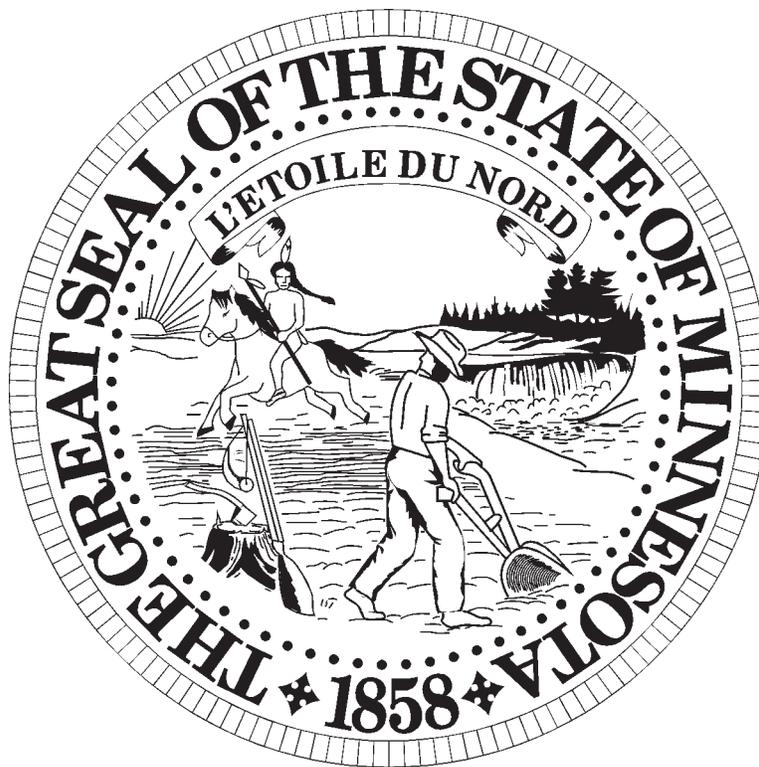


State of Minnesota

# State Register



**Rules and Official Notices Edition**

Published every Monday (Tuesday when Monday is a holiday)  
by the Department of Administration – Communications Media Division

**Monday 11 July 2005**  
**Volume 30, Number 2**  
**Pages 25 - 38**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

**PUBLISHING NOTICES:** Submit ONE COPY of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit ONE COPY, with a letter on your letterhead stationery requesting publication and date to be published. **E-MAIL** submissions to: [robin.panlener@state.mn.us](mailto:robin.panlener@state.mn.us), or **FAX** to: (651) 297-8260. Please follow FAX by sending originals and applicable forms or letters. The charge is \$14.40 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page is about 4/10s of a page in the *State Register*, or \$57.60. About 2-1/2 pages typed, double-spaced, on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

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- **Single issues** are available for a limited time: *State Register* \$5.00.
- "Affidavit of Publication" costs \$10.00 and includes a notarized "Affidavit" and a copy of the issue.

## Printing Schedule and Submission Deadlines

Vol. 30 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#2	Monday 11 July	Noon Tuesday 5 July	Noon Wednesday 29 June
#3	Monday 18 July	Noon Tuesday 12 July	Noon Wednesday 6 July
#4	Monday 25 July	Noon Tuesday 19 July	Noon Wednesday 13 July
#5	Monday 1 August	Noon Tuesday 26 July	Noon Wednesday 20 July

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Carol L. Molnau, Lt. Governor (651) 296-3391  
Mike Hatch, Attorney General (651) 297-4272  
Patricia Anderson, State Auditor (651) 297-3670  
Mary Kiffmeyer, Secretary of State (651) 296-2079

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Communications Media Division:  
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Jessie Rahmeyer, subscriptions (651) 297-8774

## Minnesota Legislative Information

**Senate Public Information Office** (651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
**Website:** [www.senate.leg.state.mn.us/departments/secretary/seninfo.htm](http://www.senate.leg.state.mn.us/departments/secretary/seninfo.htm)

**House Public Information Services** (651) 296-2146  
State Office Building, Room 175,  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
**Website:** [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

## Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,  
St. Paul, MN 55155 **Website:** [www.courts.state.mn.us](http://www.courts.state.mn.us)

## Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
**Website:** [http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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[www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

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3757, Web site:

[www.minnesotasbookstore.com](http://www.minnesotasbookstore.com)

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Public Safety

### Adopted Permanent Rules Relating to Chemical Tests for Intoxication

The rules proposed and published at *State Register*, Volume 29, Number 45, Pages 1310-1312, May 9, 2005 (29 SR 1310), are adopted as proposed.

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Agriculture

### Rural Finance Authority

#### Notice of Change in Meeting Place

The location of the August meeting of the Rural Finance Authority Board has been changed. This meeting will start at 1:00 p.m., August 3, 2005, at the Oaks Country Club in Hayfield, Minnesota. For more information, call Lori Schmidt, (651) 297-3557.

Future monthly meetings will again be held on the first Wednesday of each month at 90 West Plato Boulevard at 1:00 p.m. Some members may participate in certain of these meetings by electronic means. In accordance with *Minnesota Statutes*, Section 471.705 (1997), the Agency, to the extent practicable, will allow a person to monitor those certain meetings electronically from a remote location. If such monitoring shall occur, the Agency may require the person making such a connection to pay for documented marginal costs that the Agency incurs as a result of the additional connection. For additional information, contact James Boerboom, Minnesota Department of Agriculture, 90 W. Plato Boulevard, St. Paul, MN 55107 or call (651) 297-3395

James A. Boerboom

Agricultural Finance Division Executive Director

## Metropolitan Council

### Public Hearing on Seneca Wastewater Treatment Plant Disinfection and Phosphorus Project Facility Plan

**Eagan City Hall (Community Room)**

**3830 Pilot Knob Road, Eagan, Minnesota**

**Wednesday, August 17, 2005 - 7:00 p.m.**

The Metropolitan Council will hold a public hearing on the Seneca Wastewater Treatment Plant Disinfection and Phosphorus Project Facility Plan. The Draft Facility Plan for this project, prepared by the Metropolitan Council's Environmental Services Division (MCES), outlines recommendations for:

- Replacement of the current gaseous disinfection system with a liquid hypochlorite/bisulfite system to decrease safety and

# Official Notices

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security risks.

- Process modifications to assure compliance with an NPDES permit requirement effective July 1, 2008, to remove total phosphorus from the wastewater to an annual average of 1 mg/l.
- Replacement and rehabilitation of outdated or deteriorating process equipment and support systems.

Construction is expected to begin in July 2007. Phosphorus removal modifications will be completed by July 2008; all other improvements will be completed by 2009.

Copies of the Draft Facility Plan for the Seneca Wastewater Treatment Plant Disinfection and Phosphorus Project are available for review at:

- Eagan City Hall, 3830 Pilot Knob Road, Eagan
- Wescott Library, 1340 Wescott Road, Eagan
- Metropolitan Council's Data Center, 230 East Fifth Street, St. Paul

All interested persons are encouraged to attend the hearing and provide comments.

You also may submit comments, which must be received by the Metropolitan Council no later than August 29, 2005:

- Send written comments to: Tim O'Donnell at Metropolitan Council Environmental Services, 230 East Fifth Street, St. Paul, MN 55101
- Fax comments to: Tim O'Donnell at (651) 602-1477
- Record comments on: Metropolitan Council Public Comment Line at (651) 602-1500
- E-mail comments to: [data.center@metc.state.mn.us](mailto:data.center@metc.state.mn.us)
- Send TTY comments to (651) 291-0904

Upon request the Council will provide reasonable accommodations to persons with disabilities. Please submit such requests to Tim O'Donnell via mail or fax (see above) or by phone at (651) 602-1269 before August 10, 2005.

## Public Employees Retirement Association Notice of Meeting of the Board of Trustees

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, July 14, 2005, at 9:00 a.m., in the PERA offices, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

## State Rehabilitation Council Meeting Dates August and September 2005

The State Rehabilitation Council will meet on the following dates at the designated location. For more information please contact the Department of Employment and Economic Development at: phone: (800) 328-9095; (651) 296-5629. If accommodations are required, please request them no later than one week in advance.

August 24, 2005  
Radisson Hotel Roseville  
2540 North Cleveland Avenue  
Roseville, MN 55113  
9:00 a.m. to 2:00 p.m.

September 28, 2005  
Public Forum  
Heinz Center, Room 116-118  
1926 College View Road SE  
Rochester, MN 55904

The Minnesota State Rehabilitation Council (SRC) will conduct a public forum in Rochester, MN on Wednesday, September 29, 2005. Comment will be taken from 10:00 a.m. to 2:00 p.m. The public is invited to comment on such topics as the state's capacity to meet the

need for vocational rehabilitation services, the benefits of vocational rehabilitation services to individuals and the state, barriers to employment encountered by persons with disabilities in Southeast Minnesota, the state's capacity and need for supported employment services, the partnerships and collaborations required to support participation of persons with disabilities in the workforce, populations that are unserved or underserved by vocational rehabilitation services, and the services youth and young adults need to make a transition from school to their chosen careers. The council advises state government on employment services for individuals with disabilities, particularly the vocational rehabilitation services available through the Minnesota WorkForce Center System at 50 WorkForce Centers across the state. Vocational rehabilitation services are also available in every Minnesota school district to students with disabilities planning for their transition from a secondary school to college or work.

### State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Department of Health Environmental Health Division Request for Proposals for State Indoor Radon Grant (SIRG)

The Minnesota Department of Health (MDH) has obtained a grant from the U.S. Environmental Protection Agency (EPA) to work on radon-related activities. MDH has elected to distribute some of these monies to local partners through grant contracts. MDH intends to award up to 20 grants totaling a minimum of \$119,000 up to a maximum of \$293,000. This total amount will depend on the amount of funding available from EPA Region 5. Therefore, grant contracts will be awarded on a competitive basis. Grants will be awarded in amounts ranging from \$5,000 to \$50,000.

Applicants must request an application packet by contacting Josua J. Kerber at the address below. The application packet includes a description of application requirements, forms and checklists. Previous applicants are reminded that each new application must be complete and stand on its own merits.

#### Key Dates:

Proposals must be post marked by August 22, 2005 or hand delivered or faxed no later than 4:30 p.m. on August 22, 2005. Contracts will be executed on October 1, 2005. All grant expenditures must be made and all grant related activities must be completed by September 30, 2006.

#### Proposals will be accepted for the following:

- Increase the amount of homes with radon-reducing features;
- Increase the amount of homes tested for radon in Minnesota;
- Increase public knowledge about radon.

In order to fund projects, applicants are required to provide a one-to-one match. One dollar of non-federal money must be spent for each dollar the EPA gives Minnesota organizations. Applicants must demonstrate that they can provide the required match.

#### Eligible Applicants:

Applicants eligible for this funding include county and city governments, boards of health, universities and colleges, and non-profit organizations.

#### Eligible Costs:

- Personnel
- Fringe

# State Grants & Loans

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- In-State Travel
- Equipment
- Supplies
- Contracts

**Contract Person:**

Joshua J. Kerber  
Indoor Air Program  
Environmental Health  
121 East Seventh Place, Suite 220  
P.O. Box 64975  
St. Paul, MN 55164-0975  
**Phone:** (651) 215-0932  
**Fax:** (651) 215-0975

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

## Colleges and Universities, Minnesota State (MnSCU)

### Dakota County Technical College

#### Notice of Request for Proposals for Electrical Maintenance Services

**NOTICE IS HEREBY GIVEN** that Dakota County Technical College will receive proposals for Electrical Maintenance Services on our campus. Deadline for receipt of proposals is 2:00 p.m. on Monday, July 18, 2005. Late proposals will not be considered. Copies of the complete Request for Proposal is available from:

Paul Demuth  
Dakota County Technical College  
1300 - 145th Street East  
Rosemount, MN 55068  
**Phone:** (651) 423-8370  
**Fax:** (651) 423-8781  
**E-mail:** [Paul.Demuth@dctc.edu](mailto:Paul.Demuth@dctc.edu)

This Request for Proposal does not obligate the College to complete the proposed contract, and the College reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Colleges and Universities, Minnesota State

### St. Cloud Technical College

#### Sealed Bids Sought for Various Specific Renovations

St Cloud Technical College  
1540 Northway Drive  
St Cloud, MN 56303

Sealed Bids for **Rooms 1-139 & 1-143 Remodel** will be received until **2:00 PM, Tuesday, July 19<sup>th</sup>, 2005** at St. Cloud Technical College by Natalie Ennis in Room 1-102 at which time the bids will be opened and publicly read aloud in **Room 1-100**.

Project Scope: **New ceiling in (2) rooms, new carpet in Faculty Dining, (2) new operable partitions, new paint, new diffusers and sprinkler heads.**

A pre-bid meeting will be held at **10:00 Am, Monday, July 11<sup>th</sup>, 2005**, in **Room 1-139**, St. Cloud Technical College. The Architect/Engineer and Owner Representatives will review the bidding procedures, Bidding Documents and other conditions with interested Bidders and answer questions.

Bid Forms, Contract Documents, Drawings and Specifications as prepared by the Project Architect/Engineer, **GLT Architects** are on file at the offices of the:

- 1.) above named Project Architect/Engineer.
- 2.) following Builders Exchanges: **St. Cloud, Minneapolis and Fargo**
- 3.) Construction Market Data Plan Room.
- 4.) Dodge Plan Room.
- 5.) National Association of Minority Contractors of Upper Midwest

Complete sets only of bid forms and Drawings and Specifications for use by Bidders in submitting a bid may be obtained at the following address:

Grooters Leapaldt Tideman Architects, P.C.  
808 Courthouse Square  
St. Cloud, MN 56303

A deposit of **\$15.00** is required for each set.

Prospective Bidders requesting that Bidding Documents (complete sets only) be mailed to them may send a separate non-refundable payment (check made out to the Architect) for **\$5.00** per set for shipping & handling (in addition to the **\$15.00** deposit) to the Architect. Such deposits and payments may be sent prior to **July 12<sup>th</sup>, 2005**. Documents will be sent to street addresses only (P.O. Boxes not acceptable).

Each bid which totals over \$15,000.00 must be accompanied by a bid bond or other security described here as a proposal guarantee that the bidder will enter into a contract if its bid is accepted. This security may be either a certified check, payable to **Minnesota State Colleges and Universities**, in the sum of not less than five percent (5%) of the total base bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

## Office of Enterprise Technology

### Notice of Potential IT Professional Services Contracting Opportunities through the (“IT Professional Services Master Contract Program”)

**NOTICE IS HEREBY GIVEN** that the Office of Enterprise Technology is requesting proposals from technology vendors interested in participating in the IT Professional Services Master Contract Program. This program provides a mechanism for state agencies to procure a wide variety of professional/technical IT services from master contract holders. Interested vendors must submit their proposals electronically via the following Web address: [minnesota.enterprisesourcing.com/Public/RFQ.asp](http://minnesota.enterprisesourcing.com/Public/RFQ.asp).

Proposals will be accepted until 2:00 p.m. central daylight time on July 29, 2005. After this opening, new contracts will be issued to vendors meeting the requirements in increments not to exceed 3 months.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice will be borne by the responder. All questions relating to the substance of the solicitation shall be directed to Steve Gustafson at (651) 556-8021, or [steve.gustafson@state.mn.us](mailto:steve.gustafson@state.mn.us). For your information questions and answers from the RFP published on January 31, 2005 are available at: [http://www.state.mn.us/mn/externalDocs/OT/IT\\_Prof\\_Svcs\\_Master\\_Contract\\_Program\\_QA\\_021105013503\\_RFx%20Questions%202-15-05.doc](http://www.state.mn.us/mn/externalDocs/OT/IT_Prof_Svcs_Master_Contract_Program_QA_021105013503_RFx%20Questions%202-15-05.doc).

Current IT Professional Technical Services Master Contract vendors that wish to add or delete categories and/or revise current rates may do so by accessing a template published at:

<http://www.state.mn.us/cgi-bin/portal/mn/jsp/content.do?subchannel=-9063&id=-8486&agency=OT>

under Vendor Information Topics in the center of the page.

Questions regarding the use of the software should be directed to Larry Carr (651) 215-9572, or [larry.carr@state.mn.us](mailto:larry.carr@state.mn.us)

# State Contracts

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## Minnesota Supreme Court

### Request for Proposals for a Conceptual Design and Business Requirements for a Management Information System for Drug Courts

The Court Services Division of the State Court Administrator's Office is soliciting proposals from interested, qualified vendors for gathering and documenting the business requirements and developing a conceptual design for a statewide MIS system that supports the information needs for the operation, management and evaluation of Adult and Juvenile Drug Courts.

Proposals must be delivered to Deb Dailey by August 1, 2005, at 4:00 p.m.

A full Request for Proposals is available on the Minnesota Supreme Court website: [www.courts.state.mn.us](http://www.courts.state.mn.us). For further information, please contact:

Deb Dailey  
Court Services Division  
State Court Administrator's Office  
105 Minnesota Judicial Center  
25 Rev. Dr. Martin Luther King Jr. Boulevard  
St. Paul, MN 55155  
**Telephone:** (651) 284-4024  
**Fax:** (651) 296-6609  
**Email:** [deb.dailey@courts.state.mn.us](mailto:deb.dailey@courts.state.mn.us)

Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

This request for proposal does not obligate the Minnesota Supreme Court to complete the proposed project, and the Minnesota Supreme Court reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Department of Transportation (MnDOT)

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's web site at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento  
Pre-Qualification Administrator  
Minnesota Department of Transportation  
Consultant Services  
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, MN 55155

**Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.**

## Department of Transportation (MnDOT) Engineering Services Division

### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## City of St. Joseph, MN

### Request for Proposals (RFP) for Transportation Consulting Services for the North Corridor and CSAH 2 Realignment Study

#### SP 233-020-01, Federal Project STPX7305-156

The City of St. Joseph MN is requesting proposals for transportation consulting services to complete an alternative scoping process, state/federal environmental review, and official mapping for the proposed North Corridor New Alignment and CSAH 2 Realignment. The proposed corridor and realignment is approximately 5 miles long. The scope of work includes: evaluation of a no-build alternative and up to 3 build alignment alternatives; preliminary geometric layouts and cost estimates for each build alternative; evaluation of social, economic, and environmental impacts; preparation of an official map; preparation of an Environmental Assessment Worksheet for the recommended alternative; and conducting a public hearing on the document.

The anticipated solicitation schedule is as follows:

<i>Issue Request for Proposals</i>	<b>July 5, 2005</b>
<i>Receive Proposals</i>	<b>12:00 PM on Friday, July 22, 2005</b>
<i>Selection of Consultant</i>	<b>August 2005</b>
<i>Award of contract</i>	<b>August 2005</b>
<i>Period of Performance</i>	<b>September 2005 – November 2006</b>

All firms interested in receiving an RFP package are invited to submit a written request to:

Ms. Judy Weyrens  
City Administrator/Contract Administrator  
City of St. Joseph  
25 College Avenue North  
St. Joseph, MN 56374-0668  
**Phone:** (320) 363-7201  
**Fax:** (320) 363-0342  
**E-mail:** [jweyrens@cityofstjoseph.com](mailto:jweyrens@cityofstjoseph.com)

**NOTE:** This RFP is **NOT** available in electronic form.

# Non-State Contracts & Grants

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## Metropolitan Council

### Notice of Request for Proposals (RFP) for the Blue Lake and Metropolitan Plants Service Area Planning

Reference Number 05P054

The Metropolitan Council is soliciting proposals from professional engineering firms for the planning of a number of interceptor projects that need to be accelerated and completed in a concerted, comprehensive and coordinated effort within the Blue Lake WWTP service area and the Metropolitan WWTP service area.

Each planning effort may require area-wide planning, alternative route evaluations, alternative site evaluations, alternative construction process evaluations, preparation of facility plans and activities in support of the Council's interceptor capital improvements planning process. Support activities may include periodic organizational reporting, project identification and development, priority determinations, master scheduling, project technical assistance, project management assistance, quality assurance and quality control systems and other activities.

The tentative schedule is:

<i>Issue Request for Proposals</i>	<b>July 8, 2005</b>
<i>Pre-Proposal Meeting (details in RFP)</i>	<b>July 20, 2005</b>
<i>Proposals Due</i>	<b>August 26, 2005</b>
<i>Anticipated Notice to Proceed</i>	<b>November 2005</b>
<i>Anticipated Completion Date</i>	<b>November 2009</b>

All firms interested in submitting a proposal for this work are invited to make a written request for an RFP document from:

Amanda Houston, Administrative Assistant  
Metropolitan Council  
230 East Fifth Street  
Mears Park Centre  
St. Paul, MN 55101  
**Phone:** (651) 602-1585  
**Fax:** (651) 602-1083  
**E-mail:** [amanda.houston@metc.state.mn.us](mailto:amanda.houston@metc.state.mn.us)

## Metropolitan Council

### Notice of Request for Proposals (RFP) for a Comprehensive Facility Plan for a Travel Instructor

Contract Number 05P026

The Metropolitan Council is requesting proposals for a comprehensive Facility Plan for a Travel Instructor to provide regular route travel training persons with disabilities, focusing on ADA certified riders.

<i>Issue Request for Proposals</i>	<b>July 14, 2005</b>
<i>Receive Proposals</i>	<b>August 11, 2005</b>
<i>Contract negotiated, executed, NTP</i>	<b>September, 2005</b>

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Harriet Simmons, Senior Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
230 East Fifth Street  
Mears Park Centre  
St. Paul, MN 55101  
**Phone:** (651) 602-1068  
**Fax:** (651) 602-1138  
**E-mail:** [harriet.simmons@metc.state.mn.us](mailto:harriet.simmons@metc.state.mn.us)

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## Non-State Contracts & Grants

### University of Minnesota

#### Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

## Minnesota's Bookstore

### Great Books and Gifts for Your Reading Pleasure

- **The Dakota War of 1862** - Minnesota's Other Civil War, by Kenneth Carley, \$14.95
- **Minnesota Treasures** - Stories Behind the State's Historical Places, by Richard Moe, \$39.95
- **No More Gallant a Deed** - A Civil War Memoir of the First Minnesota Volunteers, by James A. Wright, edited by Steven J. Keillor, \$34.95
- **Minnesota's Indian Mounds and Burial Sites:** A Synthesis of Prehistoric and Early Historic Archaeological Data, by Constance M. Arzigian and Katherine P. Stevenson, \$44.95
- **Mike Lynch's Minnesota Starwatch** - The Essential Guide to Our Night Sky, \$24.95
- **Minnesota's State Capitol** - The Arts and Politics of a Public Building, \$16.95
- **A Birders's Guide to Minnesota**, by Kim R. Eckert, \$20.00
- **Celebrate Saint Paul** - 150 Years of History, \$49.95
- **Minnesota Guidebook to State Agency Services** - Owners manual for Minnesotans, \$14.95

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Minnesota Highway and Recreational Atlas                      Fishing/Hunting Maps                      Fishing Hot Spots

