State of Minnesota

State Register



Rules, Executive Orders, Appointments,
Commissioners' Orders, Revenue Notices, Official Notices, Grants,
State Contracts & Loans, Non-State Bids, Contracts & Grants
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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules executive orders of the governor
- appointments proclamations and commendations commissioners' orders revenue notices
- official notices
 state grants and loans
 contracts for professional, technical and consulting services
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# 22 # 23 # 24 # 25	Monday 27 November Monday 4 December Monday 11 December Monday 18 December	NOON MONDAY 20 NOVEMBER Noon Tuesday 28 November Noon Tuesday 5 December Noon Tuesday 12 December	Noon Wednesday 15 November NOON TUESDAY 21 NOVEMBER Noon Wednesday 29 November Noon Wednesday 6 December				

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Proposed Rules

Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - <u>Underlining</u> indicates additions to existing rule language. <u>Strikeouts</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - <u>Underlining</u> indicates additions to proposed rule language. <u>Strikeout</u> indicates deletions from proposed rule language.

Department of Administration

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Minnesota Gambling Control Board

Proposed Repeal of the Rules Governing Lawful Gambling: General Provisions, *Minnesota Rules*, parts 7861.0010 to 7861.0140; Bingo Hall Licenses, *Minnesota Rules*, part 7862.0010; Gambling Equipment Distributors; Distributor Salespersons, *Minnesota Rules, parts* 7863.0010 and 7863.0020; Linked Bingo Game Providers, *Minnesota Rules, parts* 7863.0050 and 7863.0060; Gambling Equipment Manufacturers, *Minnesota Rules*, parts 7864.0010 and 7864.0030; and Gambling Licensees; Disciplinary Actions, *Minnesota Rules*, parts 7865.0010 to 7865.0050, and

Proposed Reenactment, Amendment, and Adoption of the Rules Governing Lawful Gambling: General Provisions, *Minnesota Rules*, parts 7861.0210 to 7861.0340; Gambling Equipment Distributors; Distributor Salespersons, *Minnesota Rules*, parts 7863.0210 and 7863.0220; Linked Bingo Game Providers, *Minnesota Rules*,

Proposed Rules —

parts 7863.0250 and 7863.0260; Gambling Equipment Manufacturers, *Minnesota Rules*, parts 7864.0210 to 7864.0240; and Gambling Licensees; Disciplinary Actions, *Minnesota Rules*, parts 7865.0210 to 7865.0260.

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Introduction. The Gambling Control Board intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules until December 29, 2006, and you may also submit a written request until December 29, 2006, that a hearing be held on the rules.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Bernice Caruth, Gambling Control Board, 1711 West County Road B, Suite 300 South, Roseville, Minnesota 55113; **phone:** (651) 639-4030. If you use a TTY, call the Board by using the Minnesota Relay Service and ask to place a call to (651) 639-4030.

Subject of Rules and Statutory Authority. The proposed rules pertaining to lawful gambling, chapters 7861, 7863, 7864, and 7865, are being repealed in their entirety and reenacted with new part numbers, reorganization of language in new subparts, elimination of unnecessary language, and consolidation of similar requirements. Chapter 7862, pertaining to bingo halls, is being repealed and is not being reenacted. The proposed rules in part 7861.0210 pertain to definitions commonly used in the lawful gambling industry by organizations, distributors, distributor salespersons, linked bingo game providers, and manufacturers, and new definitions are added for bingo, fund raising costs, management and general costs, pull-tab and tipboard games, and obsolete definitions deleted. The proposed rules in part 7861.0220 pertaining to licensed organizations are primarily a reorganization of information; clarification of requirements for 501(c)(3) organizations and 501(c)(4) festival organizations; and elimination of obsolete licensing requirements. The proposed rules in part 7861.0230 pertaining to gambling managers and assistant gambling managers are primarily a reorganization of information, clarification of education requirements; and elimination of obsolete requirements. The proposed rules in part 7861.0240 pertaining to premise permits are primarily a reorganization of reenacted language. The following proposed rules are primarily a consolidation of reenacted language: part 7861.0260 conduct of lawful gambling; part 7861.0270 conduct of bingo; part 7861.0280 conduct of pull-tabs; part 7861.0290 conduct of tipboards; part 7861.0300 conduct of paddlewheels; and part 7861.0310 conduct of raffles. In part 7861.0270 the proposed rules also contain new language pertaining to the use of electronic bingo devices. The proposed rules in part 7861.0280 also contain requirements for the conduct of newly-authorized cumulative, progressive, event, and multiple seal pull-tab games. In part 7861.0290 the proposed rules contain also new requirements for the conduct of cumulative and multiple seal tipboard games. The proposed rules in part 7861.0300 contain a new requirement for gambling managers to attend a class conducted by the Board prior to implementing the conduct of a paddlewheel game with a table. In part 7861.0310 the proposed rules contain requirements for the conduct of calendar and button raffles, using certificates of participation as an alternative to using raffle tickets, clarification of canceling a raffle and refunding money to players, and requesting board approval for alternative methods of selecting raffle winners. The proposed rules in part 7861.0320 contain reenacted language that provides guidelines and requirements for an organization's operations, accounts and reports; new language clarifying the standards of operation for licensed 501(c)(3) organizations and 501(c)(4) festival organizations as required by Minnesota Statutes, section 349.154, subdivision 1; and also clarification of statutory requirements for compliance with allowable expense limits for all licensed organizations. The proposed rules in parts 7861.0330 and 7861.0340 pertaining to excluded and exempt organizations clarify that a licensed organization may conduct that type of activity after it has terminated its organization license. In part 7861.0330 the reference to excluded raffles is being deleted. In Chapter 7863 proposed rules pertaining to distributors, distributor salespersons, and linked bingo game providers are being consolidated, reorganized, and unnecessary language deleted. The proposed rules in Chapter 7864 pertaining to manufacturers, manufacturing standards, and reports and records are being consolidated and reorganized, with new manufacturing standards, dards for newly-authorized event, cumulative, multiple seal, and progressive pull-tab games; for cumulative and multiple seal tipboard games; and for electronic bingo devices. Also, this chapter eliminates outdated manufacturing standards and requirements and amends it with new standards to keep it up-to-date and flexible with changing technology and regulatory requirements. Finally, in Chapter 7865 language pertaining to appeals, hearings, and illegal gambling is being consolidated, and new language added pertaining to fines and sanctions for violations of statutory allowable expense limits.

The Board's statutory authority to adopt the rules is *Minnesota Statutes* 349.151, subdivisions 4(a), 4(b), 4c, and 13; *Minnesota Statutes* 349.154, subdivision 1; *Minnesota Statutes* 349.16, subdivision 2(h); *Minnesota Statutes* 349.162, subdivision 5(b); *Minnesota Statutes* 349.163, subdivisions 1 and 6; *Minnesota Statutes* 349.163; *Minnesota Statutes* 349.165, subdivision 2; *Minnesota Statutes* 349.167, subdivision 4; *Minnesota Statutes* 349.169; *Minnesota Statutes* 349.17, subdivisions 5 and 8; *Minnesota Statutes* 349.1711, subdivision 5; *Minnesota Statutes* 349.1721, subdivisions 1 and 2; *Minnesota Statutes* 349.173(c); *Minnesota Statutes* 349.19, subdivisions 1, 7, 8, and 10; *Minnesota Statutes* 349.191, subdivision 3; *Minnesota Statutes* 349.211, subdivision 3; and *Minnesota Statutes* 14.055.

The proposed rules are available on the Board's web site at *www.gcb.state.mn.us*. A free copy of the rules is also available upon request

Proposed Rules

from the agency contact person listed above.

Comments. You have until 4:30 p.m. on Friday, December 29, 2006, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on December 29, 2006. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to achieve the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 296-5148 or 1-800-657-3889.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: November 20, 2006 Tom Barrett, Executive Director
Gambling Control Board

Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain emergency conditions.

Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited emergency rules detail the agency's rulemaking authority.

KEY: Proposed Rules - <u>Underlining</u> indicates additions to existing rule language. <u>Strikeouts</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - <u>Underlining</u> indicates additions to proposed rule language. <u>Strikeout</u> indicates deletions from proposed rule language.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules: Prohibited Big Game Feeding

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of the rules is *Minnesota Statutes*, section 97A.045, subd. 11 as amended by *Minnesota session laws for 2006*, chapter 218, article 5, section 1.

The emergency conditions that do not allow compliance with *Minnesota Statutes*, sections 97A.0451 to 97A.0459, are: 1) 2006 session law requires the implementation of a deer feeding restriction in northwest Minnesota, and 2) the United States Department of Agriculture requested this action in August 2006, as part of a larger interagency plan to regain bovine tuberculosis accredited free status for Minnesota livestock producers.

Dated: October 26, 2006 Gene Merriam, Commissioner
Department of Natural Resources

6232.4800 FEEDING OF DEER AND ELK PROHIBITED.

Subpart 1. **Definition.** "Feed" means grains, fruits, vegetables, nuts, hay, or other food that is capable of attracting or enticing deer or elk. Liquid scents, salt, and minerals are not feed.

<u>Subp. 2.</u> **Prohibition.** Except as provided in subparts 3 and 4, a person may not place or distribute feed in an area frequented by deer or elk or knowingly allow another person to place or distribute feed on property under the person's ownership or lease in the area of the state lying within the following boundary:

Beginning at State Trunk Highway (STH) 89 and the Canadian border to longitudinal reference 95 degrees, 09 minutes, 11 seconds; thence due south; thence along the Canadian border to the shore of Lake of the Woods; thence along the shore of Lake of the Woods to County Road (CR) 17; thence along CR 17 to STH 11; thence along STH 11 to STH 72; thence along STH 72 to the north shore of Upper Red Lake; thence along the north shore of Upper Red Lake to the boundary of the Red Lake Indian Reservation; thence along the boundary of the Red Lake Indian Reservation to STH 89; thence along STH 89 to STH 1; thence south along STH 1 to the Clearwater County line; thence along the Clearwater County line to the Pennington County line; thence due west to the intersection of CR 27 and CR 3; thence along CR 3 to CR 24; thence along CR 24 to STH 1; thence along STH 1 to STH 32; thence along STH 32 to STH 11; thence along STH 11 to STH 89; thence along STH 89 to the point of beginning.

Subp. 3. Wildlife feeding. Wildlife feeding is allowed if:

A. the feed is placed in such a manner as to exclude access to deer and elk; or

B. the feed is placed at least six feet above the ground.

Subp. 4. Exceptions. The prohibition in subpart 2 does not include food that is:

A. present solely as a result of normal agricultural, forest management, or wildlife food planting practices; or

- B. for agricultural or livestock purposes if:
- (1) placed for domestic livestock that are present and actively consuming the feed on a daily basis;
- (2) covered to deter deer or elk from gaining access to the feed; or
- (3) stored consistent with normal agricultural practices.

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

KEY: <u>Underlining</u> indicates additions to existing language. Strikeouts indicate deletions from existing language.

Department of Revenue

Revenue Notice # 06-13: MinnesotaCare – Patient Services – Community Support and Family Community Support

Introduction

Under *Minnesota Statutes*, section 295.50, subdivision 9b(b)(4), the definition of patient services excludes services provided to and by community support programs and family community support programs that are approved under *Minnesota Rules*, parts 9535.1700 to 9535.1760, also known as *Rule 78*, or certified as mental health rehabilitative services under *Minnesota Statutes*, chapter 256B.

Services provided to and by community mental health centers and community residential mental health facilities are also excluded from the definition of patient services. This means that these services are not subject to the MinnesotaCare tax and do not have to be reported as patient services.

The scope of this revenue notice is limited to services provided to and by community support programs and family community support programs.

Community Support Programs

Community support programs are designed to help adults with serious and persistent mental illness function and remain in the community. They include adult rehabilitative mental health services (ARMHS), as defined in *Minnesota Statutes*, section 256B.0623, subdivision 2(a); adult day treatment, as defined under *Minnesota Statutes*, section 245.462, subdivision 8; crisis response services, as defined in *Minnesota Statutes*, section 256B.0624; and assertive community treatment (ACT), as covered under *Minnesota Statutes*, section 256B.0622.

Community Support Programs are defined in *Minnesota Statutes*, section 245.462, subdivision 6, and include the following services:

- 1. client outreach;
- medication monitoring;
- 3. assistance in independent living skills;
- 4. development of employability and work-related opportunities;
- 5. crisis assistance;
- 6. psychosocial rehabilitation;
- 7. help in applying for government benefits; and
- 8. housing support services.

Family Community Support Programs

Family community support programs are designed to help children with severe emotional disturbances to function and remain with the child's family in the community. Family community support programs include children's mental health crisis response services, as defined in *Minnesota Statutes*, section 256B.0944, and children's therapeutic services and support (CTSS), as defined in *Minnesota Statutes*, section 256B.0943, subdivision 1(a). Children's therapeutic services and supports are excluded if there is a diagnosis of emotional disturbance by a health care provider (in the case of a child under 18) or a diagnosis of a mental illness (if the person is between the ages of 18 and 21).

Family community support programs are defined in *Minnesota Statutes*, section 245.4871, subdivision 17, and include the following services:

- 1. client outreach to each child with severe emotional disturbance and the child's family;
- 2. medication monitoring where necessary;
- 3. assistance in developing independent living skills;
- 4. assistance in developing parenting skills necessary to address the needs of the child with severe emotional disturbance;
- 5. assistance with leisure and recreational activities;
- 6. crisis assistance, including crisis placement and respite care;
- 7. professional home-based family treatment;

Revenue Notices

8. foster care with therapeutic supports;

Publication Date: November 27, 2006

- 9. day treatment;
- 10. assistance in locating respite care and special needs day care; and
- 11. assistance in obtaining potential financial resources, including those benefits listed in section 245.4884, subdivision 5.

Department Position

All payments for community support programs and family community support programs (including private payments) are excluded from gross revenues for patient services and do not need to be reported to the Department of Revenue for purpose of the MinnesotaCare tax

Health care providers who provide only community support services or family community support services, as provided under *Minnesota Statutes*, section 295.50, subdivision 9b(b)(4), are not required to register for the MinnesotaCare tax.

All patient services provided under *Minnesota Statutes*, section 295.50, subdivision 9b(a), are subject to tax. Health care providers that provide patient services as well as community support services (or other services excluded from the definition of patient services under *Minnesota Statutes*, section 295.50, subdivision 9b(b)(4)), are subject to tax only on receipts for patient services (including services paid under the medical assistance program).

Health care providers who provide services to community support programs or family community support programs may exclude from tax only services that are purchased by those entities (unless another exemption applies).

Examples

- 1. A health care provider provides outpatient psychological counseling as well as community support services. The outpatient psychological counseling is subject to tax. The community support services are exempt.
- 2. A health care provider provides marriage counseling. Marriage counseling is subject to tax.
- 3. Home and job skills development services are exempt from tax when provided by a health care provider certified to provide mental health rehabilitative services.
- 4. Play therapy provided to a child who has been diagnosed with an emotional disturbance is exempt from tax when provided by a health care provider approved as a family community support program.
- 5. Adult rehabilitative mental health services (ARMHS) to support the recipient in areas such as interpersonal communications, medication monitoring, and mental illness symptom management skills, are exempt from tax.
- 6. Family psychotherapy services to the family of a child covered under the CTSS program are exempt from tax if there has been a diagnosis of an emotional disturbance.

JOHN H. MANSUN, Assistant Commissioner for Tax Policy and External Relations

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration Holy Cow - LINKS

You will quickly find what you need for your rules research. You receive more through a subscription than just viewing the *State Register* on our website. Subscribe and receive many LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper right corner. You also receive ALL the current rules, with an INDEX, and previous years' indices. And you receive a summarized "Contracts & Grants" section to review. Subscriptions cost \$180 a year (normal cost \$260 - an \$80 savings). Here's what you'll get:

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And it's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** *cathy.hoekstra@state.mn.us*

Minnesota Board on Aging

Notice of 2007 Meetings of the Minnesota Board on Aging

NOTICE IS HEREBY GIVEN that the 2007 meetings of the Minnesota Board on Aging will be held at 9:00 a.m., at 540 Cedar, Elmer L. Andersen Building, Conference Room 2370, St. Paul, Minnesota on the following dates:

February 16 April 20 June 15 July 20 September 21 December 7

For additional information please call (651) 431-2500 or 1-800-882-6262.

Executive Council State Board of Investment Land Exchange Board Investment Advisory Council

Official Notice of Meetings of the Executive Council, State Board of Investment and the Land Exchange Board Meets December 6, 2006 and the Investment Advisory Board Meets December 5, 2006

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Wednesday, December 6, 2006 at 9:00 A.M. in Room 123, State Capitol, St. Paul, MN.

The Investment Advisory Council will meet on Tuesday, December 5, 2006 at 2:00 P.M. at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

Official Notices =

Metropolitan Council

Public Comment Period Extension for the Wayzata Area Components of the Lake Minnetonka Area Regional Interceptor Improvements Project Facility Plan

The Metropolitan Council is extending the public comment period on the Wayzata Area Components of its Lake Minnetonka Area Regional Interceptor Improvements Project Facility Plan. **Public comments will be received until Friday, December 29, 2006**. (The previous public comment deadline was November 27, 2006.)

The Draft Facility Plan for this project, prepared by the Metropolitan Council's Environmental Services Division (MCES), outlines alternatives studied and the resulting recommendations for improving the regional sanitary sewer system in Wayzata. The recommendations include:

- · Constructing a new pumping station on the site of the existing pumping station, located on Grove Lane south of Lake Street.
- Constructing an additional force main sewer parallel to the existing force main, which extends east from the pumping station along the railroad and Lake Street corridor through downtown Wayzata, then south on Bushaway Road (County Road 101) before connecting to another regional sewer near the Grays Bay Bridge.

The recommended improvements would provide additional sewer capacity to serve growth in this part of the region and increase reliability of the facilities. Construction of the facilities would be scheduled for 2010-2012.

Copies of the Draft Facility Plan for the Wayzata Area Components of the Lake Minnetonka Area Regional Interceptor Improvements Project are available for review at:

- · Wayzata City Hall, 600 Rice Street East, Wayzata
- · Wayzata Library, 620 Rice Street East, Wayzata
- · Metropolitan Council's Data Center, 390 Robert Street North, St. Paul

The Metropolitan Council held a public hearing to receive comments on the Draft Facility Plan on November 16, 2006. Additional comments may be submitted, and must be *received* by the Metropolitan Council no later than December 29, 2006:

- Send written comments to: Tim O'Donnell at Metropolitan Council Environmental Services, 390 Robert Street North, St. Paul, MN 55101-1805
 - Fax comments to: Tim O'Donnell at (651) 602-1477
 - Record comments on: Metropolitan Council Public Comment Line at (651) 602-1500
 - E-mail comments to: data.center@metc.state.mn.us
 - · Send TTY comments to (651) 291-0904

Minnesota Pollution Control Agency

Notice of Intent to Approve the Creation of the Springsteel Island Sanitary District in Accordance with *Minnesota Statutes* §§ 115.18 through 115.21

Township of Lake, Roseau County, has petitioned the Minnesota Pollution Control Agency (MPCA) to approve the creation of a sanitary district to be known as Springsteel Island Sanitary District. The purpose of the proposed sanitary district is to promote the public health and welfare by providing an adequate and efficient system and means of collecting, conveying, pumping, treating and disposing of sewage within the proposed district.

The territory of the proposed district consists of that part of Roseau County, Minnesota, described as:

All of the following subdivisions: Anderson's Subdivision, Rice's Subdivision, Swanson's Addition to Anderson's Subdivision, Miller's Subdivision, and Government Lot 4, Section 8, Township 163 North, Range 35 West.

A map displaying the boundaries of the proposed district is available at the MPCA.

The public has 30 days to submit written comments on the petition to form the Springsteel Island Sanitary District. If a person objects to the petition, that person may submit a written request for a hearing that meets the requirements of Minnesota Rules 7000.1800 and 7000.1900.

The rules can be accessed at the Office of the Revisor of Statutes website (http://www.revisor.leg.state.mn.us/arule/7000/) or by contacting Deb Lindlief at the MPCA. Written comments or written requests for hearing must be submitted to the MPCA by 4:30 p.m. on **December 26, 2006**. If twenty-five (25) or more timely requests for hearing are received, the MPCA will schedule a hearing prior to making a determination on the petition.

Official Notices

Following the end of the comment period and, if held, the contested case hearing, the MPCA Commissioner will decide whether to approve the petition for creation of the district unless, as provided by Minn. Stat. § 116.02, the MPCA Citizens' Board makes this decision. You have the right to submit a petition to the MPCA Commissioner requesting that the MPCA Citizens' Board make the decision on approval of the petition for creation of the Springsteel Island Sanitary District. Your petition must be in writing and must be received by the MPCA staff during the public comment period. The MPCA Citizens' Board will only make the decision on approval of the petition for creation of the sanitary district if the MPCA Commissioner grants your petition or if a MPCA Citizens' Board member makes a timely request to have the decision made by the MPCA Citizens' Board.

A copy of the petition, resolutions, map of the proposed sanitary district area with legal descriptions, and other documents relevant to the petition can be requested from the MPCA. Comments, questions, and requests for a hearing regarding the creation of the proposed sanitary district and requests for information must be submitted in writing to:

Deb Lindlief Municipal Division Minnesota Pollution Control Agency 525 S. Lake Avenue, Suite 400 Duluth, Minnesota 55802 **Telephone:** (218) 529-6268

Toll-free: (800) 657-3864 **TTY:** (651) 282-5332 **Fax:** (651) 723-4727

E-mail: deb.lindlief@pca.state.mn.us

This notice, the petition, and other documents relevant to the petition can be made available in other formats, including Braille, large print, audio tape, and other languages upon request.

Dated this 27 day of November, 2006

Brad Moore Acting Commissioner

Teachers Retirement Association Notice of Meeting December 13, 2006

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Wednesday, December 13, 2006 at 12:00 p.m. in Suite 400, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board.

Teacheres Retirement Association Public Employees Retirement Association Minnesota State Retirement System

Notice of Joint Board Meeting, Notice of Meeting December 13, 2006

A Joint Meeting of the Boards of the Minnesota Teachers Retirement Association, Public Employees Retirement Association, and Minnesota State Retirement System is scheduled to be held on Wednesday, December 13, 2006, at 9:30 a.m., Room 106, Retirement Services of Minnesota Building, 60 Empire Drive, Saint Paul, Minnesota.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as eell as sufficient time for interested parties to respond.

Minnesota Department of Agriculture Agriculture Marketing Service Availability of Livestock Drought Assistance Grants

Minnesota Department of Agriculture will distribute \$704,000 in grant funding from the U.S. Department of Agriculture for targeted financial assistance to Minnesota beef and sheep producers who suffered severe drought on grazing lands during the summer of 2006.

To be eligible for this assistance, applicants must be a Minnesota resident who owns beef cattle and/or sheep and must also own or rent grazing lands located within a designated disaster county. Designated disaster counties include: Aitkin, Anoka, Becker, Beltrami, Benton, Cass, Chisago, Clearwater, Crow Wing, Douglas, Hubbard, Isanti, Itasca, Kanabec, Kittson, Koochiching, Lake of the Woods, Mahnomen, Marshall, Mille Lacs, Morrison, Norman, Otter Tail, Pennington, Pine, Polk, Pope, Red Lake, Roseau, Sherburne, Stearns, Todd, and Wadena.

Applications are available immediately via the MDA website at www.mda.state.mn.us or at county FSA offices located in designated drought counties. Applications will be accepted until December 30, with payments expected to be delivered sometime during late February. For additional information contact David Weinand at David Weinand@state.mn.us or (651) 201-6646.

Minnesota Housing Finance Agency Greater Minnesota Housing Fund Metropolitan Council Family Housing Fund Minnesota Department of Corrections

Availability of Funds Through a Consolidated Request for Proposals for Single Families for Low and Moderate-Income Residents of Minnesota

• SINGLE FAMILY RFP

The Minnesota Housing Finance Agency, the Greater Minnesota Housing Fund, the Metropolitan Council, the Family Housing Fund and the Minnesota Department of Corrections announce the availability of funds through a Consolidated Request for Proposals (RFP). Funds are available to assist in the development, construction, acquisition, demolition, or rehabilitation of affordable homeownership, home improvement, housing activities for low and moderate-income residents of Minnesota.

The Consolidated RFP represents an effort to coordinate the resources available within the agency, and to address communities' comprehensive housing efforts.

Eligible applicants are invited to submit proposal(s) for the Single Family RFP. Refer to the Important Dates section at the end of this RFP for application deadlines.

Amount of Funds Available:

Fund availability is listed individually under the Single Family RFP section.

Eligible Locations:

Minnesota Housing funds are generally available statewide; while respective RFP partners' funds are available only in the Twin Cities Metropolitan area or Greater Minnesota depending upon the specific funding partner.

Eligible Applicants:

In general, eligible applicants for the majority of resources include Minnesota Cities, for-profit organizations, nonprofit organizations, private developers, natural persons, Indian tribes or tribal housing corporations, public housing agencies, joint powers board established Page 700

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(Cite 31 SR 700)

State Grants & Loans

by two or more cities, and cooperative housing corporations.

If the proposed community revitalization activity is located in Dakota County, Kandiyohi County or the City of Brooklyn Park, contact the local partnering entity participating in the Pilot Performance project.

Habitat for Humanity organizations are **not eligible** to apply for funding from the Community Revitalization Fund (CRV) Program as the primary applicant under the "traditional Habitat model," but are eligible to be secondary partners with those applicants previously mentioned.

SINGLE FAMILY RFP

Limited Fund Program Information:

The Limited Fund programs are highly competitive. The funding partners anticipate having approximately \$3.5 million available this round depending on fund availability based on legislative action. Limited Fund proposals will be presented to a Selection Committee for evaluation, scoring and funding consideration. The Selection Committee is comprised of Minnesota Housing staff, representatives from the various funding partners and staff from the Minnesota Department of Employment and Economic Development (DEED).

I. Programs Available:

· Greater Minnesota Housing Fund (GMHF): 1) New Construction – Under its Building Better Neighborhoods (BBN) Program, GMHF provides gap financing (interest-free, deferred loans) for homebuyers and/or below-market (3% interest, three-year term) interim financing for the developer that are available for land acquisition, infrastructure or construction. In addition, limited GMHF funds for other single-family new construction projects not meeting BBN guidelines may be awarded. For both programs, additional funds are available to support projects with employer assistance. 2) Housing Rehabilitation - GMHF also provides zero- or low-interest, deferred loans on a limited basis to non-profit and for-profit organizations and local government agencies to facilitate the rehabilitation of affordable (not exceeding 80% statewide median income, preference given to 50% SMI) owner-occupied housing. GMHF's funding priorities include substantial rehab of aging, owner-occupied single-family housing, in conjunction with a larger community revitalization effort. Local leverage is required. GMHF's maximum assistance per unit is \$15,000. 3) Minnesota Green Communities - GMHF has provided special grants for four demonstration projects, two in greater Minnesota. Demonstration projects received up to \$3,000 per affordable housing unit. Limited funds are available for ownership and rental housing. There will not be further demonstration projects, however GMHF may provide additional gap and/or matching funds for priority projects that meet the Green Communities Criteria through Minnesota Housing's Spring and Fall Super RFPs (Single-Family and Multifamily). GMHF will prioritize their traditional deferred loan and grant products for green developments. 4) Conservation Improvement Program - GMHF is also considering continuation of 1:1 matching funds to committed capital funding (including rebates) from utility providers to install energy-efficiency upgrades through utilities' Conservation Improvement Program (CIP). This funding will be provided in addition to Minnesota Green Communities funding for selected demonstration projects and/or traditional gap financing offered. Projects are not required to meet the Green Communities Criteria for these matching funds.

BBN and Rehab Program Contact: Jeremy LaCroix (651) 221-1997 jlacroix@gmhf.com

MN Green and CIP Program Contact: John Harrington (651) 221-1997 jharrington@gmhf.com

• Family Housing Fund (The Fund): The Fund, through Minnesota Green Communities provides special grants for four demonstration projects, two in the Twin Cities metropolitan area. Demonstration projects will receive \$3,000 per affordable housing unit. Funds are available for ownership and rental housing. The Fund will also prioritize their traditional deferred loan and grant products for green developments. Eligible applicants must meet the Green Communities Criteria.

The Fund is also offering 1:1 matching funds to committed capital funding (including rebates) from utility providers to install energy-efficiency upgrades through utilities' Conservation Improvement Program (CIP). This funding will be provided in addition to Minnesota Green Communities funding for selected demonstration projects and/or traditional gap financing offered. Projects are not required to meet the Green Communities Criteria for these matching funds.

Program Contact:

The Fund (612) 375-9644 Janne Flisrand (651) 221-1997 janne@mngreencommunities.org

• Community Revitalization Fund (CRV). The Family Housing Fund, Metropolitan Council, Greater Minnesota Housing Fund and Minnesota Housing Finance Agency provide funds for this program. The CRV is the umbrella name for a variety of limited funding resources that are provided under one fund. Funding resources include the Economic Development and Housing Challenge Program

State Grants & Loans =

(Challenge Program), internal interim construction financing programs and a set aside for Indian housing. Funds are provided in the form of a construction loan or deferred loan, repayable to the funder. Under certain circumstances and justification a grant may be provided. Generally, if an activity may be addressed through a loan rather than a grant, a loan will be provided.

Program Contact:

Indian Housing:

Rick Smith (651) 297-4060 smith.rickp@state.mn.us

• Local Housing Incentive Account (LHIA). The Metropolitan Council provides funds for this program. Funds from this account are awarded as grants that must be matched on a dollar-for-dollar basis by the municipality receiving the funds. These grant funds may be used for costs associated with projects that help municipalities meet their negotiated housing goals, including, but not limited to acquisition, rehabilitation and construction of permanent affordable and life-cycle housing.

Program Contact:

Linda Milashius (651) 602-1541 linda.milashius@metc.state.mn.us

II. Types of Funds Available:

The type, terms and conditions of assistance provided will vary depending upon the needs outlined in each application and the availability of funding resources.

The contributing partners strongly encourage communities to leverage funds with the resources available through this RFP to address the local housing need(s) identified in their comprehensive housing plan.

III. Funding Partners Program Income Limits/Guidelines:

Please refer to each of the program concepts for specific income limits/guidelines.

- Greater Minnesota Housing Fund serves families with children with incomes that do not exceed 80% of the statewide median income adjusted by household size.
- Family Housing Fund only serves households with incomes that do not exceed 80% of the Twin Cities metropolitan area median income with priority given to households with incomes at or below 50% 60% of area median income.
- Metropolitan Council's LHIA serves households with incomes that do not exceed 80% of the Twin Cities metropolitan area median income with preference for proposals with a significant component serving households at 60% or below. Rehabilitation and redevelopment programs in areas of low valued, blighted or substandard properties where the local government is engaged in a redevelopment and neighborhood improvement effort to which they have community matching funding, may serve households up to 115% of area median income.
- The Minnesota Department of Corrections Institution Community Work Crew Affordable House Building Program serves households with incomes at or below 80% of greater of state or area median income. In certain areas households with incomes of up to 115% of state median may also be served. Homes must be priced so as not to compete with the private residential construction industry.
- Minnesota Housing Finance Agency only serves households with incomes that are at or below 115% of the greater of state or area median income.

Ongoing Program Information

Your agency may apply for any of these programs at any time during the year. Please contact the Program Manager listed below to obtain a program application. Ongoing applications are not included in this RFP.

· Community Activity Set Aside Program (CASA)

The Community Activity Set Aside Program supports community-based partnerships between lenders, local governments, and nonprofit housing organizations by providing access to pools of Minnesota Housing mortgage revenue bond funds and second mortgage funds. CASA assists those partnerships by providing first time homebuyer loans with a subsidized interest rate and deferred, interest-free

State Grants & Loans

Homeownership Assistance Fund (HAF) loans. Specifically, the program supports initiatives that target funds toward increasing Emerging Markets homeownership and meeting workforce housing needs. Partnerships apply for CASA funds. Partnerships consist of a Minnesota Housing's contract lender or lender consortia and a community partner. The application materials are on the Minnesota Housing's website at www.mhfa.state.mn.us

Program Contact: Kimberly Stuart (651) 296-9959 kim.stuart@state.mn.us

· Community Fix-up Fund (CFUF)

Assists communities in addressing specific home improvement needs by promoting partnerships between local lenders, nonprofit organizations, local governments and community organizations for the origination and purchase of qualifying Community Fix-Up Loans (CFUF)

Program Contact: Chuck Callender (651) 296-8843 chuck.callender@state.mn.us

· Entry Cost Homeownership Opportunity Program (ECHO)

Supports community lending initiatives developed by private and public sector mortgage lenders in partnership with community representatives. The program provides funds to low and moderate-income borrowers for down payment and closing cost assistance. Partnerships may apply for this program on a quarterly basis. The application materials are on the Minnesota Housing's website at www.mhfa.state.mn.us

Program Contact: Kimberly Stuart (651) 296-9959 kim.stuart@state.mn.us

Toll free: (800) 710-8871 **Fax:** (651) 296-8292

· Institution Community Work Crew (ICWC) Affordable House Building Program

The Minnesota Department of Corrections (MNDOC) may provide assistance through the Institution Community Work Crew (ICWC) Affordable House Building Program. ICWC Affordable House Building Program can provide interest-free interim construction financing, but only to non-profit entities. A letter from the MNDOC must be attached to your proposal indicating if an ICWC program is or will be available in the area you have identified. Contact the Program Manager for future availability of funds.

Program Contact: Ron Solheid at MNDOC (651) 603-0010 ron.solheid@state.mn.us

Fax: (651) 632-5065

APPLICATION PROCESS

Access application materials as follows:

• The Single Family application is available on the Minnesota Housing's website at www.mhfa.state.mn.us/rfp_sf.htm in a pdf format. If you are unable to access our website call (651) 297-3118, or Toll Free: 1-800-710-8871 to obtain a hard copy.

RFP TRAINING AND TECHNICAL ASSISTANCE SESSIONS:

• Please check the Minnesota Housing website at www.mhfa.state.mn.us/rfp.htm for Single Family technical assistance dates, times and locations, and registration information. Technical assistance is tentatively planned for January 2007.

IMPORTANT DATES:

· Submit one original and two copies of your application/proposal to:

Minnesota Housing Finance Agency 400 Sibley Street, Suite 300 St. Paul, MN 55101

Attn: Single Family RFP Application

- · Applications/proposals must be received by Minnesota Housing on or before 5:00 p.m. on Thursday, February 8, 2007.
- · Faxed, emailed, incomplete, or late applications will not be accepted.

NOTE: Applications determined to be incomplete will be returned to the applicant.

State Grants & Loans

Minnesota Housing Board Approval:

Single Family RFP funding recommendations will be made at the April 2007 Minnesota Housing Board meeting.

Fund Notification:

 Notification of approved selected proposals will be posted on the Minnesota Housing's website www.mhfa.state.mn.us after the Board meeting noted above and Loan/Grant Agreements will be mailed within 20 working days of the approval.

This Consolidated Request for Proposal is subject to all applicable federal, state, and municipal laws, rules, and regulations. Minnesota Housing reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of proposals.

It is the policy of the Minnesota Housing Finance Agency (Minnesota Housing) to further fair housing opportunity in all Agency programs and to administer its housing programs affirmatively, so that all Minnesotans of similar income levels have equal access to Agency programs regardless of race, color, creed, religion, national origin, sex, sexual orientation, marital status, status with regard to receipt of public assistance, disability, or family status.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal soliciations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Department of Administration

Hey, Fall Flat on Your Face and Miss Opportunity

Obtain MORE and FASTER information. You receive much more with a SUBSCRIPTION than viewing the *State Register* on our website. Subscribe and receive many LINKS to the *State Register*. Open the *State Register* and click on Bookmarks in the upper right corner. You will also receive ALL the current rules, with an INDEX, and previous years' indices. You also receive a summarized "Contracts & Grants" section to review. Subscriptions cost \$180 a year (normal cost \$260 - an \$80 savings). Here's what you receive:

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- Indexes to Vols. 30, 29, 28 and 27

And it's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Cathy Hoekstra, our subscriptions manager, at (651) 297-8777, or **Fax:** (651) 297-8260, or **E-mail:** *cathy.hoekstra@state.mn.us*

Department of Administration

Minnesota Multistate Contracting Alliance for Pharmacy Request for Proposals from Vendors Interested in Supplying Influenza Vaccine to MMCAP Facilities

The Minnesota Multistate Contracting Alliance for Pharmacy ("MMCAP" www.mmcap.org) is requesting proposals from vendors interested in supplying INFLUENZA VACCINE to MMCAP Facilities.

MMCAP is a voluntary group purchasing organization made up of governmental entities which contracts for influenza vaccine. MMCAP is currently made up of 44 participating states and approximately 3500 participating facilities purchasing approximately 5 million doses of vaccine per year.

To request a copy of the RFP, send an e-mail to: mn.multistate@state.mn.us Or write to:

Influenza Vaccine RFP Request MMCAP c/o Minnesota Department of Administration 50 Sherburne Avenue, Room 112 St. Paul, MN 55155

Proposals submitted in response to the Request for Proposals in this notice must be received at the address above no later than 2 p.m., January 19, 2007.

Late proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Administration

Minnesota Multistate Contracting Alliance for Pharmacy Notice of Request for Proposals for Pharmaceutical and Related Products

NOTICE OF AVAILABILITY of Contract for Pharmaceuticals, Vaccines, and OTC Products.

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) is requesting proposals for pharmaceutical and related products.

MMCAP is a voluntary group purchasing organization made up of governmental entities which contracts for pharmaceuticals. MMCAP is currently made up of 44 participating states and approximately 3500 participating facilities purchasing over \$1.2 billion per year. For more information, go to www.mmcap.org (no password necessary).

To request a copy of the RFP, send an e-mail to: mn.multistate@state.mn.us Or write to:

Pharmaceutical RFP Request MMCAP c/o Minnesota Department of Administration 50 Sherburne Avenue, Room 112 St. Paul, MN 55155

Proposals submitted in response to the Request for Proposals in this notice must be received at the address specified in the Request for Proposals no later than January 16, 2007. **Late proposals will not be considered.**

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (MnSCU)

Bemidji State University

Notice of Request for Proposal for Owner's Representative Services for Linden Hall Redevelopment

NOTICE IS HEREBY GIVEN that Bemidji State University Request for Proposal for Owner's Representative Services (RFP) for Linden Hall Redevelopment. To receive a copy of the full RFP, please go to website www.facilities.mnscu.edu, Solicitation Announcements.

Proposals are due by 4:00 p.m. CDT, Monday, December 18, 2006, and are to be addressed to Dale Ladig, Bemidji State University, 1500 Birchmont Drive NE #33, Bemidji, MN 56601-2699.

Any questions should be in the form of an RFI and directed to Dale Ladig at e-mail: rladig@bemidjistate.edu Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

Minnesota State Colleges and Universities

Minneapolis Community & Technical College

Request for Proposals for Exclusive Multi-year Contract for Specific Food Services at the Minneapolis Campus

NOTICE OF INTENT to publish Request for Proposals (RFP) for an exclusive multi-year contract for specific food services to students, staff and faculty of Minneapolis Community and Technical College and Metropolitan State University (Minneapolis campus). There will be a mandatory pre-proposal conference on Thursday November 16, 2006 (details in RFP).

Deadline for Proposals: Monday December 4, 2006

Contact: Michael Noble-Olson - Purchasing Manager

> Minneapolis Community & Technical College 1501 Hennepin Avenue – Business Office T2700

Minneapolis, MN 55403 **Telephone:** (612) 659-6866

E-mail: Michael.Noble-Olson@minneapolis.edu

Minnesota State Colleges and Universities

Office of the Chancellor

Request for Proposal to Establish Project Management Office

NOTICE IS HEREBY GIVEN that proposals are being solicited to select one or more vendors to provide assistance in the establishment of a Project Management Office as well as providing project management and technical support for major projects.

MnSCU and the Office of the Chancellor, the System's central office, seek the services of one or more vendors. For additional information or to request a copy of the Request for Proposal, please contact:

> Dale Johnson, I.T.S. Office Supervisor Minnesota State Colleges and Universities

30 7th Street East, Suite 350 Saint Paul, MN 55101 **Telephone:** (651) 201-1428 Fax: (651) 917-4731

E-mail: ITSAdmin@so.mnscu.edu

A copy of the RFP will be available at: www.its.mnscu.edu/projects/rfp

Proposals are due at the Office of the Chancellor by 4:00PM CT on Friday, December 8, 2006.

This notice and the Request for Proposal do not obligate the State of Minnesota, the Minnesota State Colleges and Universities system or its schools, or the Office of the Chancellor to award a contract.

Minnesota State College and Universities (MnSCU)

Rochester Community and Technical College

Notice of Request for Bid for 10 Digital Copiers

NOTICE IS HEREBY GIVEN that Rochester Community and Technical College Request for Bid for the purchase of 10 digital copiers.

To receive a copy of the Bid, send an e-mail to: June.meitzner@roch.edu or fax your requests to (507) 285-7104.

Bids are due back by Tuesday, December 12th, 2006 4:00 P.M. CDT and are to be addressed to June Meitzner, Rochester Community and Technical College, 851 30th Ave S.E. - Room EA 134, Rochester, MN 55904.

Late responses will not be considered.

Any questions should be addressed to June Meitzner: June.meitzner@roch.edu

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

College and Universities, Minnesota State (MnSCU)

Rochester Community and Technical College

Notice of Request for Bid for the Purchase of Two Electric Scissor Lifts

NOTICE IS HEREBY GIVEN that Rochester Community and Technical College Request for Bid to purchase two electric scissor lifts. To receive a copy of the bid, send an e-mail to: *June.meitzner@roch.edu* or **fax** your requests to (507) 285-7104.

Bids are due back by Monday, December 11, 2006 4:00 P.M. CDT and are to be addressed to June Meitzner, Rochester Community and Technical College, 851 30th Ave S.E. - Room EA 134, Rochester, MN 55904.

Late responses will not be considered.

Any questions should be in the form of an RFI and directed to June Meitzner: June.meitzner@roch.edu

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

Minnesota State Colleges and Universities (MnSCU)

Southeast Technical College

Notice of Request for Proposal to Assist in Developing Electronic Classrooms

NOTICE IS HEREBY GIVEN that Southeast Technical College Request for Proposal to assist in developing electronic classrooms. To receive a copy of the RFP, send an e-mail to: *melhindi@southeastmn.edu* or **fax** requests to (507) 453-1422.

Bids are due back by Tuesday, December 12, 2006 3:00 P.M. CDT and are to be addressed to Michael Kroening, Southeast Technical College, 1250 Homer Road - Room 128J, P. O. Box 409, Winona, MN 55987.

Late responses will not be considered.

Any questions should be in the form of an RFI and directed to Mohamed Elhindi: melhindi@southeastmn.edu.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

Minnesota State Colleges and Universities

Southwest Minnesota State University

Notice of Availability of Request for Proposal (RFP) for Designer Selection for Science Labs, Hotel & Restaurant Industry Remodeling

(State Project No. 06-17)

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Southwest Minnesota State University, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges and Universities website: www.facilities.mnscu.edu, click on "Solicitation Announcements."

A MANDATORY informational meeting is scheduled for 1:00 PM, Tuesday, November 28, 2006 in Charter Hall, Room 225 at Southwest Minnesota State University, 1501 State Street, Marshall, MN, 56258. All firms interested in this meeting should contact Cyndi Holm, holmcm@southwestmsu.edu, (507) 537-6577 to sign up to attend the meeting.

Proposals must be delivered to Mary Golike, Executive Secretary, State Designer Selection Board, in the State Architect's Office, 301 Centennial Building, 658 Cedar St., St. Paul, MN 55155-1625 not later than **1:00 P.M.**, **Monday, December 4, 2006.** Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in it's best interest.

Minnesota Department of Human Services

Purchasing and Delivery Systems Division

Notice of Request for Proposals to Measure the Effectiveness of the Medication Therapy Management Care Program

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals from qualified Responders to measure the effectiveness of the Medication Therapy Management Care program as required by *Minnesota Statute* §256B.0625, Subd. 13h.

As stipulated under paragraph (e) of the statute, the vendor will "evaluate the effect of medication therapy management on quality of care, patient outcomes, and program costs, and shall include a description of any savings generated in the medical assistance and general assistance medical care programs that can be attributable to this coverage."

Work is proposed to start approximately February 5, 2007 and end October 15, 2007. The full Request for Proposals can be obtained from:

Kristin Young, Project Coordinator Purchasing and Delivery Systems Department of Human Services P.O. Box 64984 444 Lafayette Rd.

St. Paul, MN 55155-0984 **Phone:** (651) 431-2504

E-mail: Kristin.C.Young@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received no later than 3:00 p.m., Central Time, December 20, 2006. Late proposals will not be considered. Fax or e-mailed proposals will not be considered. This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Revenue

Notice of Availability of Contract for BMC Service Desk Express Suite (also known as Magic Service Desk) Enhancements

The Minnesota Department of Revenue is requesting proposals for the purpose of enhancing the BMC Service Desk Express Suite to improve the ease of use by end users and automate workflow to improve productivity.

Work is proposed to start on or about January 2, 2007.

A complete copy of the Request for Proposal may be obtained from:

Contracts Unit Minnesota Department of Revenue Mail Station 4220 St. Paul, MN 55146-4220

Phone: (651) 556-4023 or (651) 442-4024

Fax: (651) 556-3122 **E-mail:** dor.rfp@state.mn.us

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Public Safety

Bureau of Criminal Apprehension - CriMNet

Request for Feedback on the Proposed Minnesota Criminal Justice Statute Service Coding Standard

The Minnesota Bureau of Criminal Apprehension, CriMNet Program, seeks feedback on proposed standards, specifically the Minnesota Criminal Justice Statute Service statute coding standard. To view the materials and participate in the current vetting session, log on to https://cjir.crimnet.state.mn.us/, click on "Items Currently Being Vetted" and page down to "Statute Service: Decimal Coding Standard." Also note: the Minnesota Criminal Justice Statute Service will no longer provide the Microsoft Access version of the Statute Table as of Feb. 28, 2007. For more information, contact the CriMNet Program at 651-793-2726 or crimnet.support@state.mn.us.

State Court Administrator's Office

Request for Proposals for Business Continuity Management Consultant for the State of Minnesota, State Court Administrator's Office

The State of Minnesota, State Court Administrator's Office ("STATE") is using a competitive selection process to select a contractor to serve as a business continuity management consultant responsible for providing project management and business continuity management expertise to the Minnesota Judicial Branch in its development of emergency response and business continuity management plans for a period of 12 months. This is not a bid but a request for a proposal that could become the basis for negotiations leading to a contract with a designated vendor to provide services as described in the detailed Request for Proposal document which can be found at: www.courts.state.mm.us.

The State Court Administrator's Office reserves the right to accept or reject any and all proposals, waive defects in any bid proposal and to accept the proposal or any part thereof that appears in the opinion of the Program, most advantageous to the objectives of the project.

Responder Inquiries

Requests to review the application should be made to the State program contact below.

The State Court Administrator's Office will only consider written and timely communications from Responders. An authorized representative of the Responder shall submit inquiries in writing. Only those inquiries received by the established deadline shall be considered by the State. Answers to questions that change or substantially clarify the solicitation shall be issued by addendum and provided to all prospective Responders.

SEALED PROPOSALS AND NUMBER OF COPIES

Your proposal must be submitted in writing in a sealed envelope to:

State Court Administrator's Office

Court Services Division

Attention: Emergency Management Consultant RFP

Minnesota Judicial Center, Suite 105

25 Rev. Dr. Martin Luther King Jr. Boulevard

St. Paul, MN 55155

The submission must include four (4) paper copies and one (1) electronic (PDF) copy. No facsimile submissions will be accepted.

Proposal Submission Deadline

Proposals must be received no later than 4:00 p.m. local (i.e. St. Paul, Minnesota) time on Tuesday, January 2, 2007.

Questions about the RFP, the selection process, or information about the current application and its components must be directed in writing by email to *Deborah.Blees@courts.state.mn.us*.

Supreme Court

Trial Court

First Judicial District

Notice of Request for Proposals for Technology Courtroom Upgrades for Two Courtrooms in the First Judicial District

The State of Minnesota, First Judicial District ("STATE") is using a competitive selection process (referred to herein as the "Request for Proposals" or "RFP") to select the vendor responsible for providing technology courtroom upgrades for one courtroom in Dakota County and one Courtroom in Sibley County. The desired upgrades for both counties are set forth in Appendix I to the RFP. The links to the RFP and required Affirmative Action Certification Form are set forth below. This notice is not the actual RFP.

The RFP is not a bid but a request for a proposal that could become the basis for negotiations leading to a contract with a designated vendor to provide services as described in the RFP.

The STATE reserves the right to accept or reject any and all proposals, waive defects in any proposal and to accept the proposal or any part thereof that appears in the opinion of the STATE, most advantageous to the objectives of the project.

Inquiries.

Questions about the RFP must be directed in writing to:

Brian Jones

Deputy Judicial District Administrator

First Judicial District

1560 West Highway 55, Hastings, MN 55033

E-mail: brian.jones@courts.state.mn.us

Except as expressly provided in this RFP for arranging a courtroom view, other court personnel are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline. Questions and answers to questions will be made available to the public.

DEADLINE.

Final written proposals must be received by Brian Jones at the above address no later than 4:00 p.m. local (i.e. Hastings, MN) time on December 19, 2006.

Download

Read RFP in Word format, Adobe PDF format Read Affirmative Action Certification form in Adobe PDF format

Supreme Court

Guardian ad Litem Program

Request for Proposals for Indian Child Welfare Cultural Training

Guardians ad Litem are appointed in Minnesota's district and tribal courts to advocate for the best interests of children involved in child protection cases, including Indian Child Welfare Act (ICWA) cases, in accordance with state and federal law, Juvenile and Guardian ad Litem Rules, and relevant GAL program standards. To ensure that Guardians ad Litem have adequate knowledge of, and sensitivity to, the prevailing social and cultural standards of Minnesota's Indian communities, Dakota and Ojibwe, especially with respect to culturally specific child rearing practices, the State Guardian ad Litem Program is seeking a qualified individual or group to develop an American Indian Child Welfare Cultural Training Curriculum for Guardians ad Litem (GAL).

Proposals must be postmarked no later than December 30, 2006, and if not sent by U.S. mail, must be received no later than 4:00 p.m. on December 31, 2006. No electronic or facsimile submissions will be accepted.

Questions about the RFP or the selection process MUST be in writing and directed to Mark Toogood at 25 Rev. Dr. Martin Luther King Jr. Blvd., Suite 105, St. Paul, MN 55155 or by e-mail to: mark.toogood@courts.state.mn.us

Mark Toogood State Program manager Guardian ad Litem program Supreme Court 25 MLKing Blvd. St. Paul, MN 55155 651-215-9467

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web** site at: http://www.dot.state.mn.us/consult

Send completed application material to:

Ron Bisek
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The State Register meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for futher details.

Independent School District No. 709

Duluth Public Schools

DEADLINE EXTENDED: Request for Proposals (RFP-247) for Program Evaluation Services - Safe Schools Healthy Students Grant

NOTICE IS HEREBY GIVEN that Requests for Proposals will be received at the Office of the Supervisor of Purchasing for Independent School District No. 709, 215 N. First Avenue E., Duluth, MN. 55802, for the following:

Due Date: December 6, 2006

Time: 2:00 P.M.

For: RFP-247 Program Evaluation Services - Safe Schools Healthy Students Grant

Historic Old Central High School - 215 N. First Avenue E.

Duluth, Minnesota 55802-2069

(218) 336-8738

The evaluator will be responsible for meeting Federal guidelines for reporting using GPRA indicators, collecting data, analyzing and reporting data in a timely manner, administering pre and post evaluations, developing evaluations and procedures, work closely with project director, attend required meetings, report data to appropriate groups and maintain data privacy regulations. Data required will be both qualitative and quantitative.

Specifications for the above request for proposals can be obtained from the office of the Supervisor of Purchasing for Independent School District No. 709, in Room 317, 215 N. First Avenue E., Duluth, MN 55802.

Non-State Public Bids, Contracts & Grants

Each proposal must be enclosed in a sealed envelope, appropriately marked to indicate the proposal and must be addressed to Patrick J. Devlin, Supervisor of Purchasing, Historic Old Central High School, Room 317, 215 N. First Avenue E., Duluth, MN 55802.

All proposals are to be in strict accordance with the proposal documents prepared by the School District and filed in the office of the Supervisor of Purchasing.

The right is reserved to reject any or all proposals or parts of proposals and to waive informalities. No vendor may withdraw their proposal for at least forty-five (45) days from the scheduled closing time for the receipt of proposals.

INDEPENDENT SCHOOL DISTRICT NO. 709 Patrick J. Devlin, Supervisor of Purchasing

Metropolitan Council - Metro Transit

Boiler Burner Replacement at Metro Transit Nicollet Garage

Metro Transit a service of the Metropolitan Council is soliciting sealed bids for Boiler Burner Replacement at the Nicollet Garage. A Pre-Bid Meeting will be held 10:00 AM, Tuesday, December 12, 2006 at the Metro Transit South Garage, located at 2100 MTC Road, Minneapolis, Minnesota 55450. Meet at the front entrance area of the garage. Bids are due at **2:00 PM** on December 20, 2006. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
Attn: Candace Osiecki
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070
E-mail: candace.osiecki@metc.state.mn.us

Ramsey County

Notice Seeking Interested Consultants to Conduct an Analysis and Develop Work Plans, and to Conduct an Accounting Audit

Ramsey County, Minnesota is seeking one or more consultants to conduct an analysis and develop work plans for a business process model and related technology and also conduct an accounting audit for the Ramsey County Recorder's Office.

Interested parties may contact Contract and Analysis Services, (651) 266-8908 to obtain a copy of RFP-COMGR267-3. Proposals are due on January 10, 2007.

University of Minnesota

Notice of Availability of Request for Proposal (RFP) for Designer Selection for Science Teaching & Student Services Center

(State Designer Selection Board Project No. 06-18)

The State of Minnesota, acting for the Board of Regents of the University of Minnesota, is soliciting, through the State Designer Selection Board, proposals from interested, qualified consultants for architectural and engineering design services to design a classroom and student services facility. The facility of approximately 128,000 GSF will contain classrooms in a variety of sizes and configurations and space for consolidated student academic services.

A full Request for Proposals is available on the University of Minnesota, website: http://www.cppm.umn.edu/rfp.html, click on "Science Teaching & Student Services Center."

A mandatory pre-proposal informational meeting is scheduled for **1:30 pm, December 7, 2006** in **Room 318 Donhowe Building, 319** – **15**th **Avenue SE, Minneapolis, MN 55455**. Questions concerning the project should be referred to: Orlyn Miller, Capital Planning & Project Management, (612) 624-7501, *om@umn.edu* or Dean Carlson, (612) 624-9555, *carls064@umn.edu* .

Proposals must be delivered to Mary Golike, Executive Secretary, State Designer Selection Board, in the State Architect's Office, 301 Centennial Office Building, 658 Cedar St., St. Paul, MN 55155-1625 not later than 1:00 P.M., Monday,

Non-State Public Bids, Contracts & Grants

December 18, 2006. Late responses will not be considered.

The University of Minnesota is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

University of Minnesota

Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at *bidinfo.umn.edu* or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

Minnesota's Bookstore

660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155 (1 block east of I-35E Bridge, 1 block north of University Ave.)

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Code No.	Quantity		Descrip	tion		Item Price	Total
Name or Company					Subtotal		
Attention						6⅓ % tax	
Address					MN residents 7% St. Paul residents		
City State Zip			Add Shipping Charges from chart at left.				
American Express/VISA/MasterCard/Discover No.					TOTAL		
Signature			Expiration	ı Date	Telephone (During Day)		
f tay evenut, please provide FS number or send completed evenution form							

If tax exempt, please provide ES number or send completed exemption form.

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