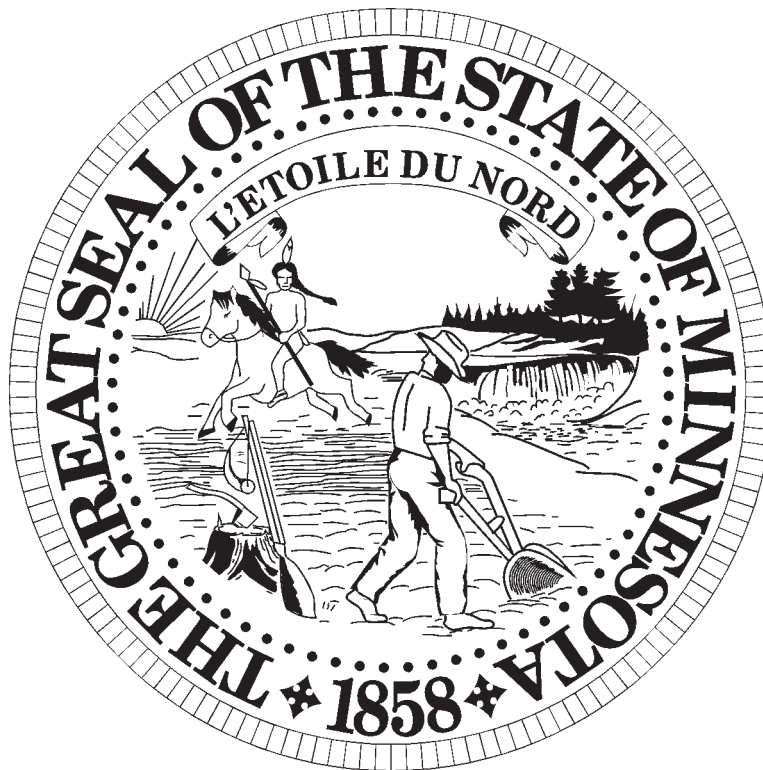


State of Minnesota

State Register



Rules and Official Notices Edition

Published every Monday (Tuesday when Monday is a holiday)
by the Department of Administration – Communications Media Division

Monday 5 June 2006
Volume 30, Number 49
Pages 1311 - 1342

State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
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Printing Schedule and Submission Deadlines

Vol. 30 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
# 49	Monday 5 June	Noon Tuesday 30 May	Noon Wednesday 24 May
# 50	Monday 12 June	Noon Tuesday 6 June	Noon Wednesday 31 May
# 51	Monday 19 June	Noon Tuesday 13 June	Noon Wednesday 7 June
# 52	Monday 26 June	Noon Tuesday 20 June	Noon Wednesday 14 June

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USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE STATE REGISTER IS PUBLISHED by Communications Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at main branch county libraries in Minnesota and all "State Depository Libraries:" State University and Community College libraries; University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and Library Development Service at the State Department of Education.

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

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Bureau of Mediation Services

Proposed Permanent Rules Relating to Mediation Services; Labor Management Committee Grants

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Amendment to Rules Governing Mediation Services; Labor Management Committee Grants, *Minnesota Rules*, 5520.0100- 5520.0800

Introduction. The Bureau of Mediation Services intends to adopt rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until 4:30 p.m. on Friday, July 7, 2006.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Carol Clifford at the Bureau of Mediation Services, 1380 Energy Lane, Suite Two, St. Paul, Minnesota, 55108; **Phone:** (651) 649-5423; **Fax:** (651) 643-3013; or **E-mail:** carol.clifford@state.mn.us. TTY users may call through the Minnesota Relay Service (MRS) at 1-800-627-3529.

Subject of Rules and Statutory Authority. The Bureau is considering rule amendments that change the grant application deadline, the grant period and quarterly report deadlines. This is being considered because the grant distribution has been changed from a calendar year

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basis to a fiscal year basis. We are also proposing minor editorial changes to reflect that information needs to be provided to the Commissioner of the Bureau, rather than to the Office of Cooperative Labor Management Programs. These changes were suggested by a recent audit conducted by the Office of the Legislative Auditor (OLA) for the period July 1, 2000, through June 30, 2004. The statutory authority to adopt the rules is *Minnesota Statutes* § 179.02, subd. 3, and *Minnesota Statutes* § 179.82, Subd. 2. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on Friday, July 7, 2006, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on Friday, July 7, 2006. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to affect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota, 55155, telephone (651) 296-5148 or 1-800-657-3889.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: May 30, 2006

James Cunningham, Commissioner
Bureau of Mediation Services

5520.0200 GRANT APPLICATIONS.

[For text of subpart 1, see M.R.]

Subp. 2. **Notice and deadline.** On or before ~~September~~ March 1 of each calendar year, the commissioner shall publish a notice of the availability of funds under the grant program in the *State Register*. An application for a grant must be submitted to the bureau by ~~October~~ April 15 of the previous year.

[For text of subs 3 to 5, see M.R.]

Subp. 6. **Financial plan.** The application must include a ~~four-year~~ two-year financial plan detailing the revenues and expenditures anticipated over a ~~four-year~~ two-year period, commencing with the year for which the grant is being requested. The plan must identify the total amount of state funding necessary to carry out the committee's goals and objectives and the money to be raised from other sources to meet the guidelines of the grant program. The plan must be accompanied by a proposed committee budget over the ~~four-year~~ two-year

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period detailing how all money, including state grant money, is to be expended. Existing committees must also submit copies of actual financial statements for the ~~four-year~~ two-year period preceding the proposed grant period.

5520.0300 GRANT PERIOD AND AMOUNT.

Subpart 1. **Grant period.** All grants are awarded for a 12-month period commencing ~~January~~ July 1.

[For text of subs 2 and 3, see M.R.]

5520.0500 APPLICATION REVIEW PROCEDURES.

[For text of subs 1 to 4, see M.R.]

Subp. 5. **Financial plans.** The thoroughness of the ~~four-year~~ two-year financial plan submitted as a part of the proposal, including an analysis of the overall reasonableness of revenue and expense projections; the detail and reasonableness of projected funding sources and amounts; and the detail and reasonableness of projected expenditures will be considered. Established committees must attach copies of actual financial operating statements that reflect annual revenue sources and amounts and expense categories and amounts for each year of the three-year period preceding the current year, as well as for the current year-to-date.

[For text of subp 6, see M.R.]

5520.0520 WORK PLAN.

Each grant application must include a work plan that describes the major work steps to be undertaken by the committee during the grant period in achieving its individual goals and objectives. Work plans should describe each area of substantial program activity contemplated by the committee, the key steps necessary to achieving each program activity, and a time frame for determining progress in each activity area. Grantees are responsible for compliance with their work plans and for advising the ~~Office of Cooperative Labor-Management Programs~~ commissioner or a designee of any significant alterations in the goals, objectives, or work plans of the committee. Written quarterly reports, describing the progress and problems in adhering to the work plan, must accompany financial reports in conformance to ~~the provisions of~~ part 5520.0560.

5520.0540 BUDGET ADJUSTMENTS.

Grant recipients must consult, in writing, with the ~~Office of Cooperative Labor-Management Programs~~ commissioner or a designee before making budget adjustments that:

[For text of items A to D, see M.R.]

5520.0560 QUARTERLY REPORTS.

Each grant recipient must file detailed financial and activity reports on a quarterly basis ~~in accordance with~~. The financial and activity reports shall be sufficient to demonstrate that the program objectives and results are being effectively and economically achieved. The quarterly reports shall be submitted according to the following schedule:

- A. Period covered: ~~January July~~ 1 to ~~March 31~~ September 30, date due: ~~April~~ October 20;
- B. Period covered: ~~April October~~ 1 to ~~June 30~~ December 31, date due: ~~July~~ January 20;
- C. Period covered: ~~July January~~ 1 to ~~September 30~~ March 31, date due: ~~October~~ April 20; and
- D. Period covered: ~~October April~~ 1 to ~~December 31~~ June 30, date due: ~~January~~ July 20.

5520.0620 AUDITS.

Subpart 1. **Financial and compliance audits.** All grant recipients must arrange for and undergo a financial ~~and compliance~~ audit at least once every two years. The audits must be performed by qualified individuals who are independent of those persons who authorize, manage, and carry out the expenditure of funds to ensure unbiased opinions, conclusions, or judgments. Grant recipients are responsible for arranging and paying for these audits. The purpose of the audit is to report on whether:

- A. the financial operations have been conducted properly;
- B. financial and other reports submitted as a part of the program have been presented fairly and accurately; and
- C. the grantee has complied with applicable laws, regulations, and policies;
- ~~D. resources are used and managed in an economic and efficient manner; and~~
- ~~E. program objectives and results are being effectively and economically achieved.~~

Normal accepted auditing methods and standards must be applied in the performance of this audit. Should an auditor become aware of irregularities in financial or programmatic performance, the auditor must promptly notify the commissioner of those irregularities and, if appropriate, higher grantee management officials than the level at which irregularities appear to lie.

[For text of subp 2, see M.R.]

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5520.0710 SUBSEQUENT PAYMENTS.

Subsequent grant payments will be made on a quarterly basis based on submission of a payment request form and other required reports. When computing requests for payment, the recipient should first apply any unused portions of a previous grant payment toward the next month's anticipated expenditures.

REPEALER. *Minnesota Rules*, part 5520.0120, subpart 7, is repealed.

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Human Services

Adopted Repeal of Obsolete Provisions and Rules on Child Care Fund; Prenatal Risk Assessment and Care Services; Parental Fee Schedule for Child Care; Professional Services Advisory Committee and Payment Amount for Case Management Services

The rules proposed and published at *State Register*, Volume 30, Number 28, pages 757-759, January 9, 2006 (30 SR 757), are adopted as proposed.

Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Labor and Industry

Adopted Exempt Permanent Rules Relating to Occupational Safety and Health; Adoption of Federal Standards by Reference

The rules proposed and published at *State Register*, Volume 30, Number 40, pages 1054-1056, April 3, 2006 (30 SR 1054), are adopted as proposed.

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

Department of Revenue

Revenue Notice # 06-07: MinnesotaCare Tax – Exemptions and Credits – Research

Introduction

This revenue notice explains the difference between the research exemption under *Minnesota Statutes*, section 295.53, subdivision 1(a)(9), and the research credit under *Minnesota Statutes*, section 295.53, subdivision 4a.

Research Exemption

The research exemption excludes certain payments received for patient services from gross revenues subject to the MinnesotaCare tax. A taxpayer must use the exemption if it applies. This means that a taxpayer cannot choose to use the credit instead of the exemption.

The following principles apply to the research exemption:

- The exemption applies to payments received by hospitals, surgical centers, or health care providers from another entity (*e.g.*, medical device manufacturer) for providing patient services that are incurred through a formal program of health care research;
- Payments received from patients or from third party payers (*e.g.*, Medical Assistance or insurance companies that pay on behalf of a patient) are subject to tax even if the services provided were part of a research program;

Revenue Notices

- The research must be conducted in conformity with federal regulations governing research on human subjects; and
- To report qualifying receipts, hospitals, surgical centers, and health care providers must include the payments on the MinnesotaCare tax return on line 1, "Total gross receipts . . . for health-care services." These payments must then be included as an exemption on the line titled: "Amount received from sponsors of health-care research and designated by the sponsors to be applied to the cost of health-care services connected with the research, . . ." This amount is subtracted from the total amount of payments received for health care services, along with other exemptions from the tax.

Research Credit

The research credit allows hospitals and health care providers to take a credit against the total amount of the tax for expenditures used to fund qualifying research.

The following principles apply to the research credit:

- The credit applies to expenditures a health care provider or hospital incurs while performing or funding research;
- The research program must be a formal program of medical and health care research conducted by an entity that is exempt under section 501(c)(3) of the *Internal Revenue Code of 1986* or is owned and operated under authority of a governmental unit.

The entity paying for the research need not meet this requirement;

- The amount of the credit must not exceed the tax liability of the hospital or health care provider;
- The credit must not be applied to payments that are not subject to tax. For example, receipts included as exemptions under *Minnesota Statutes*, section 295.53, subdivision 1, cannot be included in the research expenses used to calculate the credit;
- The entity performing the research is not required to meet the definition of a hospital or a health care provider. The entity taking the credit must meet the definition of a hospital or health care provider;
- The credit can be taken by either the entity that performs the research or by the entity that funds the research;
- Under *Minnesota Statutes*, section 295.53, subdivision 4a(e), if the estimated or actual amount paid under the credit provision exceeds \$2,500,000, the commissioner of finance shall determine the rate of the credit for the following calendar year, to the nearest one-half percent so that refunds will most closely equal \$2,500,000.

Examples (the examples reflect the 2006 2.5 percent rate of the credit)

1. Health care provider A gives health care provider B a grant to conduct qualifying research. The funds for the grant originated with Provider A's taxable revenues for patient services. The research conducted by Provider B does not involve patient services. Provider B is a 501(c)(3) entity. Provider A is a forprofit entity.

Provider A may take a credit against the tax it owes. Provider B cannot take the credit or the exemption because payments for the research in this example are not included in B's taxable receipts.

2. A 501(c)(3) health care provider receives \$300,000 for patient services. The provider reduces the gross revenue subject to the MinnesotaCare tax by \$100,000 in allowable exemptions. The amount subject to the MinnesotaCare tax is \$200,000, resulting in a tax liability of \$4,000 (2 percent of \$200,000). The provider's expenses for performing qualifying research total \$250,000 for the year.

The provider is entitled to a credit of \$4,000 (even though 2.5 percent of the research expenses is \$6,250) since the amount of the credit cannot exceed the provider's tax liability.

3. A drug company gives a hospital \$2,000 for patient services that are incidental to drug research conducted by the hospital. Patients have to make co-payments of \$10 for each visit. The hospital spends an additional \$30,000 on research.

The \$2,000 qualifies for the research exemption. The co-payments made by patients are taxable. The \$30,000 may qualify for the research credit, as long as 2.5 percent of the \$30,000 does not exceed the hospital's net MinnesotaCare tax liability. Since the co-payments are subject to tax, they are included in revenues for patient services for purposes of the credit calculation. Since the \$2,000 is not taxable, it cannot be included in the research expenses used to calculate the research credit.

4. A hospital receives \$100,000 in taxable patient receipts. The receipts do not qualify for the research exemption or any other exemption under *Minnesota Statutes*, section 295.53, subdivision 1. The hospital also receives a research grant for \$10,000. The research does not involve patient services and the grant is thus not included in the hospital's taxable patient receipts. The hospital incurs \$13,000 in expenses for conducting this research project.

The hospital is entitled to a credit of \$75 (2.5 percent of \$3,000) as follows: Of the \$13,000 of expenses incurred, \$10,000 was paid for by a grant that is not included in gross revenues for patient services. This leaves \$3,000 of expenses to be paid from revenues for patient services. Since 2.5 percent of \$3,000 does not exceed the MinnesotaCare tax, the entire \$3,000 may be used to calculate the research credit.

5. Health care provider A gives hospital B a grant to provide patient services as part of B's conducting research. The amount given to B was included in A's taxable receipts.

Health care provider A can take the research credit if it meets the requirements under *Minnesota Statutes*, section 295.53, subdivision 4a. Hospital B can take the research exemption if it meets the requirements under *Minnesota Statutes*, section 295.53, subdivision 1(a)(9). Hospital B cannot take the credit because the credit cannot be applied to payments that are not subject to tax.

Publication Date: June 5, 2006

John H. Mansun, Assistant Commissioner
for Tax Policy and External Relations

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Gambling Control Board

Request for Comments on Possible Amendment to Rules Governing Lawful Gambling and Repeal of Rules Governing Bingo Halls

Amendment to Request for Comments Published in the *State Register* on August 1, 2005 and on October 31, 2005. Possible Amendment to Rules Governing Lawful Gambling, *Minnesota Rules*, parts 7861, 7863, 7864, and 7865, and Repeal of Rules Governing Bingo Halls, *Minnesota Rules*, part 7862.0010

Subject of Rules. The Minnesota Gambling Control Board requests comments on its possible amendment to rules governing lawful gambling and repeal of rules governing bingo halls. The Board is considering rule amendments to address legislative changes that occurred in *Minnesota Statutes*, section 349, effective May 19, 2006, which direct the Board to promulgate rules for pull-tab games with multiple seals, pull-tab games with cumulative or carryover prizes, and pull-tab games in which certain winners are determined by other methods (event games). Other 2006 statutory changes impacting rules include language clarification pertaining to bar bingo, leased premises, expense calculations, employment of certain persons, conduct of bingo using electronic bingo devices, conduct of raffles, and electronic payments from gambling accounts. Language in chapter 7861, part 0110, *Raffles* will be struck and reenacted through a reorganization and consolidation of existing requirements, the creation of subparts to make the rules user-friendly, and to incorporate and clarify the conduct of calendar and button raffles. Language in chapter 7861, part 0050, *Illegal Gambling* will be struck and reenacted in chapter 7861, part 0060, *Conduct of Lawful Gambling* and in chapter 7865, *Gambling Licenses, Disciplinary Action*.

Persons Affected. The amendment to the rules would likely affect nonprofit organizations authorized to conduct lawful gambling, distributors of lawful gambling equipment, linked bingo game providers, and manufacturers of gambling equipment.

Statutory Authority. *Minnesota Statutes*, section 349.151, subdivision 4(a)(5) authorizes the Board to make rules authorized by Chapter 349; *Minnesota Statutes*, section 349.151, subdivision 4(a)(17) authorizes the Board to take all necessary steps to insure the integrity of and public confidence in lawful gambling; *Minnesota Statutes*, section 349.151, subdivision 13 authorizes the Board to adopt rules when necessary or proper in discharging the Board's powers and duties. *Minnesota Statutes* 349.151, subdivision 4c authorizes the Board to make rules for electronic bingo devices. *Minnesota Statutes* 349.1721, subdivision 1 authorizes the Board to make rules for cumulative or carryover pull-tab games. *Minnesota Statutes* 349.1721, subdivision 2, authorizes the Board to make rules for event games.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Board intends to adopt or to withdraw the rules. The Board has established an advisory committee to comment on the possible rules. The Public Advisory Committee meetings will be conducted at the Board's office at 1711

Official Notices

West County Road, Suite 300, Roseville, Minnesota 55113. It is anticipated that the meetings will be conducted once a month.

Rules Drafts. The Board has not yet prepared a complete draft of the possible rules amendments to *Minnesota Rules*, parts 7861, 7863, 7864, and 7865, and repeal of *Minnesota Rules*, part 7862.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Bernice Caruth at Gambling Control Board, 1711 West County Road B, Suite 300 South, Roseville, Minnesota 55113, **Phone:** (651) 639-4030, **Fax:** (651) 639-4032, or **e-mail:** Bernice.caruth@gcb.state.mn.us. TTY users may use the Minnesota Relay Service and ask to place a call to the Gambling Control Board at 651-639-4030.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: June 5, 2006

Tom Barrett, Executive Director
Minnesota Gambling Control Board

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations on Behalf of Augsburg College

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Augsburg College (the "College"), as owner and operator of Augsburg College, in the Augsburg Room of the Christensen Center located on the campus of Augsburg College, 2211 Riverside Avenue, Minneapolis, Minnesota, on June 21, 2006 at 2:00 p.m.

Under the proposal, the Authority would issue its revenue bonds or other obligations in an original principal amount of up to approximately \$25,000,000 to finance (i) the construction and equipping of a project generally described as an addition of approximately 35,500 square feet to Melby Hall, located on the College's campus, the principal street address of which is 2211 Riverside Avenue, Minneapolis, Minnesota, (ii) the renovation of the President's residence and special event center located at 2848 River Parkway West, Minneapolis, Minnesota, and (iii) the construction and equipping of a project generally described as a multi-use building of three to four floors totaling approximately 117,000 square feet for student housing, administrative and classroom areas and retail space, with underground parking, to be called the Gateway Building, and to be located on the College's campus at Riverside Avenue between 21st and 22nd Streets, Minneapolis, Minnesota (together, the "Projects"). The Projects are or will be owned and operated by the College.

At said time and place the Authority shall give all parties who appear or who have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Projects.

Dated: June 5, 2006

By Order of the Minnesota Higher Education Facilities Authority
Marianne Remedios, Executive Director

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations on Behalf of the College of Saint Catherine

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue obligations on behalf of The College of Saint Catherine (the "College"), as owner and operator of The College of Saint Catherine, in the Augsburg Room of the Christensen Center located on the campus of Augsburg College, 2211 Riverside Avenue, Minneapolis, Minnesota, on June 21, 2006 at 2:00 p.m. Under the proposal, the Authority would issue its revenue obligations in an aggregate principal amount of up to approximately \$10,000,000 to finance the construction, equipping and furnishing of a three or four story student residence hall for approximately 130 to 150 beds (the "Project") to be owned and operated by the College and located adjacent to the Coeur de Catherine Student Center on the main campus of the College, 2004 Randolph Avenue, Saint Paul, Minnesota.

At said time and place the Authority shall give all parties who appear or who have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: June 5, 2006

By Order of the Minnesota Higher Education Facilities Authority
Marianne Remedios, Executive Director

Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations on Behalf of the Minneapolis College of Art and Design

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to the proposal to issue revenue bonds or other obligations on behalf of the Minneapolis College of Art and Design, a Minnesota nonprofit corporation (the "College"), in the Augsburg Room of the Christensen Center of Augsburg College at 2211 Riverside Avenue, Minneapolis, Minnesota, on Wednesday, June 21, 2006, at 2:00 p.m.

Under the proposal, the Authority would issue its revenue bonds or other obligations in an aggregate original principal amount of up to approximately \$8,000,000 to finance a project generally described as the advance refunding of the outstanding principal of the Authority's Revenue Bonds, Series Five-D (Minneapolis College of Art and Design), dated June 15, 2000, which were issued in the original principal amount of \$7,920,000, and of which \$7,125,000 are currently outstanding, issued to provide funds loaned to the College to finance (i) the construction of an addition to the College's main building containing a commons area, a dining facility and studio space; (ii) a roof replacement; (iii) the improvement of a central air handling system; and (iv) the renovation and refurbishing, including renovation, remodeling and equipping of seven existing student apartment buildings, and related site improvements (the "Project"), owned and operated by the College and located at 2501 Stevens Avenue South, Minneapolis, Minnesota.

At said time and place the Authority shall give all parties who appear or have submitted written comments, an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: June 5, 2006.

By Order of the Minnesota Higher Education Facilities Authority
Marianne Remedios, Executive Director

Minnesota Housing Finance Agency Notice of Draft Citizen Participation Plan Availability and Public Comment Period

The Minnesota Housing Finance Agency, and the State of Minnesota Departments of Employment and Economic Development and Human Services announce the availability of a draft Citizen Participation Plan for public comment.

The Citizen Participation Plan (the Plan) establishes the processes by which citizens and local governments may be involved in the development of the State of Minnesota's Consolidated Plan, and evaluating and commenting on the State's performance, as reported in its Consolidated Annual Performance and Evaluation Report.

Beginning Tuesday, May 23, 2006, the draft Citizen Participation Plan became available for viewing and printing on the Minnesota Housing Finance Agency's website at www.mhfa.state.mn.us. A copy of the Plan may be requested by calling (651) 296-2291, by e-mail: jim.cegla@state.mn.us, or by writing to:

Jim Cegla
Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, MN 55101

The draft Citizen Participation Plan will be made available in a format that is accessible to persons with disabilities, upon request.

Comments on the draft Citizen Participation Plan may be submitted to the above postal service and e-mail address, or by fax to (651) 296-8139. The state will consider written comments on the Plan that are received before 4:30 p.m., Friday, June 30, 2006.

The final Citizen Participation Plan will be posted on the web sites of the Minnesota Housing Finance Agency and the Department of Employment and Economic Development.

Official Notices

Department of Human Services

Authorization List of All Drugs That Have Been Added Requiring Authorization as a Condition of Minnesota Health Care Programs (MHCP) Payment

The following is a listing of added drugs to the current authorization list. The newly added drug codes will require authorization on or after July 1, 2006.

As authorized by *Minnesota Statutes*, section 256B.0625, subd 25, the following list includes all drugs that have been added requiring authorization as a condition of MHCP payment. The criteria used to develop this list are as follows:

- A. The health service could be considered, under some circumstances, to be of questionable medical necessity.
- B. Use of the health service needs monitoring to control the expenditure of program funds.
- C. Less costly, appropriate alternatives to the health service are generally available.
- D. The health service is investigative.
- E. The health service is newly developed or modified.
- F. The health service is of a continuing nature and requires monitoring to prevent its continuation when it ceases to be beneficial.
- G. The health service is comparable to a service provided in a skilled nursing facility or hospital but is provided in a recipient's home.
- H. The health service could be considered cosmetic.

These newly added non preferred drugs will require Authorization for services provided on or after July 1, 2006.

DRUGS

Added Drugs:

Actonel

Public Employees Retirement Association

Notice of Meeting of the Board of Trustees June 8, 2006

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, June 8, 2006, at 9:30 a.m., in the PERA offices, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

Minnesota Sentencing Guidelines Commission

Notice of Public Hearing to Consider Modifications to the Sentencing Guidelines

The Minnesota Sentencing Guidelines Commission will hold a public hearing on Thursday, July 13, 2006, at 2:00 p.m. in Room 107 at the State Capitol Building, 75 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, MN 55155. The public hearing is being held to consider proposed modifications to the sentencing guidelines and commentary to deal with new and amended crimes passed during the 2006 legislative session.

Copies of the proposed modifications will be available free of charge on the agency's website at www.msgc.state.mn.us or by contacting the Minnesota Sentencing Guidelines Commission at 525 Park Street, Suite 220, St. Paul, MN 55103, or by calling Voice: (651) 296-0144. Deaf/Hard of Hearing/Speech Impaired Only TTY users may call this agency through the MN Relay Service: 1-(800)-627-3529; ask for (651) 296-0144. If you need special accommodations to attend, please contact the Minnesota Sentencing Guidelines Commission as soon as possible. This notice is available in alternative formats upon request.

All interested persons are encouraged to attend the hearing and offer comments. Persons wishing to speak may register in advance by contacting the commission staff at the above address/telephone number.

The commission will hold the record open for five days after the public hearing to accept additional written comment on the proposed modifications. On Thursday, July 20, 2006, the commission will meet at 2:00 p.m. at the Minnesota Department of Corrections, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108 to formally adopt or reject the proposed modifications. If adopted, the proposed modifications will become effective August 1, 2006.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Housing Finance Agency Consolidated Request for Proposals for Single Family RFP

The Minnesota Housing Finance Agency (MHFA), the Greater Minnesota Housing Fund, the Metropolitan Council, the Family Housing Fund and the Minnesota Department of Corrections announce the availability of funds through a Consolidated Request for Proposals (RFP). Funds are available to assist in the development, construction, acquisition, demolition, or rehabilitation of affordable homeownership, home improvement, housing activities for low and moderate-income residents of Minnesota.

The Consolidated RFP represents an effort to coordinate the resources available within the agency, and to address communities' comprehensive housing efforts.

Eligible applicants are invited to submit proposal(s) for the Single Family RFP. Refer to the Important Dates section at the end of this RFP for application deadlines.

Amount of Funds Available:

Fund availability is listed individually under the Single Family RFP section.

Eligible Locations:

MHFA funds are generally available statewide; while respective RFP partners' funds are available only in the Twin Cities Metropolitan area or Greater Minnesota depending upon the specific funding partner.

Eligible Applicants:

In general, eligible applicants for the majority of resources include Minnesota Cities, for-profit organizations, nonprofit organizations, private developers, natural persons, Indian tribes or tribal housing corporations, public housing agencies, joint powers board established by two or more cities, and cooperative housing corporations.

If the proposed community revitalization activity is located in Dakota County, Kandiyohi County or the City of Brooklyn Park contact the local partnering entity participating in the Pilot Performance project.

Habitat for Humanity organizations are **not eligible** to apply for funding from the Community Revitalization Fund (CRV) Program as the primary applicant under the "traditional Habitat model," but are eligible to be secondary partners with those applicants previously mentioned.

SINGLE FAMILY RFP

Limited Fund Program Information:

The Limited Fund programs are highly competitive. The funding partners anticipate having approximately \$2.5 million available this round depending on fund availability based on legislative action. Limited Fund proposals will be presented to a Selection Committee for evaluation, scoring and funding consideration. The Selection Committee is comprised of MHFA staff, representatives from the various funding partners and staff from the Minnesota Department of Employment and Economic Development (DEED).

I. Programs Available:

- **Greater Minnesota Housing Fund (GMHF): 1) New Construction** – Under its Building Better Neighborhoods (BBN) Program, GMHF provides gap financing (interest-free, deferred loans) for homebuyers and/or below-market (2% interest, three-year term) interim financing for the developer that are available for land acquisition, infrastructure or construction. In addition, limited GMHF funds for other single-family new construction projects not meeting BBN guidelines may be awarded. For both programs, additional funds are available to support projects with employer assistance. **2) Housing Rehabilitation** - GMHF also provides zero- or low-interest, deferred loans on a limited basis to non-profit and for-profit organizations and local government agencies to facilitate the rehabilitation of affordable (not exceeding 80% statewide median income, preference given to 50% SMI) owner-occupied housing. GMHF's funding priorities include substantial rehab of aging, owner-occupied single-family housing, in conjunction with a larger community revitalization effort. Local leverage is required. GMHF's maximum assistance per unit is \$15,000. **3) Minnesota Green Communities** – GMHF provides special grants for four demonstration projects, two in greater Minnesota. Demonstration projects will receive \$3,000 per affordable housing unit. Funds are available for ownership and rental housing. GMHF will also prioritize their traditional deferred loan and grant products for green

State Grants & Loans

developments. Eligible applicants must meet the Green Communities Criteria. **4) Conservation Improvement Program** - GMHF is also offering 1:1 matching funds to committed capital funding (including rebates) from utility providers to install energy-efficiency upgrades through utilities' Conservation Improvement Program (CIP). This funding will be provided in addition to Minnesota Green Communities funding for selected demonstration projects and/or traditional gap financing offered. Projects are not required to meet the Green Communities Criteria for these matching funds.

BBN and Rehab Program Contact: Jeremy LaCroix (651) 221-1997 jlacroix@gmhf.com

MN Green and CIP Program Contact: Janne Flisrand (651) 221-1997 janne@mngreencommunities.org

- **Family Housing Fund (The Fund).** Family Housing Fund (The Fund) through Minnesota Green Communities provides special grants for four demonstration projects, two in the Twin Cities metropolitan area. Demonstration projects will receive \$3,000 per affordable housing unit. Funds are available for ownership and rental housing. The Fund will also prioritize their traditional deferred loan and grand products for green developments. Eligible applicants must meet the Green Communities Criteria.

The Fund is also offering 1:1 matching funds to committed capital funding (including rebates) from utility providers to install energy-efficiency upgrades through utilities' Conservation Improvement Program (CIP). This funding will be provided in addition to Minnesota Green Communities funding for selected demonstration projects and/or traditional gap financing offered. Projects are not required to meet the Green Communities Criteria for these matching funds.

Program Contact:

The Fund (612) 375-9644

Janne Flisrand (651) 221-1997 janne@mngreencommunities.org

- **Community Revitalization Fund (CRV).** The Family Housing Fund, Metropolitan Council, GMHF and MHFA provide funds for this program. The CRV is the umbrella name for a variety of limited funding resources that are provided under one fund. Funding resources include the Economic Development and Housing Challenge Program (Challenge Program), internal interim construction financing programs and a set aside of Urban Indian Housing Program (UIHP) funds. Funds are provided in the form of a construction loan or deferred loan, repayable to the funder. Under certain circumstances and justification a grant may be provided. Generally, if an activity may be addressed through a loan rather than a grant, a loan will be provided.

Program Contact:

Terry Hanna (651) 296- 9567

terry.hanna@state.mn.us

Nancy Slattsveen (651) 296-7994

nancy.slattsveen@state.mn.us

Robert Russell (651) 296-9804

robert.russell@state.mn.us

Indian Housing:

Rick Smith (651) 297-4060

smith.rickp@state.mn.us

Ed Niewinski (651) 297-3130

ed.niewinski@state.mn.us

- **Local Housing Incentive Account (LHIA).** The Metropolitan Council provides funds for this program. Funds from this account are awarded as grants that must be matched on a dollar-for-dollar basis by the municipality receiving the funds. These grant funds may be used for costs associated with projects that help municipalities meet their negotiated housing goals, including, but not limited to acquisition, rehabilitation and construction of permanent affordable and life-cycle housing.

Program Contact:

Linda Milashius (651) 602-1541

linda.milashius@metc.state.mn.us

II. Types of Funds Available:

The type, terms and conditions of assistance provided will vary depending upon the needs outlined in each application and the availability of funding resources.

The contributing partners strongly encourage communities to leverage funds with the resources available through this RFP to address the local housing need(s) identified in their comprehensive housing plan.

III. Funding Partners Program Income Limits/Guidelines:

Please refer to each of the program concepts for specific income limits/guidelines.

- **Greater Minnesota Housing Fund** only serves families with children with incomes that do not exceed 80% of the statewide median

income adjusted by household size.

- **Family Housing Fund** only serves households with incomes that do not exceed 80% of the Twin Cities metropolitan area median income with priority given to households with incomes at or below 50% - 60% of area median income.
- **Metropolitan Council's LHIA** serves households with incomes that do not exceed 80% of the Twin Cities metropolitan area median income with preference for proposals with a significant component serving households at 60% or below. Rehabilitation and redevelopment programs in areas of low valued, blighted or substandard properties where the local government is engaged in a redevelopment and neighborhood improvement effort to which they have community matching funding, may serve households up to 115% of area median income.
- **The Minnesota Department of Corrections - Institution Community Work Crew Affordable House Building Program** serves households with incomes at or below 80% of greater of state or area median income. In certain areas households with incomes of up to 115% of state median may also be served. Homes must be priced so as not to compete with the private residential construction industry.
- **Minnesota Housing Finance Agency** only serves households with incomes that are at or below 115% of the greater of state or area median income.

Ongoing Program Information

Your agency may apply for any of these programs at any time during the year. Please contact the Program Manager listed below to obtain a program application. Ongoing applications are not included in this RFP.

- **Community Activity Set Aside Program (CASA)**

The Community Activity Set Aside Program supports partnerships between lenders, local governments, and nonprofit housing organizations by providing access to pools of MHFA mortgage revenue bond funds and second mortgage funds. CASA assists those partnerships in meeting the homeownership objectives and housing credit needs of their communities by providing first time homebuyer loans with a subsidized interest rate and deferred, interest free Homeownership Assistance Fund (HAF) loans. Specifically, the program supports initiatives that target funds toward increasing minority homeownership and meeting workforce housing needs. Partnerships apply for CASA funds. Partnerships consist of a MHFA contract lender or lender consortia and a community partner. The application materials are on the MHFA website at www.mhfa.state.mn.us

Program Contact:	Barb Collins (651) 297-3122	barb.collins@state.mn.us
	Edward Niewinski (651) 297-3130	ed.niewinski@state.mn.us
	Tonya Taylor (651) 296-8844	tonya.taylor@state.mn.us
	Toll Free: (800) 710-8871	Fax: (651) 296-8292

CASA can apply for the new MHFA American Dream Downpayment Initiative (ADDI). ADDI can provide up to an additional \$10,000 in downpayment and entry cost assistance. Details are available in an ADDI News Alert on MHFA's web site at http://www.mhfa.state.mn.us/homes/MMP_NAandPU.htm or by contacting Ruth Simmons at 651-297-5146, ruth.simmons@state.mn.us

- **Community Fix-up Fund (CFUF)**

Encourages partnership efforts between local lenders, nonprofit organizations, local governments, and community organizations by providing funds to assist a designated community in addressing its specific home improvement needs or objectives. Applications must be submitted by participating MHFA Fix-up Fund lenders (or participating lender consortia), in partnership with a nonprofit organization delivering housing programs, or a city.

Program Contact:	Susan Ude (651) 297-3656	susan.ude@state.mn.us
	Kathy Aanerud (651) 297-3121	kathy.aanerud@state.mn.us
	Donna Dimatteo (651) 297-3132	donna.dimatteo@state.mn.us
	Toll free: (800) 710-8871	Fax: (651) 296-8292

- **Entry Cost Homeownership Opportunity Program (ECHO)**

Supports community lending initiatives developed by private and public sector mortgage lenders in partnership with community representatives. The program provides funds to low and moderate-income borrowers for down payment and closing cost assistance. Partner-

State Grants & Loans

ships may apply for this program on a quarterly basis.

Program Contact: Edward Niewinski (651) 297-3130
Barb Collins (651) 297-3122
Tonya Taylor (651) 296-8844
Toll free: (800) 710-8871

ed.niewinski@state.mn.us
barb.collins@state.mn.us
tonya.taylor@state.mn.us
Fax: (651) 296-8292

- **Institution Community Work Crew (ICWC) Affordable House Building Program**

The Minnesota Department of Corrections (MNDOC) may provide assistance through the Institution Community Work Crew (ICWC) Affordable House Building Program. ICWC Affordable House Building Program can provide interest-free interim construction financing, but only to non-profit entities. A letter from the MNDOC must be attached to your proposal indicating if an ICWC program is or will be available in the area you have identified. Contact the Program Manager for future availability of funds.

Program Contact: Ron Solheid at MNDOC (651) 603-0010,
Fax: (651) 642-0457

rsolheid@co.doc.state.mn.us

APPLICATION PROCESS

Access application materials as follows:

- The Single Family application is available on the MHFA website at www.mhfa.state.mn.us/rfp_sf.htm in a pdf format. If you are unable to access our website call (651) 297-3118, or Toll Free: 1-800-710-8871 to obtain a hard copy.

RFP TRAINING AND TECHNICAL ASSISTANCE SESSIONS:

- Please check the MHFA website at www.mhfa.state.mn.us/rfp.htm for Single Family technical assistance dates, times and locations, and registration information. Technical assistance is tentatively planned for mid June 2006.

IMPORTANT DATES:

- **Submit one original and two copies** of your application/proposal to:
Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, MN 55101
Attn: Single Family RFP Application
- **Applications/proposals must be received by MHFA on or before 5:00 p.m. on Thursday, July 13, 2006.**
- **Faxed, emailed, incomplete, or late applications will not be accepted.**

NOTE: Applications determined to be incomplete will be returned to the applicant.

MHFA Board Approval:

Single Family RFP funding recommendations will be made at the October 2006 MHFA Board meeting.

Fund Notification:

- Notification of approved selected proposals will be posted on the MHFA website www.mhfa.state.mn.us after the Board meeting noted above and Loan/Grant Agreements will be mailed within 20 working days of the approval.

This Consolidated Request for Proposal is subject to all applicable federal, state, and municipal laws, rules, and regulations. MHFA reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of proposals.

It is the policy of the Minnesota Housing Finance Agency (MHFA) to further fair housing opportunity in all Agency programs and to administer its housing programs affirmatively, so that all Minnesotans of similar income levels have equal access to Agency programs regardless of race, color, creed, religion, national origin, sex, sexual orientation, marital status, status with regard to receipt of public assistance, disability, or family status.

Minnesota Housing Finance Agency

Announcing the Additional Availability of G.O. Bond Funding Availability

The Minnesota Housing Finance Agency (MHFA), announce the additional availability of G.O. Bonds, administered through the Publicly Owned Housing Program (POHP) to provide loans for publicly owned permanent rental housing for individuals and families with children experiencing long-term homelessness and publicly owned transitional housing for low and moderate-income residents. The funding is available through a Consolidated Request for Proposals (RFP) and is available on an open pipeline basis using the Minnesota Multifamily Rental Housing Common Application (Common Application). The RFP represents an effort to coordinate the resources available within the MHFA and state, and to address communities' comprehensive housing efforts.

Eligible Applicants:

Eligible applicants for G.O. Bonds are a local unit of government, such as a city, county or housing redevelopment authority as defined in *Minnesota Statutes* Section 462C.02, subdivision 6, which, by resolution is willing to own and be responsible for the operation of the housing in accordance with the program requirements.

Funding Availability

The total G.O. Bond funding availability through the MHFA is \$19,500,000.

- \$2,000,000 of which is for loans or grants for publicly owned temporary or transitional housing under *Minnesota Statutes*, Section 462A.202, subdivision 2.
- \$17,500,000 of which is for loans or grants for publicly owned permanent rental housing under *Minnesota Statutes*, Section 462A.202, subdivision 3a, Supportive Housing for persons who either have been without a permanent residence for at least 12 months or on at least four occasions in the last three years, or who are at significant risk of lacking a permanent residence for at least 12 months or on at least four occasions in the last three years. The housing must provide or coordinate with linkages to services necessary for residents to maintain housing stability and maximize opportunities for education and employment. Preference among comparable proposals must be given to proposals that (1) co-locate housing and services accessible to the general public as well as to the residents, and (2) provide housing affordable to a range of household income levels.

Deferred Loan Terms:

The loan terms for the POPSHHP program, are 0% interest rate, 20 year loans that are forgivable.

Eligible Projects and Activities:

The G.O. Bonds are available for capital funding and can be used for a variety of activities and housing types. Eligible activities include development, construction, acquisition, refinance, demolition, or rehabilitation. Eligible housing types include emergency shelters, transitional housing, permanent supportive housing, and service-enriched housing. Eligible projects must contain a minimum of four units. Scattered site developments, must be located in the same city or county and also contain a minimum of four units.

Developments with age restrictions of 55 and older are not a funding priority under most funding sources. In addition, nursing homes, board and care facilities, and supervised living facilities licensed by the Minnesota or a delegated local Department of Health are not eligible for funding, nor are properties where residents require a 24-hour plan for supervision and/or medical/health care.

Income and Rent Limits:

G.O. Bond funding administered through the POPSHHP Program has an Income Limit of 50 percent of the greater of the statewide or area median household income, as determined by HUD, adjusted for families of five or more. Rents affordable at 50% of the greater of the statewide or area median household income, as determined by HUD.

Application Process:

Multifamily RFP and open pipeline application materials are available on the MHFA website at:
www.mhfa.state.mn.us/multifamily/multifamily_forms.htm.

Please refer to the website for more detailed application instructions. If you are unable to access the web or need assistance locating or identifying the appropriate materials, contact the Multifamily Division at (651) 297-3294 or Toll Free: 1-800-657-3701.

IMPORTANT DATES:

Proposal(s) Due: (Faxed, emailed, incomplete, or late applications will not be accepted.)

State Grants & Loans

Multifamily RFP Application Deadline is 5:00 p.m. on or before Tuesday, June 20, 2006. Pipeline applications are accepted throughout the year, some exceptions may apply.

Applications must include the following materials:

- 1). The Multifamily Application Form electronically submitted,
- 2). The Multifamily Application Form with original signature plus 3 copies, and
- 3). All required attachments (narratives, forms and submittals) plus three (3) copies of all attachments.

NOTE: Applications determined to be incomplete will be returned to the applicant.

MHFA Board Approval:

- Multifamily RFP funding recommendations will be made at the October 26, 2006 MHFA Board meeting.
- Pipeline Application funding recommendations will be made by the MHFA Board, on as needed basis.

This request for proposals is subject to all applicable federal, state, and municipal laws, rules, and regulations. MHFA reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of proposals.

It is the policy of the MHFA to further fair housing opportunity in all Agency programs and to administer its housing programs affirmatively, so that all Minnesotans of similar income levels have equal access to Agency programs regardless of race, color, creed, religion, national origin, sex, sexual orientation, marital status, status with regard to receipt of public assistance, disability, or family status.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Department of Administration

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State government offers over \$3 billion a year in contracts. By subscribing to the *State Register* you receive additional information and tools to tap into this business. A subscription works far better than by just getting the *State Register* off our website. You get an "easy-to-use format", helpful LINKS, a simple and specially designed "Contracts & Grants" section for quick and easy review, and indices for handy reference. What a subscription to the *State Register* brings you:

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Minnesota Department of Agriculture Farm Advocate Program

Notice of Requests for Proposals for Minnesota Farm Advocates

The Minnesota Department of Agriculture announces the availability of contracts for farm advocates for the period of July 1, 2006 through June 30, 2007. Applicants must be farmers or former farmers; be familiar with or experienced in farm financial planning (cash flows through financial statements); be knowledgeable of farmers' borrowers rights and responsibilities with the ability to comprehend state and federal rules and regulations governing agricultural credit; have good communication skills (written, oral and listening); and have compassion for and interest in helping other farmers. Resumes will be accepted by the contact person listed below through June 23, 2006.

For more information, contact:

Bruce Lubitz
Farm Advocate Program
52168 - 450th Street
Perham, MN 56573
Phone: (218) 334-3276

Colleges and Universities, Minnesota State Office of the Chancellor and MnSCU Foundation Request for Proposals for Delivered Catering Services

NOTICE IS HEREBY GIVEN that proposals are being solicited from qualified vendors to provide delivered catering services for the Minnesota State Colleges and Universities Office of the Chancellor and the Minnesota State Colleges and Universities Foundation located at the Wells Fargo Place Building in St. Paul. The anticipated contract period is for three years commencing July 21, 2006.

Vendors must have evidence of successful experience in catering and have the ability to provide quality service and wholesome food at moderate prices.

A complete copy of the Request for Proposal can be found on the Minnesota State Colleges and Universities Finance Division web site, www.finance.mnscu.edu. For further information please contact:

Dennis Carlson, Office Services Assistant
Minnesota State Colleges and Universities/Office Services
Wells Fargo Place
30 - 7th St. E., Suite 350
St. Paul, MN 55101
Telephone: (651) 296-5326
Fax: (651) 297-7024
E-mail: Dennis.carlson@so.mnscu.edu

Responses are due no later than 3:00 P.M. Central Time on June 23, 2006.

This request for proposal does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (MnSCU) Request for Proposal: Foundation Management Software

The Office of the Chancellor is requesting proposals from qualified vendors for software for donor managements. Specifications are available by visiting the website: http://www.development.mnscu.edu/software_rfp or by contacting Joyce Petsch, Minnesota State Colleges and Universities, Wells Fargo Place, 30 7th St. E., Suite 350, St. Paul, Minnesota 55101, **Telephone:** (651) 297-4390, or **e-mail:** joyce.petsch@so.mnscu.edu. Responses must be received by Friday, July 7, 2006 by 4:00 p.m. CST.

This is a request for proposal for systems and support to address the following functions.

Constituent Management — Constituent management, sometimes known as membership management, is the module that tracks “person” information about donors, members, volunteers, funders and friends of the foundation. This “person” data should be available

State Contracts

to all other modules and special care should be taken to preserve the security, integrity and privacy of this information.

Donor Management — This module provides tools to support annual and long-term fund-raising planning, including: goal-setting, objective-setting, major tasks and deliverables and campaign effectiveness tracking. The module provides moves management (sometimes known as sales pipeline management) tools for fundraisers including: constituent management, prospect identification and tracking, and tools to assist with qualifying prospects and closing deals. This module is where tools to perform a variety of gift processing tasks resides including: acknowledgement processes, membership benefits processing, pledge processing and fundraiser task management. This module provides tools to record and track donations including: the capability to record the type, designation and timing of the gift, process a variety of vehicles (cash, stock, annuities, etc.), and monitor financial activity, compliance and effort expended.

Event Management — This module provides tools to support annual and long-term event planning, including: goal-setting, objective-setting, major tasks and deliverables, and event effectiveness tracking. The module provides tools to assist with event committee logistics and support including: committee planning and creation, committee management and oversight and committee communication and support. This module provides tools to assist with individual event planning including: program and entertainment development, event scheduling and timeline planning, and individual-event financial planning. This module provides tools to help manage event donations and sponsorships including: tracking detailed solicitation targets, managing solicitation volunteers, tracking solicitation progress against goals, tracking outstanding solicitation issues and volunteer feedback. This module provides tools to identify and close deals with event donors and sponsors including: moves-management (or pipeline management) of donors and sponsors, track and process donated items and donation payments. This module provides tools to assist with event promotion, including: targeting event attendees, developing and managing event publicity campaigns, and managing personal invitations to key attendees. This part of the system provides event-registration capabilities including: collecting registration information, recording attendee assignments (for housing, meals, activities, etc.), providing registration confirmations to attendees, tracking attendee preferences and information and communicating with registrants. This module provides event logistics tools including: preparing event briefing books, tracking event schedules, tracking volunteer information, supporting attendee check-in, managing event assignments/contacts/schedules, tracking hot-lists of “special people” at the event, support for silent auctions and processing attendee check-outs.

Financial Management — This module provides tools to assist in Foundation financial planning and budgeting including: tracking forecasted income and expenses, allowing multi-level roll-ups (and drill-down) of Foundation financial information. This part of the system processes the receipt of payments to the foundation, as well as provides Accounts Receivable capability. This module also provides the capability to process payments by the foundation, as well as Accounts Payable capability. This module provides money management tools to track cash and investment activity. The module also provides a variety of financial reporting tools.

Grants Management — This module provides tools to support annual and long-term grants planning, including: goal-setting, objective-setting, major tasks and deliverables and grants activity tracking. The module provides grants moves management (sometimes known as sales pipeline management) tools for solicitors including: foundation “suspect” management, prospect identification and tracking, and tools to assist with qualifying prospects and closing deals. This module provides tools to perform a variety of grant pre-award processing tasks resides including: generating responses to letters of inquiry, assigning and managing proposal tasks, proposal-creation tools, proposal-submission tools, proposal follow-up, managing site-visits and tracking proposals that were not awarded. This module provides grant-processing capabilities such as; producing acknowledgements, tracking membership benefits awarded to funders and funder follow-up processing. This module provides tools to record and track grants post-award including: recording the nature, timing and designation of the grant as well as grant compliance, effort and financial tracking.

Scholarship Management — This module provides tools to assist in annual and multi-year scholarship-spending planning including: maintaining multi-year historical information, tracking award criteria by scholarship funds, establishing and tracking scholarship award schedules and scholarship fund cash-flow projections. The module records the details of agreements with scholarship donors (aka memoranda of understanding (MOUs)). This module provides tools to support the scholarship application review process including: tools to assist in the call for applicants, tracking scholarship-applicant submissions, support for the application-review process, and tracking scholarship awards and rejections. The system provides tools for processing scholarships including: ongoing student performance tracking, tracking scholarships awarded by external entities, and reporting. This module ties to the financial management module to provide a variety of capabilities including: tracking scholarship fund balances and earnings, processing scholarships payable, determining current recipient status prior to releasing payments, recording vouchers approving the release of the payment and providing tools to transfer funds to the business office for payment. This module provides a variety of scholarship measurement and tracking tools including scholarship financial and activity reporting.

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

The Minnesota State Colleges and Universities System is an Equal Opportunity employer and educator.

Colleges and Universities, Minnesota State (MnSCU) Century College

Notice of Request for Proposals (RFP) for Commissioning Authority

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Century College, is soliciting proposals for experienced consulting services for Commissioning Authority. The project consists of the design and new building construction of approximately 72,000 gross square feet to be located on the East Campus southwest area. This building will consist of Science and Learning Resource classrooms, library and offices.

Proposals must be delivered to Dona K. Bettinger, Purchasing Coordinator, 3300 Century Ave. N., White Bear Lake, MN 55110, Main Entrance, West Campus Business Office, no later than June 27, 2006 at 3:00 p.m. CDT. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

For RFP document, contact Mark Hovelson at: mhovelson@bossardt.com or (952) 831-5408.

Colleges and Universities, Minnesota State (MnSCU) Northland Community and Technical College East Grand Forks, MN

Notice of Availability of Request for Proposal (RFP) for Designer Selection for Nursing Addition & Library / Commons Renovation (State Project No. 06-02)

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Northland Community & Technical College East Grand Forks, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota State Colleges and Universities website: www.facilities.mnscu.edu, click on "Solicitation Announcements."

An informational meeting is tentatively scheduled for **10:00 AM**, June 13, 2006 in **Room 106** of the main building at Northland Community and Technical College, 2022 Central Ave. NE, East Grand Forks, MN, 56721. All firms interested in this meeting should contact Bob Gooden (218) 773-4525, or bob.gooden@northlandcollege.edu to sign up for the meeting.

Proposals must be delivered not later than 1:00 P.M., Tuesday, June 27, 2006 to:

Mary Golike, Executive Secretary
State Designer Selection Board
Department of Administration
State Architect's Office
301 Centennial Office Building
658 Cedar St.
St. Paul, MN 55155
Phone: (651) 296-4656

Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

State Contracts

Colleges and Universities, Minnesota State (MnSCU)

St. Cloud Technical College

Advertisement for Bids for Brick and Concrete Repair

Sealed Bids for: Brick and Concrete Repair
St. Cloud Technical College
1540 Northway Drive
St. Cloud, MN 56303

will be received by: Paula Andrist
St. Cloud Technical College
Room 1-102
St. Cloud, MN 56301

until **2:00, June 21, 2006** at which time the bids will be opened and publicly read aloud. St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive any irregularities or informalities, in bid received.

Project Scope: Repair brick and sealant joints campus wide. Replace and add new concrete sidewalk campus wide. Remove and replace existing dock and door 14 entrance area.

A pre-bid meeting will be held at **10:00 am, June 12th, 2006**, in Room **1-308**, St. Cloud Technical College. The Architect/Engineer and representative will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bid Forms, Contract Documents, Drawings and Specifications as prepared by **GLT Architects** are on file at the offices of the:

- 1.) Above named Project Architect/Engineer.
- 2.) Following Builders Exchanges: **St. Cloud, Minneapolis and Fargo**
- 3.) Reed Construction Data
- 4.) Dodge Reports/McGraw Hill
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained from the Architect.

A deposit of **\$25.00** required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them, may send a separate non-refundable payment (check made out to the Architect) for **\$10.00** per set for shipping & handling (in addition to the **\$25.00** deposit) to the Architect. Such deposits and payments may be sent prior to **June 13, 2006**. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Prevailing wages will be required.

Colleges and Universities, Minnesota State (MnSCU)

St. Cloud Technical College

Request for Proposal for Truck Drivers Training Program

NOTICE IS HEREBY GIVEN that St. Cloud Technical College will receive proposals for Truck Drivers Training. The RFP is being requested to expand our Truck Drivers Training Program through a partnership with a trucking industry partner. The project will provide real-world driving environments with vehicles used in industry and to acquire facility space for a classroom, driving range, equipment and instruction for the Truck Drivers Training Program at St. Cloud Technical College. Specification will be available on June 5th, 2006 on the website <http://www.sctc.edu/rfp>. Copies of the specifications can also be obtained from Diane Denne-Morgan at dmorgan@sctc.edu. Proposals must be received by Paula Andrist at St. Cloud Technical College, Room, 1-102, 1540 Northway Drive, St. Cloud MN 56301 by 4:00PM on June 19, 2006. St. Cloud Technical College reserves the right to reject any or all bids, or portions thereof, or to waive an

irregularities or informalities, in the proposal received.

Background/Purpose

door15 at St. Cloud Technical College is addressing the shortage of truck drivers by offering a six-week training course for students to prepare them for their commercial drivers license.

Questions:

All question and inquires related to this RFP must be in writing and directed to Diane Denne-Morgan, Truck Drivers Training Project Manager, St. Cloud Technical College, 1540 Northway Driver, St. Cloud, MN 56303, **telephone:** (320) 308-6522. Other department personnel are NOT allowed to discuss the RFP with anyone, including responders, before the bid submission deadline.

General Requirements:

Goal: To acquire facility space for classroom, driving range, equipment and instruction for the Truck Drivers Training Program at St. Cloud Technical College. The RFP is being requested to expand our Truck Drivers Training Program through a partnership with a trucking industry partner. The project will provide real-world driving environments with vehicles used in industry. The goal of the Truck Drivers Training Program is to meet the needs of students with the necessary resources to be in compliance with the Department of Transportation (DOT) and Federal Motor Carrier Safety Regulations (FMCSR). Truck driving students need to have the skills necessary to pass the DMV behind-the-wheel test.

The all encompassing Truck Drivers educational partnership with a vendor would provide St. Cloud Technical College with the following:

- Classroom within ten miles of St. Cloud Technical College
- Provide equipment for instruction and testing
- Five tractors must be available at all times
 - * Three semi tractors available with a driver, and instructor seat secured with seatbelts. Also, three seats secured with seat belts in the bunk area.
 - * Two trucks must have driver seat and instructor seat with seatbelts. Seats in bunk area are not necessary in these two trucks.
- All tractors must be in good working order and be considered newer models. All equipment must be DOT compliant at all times.
- Semi trailers available for student use. A combination of flatbed and vans in different lengths
- Driving range space shall consist of roads which include obstacles which will allow the students opportunity for practicing different types of maneuvers
- Driving range shall be no less than twenty acres
 - Must be within ten miles of St. Cloud Technical College
 - Must be adjacent to the classroom
- SCTC approved instructors. Definition of SCTC approved instructor would be an individual with three years of industry experience and has completed an interview selection process with the Truck Driving Project Manager and Supervisor. The criteria used to determine an instructor will include but not limited to:
 - Truck Driving Industry Experience
 - Safety Record
 - DOT Physical
 - Driving Record
 - Attitude
 - Teaching Experience
 - Availability

Colleges and Universities, Minnesota State (MnSCU)

Winona State University

Request for Bids for Residence Hall Lounge Furniture

NOTICE IS HEREBY GIVEN that Winona State University is seeking bids for Residence Hall Lounge Furniture.

Bid specifications will be available June 5, 2006 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, e-mail sschmitt@winona.edu or by calling (507) 457-5067.

State Contracts

Sealed bids must be received by Sandra Schmitt at PO Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 PM Friday, January 23, 2006.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Minnesota Historical Society

Notice of Request for Bids for Wheel House Stabilization at the Mill City Museum in Minneapolis, Minnesota

The Minnesota Historical Society is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies to complete the stabilization of the Wheel House at the Mill City Museum, 706-708 South 1st Street, Minneapolis, Minnesota 55401 (the Site). More specifically, the Work consists of the following tasks:

- removal of any remaining roofing; removal and replacement of loose brick masonry in the top 24"-36" portion of the exterior walls on the north, east and south sides;
- placement of a roof structure (closure) over the existing stair opening through the roof;
- infill of existing door and window openings with temporary plywood closures; and
- placement of a new single-ply roofing membrane.

There will be a **MANDATORY pre-bid meeting** for all interested parties at 1:00 PM Local Time on Thursday, June 15, 2006 at the Mill City Museum in the 6th floor ADM conference room, 710 2nd Street, Minneapolis, Minnesota 55401.

The Request for Bids and other front-end documents are available by contacting Mary Green Toussaint, Purchasing Coordinator, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. **Telephone:** (651) 297-7007; **e-mail:** mary.green-toussaint@mnhs.org

To receive plans and specifications for this project, please contact Celia Connoy at Meyer, Scherer & Rockcastle, Ltd., 710 South 2nd Street, 7th Floor, Minneapolis, Minnesota 55401. **Phone:** (612) 375-0336. **Fax:** (612) 342-2216. A refundable plan deposit of \$50.00 will be required for one set. Make plan deposit checks out to Meyer, Scherer & Rockcastle, Ltd. Deposits will be returned to all parties returning plans and specifications in good condition.

All bids are **due no later than 2:00 PM Local Time on Tuesday, June 27, 2006**. Late bids will not be considered.

Dated: June 5, 2006

Minnesota Department of Human Services

Purchasing, Service and Delivery Division

Notice of Request for Proposals to Provide Technical and Professional Services to the Minnesota Integrated Care Project

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS) is requesting proposals to assist the State in designing two risk adjusted models of payments, one for people with disabilities who receive basic care services through the State Plan, and the other risk adjusted model of payment for long term care services. The successful responder, if any, will design and facilitate a process to educate key DHS leadership and staff on risk adjustment options and designs, includes options for the long-term care portion of reimbursement rates leading to an automated rate cell approach, plan the work to be done to implement changes in State Plan basic care services, and identify links to other systems within the State.

Work is anticipated to start August 14, 2006 and end March 30, 2007. DHS has anticipated that the cost of this contract should not exceed Seventy-One Thousand Three Hundred Twenty-Five Dollars (\$71,325). A Request for Proposal will be available by accessing the Department of Human Services public website after 12:00 noon Central Time on June 5, 2006 at:

http://www.dhs.state.mn.us/main/groups/business_partners/documents/pub/dhs_id_000102.hcsp.

To obtain a paper copy of the RFP, please contact Cara Bailey at:

Cara.Bailey@state.mn.us or call (651) 431-2515.

Proposals submitted in response to the Request for Proposals in this advertisement must be received **by 4:00 p.m. (CDT) on July 5, 2006, to be considered**. Late Proposals will not be considered and will be returned unopened to the submitting party. **Faxed or e-mailed**

Proposals will not be accepted.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Human Services

Aging and Adult Services Division

Notice of Request for Proposals to Provide Consumer Directed Community Supports (CDCS) Enrollment Services for Elderly Waiver and Alternative Care Recipients

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to provide enrollment services consisting of marketing and providing technical assistance in the enrollment process for the 3-year (2004-2007) Robert Wood Johnson Foundation (RWJF) Cash and Counseling Grant to assist with expanding the total number of Elderly Waiver (EW) and Alternative Care Program (AC) recipients participating in the Consumer Directed Community Supports (CDCS) service option. RWJF grant activities are primarily centered on bolstering enrollment of CDCS for older adults and disabled adults and their family caregivers and developing an infrastructure offering information, access and planning assistance, and fiscal management support. At a minimum, the enrollment services will consist of:

- 1) Development of a work plan within thirty (30) days of contract execution.
- 2) Directly contacting at least twenty-five (25) percent of the eligible population.
- 3) Increasing the base number of participating CDCS lead agencies by twenty-five (25) percent.
- 4) Collecting and analyzing monthly information about recipient and lead agency contacts, enrollment activities, and results and submit a monthly progress report to RWJF project staff.
- 5) Meeting with RWJF project staff at least monthly to evaluate and analyze the enrollment services activities and processes and modify strategies and activities as needed.
- 6) Submitting a final written report detailing enrollment services, methods, results, and recommendations for subsequent enrollment activities.

Work is proposed to start after September 1, 2006. A Request for Proposals will be available by e-mail from this office through June 23, 2006. **A written request by direct mail, e-mail, or fax is required to receive the Request for Proposal.** The Request for Proposal can be obtained by email from:

Jane Vujovich
Project Manager, RWJF Cash & Counseling Grant
Aging and Adult Services Division
Department of Human Services
444 Lafayette Road North
St. Paul, MN 55164-0967
Phone: (651) 431-2573
Fax: (651) 431-7414
E-mail: Jane.vujovich@state.mn.us

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:00pm CT, June 29, 2006. **Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Office of Enterprise Technology

Notice of Availability of Contract for the Loaned Implementation Partners Program

The Office of Enterprise Technology is seeking proposals from firms to form a public/private partnership to advance state objectives surrounding a comprehensive list of IT initiatives. It is the intent of OET, with assistance from its private sector partners, to form the State of Minnesota Loaned Implementation Partner Program. This initiative is intended to maximize and model for stakeholders what significant

State Contracts

improvements can be provided to the citizens of the state by improving government business models including E-commerce, security processes, and business reengineering. Accomplished by sharing ideas, alternative business models, analysis of current business technologies, project management models, and performance measurement techniques successfully used by private sector companies, the State of Minnesota's business interaction with its citizens and agency customers will become more cost-effective, efficient, and customer-centric. The private sector firms selected to participate with the state will be engaged in an initiative that will reflect what public/private enterprise partnerships can accomplish together that neither entity accomplishes alone. There is every possibility that if this model is successful, other states will look toward Minnesota and their unique public/private partnership model as something replicable and useful within their own state.

Work is proposed to start after July 15, 2006.

The Request for Proposals will be available electronically from this office through June 22, 2006. The RFP will be sent via e-mail to those vendors that request the document.

The Request for Proposal can be obtained from:

Deborah Tomczyk
Office of Enterprise Technology
Centennial Office Building
658 Cedar Street-Fourth Floor
E-mail: *deborah.tomczyk@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 P.M., June 23, 2006. **Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Public Safety

Office of Traffic Safety

Notice of Request for Proposals for Law Enforcement Liaisons

The Minnesota Department of Public Safety, Office of Traffic Safety (OTS), is requesting proposals from experienced peace officers (may be retired) to act as liaisons between the OTS and the county, tribal, and municipal enforcement agencies on issues and programs related to impaired driving, passenger protection, and speeding. At least four liaisons to cover different areas of the state are being sought. Details are contained in a complete Request for Proposals (RFP) which may be obtained by contacting Susan J. Palmer directly by mail, fax, or e-mail, as stated below:

Susan J. Palmer
Office of Traffic Safety
444 Cedar Street, Suite 150, St. Paul, Minnesota 55101-5150
Fax: (651) 297-4844
E-mail: *susie.palmer@state.mn.us*

This is also the only person designated to answer questions regarding this RFP. All questions concerning this RFP should be e-mailed to Susie J. Palmer and should be received no later than 2:00 p.m. Central Daylight Time on, June 28, 2006. Answers to questions are anticipated to be emailed out to all entities requesting a complete RFP by the end of the workday on, June 30, 2006.

Contracts are anticipated to begin on, October 1, 2006 and end on, September 30, 2007. However, the OTS will retain an option to extend contracts for up to four additional one-year periods, with the consent of the contractor. The value of the contracts for subsequent years may be adjusted.

Final date for submitting proposals is 2:00 p.m. Central Daylight Time on Monday, July 17, 2006. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

This RFP does not obligate the State to award a contract or complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Transportation (Mn/DOT)**Engineering Services Division****Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the “Consultant Pre-Qualification Program”)**

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT’s **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Ron Bisek
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation (Mn/DOT)**Engineering Services Division****Notice Concerning Professional/Technical Contract Opportunities**

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Mille Lacs County

Request for Proposal (RFP) for Complete Engineering Services for Project Including Preliminary Design, Final Design, Right of Way Acquisition, and Engineering Management TH95 and US169 Interchange Area in Princeton

**Federal Project: S.P. 48-596-001 (Design)
S.P. 48-596-002 (Right-of-Way)**

NOTE: This document is available in alternative formats for persons with disabilities by calling **Richard Larson at (320) 983-8201** or for persons who are hearing or speech impaired by calling the **Minnesota Relay Service at 1-800-627-3529**.

Responses to this RFP will be public information under the Minnesota Data Practices Act, Minnesota Statutes Chapter 13 after the selection is made by the County Board.

All proposals must be received **not later than 3:00 p.m., Central Standard Time, June 12, 2006**, as indicated by the time submitted by the front receptionist.

Proposals may be obtained from the Mille Lacs County Engineer's Office, 565 Eighth Street NE, Milaca, MN 56353; (320) 983-8201.

University of Minnesota

Request for Sale for the Disposal of a Skyway, Currently Stored on a Vacant Lot at the University of Minnesota

The University of Minnesota is the owner of a skyway formerly located in downtown Minneapolis. The structure is 83' long, 19' wide, 16' high, with an estimated weight of 138 tons. It is an external steel truss structure with glass walls and a bituminous roof. One end of the structure has a roll-up steel door, the other end is open and is covered with a temporary plywood cover. It is currently being stored on the Minneapolis campus in a University-owned vacant lot at 2525 4th St. SE, Minneapolis. The skyway rests on timbers, approximately 4' off the ground (photos available to bidders).

The skyway no longer fits into University construction plans, and it is the University's desire to sell the skyway for reuse or salvage. The successful bidder may either remove the skyway from the site for reuse or salvage, or salvage on site. Respondents to this Request for Bid must indicate whether they will be removing the skyway from the site, or salvaging on site. The University will issue an Access Agreement in the form of Exhibit A to this Request for Bid for such removal or salvaging activities.

A hazardous materials survey commissioned by previous owners and conducted by Industrial Hygiene Services Corporation concluded that the flashing on the skyway roof contains 7% asbestos. The University's hazardous materials unit has determined that the paint on the steel truss probably contains lead. Appropriate containment measures must be taken should the skyway be salvaged on site, as noted in the attached Access Agreement.

The bid due date is June 13, 2006 at 1:00 PM Minnesota time. All work, including removal from the site and disposal off-site of all remaining skyway materials, must be completed no later than July 10, 2006.

For additional information and pictures, please go to the University of Minnesota Capital Planning and Project Management Request for Proposal website at <http://www.cppm.umn.edu/rfp.html>. If you have any questions please contact Steve Sanders via e-mail at sande017@umn.edu or phone: (612) 625-1333.

Chip Foster
Principal Buyer
CPPM & FM Purchasing Services
University of Minnesota

Non-State Contracts & Grants

319-15th Avenue SE, #400
Minneapolis, MN 55455
Phone: (612) 626-6080
Fax: (612) 624-5796
E-mail: fosterc@facm.umn.edu

University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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- Price Reduced! Minnesota Highway and Recreational Atlas, Year: 2003, Stock No.12-163, Price:\$17.08
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