceptable.

#### **Project Schedule**

| Request for Proposal Release Date:    | Monday, October 29, 2007               |
|---------------------------------------|--|
| Project Information Meeting:          | Monday, November 5, 2007               |
| RFP Response Submission Deadline:     | Thursday, November 29, 2007, 1:00 p.m. |
| Notification for Interviews:          | Monday, December 17, 2007              |
| Interviews of Short-listed Finalists: | Thursday, January 3, 2007              |
| Anticipated Contract Award Date:      | Tuesday, January 15, 2008              |

#### **Project Pre-Design Information**

A Predesign Report was prepared by the ESG in September 2007 and is available for review at the MnSCU Facilities website, (*www.finance.mnscu.edu/facilities/*).

#### **Project Contact**

Questions concerning the Project should be referred to:

Steve Ronkowski Facilities Coordinator Winona State University Winona, Minnesota 55987 Phone: (507) 457-5099 Fax: (507) 457-2624 E-mail: sronkowski@winona.edu

### **Department of Education** Notice of Availability of Contract for Online GED Preparation

The Minnesota Department of Education is requesting proposals for the purpose of providing otherwise eligible residents of Minnesota seeking to pass the GED in Minnesota while utilizing the existing Adult Basic Education resources, the opportunity to prepare primarily online.

Work is proposed to start after February 11, 2008.

The Request for Proposal can be obtained from:

JulAnn Meech Minnesota Department of Education 1500 Highway 36 West Roseville, MN 55113 **E-mail:** *julann.meech@state.mn.us* 

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m., Central Daylight Time, Tuesday November 20, 2007. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# Minnesota Department of Employment and Economic Development

### Notice of Availability of Contract for Professional Services Consulting for Strategic Communications Planning and Implementation

Minnesota Rehabilitation Services, the primary statewide agency for helping people with disabilities to achieve their employment and independent living goals, is requesting proposals for a professional services contract leading to the development and launch of a long-range strategic communications plan. The project consists of two deliverables:

1. Develop and articulate a value proposition for the Rehabilitation Services that achieves buy-in, both within Rehabilitation Services and within the broader organizational context within which it operates.

2. Use the value proposition as a platform for developing the Rehabilitation Services brand, creating a framework for subbranding, and developing and launching a long-range strategic communications plan.

Work is proposed to start after January 1, 2008.

A Request for Proposals will be available by mail from this office through Friday, November 23, 2007. A written request (by direct mail or fax) is required to receive the Request for Proposal. After Friday, November 23, 2007, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

John Fisher Rehabilitation Services Department of Employment and Economic Development 1<sup>st</sup> National Bank Building 332 Minnesota Street, Suite E200 St. Paul, MN 55101 Phone: (651) 259-7367 Fax: (651) 297-5159 E-mail: john.d.fisher@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m., Central Time, November 28, 2007. Late proposals will not be considered. Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### **Department of Finance** Request for Proposal for Master Equipment Lease Purchase Financing Program

Request for Proposal to provide a Master Equipment Lease Purchase Financing Program for the State of Minnesota Internal Service Funds operated by the Commissioner of Administration and the Office of Enterprise Technology. The Department of Finance expects to finance the purchase of approximately \$18,780,000 of equipment during the first year of the contract and approximately \$23,813,000 of equipment during the second year of the contract. The Department of Finance is seeking proposals from qualified firms to provide lease purchase financing pursuant to a Master Equipment Lease Purchase Agreement.

Deadline for submission of the Proposal is no later than 1:00 PM, Wednesday, November 14, 2007

For further information or to obtain a copy of the complete proposal materials, contact Susan Gurrola, State Department of Finance, 658 Cedar Street - 4th Floor, St. Paul, Minnesota 55155, **phone:** (651) 201-8046 or **e-mail:** *sue.gurrola@state.mn.us*.

### Minnesota Department of Human Services Continuing Care Administration Notice of Request for Proposals to Study and Report on Housing with Services, Assisted Living and In-home Provider Services

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to conduct a study of how the State of Minnesota can most effectively assist persons age 65 and older in selecting long-term care services that meet their needs, reflect their preferences and enable them to maintain financial self-sufficiency as long as possible.

Work is proposed to start January 1, 2008. For more information, or to obtain a copy of the Request for Proposal, contact:

Darlene Schroeder Department of Human Services Continuing Care Administration P.O. Box 64988 540 Cedar Street St Paul, MN 55164-0974 Phone: (651) 431 2575 Fax: (651) 431 7453 E-mail: Darlene.schroeder@state.mn.us Website: http://www.dhs.state.mn.us/dhsl6\_139290

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than 4:00 p.m., Central Time, November 30, 2007. Late proposals will not be considered. Fax or e-mailed proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Department of Natural Resources Notice of Availability of Contract for Partnerships and Sponsorships with Minnesota State Parks

The Minnesota Department of Natural Resources is requesting proposals for the purpose of developing partnerships and sponsorships.

Work is proposed to start after November 19, 2007.

A Request for Proposals will be available by mail from this office through November 8, 2007. A written request (by direct mail or fax) is required to receive the Request for Proposal. After November 8, 2007, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Kristel Peters 500 Lafayette Road St. Paul, MN 55155 **Phone:** (651) 259-5600 **Fax:** (651) 297-1157

Amount of proposed contract: variable and negotiable, depending on project chosen and conditions of contract.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m. central time, November 14, 2007. Late proposals will not be considered. Fax or e-mailed proposals will NOT be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Brad Hamilton at (651) 366-4626 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: http://www.dot.state.mn.us/consult.

Send completed application material to:

Brad Hamilton Consultant Services Office of Technical Support Minnesota Department of Transportation 395 John Ireland Blvd. Mail Stop 680 St. Paul Minnesota 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BEACCEPTED ON A CONTINUAL BASIS.

### Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: *www.dot.state.mn.us/consult*.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

# Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for futher details.

### Metropolitan Council Notice of Request for Proposals for Credit Card Processor RFP No. 07P164

Notice is hereby given that the Metropolitan Council, on behalf of its Metro Transit, Environmental Services and Regional Administration Divisions, is soliciting proposals from credit card processors who are currently processing transactions from merchants under the International Standards Organization ISO-8583 format and protocol.

The Council is seeking proposals for merchant card network/acquirer/processor services to process for up to 4 years approximately one-half million transactions per year which is expected to grow to one million by 2011.

The **tentative** schedule for this solicitation is:

| RFP Issue Date                 | October 22, 2007           |
|--------------------------------|----------------------------|
| Proposals Due                  | Tuesday, November 13, 2007 |
| Consultant Selection           | first half December 2007   |
| Notice to Proceed              | December 14, 2007          |
| Commence System Implementation |                            |
| and Testing                    | January 4, 2008            |
| Go Live                        | January 28, 2008           |

Firms interested in this project should submit a written request for a copy of the RFP through:

Miriam Lopez-Rieth, Administrative Assistant, Contracts and Procurement Unit Metropolitan Council 390 Robert Street North St. Paul, MN 55101 Phone: (651) 602-1095 Fax: (651) 602-1183 E-mail: miriam.lopez-rieth@metc.state.mn.us

### University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at *bidinfo.umn.edu* or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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