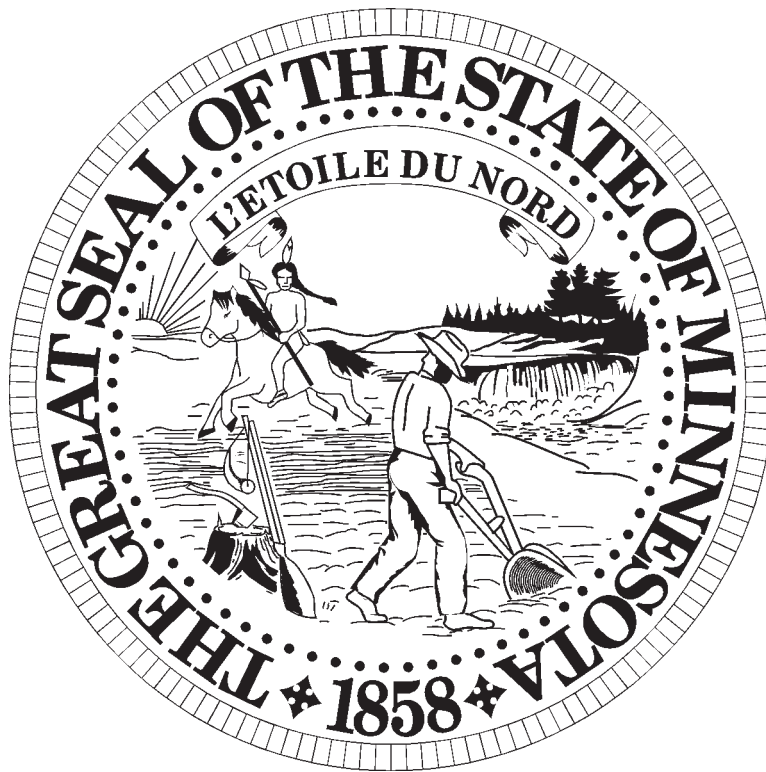


State of Minnesota

State Register



**Rules, Executive Orders, Appointments,
Commissioners' Orders, Revenue Notices, Official Notices, Grants,
State Contracts & Loans, Non-State Bids, Contracts & Grants**

Published every Monday (Tuesday when Monday is a holiday)

**Monday 29 January 2007
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State Register

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- appointments
- proclamations and commendations
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| # 32 | Monday 5 February | Noon Tuesday 30 January | Noon Wednesday 24 January |
| # 33 | Monday 12 February | Noon Tuesday 6 February | Noon Wednesday 31 January |
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Pollution Control Agency

Municipal Wastewater Division

Commissioner's Order: Findings of Fact, Conclusions, and Order in the Matter of the Petition to Create the Springsteel Island Sanitary District

The Township of Lake, Roseau County, Minnesota has petitioned the Minnesota Pollution Control Agency (MPCA) to approve the creation of the Springsteel Island Sanitary District. The Chair of the Township of Lake was authorized to sign the petition pursuant to resolutions passed by its body of government.

The MPCA published notification of the intent to approve the creation of the Springsteel Island Sanitary District in the *State Register* on November 27, 2006. The MPCA also notified all property owners in the affected areas by mail of the notification published in the *State Register*.

The MPCA, after having considered the petition, publishing notice of intent to approve the creation of the proposed sanitary district in the *State Register*, having notified the property owners of the intent to create the proposed sanitary district, having received no comment letters during the notice period, having not received 25 or more hearing requests requisite for a hearing, and being fully advised in this matter, hereby makes the following:

FINDINGS OF FACT

1. The area of the proposed sanitary district is located in Roseau County, Minnesota.
2. The area proposed for formation of the sanitary district is legally described as:
All of the following subdivisions: Anderson Subdivision, Rice's Addition to Anderson Subdivision, Swanson's Addition to Anderson Subdivision, Miller's Subdivision, and Government Lot 4, Section 8, Township 163 North, Range 35 West.

A map displaying the boundaries of the proposed sanitary district is available at the MPCA.

3. On November 21, 2005, a public meeting was held at the Lake Township Hall, Roseau County, Minnesota, to consider the proposed creation of a sanitary district. Notice of the public meeting was published at least once each week for two weeks in the *Warroad Pioneer*, a local qualified newspaper published in the area. The Notice was published on October 26, 2005 and November 2, 2005. The meeting Notice was posted on October 21, 2005 in the Springsteel Island Lodge Resort.

4. On September 14, 2005, the Township of Lake Township Board adopted a resolution authorizing the submission of the petition for the creation of the Springsteel Island Sanitary District. The resolution was published in the *Warroad Pioneer* on September 21, 2005 and September 28, 2005 and became effective forty (40) days after the date of first publication.

5. On June 15, 2006, a petition was filed with the MPCA requesting approval of the creation of the Springsteel Island Sanitary District. The Chair of the Lake Township Board signed the petition for creation of the district as authorized by the resolution. The petition requesting the creation of a sanitary district has met all the requirements of *Minnesota Statute* § 115.20, subd. 1(a).

6. On November 27, 2006, the MPCA published the Notice of Intent to Approve the Creation of the Springsteel Island Sanitary District in the *State Register* at 31 SR 698. The Notice was mailed to each of the property owners in the area of the proposed district using addresses provided by the county auditor. The public notice period lasted for 30 days and ended December 26, 2006.

7. By December 26, 2006, the end of the public notice period, the MPCA received no requests for a contested case hearing on the matter. *Minnesota Statute* § 115.20, subd. 4(b) requires the MPCA to hold a contested case hearing if twenty-five (25) or more written requests are received by the end of the public notice period.

8. There is a need throughout the territory of the proposed district for an adequate and efficient means of treating and disposing of

Commissioner's Orders

sewage. Currently, all individual sewage treatment systems in the proposed district either do not meet *Minnesota Rule 7080* groundwater separation requirements, *Minnesota Rule 7080* sizing requirements, and/or shoreland ordinance setback requirements. None of the systems can be updated to meet these requirements because of small lot size and/or shoreland requirements.

9. The creation of the Springsteel Island Sanitary District will serve the purpose of promoting the public health and welfare by providing an adequate and efficient system and means of collecting, conveying, pumping, treating and disposing of domestic sewage within the district.

10. The maintenance of the sanitary district is administratively feasible and furthers the public health, safety, and welfare. The district will be administered by a five member governing board who are voters within the sanitary district and who are elected by members of the governing body. When formed, the Springsteel Island Sanitary District will adopt sewer use ordinances and a sewer service charge system to adequately and equitably fund the wastewater treatment operation throughout the district.

CONCLUSIONS

1. The Commissioner of the MPCA has subject matter jurisdiction over the petition and annexation pursuant to *Minnesota Statutes* §§ 115.18 to 115.37 (2004).

2. The petitioners have substantially complied with all the procedural requirements of *Minnesota Statute* § 115.20, as well as other substantive and procedural requirements of law and rule. This matter, therefore, is properly before the Commissioner.

3. The conditions described in *Minnesota Statute* § 115.19 for creation of a sanitary district do exist within the area identified in the legal description.

4. The MPCA is not required to hold a hearing pursuant to *Minnesota Statute* § 115.20, subd. 4(b).

5. Any of the foregoing Findings of Fact that might properly be termed Conclusions and Conclusions that might be properly termed Findings are hereby adopted as such.

NOW THEREFORE, the Commissioner hereby makes the following:

ORDER

It is ORDERED that the Springsteel Island Sanitary District is hereby created to include portions of Roseau County as identified in the legal description in the petition filed with the MPCA.

Dated: January 23, 2007

Brad Moore, Commissioner
Pollution Control Agency

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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Minnesota Department of Health

Notice of the List of Analytes Available for Certification Related to Rules Governing Environmental Laboratory Certification, *Minnesota Rules*, 4740.2010 through 4740.2120

This notice is given to meet requirements in *Minnesota Rules* 4740.2050, Subpart 3.

Every six months, the Minnesota Department of Health reviews the list of analytes available for certification and publishes revisions to the list. The department revises the list based on recommendations from the state and federal agencies utilizing the environmental laboratory certification program.

NOTICE IS HEREBY GIVEN that the list of analytes available for certification by the department has been modified. A proposed list of analytes was published in the *State Register* on October 30, 2006. The department received comments on the list and made appropriate corrections.

The modified list of analytes and information about Minnesota's environmental laboratory certification program is posted at the **website:** <http://www.health.state.mn.us/divs/phl/cert/index.html>. To submit comments on the list or request additional information, please contact Susan Wyatt, Minnesota Department of Health, Environmental Laboratory Certification Program, 601 Robert Street North, St. Paul, MN 55164-0899, **phone:** (651) 201-5323, **e-mail:** susan.wyatt@health.state.mn.us.

Minnesota Department of Health

Division of Environmental Health, Indoor Environments and Radiation Section

Request for Comments on Possible Amendment to Rules Governing Radioactive Materials, *Minnesota Rules*, Chapter 4731

Subject of Rules. The Minnesota Department of Health (MDH) requests comments on its possible amendment to rules governing radioactive materials. The Department is considering rule amendments pertaining to the transportation of radioactive materials, security of portable gauges, and the training and experience for medical uses (authorized medical users, medical physicists, nuclear pharmacists, and radiation safety officers).

On March 2, 2006, the Governor entered into "An Agreement Between the United States Nuclear Regulatory Commission and the State of Minnesota for the Discontinuance of Certain Commission Regulatory Authority within the State Pursuant to Section 274 of the Atomic Energy Act of 1954, as Amended" (Agreement). This Agreement transferred the authority to regulate certain radioactive materials that were formerly regulated by the Nuclear Regulatory Commission (NRC) to the State of Minnesota. More specifically, the MDH is now
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responsible for regulating nuclear, non-power plant materials in Minnesota. In preparation for becoming an "Agreement" state, the MDH adopted Chapter 4731, rules that govern the use of radioactive materials, in January of 2005.

The MDH now has the authority to license these activities. This is merely a transfer of authority from the federal level to the state level. To maintain its status as an Agreement State, the MDH is required to amend chapter 4731 to maintain compatibility with NRC regulations. Accordingly, the proposed rules would update Chapter 4731 to incorporate changes made in the NRC's regulations since Chapter 4731 was adopted. Chapter 4731 relates to regulation of radiation from radioactive materials, including by-product, some naturally occurring and accelerator produced, source, and special nuclear material not sufficient to form a critical mass.

Persons Affected. Except as otherwise specifically provided in Chapter 4731, these proposed rules apply to all persons who own, receive, possess, use, transfer, acquire, or dispose of any radioactive material. These proposed rules would likely affect radioactive material licensees currently regulated by the state; individuals serving as radiation safety officers; medical physicists, nuclear pharmacists, or physicians authorized to use radioactive materials; and the general public within the State of Minnesota. The purpose of Chapter 4731 is to protect both licensees and the general public from unwanted or unsafe exposures to radioactive materials.

Statutory Authority. *Minnesota Statutes*, sections 144.1202 and 144.1203, authorize the MDH to adopt rules that allow the state to assume regulatory authority under an agreement with the US Nuclear Regulatory Commission, including licensing and regulation of radioactive materials, and to ensure that individuals handling or utilizing radioactive materials have proper training and qualifications.

Public Comment. Interested persons or groups may submit comments or information on these proposed rules in writing until further notice is published in the *State Register* that the MDH intends to adopt or to withdraw the proposed rules. The MDH does not contemplate appointing an advisory committee to comment on the possible rules.

Rules Drafts. The MDH has prepared a draft of the proposed rules, which can be found on the MDH's **web site** at:

<http://www.health.state.mn.us/divs/eh/radiation/radioactive/index.htm>

Additionally, a free paper copy of the proposed rules is available upon request from the agency contact person listed below.

Agency Contact Person. Written comments, questions, and requests for more information on these possible rules should be directed to: George F. Johns, Jr., Supervisor at Minnesota Department of Health, 625 Robert Street North, P.O. Box 64975, St. Paul, Minnesota 55164-0975, **Phone:** (651) 201-4530, **Fax:** (651) 201-4606. **TTY** users may call the Department at (651) 201-5797.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the Administrative Law Judge (ALJ) if and when a proceeding to adopt rules is started. The agency is required to submit to the ALJ only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the ALJ reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: October 26, 2006

John L. Stine, Director
Division of Environmental Health

Minnesota Department of Health

Division of Health Policy

Notice of Adoption of the "Minnesota Standards for the Use of the ADA Dental Claim Form (2006) as Defined by the Commissioner of Health; Per *Minnesota Statutes*, section 62J.52, Subdivision 3

Adoption: Notice is hereby given that the "Minnesota Standards for the Use of the ADA Dental Claim Form (2006)" as proposed at State Register, Volume 31, Number 24, page 752, December 11, 2006, is adopted without any changes.

Manual Available: The "Minnesota Standards for the Use of the ADA Dental Claim Form (2006), as defined by the Commissioner of Health, is available for use for paper claims submitted on the ADA Dental Claim Form (2006). The manual is available on the internet at www.mmaonline.net/auc and in Minnesota's Bookstore at (651) 297-3000 or (800) 657-3757.

Description and Statutory Reference: The manual is a description of the conventions of use for the ADA Dental Claim Form (2006) paper claim form published by the American Dental Association (ADA). The manual has been developed per *Minnesota Statutes*, section 62J.52, subdivision 3. The statute reads in relevant part: "(a) On and after January 1, 1996, all dental services provided by dental care providers in Minnesota, that are not currently being billed using an equivalent electronic billing format, shall be billed using the American Dental Association uniform dental billing form. (b) The instructions and definitions for the use of the uniform dental billing form shall be in accordance with the manual developed by the Administrative Uniformity Committee dated February 1994, and as amended or further

defined by the commissioner.” The updated edition of this manual, in this announcement, is the further definition mentioned.

Development: The Administrative Uniformity Committee (AUC) and the Dental Claim Form subcommittee developed and revised the manual. This manual has been submitted for public comment; the most recent (third) edition was announced in the *State Register* on December 11, 2006. The public comment period for the second edition was from December 11, 2006 to January 10, 2007. The Minnesota Department of Health at (651) 201-3573 collected the public comments. Only one comment in support of the manual was received.

Date of Implementation: The Manual “Minnesota Standards for the Use of the ADA Dental Claim Form (2006) is to be used by providers and non-government payers in Minnesota as of February 28, 2007.

Dated: January 29, 2007

Dianne M. Mandernach, Commissioner
Department of Health

Department of Human Services

Notice of Request for Information on System Processing Costs on MAXIS, PRISM, and MMIS

The Department of Human Services (DHS) is interested in releasing this RFI to obtain information from vendors on system processing costs as they pertain to **MAXIS** (a system that determines eligibility for cash, health care and food programs, and calculates and issues cash and food assistance benefits), **PRISM** (a system that supports Minnesota’s child enforcement program) and **MMIS** (the Medicaid Management Information System that pays health care claims for Minnesota health care programs). The purpose of this information gathering is to allow the Department to evaluate the costs of running these systems at state central computer services provided by OET against industry standards for comparable services. Additionally, DHS is interested in reviewing Service Level Agreements that cover outsourced and/or shared service arrangements for this type of technology set.

Questions:

All questions relating to the interpretation of this RFI must be directed in writing via e-mail to Jane.Kennedy@state.mn.us no later than 4:30 p.m. on February 12, 2007.

Contact Information:

MN Department of Human Services
Office of the CIO
Attn: Jane Kennedy
P.O. Box 64966
St. Paul, MN 55164-0966

Minnesota Department of Human Services

Child Care Assistance Program

Request for Comments on Possible Amendment to Rules Governing Child Care Assistance, *Minnesota Rules*, chapter 3400

Subject of Rules. The Minnesota Department of Human Services requests comments on its possible amendment to rules governing child care assistance. DHS is considering amending the child care assistance rules to incorporate recent statutory changes to the Program, to facilitate the development of a statewide electronic child care system, to reflect the transfer of the Program to DHS, to clarify policies developed by DHS, and to reflect other developments that affect the Child Care Assistance Program.

Persons Affected. The amendment to the rules would likely affect families receiving or applying for child care assistance, child care providers, and counties administering the Child Care Assistance Program.

Statutory Authority. *Minnesota Statutes*, sections 119B.02, subdivisions 1 and 3; 119B.04, subdivision 2; and 119B.06, subdivision 2, authorize DHS to adopt rules for administering the Child Care Assistance Program, the child care and development fund, and the child care development block grant.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing or orally until 4:30 p.m. on Friday, March 30, 2007. DHS does contemplate appointing an advisory committee to comment on the possible rules.

Rules Drafts. The Department has not yet prepared a draft of the possible rule amendments.

Agency Contact Person. Written or oral comments, requests to serve on the advisory committee, and questions about the rulemaking (Cite 31 SR 957)

Official Notices

process should be directed to: Jodi Pope at the Department of Human Services, Appeals and Regulations, P.O. Box 64941, St. Paul, Minnesota 55164-0941; (651) 431-3609; **Fax:** (651) 431-7523; *jodi.pope@state.mn.us*. Questions about the substance of the rules should be directed to Dawn Van Ryn at the Department of Human Services, Child Care Assistance Program, P.O. Box 64951, St. Paul, Minnesota 55164-0951; (651) 431-4045, **Fax:** (651) 431-7526; *dawn.vanryn@state.mn.us*. TDD users can call the Minnesota Relay Service at 711 or (800) 627-3529. For the Speech to Speech Relay, call (877) 627-3848.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Cal Ludeman, Commissioner
Department of Human Services

Department of Human Services Health Care Purchasing and Delivery Systems Division Health Care Administration Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs

NOTICE IS HEREBY GIVEN to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

On January 13, 2003 at 27 SR 1117-1130, the Department published the MAC list, listing the federal and state MACs. Additional changes to the state MAC list were published on February 18, 2003 (27 SR 1331-1334), March 3, 2003 (27 SR 1386-1393), April 21, 2003 (27 SR 1583-1584), August 4, 2003 (28 SR 102-103), October 13, 2003 (28 SR 505-506), October 20, 2003 (28 SR 528-529), December 15, 2003 (28 SR 784-785), January 26, 2004 (28 SR 934-935), March 8, 2004 (28 SR 1089-1090), April 5, 2004 (28 SR 1232), April 19, 2004 (28 SR 1313-1314), May 3, 2004 (28 SR 1367-1368), August 9, 2004 (29 SR 173), August 23, 2004 (29 SR 224-225), November 8, 2004 (29 SR 510), November 15, 2004 (29 SR 534-535), February 7, 2005 (29 SR 923-924), February 14, 2005 (29 SR 951-952), March 7, 2005 (29 SR 1038-1039), April 11, 2005 (29 SR 1174-1175), June 27, 2005 (29 SR 1607), July 18, 2005 (30 SR 49-50), August 15, 2005 (30 SR 147), August 29, 2005 (30 SR 226-227), October 17, 2005 (30 SR 402-403), November 14, 2005 (30 SR 511-512), December 12, 2005 (30 SR 617-618), January 9, 2006 (30 SR 770-771), January 30, 2006 (30 SR 833), February 13, 2006 (30 SR 884), February 27, 2006 (30 SR 926-927), March 20, 2006 (30 SR 1006-1007), April 10, 2006 (30 SR 1109), May 30, 2006 (30 SR 1249-1250), July 31, 2006 (31 SR 138-139), August 21, 2006 (31 SR 268), September 18, 2006 (31 SR 380 - 381), October 2, 2006 (31 SR 474-477), October 16, 2006 (31 SR 519-520), November 6, 2006 (31 SR 614) and January 2, 2007 (31 SR 867-868). Effective January 30, 2007 the Department will add the following outpatient prescribed drugs to the state MAC list:

| <u>Drug Name</u> | <u>Strength</u> | <u>MAC Price</u> |
|---------------------|-----------------|------------------|
| FINASTERIDE | 5 MG | \$1.850 |
| CLARITHROMYCIN | 125 MG/5ML | \$0.359 |
| CLARITHROMYCIN | 250 MG/5ML | \$0.637 |
| PILOCAPRINE HCL | 7.5 MG | \$1.350 |
| SERTRALINE HCL | 25 MG | \$1.910 |
| SERTRALINE HCL | 50 MG | \$1.910 |
| SERTRALINE HCL | 100 MG | \$1.910 |
| SERTRALINE HCL | 20 MG/ML | \$0.830 |
| OXYBUTYNIN CHLORIDE | 5 MG | \$1.98 |

| | | | |
|---------------------|----|----|--------|
| OXYBUTYNIN CHLORIDE | 10 | MG | \$1.98 |
| OXYBUTYNIN CHLORIDE | 15 | MG | \$1.98 |

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$400,000 for State Fiscal Year 2006 (July 1, 2006 through June 30, 2007).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to Kristin Young, Pharmacy and Program Manager, Health Care Purchasing and Delivery Systems Division, Health Care Administration, Minnesota Department of Human Services, P.O. Box 64984, St. Paul, Minnesota 55164-0984; **phone:** (651) 431-2504 or **email:** kristen.c.young@state.mn.us

Minnesota Department of Natural Resources

Notice of Hearing on Sale of State Land in Martin County

NOTICE IS HEREBY GIVEN, that pursuant to *Minnesota Statutes*, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, at the South Regional DNR Office, 261 Highway 15 South, New Ulm, MN 56073, on Friday, February 16, 2007 at 10:30 a.m.

The purpose of the hearing is for public input regarding the sale of 5.75 acres of state land situated in the County of Martin, and described as:

That part of Government Lot 3 and the Northeast Quarter of the Southwest Quarter, both in Section 32, Township 103 North, Range 30 West, Martin County, Minnesota, described as follows: Beginning at the point of intersection of a line run parallel with and distant 100 feet northerly of Line 1 described below with a line run parallel with and distant 50 feet southeasterly of Line 3 described below; thence run easterly on said 100 foot parallel line to its intersection with a line run parallel with and distant 100 feet westerly of Line 2 described below; thence run northerly of the last described 100 foot parallel line to a point thereon, distant 100 feet southerly of its intersection with a line run parallel with and distant 50 feet southerly of said line 3; thence run northwesterly to a point on said 50 foot parallel line, distant 100 feet westerly of the last described intersection (when measured along said 50 foot parallel line) said point being hereinafter referred to as "Point B"; thence run southwestery on said 50 foot parallel line to the point of beginning; Line 1. Beginning at a point on the east line of said Section 32, distant 516.9 feet south of the east quarter corner thereof; thence run westerly at an angle of 89 degrees 20 minutes 15 seconds from said east section line (measured from north to west) for 5337.2 feet and there terminating; Line 2. Beginning at a point of Line 1 described above, distant 1545 feet easterly of its point of termination; thence run northerly at right angles to said Line 1 for 590 feet and there terminating; Line 3. beginning at a point of termination of Line 2 described above; thence run westerly at right angles to said Line 2 for 134.26 feet; thence deflect to the left of a 07 degrees 00 minutes 00 second curve (delta angel 35 degrees 00 minutes 00 seconds) for 500 feet; thence on tangent to said curve for 280.6 feet; thence deflect to the right on a 07 degrees 00 minutes 00 seconds curve (delta angle 35 degrees 00 minutes 00 seconds) for 500 feet and there terminating; containing approximately 5.75 acres, more or less; subject to the following restriction: No access shall be permitted to Trunk Highway 391 renumbered 90 or to County Road No. 59 from the lands herein conveyed; except that access shall be permitted along a line run parallel with and distant 50 feet southeasterly of Line 3 described above, between the point of beginning of Tract A hereinbefore described and "Point B" hereinbefore described.

Minnesota Statutes, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. This parcel is designated as the Krahmer Wildlife Management Area.

It is proposed that this 5.75-acre parcel of land be sold by the Department of Natural Resources through public auction. The parcel is no longer needed for resource management purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Matt Mattice at (651) 259-5427.

Dated January 12, 2007

David J Olson, Assistant Director
Division of Lands and Minerals

Official Notices

Minnesota Pollution Control Agency Municipal Division

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing the Non-Degradation of Minnesota Waters, *Minnesota Rules*, Chapter 7050

Subject of Rules. Subject of Rules. The Minnesota Pollution Control Agency (Agency) requests comments on its planned amendment to rules governing the non-degradation criteria that affect the quality of Minnesota's waters. The Agency is considering amendments to its rules to reflect changes that have occurred since the existing rules were adopted and to address the effect of stormwater discharges. The MPCA may also in this rulemaking consider state consistency with federal anti-degradation policies as identified by U.S. Environmental Protection Agency. The Agency is initiating this rulemaking by seeking comment from parties who have information or an interest in Minnesota's waters.

Persons Affected. The planned amendments to the rules will affect the owners and operators of all facilities that discharge to Minnesota waters and the citizens of Minnesota who will be affected by those discharges.

Statutory Authority. *Minnesota Statutes* § 115.03, subd. 1(e) authorizes the Agency to adopt..., rules, ...under such conditions as it may prescribe, in order to prevent, control or abate water pollution, or for the installation or operation of disposal systems or parts thereof, or for other equipment and facilities.

Public Comment. Interested persons or groups may submit comments or information on these planned rule amendments until 4:30 p.m. on April 30, 2007. The Agency does not contemplate appointing an advisory committee to comment on the planned amendments to the rules. If you are interested in being notified when the amendments to the rules are published for comment, please contact Carol Nankivel at the number or address below.

Rules Drafts. The Agency has not yet prepared a draft of the planned rule amendments, although interested parties may request to be notified when a draft is available by contacting Carol Nankivel at the number or address below.

Agency Contact Person. Written or oral comments, questions or requests to receive a draft of the rules when it has been prepared, and requests for more information on these planned rule amendments should be directed to:

Carol Nankivel
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55055-4194
Telephone: (651) 297-8371 or TTY: (651) 282-5332
E-mail: carol.nankivel@pca.state.mn.us

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Department of Public Safety

Bureau of Criminal Apprehension – CriMNet and CJIS

Adoption of the National Information Exchange Model (NIEM) for XML Exchanges

The CriMNet Program Office and Criminal Justice Information Systems (CJIS) units at the Bureau of Criminal Apprehension (BCA) have adopted the National Information Exchange Model (NIEM) for XML exchanges. More information about the model is available at <http://www.niem.gov>. The NIEM standard includes criminal justice information (covered in the global justice model) and other areas of government such as emergency management and homeland security, so it provides a broader range of exchanges. New XML documents from the BCA will conform to the NIEM standard. Reference schema and the data dictionary are currently available in the BCA's Criminal Justice Information Repository at: <https://cjr.crimnet.state.mn.us/>. CriMNet releases standards recommendations for 90-day vetting cycles beginning the first day of January, April, July and October of each year. The fourth quarter 2006 vetting period ended Dec. 31, and the first quarter 2007 vetting period will remain open until March 31, 2007. Visit the integration repository to view recommendations and provide feedback to assure the recommendations are suitable for each agency. For more information, contact the CriMNet Office at (651) 793-2726 or crimnet.support@state.mn.us.

Minnesota Board of School Administrators**NOTICE IS HEREBY GIVEN to Solicit Outside Information and Opinion on Possible Amendment to Rules Governing Educational Administrative Licensure, Minnesota Rule 3512**

Subject of Rules The Minnesota Board of School Administrators requests comments on its possible amendment to rules governing Educational Administrative Licensure. The Board is considering rule amendments. *Minnesota Rule* 3512 has never been changed to reflect the creation of the Board of School Administrators and its oversight responsibilities for school administrator licensure.

This results in confusion for those persons interested in licensure issues as the current rule refers to, among other things, the Commissioner of the Department of Children, Families and Learning instead of the Executive Director of the Board. There are numerous instances of such types of reference in current rule. The rule needs to be updated to reflect the changes in statute.

Persons Affected The amendment to the rules would likely affect any person wishing to obtain administrative licensure for schools, any person wishing to change their administrative licensure status, and institutions that recommend persons for administrative licensure.

Statutory Authority *Minnesota Statutes, Minnesota Laws 2006* Chapter 263, Article 2, section 81 authorizes the board to change rules for *Minnesota Rule* 3512. "On or before June 30, 2007, the board of School Administrators may adopt rules to reflect the changes in duties, responsibilities, and roles of school administrators under sections 121A.035, 121A.037, and 299F.30, and to make technical revisions and clarifications to *Minnesota Rules*, chapter 3512."

Public Comment Interested persons or groups may submit comments or information on these possible rules in writing until 4:30 p.m. on March 14, 2007 until further notice is published in the *State Register* that the Minnesota Board of School Administrators intends to adopt or to withdraw the rules. The Minnesota Board of School Administrators has appointed an advisory committee to comment on the possible rules.

Rules Drafts The Minnesota Board of School Administrators has prepared a draft of the possible amendments.

Agency Contact Person Written comments, questions, and requests to receive a draft of the rules when it has been prepared and requests for more information on these possible rules should be directed to Dr. Judith M. Eaton Lamp, Executive Director at Minnesota Board of School Administrators, Suite B100, TIES Building, 1667 Snelling Avenue North, Falcon Heights, MN 55108, **phone:** (651) 999-7387, **Fax:** (651) 999-7388, and **e-mail:** jlamp@msbsa.org.

Alternative Format Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments; you should resubmit the comments after the rules are formally proposed.

Dated: January 10, 2007

Judith M. Eaton Lamp, Ed.D, Executive Director
Minnesota Board of School Administrators

Department of Transportation**Office of Civil Rights****Notice of Intent to Solicit Outside Information and Opinion on Proposed Disadvantaged Business Enterprise (DBE) Program Annual Goal for Federal Fiscal Year 2007**

NOTICE IS HEREBY GIVEN that the Minnesota Department of Transportation's (Mn/DOT) Office of Civil Rights proposes to set its annual goal for DBE participation on all U. S. Federal Highway Administration, Department of Transportation (DOT) assisted contracts at 6.27%. Mn/DOT proposes to meet 2% of this goal through race and gender neutral means and 4.27% through race and gender conscious means.

The 2007 DBE annual goal and its rationale are available for public inspection during normal business hours from 8:00 a.m. to 4:30 p.m. at the Office of Civil Rights, located in the Transportation Building, 395 John Ireland Boulevard, St. Paul, Minnesota 55155. The methodology used to calculate the goal will be available for inspection for 30 days following the date of this notice.

The Office of Civil Rights will hold a public stakeholder meeting to discuss the goal methodology on February 7, 2007, 2:30pm to 4:00pm at Conference Room G-22, 395 John Ireland Blvd, St. Paul, Minnesota 55155 and will accept comments on the goal for 45 days

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from the date of the notice. The overall DBE goal may be adjusted in response to comments received at the during the public comment period.

Address all written comments to:

Hope Jensen, Director
Office of Civil Rights
Minnesota Department of Transportation
395 John Ireland Blvd. M.S. 170
St. Paul, Minnesota 55155
Fax: (651) 366-3043
E-mail: hope.jensen@dot.state.mn.us

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Board on Aging

Notice of Funds Availability: Opportunity to Sponsor the Retired and Senior Volunteer Program in Blue Earth, Brown, Le Sueur, Nicollet, Waseca and Watonwan Counties

The Minnesota Board on Aging, a state agency, in collaboration with the Minnesota office of the Corporation for National and Community Service, a federal agency, is seeking a qualifying non-profit public or private organization to assume sponsorship of the Retired and Senior Volunteer Program (RSVP) operating in Blue Earth, Brown, Le Sueur, Nicollet, Waseca and Watonwan Counties.

The Minnesota Board on Aging (MBA) is a state agency that provides state funding and support for the RSVP, Senior Companion, and Foster Grandparent programs as well as a variety of other programs and services for older adults.

The Corporation for National and Community Service is a federal government corporation that encourages Americans of all ages and backgrounds to engage in community based service. RSVP, one of three programs of the Corporation's National Senior Corps (the Senior Companion and Foster Grandparent programs are the other two), facilitates the engagement of people 55 and older in volunteer opportunities in local communities. A more complete description of RSVP is available from the Corporation for National and Community Service (address below) or at www.nationalservice.gov.

A project sponsor administers the recruitment, placement, and support of RSVP volunteers at community locations in the project area. Current sponsors for the eighteen RSVP projects operating in Minnesota include non-profit organizations and city and county governmental units. RSVP operating procedures and policy are governed by federal legislation contained in the Domestic Volunteer Service Act of 1973 as amended. RSVP, as well as the Senior Companion and Foster Grandparent programs, operates in Minnesota with additional state support provided through the MBA. The Corporation for National and Community Service (CNCS) will designate the selection of a new sponsor for Blue Earth, Brown, Le Sueur, Nicollet, Waseca and Watonwan Counties in consultation with the MBA.

Currently there are approximately 410 active RSVP volunteers serving at "stations" throughout the six counties. The sponsor selected to assume operations will be expected to maintain these Retired Senior Volunteers (RSVs) and stations enrolled in the program while seeking new volunteers and assignments in the future.

It is anticipated that \$30,245 in federal funds from the Corporation for National and Community Service will be available on an

State Grants & Loans

annualized basis for project operations. The sponsor must provide financial support, cash and/or in-kind, to meet the matching requirements of the federal funding. The match requirement is 10% in the first year, 20% in the second year and 30% in the third and all subsequent years. Currently the state of Minnesota, through the MBA, provides an additional \$36,465 to operate this program. The state funds may be used to make the federal match. It is expected that the new sponsor will assume operations by July 1, 2007. Training and assistance to commence operations will be provided.

An application and further instructions are available from the Corporation for National and Community Service, Room 2405, 431 S. Seventh Street, Minneapolis, MN. 55415; phone: (612) 334-4083. The e-mail address is MN@cms.gov. A public meeting for all prospective sponsors will be held on February 16, 2007 starting at 1:00pm and will likely last about two hours. The meeting will be held at the Mankato United Way, located in the Voyager Bank building at the corner of 2nd and Main Streets in downtown Mankato. The United Way is located on the 2nd floor of the building. Interested parties are requested to call the Corporation for National and Community Service to advise their interest in RSVP sponsorship.

Completed applications will be due to the Corporation for National and Community Service (address above) on March 16, 2007.

Department of Health

Environmental Health Division

Accepting Project Submissions for the Drinking Water Revolving Fund Project Priority List

The Drinking Water Revolving Fund provides below market rate financing for public water system improvements. The first step toward obtaining a loan is to request a project be placed on the Project Priority List (PPL). Requests must be **received by 4:30 p.m., May 25, 2007**.

Funding priority is for projects that correct a public health hazard, bring or keep systems in compliance with drinking water standards, and for communities below the median household income. Typical projects are for wells, treatment plants, water towers, and distribution lines. Funding is not for economic expansion or fire protection. Eligibility and ranking requirements are in *Minnesota Rules*, parts 4720.9000 to 4720.9080.

For PPL instructions, a general program overview, and to see an example of a simplified proposal go to:

www.health.state.mn.us/divs/eh/water/dwrf/

- or -

Call: (651) 201-4697

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days

Key to Beating the Competition

Obtain MORE and FASTER information. You receive much more with a SUBSCRIPTION than viewing the *State Register* on our website. Subscribe and receive many LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper right corner. You will also receive ALL the current rules, with an INDEX, and previous years' indices. You also receive a summarized "Contracts & Grants" section to review. Subscriptions cost \$180 a year (normal cost \$260 - an \$80 savings). Here's what you receive:

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Department of Administration

Division of State Architect's Office

Notice of Request for Proposals (RFP) and Fee Schedule for Protective Device Coordination and Arc Flash Studies State Capitol Complex, SAO Project # 02433CPX

The State of Minnesota (State) through its Department of Administration's State Architect's Office (SAO), requests proposals and fee schedules from interested and qualified firms and individuals (Responder) to provide services to prepare protective device coordination and Arc Flash studies for the Dept. of Administration, State Capitol Complex.

A full Request for Proposals is available on the State Architect's Office website: www.sao.admin.state.mn.us. Click on "Solicitation Announcements".

Project questions will be taken by Mary Golike at: mary.golike@state.mn.us or **faxed** to her at (651) 296-7650. All questions must be received by 3:00 p.m. CST on February 20, 2007. Responses to all questions will be posted as addenda on the SAO website by 4:00 p.m. CST on February 23, 2007.

Proposals must be delivered to Contract Officer, State Architect's Office, 301 Centennial Building, 658 Cedar Street, St. Paul, MN 55155-1625, (651) 201-2399 no later than 1:00 p.m. March 9, 2007. Late responses will not be considered.

The State is not obligated to complete the proposed project, and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Administration

Real Estate Management Division

Request for Lease Proposal for Department of Public Safety

NOTICE IS HEREBY GIVEN that the State of Minnesota, Department of Administration, requests proposals to lease up to approximately 168,000 usable feet of office and storage space for the Department of Public Safety.

For a copy of the Request for Lease Proposal (RFP) specifications/requirements, go to www.admin.state.mn.us/remd

Non-Binding Letter of Intent Due: March 5, 2007
Proposers' Questions Due: March 5, 2007
Proposals Due: No later than 2:30 p.m. on April 2, 2007

All RFP responses must be received by the Real Estate Management Division, Administration Building, 50 Sherburne Avenue, Room 309, St. Paul, MN 55155 by the time and date noted above.

Minnesota State Colleges & Universities Notice of Request for Proposal for External Auditing Services for System-wide Projects Fiscal Years 2007 - 2009

NOTICE IS HEREBY GIVEN that the Minnesota State Colleges and Universities is seeking to acquire system-wide external auditing services from an independent accounting firm duly licensed to practice in the State of Minnesota, pursuant to *Minnesota Statutes* Section 326.192, or a similarly qualified government agency.

Proposals are being sought from parties interested in providing the following system-wide external auditing services on an annual basis for the three-year period from July 1, 2007 to June 30, 2010:

- **System-wide Financial Statement Audit:** To conduct an annual audit in compliance with generally accepted government auditing standards and render an independent audit opinion on the general purpose system-wide financial statements for the Minnesota State Colleges and Universities (MnSCU) [*Final audit adjustments due by mid October following the end of each fiscal year*],
- **Revenue Fund Financial Statement Audit:** To conduct an annual audit in compliance with generally accepted government auditing standards and render an independent audit opinion on the financial statements of the MnSCU Revenue Fund, as required by the applicable bond covenants, [*Final audit adjustments due by early September following the end of each fiscal year*] and
- **Federal Financial Assistance Audit:** To satisfy the annual audit requirements established by the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement for major federal financial assistance programs administered by the Minnesota State Colleges and Universities and provide the required reports on internal control and compliance required by federal regulations [*Final audit adjustments due by December 31 following the end of each fiscal year*].

This request for proposal does not obligate the Minnesota State Colleges and Universities to complete the proposed project, and the Minnesota State Colleges and Universities reserves the right to cancel the solicitation if it is considered to be in its best interest.

Responders may propose additional tasks, activities or alternative suggestions if they will substantially improve the results of the project. These items shall be separated from the required items on the cost proposal.

All proposals must be sent to and received by:

John Asmussen, Executive Director
Office of Internal Auditing
Minnesota State Colleges and Universities
350 Wells Fargo Place
30 East 7th Street
St. Paul, Minnesota 55101-4946

Not later than **4 PM on Wednesday, February 28, 2007**, as indicated by the date and time indicated on each response package by the Minnesota State Colleges and Universities mail room, if packages are delivered by U.S. Mail, or the Minnesota State Colleges and Universities reception desk (3rd Floor, Wells Fargo Place), if packages are hand-delivered or delivered by courier.

Late proposals will not be considered. All costs incurred in responding to this RFP will be borne by the responder.

Submit ten copies of the proposal. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

Contacts:

A full Request for Proposal is available on a public web site at www.internalauditing.mnscu.edu/RFP/ or by contacting Darla Senn (darla.senn@so.mnscu.edu).

Other questions should be directed to the following person:

John Asmussen, Executive Director of Internal Auditing
Telephone: (651) 296-2430

State Contracts

e-mail: john.asmussen@so.mnscu.edu

Questions and answers that will be informative to all prospective bidders will be posted on the same web site. Other personnel are NOT allowed to discuss the request for proposal with anyone, including responders, before the proposal submission deadline.

Minnesota State Colleges and Universities Dakota County Technical College Request for Bids for Fire Suppression System Improvements, Phase 2

NOTICE IS HEREBY GIVEN that Dakota County Technical College will receive bids for Fire Suppression System Improvements, Phase 2. Complete sets of bidding documents are on file at:

TKDA
444 Cedar St. Suite 1500
St Paul, MN 55101
(651) 292-4400

Bidding documents are also on file at St Paul Builders Exchange, Mpls Builders Exchange, McGraw Hill Construction Plan Room, MEDA Minority Contractors Plan Room, and the National Association of Minority Contractors of Upper Midwest.

A pre-bid meeting will be held at 10:00 AM to 12:00 PM on Tuesday, Feb 6, 2007. Meet at the front receptionist desk at Dakota County Technical College.

Sealed bids must be received by Paul DeMuth at Dakota County Technical College, 1300 145th St. East, Rosemount, MN 55068 by 2:00 PM, Feb 13, 2007 at which time the bids will be opened and publicly read aloud.

Minnesota State Colleges and Universities Minneapolis Community & Technical College Notice of Intent to Solicit Two Separate Bids for Printing and Mailing of *Summer and Fall 2007 Class Schedule*

Description

/Specifications:

Summer schedule will be approximately 16 pages.

Fall schedule will be approximately 32 pages.

For both schedules: Tabloid-size 10 3/4" x 17" saddle-stitched and trimmed. Refold to 10 3/4" x 8 1/2". Image area approximately 9 3/4" x 15 7/8" w/no bleeds. 35# white groundwood offset 80B self-cover. Cover is black and 2 PMS. Text is black and 1 PMS. Bids requested for quantities of 100,000, 130,000 & 150,000 copies. Include cost for additional pages in 4 page increments. Request printer with onsite mailing capabilities. Approximately 130,000 schedules to be mailed. This includes about 8,000 provided addresses and about 100,000 residential zip code zoning bulk-mail.

Creatives will be provided in .pdf and InDesign format unless otherwise requested. Also, printer must able to provide MCTC with a CD of the final document in a format that can be edited.

Print schedule: Summer schedule to printer approximately 2/28/2007 and Fall schedule to printer approximately 4/02/2007 and deliver both schedules within seven working days of final approved proofs and files.

Bid Questions: David Tajima – 612-659-6224 or by e-mail at *David.Tajima@minneapolis.edu*

Deadline for Bids: 12:00 p.m. – Monday, February 12, 2007

**Contact for bid copies
and to submit bids:** David Tajima / Marketing
Room K1100
Minneapolis Community and Technical College

1501 Hennepin Avenue
Minneapolis, MN 55403
(612) 659-6224
or by e-mail at *David.Tajima@minneapolis.edu*

Minnesota State Colleges and Universities Normandale Community College Request for Proposal for Instruction Multimedia System

Normandale Community College is asking that seven (7) completely self-contained Teacher's Station Units, including the projector, be built. Each unit will have all transmission, translation and terminations needed to process and transmit signal and control from the teacher's station to the projector over the owner provided shielded cat.5. Each unit will be delivered, installed, tested and adjusted for quality, for the following classrooms; C2032, C2034, C2036, C2038, C2040, C2042, and C2044. Each unit will be scheduled for delivery, installation, testing and adjustment for quality, based on the availability of the classrooms and done in hours instead of days or weeks.

Response to this solicitation is due no later than 2:00 P.M. CST, Monday Feb. 12th, 2007, as indicated by the date and time stamp recorded on each response package by our Mail Room. Submit five (5) copies of proposal. Proposals are to be sealed in mailing envelopes or packages, with the responding vendor's name and address clearly written on the outside. Each copy of the proposal must be signed in ink by and authorized member of the company. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

Ship to Information:

Normandale Community College
Steven Wyffels ITS Dept
C/O MAIL ROOM B1631
9700 France Ave S
Bloomington MN 55431

To receive a copy of this RFP or questions in regards to this solicitation contact:

Steven Wyffels Instructional Support Supervisor
Phone: 952-487-8166
Fax: 952-487-8101
Email: steve.wyffels@normandale.edu
RFP Website: www.normandale.edu/MultimediaRFP/

A meeting is scheduled on Wednesday, Feb 7, 2007 at 2:00 P.M. CST in room C2036, to allow vendors the opportunity to see the site where the systems will be installed and ask questions. This meeting is the only opportunity to visit this area. The meeting is not mandatory, not attending could result in not being able to meet all the evaluation criteria accurately and affect a proposals scoring. Minutes of this meeting will be posted on the RFP Website. Additional questions should be received by 2:00 P.M. CST Fri. Feb. 9th, 2007.

All substantive responses to vendor queries will be made available to all vendors by posting the question, with the name of the vendor submitting the question and the answer on the RFP Website. For purposes of this RFP, posting on this website constitutes written notification to all vendors. Vendors are expected to check the website frequently.

NCC PURCHASING COORDINATOR

Minnesota State Colleges and Universities North Hennepin Community College Notice of Availability of Request for Proposal (RFP) for Owner Representative Selection for the Renovation and Expansion of the Center for Business and Technology Building at North Hennepin Community College

The Minnesota State Colleges and Universities, acting as the owner for the State of Minnesota, is soliciting proposals from interested, qualified consultants for Owner Representative services for the above referenced project.

A full Request for Proposals is available on **North Hennepin Community College** website: www.nhcc.edu/ click on "News and
(Cite 31 SR 967)

State Contracts

Announcements.”

A project informational meeting has been scheduled for **February 5, 2007, 1:00 p.m.** at North Hennepin Community College, Center for Business and Technology (CBT), **Room 171.**

Proposals must be delivered to Deb Fugate, North Hennepin Community College, LRC 122, 7411 – 85th Avenue North, Brooklyn Park, MN 55445 **NOT** later than **February 16, 2007 at 1:00 p.m.** Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (MnSCU)

Rochester Community and Technical College

Notice of Request for Bid (RFB) for a Grand Piano

NOTICE IS HEREBY GIVEN that Rochester Community and Technical College Request for Bid for the purchase of a Grand Piano.

To receive a copy of the RFB, send an e-mail to June.meitzner@roch.edu or fax your request to 507-285-7104.

Bids are due back by Monday, February 12, 2007 4:00 P.M. CDT and are to be addressed to June Meitzner, Rochester Community and Technical College, 851 30th Ave SE Rochester, MN 55904; Room EA 134.

Late responses will not be considered.

Minnesota State College and Universities is not obligated to complete the proposed project and reserves the right to cancel this solicitation.

Minnesota State Colleges and Universities (MnSCU)

Winona State University

Notice of Request for Bid (RFB) for the Renovation of Maxwell Hall

RESPONSE TO THIS SOICITATION IS DUE NO LATER THAN FEBRUARY 23, 2007 AT 2:00 P.M. CDT. Deliver sealed bids to:

Steve Ronkowski, Facilities Coordinator
Facilities Services Building, Room 203
Winona State University
175 West Mark Street
Winona, Minnesota 55987-5838

Bids will be publicly read aloud on February 23, 2007 at 2:00 pm. at the following location: Kryzsko Commons - Dining Rooms C & D, Winona State University - Main Campus, Winona, Minnesota 55987-5838. Note: Parking is available in the North Kryzsko Silver Lot.

Project Scope: Remodeling Old Maxwell Hall Library facility located at the SW corner of Johnson and Sanborn Streets, Winona, Minnesota. The total facility is approximately 82,400 SF with approximately 5,000 SF being new construction.

Start of Work: March 2007

Substantial Completion: 03 March 2008

Final Completion: 31 March 2008

Estimated Cost: \$8,000,000

Pre-Bid Meeting Details: February 08, 2007 from 9:00 am to 11:00 am, in Kryzsko Commons, Dining Rooms C&D at Winona State University, Winona, Minnesota. Parking is available in the north Kryzsko Silver Lot. Bidders are required to attend.

Complete sets only, of Drawings and Specifications may be obtained at the following address:
Holabird & Root LLC

400 South Broadway, Suite 303
Rochester, Minnesota, 55904
Phone: (507) 288-8088
Fax: (507) 288-7311

Contact Cheryl for questions concerning obtaining sets of Drawings and Specifications at (507) 288-8088.

Minnesota Department of Corrections Notice of Request for Proposals for Gender-Based Restorative Justice and Trauma Counseling Services

The Minnesota Department of Corrections (DOC) is seeking proposals to provide gender-based (juvenile female) restorative justice and trauma counseling services or staff training at the state-contracted juvenile residential or detention facilities housing juvenile female offenders.

The contract period is July 1, 2007-June 30, 2009. The contract cost for all services is estimated not to exceed \$100,000 for the two-year contract period; however, this RFP does not obligate the DOC to spend the estimated dollar amount.

The full RFP will be sent free-of-charge in response to written, e-mailed, or faxed requests to the contact person listed below. Proposals must be submitted to the DOC contact person. Other personnel are NOT allowed to discuss the RFP with anyone, including responders, before the proposal submission deadline. Proposals must be received by the contact person listed below no later than March 5, 2007, 2:30 p.m. central time.

Kyiunga Olson
Department of Corrections
1450 Energy Park Drive Suite 200
St. Paul, MN 55108-5219
Telephone: (651) 267-3667
E-mail: kyiunga.olson@state.mn.us

Department of Human Services Mental Health Division Notice of Availability of Contract for Process Evaluation Services to the Minnesota Co-Occurring State Incentive Grant (COSIG) Project

The Minnesota Department of Human Services is requesting proposals for the purpose of contracting with a qualified entity to conduct a process evaluation of the State implementation of the Evidence-Based Practice Integrated Dual Disorder Treatment (IDDT) at designated statewide implementation sites, and perform related process evaluation activities. The State received a five-year federal grant from the Substance Abuse Mental Health Administration (SAMHSA) under grant award funding for the Co-Occurring State Incentive Grant (COSIG). Funding will be used for the statewide infrastructure development of Integrated Dual Disorder Treatment Services (IDDT).

Work is proposed to start on or after April 1, 2007.

The Request for Proposal can be obtained from:

Cynthia Godin
Department of Human Services, Mental Health Division
P.O. Box 64981, St. Paul, Minnesota, 55164-0981
Fax: (651) 431-7418
E-mail: cynthia.godin@state.mn.us

Responders are encouraged to supply an email address and to receive the RFP electronically. Request for Proposals will be available by mail from this office through February 16, 2007. A written request (by direct mail, fax or email) is required to receive the Request for Proposal. After February 16, 2007 the proposal must be picked up in person or received electronically.

Proposal Due Date and Time: Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00 pm Central Time on February 28, 2007. **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

Project Duration: April 2007 – February 2009 with an option to extend one additional two year period and one additional one year

State Contracts

period.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Judicial Branch

Request for Proposals for the Replacement of Its Storage Area Network (SAN)

The proposals should provide for a turn-key solution including hardware, software, staff training, installation and integration into our environment, configuration, and migration of our data from the SAN currently in operation.

A full Request for Proposals is available on the Judicial Branch website: www.courts.state.mn.us.

Proposals must be delivered to the following address by February 22, 2007 at 4:00p.m.

State Court Administrator's Office
Information Technology Division, Attention SAN Replacement RFP
Minnesota Judicial Center, Suite 145
25 Rev. Dr. Martin Luther King Jr. Boulevard
St. Paul, MN 55155

Questions about the RFP or the selection process must be directed in writing by email to SANReplacement@courts.state.mn.us.

Questions and answers will be posted on the Court's Web Site at: <http://www.courts.state.mn.us/SANRFP>. Individual court personnel are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

This request for proposal does not obligate the Minnesota Judicial Branch to complete the proposed project, and the Minnesota Judicial Branch reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's web site at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Ron Bisek
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

**Department of Transportation (Mn/DOT)
Engineering Services Division****Notice Concerning Professional/Technical Contract Opportunities**

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

**Metropolitan Council - Metro Transit
Hoist Cylinder Replacement at South Garage**

Metro Transit, a service of the Metropolitan Council, is soliciting sealed bids for Hoist Cylinder Replacement at South Garage. A Pre-Bid Meeting will be held 10:00 AM, Tuesday, February 20, 2007 at the Metro Transit South Garage, located at 2100 MTC Road, Minneapolis, MN 55450. Meet at the North side of garage by main pull-in area. Bids are due at **2:00 PM on February 27, 2007**. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
Attn: Candace Osiecki
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070
E-mail: candace.osiecki@metc.state.mn.us

**Metropolitan Council - Metro Transit
Request for Proposals for Construction Inspection and Testing Services for 28th
Avenue Parking Structure**

Metro Transit, a division of the Metropolitan Council, is soliciting proposals for Construction Inspection and Testing Services for the 28th Avenue Parking Structure construction project.

These services will include various construction observation, inspection, and testing services during construction of the 28th Avenue Parking Structure. The parking structure is proposed at the southeast intersection of 28th Avenue and 82nd Street in Bloomington,

Non-State Bids, Contracts & Grants

Minnesota. The facility will consist of an efficient five-level parking facility with a total of approximately 1,450 parking spaces. The facility will accommodate vehicle parking, light rail and bus movement to encourage the use of mass transit and help alleviate roadway and parking congestion in the south metropolitan area. There are existing Light Rail / Bus Operations and amenities currently located on this site. The parking facility will be constructed using post-tensioned concrete, structural steel, and pre-cast concrete panels. The construction contract is currently out for bids and the project is scheduled to be substantially completed within 15 months from Notice to Proceed.

A Pre-Proposal Conference will be held at 10:00 AM on Tuesday, February 6, 2007 in the 1st Floor Chambers, Metro Transit Offices, 560 6th Avenue North, Minneapolis, MN 55411.

Proposals are due by 2:00 PM on February 23, 2007.

Copies of the Request for Proposals are available by contacting:

Candace Osiecki
Metro Transit Purchasing
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5070
Fax: (612) 349-5069
E-mail: candace.osiecki@metc.state.mn.us

University of Minnesota

Notice of Meeting Location Change for Designer Selection for Science Teaching & Student Services Center

(State Designer Selection Board Project No. 06-18)

The State of Minnesota, acting for the Board of Regents of the University of Minnesota, through the State Designer Selection Board, hereby notified the public that the location for the January 23, 2007 meeting of the State Designer Selection Board has been changed. For instructions on attending the meeting at the new location, please go to the University of Minnesota, website:

<http://www.cppm.umn.edu/rfp.html>

click on "Science Teaching & Student Services Center." Or, contact, Orlyn Miller, Capital Planning & Project Management, (612) 624-7501, om@umn.edu or Dean Carlson, (612) 624-9555, carls064@umn.edu or Mary Golike, Executive Secretary, State Designer Selection Board, in the State Architect's Office, 301 Centennial Office Building, 658 Cedar St., St. Paul, MN 55155-1625 (651) 201-2372.

The meeting will begin at 8:30 a.m.

University of Minnesota

Request for Proposal for Pre-Demolition, Building Demolition and Site Restoration - Project #000-06-2206

I. NOTICE OF REQUEST FOR Proposal

The University of Minnesota is interested in obtaining proposals from qualified contractors to perform pre-demolition, building demolition and site restoration of the following University of Minnesota facilities:

| Building | Street Address |
|---------------|---------------------------|
| Peking Garden | 2324 University Ave. S.E. |

The procurement will be a Lump Sum Construction Contract for the pre-demolition, building and associated site improvement demolition, disposal of demolished materials, backfilling of the basement/foundation/footings and site restoration.

Copies of the Project Manual are available, at cost, from Rani Engineering, Inc., 556 Rice Street, St. Paul, MN 55103-2117 Attn: Mike Prestine, (651) 225-9789 ext 102 or on Rani Engineering's FTP Site: <ftp://roc528:R.roc52inspec@ftp.rani.com>,

II. CONTACT FOR RFP INQUIRIES:

Non-State Bids, Contracts & Grants

OWNER'S PROJECT MANAGER:

Greg Van Ochten
Hines, on behalf of the University of Minnesota
2001 University Ave. S.E.
Minneapolis, Minnesota 55402
Phone: (612) 379-1000
Fax: (612) 379-9560 Attn: Elizabeth Eide/Greg Van Ochten
E-mail: greg_van_ochten@hines.com

OWNER'S CONSULTING ENGINEER:

Mike Prestine
Rani Engineering, Inc.
556 Rice Street
St. Paul, MN 55103-2117
Phone: (651) 225-9789 ext. 102
E-mail: mprestine@rani.com

III. TENTATIVE SCHEDULE OF EVENTS

(Be advised that these dates are subject to change as University deems necessary)

| | |
|---|-------------------|
| RFP Document Issued | February 2, 2007 |
| All question / inquires deadline at 1:00 pm CST | February 7, 2007 |
| Mandatory Pre-Proposal Site Meeting at 9:00 am CST | February 9, 2007 |
| RFP Response Part 1 Due at 2:00 pm CST | February 15, 2007 |
| RFP Response Part 2 Due at 10:00 am CST | February 16, 2007 |
| Evaluation and Selection | February 20, 2007 |
| Award Decision / Notice to Proceed | February 21, 2007 |
| Pre-construction Meeting | February 23, 2007 |
| Substantial Completion Date of Project | March 23, 2007 |
| Project Final Completion (All close out documents to Owner) | March 30, 2007 |

The University reserves the right, in its sole discretion, to reject any and all proposals, accept any proposal, waive informalities in proposals submitted, and waive minor discrepancies between proposal and these proposal instructions, as it deems to be in its best interest. Any waiver of the University with respect to the requirements of these proposal instructions shall apply only to the particular instance for which it was made or given, and no such waiver shall constitute a permanent or future waiver of such requirements.

University of Minnesota

Request for Proposal to Perform Construction Work on District Infrastructure- Republic Creosote Project, Bid Package #3 - Project # 000-06-2202

I. NOTICE OF REQUEST FOR PROPOSAL

The University of Minnesota is interested in obtaining proposals from qualified contractors to perform construction work on District Infrastructure-Republic Creosote Project, Bid Package #3. The work of this Project is the excavation and segregation of hazardous and non-hazardous soil materials for separate treatment and disposal. The area of work is in and around the Buckeye Parking Lot within the Huron Boulevard Parking Complex on the East Bank Campus of the University. PAH impacted soil above the industrial Soil Reference Value for B(a)P equivalents will be disposed of either via approved thermal treatment system or at an approved hazardous waste landfill.

II. CONTACT FOR RFP INQUIRIES:

OWNER PROJECT MANAGER:

David Spillman
Hines
TCF Bank Stadium-Project Office

OWNER ENVIRONMENT CONSULTANT

Joseph Otte
Wenck Associates, Inc.
360 North Robert Street, Suite 711

Non-State Bids, Contracts & Grants

2001 University Avenue S. E.
Minneapolis, Minnesota 55414
E-mail: *david_spillman@hines.com*
Phone: (612) 379-1000

St. Paul, Minnesota 55101
E-mail: *jotte@wenck.com*
Phone: (651) 294-4587

Proposal Documents may be viewed at:

Wenck Associates, Inc. offices
TCF Bank Stadium-Project Office

Electronic copies of the Proposal Documents may be downloaded free of charge from the Uof M CPPM website at:

<http://www.cppm.umn.edu/rfp.html>

Hard copies of the Proposal Documents may be obtained at Wenck Associates, Inc. at the above address.

III. TENTATIVE SCHEDULE OF EVENTS

(Be advised that these dates are subject to change as University deems necessary)

| | |
|---|-------------------|
| RFP issue..... | February 7, 2007 |
| Mandatory Pre-Proposal Mtg. (Williams Arena Club Room @ 8:30 am)..... | February 14, 2007 |
| All Questions Mailed/Faxed to Owner's Project Manager by 2:00pm..... | February 16, 2007 |
| Sealed Proposal Bid Responses due @ 2:00pm..... | February 21, 2007 |
| Evaluation and Selection..... | February 22, 2007 |
| Anticipated date of Award..... | February 26, 2007 |

The University reserves the right, in its sole discretion, to reject any and all proposals, accept any proposal, waive informalities in proposals submitted, and waive minor discrepancies between proposal and these proposal instructions, as it deems to be in its best interest. Any waiver of the University with respect to the requirements of these proposal instructions shall apply only to the particular instance for which it was made or given, and no such waiver shall constitute a permanent or future waiver of such requirements.

University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at *bidinfo.umn.edu* or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

University of Minnesota Center for Transportation Studies Notice of Request for Proposals for Professional Consulting Services

The University of Minnesota's Center for Transportation Studies (CTS) is seeking proposals from qualified firms to provide professional consulting services to support Phases II, III, and IV of the Minnesota Department of Transportation Cost Estimating Process Improvement and Organizational Integration project. The goal of Phase II of the project is to define the desired, comprehensive model and sub-processes for Mn/DOT cost estimating and cost management based upon the findings and recommendations in the final report from Phase I. In Phase III of the project, the management strategies, key principles, and tools identified in Phase II will be developed into a supporting technical reference manual. The goal of Phase IV of the project is implementing the management strategies, key principles, and tools to improve cost estimation and cost management practices within Mn/DOT.

Non-State Bids, Contracts & Grants

Objectives for Phases II, III, and IV include:

1. Determining Mn/DOT management philosophies for cost estimating and cost management and developing Mn/DOT-specific management strategies based on the recommended management strategies in the National Cooperative Highway Research Program Project 8-49 Guidebook "Guidance for Estimation and Management for Highway Projects During Planning, Programming, and Pre-construction."
2. Developing the desired, comprehensive cost estimating and cost management model for Mn/DOT based on models in the NCHRP Project 8-49 Guidebook.
3. Developing the Mn/DOT Cost Estimating and Cost Management Technical Reference Manual.
4. Implementing early opportunities for improvement identified in the Phase I Final Report.
5. Developing the implementation strategies for successful adoption of the comprehensive Mn/DOT cost estimating and cost management model and sub-processes.
6. Developing a training plan/course for adoption of the comprehensive cost estimating and cost management model and sub-processes, delivering one (1) pilot training session, and identifying training modifications based on feedback.

A copy of this Request for Proposals (RFP) is available by contacting Tony Drollinger at (612) 624-2310 or via email at droll1001@umn.edu. When requesting a copy, please refer to RFP # 539-17425403.

All proposals are **due no later than 3:00 p.m.** Minnesota time on **Monday, February 26, 2007**. Late proposals will not be considered.

Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155

(1 block east of I-35E Bridge, 1 block north of University Ave.)

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- **Mike Lynch's Minnesota Starwatch** - The Essential Guide to Our Night Sky, \$24.95
- **Minnesota's State Capitol** - The Arts and Politics of a Public Building, \$16.95
- **A Birders's Guide to Minnesota**, by Kim R. Eckert, \$20.00
- **Celebrate Saint Paul** - 150 Years of History, \$49.95
- **Minnesota Guidebook to State Agency Services** - Owners manual for Minnesotans, \$14.95

Admin Minnesota

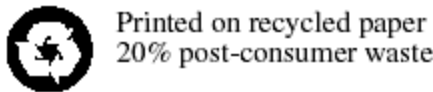
DEPARTMENT OF ADMINISTRATION

660 Olive Street • St. Paul, Minnesota 55155
 Metro Area 651-297-3000; FAX 651-297-8260
 Toll Free 1-800-657-3757

Web Site: <http://www.comm.media.state.mn.us>
 Metro Area 651-282-5077 Greater MN 1-800-657-3706

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| American Express/VISA/MasterCard/Discover No. | | | TOTAL | |
| Signature | | Expiration Date | Telephone (During Day) | |

If tax exempt, please provide ES number or send completed exemption form.