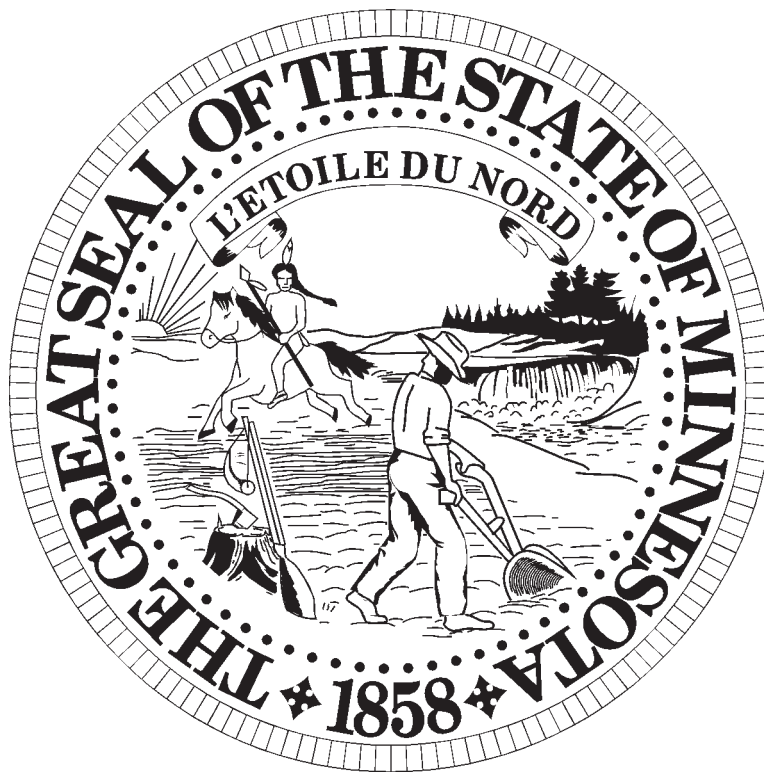


State of Minnesota

State Register



Rules and Official Notices Edition

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by the Department of Administration – Communications Media Division

Monday 6 March 2006
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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Printing Schedule and Submission Deadlines

Vol. 30 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
# 36	Monday 6 March	Noon Tuesday 28 February	Noon Wednesday 22 February
# 37	Monday 13 March	Noon Tuesday 7 March	Noon Wednesday 28 February
# 38	Monday 20 March	Noon Tuesday 14 March	Noon Wednesday 1 March
# 39	Monday 27 March	Noon Tuesday 21 March	Noon Wednesday 8 March

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Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

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St. Paul, MN 55155 **Website:** www.courts.state.mn.us

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Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Administration

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Board of Teaching

Adopted Permanent Rules Relating to Reading Licensure

The rules proposed and published at *State Register*, Volume 30, Number 9, pages 213-215, August 29, 2005 (30 SR 213), are adopted as proposed.

Errata

Corrections to agency errors in rules or in following the rulemaking processes, as well as incomplete notices, mislabeled rules, incorrect notices and citations will appear in this section. Whenever an error is corrected in this section, its corresponding rule number(s) will also appear in the *State Register's* index to rulemaking activity, **Minnesota Rules: Amendments and Additions**.

Pollution Control Agency

Adopted Permanent Rules Relating to Financial Assistance Programs for Construction of Municipal Wastewater and Storm Water Treatment Systems

The term "Animal Health Board" inadvertently appeared at the end of the MPCA's Notice of Adoption, on page 925, published in last week's *State Register*, Volume 30, Number 35, (30 SR 923) TUESDAY 27 February 2006.

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond under *Minnesota Statutes*, Chapter 41C on behalf of Philip Nasby

NOTICE IS HEREBY GIVEN that a public hearing will be held on April 3, 2006, at 9:00 A.M., Department of Agriculture Building, Agricultural Finance Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of 75 acres of bare land located eight miles south of Jackson, MN on County Road 23; Section 21, Petersburg Township, Jackson County, Minnesota on behalf of Philip Nasby, (the Borrower/s).

The maximum aggregate face amount of the proposed bond issue is \$100,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof.

Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: March 1, 2006

Jim Boerboom
RFA Director

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond under *Minnesota Statutes*, Chapter 41C on behalf of Aaron J. Benck

NOTICE IS HEREBY GIVEN that a public hearing will be held on April 3, 2006, at 9:00 A.M., Department of Agriculture Building, Agricultural Finance Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 80 acres of bare land located 7 1/2 miles south and two miles east of Granada, MN on 280th Ave., gravel road; N1/2 SE1/4 of Section 4, East Chain Township, Martin County, Minnesota on behalf of Aaron J. Benck, (the Borrower/s).

The maximum aggregate face amount of the proposed bond issue is \$220,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof.

Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: March 1, 2006

Jim Boerboom
RFA Director

Department of Agriculture**Minnesota Rural Finance Authority****Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond under *Minnesota Statutes*, Chapter 41C on behalf of Francis Guetter**

NOTICE IS HEREBY GIVEN that a public hearing will be held on April 3, 2006, at 9:00 A.M., Department of Agriculture Building, Agricultural Finance Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 210 acres of bare land and improvements (tiling) located 3 miles north and 1 mile east of Jade Avenue; N1/2 NW1/4 of Section 7-111-36, New Avon Township; and NE1/4 of Section 12-111-37, Vail Township; Redwood County, Minnesota on behalf of Francis Guetter, (the Borrower/s).

The maximum aggregate face amount of the proposed bond issue is \$173,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof.

Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: March 1, 2006

Jim Boerboom
RFA Director

Department of Agriculture**Minnesota Rural Finance Authority****Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond under *Minnesota Statutes*, Chapter 41C on behalf of Charles and Melissa Swanson**

NOTICE IS HEREBY GIVEN that a public hearing will be held on April 3, 2006, at 9:00 A.M., Department of Agriculture Building, Agricultural Finance Division, 625 Robert Street North, Saint Paul, Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of 126 acres of bare land located 1.5 miles north on Lyon County #5 (from Lynd, MN), then 2.0 miles west on Township Gravel (NSR); SW 1/4 of Section 17, Lynd Township; Lyon County, Minnesota on behalf of Charles and Melissa Swanson, (the Borrower/s).

The maximum aggregate face amount of the proposed bond issue is \$135,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof.

Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due.

All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: March 1, 2006

Jim Boerboom
RFA Director

Official Notices

Campaign Finance and Public Disclosure Board Notice of 2006 Election Year Campaign Expenditure Limits

In accordance with *Minnesota Statutes* §10A.255, the following are election year campaign expenditure limits for 2006 office sought: Governor - Lt. Governor, \$2,393,800; Attorney General, \$399,000; Secretary of State and State Auditor, \$199,500; State Senator, \$59,900; State Representative, \$30,100.

Minnesota Comprehensive Health Association Notice of Meeting of the Board of Directors

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Board of Directors will be held at 9:00 a.m. on Tuesday, March 14, 2006, at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber or Mary McCaffrey at (952) 593-9609.

Governor's Office Council on Faith and Community Service Initiatives

Notice of Meetings

NOTICE IS HEREBY GIVEN that the Council on Faith and Community Service Initiatives will meet on the below dates at 3:00 p.m. at the Department of Administration Building, 50 Sherburne Avenue, Room 116B, St. Paul, MN to make recommendations on how to level the playing field for faith and community organizations and increase access to public and private funding opportunities.

April 21, 2006

July 21, 2006

October 20, 2006

For more information contact:

Lee Buckley, Special Advisor on Faith and Community Service
Office of Governor Tim Pawlenty
50 Sherburne Avenue, Room 200
St. Paul, MN 55155
Phone: (651) 201-2567
Fax: (651) 297-7909
E-mail: Lee.Buckley@state.mn.us

Department of Human Services State Operated Services Division

Payment Rate for the State Operated Community Behavioral Health Hospitals

NOTICE IS HEREBY GIVEN to recipients, providers of services under the Medical Assistance (MA) Program, and to the public, of the payment rate for the State Operated Community Behavioral Health Hospitals under the MA Program. This notice is published pursuant to 42 *United States Code* §1396a(a)(13)(A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish payment rates for providers, the methodologies underlying the establishment of such rates, and the justification of such rates.

In conjunction with the current state fiscal year's budget for State Operated Services, as appropriated by the legislature, payment rates are determined in accordance with *Minnesota Statutes*, §246.50, subdivision 5.

Effective for admissions occurring on or after March 1, 2006 and continuing through June 30, 2006, the payment rate for the State Operated Community Behavioral Health Hospitals will be \$850 per day.

Questions and comments may be directed to Lynn Glancey, Minnesota Department of Human Services, State Operated Services Division, 444 Lafayette Road North, St. Paul, MN 55155-3826, **Phone** (651) 582-1875 or **Email:** Lynn.Glancey@state.mn.us.

Department of Labor and Industry

Labor Standards Unit

Notice of Correction to Commercial Prevailing Wage Rates for Flagperson in Blue Earth, Nicollet and Rice Counties

A **Correction** has been made to the Commercial Prevailing Wage Rates certified 12/27/05, for **Labor Code 104, Flagperson**, in Blue Earth, Nicollet and Rice Counties.

Copies with the corrected certified wage rates for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

M. Scott Brener
Commissioner

Department of Natural Resources

Public Hearing to Consider Opening Moose Mountain Scientific and Natural Area to Deer Hunting, Picnicking, and Picking Edible Berries for Non-commercial Purposes

The Department of Natural Resources (DNR) will conduct a public hearing to consider opening Moose Mountain Scientific and Natural Area (SNA) to deer hunting, picnicking, and picking edible berries for non-commercial purposes. Moose Mountain SNA, covering 55 acres, is located in Lakewood Township, St. Louis County, and includes tract "B" of Registered Land Survey #8 in Section 22 of Township 51 North, Range 13 West.

The hearing will be held March 23, 2006, from 7:00 p.m. to 8:00 p.m., or until all testimony is taken, in the Lakewood Town Hall, 3110 Strand Road, Duluth, Minnesota. The purpose of the hearing is to take public testimony regarding opening Moose Mountain Scientific and Natural Area to deer hunting in seasons for taking deer, picnicking, and picking edible berries for non-commercial purposes. All other existing regulations will remain in effect should this proposal be approved.

Moose Mountain SNA protects rare plants and relatively undisturbed native plant communities, including old-growth northern hardwood forest. The DNR proposes to open the site to deer hunting in order to minimize the negative impacts that high deer numbers can have on these resources. For fall of 2006, the DNR would establish a special deer hunt permit area for Moose Mountain SNA. A specific number of either-sex licenses would be issued, each with an option to obtain additional, antlerless-only permits.

If the Commissioner of the DNR approves these changes in use, they will also be applied to the 122-acre addition to the SNA. Snowmobiles and dogs will also be permitted on an existing powerline that bisects the addition and borders the existing 55-acre portion of the SNA, based on previous public input received by the Department.

At the hearing, a hearing official will record all testimony on whether the SNA should be opened to deer hunting, picnicking, and non-commercial picking of berries. An official of the DNR will be present to discuss these matters. Written statements on this subject will also be accepted until March 23, 2006. Testimony may be sent to the following address:

Regional Administrator, c/o Scientific and Natural Areas
Minnesota Department of Natural Resources
650 Hwy. 169
Tower, MN 55790
For further information, call (218) 753-2580, ext. 270
E-mail: steve.wilson@dnr.state.mn.us

Public Employees Retirement Association

Notice of Meeting of the Board of Directors

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, March 9, 2006, at 9:30 a.m., in the PERA offices, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

Official Notices

Public Utilities Commission

Notice of Filings and Prehearing Conference in the Matters of the Applications of Minnesota Pipe Line Company for Need and Routing Certification of Petroleum Pipeline Transmission Facilities

Public Utilities Commission Docket Nos. PL-5/CN-06-02 and PL-5/PPL-05-2003

Notice of Filings and Prehearing Conference in the Matters of the Applications of Minnesota Pipe Line Company for Need and Routing Certification of Petroleum Pipeline Facilities

Public Utilities Commission Docket Nos. PL-5/CN-06-02 and PL-5/PPL-05-2003

On January 3, 2005, Minnesota Pipe Line Company filed a certificate of need application for a proposed crude oil pipeline project from Clearbrook, Minnesota to the Twin Cities area refineries. According to the Applicant, the proposed facilities are needed to provide the region with greater capacity and flexibility to meet expanding demand for gasoline, diesel, jet fuel, asphalt, and other petroleum products.

On January 5, 2005, the Applicant filed an application for a route permit in Minnesota for the same pipeline facilities.

The proposed pipeline facilities fall under the definition of "large energy facility" in *Minnesota Statutes* § 216B.2421, subd. 2 (4). Therefore, in accordance with *Minnesota Statutes* § 216B.243, subd. 2, the facility cannot be constructed or sited in Minnesota unless the Commission issues a certificate of need to the Applicant.

The Applicant is proposing the construction of a new 295 mile, 24-inch diameter crude petroleum pipeline originating at the existing interconnection between the Applicant's pipeline system and Enbridge's (formerly Lakehead Pipeline) crude oil pipeline located near Clearbrook, Minnesota, in Clearwater County in northwestern Minnesota. For the initial 119 miles, the proposed route is generally adjacent to the Applicant's existing pipeline. Near Cushing, Minnesota the proposed route leaves the existing pipeline and requires a new 50 foot wide right-of-way for the continuing distance of 176 miles to its terminus southeast of the Twin Cities at the Flint Hills Resources refinery in Rosemont, Minnesota. Two new pump stations are planned, at Clearbrook and at the mid-point in Morrison County.

Both applications have now been accepted by the Commission.

The applicable certificate of need rules are *Minnesota Rules*, parts 7853.0010 to 7853.0800. The applicable routing rules are *Minnesota Rules*, parts 4415.0045 to 4415.0095.

Administrative Law Judge Beverly Jones Heydinger has been assigned to conduct the hearings in both of these proceedings. Her address and telephone number are as follows: Office of Administrative Hearings, Suite 1700, 100 Washington Square, Minneapolis, Minnesota 55401-2138, (612) 341-7606.

A joint prehearing conference will be held for these applications at 9:30 a.m. on March 17, 2006 in the Large Hearing Room, Minnesota Public Utilities Commission, 121 7th Place East, Suite 350, St. Paul, MN 55101-2147. Persons wishing to participate in either of these dockets as an official party should attend this conference. Among the issues to be discussed are times and places for public hearings, the extent to which the evidentiary hearings for the two processes will be joined, dates for pre-filing of testimony, and discovery procedures.

The Minnesota Department of Commerce is responsible for conducting the route review process. A notice describing the process, announcing upcoming public information meetings, and listing staff contact information is available at **Error! Hyperlink reference not valid.** The route application may also be viewed at this website.

Questions regarding this project and these dockets may be directed to Commission staff members Bret Eknes at (651) 201-2236, bret.eknes@state.mn.us and Bob Cupit at (651) 201-2255, bob.cupit@state.mn.us.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Department of Health Division of Community and Family Health Request for Proposals for the Positive Alternatives Grant Program

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health is seeking grant applications from private nonprofit organizations to provide alternatives-to-abortion programs that support, encourage, and assist women in carrying their pregnancies to term and caring for their babies after birth. Eligible organizations must have had an alternatives-to-abortion program in place for at least one year as of July 1, 2005 or incorporated an alternatives-to-abortion program that has been in existence for at least one year as of July 1, 2005.

A total of \$4,750,000 will be available for two-year grant awards, July 1, 2006 through June 30, 2008 and the maximum grant award for the two years will be \$300,000. Application information can be found at <http://www.health.state.mn.us/cfh/paa>. Application deadline is 4:30 p.m. April 20, 2006. For additional information, contact Mary Bocek at (651) 297-7736 or mary.bocek@health.state.mn.us.

Bureau of Mediation Services Applications Accepted for Funding Under the Minnesota Area Labor-Management Committee Program for Fiscal Year 2007 Grants

The Bureau of Mediation Services is now accepting applications for funding of new or existing Area Labor-Management Committee programs pursuant to *Minnesota Statutes* § 179.81-.85 and Bureau of Mediation Services Rules, Chapter 5520.

The purpose of the program is to improve labor-management relations and enhance economic development in a geographic area of the state or within a specific industry through labor management cooperation.

Grants will be based on each applicant's financial need and the ability to demonstrate program goals, objectives and work plans which address specific outcomes. The applicant may address all or a combination of the following points:

1. Increase participation in the labor-management cooperative process.
2. Increase in shared decision making between labor and management.
3. Enhance the level of knowledge regarding issues that affect the workplace.
4. Enhance the economic development climate in the area or industry of operation.
5. Maintain or enhance the number of specialized joint labor-management programs designed to increase the efficiency of services to the area or an industry.
6. Other evidence of positive labor-management program results attained through joint cooperative methods.

Persons interested in applying for such funds may secure an application form and program policies by requesting them from:

Carol Clifford
Bureau of Mediation Services
1380 Energy Lane, Suite Two
St. Paul, Minnesota 55108-5253
(651) 649-5435
E-mail: cclifford@state.mn.us

Applications for funding for fiscal year 2007 must be postmarked or received by April 15, 2006.

James A. Cunningham, Jr.
Commissioner

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements

Department of Administration Great Business for You

Almost \$3 billion a year in state government business and contracts can be yours by subscribing to the *State Register*. There you will find more information and easier access than by getting the *State Register* off our website. You get so much more with a subscription to the *State Register*. It brings you an "easy-to-use format", helpful LINKS, a simple and special contracts section for quick and easy review, and indices for handy reference. Subscriptions cost \$180 a year (normal cost \$260), or about \$3.50 per issue. Here's what you receive:

- **Contracts & Grants Open for Bid**
- **Indexes to Vols. 29, 28 and 27**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **LINKS, LINKS, LINKS**
- **Index to Vol. 30**
- **Easy Access to State Register Archives**

Plus, it's all E-mailed to you. You don't have to do anything. And you receive it on Friday, instead of waiting for Monday's issue. Contact Jessie Rahmeyer, our subscriptions manager, at (651) 297-8774, or **Fax:** (651) 297-8260, or **E-mail:** jessie.rahmeyer@state.mn.us

Department of Administration Real Estate Management Division Notice of State Land For Sale

NOTICE IS HEREBY GIVEN that the Department of Administration is offering 81.56 acres, more or less, of land situated in the East half of Section 30, Township 110 North, Range 26 West, Nicollet County, Minnesota for sale. The land is located approximately $\frac{3}{4}$ mile west of the City of St. Peter on Highway No. 99 in Oshawa Township. The land is being sold through a two-phase process consisting of a mandatory sealed written bid followed by optional electronic bidding on the Internet. To receive the complete bid package including legal description, bid terms and conditions, and bid form, contact Wayne Waslaski at wayne.waslaski@state.mn.us or (651) 201-2548.

Written bids must be received no later than 10:30 a.m., on Monday, April 3, 2006.

Department of Administration Division of State Architect's Office Notice of Request for Qualifications (RFQ) and Fee Schedule for Professional Services of Minnesota Registered Architects, Engineers, Interior Designers, Land Surveyors, Landscape Architects, and Geoscientists

The Department of Administration, State Architect's Office ("State"), requests qualifications of Minnesota registered architects, engineers, interior designers, land surveyors, and geoscientists ("Consultant") to assist the State in providing studies, predesigns, design through construction documents, construction administration, post construction services, interior design, land surveys, geoscience, and project-related professional services as needed for up to a five-year period. These projects will be varied in nature and scope and will involve new construction and remodeling, which includes but is not limited to buildings, commissioning, bridges, parking structures, site and utility work, roadways, and land development.

Unless otherwise provided in *Minnesota Statutes* § 16B.33, the following guidelines apply when using the Master Roster. State agency construction projects requiring a primary designer will have an estimated cost of construction of no greater than \$2,000,000.00; or a study, report, or predesign for a state agency planning project will have a consultant estimated fee no greater than \$200,000.00. Higher education construction projects requiring a primary designer will have an estimated cost of construction of no greater than \$2,000,000.00; and a study, report or predesign for a planning project will have a consultant estimated fee no greater than \$200,000.00. Primary Designers for

Projects to construct, erect, or remodel a building with an estimated cost in excess of these amounts will be selected by the State Designer Selection Board in accordance with *Minnesota Statutes* §16B.33.

The Request for Qualifications document may be found online at: www.sao.admin.state.mn.us. Copies of the RFQ may also be requested from:

Contracts Officer
State Architect's Office
301 Centennial Building, 658 Cedar Street
St. Paul, MN 55155-1625
(651) 201-2399

The Request for Qualifications and Fee Schedule will remain open continually to enable individuals and firms not currently on the Roster to submit their qualifications and fee schedules. One year after a completed response is added to the Master Roster, the firm will be asked whether it wants to remain on the roster. If the responder wants to continue to remain on the roster it will be able to update its fee schedule, and will be required to submit updated written documents. If no response is received within 30 days of the notice, the responder's name will be removed from the Master Roster until such time as it has re-submitted a complete response to the RFQ.

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The RFQ is not a guarantee of work and it does not obligate the State to award any contracts. The State reserves the right to discontinue the use or cancel all or any part of this Master Roster program if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Colleges and Universities, Minnesota State (MnSCU) Request for Proposals for Executive Conference Center

NOTICE IS HEREBY GIVEN that proposals are being solicited to select an executive conference center to assist Minnesota State Colleges and Universities in hosting a Leadership Development Program from June 18 - 23, 2006, and July 30 - August 4, 2006. Applicants must have a facility to accommodate the following:

- Overnight stays for 56 participants in single rooms with a Sunday arrival and Friday departure; all rooms must have high-speed internet connection
- General session room for 56 people
- 3-4 breakout rooms or areas available throughout the week
- Indoor/outdoor sports and recreation facilities
- Three meals (beginning w/Sunday dinner and ending w/Friday lunch) and two refreshment breaks (a.m. and p.m.) for each day
- Private dining area for dinner on two of the five nights for 60 people
- Located within approximately 60 miles of the Minneapolis/St. Paul International Airport
- All proposals must include a statement that the costs and terms of the proposal are valid through September 30, 2006.

For further information, please contact:

Anita Rios
Human Resources
Minnesota State Colleges and Universities
500 Wells Fargo Place, 30 East Seventh Street
St. Paul, MN 55101
Telephone: (651) 296-1128
Fax: (651) 297-3145
E-mail: anita.rios@so.mnscu.edu

Proposals are due by Tuesday, March 21, 2006, no later than 4:00 p.m.

This request for proposal does not obligate the state to complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

State Contracts

Colleges and Universities, Minnesota State (MnSCU)

Inver Hills Community College

Request for Proposal (RFP) Food Service/Vending

Inver Hills Community College is seeking a new food service contract for August 2006 through July 2011. Proposals must include daily hot and cold food choices, catering and vending.

Pre-Bid Conference: Monday, April 10, 2006, at Inver Hills Community College, 2500 80th Street East, Inver Grove Heights, Minnesota 55076. Location: Heritage Hall Building, Room 203, from 2:00pm to 4pm. All potential contractor bidders must attend the conference.

For a copy of the RFP (Request for Proposal) will be available as of 22 March at: <http://depts.inverhills.edu/FoodRFP/> Point of contact is Susan Rasmussen, Director of Auxiliary Services, Inver Hills Community College, 651-450-8534. E-mail address: susan.rasmussen@inverhills.edu

Closing date for responses to RFP will be 2:00, Thursday, April 20, 2006.

Colleges and Universities, Minnesota State (MnSCU)

Notice of Request for Proposal (RFP) for Consultant Services for Design of a Central Heating Plant at Northland Community and Technical College – East Grand Forks

The Minnesota State Colleges and Universities, Office of the Chancellor, acting as the owner for the State of Minnesota is soliciting proposals for experienced Consultant Services to design for replacement of existing boilers, add Chillers and an Emergency Generator at Northland Community and Technical College in East Grand Forks, Minnesota. The Consultant's team will be responsible for complete design, bidding, construction administration, including equipment, controls, and connections to existing utilities.

A mandatory informational meeting will be held on Tuesday, March 14, 2006, at 10:00 AM, in Room 106 at Northland Community and Technical College, 2022 Central Ave NE East Grand Forks, MN.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

The complete request for proposal and supplemental information may be obtained from www.facilities.mnscu.edu, "Solicitation Announcements".

Completed proposals are due by 2:30 PM on Tuesday, March 21, 2006.

Department of Employment and Economic Development

Notice of Request for Proposal for a Business Liaison for the Dislocated Worker Programs, Workforce Development Division of the Department of Employment and Economic Development

Pursuant to *Minnesota Statutes*, Section 15.039 Responsibility for the Administration of all DWP Functions Including Administration of this Contract Transfers to the Minnesota Jobs Skills Partnership Board Effective July 1, 2000

Purpose of Project: Minnesota's Dislocated Worker Program will utilize the business liaison to develop and maintain formal linkages to all state, regional and local business organizations, facilitate business and the private sector's involvement in the program, and educate constituent groups and workers concerning the program's purpose and services available to eligible dislocated workers. The liaison will link their constituencies of business organizations with State and local program deliverers through Rapid Response activities, information meetings, networking, and other linkage activities to promote the program. The liaison will be an integral member of the Rapid Response team for plant closings and mass layoffs, taking direction from the Department's Rapid Response Coordinator. The Rapid Response Team functions through cooperation, common goal setting, consensus decision making and ongoing communication both formally and informally. Each of these activities will be necessary to develop Employee-Management Committees which is a function of the Rapid Response team.

Eligible Applicant: Any public/non-profit organization duly constituted to represent employers and private businesses on a state-wide basis. Organizations receiving state or federal dislocated worker resources to provide direct participant services are not eligible.

Project Costs: The Department has estimated that the cost of this project should not exceed \$100,000 annually. The Department reserves the right to negotiate the final cost.

Time Period: The award of this contract will be pro-rated for a two year period from July 1, 2006 through June 30, 2008.

Human Rights Requirement

Under the Minnesota human Rights Act, *Minnesota Statute* 363.073, businesses having had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months must have submitted an affirmative action plan to the Department of Human Rights prior to the closing date set in the RFP on any proposal that is in excess of \$100,000. Your business must have a Certificate of Compliance from the Minnesota Department of Human Rights prior to the execution of the contract or agreement. IN all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota department of Human Rights by the award date. For further information, contact the Department of Human Rights, 190 E. 5th Street, Suite 700, St. Paul, MN 55101 (651) 296-5663, www.humanrights.state.mn.us.

To facilitate the STATE's review, provide one of the following:

A. A copy of your current certificate of compliance from the Minnesota Department of Human Rights.

OR

B. A Letter of affidavit certifying that your business has submitted an affirmative action plan to the Commissioner of Human Rights. Your business must have a certificate of compliance before a contract can be executed. In all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award dates.

OR

C. A letter of affidavit certifying that your business has not had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous twelve months.

Deadline for Submission of Applications: Proposals must be received by **4:00 p.m. Friday, March 24, 2006.**

Proposals must, at a minimum, address the following:

I. Description of the applicant's business organization, geographic area of coverage, mission, services, and experience with Dislocated Worker Program activities. This description must include how the business liaison function will fit within the organizational and its staffing and budget.

II. Description of the applicants business-management philosophy and accomplishments in business-management cooperation activities.

III. Description of the applicant's experience in providing training of individuals and organizations.

IV. Description of how the business liaison function will:

1. Provide linkages between the department's Dislocated Worker Programs and Statewide and regional business organizations.

2. Facilitate business and private sector involvement and participation in the Minnesota's Dislocated Worker program.

3. Educate constituent business groups and workers about the program's purpose and services available.

4. Promote business-management committees in conjunction with plant-closings and mass layoffs.

All proposals must be sent to and received by JoAnne Beaudry *no later than 4:00 p.m. Friday, March 24, 2006.*

JoAnne Beaudry, Contracts Administrator
Workforce Development Division
Minnesota Department of Employment and Economic Development
1st National Bank Building
332 Minnesota St, Suite E200
St. Paul, MN 55101-1351

For more information or if you have questions, call **JoAnne Beaudry at (651) 297-1058.**

Late proposals will not be accepted. Submit 5 copies of proposal. Each copy of the proposal must be signed, in ink, by an authorized member of the organization. Prices and terms of the proposal as stated must be valid for the length of the project.

State not obligated to award contract. This request for proposal does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

State Contracts

Evaluation Criteria: The following criteria will be used to evaluate applications. The maximum score for all the criteria is 100 points. Application length is limited to 6 single spaced, typed pages.

- I. Extent to which the organizations size, areas of work, mission and experience is appropriate to and consistent with the needs and purpose of the Dislocated Worker Program (25 points).
 - a. Experience of the organization.
 - b. Quality and clarification of their mission and scope of work.
 - c. Qualification of their key personnel.
 - d. Extent to which the budget is adequate to undertake the liaison function

- II. Extent of past Business-Management Cooperation (15 points).
 - a. Quality and clarity of past business-management cooperation.
 - b. Organization's business-management philosophy being consistent with the philosophy of the Dislocated Worker Program.

- III. Extent of Appropriate/Related Training Experience (10 points).
- IV. Extent to which the business liaison functions are translated into a clear work plan (20 points).
- V. Evaluation of Cost, Executive Order 05-07 requires that all vendor selection evaluations conducted under Minnesota's "best value" statutes must consider price to be of significant importance. Cost is a major consideration (30 points).

Department of Employment and Economic Development Notice of Request for Proposal for a Labor Liaison for the Dislocated Worker Programs, Workforce Development Division of the Department of Employment and Economic Development

Pursuant to *Minnesota Statutes*, Section 15.039 Responsibility for the Administration of all DWP Functions Including Administration of this Contract Transfers to the Minnesota Jobs Skills Partnership Board Effective July 1, 2000

Purpose of Project: Minnesota's Dislocated Worker Program will utilize the labor liaison to develop and maintain formal linkages to all state, regional and local labor organizations, facilitate union involvement in the program, and educate constituent groups and workers concerning the program's purpose and services available to eligible dislocated workers. The liaison will link their constituencies of worker organizations with State and local program deliverers through Rapid Response activities, information meetings, networking, and other linkage activities to promote the program. The liaison will be an integral member of the Rapid Response team for plant closings and mass layoffs, taking direction from the Department's Rapid Response Coordinator. The Rapid Response Team functions through cooperation, common goal setting, consensus decision making and ongoing communication both formally and informally. Each of these activities will be necessary to develop Employee-Management Committees which is a function of the Rapid Response team.

Eligible Applicant: Any public/non-profit organization duly constituted to represent labor in collective bargaining. Organizations receiving state or federal dislocated worker resources to provide direct participant services are not eligible.

Project Costs: The Department has estimated that the cost of this project should not exceed \$100,000 annually. The Department reserves the right to negotiate the final cost.

Time Period: The award of this contract will be pro-rated for a two year period from July 1, 2006 through June 30, 2008.

Human Rights Requirement

Under the Minnesota human Rights Act, *Minnesota Statute* 363.073, businesses having had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months must have submitted an affirmative action plan to the Department of Human Rights prior to the closing date set in the RFP on any proposal that is in excess of \$100,000. Your business must have a Certificate of Compliance from the Minnesota Department of Human Rights prior to the execution of the contract or agreement. IN all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota department of Human Rights by the award date. For further information, contact the Department of Human Rights, 190 E. 5th Street, Suite 700, St. Paul, MN 55101 (651) 296-5663, www.humanrights.state.mn.us.

To facilitate the STATE's review, provide one of the following:

- A. A copy of your current certificate of compliance from the Minnesota Department of Human Rights.

OR

B. A Letter of affidavit certifying that your business has submitted an affirmative action plan to the Commissioner of Human Rights. Your business must have a certificate of compliance before a contract can be executed. In all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award dates.

OR

C. A letter of affidavit certifying that your business has not had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous twelve months.

Deadline for Submission of Applications: Proposals must be received by *4:00 p.m. Friday, March 24, 2006*.

Proposals must, at a minimum, address the following:

I. Description of the applicant's labor organization, geographic area of coverage, mission, services, and experience with Dislocated Worker Program activities. This description must include how the labor liaison function will fit within the organizational and its staffing and budget.

II. Description of the applicants labor-management philosophy and accomplishments in labor-management cooperation activities.

III. Description of the applicant's experience in providing training of individuals and organizations.

IV. Description of how the labor liaison function will:

1. Provide linkages between the department's Dislocated Worker Programs and Statewide and regional labor organizations.
2. Facilitate union involvement and participation in the Minnesota's Dislocated Worker program.
3. Educate constituent labor groups and workers about the program's purpose and services available.
4. Promote labor-management committees in conjunction with plant-closings and mass layoffs.

All proposals must be sent to and received by JoAnne Beaudry *no later than 4:00 p.m. Friday, March 24, 2006*.

JoAnne Beaudry, Contracts Administrator
Workforce Development Division
Minnesota Department of Employment and Economic Development
1st National Bank Building
332 Minnesota St, Suite E200
St. Paul, MN 55101-1351

For more information or if you have questions, call **JoAnne Beaudry at 651-297-1058**.

Late proposals will not be accepted. Submit 5 copies of proposal. Each copy of the proposal must be signed, in ink, by an authorized member of the organization. Prices and terms of the proposal as stated must be valid for the length of the project.

State not obligated to award contract. This request for proposal does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Evaluation Criteria: The following criteria will be used to evaluate applications. The maximum score for all the criteria is 100 points. Application length is limited to 6 single spaced, typed pages.

I. Extent to which the organizations size, areas of work, mission and experience is appropriate to and consistent with the needs and purpose of the Dislocated Worker Program (25 points).

- a. Experience of the organization.
- b. Quality and clarification of their mission and scope of work.
- c. Qualification of their key personnel.
- d. Extent to which the budget is adequate to undertake the liaison function

II. Extent of past Business-Management Cooperation (15 points).

- a. Quality and clarity of past business-management cooperation.
- b. Organization's business-management philosophy being consistent with the philosophy of the Dislocated Worker Program.

III. Extent of Appropriate/Related Training Experience (10 points).

IV. Extent to which the business liaison functions are translated into a clear work plan (20 points).

V. Evaluation of Cost, Executive Order 05-07 requires that all vendor selection evaluations conducted under Minnesota's "best value" statutes must consider price to be of significant importance. Cost is a major consideration (30 points).

State Contracts

Minnesota Department of Human Services

Performance Measurement and Quality Improvement Division

Notice of Request for Proposals to Conduct the 2005 Managed Care Performance Measures

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS) is interested in contracting for professional and technical consulting services with a qualified vendor to produce annual performance measures for its contracted publicly funded managed care organizations. The performance measures must be validated in accordance with federal regulations 42 CFR §438.358 and calculated in compliance with Health Plan Employer Data and Information Set (HEDIS) technical specifications. The vendor will also assist DHS in the maintenance of written policies and procedures to produce annual performance measures. DHS is requesting proposals **only** from organizations that are National Committee for Quality Assurance (NCQA) approved HEDIS vendors.

The term of any resulting contract is anticipated to be approximately eight months, from June 6, 2006 until January 31, 2007, with the option to extend the contract up to five years with four one year extensions.

Responders will be responsible for all costs and expenses incurred in responding to the RFP. DHS reserves the right to proceed in whatever manner it perceives to be in its best interest, and may cancel this RFP at any time and/or choose not to purchase any services or solutions from outside sources.

A copy of the complete Request for Proposals and attached documents can be obtained from the DHS website at www.dhs.state.mn.us (Grants and RFP section) or a paper copy by contacting:

Sara Koppe
Performance Measurement and Quality Improvement Division
Minnesota Department of Human Services
PO Box 64986
St. Paul, MN 55164-0986
Telephone: (651) 431- 2616
Fax: (651) 431-7422
E-mail: sara.koppe@state.mn.us

Proposals must be received (not postmarked) at the following address no later than 2:00 p.m. Central Standard Time on **April 18, 2006:**

Request for Proposal Response
Attention: Robert Lloyd
Performance Measurement and Quality Improvement Division
Minnesota Department of Human Services
444 Lafayette Road North
St. Paul, MN 55155

Department of Public Safety

Division of Driver and Vehicle Services

Request for Proposals (RFP) for the Management of the Minnesota Motor Vehicle Renewal Notice Program

The Minnesota Department of Public Safety (DPS), Division of Driver and Vehicle Services is seeking proposals from experienced contractors to provide complete management of the DPS' motor vehicle registration renewal program, which will include: the solicitation, design, and fiscal management of segmented advertising, motor vehicle renewal notices, remit envelopes, carrier envelopes, and any other informational material pertaining to motor vehicle renewal notices approved by DPS. Contractor will also be required to provide: production, printing, assembly and mailing of the renewal notices and printing of segmented advertising to be included with the renewal notices. The advertising revenues are to be utilized to defray or eliminate the production costs of the renewal packages (excluding postage) to DPS.

Details are contained in a complete RFP, which may be obtained by calling or writing:

Penny Blaeser
MN Dept. of Public Safety, Driver and Vehicle Services
445 Minnesota Avenue, Suite 191
St. Paul, MN 55101

Telephone: (651) 297-5352
Fax: (651) 297-2119
E-mail: penny.blaeser@state.mn.us

All questions concerning this RFP should be e-mailed to Penny Blaeser at penny.blaeser@state.mn.us, and should be received by Penny Blaeser no later than 2:00 p.m., Central Standard Time on March 15, 2006. Answers to questions will be e-mailed to all entities requesting a complete RFP. Final date for submitting proposals is 2:00 p.m., Central Standard Time on March 31, 2006.

DPS is seeking one contractor to provide all services. However the DPS reserves the right to award multiple contracts, if needed. Contract is anticipated to begin on July 1, 2006 and end on June 30, 2009, but may be extended, with contractors' consent, for up to 2 additional 1-year periods, not exceeding a total contract period of 5 years.

Minnesota Supreme Court

Request for Proposals for an Assessment of Data Quality Management Needs for the Minnesota Judicial Branch's Electronic Court Records

The State Court Administrator's Office is soliciting proposals from interested, qualified vendors for completing a data quality assessment and documenting tasks, roles and funds needed to design, develop, implement, sustain and measure a data quality program.

A full Request for Proposals is available on the Minnesota Supreme Court website: www.courts.state.mn.us.

Proposals must be delivered to the following address by March 27, 2006 at 4:00 p.m.

Court Services Division
State Court Administrator's Office
105 Minnesota Judicial Center
25 Rev. Dr. Martin Luther King Jr. Boulevard
St. Paul, MN 55155

Questions about the RFP or the selection process must be directed in writing by email to dqminfo@courts.state.mn.us. Questions and answers will be posted on the Court's Web Site at: <http://www.courts.state.mn.us/DataQualityRFP>. Individual court personnel are not allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

This request for proposal does not obligate the Minnesota Supreme Court to complete the proposed project, and the Minnesota Supreme Court reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's web site at: <http://www.dot.state.mn.us/consult>

State Contracts

Send completed application material to:

Ron Bisek
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Notice of Request for Proposals for Facility Manual Production

RFP Number 06P003

NOTICE IS HEREBY GIVEN that the Metropolitan Council is soliciting proposals to prepare Facility Manuals, also called O/M manuals, for **eight** of the Council's sewage pumping stations and other facilities. Only six facilities are described in the RFP with the other two being identified during the term of the contract.

Planning and design for improvements to five pumping stations and one regulator is currently underway or scheduled to begin in a 2005/2006 time frame. The two other facilities will be described at a later time. These same facilities are scheduled become operational within 3 to 5 years. It is the Council's intention to have a Facility Manual available prior to facility start-up. The Facility Manual is for MCES personnel and others. It documents the design parameters and the proper operation and maintenance of facility systems and equipment. Each pumping station will involve sewage pumping and piping, HVAC, lighting, process controls, flow measurement, odor control and corrosion control.

The **tentative** schedule for this process is:

<i>RFP Issue Date</i>	March 6, 2006
<i>Proposals Due</i>	April 6, 2006
<i>Consultant Selection</i>	May, 2006
<i>Contract Award</i>	June 2006
<i>Term of Contract Ends in</i>	June 20011

The Metropolitan Council owns, operates and provides wastewater treatment services to the seven-county Twin Cities Metro Region.

All firms interested in this project should submit a written request for a copy of the RFP through:

Harriet Simmons, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 E. Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Please provide the name of **one** contact person; complete company name; address/city/ state/zip along with phone/fax numbers as well as e-mail information if you wish to be placed on the Solicitation List. **All other inquiries** regarding this procurement shall be directed by e-mail to Hugh McConnell at: hugh.mcconnell@metc.state.mn.us. **Any other contact with Council employees on this matter throughout the entire solicitation process risks vendor disqualification.**

Metropolitan Council - Metro Transit

Request for Proposals for Design Services for Renovation and Addition to Metro Transit's South Garage

Procurement No. 7025

Metro Transit, a division of the Metropolitan Council, is seeking proposals for design services for the renovation and addition to Metro Transit's South Garage, locate at 2100 MTC Road, Minneapolis, MN 55450. In addition to design services, Metro Transit will require pre-bid and bid activities and construction and administration support. The estimated cost for the construction work is \$1,200,000.

State Contracts

A pre-proposal conference and site visit will be held at 9:00 AM on March 14, 2006 at the South Garage.

Proposals are due no later than 2 PM on March 30, 2006.

Firms interested in receiving the Request for Proposals document should contact:

Christopher Gran, Director of Purchasing
Metro Transit
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5060
Fax: (612) 349-5069
E-mail: christopher.gran@metc.state.mn.us

Metropolitan Council - Metro Transit Request for Proposals for Advertising Agency Services Procurement No. 7024

Metro Transit, a division of the Metropolitan Council, is seeking proposals for Advertising Agency Services. These services involve planning, coordinating, and executing specific portions of the annual marketing plan for Metro Transit. Services will be provided on an as-needed basis over a five-year contract term.

Proposals are due no later than 1 PM on March 27, 2006.

Firms interested in receiving the Request for Proposals document should contact:

Christopher Gran, Director of Purchasing
Metro Transit
515 N. Cleveland Avenue
St. Paul, MN 55114
Phone: (612) 349-5060
Fax: (612) 349-5069
E-mail: christopher.gran@metc.state.mn.us

University of Minnesota Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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Ice Fishing Secrets, Year: 1991, Stock No.9-68, Price:\$12.95

Birder's Guide to Minnesota, Year: 2002, Stock No.9-41, Price:\$20.00

Amphibians and Reptiles Native to Minnesota, Year: 1994, Stock No.9-31, Price:\$29.95

2-Book Set: Landscaping for Wildlife and Woodworking for Wildlife, Stock No.9-20, Price:\$18.50

**Price Reduced! Minnesota Highway and Recreational Atlas, Year: 2003, Stock No.12-163,
Price:\$17.08**

Butterflies of the North Woods, Year: 2002, Stock No.19-69, Price:\$14.95

Great Cross County Ski Trails, Year: 2001, Stock No.19-28, Price:\$15.95

Poster: Great Lakes Fishes, Stock No.9-107, Price:\$5.00

Minnesota Gardener's Guide, Year: 2004, Stock No.19-130, Price:\$19.99

Regional Parks Map, Year: 2005, Stock No.12-11, Price:\$3.95

**Field Guide to Native Plant Communities: Eastern Broadleaf Forest Province, Year: 2005, Stock
No.9-7, Price:\$10.95**

Minnesota Education Directory, Year: 2005, Stock No.1-93, Price:\$23.95

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