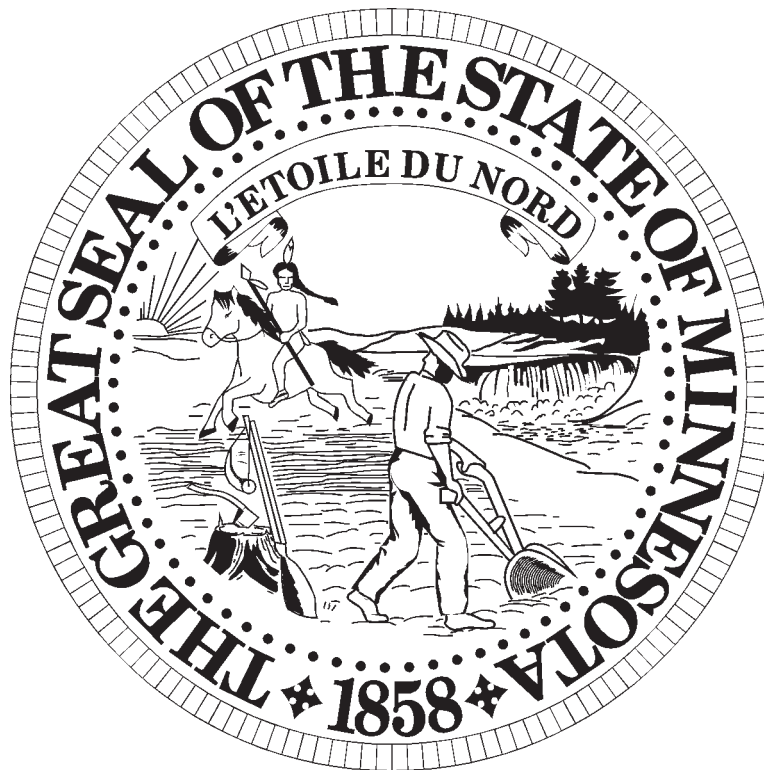


State of Minnesota

# State Register



**Rules, Executive Orders, Appointments,  
Commissioners' Orders, Revenue Notices, Official Notices, Grants,  
State Contracts & Loans, Non-State Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

**Monday 11 June 2007  
Volume 31, Number 50  
Pages 1777 - 1794**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- rules of state agencies
- commissioners' orders
- state grants and loans
- executive orders of the governor
- revenue notices
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- appointments
- official notices

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## Printing Schedule and Submission Deadlines

Vol. 31 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts		Deadline for Both Adopted and Proposed RULES
# 50	Monday 11 June	Noon Tuesday 5 June		Noon Wednesday 30 May
# 51	Monday 18 June	Noon Tuesday 12 June		Noon Wednesday 6 June
# 52	Monday 25 June	Noon Tuesday 19 June		Noon Wednesday 13 June
<b>Vol. 32 - # 1</b>	<b>Monday 2 June</b>	Noon Tuesday 26 June		Noon Wednesday 20 June

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USPS Publication Number: 326-630 (ISSN: 0146-7751)

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## Minnesota Rules: Amendments & Additions

Rules Index - Vol. 31, # 50, Monday 11 June 2007 ..... 1730

## Official Notices

Bethel University seeks Revenue Bonds..... 1781

## Agriculture Department

Rural Finance Authority: Change of Date an Meeting Place.... 1781

## Higher Education Facilities Authority

Public Hearing on Revenue Obligations on behalf of  
Bethel University..... 1782

## Public Employees Retirement Association (PERA), Teachers Retirement Association (TRA), and Minnesota State Retirement System(MSRS)

Meeting Joint Post Fund Committee June 15, 2007..... 1782

## Transportation Department

Finance and Administration Division, Office of Civil Rights:  
Intent to Solicit Outside Information and Opinion on the  
Proposed Disadvantaged Business Enterprise (DBE)  
Overall Goal for Transit for Federal Fiscal Year 2008..... 1783  
State Aid for Local Transportation Division:  
Appointment and Meeting of a State Aid Variance  
Committee..... 1783

## State Grants & Loans

### Administration Department

Governor's Council on Developmental Disabilities:  
Request for Proposals for Self Advocacy..... 1785

### Public Safety Department

Office of Justice Programs, Justice and Community Grants:  
Request for Proposals for Homeless Outreach Grants..... 1785  
Request for Proposals for Defibrillator and Squad Car  
Camera Grants..... 1786

## State Contracts

Media Planning and Placement Sought..... 1787

## Colleges and Universities, Minnesota State (MnSCU)

**Bemidji State University:**  
Request for Sealed Bids for Basketball Scoreboards..... 1787

**Central Lakes College:**  
Request For Proposal for Food and Catering Services..... 1787

**Dakota County Technical College:**  
Request for Bids for Greenhouse Replacement..... 1788

**Winona State University:**  
Request for Proposals for Upgrades to Avaya Telephone  
and Modular Messaging Voicemail Systems..... 1788

## Corrections Department

Request for Proposals for Independent Legal Counsel..... 1788

## Office of Higher Education

Request for Proposals for Media Planning and Placement..... 1789

## Pollution Control Agency

Request for Proposals for Professional/Technical  
Master Contract for Regulatory and Compliance  
Assistance, Permitting and Technical Analysis..... 1789

## Department of Transportation (Mn/DOT)

Engineering Services Division:  
Contracting Opportunities for a Variety of Highway  
Related Technical Activities ("Consultant  
Pre-Qualification Program")..... 1790  
Engineering Services Division  
Professional/Technical Contract Opportunities..... 1790

## Water and Soil Resources Board

Availability of Contract for a Design Analysis to  
Develop System Requirements for a Wetland  
Permitting, Reporting and Data Management System..... 1791

## Non-State Bids, Contracts & Grants Scott County

Request for Sealed Proposals Solicited for Financial,  
Human Resource and Payroll System..... 1791

## Steele County

Request for Sealed Competitive Proposals for Inmate  
Phone Services..... 1792

## University of Minnesota

Request for Proposal to Provide Testing and  
Inspection Services for the Proposed TCF Banks  
Stadium on the Twin Cities Campus..... 1792  
Subscribe to Bid Information Service (BIS)..... 1793

Commodity, Service and Construction Contracts information  
is available from the Materials Management Helpline  
(651) 296-2600, or Web site:  
[www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

### Rules Index: Monday 11 June 2007 - Vol. 31, #40-50 Volume 31, Issues #1 - 39 in issue # 39

#### 911 Emergency Communications Systems - Public Safety Department

1215.0200; .0800; .0900 (adopted)..... 1510

#### Building Codes - Labor and Industry Department

1305 (withdrawn)..... 1646  
1341 (withdrawn)..... 1646

#### Education Department

3525.1350 (proposed)..... 1473

#### Health Department

4730 (proposed repealer)..... 1699  
4732 (proposed)..... 1699

#### Labor and Industry Department

5205.0010 (proposed exempt)..... 1512

#### Natural Resources

6110.0900 (adopted exempt)..... 1712  
6115.1500; .1510; .1520; .1530; .1540 (proposed)..... 1541  
6133.0080; 6136.0100; .0200; .0300; .0400; .0550;  
.0600; .0900; 6216.0250; .0260; .0350; .0500;  
6238.0100; .0200; .0300; .0400; .0800; .0900; .1000;  
6280.1300 (proposed)..... 1476  
6136.0300 s. 3, 4, 5, 10; .0500; 6216.0500 s. 1, 4;  
6238.0100 s. 6; .0200 s. 8 (proposed repealer)..... 1476  
6232.2800; .2900; .3055; .3100 (adopted expedited  
emergency)..... 1419  
6232.3700; .3800; .3855; .4100 (adopted expedited  
emergency)..... 1606

6254.0300; 6256.0500; 6258.0500; 6260.0300; .1700; .2400;  
6262.0200; .0500; .0575; .0600; .0800; .1000; .3200; .3250;  
6264.0025; .0125; .0300; .0400; 6266.0100; .0300; .0400;  
.0500; .0700 (proposed)..... 1544  
6260.1900 s.2, 3, 4; .2400 s. 26, 27, 28, 29; 6262.0900;  
6264.0400 s. 34 (proposed repealer)..... 1544  
6256.0500 s. 9; 6262.0500 s.1, 2, 3; 6264.0400 s. 4,  
items E to K; s. 33; 6266.0300 s.2, 6266.0400 s.2 (proposed  
repealer).....1544  
6262.0550; .1000; 6264.0150 (proposed repealer)..... 1544  
6262.0550; 6264.0400 (adopted expedited emergency)... 1644  
6262.0550 (repealed, adopted expedited emergency).... 1644

#### Pharmacy Board

6800.0100; .0350; .0800; .0910; .1010; .1050; .1250; .1300;  
.1400; .1500; .2350; .2600; .2700; .3000; .3100; .3120;  
.3200; .3300; .3350; .3400; .3450; .3950; .4230; .4250;  
.4400; .6200; .7400; .7510; .7520; .8001; .8002; .9700;  
.9900; .9921 (adopted)..... 1673  
6800.0100 s. 13; .2810; .3300 s. 3, 4, 5; .3350, s. 2;  
.4500; .8002 s. 3 (repealed)..... 1673

#### Pollution Control Agency

7002.0025; 7005.0100; 7007.0100; .0300; .1100; .1102; .1110;  
.1120; .1125; 1130; .1140; .1200; .1300; .3000; .5000;  
7011.0060; .0061; .0065; .0070; .0072; .0075; .0080; .1005;  
.1299; .3430; .3520; .8010; .8020; .8030; .8040; .8050; .8060;  
.8070; .8080; .8090; .8100; .8110; .8120; .8130; .8140; .8150;  
.8160; .8170; 7017.2005; .2020; 7019.3000; .3020; .3030;  
.3050; .3080 (proposed)..... 1580  
7011.0065 s.2; .0070 s. 3, 4 (repealed)..... 1580

#### Public Safety Department

7404.0100; .0300; .0305; .0307; .0310; .0330; .0340; .0345;  
.0350; .0360; .0370; .0400; .0450; .0475; .0500; .0800;  
.0900 (proposed)..... 1496  
7404.0300 s. 2; .0350 s. 5, 6, 7 (proposed repealer)..... 1496

# Minnesota Rules: Amendments and Additions

## State Fire Core - Labor and Industry Department

7510 (repealed).....	1417
7511 (adopted).....	1417
7510 (withdrawn).....	1646
7511 (withdrawn).....	1646

## Commerce Department

7606.0010; .0020; .0030; .0040; .0050; .0060; .0070; .0080 (adopted).....	1605
7606.0020, s. 7 (repealed).....	1605

## Revenue Department

8130.4705 (proposed).....	1701
---------------------------	------

## Racing Commission

7895.0300; .0350 (adopted).....	1731
7895.0250; .0275 (adopted).....	1731

## Transportation Department

8820.0100; .1500; .4040; .4090; .9920; .9936; .9981; .9995 (proposed expedited).....	1706
8820.4030 (proposed expedited repealer).....	1706

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Bethel University seeks Revenue Bonds

See page 1782. SUBSCRIBE and use our LINKS. You will quickly find what you need. You receive MORE with a subscription to the *State Register*. Open the *State Register* and click on Bookmarks in the upper right corner. You also receive ALL the current rules, with an INDEX, and previous years' indices. And you receive a summarized "Contracts & Grants" section of Bids still open. Subscriptions cost \$180 a year (an \$80 savings). Here's what you'll get:

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## Minnesota Department of Agriculture

### Rural Finance Authority

### Notice of Change of Date an Meeting Place

The date of the July 11, 2007 Rural Finance Authority (RFA) Board meeting has been changed to July 18, 2007. The location of this meeting has also been changed. This meeting will start at 1:00 p.m., July 18, 2007, at the Community Center, 403 Main St., Wanamingo, Minnesota. There will be no meeting in August. For more information, call Lori Schmidt at (651) 201-6556.

Future monthly meetings will be held on the first Wednesday of each month at 625 Robert Street North at 1:00 p.m. Some members may participate in certain of these meetings by electronic means. In accordance with *Minnesota Statutes*, Section 471.705 (1997), the



# Official Notices

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Agency, to the extent practicable, will allow a person to monitor those certain meetings electronically from a remote location. If such monitoring shall occur, the Agency may require the person making such a connection to pay for documented marginal costs that the Agency incurs as a result of the additional connection. For additional information, contact James Boerboom, Minnesota Department of Agriculture, 625 Robert Street North, St. Paul, MN 55155-2538 or call (651) 201-6395.

James A. Boerboom  
Agricultural Finance Division Executive Director

## **Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations on behalf of Bethel University**

**NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Bethel University (the "University"), as owner and operator of Bethel University, at the Authority's offices at 380 Jackson Street, Suite 450, St. Paul, Minnesota on Wednesday, June 27, 2007 at 9:00 a.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in the maximum principal amount of \$53,000,000 to finance a project (the "Project") consisting of (a) the acquisition, construction, furnishing and equipping of an approximately 110,000 square foot University Commons, which will include dining facilities, campus store, offices, a casual student assembly and other meeting areas as well as appurtenant site improvements, and (b) the refunding of (i) the Authority's outstanding Adjustable Demand Revenue Bonds, Series Four-S (Bethel College & Seminary) dated June 11, 1998, which were issued in the original principal amount of \$22,865,000 to finance (A) the construction and equipping of a new four-story residence hall, (B) an addition to the Fine Arts Center, (C) remodeling of spaces in various campus buildings, (D) upgrade of campus wiring network and electronics infrastructure, (E) construction of a baseball field to NCAA Division III standards, (F) parking expansion and improvements, (G) acquisition of an existing office building to provide space for the University's Development Office and Continuing Studies Offices, (H) the refunding of the Authority's Mortgage Revenue Bonds, Series W (Bethel College), dated August 1, 1978, originally issued to finance the construction and equipping of two housing residences on the main campus of the University, and (I) the refinancing of indebtedness originally incurred to finance an addition to Nelson Dormitory and a classroom and office addition to the Robertson Building, and (ii) the Authority's outstanding Adjustable Demand Revenue Bonds, Series Five-V (Bethel College & Seminary), dated May 20, 2004, which were issued in the original principal amount of \$8,500,000 to finance the construction and equipping of a student housing facility, including appurtenant site improvements; all owned or to be owned and operated by the University and located on its main Arden Hills campus, the principal street address of which is 3900 Bethel Drive, St. Paul, Minnesota.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: June 11, 2007

By Order of the  
Minnesota Higher Education Facilities Authority  
Marianne Remedios, Executive Director

## **Public Employees Retirement Association (PERA), Teachers Retirement Association (TRA), and Minnesota State Retirement System Notice of Meeting Joint Post Fund Committee June 15, 2007**

A Post Fund Committee meeting of the Joint Boards of the Minnesota Teachers Retirement Association, Public Employees Retirement Association, and Minnesota State Retirement System is scheduled to be held on Friday, June 15, 2007, at 9:30 a.m., Room 106, Retirement Services of Minnesota Building, 60 Empire Drive, Saint Paul, Minnesota.

**Department of Transportation  
Finance and Administration Division  
Office of Civil Rights****Notice of Intent to Solicit Outside Information and Opinion on the Proposed  
Disadvantaged Business Enterprise (DBE) Overall Goal for Transit for Federal  
Fiscal Year 2008**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Transportation (Mn/DOT) proposes to set the 2008 overall goal for transit for DBE participation on all Federal Transit Administration-assisted contracts at **6.4%**.

- Mn/DOT proposes to meet 0.2% of this goal through race/gender neutral means.
- **Mn/DOT proposes to meet 6.2% of this goal through race conscious means.**

The DBE overall goal and its rationale are available for **public inspection for 30 days** from the date of publication of this notice during normal business hours from 8 a.m. until 4:30 p.m. at the Mn/DOT Office of Civil Rights, located on the 7th floor of the Transportation Building at 395 John Ireland Boulevard, M.S. 170, St. Paul, Minnesota 55155.

The Mn/DOT Office of Civil Rights will accept comments on the overall DBE goal for 45 days from the date of publication of this notice.

A Public Stakeholder meeting regarding the proposed 2008 Transit DBE goal will be held on July 11, 2007, from 12:30 p.m. to 2:30 p.m., at Mn/DOT, 395 John Ireland Boulevard, St. Paul, Minnesota 55155, in room G22.

The overall DBE goal may be adjusted in response to comments received at the Public Stakeholder meeting and during the public comment period.

Address written comments to:

Hope Jensen, Director, Office of Civil Rights,  
Minnesota Department of Transportation  
395 John Ireland Boulevard, Mail Stop 170,  
St. Paul, MN 55155  
**Fax:** (651) 366-3129  
**E-mail:** [hope.jensen@dot.state.mn.us](mailto:hope.jensen@dot.state.mn.us)

**Department of Transportation  
State Aid for Local Transportation Division  
Notice of Appointment and Meeting of a State Aid Variance Committee**

**NOTICE IS HEREBY GIVEN** that the Commissioner of Transportation has appointed a State Aid Variance Advisory Committee who will meet on Thursday, June 14, 2007 at 9:00 a.m. at the Mn/DOT Arden Hills Training Center, located at 1900 West County Road I, in Shoreview, Minnesota, 55126.

This notice is given pursuant to *Minnesota Statute* 14.46.

The purpose of this open meeting is to investigate and determine recommendations for variance requests from minimum State Aid roadway standards and administrative procedures as governed by *Minnesota Rules* for State Aid Operations 8820 adopted pursuant to *Minnesota Statutes* Chapters 161 and 162.

The agenda will be limited to the following:

**1. Petition of Murray County** for a variance from *Minnesota Rules* 8820.9961 as they apply to the reconstruction of CSAH 4 between Grace Street and McDonnell Street in the City of Iona, so as to allow a 62 foot side street with parking stall depths of 18 feet for 45-degree diagonal parking in lieu of the minimum depth of 20 foot parking stall depths and a street width of 66 feet.

**2. Petition of Morrison County** for a variance from *Minnesota Rules* 8820.9936 as they apply to the reconstruction of CSAH 104, located between Superior Avenue and CSAH 1 in the city of Randall, so as to allow a design speed of less than the minimum at the railroad grade crossing in lieu of the minimum 30 miles per hour.

**3. Petition of Ramsey County** for a variance from *Minnesota Rules* 8820.2900 as they apply to receive County State Aid Highway Turnback funds for reconstruction and major maintenance on the following State Trunk Highways: CSAH 96 from Old Highway 8 in New Brighton to Trunk Highway 61 in White Bear Lake, CSAH 49 from University Avenue in St. Paul to County Road J in Shoreview/North Oaks, and University Avenue from Robert Street in St. Paul to the west boundary of Ramsey County so as to allow and extension

# Official Notices

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of County State Aid Highway Turnback funds for a period of 25 years beyond the date of jurisdiction transfer in lieu of 15 years.

**4. Petition of Winona County** for a variance from *Minnesota Rules* 8820.9936 as they apply to a proposed reconstruction of CSAH 7, located on both sides of proposed bridge 85536 located adjacent to the Pickwick Mill in the city of Pickwick as to allow reconstruction of the bridge on the existing alignment but shifted southerly approximately 10 feet in lieu of the minimum 30 mph design speed on horizontal curves.

**5. Petition of the City of Duluth** for a variance from *Minnesota Rules* 8820.9922 as they apply to the proposed reconstruction of Lincoln Park Drive over Miller Creek, located between .21 miles north of West 3<sup>rd</sup> Street and .25 miles north of West 3<sup>rd</sup> Street in the city of Duluth, so as to allow the five following requests: 150 foot radius at -0.02 superelevation on a horizontal curve in lieu of the minimum 273 foot radius at 0.06 superelevation required by standards, 150 foot vertical curve in lieu of a 291 foot curve required by standards, an 11 foot lane with 2 foot shoulder widths in lieu of 12 foot lane with 4 foot shoulder widths required by standards, a 9 foot recovery area with 1:3 inslope in lieu of 10 foot recovery area with 1:4 inslope required by standards, a bridge width of 26 feet in lieu of 32 feet.

9:15 a.m. Murray County  
9:35 a.m. Morrison County  
9:55 a.m. Ramsey County  
10:15 a.m. Winona County  
10:35 a.m. City of Duluth

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, MN 55155.

If a written objection is received within 7 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: June 4, 2007

Julie A. Skallman, State Aid Engineer  
State Aid for Local Transportation  
Minnesota Department of Transportation

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# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Department of Administration Governor's Council on Developmental Disabilities Notice of Request for Proposals for Self Advocacy

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce the availability of a total of \$280,000 in state funds, \$140,000 for each year of the 2008-2009 biennium. These funds were appropriated by the 2007 State Legislature as part of the State Government Finance Bill (HF 548, 2nd Engrossment) to "...establish[ing] a statewide self advocacy network for persons with intellectual and developmental disabilities."

Proposals are being sought from nonstate agencies or organizations. The GCDD will make a single grant award of \$280,000. Proposals must focus on self advocacy activities related to establishing a statewide network, building capacity with local self advocacy groups to strengthen that network, and working with self advocates to develop their personal networking skills.

Application deadline is Monday, July 16, 2007 at 3:00 p.m. Please note: The GCDD reserves the right to reject all proposals.

For additional information or to receive a Request for Proposal packet, please contact:

Mary Jo Nichols  
Governor's Council on Developmental Disabilities  
370 Centennial Office Building  
658 Cedar Street  
St. Paul, Minnesota 55155  
**Phone:** (651) 282-2899;  
**Toll free:** (877) 348-0505  
**TTY:** (800) 627-3529 Minnesota Relay Service  
**E-mail:** [admin.dd@state.mn.us](mailto:admin.dd@state.mn.us)

The Request for Proposal packet is also available at [www.mnddc.org](http://www.mnddc.org) OR [www.mncdd.org](http://www.mncdd.org). Go to "The Council" and then "RFPs and Grants."

## Department of Public Safety Office of Justice Programs Justice and Community Grants Request for Proposals for Homeless Outreach Grants

**Purpose:** The purpose is to award grants to organizations that provide homeless outreach to connect people experiencing homelessness to housing and services for purposes of reducing recidivism and promoting stronger communities. Applicant agencies must provide staff qualified to work with racially and culturally diverse populations and with people with serious mental illness or chemical dependency issues.

**Source of Funds and Legislative Authority:** *Laws of Minnesota 2007*, Chapter 54, Article 1, Sections 10 and 17.

**Eligible Applicants:** Legally incorporated non-profit organizations and local units of government qualified to provide homeless outreach services. Applicants must agree to incorporate required design elements into their programming, including plans to leverage resources and evaluate effectiveness.

**Total Available Funding:** \$292,500  
**Estimated Size of Awards:** \$75,000 - \$150,000  
**Funding Period:** Two year grants; with services and funding to begin between July 1, 2007 and October 1, 2007.  
**Application Posted:** June 18, 2007 at <http://www.dps.state.mn.us/OJP/>  
**Application Deadline:** 4:00 p.m. on July 13, 2007

# State Grants & Loans

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For more information:

Sue Perkins  
**Telephone:** (651) 201-7338  
**E-mail:** [sue.perkins@state.mn.us](mailto:sue.perkins@state.mn.us)

## Department of Public Safety Office of Justice Programs Justice and Community Grants Request for Proposals for Defibrillator and Squad Car Camera Grants

**Purpose:** The Minnesota Office of Justice Programs, Department of Public Safety, is requesting proposals for local law enforcement to purchase defibrillators and to make squad car camera technology upgrades or acquisitions.

The Minnesota state legislature appropriated funds in the 2007 session for the following purposes: (1) (DEFIBRILLATOR) for grants to local law enforcement agencies other than in the seven county metropolitan area to purchase defibrillators; and (2) (SQUAD CAR CAMERA) to enable local law enforcement agencies to make squad car camera technology upgrades or acquisitions.

**Total available funding:**

<b>Squad Car Camera Funds</b>	\$1,000,000 is available.
<b>Defibrillator Funds</b>	\$100,000 is available.

50% of the funds shall be available for the period of July 1, 2007 – June 30, 2008 with the remaining 50% available for the period of July 1, 2008 – June 30, 2009.

**Legislative authority:** *Laws of Minnesota 2007*, Chapter 54, Article 1, Section 10.

**Application deadline:** Proposals must be submitted electronically via the Web Enabled Grants Operations (WEGO) system by 4:00 p.m. **Thursday, June 28, 2007.**

For more information and a complete Request for Proposal go to: [www.dps.state.mn.us/OJP](http://www.dps.state.mn.us/OJP)

Jesse Standal  
**Phone:** (651) 201-7343  
**E-mail:** [jesse.standal@state.mn.us](mailto:jesse.standal@state.mn.us)

### State Register Binders

**Specially designed binders with the State Register logo for storing your State Registers.  
Two binders typically hold one-year's subscription. Order Stock # 91-8, \$12.00 + tax**

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## Media Planning and Placement Sought

See page 1789. Obtain MORE and FASTER information with a SUBSCRIPTION to the *State Register*. Subscribe and receive LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper right corner. You will also receive ALL the current rules, with an INDEX, and previous years' indices. You also receive a summarized "Contracts & Grants" section to review. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 30, 29, 28 and 27

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or Fax: (651) 297-8260, or E-mail: [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Minnesota State Colleges and Universities (MnSCU)

### Bemidji State University

#### Notice of Request for Sealed Bids for Basketball Scoreboards

NOTICE IS HEREBY GIVEN that Bemidji State University will receive sealed bids for two basketball scoreboards. Bid specifications will be available June 11, 2007, via e-mail request to: [mronning@bemidjistate.edu](mailto:mronning@bemidjistate.edu) or telephone request to Marie Ronning at (218) 755-2050. Sealed bids must be received by 2:00 PM, June 26, 2007 at the following location:

Belinda Lindell, Director of Logistical Services  
Bemidji State University, Deputy 204, # 8  
1500 Birchmont Drive NE, Bemidji, MN 56601

Bemidji State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received. The University further reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU)

### Central Lakes College

#### Request For Proposal for Food and Catering Services

Central Lakes College is requesting proposals for Food and Catering Services at the Staples Campus. A copy of the Request For Proposal may be obtained by contacting David MacArthur at Central Lakes College, 1830 Airport Road, Staples, MN 56479, (218) 855-8125, or 800-247-6836 extension 8125.

Proposals must be submitted no later than June 28, 2007 at 1:00 PM. All proposals must be sealed and marked "RFP for Food and Catering Services". Submit proposals to:

Central Lakes College  
Attn: Debbie Sterriker

# State Contracts

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1830 Airport Road  
Staples, MN 56479

The college reserves the right to reject any or all proposals, to waive any information or irregularities in the bidding and to make the award serving the best interest of the college.

Central Lakes College is an affirmative action/equal opportunity employer and educator. These materials are available in alternative formats to individuals with disabilities upon request. If you use a TTY, call the Minnesota Relay Service at 800-627-3529 and request contact to Central Lakes College.

## **Minnesota State Colleges and Universities (MnSCU) Dakota County Technical College Request for Bids for Greenhouse Replacement**

**NOTICE IS HEREBY GIVEN** that Dakota County Technical College will receive bids for Greenhouse Replacement. Complete sets of bidding documents are available by contacting:

TKDA  
Suite 1500  
444 Cedar St.  
St Paul MN 55101  
(651) 292-4400

Deadline for submission of bids is 2:00 PM, Tuesday, June 19, 2007, at which time bids will be opened and publicly read aloud.

## **Minnesota State Colleges and Universities (MnSCU) Winona State University Notice of Request for Proposals for Upgrades to Avaya Telephone and Modular Messaging Voicemail Systems**

**NOTICE IS HEREBY GIVEN** that Winona State University is seeking proposals for upgrades to their present Avaya telephone and Modular Messaging voicemail systems; and a contract to design and install an Avaya telephone system on the University Center Rochester campus.

Proposals specifications will be available June 11, 2007 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail: [sschmitt@winona.edu](mailto:sschmitt@winona.edu) or by calling (507) 457-5067.

There is a scheduled interested vendor conference on Wednesday, June 20<sup>th</sup> from 12:30 to 3:00 pm on the Rochester Community and Technical College campus in Rochester, Minnesota in Room AT102.

Sealed bids must be received by Sandra Schmitt at PO Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 PM Tuesday, July 3, 2007.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

## **Minnesota Department of Corrections Notice of Request for Proposals for Independent Legal Counsel**

The Minnesota Department of Corrections (DOC) requests proposals for the services of an independent legal counsel as described in *Minnesota Statutes* §244.05, subd. 7 (civil commitment determination). This does not constitute a special attorney within the meaning of *Minnesota Statutes* §8.06. This Request for Proposals (RFP) may result in multiple contract awards.

The full RFP will be sent free-of-charge in response to written, e-mailed, or faxed requests to the contact person listed below. Proposals must be submitted to the DOC contact person. Other personnel are NOT allowed to discuss the RFP with anyone, including responders, before the proposal submission deadline. Proposals must be received by the contact person listed below no later than July 9, 2007, 2:30 p.m. CDT.

Bill Donnay, Risk Assessment/Community Notification Unit Director  
Minnesota Department of Corrections

1450 Energy Park Drive, Suite 200  
St. Paul, Minnesota 55108-5219  
**Phone:** (651) 361-7360  
**Fax:** (651) 603-0020  
**E-mail:** [bdonnay@co.doc.state.mn.us](mailto:bdonnay@co.doc.state.mn.us)

## Minnesota Office of Higher Education Request for Proposals for Media Planning and Placement

The Minnesota Office of Higher Education is requesting proposals from qualified advertising and media firms to place cable TV advertising statewide for a 30-second public service announcement and place Transtop bus shelter ads strategically throughout the Twin Cities metropolitan area.

The 30-second spot and Transtop posters are two components of an ongoing statewide collaborative effort to reach middle school students about the importance of college and the role they play in shaping their futures. The initiative's financial sponsors are the University of Minnesota, the Minnesota State Colleges and Universities system, the Minnesota Private College Council, the Minnesota Department of Education and the Office of Higher Education. This request for proposals is for a supplemental media buy. The work must be completed between June 15, 2007 and June 30, 2008. The total budget for the media buy and related fees is \$60,000.

### Tasks

Selected firm will negotiate and place media for the agency. The creative work is already completed, reproduced and ready for distribution. The selected firm will work to leverage bonus placements and spots, given the public service nature of the ad and messages. Specifically:

- Develop and present a media plan to complement an existing media buy
- Negotiate placement
- Purchase media
- Verify media placement

Copies of the complete Request for Proposals are available from:

Karen Buehre, [karen.buehre@state.mn.us](mailto:karen.buehre@state.mn.us), or

by visiting [www.ohc.state.mn.us](http://www.ohc.state.mn.us), clicking on "news" (top), then "request for proposals" (bottom right)

**All proposals must be received not later than 4 p.m., Central Time, Friday, June 15, 2007**, as indicated by a date stamp notation made by the Receptionist, 3rd Floor, Minnesota Office of Higher Education, 1450 Energy Park Drive, Suite 350, St. Paul, MN 55108.

## Minnesota Pollution Control Agency Request for Proposals for Professional/Technical Master Contract for Regulatory and Compliance Assistance, Permitting and Technical Analysis

The Minnesota Pollution Control Agency (MPCA) requests proposals from highly qualified and experienced environmental contractors/consultants to assist MPCA staff with some of its regulatory and compliance, permitting and technical analysis work. These services will be provided on an "on call" basis. This RFP is targeted at environmental contractors/consultants experienced with Atmospheric Dispersion Modeling, Human Health Air Emissions Risk Evaluation Review and Related Research and Development; Air Quality, Water Quality, Aboveground Storage Tank and Solid Waste permitting procedures and Stack Test Report Review.

For a copy of the Request for Proposal Contact:

Kurtis Soular  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St Paul, MN 55155-4194  
**Telephone:** (651) 297-7574  
**Fax:** (651) 297-8676  
**E-mail:** [Contracts@pca.state.mn.us](mailto:Contracts@pca.state.mn.us)

# State Contracts

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Responders are encouraged to supply an email address and to receive the RFP electronically. The subject line of the e-mail request should state "Reg/Comp Assistance RFP CR710."

**Proposal Due Date and Time:** July 19, 2007, at 2:00 p.m. (Central Daylight Time)  
(Late Proposals will not be considered).

**Questions:** Responders must submit in writing a list of questions they would like addressed. Questions must be mailed, faxed, or e-mailed to Kurtis Soular and received by June 20, 2007, at 2:00 p.m. (Central Daylight Time).

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities ("Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Brad Hamilton at (651) 366-4626 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Brad Hamilton  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul Minnesota 55155

**Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.**

## Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.



## **Minnesota Board of Water and Soil Resources Notice of Availability of Contract for a Design Analysis to Develop System Requirements for a Wetland Permitting, Reporting and Data Management System**

The Minnesota Board of Water and Soil Resources is requesting proposals for the purpose of conducting a design analysis to develop system requirements for a wetland permitting, reporting and data management system. One option that must be considered is to develop capacity within the existing BWSR eLINK system. ELINK is a web-based, GIS-enabled software package that is used by BWSR and local governments in Minnesota to manage conservation projects.

Work is proposed to start after July 1, 2007.

A Request for Proposals will be available by mail from this office through June 15, 2007. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After June 15, 2007, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

David Weirens, Land and Water Section Manager (651) 297-3432  
Minnesota Board of Water and Soil Resources  
520 Lafayette Road  
St. Paul MN 55105  
**Fax:** (651) 297-5616

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than June 30, 2007. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Non-State Bids, Contracts & Grants**

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## **Scott County**

### **Request for Sealed Proposals Solicited for Financial, Human Resource and Payroll System**

Scott County is soliciting sealed proposals for a Financial, Human Resource and Payroll System.

To request a copy of the Request for Proposal Document, please submit your email address to Wendy Halquist at the phone number or email address listed below.

Proposals are due at **1:30 PM CST on Friday, June 29, 2007.** Proposals must be submitted in accordance with the Invitation for Proposals documents available from:

Scott County  
Wendy Halquist  
Government Center 215

# Non-State Bids, Contracts & Grants

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200 Fourth Avenue West  
Shakopee, MN 55379  
**Phone:** (952) 496-8605  
**Fax:** (952) 496-8180  
**E-mail:** *whalquist@co.scott.mn.us*

Gary Shelton, Deputy County Administrator

## Steele County

### Request for Sealed Competitive Proposals for Inmate Phone Services

The County of Steele, Owatonna, MN will receive Sealed Competitive Proposals for Inmate Phone Services until Monday June 25<sup>th</sup>, 2007 at 3:00P.M. at the Steele County Administration Center located at 630 Florence Avenue, Owatonna, MN 55060. Sealed Competitive Proposals received after this time will not be accepted. Proposals will be opened publicly and read aloud.

Sealed Competitive Proposals shall be addressed to the attention of:

Laura Ihrke  
Steele County Auditor  
Steele County Administrative Center  
630 Florence Ave  
Owatonna, MN 55060

Clearly mark the envelope in the lower right hand corner as follows:

Project Name: Inmate Phone Services  
Owner Name: Steele County  
Bid Due: Monday June 25<sup>th</sup>, 2007 at 3:00P.M.

Specifications may be obtained from Debra Lesmeister, Steele County Detention Center Business Manager, 2500 Alexander Street SW, Owatonna, MN 55060. Phone (507) 446-7010 or e-mail: *debra.lesmeister@co.steele.mn.us* Questions concerning the Sealed Competitive Proposal should be directed to Debra Lesmeister.

The owner reserves the right to reject any and all bids and to waive any irregularities or informalities in bids or bidding, and further reserves the right to award the contract in their best interests.

Bid proposals in their entirety shall be available to the public. **Do not include any proprietary information in your bid.**

Laura Ihrke  
Steele County Auditor

## University of Minnesota

### Request for Proposal to Provide Testing and Inspection Services for the Proposed TCF Banks Stadium on the Twin Cities Campus

Project #297-05-1773D

#### I. NOTICE OF REQUEST FOR PROPOSAL

The University of Minnesota is soliciting qualifications for a firm or firms to provide testing and inspection services for the proposed TCF Banks Stadium on the Twin Cities Campus. The University is proposing to construct a new 50,000-seat open-air football stadium on the East Bank of the Twin Cities campus. The plan is to locate the stadium on the existing Huron Boulevard parking complex, in close proximity to Mariucci Arena and the Williams Arena/Sports Pavilion complex. The total project cost is estimated at \$288.5 million.

The scope of the overall stadium project will include, but is not limited to: site environmental remediation work, district and Stadium specific utility work; transportation, roadways, transit, parking and way finding work both on and around campus; urban design, landscape and other work required to integrate the Stadium development into the campus; and such other work as may result from the Stadium project. The overall Project is divided into three major subprojects, the Site Project, the District Project, and the Stadium Project. The Scope of Work contemplated by this RFP relates to the testing and inspection of the Stadium Project construction. The Stadium



