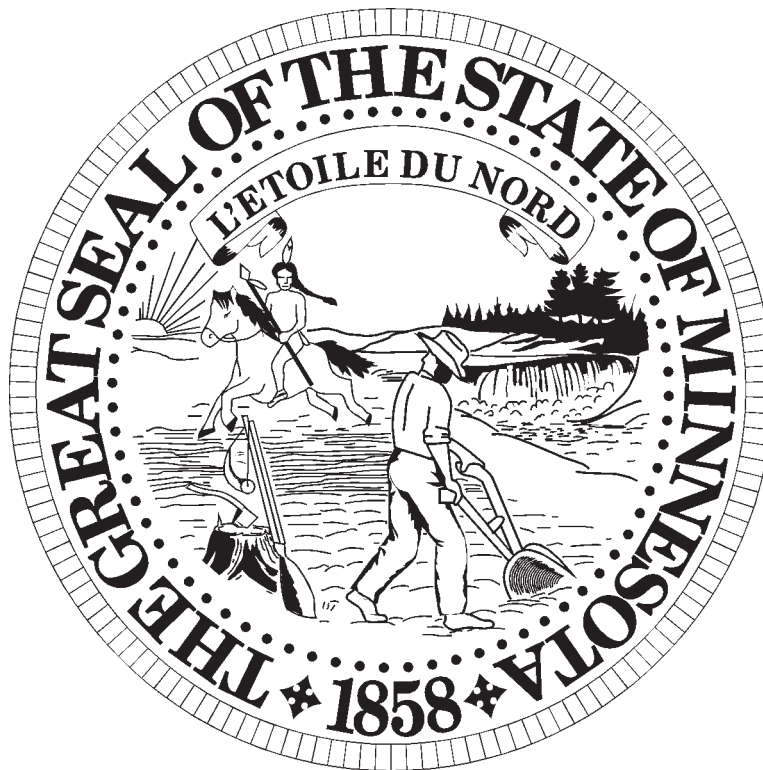


State of Minnesota

# State Register



**Rules, Executive Orders, Appointments,  
Commissioners' Orders, Revenue Notices, Official Notices, Grants,  
State Contracts & Loans, Non-State Bids, Contracts & Grants**

Published every Monday (Tuesday when Monday is a holiday)

**Monday 2 April 2007  
Volume 31, Number 40  
Pages 1353 - 1386**

# State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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# 41	Monday 9 April	Noon Tuesday 3 April	Noon Wednesday 28 March
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*State Register:*  
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John Mikes, assistant editor (651) 297-4616  
Cathy Hoekstra, subscriptions (651) 297-8777

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

## Rules Index:

**Monday 2 April 2007 - Vol. 31, #40**

**Volume 31, Issues #1 - 39 in issue # 39**

No rules for this issue.

# Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Minnesota Department of Natural Resources

### Classification of the Beltrami Island State Forest with Respect to Motor Vehicle Use and Designation of Areas with Limitations on Off-Trail and Non-designated Trail Use

**NOTICE IS HERBY GIVEN** that the Commissioner of Natural Resources orders the classification of the Beltrami Island State Forest and other state forest lands in northern Beltrami County as '*managed*' with respect to motor vehicle use pursuant to *Minnesota Laws 2003*, Chapter 128, Article 1, Section 167, as amended by *Minnesota Laws 2005*, First Special Session, Chapter 1, Article 2, Section 152 and *Minnesota Rules* Chapter 6100.1950. The commissioner also orders designation of areas with limitations on off-trail and non-designated trail use in the Beltrami Island State Forest pursuant to *Minnesota Statutes 2006*, section 84.926, subdivision 5.

#### WHEREAS:

1. *Minnesota Laws 2003*, Chapter 128, Article 1, Section 167, as amended by *Minnesota Laws 2005*, First Special Session, Chapter 1, Article 2, Section 152 and *Minnesota Rules* Chapter 6100.1950 require the Commissioner of Natural Resources to classify all state forest lands with respect to motor vehicle use.
2. *Minnesota Statutes 2006*, section 84.926, subdivisions 2 and 4 allow some hunting- and trapping-related motor vehicle uses on state forest lands classified as '*limited*' or '*managed*' with respect to motor vehicle use.
3. Section 84.926, subdivision 5 authorizes the commissioner to designate areas with limitations on off-trail and non-designated trail use that are not subject to the exceptions provided in subdivisions 2 and 4. Subdivision 5 also establishes procedures to be used to designate such areas.
4. The Department of Natural Resources proposed motor vehicle use classification and designations of roads and trails were published in a draft plan in November 2004. Based on public comments and revisions to the authorizing legislation the proposed classification and road and trail designations were modified. The revised proposals were documented in a plan published in February 2007.
5. All notice and procedural requirements in *Minnesota Statutes*, and other applicable laws and rules have been met.

**NOW THEREFORE, IT IS ORDERED** that state forest lands located within the boundaries of the Beltrami Island State Forest in Beltrami, Lake of the Woods, and Roseau counties be classified as '*managed*' with respect to motor vehicle use, pursuant to authority vested in me by Minnesota law.

**IT IS FURTHER ORDERED** that all other state forest lands under the authority of the commissioner located in the following townships in northern Beltrami County be classified as '*managed*' with respect to motor vehicle use, pursuant to authority vested in me by Minnesota law:

- Township 154 North, Range 33 West of the 5<sup>th</sup> Principal Meridian
- Township 154 North, Range 34 West of the 5<sup>th</sup> Principal Meridian
- Township 154 North, Range 35 West of the 5<sup>th</sup> Principal Meridian
- Township 154 North, Range 36 West of the 5<sup>th</sup> Principal Meridian
- Township 155 North, Range 31 West of the 5<sup>th</sup> Principal Meridian
- Township 155 North, Range 36 West of the 5<sup>th</sup> Principal Meridian
- Township 155 North, Range 37 West of the 5<sup>th</sup> Principal Meridian
- Township 156 North, Range 31 West of the 5<sup>th</sup> Principal Meridian
- Township 156 North, Range 32 West of the 5<sup>th</sup> Principal Meridian
- Township 156 North, Range 37 West of the 5<sup>th</sup> Principal Meridian

**IT IS FURTHER ORDERED** that state forest lands and other lands under the authority of the commissioner within the areas described below are designated as areas with limitations on off-trail and non-designated trail use pursuant to *Minnesota Statutes 2006*, section 84.926, subdivision 5:

- **Bemis East** – Lands north of the Thompson State Forest Road and east of the Bemis Hill State Forest Road, in T160N-R37W and T161N-R37W, consisting of about 4,921 acres.

# Commissioners' Orders

- **Bemis West** – Lands north of the Thompson State Forest Road and west of the Bemis Hill State Forest Road, in T160N-R37W, T160N-R38W, and T161N-R37W, consisting of about 1,980 acres.
- **Hansen Creek** – Lands west of Dick's Parkway State Forest Road and north of Hansen Creek, in T159N-R37W, consisting of about 2,957 acres.
- **Manweiler Dam** – Lands west of Nelson State Forest Road and north of Manweiler Impoundment State Forest Road, in T160N-R34W, consisting of about 1,242 acres.

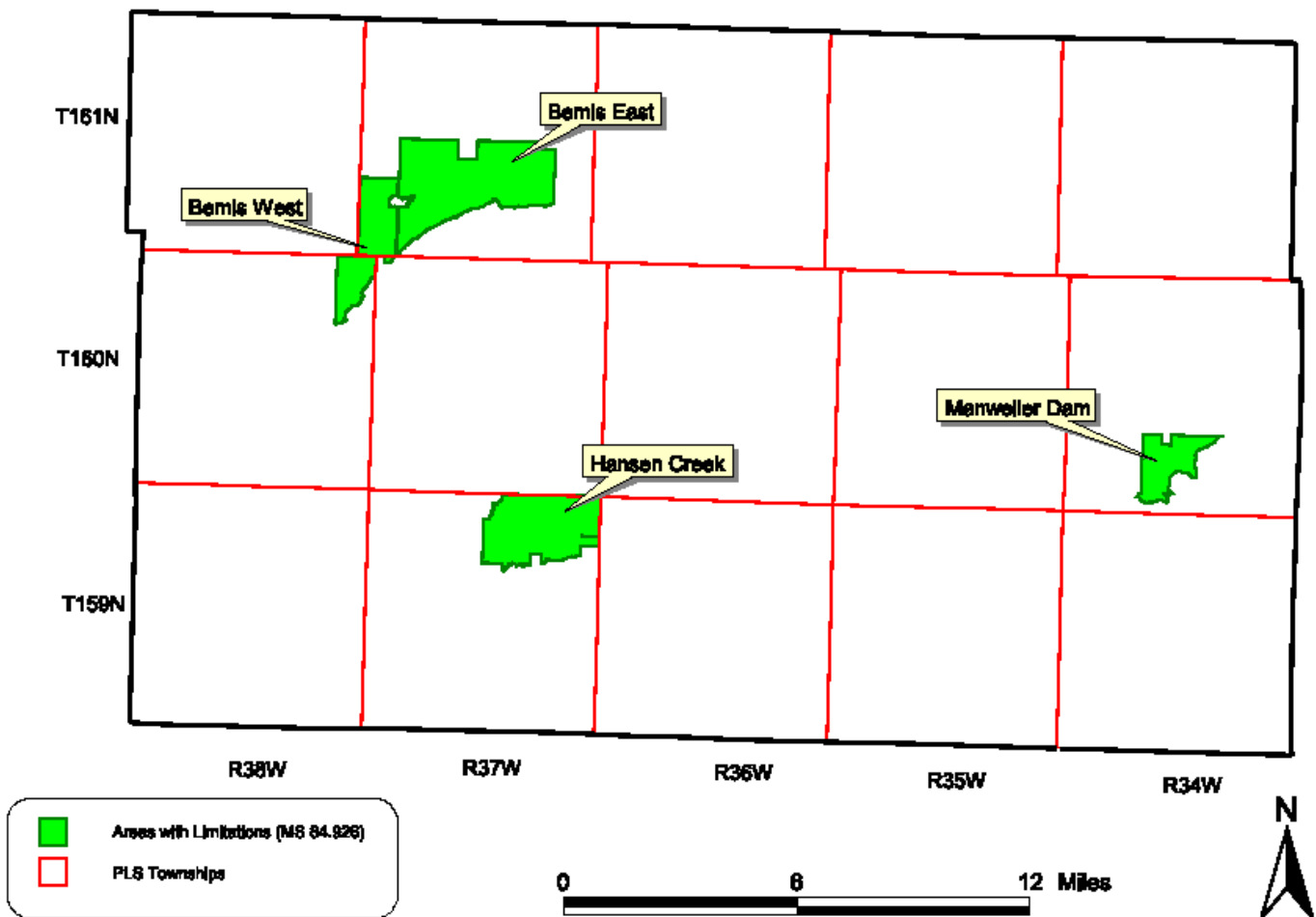
These areas are depicted on the map in *Exhibit A*, attached hereto and incorporated herein.

**IT IS FURTHER ORDERED** that the above motor vehicle use classifications and area designations shall become effective December 31, 2007.

Dated: March 13, 2007

Mark Holsten, Commissioner  
Department of Natural Resources

**Exhibit A**  
**Areas with Limitations on Off-Trail and Non-designated Trail Use (MN Statutes 84.926, Subd. 5)**  
**Beltrami Island State Forest**



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# Commissioners' Orders

## Minnesota Department of Natural Resources

### Designation and Undesignation of Forest Roads in Beltrami, Lake of the Woods, and Roseau Counties

**NOTICE IS HEREBY GIVEN** that the Commissioner of Natural Resources orders the designation of the forest roads identified in *Exhibit A* and the undesignation of the forest roads identified in *Exhibit B* located in Beltrami, Lake of the Woods, and Roseau counties.

**WHEREAS:**

1. *Minnesota Statutes 2006*, section 89.71, subdivision 1 provides the commissioner may designate and undesignate forest roads by written order published in the *State Register*.
2. The agency held public meetings and solicited and received written comments and submissions regarding the public's use of forest lands, roads, and trails in the Beltrami Island area.
3. All notice and procedural requirements in *Minnesota Statutes* and other applicable laws and rules have been met.
4. The forest road designations and undesignations are both needed and reasonable.

**NOW THEREFORE, IT IS ORDERED** that the forest roads identified in *Exhibit A*, attached hereto and incorporated herein, are hereby designated pursuant to authority vested in me by Minnesota law.

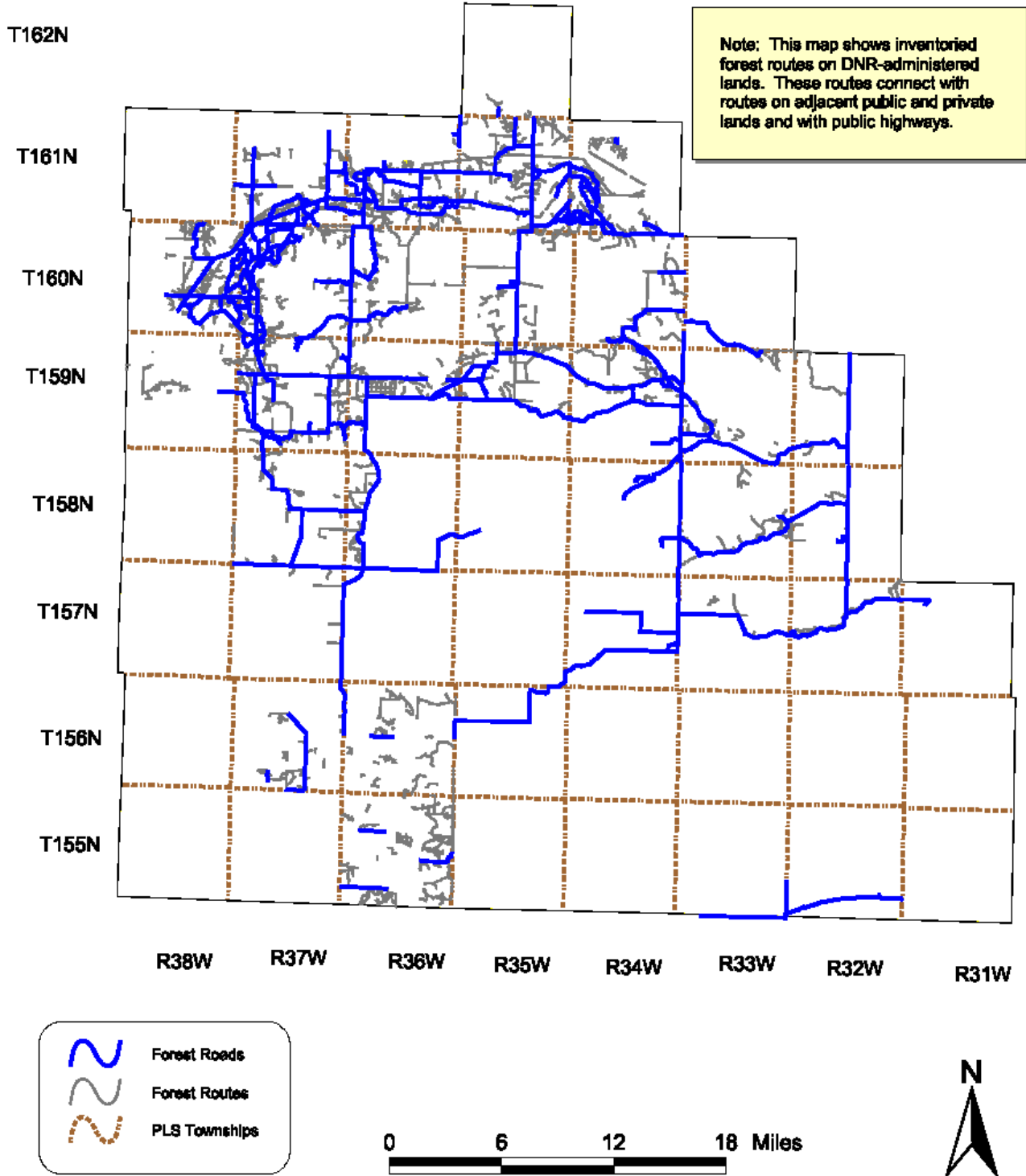
**IT IS FURTHER ORDERED** that the forest roads identified in *Exhibit B*, attached hereto and incorporated herein, are undesignated and removed from the forest road system pursuant to authority vested in me by Minnesota law.

**IT IS FURTHER ORDERED** that the designation and undesignation of those forest roads identified in *Exhibits A and B* shall become effective December 31, 2007.

Dated: March 13, 2007

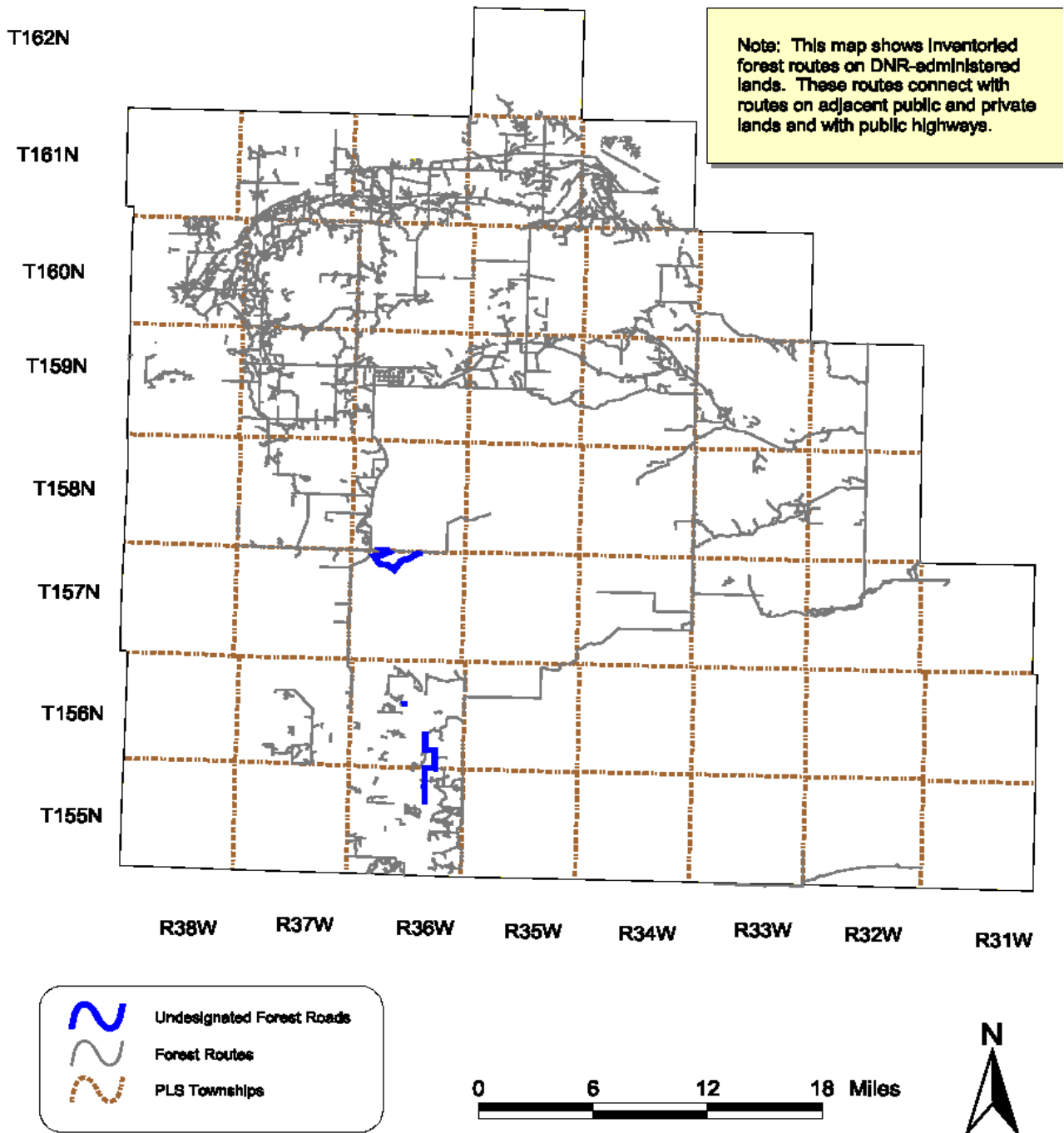
Mark Holsten, Commissioner  
Department of Natural Resources

# Exhibit A Forest Road Designation





# Exhibit B Forest Road Undesignation



# Commissioners' Orders

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## Minnesota Department of Natural Resources

### Designation of Trails in the Beltrami Island State Forest in Beltrami, Lake of the Woods, and Roseau Counties

NOTICE IS HEREBY GIVEN that pursuant to *Minnesota Statutes 2006*, section 89.19, subdivision 2, the forest trails in the Beltrami Island State Forest described in this order are designated for specified recreational uses.

**WHEREAS:**

1. *Minnesota Statutes 2006*, section 89.19, subdivision 2 authorizes designation of forest trails by written order and requires public notice and public meetings prior to trail designation.

2. *Minnesota Laws 2003*, chapter 128, article 1, section 167 as amended by *Minnesota Laws 2005, 1st Special Session*, chapter 1, article 2, section 152 directs the Commissioner of Natural Resources to complete a review of the classification of state forests with respect to motor vehicle use and to designate trails within state forests.

3. The Department of Natural Resources proposed motor vehicle use classification and designations of roads and trails in the Beltrami Island State Forest were published in a draft plan in November 2004. Based on public comments and revisions to the authorizing legislation the proposed classification and road and trail designations were modified. The revised proposals were documented in a plan published in February 2007.

4. All public notice and public meeting requirements of *Minnesota Statutes*, section 89.19, subdivision 2 and other applicable laws and rules have been met.

**NOW THEREFORE, IT IS ORDERED** that the forest trails described below are hereby designated pursuant to authority vested in me by Minnesota law:

1. All Terrain Vehicle (ATV) / Off-Highway Motorcycle (OHM) Trails – The 238.9 miles of trail depicted on the map in *Exhibit A*, attached hereto and incorporated herein, are designated as ATV / OHM trails.

2. Hunter Walking Trails – The 47.0 miles of trails depicted on the map in *Exhibit B*, attached hereto and incorporated herein, are designated as hunter walking trails.

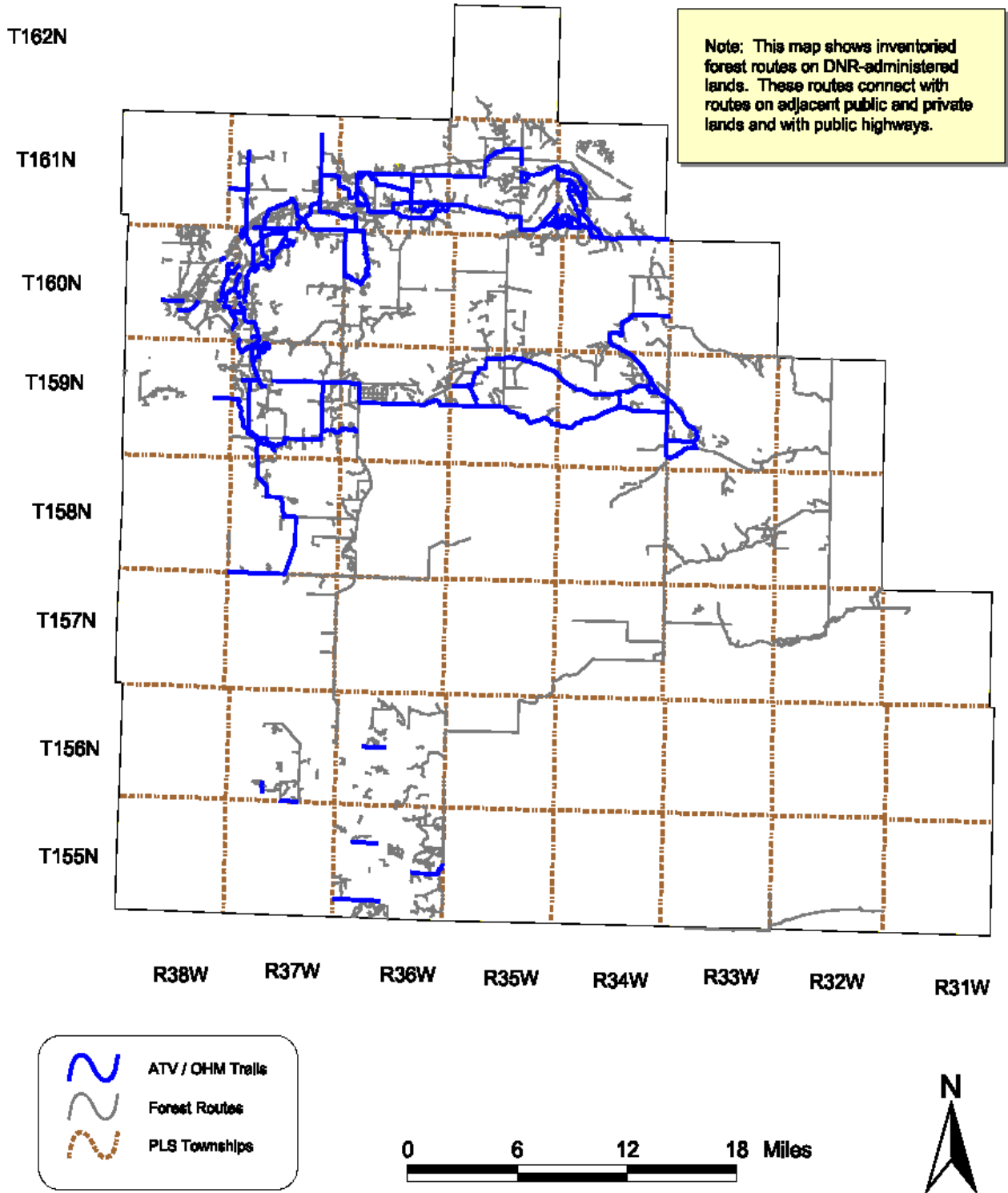
3. Non-motorized Trails – The 4.4 miles of trails depicted on the map in *Exhibit C*, attached hereto and incorporated herein, are designated as non-motorized trails. These are multiple-use non-motorized trails and can be used for all forms of non-motorized recreation including but not limited to hiking, horseback riding, and hunting.

**IT IS FURTHER ORDERED** that these trail designations shall become effective December 31, 2007.

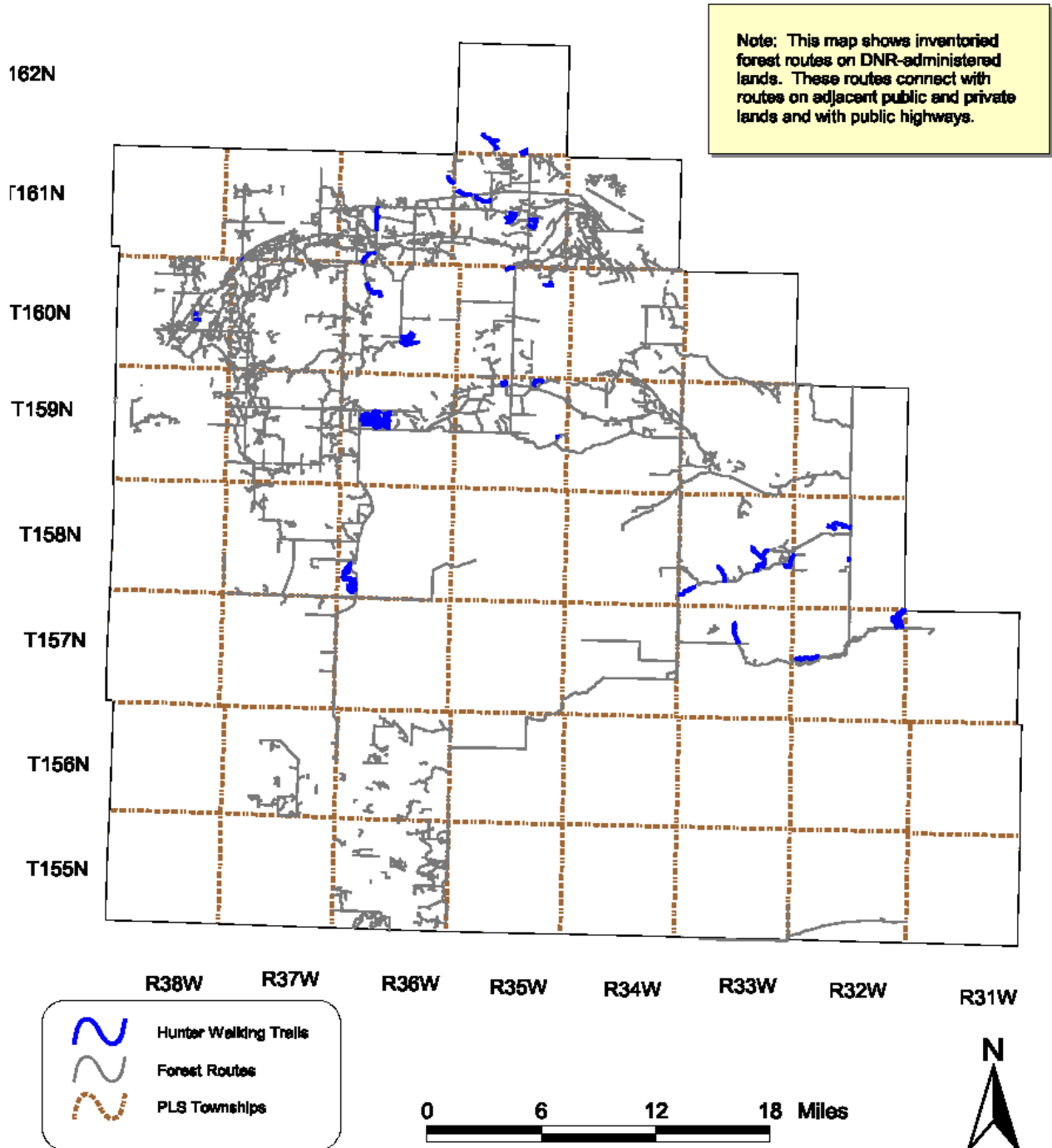
Dated: March 13, 2007

Mark Holsten, Commissioner  
Department of Natural Resources

Exhibit A  
All Terrain Vehicle / Off Highway Motorcycle (ATV/OHM) Trail Designation

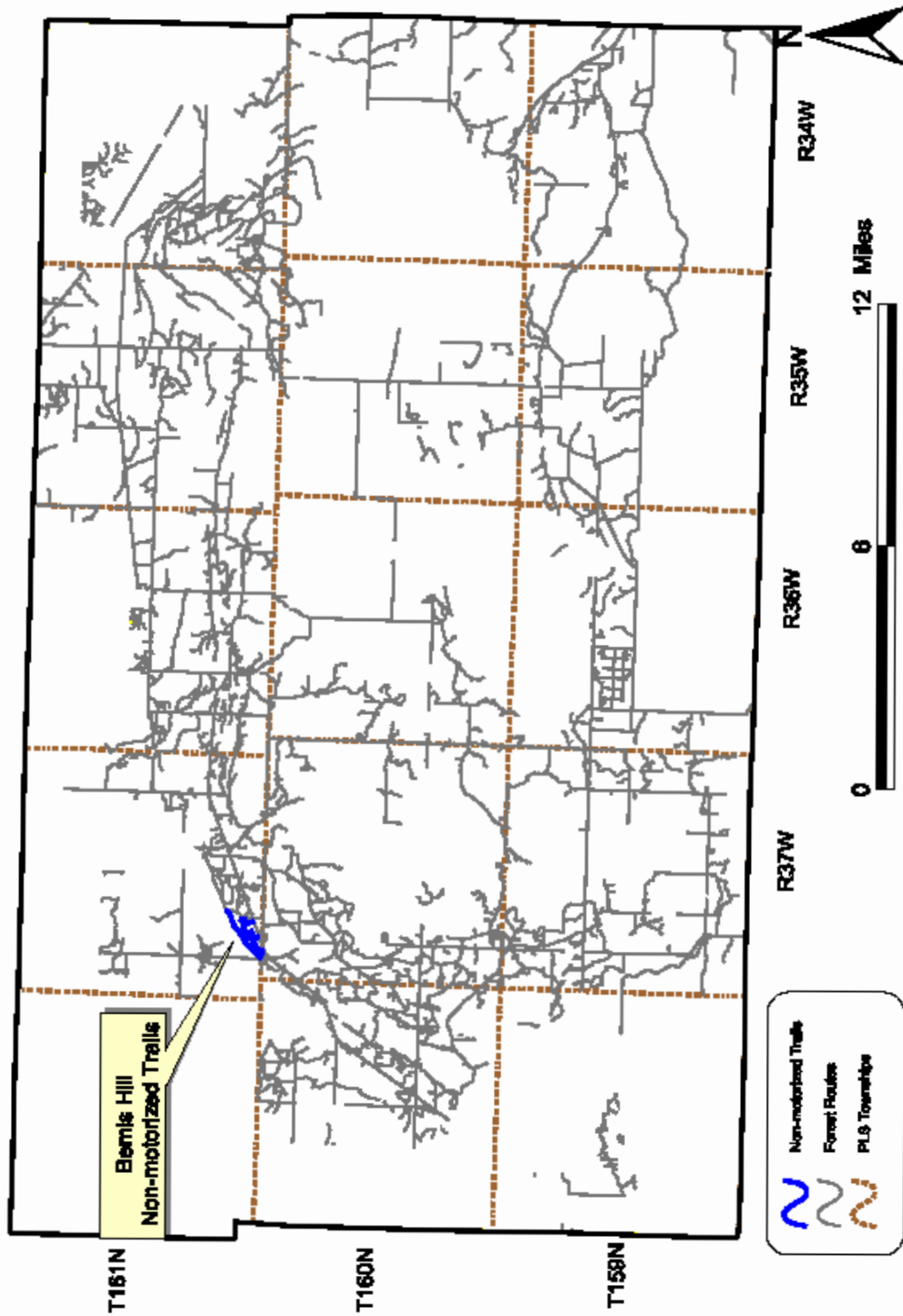


# Exhibit B Hunter Walking Trail Designation



### Exhibit C Non-motorized Trails Designation

Note: This map shows inventoried forest routes on DNR-administered lands. These routes connect with routes on adjacent public and private lands and with public highways.



# Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

**KEY:** Underlining indicates additions to existing language. ~~Strikeouts~~ indicate deletions from existing language.

## Department of Revenue

### Modification of Revenue Notice # 98-25: Sales and Use Tax – Logging Equipment – Qualifying Equipment

This revenue notice ~~revokes and supersedes~~ modifies Revenue Notice # ~~92-22~~ 98-25, which was published on ~~October 9, 1992~~ December 14, 1998.

*Minnesota Statutes*, §§ 297A.01, subdivision 15(4) and 297A.02, subdivision 2, impose a tax of 2.0% on sales or rentals of new logging equipment made after June 30, 1998. This rate will be reduced to 1.0% for purchases or rentals of new logging equipment made after June 30, 1999. Purchases or rentals of new logging equipment made after June 30, 2000, will be wholly exempt from sales taxation. Purchases or rentals of ~~used~~ logging equipment are exempt from sales tax under *Minnesota Statutes*, § 297A.25, subdivision 59.

To qualify for the reduced rate, the logging equipment purchased must be new and must be utilized directly and principally in the production for sale of raw or unfinished forest products, including: ~~pulpwood, saw logs, full length trees or wood chips.~~

#### Statutory Authority

*Minnesota Statutes*, section 297A.69, subdivision 4, provides an exemption from sales and use tax for logging equipment, including chain saws used for commercial logging, and for primary and backup generator units used to generate electricity for the purpose of operating logging equipment.

*Minnesota Statutes*, section 297A.61, subdivision 37, defines logging equipment to mean new or used machinery, equipment, implements, accessories, and contrivances used directly and principally in the commercial cutting or removal or both of timber or other solid wood forest products intended to be sold ultimately at retail, including, but not limited to:

- (1) machinery used for bucking, bunching, debarking, delimiting, felling, forwarding, loading, piling, skidding, topping, and yarding operations performed on timber; and
- (2) chain saws.

Logging equipment does not include:

- (1) repair or replacement parts;
- (2) tools, shop equipment, communication equipment, and other logging supplies;
- (3) motor vehicles taxed under *Minnesota Statutes*, chapter 297B;
- (4) snowmobiles, snow blowers, or recreational all-terrain vehicles; or
- (5) machinery, equipment, implements, accessories, and contrivances used in the creation of other commercial wood products for sale to others, including, but not limited to, milling, planing, carving, wood chipping, or paper manufacturing.

*Minnesota Statutes*, section 297A.69, subdivision 3, provides an exemption from sales and use tax for repair and replacement parts, except tires, used for maintenance or repair of logging equipment if the part replaces a machinery part assigned a specific or generic part number by the manufacturer of the machinery.

#### **A. Eligible New Logging Equipment**

The following is a representative list of the logging equipment, machinery, implements, accessories, and contrivances that qualify for the ~~reduced tax rate~~: logging equipment exemption:

- *tree felling devices*, including tree harvesters, fellers, and feller bunchers used principally to sever trees at the stump or accumulate the severed trees at the stump area;

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# Revenue Notices

- *tree skidding devices*, including grapple skidders, cable skidders, bunchers, and forwarders used principally to transport a severed tree or a portion of the tree from the stump area to a landing site;
- *loading devices*, portable or truck, stationary or crawler/carrier mounted, including boom loaders, front end loaders, grapple loaders, and log stackers used primarily in loading, handling, or transferring a severed tree or portion of the tree prior to the removal from the landing site;
- *accessory items, such as cables, chains, winches, conveyors, and blades;*
- *reforesting devices*, including scarifiers, planters, cultivators and brush saws used in reforesting at the stump site, including those used for the preparation, seeding or cultivation of the soil and those used to promote tree growth;
- *carriers for above devices/equipment*, if not registered for road use and not subject to sales tax on motor vehicles; or
- *portable logging equipment*, used **in the field**, such as:
  - chain saws;
  - delimiting devices used primarily to remove limbs from the bole (trunk) of the tree;
  - debarking devices used primarily to remove the bark of the tree;
  - tree slashing devices used to primarily cut trees to designated lengths;
  - chipping devices including chip harvesters, tree chippers, and brush chippers used ~~primarily for transforming a tree and brush into wood chip form in conjunction with the commercial cutting or removal of timber;~~
  - screening devices used primarily to sort and remove undesirable material from tree chips; or
  - portable generators.

## **B. 6.5% Equipment that Does Not Qualify as Logging Equipment**

The following items are not included in the definition of logging equipment and, therefore, do not qualify for the ~~reduced rate~~ logging equipment exemption:

- new or used equipment, machinery, implements, accessories, and contrivances used in the processing or manufacturing of material derived from raw forest products;
- tools, shop equipment, communication equipment, and other logging supplies;
- motor vehicles registered for road use and subject to sales tax on motor vehicles; or
- snowmobiles, snow blowers, garden type tractors, or garden tillers and the repair and replacement parts for those vehicles and machines.

Road building equipment that is used ~~for the purpose of to building~~ roads to provide access to a timber area does not qualify for the ~~reduced tax rate exemption~~ because the equipment is not used directly and principally in ~~production~~ the commercial cutting or removal of timber or other solid wood forest products intended to be sold ultimately at retail.

Most loggers purchase supplies, tools and other items that are used for logging purposes but are not considered “logging equipment” because they are **not used directly and principally in production the commercial cutting and/or removal of timber or other solid wood products intended to be sold ultimately at retail** or they are **specifically excluded** from the definition by law. Such items are subject to the **6.5% sales tax rate**, including, but not limited to:

- ~~—accessory items such as cables, chains, winches, conveyors and blades not; originally purchased with the logging equipment~~
- air compressors;
- building materials and supplies;
- garden-type tractors;
- gasoline/diesel storage tanks;
- gas or diesel powered engines (unless used directly and principally in ~~production~~ the commercial cutting or removal of timber);
- generator units (unless used to generate electricity for the purpose of operating logging equipment);
- hand tools;
- lighting equipment;
- paint;
- recreational all-terrain vehicles;
- repair equipment (whether or not used in the field);
- safety equipment;
- service tank pumps;
- service tanks (for transport of fuel to field);

# Revenue Notices

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- shop equipment;
- shovels and spades;
- snow blowers;
- snowmobiles;
- sprayers (high pressure for cleaning equipment);
- tire changers;
- tools;
- truck boxes;
- truck hoists;
- truck racks;
- vehicles registered for use on public streets and highways;
- vehicles used to transport personnel, equipment, and/or supplies to the field; or
- welding equipment.

## **C. ~~Rentals or Leases~~ Reforestation Devices**

Equipment dealers who rent new logging equipment and other pieces of equipment to their customers must collect tax on the amount of the rental fee. If the equipment being rented fits the definition of new logging equipment given above, the reduced tax rate applies to the rental payment. If the machine or equipment does not fit the definition of logging equipment, the 6.5% tax rate applies to the rental payment. Rentals to construction contractors and others for non-logging use are taxable at the 6.5% rate.

Reforestation devices, while not logging equipment, may qualify as exempt farm machinery under Minnesota Statutes, section 297A.69, subdivision 4. Reforestation devices include scarifiers, planters, cultivators, and brush saws used in reforestation at the stump site, including those used for the preparation, seeding, or cultivation of the soil and those used to promote tree growth.

## **D. Repair and Replacement Parts**

An exemption is provided for the sale of repair and replacement parts, except tires, used for maintenance or repair of logging equipment, if the part replaces a logging equipment part assigned a specific or generic part number by the manufacturer of the logging equipment. The exemption applies only to repair and replacement parts used on logging machinery that qualifies for the reduced tax rate exemption, as defined above. Items such as batteries, spark plugs, oil filters, and other general repair parts qualify for the exemption if they are used to repair qualifying logging equipment as defined.

## **E. ~~Exemption Certificates~~**

~~If the seller is unable to determine at the time of sale if the item should be taxed at the reduced rate or be exempt as logging equipment or as a repair part, the seller should ask the buyer for a written statement or an exemption certificate, Form ST-3, stating that the buyer is in the business of logging and the equipment or parts are being used in the logging business.~~

~~Dated: 14 December 1998~~

Terese Koenig, Director  
Appeals, Legal Services and Criminal  
Investigation Division

JOHN H. MANSUN, Assistant Commissioner  
for Tax Policy and External Relations

Publication Date: April 2, 2007



## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Minnesota Department of Human Services

### REVISED REQUEST FOR COMMENTS on Possible Amendment to and Repeal of Rules Governing Surveillance and Integrity Review, *Minnesota Rules*, parts 9505.2160 to 9505.2245

**Subject of Rules.** The Minnesota Department of Human Services requests comments on possible amendments to and repeal of rules governing Surveillance and Integrity Review Section [SIRS]. The Department published a Request for Comments Notice in the *State Register* regarding a smaller part of the SIRS Rule governing the use of random sample extrapolation in monetary recovery, Part 9505.2220, on November 17, 1997 (Cite 22 S.R. 884). In the time since the 1997 publication, the Department expanded the scope of the SIRS rule amendments to include several other parts of the SIRS rules that need to be updated or changed. The rule, which was last updated in 1995, needs to be amended to:

- conform with changes to related laws and regulations,
- keep pace with changes in health care practices and medical records, and
- improve the department's ability to protect the integrity of state operated health care programs.

Proposed rule amendments will provide improved standards for provider records, including:

- Standards for electronic records; and
- Additional classes of provider records that better fit the goods and services that different providers offer.

The existing standard for the use of random sample extrapolation in monetary recovery will be amended to conform to accepted standards for drawing random samples.

**Persons Affected.** The amendment and repeal of the rules would likely affect all persons who receive or provide medical services through a health program administered by the Department.

**Statutory Authority.** *Minnesota Statutes*, section 256B.04, subdivisions 2 and 10, requires the Department to adopt rules to carry out the purposes of Chapter 256B and to establish criteria and procedures to identify and investigate fraud, theft, abuse, and presentment of false claims by a vendor of medical services and by a recipient.

**Public Comment.** Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department appointed an advisory committee which reviewed and commented on the possible rules.

**Rules Drafts.** The Department has prepared a draft for review and comments of the possible rules amendments and repeal which is available from the contact person.

# Official Notices

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**Agency Contact Persons.** Written or oral comments, questions, requests to receive a draft of the rules, and requests for more information on these possible rules should be directed to: Connie Jacobs, at Minnesota Department of Human Services, 540 Cedar Street, Saint Paul, MN 55155-0982, by phone (651) 431-2615, email [Connie.Jacobs@state.mn.us](mailto:Connie.Jacobs@state.mn.us) regarding questions about SIRS program; or contact Robert Klukas, at Minnesota Department of Human Services, 444 Lafayette Road, Saint Paul, MN 55164-0941, by **phone:** (651) 431-3613, by **Fax:** (431) 431-7523, **e-mail:** [robert.klukas@state.mn.us](mailto:robert.klukas@state.mn.us) regarding questions about rulemaking. **TTY** users may call the Department at: TTY/TDD service: (800) 627-3529.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Cal R. Ludeman, Commissioner  
Minnesota Department of Human Services

## Department of Human Services Training and Quality Assurance Division Notice of Availability of Citizen Review Panel Report

The federal Child Abuse Prevention & Treatment Act requires states to establish at least three Citizen Review Panels to evaluate how well state and local agencies are fulfilling their child protection responsibilities. The Minnesota Citizen Review Panels have completed their seventh year of operation and the 2006 Annual Report is now available. The report provides an overview of the work of four panels in Chisago, Ramsey, Winona and Washington Counties. Panel members evaluate and make recommendations on how to improve child protection services, juvenile court processes, concurrent permanency planning, and child development and attachment issues. For a copy of the report contact:

Karen Beaumont  
Department of Human Services  
Training and Quality Assurance Division  
444 Lafayette Road North  
St. Paul, MN 55155-3830  
**Telephone:** (651) 431-4694

## Minnesota Department of Labor and Industry Labor Standards Unit Notice of Correction to Commercial Prevailing Wage Rates for Electricians in Wright, Benton and Olmsted Counties

Corrections have been made to the Commercial Prevailing Wage Rates certified 2/12/07, for Labor Code 407, Electricians, in Wright, Benton and Olmsted Counties.

Copies with the corrected certified wage rate for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at [www.doli.state.mn.us](http://www.doli.state.mn.us). Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

M. Scott Brener, Commissioner  
Department of Labor and Industry

**Minnesota Department of Labor and Industry  
Labor Standards Unit****Notice of Correction to Commercial and Highway and Heavy Prevailing Wage Rates  
for Asbestos Abatement Worker in Various Counties**

Corrections have been made to the Commercial Prevailing Wage Rates certified 2/12/07, for Labor Code 435, Asbestos Abatement Worker, in Beltrami, Brown, Carlton, Clearwater, Cook, Itasca, Kittson, Koochiching, Lake, Lake of the Woods, Pennington, Roseau and St. Louis Counties.

A correction has been made to the Highway and Heavy Prevailing Wage Rates certified 10/23/06, for Labor Code 435, Asbestos Abatement Worker in Region 5.

Copies with the corrected certified wage rate for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at [www.doli.state.mn.us](http://www.doli.state.mn.us). Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

M. Scott Brener, Commissioner  
Department of Labor and Industry

**Minnesota Department of Natural Resources****Notice of Proposed Classification of State Forest Lands in Lake and SW Cook  
Counties, Minnesota with Respect to Motor Vehicle Use**

**NOTICE IS HEREBY GIVEN** that the Commissioner of the Minnesota Department of Natural Resources (DNR) proposes to classify State Forest Lands within Lake County, and 1,861 acres in Cook County, with respect to the operation of motor vehicles. The proposal is to assign state forest lands under the authority of the Commissioner, to one of the following classes: (pursuant to *Minnesota Rules Chapter 6100.1950*).

1. **“Managed”**, in which forest roads and forest trails are open for motor vehicle use unless posted closed;
2. **“Limited”**, in which forest roads are open to motor vehicle use unless posted closed and forest trails are closed to motor vehicle use unless posted open, or
3. **“Closed”**, in which forest roads are open only to motor vehicles licensed for highway use. No OHVs are permitted, except that OHVs may operate on frozen public waters. Snowmobiles may operate on designated trails only.

This proposal covers the Finland State Forest, and scattered forest lands under the authority of the Commissioner located **outside** of state forest boundaries in Lake County. In total, just over 160,000 acres of state forest land, and 220 miles of roads, trails and non-designated routes were evaluated with respect to motor vehicle use. This total includes 1,861 acres of the Finland State Forest located in southwestern Cook County. The Insula Lake, Lake Isabella and Bear Island State Forests in Northern Lake County are **not** included in this proposal.

In conjunction with the proposed classification, the DNR has developed a road and trail designation proposal that identifies roads and trails on state forest lands that will remain open to motorized vehicle use. Included in the proposal are seven areas totaling 12,065 acres which are to be re-classified as ‘closed’, or designated as areas with limitations on off-trail and non-designated trail use pursuant to *Minnesota Statutes*, Chap. 84.926, Subd. 5.

The DNR will hold a public meeting on the proposed state forest classification and road and trail use designations at the Silver Bay Reunion Hall located at 97 Outer Drive, Silver Bay, MN on Tuesday, June 12, 2007 from 6:00 to 8:30 PM. State officials will present information and receive comments on the proposal at this meeting. Lake County and Superior National Forest officials will also be present to respond to questions and to offer their views on motor vehicle access planning for public lands they administer in Lake County.

The DNR’s Forest Classification & Route Designation Proposal, supporting maps and other materials, are available at [www.dnr.state.mn.us](http://www.dnr.state.mn.us). Copies of the documents may also be viewed at the DNR’s Two Harbors Area Office located at 1568 Highway 2, Two Harbors, MN, or are available upon request from:

# Official Notices

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Brian McCann, Planner  
Minnesota Department of Natural Resources  
Box 52, 500 Lafayette Road  
St. Paul, MN 55155-4052  
**Telephone:** (651) 259-5627  
**E-mail:** [brian.mccann@dnr.state.mn.us](mailto:brian.mccann@dnr.state.mn.us)

Written comments on the proposal may be submitted to the above address until 4:30 p.m. on Friday June 22, 2007.

Laurie H. Martinson, Deputy Commissioner  
Minnesota Department of Natural Resources

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Rev. 23 Mar..07

## Department of Public Safety Bureau of Criminal Apprehension - CriMNet Notice of Information Meeting

The Minnesota Bureau of Criminal Apprehension, CriMNet Program, will hold a meeting from 9 a.m. to 12 NOON on Thursday, April 5, 2007 to discuss progress on several BCA and CriMNet initiatives regarding criminal justice information sharing in the state of Minnesota. General updates will be provided regarding a number of ongoing activities including technical standards development, service-oriented architecture projects underway, and upcoming RFP/contract opportunities. The meeting will take place at the Bureau of Criminal Apprehension offices at 1430 Maryland Ave. E. in St. Paul. In addition, up to 30 people may be able to participate via webconference. To make arrangements to participate remotely, please contact Michelle Fure at the information listed below.

Vendors, particularly those working with local agencies to manage records, are encouraged to attend this meeting. Please RSVP. For more information or to RSVP, contact Michelle Fure, Information Officer, at (651) 201-7572 or [michelle.fure@state.mn.us](mailto:michelle.fure@state.mn.us).

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

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## Department of Administration Plant Management Division Energy Management Services

### Request for Qualifications to Firms Interested in: Guaranteed Energy Savings Projects

The Department of Administration is seeking qualifications from interested Energy Services Companies (ESCOs) capable of providing comprehensive energy conservation and/or energy related capital improvement services.

The State is authorized under *Minnesota Statute* 16C.144 to enter into guaranteed energy savings contracts to implement energy efficiency improvements in state-owned facilities. The term of these guaranteed energy savings contracts is limited to a maximum of 15 years.

Respondents must request a copy of "Request For Qualifications," from:

Rajan C. Thomas, P.E.  
Principal Engineer  
Energy Management Services  
Plant Management Division  
50 Sherburne Ave., Room G-10  
St. Paul, MN 55155  
**Phone:** (651) 201-2322  
**Fax:** (651) 297-5158  
**E-mail:** [rajan.thomas@state.mn.us](mailto:rajan.thomas@state.mn.us)

Respondents must submit responses on or before 2:00 p.m., Central Time, April 27, 2007 to:  
Rajan C. Thomas, P.E.

# State Contracts

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Principal Engineer  
Energy Management Services  
Plant Management Division  
50 Sherburne Ave., Room G-10  
St. Paul, MN 55155  
**Phone:** (651) 201-2322  
**Fax:** (651) 297-5158  
**E-mail:** *rajan.thomas@state.mn.us*

## Minnesota State Colleges and Universities (MnSCU) Metropolitan State University Advertisement for Bids for Remodeling of Advising Office Area

**Sealed Bids for:** Advising Office Area Remodel  
Management Education Center (MEC)  
1501 Hennepin Avenue (located at 13<sup>th</sup> and Harmon Place)  
Minneapolis MN 55403

**Will be received by:** Jean Alaspa  
Founders Hall Office 321  
Metropolitan State University  
St Paul, MN 55106

Until **3:00 PM, local time, April 11, 2007** at which time the bids will be opened and publicly read aloud. All bids need to be delivered to Founders Hall 321 attention Jean Alaspa. Late bids will not be accepted.

### Project Scope:

Interior remodeling of existing office space, including but not limited to: The Remodeling of a section of the Advising Office of the MEC Building, including but not limited to new steel stud/gypsum board partitions, doors and hardware, new ceiling tile and ceiling grid, new carpet, painting, HVAC, and electrical work. The project schedule requires expedient coordination with Owner and cooperation with Owner's workforce which will occupy portions of the facility during construction.

**A mandatory Pre-Bid Meeting will be held at 2:00 PM local time, Wednesday, April 4<sup>th</sup>, 2007 in Room M2100, Management Education Center, Metropolitan State University, 1501 Hennepin Avenue (corner of 13<sup>th</sup> and Harmon Place), Minneapolis, MN 55403-1897.** The Architect/Engineer and/or College/University Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bidding Documents as prepared by the Project Architect/Engineer; **Bentz/Thompson/Rietow, Inc.** are on file at the offices of the:

- 1) above named Project Architect/Engineer.
- 2) following Builders' Exchanges: St. Paul, Minneapolis, Duluth, and St. Cloud.
- 3) McGraw Hill Construction Plan Room
- 4) Reed Construction Data Plan Room
- 5) MEDA Minority Contractors Plan Room
- 6) National Association of Minority Contractors of Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

Bentz/Thompson/Rietow  
1123 IDS Center  
Minneapolis, MN 55402  
(612) 332-1234

A deposit of **\$50.00** is required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them, may send a separate non-refundable payment (check made out to the Architect) for **\$25.00** per set for shipping & handling (in addition to **\$50.00** deposit) to the Architect. Such

deposits and payments may be sent prior to **April 6, 2007**. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.

## Minnesota State Colleges and Universities Minneapolis Community & Technical College Request for Bids for Installation of Emergency Call Box System on the Minneapolis Community and Technical College Campus

**Sealed Bids** delivered to: Mary Prozeller  
Minneapolis Community & Technical College  
1501 Hennepin Avenue South, Room T0600  
Minneapolis, MN 55403  
(612) 659-6800

**Envelope shall be addressed to:** Michael Noble-Olson / Purchasing Manager

**Due Date & Time:** **3:00 p.m. CDT, Tuesday April 17, 2007** all proposals will be opened and publicly read aloud in Room T2305

**Project Scope:** Provide 28 call boxes campus-wide

**Pre-bid meeting:** **Mandatory** pre-bid meeting will be held at **10:00a.m. CDT, Monday April 9, 2007** in Room L3400, Wheelock Whitney Hall, Minneapolis Community and Technical College, 1501 Hennepin Avenue, Minneapolis, MN 55403. The Architect/Engineer and Owner's Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

**Bid Forms, Contract Documents, Drawings and Specifications** as prepared by the Project Architect Cuningham Group Architecture, P.A. are on file at the offices of:

- 1) The above named Architect/Engineer
- 2) The Builder's Exchanges of St. Paul and Minneapolis
- 3) The Construction Market Data Plan Room
- 4) The Dodge Plan Room
- 5) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Cuningham Group Architecture, P.A.  
201 Main St. SE, Suite 325  
Minneapolis, Minnesota 55414  
**Telephone:** (612) 379-6854

A **deposit of \$150.00** is required for each set.

Prospective Bidders requesting Bid Documents (complete sets only) to be mailed, may send a separate non-refundable payment (check made out to the Architect) for \$50.00 per set for shipping & handling (in addition to the \$150.00 deposit) to the Architect. Such deposits and payments may be sent prior to April 9, 2007. Documents are sent to street addresses only (PO box not acceptable).

Each bid of more than \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. The security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid **OR** a corporate surety bond, for the same amount, issued by a surety company authorized to do business in the State of Minnesota.

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU) Minneapolis Community & Technical College NOTICE OF INTENT to Request Bids for Health Sciences Renovation

**Project Scope:** Renovation of approx. 80,100 SF 3-story (plus basement) 1301 Hennepin Avenue Building referred to as Building "A"; removal of approx. 6,115 SF of adjacent 31,100 SF 1-story building referred to as Building "B" and renovation of approx. 6,000 SF of this building; remodel of five (5) science laboratories in Kopp Hall (K-Building); mechanical utility work in existing T-Building.

**Pre-bid meeting:** **Mandatory pre-bid meeting on Tuesday, March 27, 2007 at 10:00am.** Interested parties shall convene at the building entrance at 1300 Harmon Place, Minneapolis, MN 55403. The Architects, Engineers, and/or College Representatives will review the bidding procedures, Bidding Documents, other conditions, and answer questions.

**Sealed Proposals** to be submitted to:

Mary Prozeller  
Minneapolis Community & Tech. College  
T-Building, Room T.0600  
Minneapolis, MN 55403  
**Telephone:** (612) 659-6800

**Due Date & Time:** Public opening will take place **Tuesday, April 10, 2007 at 2:00 pm.** Proposals must be received prior to opening.

**Bid Documents:** Bid documents as prepared by the Project Architect/Engineer, Architectural Alliance are on file at the following offices:

- 1) Architectural Alliance
- 2) Minneapolis and St. Paul Builders' Exchanges
- 3) McGraw Hill Construction Plan Room
- 4) Reed Construction Data Plan Room
- 5) MEDA Minority Contractors Plan Room
- 6) National Association of Minority Contractors/Upper Midwest

Complete sets only of Bidding Documents for use by Bidders in submitting a bid may be obtained at the following address:

Architectural Alliance  
400 Clifton Avenue South  
Minneapolis, MN 55403  
**Telephone:** (612) 871-5703  
**Fax:** (612) 871-7212

A refundable deposit of \$200.00 is required for each set.

Prospective Bidders requesting Bidding Documents (complete sets only) by mail may send a separate non-refundable payment (check made out to the Architect) for **\$50.00 per set for shipping & handling** (in addition to the \$200.00 refundable deposit) to the Architect. Such deposits and payments may be sent prior to **March 29, 2007**. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid totaling over \$15,000.00 shall be accompanied by a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than 5% of the total base bid; or a corporate surety bond of a surety company duly authorized to do business in the state of Minnesota in the same amount; which is submitted as bid security, conditioned upon the Bidder entering into a contract with Minnesota State Colleges and Universities in accordance with the terms of the bid.



## Minnesota State Colleges and Universities Minneapolis Community & Technical College Request for Bids for Hydraulic Press Brake equipment

**Description:** Cincinnati 60 ton hydraulic press brake with Proform PC controller, CNC SX Backgauge, Black max infrared light curtains with interface, Euro-style filler block, S7B04, 06, 08 lower dies and S6C04 upper die. FOB destination.

**Bid Form and Questions:** Todd Bridigum – (612) 659-6054 or  
*todd.bridigum@minneapolis.edu*

**Due Date:** 2:00 p.m. – Monday April 16, 2007

**Submit bids:** Michael Noble-Olson – Purchasing Manager  
Minneapolis Community & Technical College  
1501 Hennepin Avenue – Business Office  
Minneapolis, MN 55403  
**Telephone:** (612) 659-6866  
**Fax:** (612) 659-6865  
**E-mail:** *Michael.Noble-Olson@minneapolis.edu*

## Minnesota State Colleges and Universities Minneapolis Community & Technical College Request Bids for Remodel of Kitchen, Dining Services and Culinary Arts Program

**Scope:** Code upgrades and interior remodeling of the Intro to Food Service Teaching Lab. Work will include, but is not limited to: minor demolition of partitions, ceilings, equipment, finishes and related mechanical and electrical systems; installation of new doors, frames, hardware, suspended ceilings, kitchen equipment and finishes; mechanical systems including plumbing, heating, ventilating; and electrical systems including power and lighting.

**Pre-bid:** There is a **mandatory pre-bid meeting on Wednesday, April 4, 2007 at 10:00 AM** in Room T.1020 (Gourmet Dining Conference Room), T Building, Minneapolis Community & Technical College at 1415 Hennepin Ave, Minneapolis, MN 55403. The Architect/Engineer and/or College Representatives will review the bidding procedures, Bid Documents and other conditions with interested Bidders and answer questions. Another non-mandatory meeting is scheduled for Friday April 6, 2007 at 8:00AM in Room T.1020 to review the project area and systems in greater detail.

**Bids to:** Mary Prozeller / Minneapolis Community & Tech. College  
1415 Hennepin Avenue Suite T.0600  
Minneapolis, MN 55403  
**Telephone:** (612) 659-6800

**Due Date:** Public opening will take place **Tuesday, April 17, 2007 at 2:00 PM**. Proposals must be received prior to opening.

To view a copy of the Bid Documents and specifications:

Bid Documents as prepared by the Project Architect/Engineer, Frederick Bentz / Milo Thompson / Robert Reitow Inc. are on file at the following:

1. Above named Project Architect.
2. Builder's Exchanges of Minneapolis and St. Paul
3. Reed Construction Data Plan Room
4. National Assoc. of Minority Contractors/Upper MW Plan Rm.
5. McGraw Hill Construction Plan Room
6. MEDA Minority Contractors Plan Room

# State Contracts

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Complete sets only of Bidding Documents for use by bidders may be obtained from:

Frederick Bentz / Milo Thompson / Robert Reitow Inc.  
1123 IDS Center  
Minneapolis, MN 55402  
**Telephone:** (612) 332-1234

A deposit of \$100 is required for each set (Checks made out to Minnesota State Colleges and Universities). Notify the Architect if you plan to receive documents at the pre-bid meeting.

Prospective Bidders requesting Bid Documents (complete sets only) to be mailed, may send a separate non-refundable payment (check made out to the Architect) for \$25 per set for shipping and handling (in addition to the \$100 deposit) to the Architect. Such deposits and payments may be sent prior to April 11, 2007. Documents are sent to street addresses only (PO Boxes not acceptable) by standard ground shipping and will be available beginning April 2, 2007.

Each bid totaling over \$15,000 shall be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. The security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid **OR** a corporate surety bond for the same amount, issued by a surety company authorized to do business in the State of Minnesota.

## Minnesota State Colleges and Universities (MNSCU) Normandale Community College Notice of Intent to Solicit Bids for a Scanning Electron Microscope for Nanotechnology, Physics, Chemistry, Engineering, and Biology Courses

Deadline for submitting bids: April 16, 2007 2 P.M.

Contact and address information for requesting bid forms and specifications and for submitting bids:

Attn: Terry Pelzel  
Normandale Community College  
Purchasing Office C1092  
9700 France Ave S  
Bloomington MN 55431  
**Phone:** (952) 487-8229  
**E-mail:** [terry.pelzel@normandale.edu](mailto:terry.pelzel@normandale.edu)

## Minnesota State Colleges and Universities (MNSCU) Normandale Community College Request for Proposals for Food Services

**NOTICE IS HEREBY GIVEN** that Normandale Community College (hereinafter referred to as the College) is seeking proposals for the appropriate and complete manual, catering, and specified \*vending food services (\*in partnership with the Minnesota State Services for the Blind) for the College. It is our intent to offer a three (3) year contract with the option of the College renewing the contract for two (2), one (1) year periods upon written agreement of the College and the prospective vendor. The College will provide exclusive rights to all food services in our dining facility, campus satellite locations, and specified catering areas.

The College is hosting a Campus Open House visit for prospective vendors on Wednesday, April 11, 2007, 2pm, in College Services, Room #1020, Normandale Community College, 9700 France Avenue South, Bloomington, Minnesota. Please call (952) 487-7417 by 10a.m., April 11<sup>th</sup> for a required reservation.

Deadline for receipt of proposals is 5pm, Monday, April 30, 2007, at the address below. Late bids will not be considered. Call, write, or e-mail for a full RFP. Complete RFP will be sent free of charge to interested prospective vendors:

Joe Poell  
Director of Student Life  
Kopp Student Center RM CC1417  
Normandale Community College

9700 France Avenue South  
Bloomington, MN 55431  
**Telephone:** (952) 487-8124  
**E-mail:** [joe.poell@normandale.edu](mailto:joe.poell@normandale.edu)

This request for proposals does not obligate the State of Minnesota to complete the proposed contract project, and the State of Minnesota reserves the right to cancel the solicitation if it is considered to be in its best interest.

### Minnesota State Colleges and Universities (MNSCU)

#### St. Cloud State University

#### Advertisement for Bid for Commissioning Services (Riverview)

Sealed proposals for items hereinafter described will be received by St. Cloud State University at the Business Office, St. Cloud State University, St. Cloud Minnesota until **3:00 P.M. on April 25, 2007** and will then be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for the **Commissioning Services (Riverview)** as per plans and specifications available in the Business Office, St. Cloud State University.

For Further information contact:

Lisa Sparks  
Director of Purchasing  
St. Cloud State University  
720 4<sup>th</sup> Ave. S.  
St. Cloud, MN 56301-4498  
**Phone:** (320) 308-4788

### Minnesota State Colleges and Universities (MnSCU)

#### St. Cloud Technical College

#### Request for Proposals for Banking Services

**NOTICE IS HEREBY GIVEN** that St. Cloud Technical College will receive proposals for Banking Services. The complete Request for Proposal will be available on Monday, March 26, 2007, on the website <http://www.sctc.edu/rfp>. A pre-award vendor conference will be held at 1 p.m. on Tuesday, April 10, 2007, in Room 1-452, St. Cloud Technical College, St. Cloud, Minnesota.

Proposal responses must be delivered in a sealed envelope or package clearly marked "Banking Services RFP" to Paula Andrist at St. Cloud Technical College, Room 1-401H, 1540 Northway Drive, St. Cloud, MN 56303 by 2:00 p.m. on Friday, April 13, 2007. St. Cloud Technical College reserves the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

#### Background/Purpose:

The purpose of this Request for Proposal (RFP) is to evaluate and select a vendor to provide Banking Services for the St. Cloud Technical College, St. Cloud, Minnesota.

#### Questions:

All questions and inquiries related to this RFP must be in writing and directed to Jilleen Jochum, Accounting Officer, St. Cloud Technical College, 1540 Northway Drive, St. Cloud, MN 56303, e-mail: [jjochum@sctc.edu](mailto:jjochum@sctc.edu), phone (320) 308-6471. Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

### Minnesota State Colleges and Universities (MnSCU)

#### Winona State University

#### Request for Proposals for 454 Lockers

Notice is hereby given that Winona State University is seeking proposals for 454 lockers to be manufactured and installed as a result  
(Cite 31 SR 1379)

# State Contracts

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of a complete locker room renovation.

Bid specifications will be available April 2, 2007 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail: [sschmitt@winona.edu](mailto:sschmitt@winona.edu) or by calling (507) 457-5067.

Sealed proposals must be received by Sandra Schmitt at PO Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 PM Monday, April 23, 2007.

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in bids received.

## Minnesota State Colleges and Universities (MnSCU)

### Winona State University

#### Request for Proposals for a Snack Food Vending Income Contract

NOTICE IS HEREBY GIVEN that Winona State University is seeking proposals for a Snack Food Vending Income Contract.

Proposal specifications will be available April 2, 2007 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail: [sschmitt@winona.edu](mailto:sschmitt@winona.edu) or by calling (507) 457-5067.

Sealed proposals must be received by Sandra Schmitt at PO Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 PM CST Tuesday, April 24, 2007.

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## Department of Finance

### Notice of Request for Proposals for Major Revenue/Deposit Services and Custodial Services

The Minnesota State Board of Investment, Department of Finance and the Department of Revenue are seeking proposals from financial institutions to establish a banking relationship for the purpose of:

1. expediting processing and collection of various items for one hundred eleven (111) Major Revenue/Deposit accounts and one hundred fourteen subaccounts (114). Processing and collection includes 510,000 checks deposited and 1.2 million ACH transactions monthly; and
2. providing custody services for the securities clearing account.

To receive a complete Request for Proposal and background information, please call or write:

Susan E. Gurrola  
Treasury Division  
658 Cedar Street – 4<sup>th</sup> Floor  
St. Paul, MN 55155  
**Phone:** (651) 201-8046  
**E-mail:** [sue.gurrola@state.mn.us](mailto:sue.gurrola@state.mn.us)

**NOTE:** Details concerning submission requirements, including due dates are included in the Request for Proposal. No other Minnesota Department of Finance personnel are authorized to discuss the project with responder before the submittal of the proposal.

Responses are due by 1:00 p.m. on May 1, 2007.

## Minnesota Historical Society

### Notice of Request for Proposals for “MINNESOTA 150” Exhibit - Wall Demolition, Construction, and Painting Services

The Minnesota Historical Society is seeking proposals from qualified and experienced vendors for wall demolition, construction, insulation, finishing and painting services for a new exhibit at the Minnesota History Center. The new exhibit is called “*MINNESOTA 150 – One Hundred and Fifty People, Places, Ideas or Things that Changed Minnesota, or the World*” and must be completed in time for a public opening in October of 2007.

The Request for Proposals (which will also serve as the Project Manual) is available from Mary Green-Toussaint, Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. **Telephone:** (651) 259-3175; e-mail: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

All bidders must note that there will be a MANDATORY PRE-BID MEETING affiliated with this Request for Proposals. Details are included in the Request for Proposal.

All proposals must be received no later than 2:00 P.M., Local Time, Tuesday, April 24, 2007. Late proposals will not be considered.

Dated: April 2, 2007

### Minnesota Historical Society Notice of Request for Proposals for Sponsorship Consulting

The Minnesota Historical Society is seeking proposals from qualified firms to assess the Society's currently untapped sponsorship potential, as well as to develop a comprehensive sponsorship marketing platform to maximize and capture resulting revenue on behalf of the Society.

It is anticipated that the initial project timeframe will extend approximately six (6) months, but that there may be ongoing needs for the Consultant's services for several years thereafter.

The Request for Proposals is available from Mary Green-Toussaint, Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. **Telephone:** (651) 259-3175; **e-mail:** [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

The deadline for written questions is Wednesday, April 18, 2007, at 2:00 p.m. CDT. The deadline for receipt of final proposals is **Wednesday, April 25, 2007, at 2:00 p.m. CDT.** A public opening of the proposals will be conducted at that time. Late proposals will not be accepted.

Dated: April 2, 2007

### Department of Office of Enterprise Technology - Finance Notice of Availability of Request for Proposals for Business Requirements for the Office of Enterprise Technology (OET) Financial Budget and Rate Setting Business Process

The Office of Enterprise Technology (OET) at the State of Minnesota Department is requesting proposals to provide an automated solution for the existing budget and rate setting process. This request for proposal focuses on an off the shelf software solution with possible modifications to allow for compliance to the requirements outlined in the RFP Appendix 'A' and Appendix 'B'. This does not in any way rule out other automated business solutions if they would meet our overall business requirements. The deliverables must include a solution that: 1) meets the overall functional and technical capabilities 2). Incorporates and automates all components of the business solution to include budgeting, allocation to product lines/codes, approval and publication of the rate schedule.

An onsite business process walk through and a technical conference call will be scheduled the second week of April and is recommended for all contractors who intend to respond.

Work is proposed to start no later than June 5<sup>th</sup>, 2007.

The Request for Proposal can be downloaded from the Minnesota Department of Administration Materials Management website at:  
<http://www.mmd.admin.state.mn.us/process/admin/posting.asp>

The anticipated release date of this RFP is April 2<sup>nd</sup>, 2007.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at:

Attention: Bernadette Kopischke, CPPB  
Acquisitions Supervisor  
Materials Management Division  
112 Administrative Building  
50 Sherburne  
St. Paul, Minnesota 55155

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Proposals are due no later than 2:30 PM Central Time on **Monday, April 30<sup>th</sup>, 2007**, as indicated by the time stamp made by the Materials Management Division front desk. **Late proposals will NOT be considered.** Fax or e-mailed proposals will NOT be considered. This request does not obligate OET to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Office of Enterprise Technology Draft Request for Proposals for and Enterprise Solution for E-mail and Calendar for the State of Minnesota

**NOTICE IS HEREBY GIVEN** that the State of Minnesota intends to release a draft RFP for an enterprise solution for e-mail and calendar for the State of Minnesota on or before April 12, 2007.

If you are interested in obtaining this draft RFP and to ensure you are on the mailing list for future information, please submit a request to: [oet.rfp@state.mn.us](mailto:oet.rfp@state.mn.us). The draft RFP will be released to all requestors at the same time.

A pre-RFP meeting to brief potential respondents and receive comments and feedback on the draft RFP will be held on April 12, 2007 at 2:30 PM CDT in the Skegstad Conference Room at the Stassen Building, 600 N. Robert Street, St Paul, MN.

After the pre-RFP meeting, questions and comments will continue to be accepted via a collaborative and open website available to all potential responders. Instructions regarding access to this site will be provided at the pre-RFP meeting on April 12, 2007, and will also be available on the OET website at [www.oet.state.mn.us](http://www.oet.state.mn.us) **Questions and comments will be accepted through April 17, 2007.** A notice announcing the publication of the final RFP will be published in the State Register after all comments are received and considered.

## Minnesota State Lottery Request for Proposals for Sponsorship Agreements

### Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

### Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

**1. Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

**2. Enhance Lottery Image-** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

**3. Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to: <http://www.mnlottery.com/vendorops.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves

the right to cancel the solicitation if it is considered to be in its best interest.

## Questions

Questions concerning this Solicitation should be directed to:

John Mellein, Marketing Director  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113  
**Telephone:** (651) 635-8230  
**Toll-free:** (888) 568-8379 ext. 230  
**Fax:** (651) 297-7496  
**TTY:** (651) 635-8268  
**E-mail:** johnm@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

## Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

## Minnesota Supreme Court Fourth Judicial District Notice of Request for Proposal for MS Exchange Adaptor

**NOTICE IS HEREBY GIVEN** that the 4<sup>th</sup> Judicial District Court is seeking proposals from qualified vendors to build an adaptor to transfer hearing notifications in XML format from the State Court MQ series message broker to the State Court MS Exchange email/calendaring system. The Request for Proposal may become the basis for negotiation of a contract with a designated vendor for system design and programming services.

The Court is not obligated to respond to any proposal submitted nor is it legally bound in any manner whatsoever by the submission of a proposal. The Court reserves the right to cancel or withdraw the RFP at any time if it is considered to be in its best interest. In the event the RFP is cancelled or withdrawn for any reason, the Court shall not have any liability to any proposing party for any costs or expenses incurred in connection with the RFP or otherwise. The Court also reserves the right to reject any or all proposals, or parts of proposals, to waive any informalities therein and to extend proposal due dates.

For a copy of the full Request for Proposal, or more information, contact:

Jim Wehri  
Fourth Judicial District  
A-1720 Government Center  
300 South 6<sup>th</sup> Street  
Minneapolis, MN 55487  
**E-mail:** *james.wehri@courts.state.mn.us*

All vendor questions and responses thereto will be posted on:

*<http://www.mncourts.gov/district/4/>*

Deadline for proposals is 4:00 p.m. CST on Tuesday, April 13, 2007. No late proposals will be considered.

# State Contracts

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## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Brad Hamilton at (651) 366-4626 for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Brad Hamilton  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul Minnesota 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.



## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

### University of Minnesota (U of M)

#### Notice of Request for Proposal (RFP), Food and Beverage RFP#58962015842

The University of Minnesota Twin Cities campus, Crookston campus, Duluth campus, Morris campus and Rochester campus (collectively referred to as "the University") seeks to maximize the financial and programmatic benefits to the University through a single, coordinated, University-wide food and beverage RFP.

The full RFP is available on CD by contacting Dian Tryon at **e-mail:** [tryon002@umn.edu](mailto:tryon002@umn.edu)

A mandatory pre-proposal meeting will be held at 8:30 AM, April 23, 2007 at Yudof Hall Clubroom located on the U of M Twin Cities Campus.

RFP Due Date and Time: July 31, 2007, 3:00 PM

### University of Minnesota

#### Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

