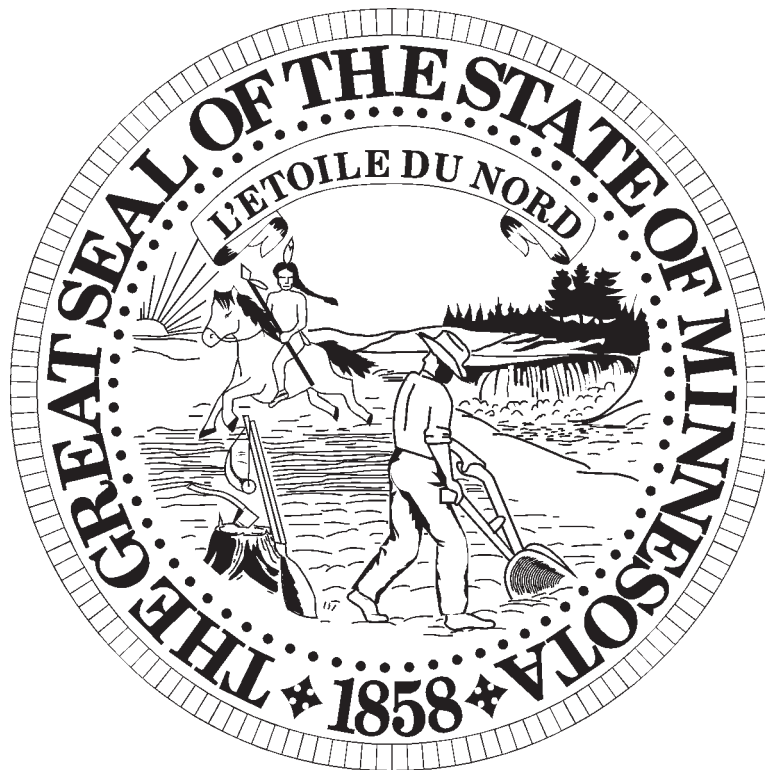


State of Minnesota

# State Register



**Rules, Executive Orders, Appointments,  
Commissioners' Orders, Revenue Notices, Official Notices, Grants,  
State Contracts & Loans, Non-State Bids, Contracts & Grants**

Published every Monday (Tuesday when Monday is a holiday)

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# State Register

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# Minnesota Rules: Amendments and Additions

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The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Labor and Industry

### Adopted Permanent Rules Relating to International Building Code

The rules proposed and published at *State Register*, Volume 31, Number 13, pages 402-404, September 25, 2006 (31 SR 402), are adopted with the following modifications:

#### 1305.0011 ADOPTION OF INTERNATIONAL BUILDING CODE BY REFERENCE AND ADMINISTRATIVE AUTHORITY.

Subpart 1. **General.** For purposes of this chapter, "IBC" means the 2006 edition of the International Building Code as promulgated by the International Code Council, Falls Church, Virginia. The IBC is incorporated by reference and made part of the Minnesota State Building Code except as qualified by the applicable provisions in chapter 1300, part 1305.0021, and as amended in this chapter. Portions of this chapter reproduce text and tables from the IBC. The IBC is not subject to frequent change and a copy of the IBC, with amendments for use in Minnesota, is available in the office of the commissioner of labor and industry. The IBC is copyright 2006 by the International Code Council, Inc. All rights reserved.

#### SECTION 310 RESIDENTIAL GROUP R.

IBC Section 310.1 is amended to read as follows:

**310.1 Residential Group R.** Residential Group R includes, among others, the use of a building or structure, or a portion thereof, for sleeping purposes when not classified as an Institutional Group I ~~or when not regulated by the International Residential Code.~~ Residential occupancies shall include the following:

R 1 Residential occupancies containing sleeping units where the occupants are primarily transient in nature, including:

- boarding houses (transient)
- hotels (transient)
- motels (transient)

bed and breakfast facilities with six or more guest rooms. A facility with less than six guest rooms shall be classified as a Group R3 occupancy.

R2 Residential occupancies containing sleeping units or more than two dwelling units where the occupants are primarily permanent in nature, including:

- apartment houses
- boarding houses (not transient)
- convents
- dormitories
- fraternities and sororities



# Adopted Rules

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- hotels (nontransient)
- monasteries
- motels (nontransient)
- vacation timeshare properties

Congregate living facilities with 16 or fewer occupants are permitted to comply with construction that complies with the requirements for Group R3.

- R3 Residential occupancies where the occupants are primarily permanent in nature and not classified as R1, R2, R4, or I including:
- buildings that do not contain more than two dwelling units
  - adult facilities that provide accommodations for five or fewer persons of any age for less than 24 hours
  - child care facilities that provide accommodations for five or fewer persons of any age for less than 24 hours
  - congregate living facilities with 16 or fewer persons
  - adult and child care facilities

R4 Residential occupancies shall include buildings arranged for occupancy as residential care/assisted living facilities including more than five but not more than 16 occupants, excluding staff.

Group R4 occupancies shall meet the requirements for construction as defined for Group R3 except as otherwise provided for in this code.

## **1305.0509 SECTION 509, SPECIAL PROVISIONS.**

IBC Section 509.2, item 4, exception 2, is amended to read as follows:

2. Multiple Group A uses, each with an occupant load of less than 300, or Group B, M, or R uses shall be permitted, in addition to those uses incidental to the operation of the building, including storage areas, provided that the entire structure below the horizontal assembly is protected throughout by an approved automatic sprinkler system.

## **1305.0903 F SECTION 903, AUTOMATIC SPRINKLER SYSTEMS.**

Subp. 1b. **F** Section 903.2.12.1. IBC **F** Section 903.2.12.1 is amended to read:

**903.2.12.1 Fire protection for exhaust systems.** Any portion of an exhaust system utilizing combustible components or having the potential for combustible residue buildup on the inside or where required by other sections of this code, where the duct crosssectional area is greater than or equal to 75 square inches (480 cm<sup>2</sup>), shall be provided with an automatic extinguishing system within the duct and at the duct intake, hood, enclosure, or canopy, or shall be constructed of material listed for use without sprinkler protection. When sprinkler protection is installed, means shall be provided to prevent water accumulation in the duct or the flow of water back to a process subject that could be damaged by water where the application of water constitutes a serious life or fire hazard.

## **1305.1015 SECTION 1015, EXIT AND EXIT ACCESS DOORWAYS.**

IBC Section 1015.1 is amended to read as follows:

**1015.1 Exit or exit access doorways required.** Two exits or exit access doorways from any space shall be provided where one of the following conditions exists:

1. The occupant load of the space exceeds the values in Table 1015.1.

**Exception:** In Groups R2 and R3 occupancies, one means of egress is permitted within and from individual dwelling units with a maximum occupant load of 16 where the dwelling unit is equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or 903.3.1.2.

2. The common path of egress travel exceeds the limitations of Section 1014.3.
3. Where required by Sections 1015.3, 1015.4, and 1015.5.
4. When located in buildings used for educational purposes, laboratories and prep rooms that exceed 500 square feet in area and contain hazardous materials.

**Exception:** Group I2 occupancies shall comply with Section 1014.2.2.

**Table 1015.1 is unchanged.**

## **1305.2902 SECTION 2902, MINIMUM PLUMBING FACILITIES.**

Subp. 3. **Section 2902.2.** IBC Section 2902.2 is amended to read as follows:

**2902.2 Separate facilities.** Where plumbing fixtures are required, separate facilities shall be provided for each sex.

**Exceptions:**

1. Separate facilities shall not be required for private facilities dwelling units and sleeping units.
2. Separate employee facilities shall not be required in occupancies in which 15 or less people are employed.

3. Separate facilities shall not be required in structures or tenant spaces with a total occupant load, including both employees and customers, of 15 or less.

3. Separate facilities shall not be required in mercantile occupancies in which the maximum occupant load is 50 or less.

4. Separate facilities shall not be required in Group B occupancies not exceeding 2,000 gross square feet (185.8 m<sup>2</sup>) of floor area. When using this exception, the individual unisex restroom shall have not less than one watercloset, one urinal, and one lavatory.

**EFFECTIVE DATE.** These amendments are effective on May 31, 2007, or five working days after publication of the notice of adoption, whichever is later.

## Department of Labor and Industry

### Adopted Permanent Rules Relating to Minnesota Accessibility Code

The rules proposed and published at *State Register*, Volume 31, Number 13, pages 400-402, September 25, 2006 (31 SR 400), are adopted with the following modifications:

#### **1341.0005 INCORPORATION OF CHAPTER 11 OF THE 2006 INTERNATIONAL BUILDING CODE BY REFERENCE.**

For purposes of this chapter, "IBC" means the 2006 edition of the International Building Code as promulgated by the International Code Council, Inc., Falls Church, Virginia. Chapter 11 of the IBC is incorporated by reference and made part of the Minnesota State Building Code except as amended in this chapter. Portions of this chapter reproduce text and tables from the IBC. The IBC is not subject to frequent change and a copy of the IBC, with amendments for use in Minnesota, is available in the office of the commissioner of labor and industry. The IBC is copyright 2006 by the International Code Council, Inc. All rights reserved.

#### **1341.0010 REFERENCED STANDARD.**

For purposes of this chapter, "ICC A117.1" means the 2003 edition of ICC/ANSI A117.1 as promulgated by the Accredited Standards Committee A117 on Architectural Features and Site Design of Public Buildings and Residential Structures for Persons with Disabilities. The ICC/ANSI A117.1 2003 edition is approved by the American National Standard Institute (ANSI) and owned by the International Code Council, Inc. ICC A117.1 is incorporated by reference in IBC Chapter 11 and made part of the Minnesota State Building Code except as amended in this chapter. Portions of this chapter reproduce text and tables from the ICC A117.1. The ICC A117.1 is not subject to frequent change and a copy of the ICC A117.1, with amendments for use in Minnesota, is available in the office of the commissioner of labor and industry. The ICC A117.1 is copyright 2004 by the International Code Council, Inc. All rights reserved.

#### **1341.0502 A117.1 SECTION 502, PARKING SPACES.**

Subp. 3. **A117.1 Section 502.7, Identification.** A117.1 Section 502.7 is amended to read as follows:

**502.7 Identification.** Accessible parking spaces shall be identified by signs complying with *Minnesota Statutes*, section 169.346, and include the ~~Internation~~ International Symbol of Accessibility complying with Section 703.6.3.1. Where all accessible parking spaces do not provide a minimum vertical clearance of 98 inches (2490 mm), signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be centered at the head end of the parking space a maximum of 96 inches (2440 mm) from the head of the parking space, and be mounted 60 inches (1525 mm) minimum and 66 inches (1676 mm) maximum above the floor of the parking space, measured to the bottom of the sign.

**Exception:** Parallel parking spaces shall have a sign located on the side, at the head end of the parking space.

#### **1341.0805 A117.1 SECTION 805, TRANSPORTATION FACILITIES.**

Subpart 1. **A117.1 Section 805.9, Escalators.** A117.1 Section 805.9 is amended to read as follows:

**805.9 Escalators.** Where provided, escalators shall have a 32 inch (815 mm) minimum clear width, and shall comply with Requirements 6.1.3.5.6, Step Demarcations, and 6.1.3.6.5, Flat Steps of ASME ~~A17.1~~ A17.1 as referenced in *Minnesota Rules*, chapter 1307, Minnesota Elevator and Related Devices Code.

**Exception:** Existing escalators shall not be required to comply with Section 805.9.

**EFFECTIVE DATE.** These amendments are effective May 31, 2007, or five working days after publication of the notice of adoption, whichever is later.

# Adopted Rules

## Pollution Control Agency

### Adopted Permanent Rules Relating to Water Quality

The rules proposed and published at *State Register*, Volume 30, Number 51, pages 1369-1374, June 19, 2006 (30 SR 1369), are adopted with the following modifications:

#### 7050.0150 DETERMINATION OF COMPLIANCE WITH WATER QUALITY STANDARDS AND WATER QUALITY CONDITION.

Subp. 4. **Definitions.** For the purposes of this chapter part, the following terms have the meanings given them.

A. "Altered materially," "material increase," "material manner," "seriously impaired," and "significant increase," as used in subparts 3, 5, and 6, mean that pollution of the waters of the state has resulted in degradation of the physical, chemical, or biological qualities of the water body to the extent that attainable or previously existing beneficial uses are actually or potentially lost.

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Minnesota Department of Education

### Request for Comments for Amendment to Rules Governing Early Childhood Special Education Eligibility, *Minnesota Rules*, 3525.1350

**Subject of Rules.** The Minnesota Department of Education requests comments on its possible amendment to rules governing eligibility for infant and toddler intervention services. The Department is considering rule amendments that expand eligibility for early intervention services for children ages birth up to age three, to include children with a developmental delay in one area and children with a diagnosed condition that has a high probability of resulting in developmental delay.

**Persons Affected.** The amendment to the rules would likely affect the children who will be eligible for early intervention services, their



families, and the local school authorities and county boards that will serve those children.

**Statutory Authority.** *Minnesota Statutes*, section 125A.07, authorizes the Department to adopt rules to determine eligibility for special education services and to adopt permanent rules, in consultation with the Departments of Health and Human Services, for instruction and services for children under age five and their families.

**Public Comment.** Interested persons or groups may submit comments or information on these possible rules in writing or orally until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department has already worked with an advisory committee to comment on development of the possible rules.

**Rules Drafts.** The Department has not yet completed a draft of the possible rules amendments.

**Agency Contact Person.** Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Kathryn Olson at Minnesota Department of Education, 1500 West Highway 36, Roseville, MN 55113; by **phone** at (651) 582-8669; by **FAX** at (651) 582-8248; and by **e-mail** at: *Kathryn.A.Olson@state.mn.us*.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: February 26, 2007

Chas Anderson, Deputy Commissioner  
Department of Education

## Executive Council State Board of Investment Land Exchange Board Investment Advisory Council

### Official Notice of Meetings of the Executive Council, State Board of Investment and the Land Exchange Board March 20, 2007 and the Investment Advisory Council March 6, 2007

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Tuesday, March 20, 2007 at 9:00 A.M. in Room 318, State Capitol, St. Paul, MN.

The Investment Advisory Council will meet on Tuesday, March 6, 2007 at 2:00 P.M. at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

## Department of Human Services Health Care Purchasing and Delivery Systems Division Health Care Administration

### Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs

**NOTICE IS HEREBY GIVEN** to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source

# Official Notices

drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

On January 13, 2003 at 27 SR 1117-1130, the Department published the MAC list, listing the federal and state MACs. Additional changes to the state MAC list were published on February 18, 2003 (27 SR 1331-1334), March 3, 2003 (27 SR 1386-1393), April 21, 2003 (27 SR 1583-1584), August 4, 2003 (28 SR 102-103), October 13, 2003 (28 SR 505-506), October 20, 2003 (28 SR 528-529), December 15, 2003 (28 SR 784-785), January 26, 2004 (28 SR 934-935), March 8, 2004 (28 SR 1089-1090), April 5, 2004 (28 SR 1232), April 19, 2004 (28 SR 1313-1314), May 3, 2004 (28 SR 1367-1368), August 9, 2004 (29 SR 173), August 23, 2004 (29 SR 224-225), November 8, 2004 (29 SR 510), November 15, 2004 (29 SR 534-535), February 7, 2005 (29 SR 923-924), February 14, 2005 (29 SR 951-952), March 7, 2005 (29 SR 1038-1039), April 11, 2005 (29 SR 1174-1175), June 27, 2005 (29 SR 1607), July 18, 2005 (30 SR 49-50), August 15, 2005 (30 SR 147), August 29, 2005 (30 SR 226-227), October 17, 2005 (30 SR 402-403), November 14, 2005 (30 SR 511-512), December 12, 2005 (30 SR 617-618), January 9, 2006 (30 SR 770-771), January 30, 2006 (30 SR 833), February 13, 2006 (30 SR 884), February 27, 2006 (30 SR 926-927), March 20, 2006 (30 SR 1006-1007), April 10, 2006 (30 SR 1109), May 30, 2006 (30 SR 1249-1250), July 31, 2006 (31 SR 138-139), August 21, 2006 (31 SR 268), September 18, 2006 (31 SR 380 - 381), October 2, 2006 (31 SR 474-477), October 16, 2006 (31 SR 519-520), November 6, 2006 (31 SR 614), January 2, 2007 (31 SR 867-868) and January 29, 2007 (31 SR 958-959). Effective February 27, 2007 the Department will add the following outpatient prescribed drugs to the state MAC list:

<u>Drug Name</u>	<u>Strength</u>	<u>MAC Price</u>
ONDANSETRON HCL	4MG/2ML	\$1.86
POLYETHYLE	17G(100%)	\$1.15
CLONAZEPAM	0.125MG	\$0.910
CLONAZEPAM	0.25MG	\$0.910
CLONAZEPAM	0.5MG	\$0.910
CLONAZEPAM	1MG	\$1.030
CLONAZEPAM	2MG	\$1.400
POLYETHYLE	100%	\$0.031
INDERAL LA	80MG	\$1.067
INDERAL LA	60MG	\$0.930
INDERAL LA	160MG	\$1.660

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$130,000 for State Fiscal Year 2006 (July 1, 2006 through June 30, 2007).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Kristin Young, Pharmacy and Program Manager, Health Care Purchasing and Delivery Systems Division, Health Care Administration, Minnesota Department of Human Services, P.O. Box 64984, St. Paul, Minnesota 55164-0984; **phone:** (651) 431-2504 or **e-mail:** [kristen.c.young@state.mn.us](mailto:kristen.c.young@state.mn.us)

## Department of Public Safety Bureau of Criminal Apprehension - CriMNet Announcement of an Updated Version of the Minnesota Criminal Justice Event Schema Available for Vendor and Agency Use

The Minnesota Bureau of Criminal Apprehension, CriMNet Program, announces that an updated version of the Minnesota Criminal Justice Event Schema is now available for vendor and agency use. Updates include compliance to the National Information Exchange Model (NIEM). Previous versions of this schema will no longer be supported. To view the schema and associated documents, go to the CriMNet Criminal Justice Integration Repository site at <https://cjr.crimnet.state.mn.us/>. Click on “**Integration Repository**,” then under “**Schema**” on the left-hand menu, click “**RunTime Schema**.” Page down to “**MCJE\_C2C\_310: Minnesota Criminal Justice Event schema**.” Other items are also being updated to conform to NIEM standards and are available for review and comment. The current vetting session lasts until March 31, 2007. For more information, contact the CriMNet Program at (651) 793-2726 or [crimnet.support@state.mn.us](mailto:crimnet.support@state.mn.us).

**Department of Transportation  
Office of Transit****Notice of Intent to Solicit:****FTA Section 5316, Job Access and Reverse Commute (JARC), and  
FTA Section 5317, New Freedom Grant Applications**

The Minnesota Department of Transportation (Mn/DOT) Office of Transit is currently soliciting applications for the FTA Section 5316, Job Access and Reverse Commute (JARC) and FTA Section 5317, New Freedom grant programs in Greater Minnesota. These programs are formula based under SAFETEA-LU. The applications cover the grant period from July 1, 2007 to and including December 31, 2008.

Eligible subrecipients include state or local government authorities; private, nonprofit organizations and operators of public transportation services, including private operators of public transportation services.

**JARC** funds are available for capital, planning, operating and stand-alone marketing expenses that support the development and maintenance of transportation services, which transport low-income and welfare recipients to and from jobs and activities related to their employment. **New Freedom** funds are available for capital, operating and stand-alone marketing expenses which will fill the gaps between human service and public transportation services previously available and facilitate the integration of individuals with disabilities into the workforce and enable them to fully participate in their communities.

JARC or New Freedom projects will be selected for funding through a competitive process and will be considered demonstration projects. Approximately \$700,000 is available for JARC projects and \$47,300 is available for New Freedom for 2006 with comparable funding anticipated in 2007.

Capital and stand-alone marketing project costs for JARC and New Freedom cannot exceed 80% of the net capital costs of a project. Planning projects for JARC cannot exceed 80% of a project's net capital costs. Operating assistance for JARC and New Freedom cannot exceed 50% of the net operating costs of any project.

Applications must be postmarked no later than 4:00 p.m. Central Daylight time on May 15, 2007. The selection committee will convene in mid-June, and selected projects will be announced later in June. Contracts should be signed and executed by June 30, 2007

To request a complete JARC or New Freedom application or for further information, write to or contact:

Barb Quade  
Mn/DOT Office of Transit  
395 John Ireland Blvd., MS 430  
St. Paul, MN 55155 or  
Prior to March 12, 2007: (651) 296-1634  
Beginning March 12, 2007: (651) 366-4180  
**E-mail:** [barbara.quade@dot.state.mn.us](mailto:barbara.quade@dot.state.mn.us)

**Department of Transportation  
Office of Transit****Notice of Intent to Solicit Second Round of FTA Section 5310 Applications,  
Minnesota's Elderly Persons and Persons with Disabilities**

The Minnesota Department of Transportation (Mn/DOT) Office of Transit is currently soliciting a **second round of applications** for the FTA Section 5310, Elderly Persons and Persons with Disabilities Transportation Capital Grant Program.

A first round of applications has already been proposed for funding, and an application for a second round of capital funding will be available on February 26, 2007. All eligible parties, including private, non-profit corporations and associations, are encouraged to apply. Organizations which have already been recommended to receive a 2007 vehicle under the 5310 program are also eligible to apply for this second round of application solicitations.

These Section 5310 capital grants fund up to 80% of the cost of accessible buses.

Applications must be postmarked no later than 4:00 p.m. Central Daylight time on May 15, 2007. To request a complete Section 5310 application or for further information, write to or contact:

Charles Morris  
Mn/DOT Office of Transit  
395 John Ireland Blvd., MS 430  
St. Paul, MN 55155 or

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Prior to March 12, 2007: (651) 282-6754 and  
Beginning March 12, 2007: (651) 366-4178  
**E-mail:** *Charles A Morris@dot.state.mn.us*

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Minnesota Housing Finance Agency Family Homelessness Prevention and Assistance Program Contingent Request for Proposals 2008-2009

Minnesota Housing announces the anticipated availability of grant funds through the Family Homelessness Prevention and Assistance Program. The actual availability and amount of funds is contingent upon approval by the 2007 Minnesota Legislature.

### Amount of Funds Available:

Grant funds in the amount of **\$15,930,000** are anticipated for the biennium period of July 1, 2007 – June 30, 2009.

### Eligible Applicants:

In the Twin Cities seven-county metropolitan area, a county is an eligible applicant. In non-metropolitan areas, eligible applicants include a county, a group of contiguous counties jointly acting together, or a community based nonprofit organization with a sponsoring resolution from each of the county boards of the counties located within its operating jurisdiction.

The service area must have a significant number or significant growth in the number of people experiencing homelessness, including families with children, youth/ unaccompanied youth, and single adults. (*Youth* are defined in the FHPAP statute as “persons under the age of 22.”) The applicant must focus the emergency response system on homelessness prevention and securing transitional or permanent housing for people who are homeless.

### Eligible Uses:

The purpose of the program is to support continuing innovation and development of a comprehensive system to prevent homelessness and to assist people experiencing homelessness. The program emphasis is on homelessness prevention. Grants may be used to prevent or decrease the period of homelessness for families with children, youth, and single adults.

Grants may **NOT** be used to acquire, rehabilitate, or construct emergency shelters, transitional or permanent housing. Grants may not be used to pay more than 24 months of rental assistance or to pay the operating costs of emergency shelter.

### How to apply:

Application packages are available on the Minnesota Housing website at: <http://www.mhfa.state.mn.us/multifamily/FHPAP.htm> or e-mail Sue Morrison ([sue.morrison@state.mn.us](mailto:sue.morrison@state.mn.us)) for an application package (available on disk).

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## State Grants & Loans

Direct your questions about the program or the application process to Jamey Burden at (651) 296-9839 or email [jamey.burden@state.mn.us](mailto:jamey.burden@state.mn.us).

### Application Submission:

The original application and **three** additional copies must be received at the Minnesota Housing offices by **5:00 p.m. on Monday, April 23, 2007**. Submitted applications are considered final, but Minnesota Housing may request additional information or clarification. Applications must be mailed or hand-delivered to:

Minnesota Housing  
Attn.: Jamey Burden  
400 Sibley Street, Suite 300  
St. Paul, MN 55101

Additionally, applicants are required to e-mail Application Materials (i.e., Application and budget) to [jamey.burden@state.mn.us](mailto:jamey.burden@state.mn.us). Note: Applicants do not need to e-mail the additional attachments to the Application Materials (i.e., Advisory Committee List, Certificate[s] of Consistency with the Continuum of Care Plan, and County Board[s] Approval).

The deadline for all applications is 5:00 p.m. on Monday, April 23, 2007.

### THERE WILL BE ONE TECHNICAL ASSISTANCE SESSION FOR FHPAP APPLICANTS:

Date: Tuesday, March 20, 2007  
Time: 9:00 a.m.—11:00 a.m.  
Location: Minnesota Department of Human Services  
444 Lafayette Road North  
Saint Paul, MN 55155

**NOTE:** Remote ITV participation will be offered as an option. Information to follow.

### PROGRAM GUIDELINES

The Minnesota Legislature established the Family Homelessness Prevention and Assistance Program (FHPAP) to assist families with children, single adults, and youth who are homeless or are at imminent risk of homelessness, *Minnesota Statute* § 462A.204; see:

<http://www.mhfa.state.mn.us/multifamily/FHPAP.htm>.

With the primary emphasis on prevention, the goals of the program are to:

1. Prevent homelessness;
2. Reduce the length of stay in emergency housing and the number of days homeless;
3. Eliminate repeated episodes of homelessness .

For the purposes of this program, prevention is defined on two distinct levels as follows:

1. To assist a household to retain their current housing.
2. To assist a household to obtain replacement housing without experiencing a day of homelessness (i.e., a day on the street, in a shelter or motel, in transitional housing, or inappropriately doubled-up).

One of the fundamental purposes of the program is to support continuing innovation and development of a comprehensive system to prevent homelessness and to assist people experiencing homelessness.

### Eligible Uses of Grant:

The program provides applicants with the flexibility to use the funds in the manner best determined to achieve the program goals. The funds may be used for a broad range of purposes including mortgage assistance, transportation, housing placement, mitigation, and up to 24 months of rental assistance.

**Note:** Grants may **not** be used to acquire, rehabilitate, or construct emergency shelters, transitional or permanent housing. Grants may **NOT** be used to pay more than 24 months of rental assistance, or to pay the operating costs of emergency shelter.

### Project Requirements:

The legislation for this program requires that each project must be designed to stabilize people in their existing homes, minimize the



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amount of time that people stay in emergency shelters or other emergency housing, and assist people with securing transitional or permanent affordable housing throughout the grantee's area of operation.

Each project **MUST** include plans for the following:

1. The establishment of an advisory committee.
2. An assessment of the homelessness response system.
3. Coordination with other public and private providers of rental assistance, emergency shelter, transitional housing, and permanent affordable housing.
4. The use of direct financial assistance and supportive services for program participants.
5. Efforts to address the supportive services needs of specific homeless populations such as battered women, or persons with a mental illness, or chemical dependency.
6. Leverage and coordination of other private and public funds to maximize the project impact.
7. Coordination with the Continuum of Care and related planning groups in the service area.
8. Identification of measurable outcomes expected from the grant award.

## **Advisory Committee:**

The legislation requires that each grantee have an advisory committee with which the grantee will consult on a regular basis regarding the design, implementation, and ongoing evaluation and redesign of the project. Two or more grantees may join together to establish a single advisory committee.

The advisory committee shall be actively involved in the development of the application.

The advisory committee shall consist of a homelessness advocate, a homeless person or formerly homeless person, a member of the Minnesota Interagency Task Force on Homelessness (ITF), assigned by the ITF, as well as local representatives, if any, of public and private providers of emergency shelter, rent assistance, transitional housing, and permanent affordable housing, and other members of the public. The ITF recommends that advisory committees include county economic assistance and human service staff, local work force center representatives, local landlords, members of the faith community, legal aid staff, County Veterans Service Officers, youth service providers, school homelessness liaisons, and other community members as deemed appropriate by the committee.

**NOTE:** The voting membership of the advisory committee shall NOT be comprised of more than 50 percent of those organizations that receive FHPAP funding. Committees should have clear conflict of interest policies for voting members.

The advisory committee will assist the grantee as follows:

1. Designing or refocusing the grantee's emergency response system;
2. Developing project outcome measurements, including timelines; and
3. Assessing the short- and long-term effectiveness of the project in meeting the needs of people who are homeless, preventing homelessness, identifying and developing innovative solutions to the problem of homelessness, and identifying problems and barriers to providing services to people experiencing homelessness.

## **Reporting Requirements:**

Each grantee shall submit the following regular reports:

1. Quarterly HMIS report;
2. Quarterly expenditure report;
3. An annual project report to the ITF. The annual report must include the actual program results compared to program objectives.

**NOTE:** All applicants will be required to use Minnesota's Homeless Management Information System (HMIS) to collect household data and complete reports to be submitted to Minnesota Housing. Information about the HMIS is available at <http://www.hmismn.org/>.

## **Program Oversight:**

The ITF was established by the State Legislature to coordinate services and activities of all state agencies relating to homelessness (*Minnesota Statute* § 462A.29). The mission of the ITF is to work to effectively use state resources to prevent and end homelessness.

The ITF is the key advisor to the Family Homelessness Prevention and Assistance Program. The ITF reviews project proposals and makes funding recommendations to the Minnesota Housing board of directors; oversees program operations with members serving as advisors to each project, conducting site visits, and reviewing report information; and advises Minnesota Housing in the program development and oversight.

## Proposal Selection:

All proposals submitted will be reviewed by the ITF and final selections will be made by the Minnesota Housing board of directors at the May board meeting, with grant funds awarded July 1, 2007. All applicants will be notified of the selections.

Minnesota Housing may request and consider information from an applicant in addition to that requested in the application. Minnesota Housing may negotiate with applicants concerning the proposed goals, objectives, and activities.

## Selection Criteria:

Minnesota Housing will consider the following criteria when determining whether a proposal will be selected to receive an award of grant funds under the Family Homelessness Prevention and Assistance Program. The criteria are not listed in order of priority.

1. **NEED [As calculated by the ITF](40 Percent):** Need is rated based on: housing burden, poverty, unemployment, and rate of reliance on public assistance. Other factors include the extent to which the service area has a significant number, or is experiencing a significant growth in the number of people who are homeless. For existing FHPAP projects, the need currently being met by the project will also be considered.

2. **QUALITY OF APPLICATION (30 Percent), as related to:**

a. **Planning:** The project has done a critical assessment of the community's homelessness response system, has a plan for ongoing assessment, and has developed short and long-term goals and strategies to address needs and create systems change. The project has an active advisory committee that is involved in assessment, planning, community organizing, evaluation, and has contributed to the project proposal.

b. **Need:** The project has assessed systemic and household needs thoroughly, and submitted information confirming need.

c. **Project Design:** The project activities are clear and focused on achieving the three program goals, with the primary focus on prevention. Service delivery system will meet participant need and achieve desired results. Coordinates with other service providers. Clear, reasonable intake guidelines, target populations, types of assistance and services. Effective balance of resources.

d. **Coordination and Leverage of Resources:** The extent to which the proposed project activities demonstrate ways in which existing resources (particularly mainstream resources such as County Emergency Assistance) in an area may be more effectively coordinated to meet the program objectives.

e. **Collaboration:** Through the Continuum of Care (CofC) planning process and other related planning groups, the extent to which this project can focus resources on homelessness prevention activities and the CofC and other planning groups focus funding efforts on the goals of assisting people who are homeless to access and retain housing. The extent to which these planning group(s) are included in the development of this program proposal and the planned implementation of the program.

f. **Budget:** The portion of the budget that is applied to prevention and placement activities. Costs are reasonable and consistent with project design. Funds will not supplant other resources. The project leverages other resources to deliver services.

g. **Outcomes:** Project strategies and activities are targeted to achieve positive outcomes.

h. **Populations Served:** Explicit policy choices about how the project has determined to serve single adults, families with children, youth, and special populations, including military veterans.

**AND**

3. **CURRENT GRANTEE PERFORMANCE (30 Percent):** Grantee performance – between July 1, 2005, to present – as related to 2.a. – h., above.

**OR**

4. **NEW APPLICANT CAPACITY (30 Percent), as related to:** Readiness and activity of the advisory committee, planning process, readiness and experience of service providers, administrative experience with similar projects, and experience with outcomes-focused programs.

## Biennium Program Priorities:

1. **Prevention as a Best Practice in Efforts to End Homelessness**

Minnesota Housing and the ITF are prioritizing applications that are seeking new and innovative systems approaches to preventing and ending homelessness. The advisory committee structure of the FHPAP, along with other community planning group structures, is potentially a prime vehicle to initiate change within the homelessness response system, to move away from activities related to homelessness management and toward activities related to ending homelessness. Demonstrated community planning efforts, as presented in the proposal, geared toward "getting ahead of the curve" of homelessness and moving toward a more proactive, preventive approach will be given priority.

2. **Youth**

Minnesota Housing and the ITF are prioritizing the targeting of FHPAP funds to serve homeless and precariously housed youth throughout the biennium (July 1, 2007 - June 30, 2009). Applicants will be asked to demonstrate in their applications plans to designate funds to serve youth. Applicants will be evaluated and scored based on demonstrated plans to incorporate a priority for youth in their

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project designs. Grantees will be asked to report on progress with this priority in their 2007 and 2008 Annual Reports to the ITF. Minnesota Housing will be evaluating grantees' performance over the biennium in relation to trends in youth served, as well as outcomes, using HMIS.

### 3. Military Veterans

Minnesota Housing and the ITF are prioritizing military veterans' access to FHPAP services and assistance throughout the biennium (July 1, 2007 - June 30, 2009). Grantees will be asked to evaluate their homelessness response systems to best ensure that veterans and their families do not experience barriers to receiving FHPAP services and assistance. Grantees will be asked to report on progress with this priority in their 2007 and 2008 Annual Reports to the ITF. Additionally, grantees will be asked to recruit County Veterans Service Officers (CVSOs) and other veterans' organizations and staff to the local FHPAP advisory committees. Minnesota Housing will monitor trends in veterans served by FHPAP grantees, as well as outcomes, over the next biennium, using HMIS.

#### Form of Award:

Funds will be awarded in the form of a grant for the state biennium period of July 1, 2007 - June 30, 2009. Distribution of grant funds will be at the discretion of Minnesota Housing.

## Department of Human Services

### Children and Family Services

#### Notice of Request for Proposals to Provide Multilingual Referral Telephone Line Services to Clients with Limited English Proficiency (LEP) in the State of Minnesota

The Department of Human Services is requesting proposals from qualified parties for the purpose of providing multilingual referral telephone line services to clients with LEP receiving services through the Minnesota Department of Human Services and Minnesota counties.

Funding for this Request for Proposals is from an appropriation by the Minnesota State Legislature. The Department will award contract(s) to eligible public agencies or private agencies with expertise in providing multilingual referral telephone line services.

The general goals for this project are to:

- provide telephone referral to non or limited English speaking Arabic, Khmer (Cambodian), Hmong, Lao, Oromo, Russian, Serbian/Croatian/Bosnian, Somali, Spanish, and Vietnamese seeking access to county and state services;
- provide non- or limited-English-speaking callers access in their native language to appropriate county or state staff by phone referral;
- directly answer incoming calls and retrieve messages and forward this information on a regular basis to the appropriate county or state staff for further communication with the caller;
- deliver services with recognition given to the cultural and social adjustments of the population with limited English language proficiency;
- comply with all the administrative and programmatic requirements.

Anticipated project period is one year starting on July 1, 2007 and can be renewed yearly for up to five years contingent on contract performance and availability of funds.

A copy of the complete Request for Proposals and attached documents can be obtained from the DHS **website** at [www.dhs.state.mn.us](http://www.dhs.state.mn.us) (Grants and RFP section) or will be available through March 19, 2007 by contacting:

Jan Hielsberg  
Transition to Economic Stability Division  
Department of Human Services  
P O Box 64951  
Saint Paul MN 55164-0951  
**Telephone:** (651) 431- 4028  
**E-mail:** [janice.hielsberg@state.mn.us](mailto:janice.hielsberg@state.mn.us)

All proposals submitted in response to the Request for Proposal must be received at the address above by March 26, 2007. If Proposals are hand delivered or sent by carrier (e.g. UPS, FedEx, and DHL), Proposals must be physically received by 4:00 p.m. Central Time on March 26, 2007 at the following address:

Request for Proposal Response  
Attention: Jan Hielsberg  
Transition to Economic Stability Division  
Department of Human Services  
P O Box 64951  
Saint Paul MN 55164-0951

**Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the Responder.

### **Bureau of Mediation Services**

#### **Applications Accepted for Funding Under the Minnesota Area Labor-Management Committee Program for Fiscal Year 2008 Grants**

The Bureau of Mediation Services is now accepting applications for funding of new or existing Area Labor-Management Committee programs pursuant to *Minnesota Statutes* § 179.81-.85 and Bureau of Mediation Services Rules, Chapter 5520.

The purpose of the program is to improve labor-management relations and enhance economic development in a geographic area of the state or within a specific industry through labor management cooperation.

Grants will be based on each applicant's financial need and the ability to demonstrate program goals, objectives and work plans which address specific outcomes. The applicant may address all or a combination of the following points:

1. Increase participation in the labor-management cooperative process.
2. Increase in shared decision making between labor and management.
3. Enhance the level of knowledge regarding issues that affect the workplace.
4. Enhance the economic development climate in the area or industry of operation.
5. Maintain or enhance the number of specialized joint labor-management programs designed to increase the efficiency of services to the area or an industry.
6. Other evidence of positive labor-management program results attained through joint cooperative methods.

Persons interested in applying for such funds may secure an application form and program policies by requesting them from:

Carol Clifford  
Bureau of Mediation Services  
1380 Energy Lane, Suite Two  
St. Paul, Minnesota 55108-5253  
(651) 649-5435  
**E-mail:** [cclifford@state.mn.us](mailto:cclifford@state.mn.us)

Applications for funding for fiscal year 2008 must be postmarked or received by April 16, 2007.

James A. Cunningham, Jr.  
Commissioner

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

## Information that Makes You Smarter

Obtain MORE and FASTER information. You receive much more with a SUBSCRIPTION than viewing the *State Register* on our website. Subscribe and receive many LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper right corner. You will also receive ALL the current rules, with an INDEX, and previous years' indices. You also receive a summarized "Contracts & Grants" section to review. Subscriptions cost \$180 a year (normal cost \$260 - an \$80 savings). Here's what you receive:

- Word Search Capability
- LINKS, LINKS, LINKS
- Easy Access to *State Register* Archives
- Updates to Index to Vol. 31
- "Contracts & Grants" Open for Bid
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- Indexes to Vols. 30, 29, 28 and 27

And it's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or Fax: (651) 297-8260, or E-mail: [cathy.hoekstra@state.mn.us](mailto:cathy.hoekstra@state.mn.us)

## Minnesota State Colleges and Universities

### Anoka-Ramsey Community College, Coon Rapids Campus

#### Notice of Intent: Please NOTE - Revised Pre-Bid and Bid Dates - Request Bids for the Heating Plant Upgrade Project at the Coon Rapids Campus

**Project Description:** Demolition of two (2) boilers, four (4) pumps and main distribution piping, allowing the installation of two (2) non-condensing boilers, one (1) condensing boiler, three (3) variable speed primary distribution pumps, one (1) constant speed circulating pump, controls, and heating system supply and return mains in the boiler room. Replace existing backup fuel oil supply/return piping and pumps. Replace existing motor control center with new electrical distribution and a new electrical panelboard.

**Sealed Bids to:** Vikki Green, Business Office  
Anoka Ramsey Community College  
Room C140, College Services Building  
11200 Mississippi Boulevard Northwest  
Coon Rapids, Minnesota 55433

**Pre-Bid Meeting: 2:00 PM, Tuesday, March 13, 2007**  
Room SC200 (Riverview), Student Center Building

**Bid Date & Time: 2:00 PM, Tuesday, April 3, 2007**  
Room SC200 (Riverview), Student Center Building  
All bids will be opened and publicly read aloud



**Bid Documents:** Bid Forms Contract Documents, Drawings and Specifications as prepared by the Project Engineer, **Sebesta Blomberg** are on file at the following locations:

- 1.) Sebesta Blomberg
- 2.) Builders Exchanges: Minneapolis and St. Paul
- 3.) Reed Construction Market Data Plan Room
- 4.) Dodge Plan Room
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

**Sebesta Blomberg**  
3535 40th Avenue Northwest  
Suite 102  
Rochester, Minnesota 55901  
Attn: Lori Nierman  
(507) 424-3918

**Sebesta Blomberg**  
2381 Rosegate  
Roseville, Minnesota 5113  
Attn: Tiffany Martin  
(651) 634-7224

A deposit of **\$75.00** is required for each set.

Prospective Bidders requesting that Bidding documents (complete sets only) be mailed to them may send a separate non refundable payment (check made out to the Engineer) for **\$50.00** per set for shipping & handling (in addition to the **\$75.00** deposit). Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

## Minnesota State Colleges and Universities

### Notice of Request for Information (RFI) for Architectural, Owner's Representative, Real Estate and other related Professional and Technical services for a Master List of Consultants

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities ("MnSCU"), requests information of Minnesota registered consultants, as appropriate, to assist MnSCU in providing Architectural/Engineering, Owner Representative, Real Estate and other related Professional and Technical services as needed for up to a five-year period. Projects will vary in scope and may involve due diligence services, new construction, remodeling, commissioning, site and utility work, facilities, roads and grounds, and land development.

The Request for Information documents can be found **online** at: [www.facilities.mnscu.edu](http://www.facilities.mnscu.edu) under Solicitation Announcements. Copies of the RFI may also be requested from:

Nancy Marandola  
Minnesota State Colleges & Universities  
Wells Fargo Place, 30 Seventh Street East, Suite 350  
St. Paul, Minnesota 55101-7804  
**Telephone:** (651) 297-7862  
**E-mail:** [Nancy.marandola@so.mnscu.edu](mailto:Nancy.marandola@so.mnscu.edu)

An information meeting has been scheduled for March 20, 2007 at 2:00 P.M. CST in the Auditorium (Room 150) at Saint Paul College, 235 Marshall Avenue, Saint Paul, Minnesota 55102.

Proposals must be delivered to:

Minnesota State Colleges & Universities  
ATTN: Construction and Support Services  
30 Seventh Street East, Suite 350  
St. Paul, Minnesota 55101-7804

# State Contracts

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Proposals must be received **NOT** later than April 13, 2007 at 4:00 P.M. CST; late responses will not be considered.

MnSCU reserves the right to cancel this solicitation if it is considered to be in its best interest. The RFI is not a guarantee of work and does not obligate MnSCU to award any contracts. MnSCU reserves the right to discontinue the use or cancel all or any part of this Master List of Consultants program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota State Colleges and Universities (MnSCU) Request for Proposal of Master Lease Contracts of Microcomputers and Related Products

**NOTICE IS HEREBY GIVEN** that proposals are being solicited to select one or more financing institutions to provide Information Technology (IT) equipment lease financing services (i.e. "straight leasing" not lease-purchasing financing) for the Minnesota State Colleges and Universities system, including its Office of the Chancellor (aka System Office) and the 32 two-year and four-year state colleges and universities that comprise the system.

For additional information or to request a copy of the Request for Proposal, please contact:

Kevin Marsh, Director of Financial Planning  
Minnesota State Colleges and Universities  
30 7<sup>th</sup> Street East, Suite 350  
St. Paul, MN 55101-7804  
**Telephone:** (651) 296-7506  
**Fax:** (651) 649-5762  
**E-mail:** *Kevin.Marsh@so.mnscu.edu*

Proposals are due at the Office of the Chancellor by 5:00 p.m. CT on Monday, March 26, 2007.

This notice and the Request for Proposal do not obligate the State of Minnesota, Minnesota State Colleges and Universities system or the Office of the Chancellor to award a contract and each reserves its right to withdraw from the RFP if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (MnSCU) Normandale Community College Request for Proposal for Campus Card System

Normandale Community College is requesting proposals to assist in developing a Campus Cash Card. The RFP with its stipulations and requirements can be found at the following **website:** <http://faculty.normandale.edu/~cardid/RFP>. For this RFP, posting on the captioned web site above constitutes written notification to each vendor. Vendors should check the site daily and are expected to review information on the site carefully before submitting a final proposal.

Normandale Community College's agent for purposes of responding to inquiries about the RFP is:

Name: Angela Proehl  
Title: Director of Scholarship and ID Program  
Address: 9700 France Ave S, Bloomington MN 55431  
Room C1074  
**Telephone:** (952) 487-7482  
**Fax:** (952) 487-8101  
**E-mail address:** *angela.proehl@normandale.edu*

Sealed proposals must be received at the above address not later than Friday, March 30, 2007 at 2:00 P.M. CST.

The responder shall submit 4 copies of its RFP response and a compact disc with the RFP response in Microsoft Word format.

Proposals are to be sealed in mailing envelopes or packages with the responder's name clearly written on the outside. One copy of the proposal must be unbound and signed in blue or black ink by an authorized representative of the vendor. Proof of authority of the person signing must accompany the response.

**Minnesota State Colleges and Universities (MnSCU)****Normandale Community College****Request for Proposals for Rebid of Disaster Recovery / Backup Solution**

Normandale Community College is requesting proposals to assist in developing disaster recovery/backup solution for Normandale Community College's Network. In the event of a disaster Normandale Community College strives to be back "on-line" allowing access to primary data within hours by all personnel. The secondary data would then be restored in a more normal fashion. This could be accomplished in 4 parts: 1.) Replace/Rebuild primary servers, 2.) Restore primary data, 3.) Replace/Rebuild secondary servers, 4.) Restore secondary data.

One way to accomplish this is to replicate data to off-site storage, Normandale Community College, would look at replicating data to another MnSCU site in case of a local site disaster.

This RFP is undertaken by Normandale Community College pursuant to the authority contained in provisions of *Minnesota Statutes* § 136F.581 and other applicable laws.

Accordingly, Normandale Community College shall select the vendor(s) whose proposal(s), and oral presentation(s) if requested, demonstrate in Normandale Community College's sole opinion, the clear capability to best fulfill the purposes of this RFP in a cost effective manner. Normandale Community College reserves the right to accept or reject proposals, in whole or in part, and to negotiate separately as necessary in order to serve the best interests of Normandale Community College. This RFP shall not obligate the Normandale Community College to award a contract or complete the proposed project and it reserves the right to cancel this RFP if it is considered to be in its best interest.

**Proposal Rejection and Waiver of Informalities**

This RFP does not obligate the Minnesota State Colleges and Universities (MnSCU) system, its Board of Trustees or Normandale Community College to award a contract or complete the proposed project and each reserves the right to cancel this RFP if it is considered to be in its best interest. Normandale Community College also reserves the right to waive minor informalities and, notwithstanding anything to the contrary, reserves the right to:

1. reject any and all proposals received in response to this RFP;
2. select a proposal for contract negotiation other than the one with the lowest cost;
3. negotiate any aspect of the proposal with any vendor;
4. terminate negotiations and select the next most responsive vendor for contract negotiations;
5. terminate negotiations and prepare and release a new RFP;
6. terminate negotiations and take such action as deemed appropriate.

Normandale Community College's agent for purposes of responding to inquiries about the RFP is:

Name: Harold Liebersbach  
Title: Senior Network Engineer  
Address: 9700 France Ave So, Bloomington, MN 55431  
**Telephone:** (952) 487-8190  
**Fax:** (952) 487-8190  
**E-mail address:** *harold.liebersbach@normandale.edu*

All substantive responses to vendor queries will be made available to all vendors by posting the question, with the name of the vendor submitting the question and the answer on the RFP website. For purposes of this RFP, posting on this website constitutes written notification to all vendors. Vendors are expected to check: *www.normandale.edu/BackupRFP/* frequently.

**Submission**

**Sealed** proposals must be received at the following address not later than 2:00 p.m. CT on Tuesday, March 6<sup>th</sup> 2007.

Institution: Normandale Community College  
Name: Terry Pelzel  
Title: Purchasing Coordinator  
Room C1092  
Mailing Address: 9700 France Ave So, Bloomington, MN 55431

The responder shall submit 4 copies of its RFP response and a compact disc with the RFP response in Microsoft Word format. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. One copy

# State Contracts

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of the proposal must be unbound and signed in blue or black ink by an authorized representative of the vendor. Proof of authority of the person signing must accompany the response.

## Minnesota State Colleges and Universities (MnSCU) Rochester Community and Technical College Notice of Request for Bid for a Digital X-ray System

**NOTICE IS HEREBY GIVEN** that Rochester Community and Technical College Request for Bid for a Digital X-Ray System.

To receive a copy of the Bid, send an e-mail to: [June.meitzner@roch.edu](mailto:June.meitzner@roch.edu) or fax your requests to (507) 285-7104.

Bids are due back on Monday, March 12, 2007 4:00 CDT and are to be addressed to June Meitzner, Rochester Community and Technical College, 851 - 30th Ave S.E., Room EA134, Rochester, MN 55904.

Late responses will not be considered.

Any questions should be addressed to: [June.meitzner@roch.edu](mailto:June.meitzner@roch.edu).

Minnesota Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## Department of Education Notice of Request for Proposals to Modify and Support an Evaluation System of Minnesota Charter School Sponsors

The Department of Education is soliciting proposals from qualified vendors to modify and support an evaluation system of Minnesota charter school sponsors as part of the third year of the Federal Charter Schools Program Sponsor Accountability Project, of Minnesota's Federal Charter Schools Program Grant.

The anticipated project period is May 1, 2007 to June 30, 2008. The Department has estimated the cost of this project should not exceed \$150,000.00 over this one year two month period.

For a copy of the complete Request for Proposal, please contact:

David Hartman  
Minnesota Department of Education  
1500 Highway 36 West  
Roseville, Minnesota 55113-4567  
**Phone:** (651) 634-2304  
**Fax:** (651) 582-8291  
**E-mail:** [David.Hartman@state.mn.us](mailto:David.Hartman@state.mn.us)

Proposals are due no later than 2:30 p.m. Central Standard Time March 19, 2007. Late proposals will not be considered.

The request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Historical Society Notice of Request for Proposals for Non-profit Financial System

The Minnesota Historical Society is seeking proposals from qualified firms to provide a non-profit financial system including the following components: general ledger, budget, fixed assets, cash management, accounts payable and receivable, inventory, and purchasing abilities, as well as the ability to add a payroll module at a later date.

The Request for Proposals is available from Mary Green-Toussaint, Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. Telephone: (651) 259-3175; **e-mail:** [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org).

A mandatory pre-proposal meeting is scheduled for Tuesday, March 20, 2007 at 10 a.m. CDT and the deadline for written questions is Thursday, March 29, 2007 at noon. Final proposals must be received no later than **2:00 p.m. Central Daylight Time, on Thursday, April 12, 2007**. A public opening of the proposals will be conducted at that time. Late proposals will not be accepted.

Dated: February 26, 2007

**Department of Human Services****Notice of Availability of Contract for the Design of Individual and State-to-County Resource Allocation Methodologies for Home and Community Based Services in Minnesota**

The Minnesota Department of Human Services is requesting proposals for the purpose of developing budget methodologies for several of its home and community-based services programs using the Department's newly designed comprehensive (universal) assessment process and data collection tool and other information collected and maintained by the State of Minnesota.

Work is proposed to start after April 30, 2007.

A Request for Proposals will be available by mail from this office through March 9, 2007. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After March 9, 2007, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Pam Erkel  
Disability Services Division  
PO Box 64967  
St. Paul, MN 55164-0967  
**Fax number:** (651) 431-7411

A copy of the proposal can also be found on the Disability Services Division web site at:

<http://www.dhs.state.mn.us/Contcare/disability/default.htm> under "Grants and RFPs"

Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than March 9, 2007. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

**Proposal Submission Location**

*US Mail* Request for Proposals Response *Delivery Service or Hand Delivery* Request for Proposals Response

Pam Erkel Pam Erkel

Disability Services Division  
Department of Human Services  
PO Box 64967  
St. Paul, MN 55164-096

**Disability Services Division**  
Department of Human Services  
444 Lafayette Road  
St. Paul, MN 55155-0967

**NOTE:** Deliveries will **NOT** be accepted at the Elmer A. Andersen Building.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Rose Keller, PMP  
Grants and Contracts Coordinator  
Disability Services Division  
(651) 431-3279

**Department of Human Services****Division of Health Service and Medical Management****Notice of Availability of Contract for the Development and Maintenance of a MultiState Medicaid Preferred Drug List and All Associated Responsibilities**

The Minnesota Department of Human Services is requesting proposals for the purpose of developing and maintaining a Preferred Drug List within the framework Minnesota Medical Assistance and collecting pharmaceutical manufacturer supplemental rebates.

Work is proposed to start July 1, 2007.

A Request for Proposals will be available by mail from this office through March 22, 2007. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After March 22, 2007, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Mary Claire Wohletz, Pharm D.  
Health Services and Medical Management Division



# State Contracts

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540 Cedar Street  
St. Paul, MN 55155  
Fax Number (651) 431-7426

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than April 9, 2007. **Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Natural Resources

### Division of Forestry

#### Notice of Request for Proposals (RFP) to Provide Contract Services of an Amphibious AT-802F "Fire Boss" Aircraft Operated by a Qualified Pilot, and Equipped to Meet Specifications for Use in Protection of Minnesota's Lands from Wildfire

**NOTICE IS HERBY GIVEN** that the DNR is requesting proposals to provide contract services of an amphibious AT-802F "Fire Boss" aircraft. These services shall be performed by fully qualified personnel, and equipped to meet specifications for use in protection of Minnesota's lands from wildfire. The types of services that aircraft would generally be required to perform include: tactical fire fighting operations – water scooping and delivery; land-based retardant loading and dropping operations.

The contract will begin on April 2, 2007, or upon full execution of the contract, whichever is later, and will be completed by December 31<sup>st</sup>, 2007. The contract may be renewed by mutual agreement for an additional two years (on a year-by-year basis).

Proposals shall be based on the RFP requirements, and must be delivered to:

MIFC Reception Desk  
Minnesota Dept of Natural Resources  
402 SE 11<sup>th</sup> St  
Grand Rapids MN 55744  
No later than 2:00 p.m., March 13, 2007

*To obtain complete RFP requirements, please contact:*

Dave Edwards – MIFC  
Minnesota Dept. of Natural Resources  
402 SE 11<sup>th</sup> St  
Grand Rapids, MN 55744  
**Telephone:** (218) 327-4731  
**Fax:** (218) 327-4527

## Department of Natural Resources

### Notice of Availability of Contract for Sediment Sampling on the South Shore of Lake Bemidji

#### **CERTIFICATION # 11654 - Amount of proposed contract: \$60,000**

The Minnesota Department of Natural Resources is requesting proposals for the purpose of sampling and analysis of near shore sediments (including a layer of woody debris) along the south shore of Lake Bemidji. The project goals are to investigate whether any hazardous substance contamination issues exist in the lakebed which would affect potential development or restoration projects, and to determine appropriate cleanup plans (response action plans) to address identified contamination.

Work is proposed to start after March 12, 2007.

A Request for Proposals will be available on cd by mail from this office February 23, 2007. **A written request (by direct mail, e-mail or fax) is required to receive the Request for Proposal.** After February 23, 2007, the Request for Proposal on cd must be picked up in person.

The Request for Proposal can be obtained from:

Peter Buessler  
2115 Birchmont Beach Road Ne  
Bemidji, MN 56601  
**Phone:** (218) 755-3634, (218) 770-5794 *cell*  
**Fax:** (218) 755- 4066  
**E-mail:** *peter.buesseler@dnr.state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **March 5, 2007. Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Supreme Court Fourth Judicial District Court Request for Proposals for Mediation Services**

State of Minnesota Fourth Judicial District Court is accepting proposals from qualified program(s) to provide Mediation Services to Hennepin County District Court. These services will be provided in the following areas of the Court: Downtown Conciliation Court, Housing Court and Harassment Court. Referral sources may include but are not limited to community agencies and organizations, courts, law enforcement and schools.

A full Request for Proposal is available on the Judicial Branch **website:** *www.courts.state.mn.us*

RE: Mediation Services Proposal  
State of Minnesota, Fourth Judicial District  
Lynn Fuchs, Court Operations Manager  
C-1200 Hennepin County Government Center  
300 South Sixth Street  
Minneapolis, MN 55487

Each proposer must submit an original and four (4) copies of the proposal. The State must receive the proposal no later than 4:30 pm, Central Standard Time (CST), Monday, March 12, 2007.

The State will not accept proposals submitted by email or facsimile. The State is not responsible for delays or losses caused by the U.S. Postal Service or any other carrier or delivery service. The State reserves the right to accept proposals after the date specified above.

## **Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")**

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web**  
(Cite 31 SR 1185)

# State Contracts

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site at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Ron Bisek  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
Consultant Services  
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, MN 55155

**Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.**

## Department of Transportation (Mn/DOT)

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

## Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Metropolitan Council

### Notice of Invitation for Bids (IFB) for Janitorial Services for the Council's Central Office

#### Reference Number 07P006

The Metropolitan Council is requesting bids for furnishing and delivery of Janitorial Services for the Council's Central Office Building at 390 Robert Street North.

*Issue Invitation for Bids*

**February 20, 2007**

*Bids Due*

**March 20, 2007**

*Award Contract*

**March 2007**

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## Non-State Bids, Contracts & Grants

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a request either by e-mail, fax or mail or phone to:

Sunny Jo Emerson  
Senior Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
390 Robert Street North  
St. Paul, MN 55101  
**Phone:** (651) 602-1499  
**Fax:** (651) 602-1083  
**E-mail:** [sunnyjo.emerson@metc.state.mn.us](mailto:sunnyjo.emerson@metc.state.mn.us)

### Metropolitan Council Notice of Invitation for Bids (IFB) for the Metro Plant Solids Processing Contingency Plan Reference Number 06P082

The Metropolitan Council is requesting bids the following services: trucking services and landfill disposal of up to 600 wet tons per day of alkaline stabilized sludge material *on an as-needed basis* during the next two years.

The tentative schedule for this procurement is as follows:

<i>Issue Invitation for Bids</i>	<b>February 20, 2007</b>
<i>Site Visit/ Pre-Bid Meeting</i>	<b>March 12, 2007 at 1:30pm East Metro Gate</b>
<i>Bids Due</i>	<b>March 21, 2007 at 2:00pm</b>
<i>Award Contract</i>	<b>March/April 2007</b>

All firms interested in submitting bids for this contract and desiring to receive an IFB package are invited to make a request by e-mail, fax, mail or phone to:

Miriam Lopez-Rieth  
Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
390 Robert Street North  
St. Paul, MN 55101  
**Phone:** (651) 602-1095  
**Fax:** (651) 602-1083  
**E-mail:** [Miriam.Lopez-Rieth@metc.state.mn.us](mailto:Miriam.Lopez-Rieth@metc.state.mn.us)

### Metropolitan Council - Metro Transit Request for Proposals for Environmental Services for the Central Corridor Light Rail Transit Project

The Metropolitan Council is soliciting proposals for Environmental Services in support of the Central Corridor Light Rail Transit (CCLRT) Project in the Twin Cities.

The 11-mile CCLRT line will extend from the existing Hiawatha LRT service in downtown Minneapolis to downtown St. Paul. Sixteen stations are currently planned for the CCLRT corridor. The consultant will provide environmental services to assist the Council in preparing a Final Environmental Impact Statement for the CCLRT project. This work will be a continuation of the Draft Environmental Impact Statement completed in April 2006. The specific services requested are detailed in the Request for Proposals document.

A Pre-Proposal Conference will be held at 10:00 AM on Wednesday, March 14, 2007 in the Metropolitan Council Chambers, Metropolitan Council, 390 N. Robert Street, St. Paul, MN 55101.

Proposals are due by 2 PM on April 11, 2007.

The Request for Proposals document will be issued the week of March 5, 2007. Contact Candace Osiecki [candace.osiecki@metc.state.mn.us](mailto:candace.osiecki@metc.state.mn.us) Metro Transit Purchasing Department, to obtain a Request for Proposals document. Your e-mail request should include the name of your organization, a contact name, mailing address, and phone number.

# Non-State Bids, Contracts & Grants

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## Metropolitan Council - Metro Transit

### Request for Proposals for Project Management Services for Central Corridor Light Rail Transit Project

The Metropolitan Council is soliciting proposals for Project Management Services in support of the Central Corridor Light Rail Transit (CCLRT) Project in the Twin Cities.

The 11-mile CCLRT line will extend from the existing Hiawatha LRT service in downtown Minneapolis to downtown St. Paul. Sixteen stations are currently planned for the CCLRT corridor. The project management consultant will assist the Council in overseeing and managing the planning, design and construction of the CCLRT system. The specific services requested are detailed in the Request for Proposals document.

A Pre-Proposal Conference will be held at 1:00 PM on Thursday, March 15, 2007 in the Metropolitan Council Chambers, Metropolitan Council, 390 N. Robert Street, St. Paul, MN 55101.

Proposals are due by 2 PM on April 12, 2007.

The Request for Proposals document will be issued the week of March 5, 2007. Contact Candace Osiecki [candace.osiecki@metc.state.mn.us](mailto:candace.osiecki@metc.state.mn.us) Metro Transit Purchasing Department, to obtain a Request for Proposals document. Your e-mail request should include the name of your organization, a contact name, mailing address, and phone number.

## Ramsey County Regional Railroad Authority (RCRRA)

### Notice to Interested Parties of Solicitation for Services Relating to an Alternatives Analysis Study for the Rush Line Corridor from St. Paul Union Depot to Hinckley, Minnesota

Ramsey County Regional Railroad Authority (RCRRA) is soliciting proposals for services relating to an Alternatives Analysis Study for the Rush Line Corridor from St. Paul Union Depot to Hinckley, Minnesota. The Rush Line Corridor is federally authorized, and work is to be conducted in a manner to meet federal requirements.

The Rush Line Corridor Alternatives Analysis Study is a step in the process for making decisions on transportation investments for the transportation corridor. The purpose of this study is to identify and evaluate the alternatives that will address the transportation problems, needs and opportunities in the Rush Line Corridor and develop a recommended course of action for the next phase of the process.

**Proposals Due:** March 28, 2007

**DBE Goal:** The project is funded in part by the Federal Transit Administration and carries a Disadvantaged Business Enterprise (DBE) goal of 13%.

**Contact:** If you are interested in receiving a copy of this Request for Proposals please contact the Contract and Analysis Division, Room 280 City Hall/Court House, 15 W. Kellogg Blvd, Saint Paul, MN 55102 (651) 266-8900.

## Scott County – Regional Fiber Project

### Scott County Fiber Optic Network and Service

### Scott County is Soliciting Sealed Proposals for Construction of the Regional Fiber Ring

Site Surveys are available beginning at 9:00 AM, Thursday, February 15<sup>th</sup> and Friday, February 16<sup>th</sup>, 2007 at the Scott County Conference Center, 205 Fourth Ave, Shakopee, MN 55379.

Vendors should contact Perry Mulcrone at **Phone:** (952) 496-8776; **e-mail:** [pmulcrone@co.scott.mn.us](mailto:pmulcrone@co.scott.mn.us); if they plan to do a site survey. There will be no makeup time for site visits. Site visits are not mandatory but vendors will be responsible for meeting the inside fiber cabling requirements in compliance with applicable local, state, and federal codes including any County mandated requirements.

Proposals are due at **2:00 PM CDT on March 15<sup>th</sup>, 2007**. Proposals must be submitted in accordance with the Invitation for Proposals documents available from:

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## Non-State Bids, Contracts & Grants

Scott County  
Gary Shelton, Deputy County Administrator  
Government Center 215  
200 Fourth Avenue West  
Shakopee, MN 55379  
**Phone #:** (952) 496-8105  
**Fax #:** (952) 496-8180  
**E-mail:** [gshelton@co.scott.mn.us](mailto:gshelton@co.scott.mn.us)

### University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.



