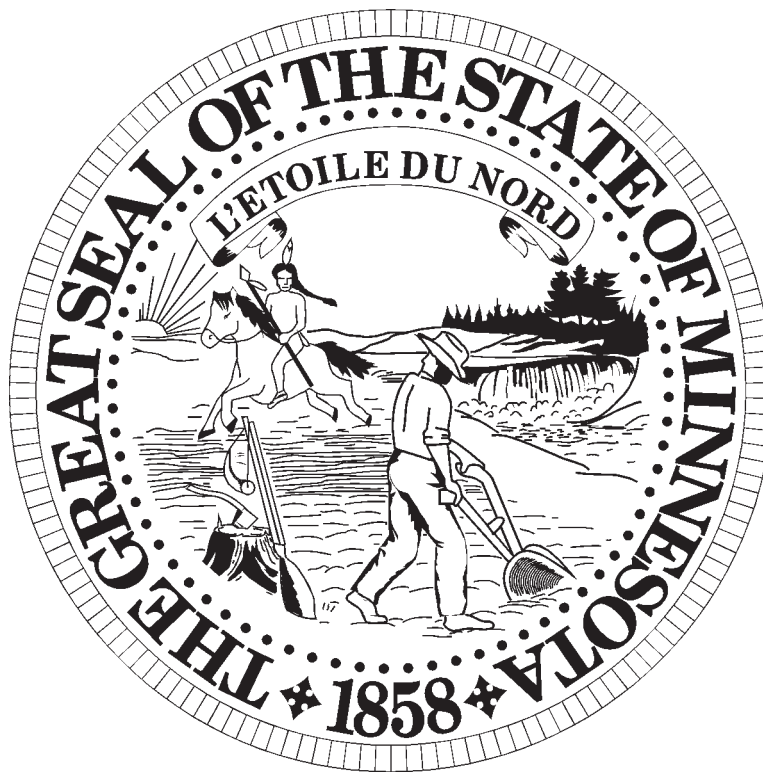


State of Minnesota

State Register



Rules and Official Notices Edition

Published every Monday (Tuesday when Monday is a holiday)
by the Department of Administration – Communications Media Division

TUESDAY 21 February 2006

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Printing Schedule and Submission Deadlines

Vol. 30 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts		Deadline for Both Adopted and Proposed RULES	
# 34	TUESDAY 21 FEBRUARY	Noon Tuesday	14 February	Noon Wednesday	8 February
# 35	Monday 27 February	Noon Tuesday	21 February	Noon Wednesday	15 February
# 36	Monday 6 March	Noon Tuesday	28 February	Noon Wednesday	22 February
# 37	Monday 13 March	Noon Tuesday	7 March	Noon Wednesday	28 February

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U.S. Government Printing Office – Fax: (202) 512-1262
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

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It's all E-mailed to you, on Friday, instead of waiting for Monday's issue. Contact Jessie Rahmeyer, our subscriptions manager, at (651) 297-8774, or Fax: (651) 297-8260, or E-mail: jessie.rahmeyer@state.mn.us

Minnesota Board of Chiropractic Examiners Proposed Permanent Rules Relating to Continuing Education for Acupuncture Registrants

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Amendment to Rules Governing Continuing Education Requirements for Chiropractors, *Minnesota Rules, 2500.1200*

Introduction. The Board of Chiropractic Examiners intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until March 24, 2005.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Micki King at The Minnesota Board of Chiropractic Examiners, 2829 University Ave SE #300, Minneapolis Minnesota 55414, (612) 617-2226, and micki.king@state.mn.us. TTY users may call the Board at TTY phone # 1-800-627-3529.

Subject of Rules and Statutory Authority. The proposed rules establish continuing education requirements for those chiropractors that maintain an Acupuncture Registration to assure a base level of competency and exposure to new developments that may affect

Proposed Rules

administration of this procedure. These hours will be included as part of the current licensure requirement and not an additional requirement. The statutory authority to adopt the rules is *Minnesota Statutes*, section 148.08 (2004). A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed and posted on the Board's web page at www.mn-chiroboard.state.mn.us.

Comments. You have until 4:30 p.m. on Friday, March 24, 2006, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on Friday, March 24, 2006. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency or may be downloaded free of charge on the Board's web page at www.mn-chiroboard.state.mn.us.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 296-5148 or 1-800-657-3889.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: February 14, 2006

Larry A. Spicer, DC
Executive Director

2500.1200 CONTINUING EDUCATION.

[For text of subpart 1, see M.R.]

Subp. 2. **Annual requirement.** Except as otherwise provided in this part, every person licensed to practice chiropractic in this state shall obtain a minimum of 20 continuing education units during the calendar year preceding the renewal. At least three of the continuing education units must be devoted to radiographic or advanced imaging safety, technique, or interpretation, and at least one unit must be devoted to professional boundaries in the clinical setting. Any person who is also registered to provide acupuncture services according to part 2500.3000 must acquire, as part of the person's annual requirement, two units in acupuncture or acupuncture-related subjects. The continuing education courses must be recognized and approved by the board or a board-approved sponsor.

[For text of subps 4 and 6, see M.R.]

Minnesota Board of Chiropractic Examiners

Proposed Permanent Rules Relating to Acupuncture; Inactive Registration Requirement

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Amendment to Rules Governing Inactive Acupuncture Registration Status for Chiropractors, *Minnesota Rules*, 2500.1150, subp. L and M, 2500.3100, 2500.3200, and 2500.3300.

Introduction. The Board of Chiropractic Examiners intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until March 24, 2006.

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Subject of Rules and Statutory Authority. The proposed rules establish an Inactive Acupuncture Registration for licensees who place their chiropractic license into Inactive status for a planned absence from Minnesota for an extended period of time during which they will be practicing in another jurisdiction. The requirements and benefits of this inactive registration will mirror those of the associated inactive chiropractic license. The statutory authority to adopt the rules is *Minnesota Statutes*, section 148.08 (2004). A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed and posted on the Board's web page at:

www.mn-chiroboard.state.mn.us

Comments. You have until 4:30 p.m. on Friday, March 24, 2006, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on Friday, March 24, 2006. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

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Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency or may be downloaded free of charge on the Board's web page at www.mn-chiroboard.state.mn.us.

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Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or

Proposed Rules

want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: February 14, 2006

Larry A. Spicer, DC
Executive Director

2500.1150 FEES.

The fees charged by the board are fixed at the following rates:

[For text of items A to I, see M.R.]

J. computer lists, \$100; ~~and~~

K. computer printed labels, \$150;

L. annual renewal of inactive acupuncture registration, \$25; and

M. acupuncture reinstatement fee, \$50.

2500.3100 INACTIVE ACUPUNCTURE REGISTRATION.

A Minnesota licensed chiropractor who has converted a Minnesota license to inactive may apply to the board for an inactive acupuncture registration. An inactive acupuncture registration is intended for those chiropractors who will be in active practice elsewhere. Upon approval of an application, the board will modify the annual acupuncture registration certificate to indicate inactive registration.

2500.3200 ANNUAL RENEWAL OF INACTIVE ACUPUNCTURE REGISTRATION.

A registrant must complete an annual renewal application and submit the annual renewal fee for an inactive acupuncture registration in part 2500.1150.

2500.3300 REINSTATEMENT OF INACTIVE ACUPUNCTURE REGISTRATION.

Subpart 1. **Generally.** An inactive acupuncture registration may be reinstated to an active acupuncture registration according to items A to C:

A. completion of a boardapproved application of reinstatement;

B. payment of a reinstatement fee in part 2500.1150; and

C. submission of a notarized statement from the doctor stating that the registrant has completed two hours of continuing education credits in acupuncture or acupuncturerelated subjects as approved by the board for each year the registration was inactive.

Subp. 2. **Denial.** If any of the requirements of subpart 1, items A to C, are not met by the doctor, the board shall deny approval of the application for reinstatement. A person who maintains an inactive acupuncture registration will not be required to take the NBCE acupuncture examination for the purposes of reinstatement.

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Campaign Finance and Public Disclosure Board

Adopted Permanent Rules Relating to Filing of Reports

The rules proposed and published at *State Register*, Volume 30, Number 19, pages 473-477, November 7, 2005 (30 SR 473), are adopted with the following modifications:

4503.0100 DEFINITIONS.

Subp. 4a. ~~Loan.~~ "Loan," for principal campaign committees, political committees and funds, party units, and ballot question committees, means the lending or receipt of funds:

4503.1800 REPORTING REQUIREMENTS.

Subp. 2. ~~Contributors who are issued political contribution refund receipts.~~ Party units and principal campaign committees that issue political contribution refund receipts to contributors must report the contribution that generated the political contribution refund receipt as provided in subpart 1 on the periodic report of receipts and expenditures filed with the board.

Subp. 3. ~~Expenditures and noncampaign disbursements.~~ Legislative, statewide, and judicial candidates, party units, political committees and funds, and committees to promote or defeat a ballot question must itemize expenditures and noncampaign disbursements that in aggregate exceed \$100 in a calendar year on reports submitted to the board. The itemization must include the date on which the committee made or became obligated to make the expenditure or disbursement, the name and address of the vendor that provided the service or item purchased, and a description of the service or item purchased. Expenditures and noncampaign disbursements must be listed on the report alphabetically by vendor.

Minnesota Board of Peace Officer Standards and Training

Adopted Permanent Rules Relating to Reciprocity Licensing Examinations and Predatory Offender Rule Changes

The rules proposed and published at *State Register*, Volume 30, Number 20, pages 497-499, November 14, 2005 (30 SR 497), are adopted as proposed.

Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Natural Resources

Adopted Exempt Permanent Game and Fish Rules: Designated Special Management Waters

Designated Experimental and Special Management Waters

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, sections 97C.001 and 97C.005.

Dated: January 24, 2006

Gene Merriam
Commissioner of Natural Resources

6264.0400 DESIGNATED SPECIAL MANAGEMENT WATERS.

[For text of subps 2 and 3, see M.R.]

[For text of subp 4, see 29 SR 1235]

[For text of subps 6 to 32, see M.R.]

[For text of subps 33 and 34, see 29 SR 851]

[For text of subps 35 to 58, see M.R.]

Subp. 59. Upper Red Lake and listed tributaries.

A. While a person is on or fishing in the waters listed under item D:

(1) the daily and possession limit for northern pike shall not include more than one northern pike over 40 inches in length;

(2) all northern pike in possession must be less than 26 inches or greater than 40 inches in length; and

(3) all northern pike that are from 26 to 40 inches in length, inclusive, must be immediately returned to the water.

B. Except as provided in item C, while a person is on or fishing in the waters listed under item D:

(1) the daily and possession limit for walleye is two fish, of which not more than one walleye shall be over 26 inches in length;

(2) all walleye in possession must be less than 17 inches or greater than 26 inches in length;

(3) all walleye that are 17 inches to 26 inches in length, inclusive, must be immediately returned to the water; and

(4) a person's statewide bag limit shall not include more than two walleye taken from Upper Red Lake and the tributaries listed under item D.

C. Notwithstanding item B, if walleye kill estimates at any time from May 13 to November 30, 2006, equal or exceed 108,000 pounds, then the walleye regulation changes according to this item: the waters listed in item D are closed to the taking of or angling for walleye at all times. If this item is implemented, it is effective five days after notice of the change is posted on the Department of Natural Resources

Web site and at water access sites until December 1, 2006.

D. This subpart applies to the following waters:

<u>Name</u>	<u>Location</u>	<u>County</u>
<u>Upper Red Lake (outside Red Lake Indian Reservation)</u>	<u>T.153, R.31,32, S. Various; T.154, R.30-32, S. Various; T.155, R.30-32, S. Various</u>	<u>Beltrami</u>
<u>Shotley Brook (from Hwy. 72 west to Upper Red Lake)</u>	<u>T.153, R.31, S.10, 11,13,14,24; T.153, R.30, S.19-22</u>	<u>Beltrami</u>
<u>Tamarack River (from the Beltrami County line west to Upper Red Lake)</u>	<u>T.154, R.30, S.8-10, 11-13, 15-17</u>	<u>Beltrami</u>

REPEALER. Minnesota Rules, part 6262.0575, subpart 4, is repealed.

EFFECTIVE PERIOD. The amendments to Minnesota Rules, part 6264.0400, and the repealer are effective March 1, 2006. Minnesota Rules, part 6264.0400, subpart 59, item C, expires December 1, 2006.

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Comprehensive Health Association Notice of Meeting of the Enrollee Appeal Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Enrollee Appeal Committee will be held at 1:30 p.m. on Thursday, February 23, 2006, at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

This meeting may be closed to the public, if so requested by the appellant(s), pursuant to *Minnesota Statutes* 62E.10, subd. 4. For additional information, please call Lynn Gruber at (952) 593-9609.

Official Notices

Department of Labor and Industry

Labor Standards Unit

Notice of Corrections to Commercial Prevailing Wage Rates for Various Labor Codes

Corrections have been made to the Commercial Prevailing Wage Rates certified 12/27/05, for **Labor Code 104, Flagperson**, in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Ramsey and Washington counties, for **Labor Code 105, Watchperson**, in Anoka, Carver, Chisago, Dakota, Hennepin, Ramsey, Scott, Sherburne, Washington and Wright counties, for **Labor Code 109, Underground & Open Ditch Labor**, in Carver, Chicago, Dodge, Fillmore, Hennepin, Isanti, Mower, Olmsted, Ramsey, Scott, Sherburne, Winona, Wright and Washington counties, and for **Labor Code 435, Asbestos**, in Carlton, Clearwater, Cook, Kittson, Koochiching, Lake, Lake of the Woods, Roseau and St. Louis counties.

Copies with the corrected certified wage rates for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

M. Scott Brener
Commissioner

Department of Labor and Industry

Labor Standards Unit

Notice of Correction to Highway/Heavy Prevailing Wage Rates for Heavy Equipment Operators in Region 9

A correction has been made to the Highway/Heavy Prevailing Wage Rates certified 10/17/05, for Group 5, Heavy Equipment Operators in Region 9.

Copies with the correction of the certified wage rate for this Region may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.25 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener
Commissioner

Department of Natural Resources

Division of Fish and Wildlife

Notice of Fish and Wildlife Habitat Stamp Art Contests

Background about the Fish and Wildlife Habitat Stamp Art Contests

Minnesota Statutes 97A.045 and *Minnesota Rules* 6290 permit the Commissioner of the Department of Natural Resources (DNR) to conduct contests for selection of designs for fish and wildlife habitat stamps.

NOTICE IS HEREBY GIVEN that entry dates for four habitat stamp contests conducted by the DNR are as follows:

1. Year 2007 Trout and Salmon Stamp contest. Entries will be accepted beginning July 24, 2006 and continuing until 4 p.m. Friday, August 4, 2006 at the Minnesota Department of Natural Resources, Section of Fisheries, 500 Lafayette Road, St. Paul, Minnesota, 55155. The judging will take place August 10, 2006 at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota. The brown trout is not eligible this year.
2. Year 2007 Migratory Waterfowl Stamp contest. Entries will be accepted beginning August 21, 2006 and continuing until 4 p.m. Friday, September 1, 2006 at the Minnesota Department of Natural Resources, Section of Wildlife, 500 Lafayette Road, St. Paul, Minnesota, 55155. The judging will take place Thursday, September 7, 2006, at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota. The lesser scaup is the only eligible species for depiction on the 2007 Minnesota waterfowl stamp.
3. Year 2007 Pheasant Habitat Stamp contest. Entries will be accepted beginning September 11, 2006 and continuing until 4 p.m.

Official Notices

Friday, September 22, 2006 at the Minnesota Department of Natural Resources, Section of Wildlife, 500 Lafayette Road, St. Paul, Minnesota, 55155. The judging will take place September 28, 2006, at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, Minnesota.

4. Year 2008 Turkey Habitat Stamp contest. Entries will be accepted beginning December 20, 2006 and continuing until 4 p.m. Friday, January 5, 2007 at the Minnesota Department of Natural Resources, Section of Wildlife, 500 Lafayette Road, St. Paul, Minnesota, 55155. The judging will take place Friday, January 12, 2007, at the Best Western Kelly Inn, St. Cloud Minnesota.

All entries for the contests must be accompanied by the appropriate application materials. Contest application packages, which include all entry forms and specifications, are available by writing: Minnesota DNR Information Center, 500 Lafayette Road, St. Paul, MN 55155-4040; or by calling the DNR at (612) 296-6157.

Dated: February 9, 2006

Bill Penning
Division of Fish and Wildlife
Department of Natural Resources

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Administration

Governor's Council on Developmental Disabilities

Notice of Cosponsorship Funds for Leadership Training Conferences

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce the availability of a total of \$20,000 in cosponsorship funds for training conferences held in Minnesota. Conferences should focus on providing best practices information and leadership skills training. The primary audience for these conferences must be people with developmental disabilities and their families.

Conferences must be held no later than September 15, 2006. **Eligible applicants** are Minnesota associations/organizations of parents, people with developmental disabilities, advocates, providers, or professionals; Minnesota chapters of national organizations; or national organizations that are holding a conference in Minnesota. **Application deadline is Tuesday, March 21, 2006 at 4:00 p.m.** Please note: The GCDD reserves the right to award less than the maximum of \$2,000 to an applicant, refuse to cosponsor a conference, or withdraw the availability of funds with notice.

For additional information or to request an application form, please contact:

Mary Jo Nichols
Governor's Council on Developmental Disabilities
370 Centennial Office Building
658 Cedar Street
St. Paul, Minnesota 55155
Phone: (651) 282-2899
Toll free: (877) 348-0505
TTY: (800) 627-3529 Minnesota Relay Service
E-mail: admin@state.mn.us

The application is also available at www.mnddc.org OR www.mncdd.org. Go to "The Council" and then "News and Events."

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements

Department of Administration

Good Business for You

Almost \$3 billion a year in state government business and contracts can be yours by subscribing to the *State Register*. There you will find more information and easier access than by getting the *State Register* off our website. You get so much more with a subscription to the *State Register*. It brings you an "easy-to-use format", helpful LINKS, a simple and special contracts section for quick and easy review, and indices for handy reference. Subscriptions cost \$180 a year (normal cost \$260), or about \$3.50 per issue. Here's what you receive:

- Contracts & Grants Open for Bid
- Indexes to Vols. 29, 28 and 27
- Early delivery, on Friday
- E-mailed to you . . . its so easy
- LINKS, LINKS, LINKS
- Index to Vol. 30
- Easy Access to *State Register* Archives

Plus, it's all E-mailed to you. You don't have to do anything. And you receive it on Friday, instead of waiting for Monday's issue. Contact Jessie Rahmeyer, our subscriptions manager, at (651) 297-8774, or **Fax:** (651) 297-8260, or **E-mail:** jessie.rahmeyer@state.mn.us

Department of Administration

Risk Management Division

Notice of Availability of a Request for Proposals for a Contract for Third Party Claims Administrator for Property and Casualty Insurance Claims

The Minnesota Department of Administration, Risk Management Division, herein gives notice of the availability of a Request for Proposals for provision of claims adjusting services for, but not limited to, auto liability claims. Risk Management's automobile liability program started in 1987. Work under this contract starts July 1, 2006.

An information meeting for all potential proposers will be held on Wednesday, March 1, 2006, 9:00-11:00 a.m., in Conference Room 116C of the State Administration Building, 50 Sherburne Avenue, St. Paul, Minnesota. This meeting will provide an opportunity for proposers to ask questions regarding the Request for Proposals.

A free-of-charge copy of the Request for Proposals can be requested through the mail, by calling the Risk Management Division at (651) 201-2592, by e-mail to Tom.Chukel@state.mn.us, or picked up at the Department of Administration, Risk Management Division, 309 Administration Building, 50 Sherburne Avenue, St. Paul, Minnesota 55155, through February 27, 2006.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than March 27, 2006, 4:00 p.m. (Central Standard Time). **Late, faxed, or e-mailed proposals will NOT be considered.**

Department of Administration

Notice of Availability of Request for Proposals for a Web-enabled Enterprise-wide Real Property Management System

The Minnesota Department of Administration is requesting proposals for the purpose of implementing a web-enabled, shared technology tool that will meet information reporting needs as well as assist enterprise-wide real property portfolio management.

Work is proposed to start after July 1st, 2006.

The Request for Proposal can be downloaded from the Minnesota Department of Administration Materials Management Division website at <http://www.mmd.admin.state.mn.us/process/admin/ptList.asp>

Proposals submitted in response to the Request for Proposals in this advertisement must be received at:

Minnesota Department of Administration
Materials Management Division
Attn: Enterprise Real Property Management Application
112 Administration Building
50 Sherburne Avenue
St. Paul, Minnesota 55155

Proposals are due no later than 2:00 PM Central Time on **Tuesday, March 28, 2006**, as indicated by the time stamp made by the Materials Management Division front desk. **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Colleges and Universities, Minnesota State (MnSCU)

Anoka-Ramsey Community College, Coon Rapids Campus

NOTICE OF INTENT to Request Bids for Replacement of Air Handling Units at the Coon Rapids Campus

Project Description: Replace constant volume, multi-zone, air handling units located in the penthouse of the Technology and Humanities Buildings at Anoka Ramsey Community College, Coon Rapids Campus. Install modular VAV air handling units, duct, chilled

State Contracts

and heating water piping, pneumatic and DDC controls. Install VAV terminal units with hot water reheat and DDC controls in the spaces. This work will be completed while the buildings are partially occupied.

Sealed Bids to: Laura Anderson, Business Office
Anoka Ramsey Community College
Room C140, College Services Building
11200 Mississippi Boulevard Northwest
Coon Rapids, Minnesota 55433

Pre-Bid Meeting: 10 AM, Wednesday, March 8, 2006
Room SC200 (Riverview), Student Center Building

Bid Date & Time: 1 PM, Friday, March 17, 2006
Room SC200 (Riverview), Student Center Building
All bids will be opened and publicly read aloud.

Bid Documents: Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Engineer, **Sebesta Blomberg and Associates** are on file at the following locations:

- 1.) Sebesta Blomberg and Associates.
- 2.) Builders Exchanges: Minneapolis and St. Paul
- 3.) Reed Construction Market Data Plan Room.
- 4.) Dodge Plan Room.
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Sebesta Blomberg and Associates
3535 40th Avenue Northwest
Suite 102
Rochester, Minnesota 55901
Attn: Lori Nierman
(507) 424-3918

Sebesta Blomberg and Associates
2381 Rosegate
Roseville, Minnesota 5113
Attn: Shannon Chapple
(651) 634-7224

A deposit of **\$75.00** is required for each set.

Prospective Bidders requesting that Bidding documents (complete sets only) be mailed to them may send a separate non refundable payment (check made out to the Engineer) for **\$50.00** per set for shipping & handling (in addition to the **\$75.00** deposit) to the Engineer. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

Colleges and Universities, Minnesota State Request for Proposal for Conversion of Client/Server Programs To J2EE-Based Web Applications

NOTICE IS HEREBY GIVEN that proposals are being solicited to select one or more vendors to provide development assistance for a project that will migrate the client server forms presently used by the Minnesota State Colleges and Universities system (MnSCU) to web applications using J2EE standards.

MnSCU and the Office of the Chancellor, the System's central office, seek the services of one or more vendors. For additional information or to request a copy of the Request for Proposal, please contact:

Glen Guida, Director of Software Development
Minnesota State Colleges and Universities

Townsite Center, Suite 260
810 4th Street South
Moorhead, MN 56560
Telephone: (651) 201-1490
Fax: (218) 284-1664
E-mail: *Glen.Guida@csu.mnscu.edu*

A copy of the RFP will be available at: *www.its.mnscu.edu/rfp*

Proposals are due at the Office of the Chancellor by 5:00PM CT on Friday, March 17, 2006.

This notice and the Request for Proposal do not obligate the State of Minnesota, the Minnesota State Colleges and Universities system or its schools, or the Office of the Chancellor to award a contract.

Colleges and Universities, Minnesota State (MnSCU) Minneapolis Community & Technical College NOTICE OF INTENT to Issue Request for Proposals for a Video Signage and Information System to be Installed at the Downtown Minneapolis Location

Description: The project involves integration of a video head-end system with the campus enterprise scheduling software system. Four monitors will be mounted in strategic locations throughout the campus and connected to the head-end. All system control will be over IP. Products include character generator, video scaling and processing, LCD monitors, and custom casework.

Pre-bid meeting: A Mandatory pre-bid meeting will be held. Contact Will Craig of Elert & Associates for information at: *will.craig@elert.com*

Contact for Proposal copies, due date, and for Proposal delivery information:
Will Craig - Elert & Associates
E-mail: *will.craig@elert.com*

Colleges and Universities, Minnesota State (MnSCU) Normandale Community College Notice of Intent to Solicit Owner's Representative Services for Classroom Renovation and Addition

NOTICE IS HEREBY GIVEN that the MnSCU Board of Trustees, on behalf of Normandale Community College, hereafter referred to as the "Owner", is soliciting proposals from interested, qualified consultants, and intends to retain a professional consulting firm to provide Owner's Representative services to assist with the design and/or construction coordination of the described facilities improvement(s), hereafter referred to as the "Project."

Selection of vendors shall be based on Normandale Community College's evaluation of responses. Normandale Community College intends to enter into a contract with the selected Respondent, and this contract will contain all the terms and conditions required by this request for proposals (RFP), as well as further terms and conditions negotiated between Normandale Community College, the Office of the Chancellor's General Counsel and/or the Office of the Attorney General and the selected Respondent.

Purpose of this Request for Proposal:

The purpose of the Request for Proposal (RFP) is to evaluate and select an Owner's Representative for the College to help in its performance of its obligations and enforcement of its rights during the design and construction of the classroom renovation and addition project located at Normandale Community College, 9700 France Avenue South, Bloomington, Minnesota. The Owner's Representative will work with the Office of the Chancellor Facilities Unit, the Architect/Engineer (A/E) design team, related consultants and the construction contractor(s) to administer the design and/or construction contract(s) on behalf of the Owner to assure that the Project is designed and constructed in accordance with the MnSCU Design Standards and the Contract Documents so that the Project is completed on schedule, on budget and to a level of quality commensurate with the Owner's requirements.

State Contracts

Project Description

Design, construct, furnish and equip an 18,090 GSF addition to the Fine Arts building and remodel, furnish and equip 13,450 GSF of the 30 year old Fine Arts building in Phase I. The project will increase general classrooms and renovate an outdated, inefficient building that is not compliant with current health, safety and ADA standards.

A full Request for Proposal is available on Normandale Community College's website: www.normandale.edu/ownersreprfp

A project informational meeting has been scheduled for March 20, 2006 at 1:30 p.m. in Room F2266. The Proposal Information Meeting will provide information related to the project and to give interested firms the opportunity to ask questions in person about the Request for Proposal (RFP) or the RFP process. Any documents the Owner presents to interested firms at this meeting will be available by contacting:

Normandale Community College
Dr. Bernardine Bryant
Vice President, Administrative Services
9700 France Avenue South
Bloomington, MN 55438
Telephone: (952) 487-8159
E-mail: bernardine.bryant@normandale.edu

Summary

Proposals must be delivered to:

Normandale Community College
Dr. Bernardine Bryant
Vice President, Administrative Services
9700 France Avenue South – Room #L2781
Bloomington, MN 55438
Telephone: (952) 487-8159
E-mail: bernardine.bryant@normandale.edu

not later than March 28, 2006 by 3:00 p.m. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Colleges and Universities, Minnesota State (MnSCU)

St. Cloud State University

Advertisement for Bid for Owner's Representative for Parking Ramp at Robert H. Wick Science Building Renovation and Addition, and Riverview Renovation

Sealed proposals for services hereinafter described will be received by St. Cloud State University at the Business Services Office, AS 122, St. Cloud Minnesota until **3:00 PM on MARCH 21, 2006** and will be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested for **Owner's Representative RFP for parking ramp, Robert H. Wick Science Building renovation and addition, and Riverview renovation** as per Request for Proposal available in the Business Services Office, St. Cloud State University. A **mandatory** pre-proposal meeting will be **March 1, 2006 at 9:00 A.M.** in Administrative Services building room 212.

For further information contact:

Lisa Sparks
Director of Purchasing
St. Cloud State University – AS 122
720 4th Ave. South
St. Cloud, MN 56301-4498
(320) 308-4788, or
Doris Frieler: (320) 308-4001

Minnesota Historical Society

Notice of Request for Bids for Farmhouse Wheelchair Lift at the Oliver H. Kelley Farm in Elk River, Minnesota

The Minnesota Historical Society (Society) is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies to complete the installation of a new vertical (wheelchair) platform lift at the Oliver H. Kelley Farm located at 15788 Kelley Farm Road in Elk River, Minnesota 55330 (the Site) to provide access to the Kelley Farmhouse for mobility-impaired persons. This new lift will replace an existing lift in the same location. Although the Society will assume responsibility for disposing of the existing lift, demolishing the existing concrete pit, and installing a new concrete pit, the successful bidder will nevertheless be required to provide shop drawings for the new concrete pit and all other necessary information for installing the lift.

A mandatory pre-bid meeting for all interested parties will be held at the Site at 10:30 a.m. on Tuesday, March 7, 2006.

The Request for Bids is available by contacting Mary Green-Toussaint, Contracting and Purchasing Assistant, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. **Telephone:** (651) 297-7007; **e-mail:** mary.green-toussaint@mnhs.org.

Bids must be submitted in a sealed envelope with the project name "Kelley Farmhouse Wheelchair Lift" clearly written on the envelope and received no later than 2:00 p.m., Local Time, on Tuesday, March 21, 2006. **Late bids will NOT be considered.**

Dated: February 21, 2006

Department of Human Services

Disabilities Services Division

Operations Unit

Notice of Request for Proposals to Develop Web-based Training Module for Advanced Case Management

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS), Disabilities Service Division (DSD), is seeking proposals for the development of a Web-based training module on an Advanced Case Management to be accessed via the DHS Learning Management System (LMS), SumTotal (AKA Pathlore).

The selected vendor, if any, will be provided with curriculums prepared by subject-matter experts and a Fuzzy Expert System assessment tool that will be incorporated into the Substitute Decision Making module. The Advanced Case Management module will include three separate modules:

- Billing
- Substitute Decision Making
- Model Contracting

The web-module is to be based on 4C/ID Model by van Merriënboer. This model states that complex skills are learned by performing them. Instructional multimedia design based on the 4C/ID Model focuses on providing practice opportunities, not the use of media to present information. This system allows learners to acquire skills through practice, with information made available as needed to support skill acquisition.

Fuzzy Expert Systems are rule based programs that attempt to copy the reasoning process of an expert in the field or process. A Substitute Decision Making Tool using a Fuzzy Expert System has been developed by DSD as a client-server application. The design is frozen for the prototype. A user Interface needs to be developed by the vendor using ASP.Net and reports developed using Crystal Report 10 or above.

Disability Services Division (DSD) utilizes SumTotal LMS, to manage the division's training needs. Below are requirements that the successful responder must follow in order for the Web-module to be compatible with Pathlore and to meet DSD Web-learning training standards:

The training module is to be developed using only HTML, Java, and JavaScript codes and .gif and .jpeg files, which are compatible with Dreamweaver to allow for future updates by DSD staff. All training modules:

- a. MUST BE ADA and 508 compliant. And in compliance with Minnesota State Laws for accessibility
- b. MUST BE SCORM 2.1 protocol compliant.
- c. Be compliant with Sum Total LMS Standards and DSD Operations Training Standards
- d. CAN NOT use Frames

The term of the contract is anticipated to be from **April 15, 2006 to August 31, 2006**. It is estimated that this contract will not exceed (Cite 30 SR 913)

State Contracts

\$60,000.00. Proposals must be physically received by 4:00 p.m. on **March 13, 2006**. Late proposals will NOT be considered.

A copy of the complete RFP can be obtained by contacting:

Minnesota Department of Human Services
Attn: Peg Booth
Disabilities Services Division
PO Box 64967
St. Paul, MN 55164-0967
Phone: (651) 431-2376
E-mail: *Peg.Booth@state.mn.us*

Department of Human Services

Disabilities Services Division

Community Outcomes Section

Notice of Request for Proposals for Contractor for Obtaining an Analysis of Current Policy and Financial Structures in Minnesota

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS), Disabilities Service Division (DSD), under direction from the Legislature is seeking to enter into a contract via a Request for Proposals (RFP) from a qualified party who will be responsible for obtaining an analysis of current policy and financial structures in Minnesota to provide case management, a comparison of existing funding structures with other states, strengths and weaknesses in current practices, and a analysis of federal reform activity related to proposed recommendations.

In addition, DSD is interested in obtaining information regarding local and nationally based case management performance practices used in both public and private sectors which are based on state supervised/county administered systems. Best practice models should support the needs of people under age 65 with physical, cognitive and chronic health conditions. The DHS is also interested in identifying the impact case management funding methods have on provider practice.

The term of the contract shall be from April 14, 2006 to February 23, 2007. It is estimated that this contract will not exceed \$150,000.00.

A complete copy of the RFP can be obtained by contacting:

Minnesota Department of Human Services
Att. Gerald Nord
Disabilities Services Division
580 Cedar Street
St. Paul, MN 55164-0967
(651) 431-2386

All proposals must be received no later than 3:00 p.m. Monday, March 13, 2006. Late proposals will not be considered.

Submit four copies of proposals. Proposals must be delivered in a sealed envelope or package with the responder's name and address clearly written on the outside of the parcel. Fax, e-mail or other electronically transmitted copies will not be considered. It is anticipated that the selection process will be completed by March 17, 2006.

Department of Human Services

Disabilities Services Division

Community Outcomes Section

Notice of Request for Proposals for Conducting an Analysis of Quality Assurance Best Practices Models Both Nationally and in Minnesota

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS), Disabilities Service Division (DSD), under direction from the Legislature is seeking to enter into a contract via a Request for Proposals (RFP) from a qualified party who will be responsible for conducting an analysis of quality assurance best practices models both nationally and in Minnesota that impact persons with disabilities under the age of 65 receiving community-based services. The analysis will result in a preliminary report to the legislature

by July 1, 2006 and a final report due by December 15, 2006.

The contractor will conduct a comprehensive literature review of national and locally based quality assurance best practice models, facilitate stakeholder panel discussions and identify national experts familiar with promising practices. It is expected the analysis will take into account the roles of counties, health plans, state government, federal government (Centers for Medicare & Medicaid Services) and individuals and their representative perspectives.

The term of the contract shall be from April 17, 2006 to December 31, 2006. It is estimated that this contract will not exceed \$50,000.00.

A complete copy of the RFP can be obtained by contacting:

Minnesota Department of Human Services
Att. Gerald Nord
Disabilities Services Division
580 Cedar Street
St. Paul, MN 55164-0967
(651) 431-2386

All proposals must be received no later than 3:00 p.m. Monday, March 13, 2006. Late proposals will not be considered.

Submit four copies of proposals. Proposals must be delivered in a sealed envelope or package with the responder's name and address clearly written on the outside of the parcel. Fax, e-mail or other electronically transmitted copies will not be considered. It is anticipated that the selection process will be completed by March 17, 2006.

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Ron Bisek at (651) 296-1361 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's web site at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Ron Bisek
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

State Contracts

Department of Transportation (Mn/DOT)

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Emergency Services Board

Advertisement for Government Relations Services

The Metropolitan Emergency Services Board (MESB) is seeking Government Relations services for the 2006 Minnesota State Legislative Session.

To obtain a Request for Proposal, please access the MESB website at www.mn-mesb.org. All proposals received by Monday, February 27, 2006 at 4:00 p.m. will be reviewed.

University of Minnesota

Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our **website** at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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- Butterflies of the North Woods, Year: 2002, Stock No.19-69, Price:\$14.95
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