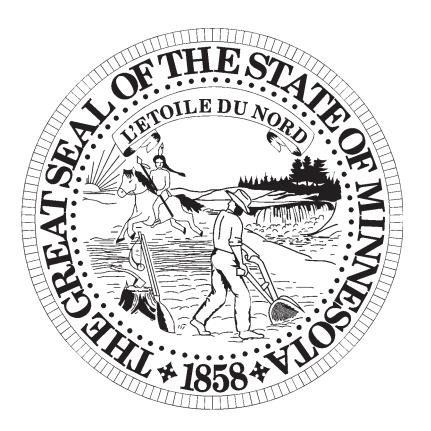
**State of Minnesota** 

# State Register



#### **Rules and Official Notices Edition**

Published every Monday (Tuesday when Monday is a holiday) by the Department of Administration – Communications Media Division

TUESDAY 6 September 2005 Volume 30, Number 10 Pages 243 - 260

### Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules executive orders of the governor
- appointments proclamations and commendations commissioners' orders revenue notices
- official notices
   state grants and loans
   contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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Printing Schedule and Submission Deadlines							
PUBLISH Vol. 30 DATE Issue (BOLDFACE shows Number altered publish date)		Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES				
# 11 # 12	JESDAY 6 SEPTEMBER Monday 12 September Monday 19 September Monday 26 September	Noon Tuesday 30 August Noon Tuesday 6 September Noon Tuesday 13 September Noon Tuesday 20 September	Noon Wednesday 24 August Noon Wednesday 31 August Noon Wednesday 7 September Noon Wednesday 14 September				

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Carol L. Molnau, Lt. Governor	(651) 296-3391	Department of Administration:		State Register:	
Mike Hatch, Attorney General	(651) 297-4272	Dana B. Badgerow, Commissioner (6	551) 296-1424	Robin Panlener, editor	(651) 297-7963
Patricia Anderson, State Auditor	(651) 297-3670	Communications Media Division:		John Mikes, assistant editor	(651) 297-4616
Mary Kiffmeyer, Secretary of State	(651) 296-2079	Mary Mikes, Director (6	51) 297-3979	Jessie Rahmeyer, subscriptions	(651) 297-8774

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### Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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### **Adopted Rules**

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - <u>Underlining</u> indicates additions to existing rule language. <u>Strikeouts</u> indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - <u>Underlining</u> indicates additions to proposed rule language. <u>Strikeout</u> indicates deletions from proposed rule language.

### **Department of Health**

### Adopted Permanent Rules Relating to Communicable Disease Reporting

The rules proposed and published at *State Register*, Volume 29, Number 26, pages 746-754, December 27, 2004 (29 SR 746), are adopted with the following modifications:

#### 4605.7500 DISEASE INVESTIGATIONS.

The commissioner shall investigate the occurrence of cases, suspected cases, or carriers of reportable diseases or unusual disease occurrences in a public or private place for the purpose of verification of the existence of disease, ascertaining the source of the disease causing agent, identifying unreported cases, locating and evaluating contacts of cases and suspected cases <u>by assessing relevant risk factors and testing and treatment history</u>, identifying those at risk of disease, determining necessary control measures, and informing the public if necessary.

### **Revenue Notices**

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270.0604.

### **Department of Revenue**

### Correction to Modification of Revenue Notice #97-01: Penalties - Abatements - General Policy Policies and Procedures

The notice appearing at *State Register* 30 SR 181 (Monday 22 August 2005) should contain the following correction. On page 182 the sentence about middle of the page should contain strikeouts in its entirety: The taxpayer can be required to pay the tax and interest on the tax before a penalty abatement determination is made by the Department of Revenue.

### **Official Notices**

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### **Minnesota Comprehensive Health Association**

### **Notice of Meeting of Executive Committee**

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA) **Executive Committee will take place via conference call** on Tuesday, September 13, 2005 at 10:00 a.m. The meeting will take place at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Mary McCaffrey at (952) 593-9609.

### Official Notices

### **Minnesota Comprehensive Health Association**

### **Notice of Meeting of Finance Committee**

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Finance Committee will be held at 1:30 p.m. on Wednesday, September 14, 2005. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

### **Governor's Residence Council**

### **Notice of Meeting**

**NOTICE IS HEREBY GIVEN** that the Governor's Residence Council will meet at 9:30 a.m. on Monday, September 12, 2005, and Monday, November 14, 2005, at the Minnesota State Arts Board, 400 Sibley Street, Suite 200, St. Paul, MN to consider matters which may properly come before the Council in accordance with *Minnesota Statutes* 16B.27.

### **Department of Labor and Industry**

### **Workers' Compensation Division**

### Notice of Annual Adjustment to Workers' Compensation Vocational Rehabilitation Hourly Rates

On October 1, 2005, the maximum workers' compensation qualified rehabilitation consultant (QRC) hourly rate will increase to \$85.45 and the maximum hourly rate for workers' compensation rehabilitation job development and placement services will increase to \$65.72. These increases are made pursuant to *Minnesota Statutes* § 176.102, subd. 2 and *Minnesota Rules*, part 5220.1900, subp. 1b.

### **Metropolitan Council**

### Adoption of the 2006-2008 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area

The Metropolitan Council intends to adopt the 2006-2008 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area at its meeting September 14, 2005. The program includes highway, transit, bikeway and pedestrian enhancements and air quality projects that use federal funds in the seven-county metropolitan area over the next three years. The program is prepared annually in accordance with federal requirements and must contain all projects that are to be implemented with federal transportation funding assistance. This TIP also contains Metropolitan Council's Program of (Transit) Projects (POP).

#### Metropolitan Council Meeting

Wednesday, September 14, 2005, 4:00 PM Metropolitan Council Chambers Mears Park Centre, 230 East Fifth Street St. Paul, Minnesota

The TIP is prepared jointly by the Metropolitan Council and the Minnesota Department of Transportation. Projects contained in the TIP reflect the region's priorities and help implement the region's transportation plan. Progress made on implementing the region's transportation plan is reported in the TIP. Projects have been analyzed to determine impact on regional air quality.

The Council's Transportation Advisory Board (TAB) initiated the public input process on May 18, 2005, when it adopted the draft 2006-2008 TIP for purposes of a public hearing. The public hearing was held on June 15, 2005. The public comment period closed on July 5, 2005. Copies of all comments received were sent to TAB Members for their consideration. Staff response and recommendations were included in the public hearing report that will also be considered by the Council on September 14, 2005

Upon request, the Council will provide reasonable accommodation to persons with disabilities. Free copies of the 2006-2008 Transportation Improvement Program are available at the Council's Regional Data Center. Call (651) 602-1140 or TTY (651) 291-0904 to request a copy. Other background materials describing the Council's transportation planning and programming efforts also are available.

**Questions** about the hearings or transportation assumption and technical materials may be directed to Kevin Roggenbuck (651) 602-1728, or Carl Ohrn (651) 602-1719, Metropolitan Council, 230 East Fifth Street, St. Paul, MN 55101.

### **Minnesota Pollution Control Agency**

### **Municipal Division**

### **Municipal Wastewater Section**

### Notice of Intent to Reissue an Areawide State Disposal System Permit for the Rainy River Basin

This draft permit authorizes the Rainy River Rural Utility Association, Inc. and the Minnesota Rural Utility Services Foundation to plan and design alternative discharging sewage systems (ADSS) within the Rainy River Basin (hydrologic unit code 0903) for individual homeowners, businesses, and local units of government that have entered into a service agreement under *Minnesota Statutes* 471A.03. ADSS are defined by *Minnesota Statutes* 115.58 subd. (1)(b) as a sewage treatment system serving one or more dwellings and other establishments that discharges less than 10,000 gallons of water per day and uses any treatment and disposal methods other than subsurface soil treatment and disposal.

This draft permit does not authorize construction, installation, maintenance, or operation of any wastewater treatment systems that discharge to surface waters, the ground surface, or the subsurface. This permit does not authorize discharge to surface waters, the ground surface, or subsurface discharge of wastewater from ADSS.

The Permittee is authorized to plan and design ADSS for its cooperative members. Work on Individual Sewage Treatment Systems (ISTS) will no longer be a part of this permit. Construction, installation, repair, modification, and discharge of ADSS are not a part of this permit and may be covered in subsequent permits (Tier II Permit).

This permit does not give exclusive planning and design rights to the Permittee for any system but those owned and operated by the Permittee. The Permittee is required to comply with all local ordinances and requirements. Failure to do so will be considered in non-compliance with this permit.

The MPCA Commissioner's determination that the Areawide permit should be issued is tentative. Interested persons are invited to submit written comments upon the proposed permit action. The public comment period begins September 6, 2005, and terminates at 4:30 p.m., on October 5, 2005. Comments should be submitted in writing to:

Stephanie Handeland Municipal Division Minnesota Pollution Control Agency 520 Lafayette Road North St. Paul, Minnesota 55155-4194

Any comments received no later than 4:30 p.m. on the last day of the comment period will be considered in the formulation of final determination.

If you would like to receive a copy of the draft Areawide permit or public notice, please contact Stephanie Handeland at (651) 297-7153.

### **Minnesota Pollution Control Agency**

### **Municipal Division**

**Municipal Wastewater Section** 

### Notice of Intent to Reissue an Areawide State Disposal System Permit for the Upper Mississippi River Basin

This draft permit authorizes the Headwaters Rural Utility Association, Inc., and the Minnesota Rural Utility Services Foundation to plan and design alternative discharging sewage systems (ADSS) within the Upper Mississippi River Basin (hydrologic unit code 0701) for individual homeowners, businesses, and local units of government that have entered into a service agreement under *Minnesota Statutes* 471A.03. ADSS are defined by *Minnesota Statutes* 115.58 subd. (1)(b) as a sewage treatment system serving one or more dwellings and other establishments that discharges less than 10,000 gallons of water per day and uses any treatment and disposal methods other than subsurface soil treatment and disposal.

This draft permit does not authorize construction, installation, maintenance, or operation of any wastewater treatment systems that discharge to surface waters, the ground surface, or the subsurface. This permit does not authorize discharge to surface waters, the ground surface, or subsurface discharge of wastewater from ADSS.

The Permittee is authorized to plan and design ADSS for its cooperative members. Work on Individual Sewage Treatment Systems

### **Official Notices**

(ISTS) will no longer be a part of this permit. Construction, installation, repair, modification, and discharge of ADSS are not a part of this permit and may be covered in subsequent permits (Tier II Permit).

This permit does not give exclusive planning and design rights to the Permittee for any system but those owned and operated by the Permittee. The Permittee is required to comply with all local ordinances and requirements. Failure to do so will be considered in non-compliance with this permit.

The MPCA Commissioner's determination that the Areawide permit should be issued is tentative. Interested persons are invited to submit written comments upon the proposed permit action. The public comment period begins September 6, 2005, and terminates at 4:30 p.m., on October 5, 2005. Comments should be submitted in writing to:

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If you would like to receive a copy of the draft Areawide permit or public notice, please contact Stephanie Handeland at (651) 297-7153.

### **Minnesota Pollution Control Agency**

### Public Notice on Proposed Best Available Retrofit Technology Strategy for Minnesota to Address Regional Haze

**NOTICE IS HEREBY GIVEN** that the Commissioner of the Minnesota Pollution Control Agency (MPCA) requests comments on a proposed strategy outlining the MPCA's intent to implement U.S. Environmental Protection Agency's (U.S. EPA) Guidelines for Best Available Retrofit Technology (BART) for qualifying sources in Minnesota. U.S. EPA's BART Guidelines provide each state with discretion in the application of BART. The proposed "BART Strategy for Minnesota" outlines the MPCA's intent in each area of the Guidelines where a state is offered options. This Notice asks for comment on the BART Strategy. BART implementation is a required element of the Regional Haze state implementation plan due to U.S. EPA by December 2007.

#### **Background**

To meet the Clean Air Act's requirements, the U.S. EPA published regulations to address visibility impairment in our nation's largest national parks and wilderness ("Class I") areas in July 1999. This rule is commonly known as the "Regional Haze Rule" [64 Fed. Reg. 35714 (July, 1999)] and is found in 40 CFR part 51, in sections 51.300 through 51.309. Under U.S. EPA's 1999 Regional Haze Rule, certain emission sources "that may reasonably be anticipated to cause or contribute" to visibility impairment in downwind Class I areas, are required to install BART. On July 6, 2005, U.S. EPA published a revised final rule, including Appendix Y to 40 CFR part 51 "Guidelines for BART Determinations Under the Regional Haze Rule". For an emissions source to be considered eligible for BART, it must fall into one of 26 specified categories, must have the potential to emit at least 250 tons per year of certain haze-forming pollutants, and must have been in existence on August 7, 1977, but not in operation before August 7, 1962.

Within its boundary, Minnesota has two Class I areas, the Boundary Water Canoe Area Wilderness and Voyageurs National Park. Minnesota must develop an implementation plan that contains enforceable measures and strategies for reducing visibility-impairing pollution in its two Class I areas, including the BART determinations and the resulting emissions limitations. In order to make reasonable progress towards its 2018 visibility goal, Minnesota may need to implement additional control measures besides BART, as BART applies to a relatively small subset of sources.

The MPCA asks for comment on the following elements contained in the proposed BART Strategy:

- · Alternatives to BART
- · BART Implementation Strategy Steps
  - 1. Identify BART-eligible Sources
  - 2. Identify Sources "Subject to BART"
  - 3. Perform a BART Determination
- · Substituting the Clean Air Interstate Rule (CAIR) for BART

### Official Notices

The MPCA will take BART Strategy comments into consideration when it submits the Regional Haze state implementation plan to U.S. EPA in December 2007. That submittal will include the BART emissions limitations determined by the MPCA.

#### **Opportunity for Comment**

The MPCA will hold a public information meeting to provide information, receive public input and answer questions about this notice. The meeting will be held from 1:00 p.m. to 3:00 p.m. on Tuesday, October 4, 2005, at the MPCA's St. Paul office at 520 Lafayette Road, St. Paul, Minnesota.

The public comment period commences September 6, 2005, and terminates October 21, 2005. Comments must be received, in writing, at the MPCA by 4:30 p.m. on October 21, 2005. Evidence of timely receipt includes a date/time stamp imprinted on the first page of the written comments by the first floor information and reception area of the MPCA or by the Environmental Assessment and Outcomes support staff, or receipt by fax.

A copy of the proposed "Best Available Retrofit Technology Strategy for Minnesota" can be found on the MPCA's Internet site at www.pca.state.mn.us/news/index.html under Public Notices. Copies will also be available at the public information meeting and a copy will be mailed to any interested person upon the MPCA's receipt of a written request. Materials relating to this action are available for inspection at the Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, Minnesota, 55155, phone (651) 297-5472, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. All MPCA offices may be reached by calling 1-800-657-3864.

The MPCA will take public comments received during the comment period or at the public information meeting into consideration when it revises the proposed BART Strategy. The BART Strategy will be part of the Regional Haze state implementation plan submitted to U.S. EPA to December 2007.

Comments, requests and petitions should be mailed to:

Mary Jean Fenske Minnesota Pollution Control Agency Environmental Assessment and Outcomes Division 520 Lafayette Road North St. Paul, Minnesota 55155 (651) 297-5472 – Voice (651) 297-8676 – Fax

> Sheryl A. Corrigan, Commissioner Minnesota Pollution Control Agency

### Public Employees Retirement Association Notice of Meeting of the Board of Trustees

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursdfay, September 8, 2005, at 9:30 a.m., in the PERA offices, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

### **State Grants & Loans**

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as eell as sufficient time for interested parties to respond.

### **Minnesota Pollution Control Agency**

### **Environmental Assistance**

### Notice of Accepting Preliminary Applications for Solid Waste Processing Facilities Grant Funds

The Solid Waste Management Processing Facilities Capital Assistance Program (CAP) was established by the Minnesota Legislature to provide financial and technical assistance to local governments to encourage the proper management of solid waste. The objective of the CAP program is to minimize land disposal of municipal solid waste (MSW) through solid waste processing and resource recovery.

This notice is issued under authority provided in *Minnesota Rules* Parts 9210.0100 to 9210.0180. The purposes of this notice are to solicit applications for projects that meet the CAP Program objectives and to outline the application process.

Eligible applicants are Minnesota cities, counties, solid waste management districts, and sanitary districts. The applicant, or its county, must have an approved County Solid Waste Management Plan.

Eligible projects are facilities that include resource recovery. The project, inclusive of land, building, and equipment, must be owned by the Applicant. Examples of eligible facilities are waste-to-energy facilities, municipal solid waste composting facilities, organics composting facilities, recycling facilities, and transfer stations that will serve waste processing facilities.

The amount of funding available is subject to bonding during the year 2006 Legislative Session. The deadline for preliminary application submittals is November 7, 2005.

Depending on the project type, a project may receive funding of 25 to 50% of the eligible capital cost, up to a maximum of \$2 million. Multi-county projects with an intercounty cooperative agreement may receive 25 to 50% of the eligible capital costs, or up to \$2 million times the number of participating counties, whichever is less. A project to construct a new mixed municipal solid waste transfer station to serve an existing resource recovery facility that also has an enforceable commitment of at least 10 years, or of sufficient length to retire bonds sold for the facility, may receive grant assistance up to 75% of the capital costs of the project. Transfer stations receiving 75% grant assistance must substantially increase the geographical area served by the resource recovery facility.

Copies of the CAP Procedures Manual and Application Forms, including the statutes and rules applicable to the program, are available by contacting:

Mary L. James
Minnesota Pollution Control Agency
Environmental Assistance
520 Lafayette Road No., Second Floor
St. Paul, Minnesota 55155-4100
(651) 215-0194, or 1-800-657-3843 (toll-free in Minnesota)

Environmental Assistance staff is available to meet with interested applicants to discuss the CAP program, the grant process, and proposed projects prior to submissions of preliminary grant applications. Preliminary applications should be mailed or hand delivered. Faxed or e-mailed submittals will not be accepted as an authorized applicant signature is required on the preliminary application submittal. All submissions should be unbound, single-sided, page numbered, and on 8 1/2" by 11" paper.

Preliminary applications meeting the requirements of *Minnesota Statutes* 115A.51, 115A.54, and *Minnesota Rules* Parts 9210.0100 to 9210.0180 must be received at the above address by 4:30 p.m., CST, **Monday, November 7, 2005**.

### **State Contracts**

**Informal Solicitations:** Informal soliciations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at <a href="https://www.mmd.admin.state.mn.us">www.mmd.admin.state.mn.us</a> for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal soliciations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

### **Department of Administration**

### RETRACTION of Request for Bid for Lease of State-owned Building Located at 168 Aurora Avenue to Operate a Child Care Program

**NOTICE IS HEREBY GIVEN** that the notice published in the *State Register*, Volume 30, Number 8, Page 185, dated August 22, 2005 is retracted.

### **Department of Administration**

#### **Homes Wanted to Lease**

**NOTICE IS HEREBY GIVEN** that the State of Minnesota, Department of Administration desires proposals for leasing up to five (5) single level four (4) bedroom newly constructed homes to be located in multiple communities within a 50 mile radius of Walker, MN for the purpose of providing residences for developmentally disabled persons. For requirements and specifications contact:

Department of Administration Real Estate Management Division 309 Administration Building 50 Sherburne Avenue St. Paul MN 55155 Telephone: 651-201-2550

Proposals must be submitted by 2:30 p.m. on Friday, September 23, 2005.

## Colleges and Universities, Minnesota State (MnSCU) Anoka-Ramsey Community College Cambridge Campus Academic Building Addition and Remodeling

RESPONSE TO THIS SOLICITATION IS DUE NO LATER THAN SEPTEMBER 20, 2005 at 2:00 P.M. CDT. Deliver bids to ARCC Cambridge Campus at 300 Polk Street, Cambridge, Minnesota, 55008 at the main information desk in the Student Services area of the Campus Center Building.

**PRE-BID MEETING DATE:** September 13, 2005 at 10:00 A.M. CDT

**PRE-BID MEETING DETAILS:** Pre-Bid meeting to be held at ARCC Cambridge Campus, 300 Polk Street, Cambridge,

Minnesota 55008, in room E202. Details regarding the changes in Addendum No. 4

for the re-bid will be discussed.

SCOPE: Building addition of approximately 30,000 sq ft of classroom and office space.

ARCHITECT: Jonathan Crump, AIA, DLR Group, inc., 9521 West 78<sup>th</sup> Street, Eden Prairie,

Minnesota, 55344-3853. Telephone No. (952) 941-8950 Fax No. (952) 941-7965

 CONTACT PERSON:
 Jill Winkler

 CONTACT PHONE:
 (952) 941-8950

 FAX NUMBER:
 (952) 941-7965

LOCATION OF WORK: Anoka Ramsey Community College Cambridge Campus

**DEPOSIT:** \$150.00

SCOPE DESCRIPTION: Building addition of approximately 30,000 sq. ft. of classroom and office space, including masonry, GWB,

### **State Contracts**

wall finishes, acoustical ceilings, flooring, casework, door and hardware, electrical, plumbing, piping, HVAC, fire sprinkler and site work. Contact architect with questions. Plans will be at exchanges and available for pick up. A handling fee is required for bidding documents and addendum that are shipped. The fee is non-refundable and shall be a separate check in the sum of \$25.00 and payable to DLR Group, Inc.

**FURTHER DESCRIPTION:** Complete sets only of the drawings and specifications for use by Bidders in submitting a Bid will be available through DLR Group. A preview of the Bidding Documents will be available on line at *www.ersdigital.com*. A set may be obtained by contacting Lenore Gillem at (952) 941-8950.

This project is a re-bid with changes to the previous bid by Addendum No. 4 issued August 26, 2005 (and any additional addendum following).

Bidders must hold their bid for sixty (60) days.

# Colleges and Universities, Minnesota State (MnSCU) Northland Community and Technical College Notice of Availability of Request for Proposal (RFP) for Owner Representative Selection for Workforce Addition/Classroom Renovation Project

The Minnesota State Colleges and Universities, acting as the owner for the State of Minnesota, is soliciting proposals from interested, qualified consultants for Owner Representative services for the above referenced project.

A full Request for Proposals is available on Northland Community and Technical College's website: www.northlandcollege.edu click on "Solicitation Announcements."

A project informational meeting has been scheduled for September 13, 2005 at 10:00 a.m. at Northland Community and Technical College, 1101 Highway One East, Thief River Falls, MN in Room 545. Contact: Dennis Paesler, Chief Finance Officer, (218) 681-0847 or **E-mail:** dennis.paesler@northlandcollege.edu to sign up for the meeting.

Proposals must be delivered to Dennis Paeslere, Chief Finance Officer, Northland Community and Technical College, 1101 Highway One East, Thief River Falls, MN 56701 no later than 2:00 p.m. on Wednesday, September 1, 2005. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Please direct any questions regarding the RFP for Owner's Representative to:

Dennis M. Paesler, Director of Finance Northland Community and Technical College 1101 Highway 1 East Thief River Falls, MN 56701

Direct Line: (218) 681-0847 Fax Line: (218) 683-7065

E-mail: dennis.paesler@northlandcollege.edu

### Minnesota State Colleges and Universities (MnSCU)

### Winona State University

### Request for Sealed Bids for Printing Winona Currents Magazine, Fall 2005

**NOTICE IS HEREBY GIVEN** that Winona State University will receive sealed bids for the printing of 47,500 copies of their Winona Currents Magazine, Fall 2005.

Bid specifications will be available September 6, 2005 by contacting the Purchasing Department at PO Box 5838, 205 Somsen Hall, Winona, MN 55987, or by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 p.m. September 20, 2005.

Winona State Unviersity reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

### **Minnesota Historical Society**

### Notice of Request for Proposals for FY06 Direct Mail Acquisition - Membership Program

The Minnesota Historical Society is seeking proposals from qualified vendors to provide direct mail acquisition services involving a total of approximately 300,000 pieces. These services will include theme development and copywriting, graphic design, printing, data processing, and mailing services, project management, postage (using the Society's bulk rate permit), list rental, and a test. The work will begin in early fall and continue through June 30, 2006.

The Request for Proposals is available from Mary Green-Toussaint, Contracting & Purchasing Assistant, Minnesota Historical Society, 345 Kellogg Blvd. W., St. Paul, Minnesota 55102. **Telephone:** (651) 297-7007; **e-mail:** *mary.green-toussaint@mnhs.org*. Bids must be received no later that 2:00 p.m., Local Time, Tuesday, September 20, 2005. No late bids will be accepted.

Dated: September 6, 2005

### **Minnesota Historical Society**

### Notice of Request for Proposals for Web Application and Database, The Encyclopedia of Minnesota

The Minnesota Historical Society is seeking proposals from qualified vendors to develop an application that will capture pertinent information about *The Encyclopedia of Minnesota* (EOM) via a web application, and store it in a database. Pertinent information includes: 1) information about encyclopedia entries or articles (which will number approximately 3,000); and 2) encyclopedia authors (who will number approximately 500). Once all EOM entries are completed, the data will first be extracted into a book format and later be repurposed as an online encyclopedia.

This project will require the creation of a web-based data entry application, using Cold Fusion, that can link to MS SQL Server 2000 database. The database schema is complete and contains approximately 20 tables.

It is expected that the project will begin in October and conclude within 12 weeks.

The Request for Proposals is available from Mary Green-Toussaint, Contracting & Purchasing Assistant, Minnesota Historical Society, 345 Kellogg Blvd. W., St. Paul, Minnesota 55102. **Telephone:** (651) 297-7007; **e-mail:** *mary.green-toussaint@mnhs.org*. Bids must be received no later that 2:00 p.m., Local Time, Tuesday, September 27, 2005. No late bids will be accepted.

Dated: SEPTEMBER 6, 2005

### Department of Transportation (MnDOT)

### **Engineering Services Division**

### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's web

### **State Contracts**

**site** at: http://www.dot.state.mn.us/consult Send completed application material to:

Robin Valento

Pre-Qualification Administrator

Minnesota Department of Transportation

Consultant Services

395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680

St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

### **Department of Transportation (MnDOT)**

### **Engineering Services Division**

### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

### **Department of Veterans Homes Board**

### **Division of Minnesota Veterans Home - Luverne**

Notice of Availability of Contract for the Following Contracts:

- Chemical Dependency Consultant Services
- Mental Health Consultant Services
- Attending Physician Services
- Speech Therapy Consultant Services

The Minnesota Department of Veterans Homes Board is requesting proposals for the purpose of providing and making available necessary medical services to the residents of the Minnesota Veterans Home – Luverne, an 85-bed skilled nursing facility.

Work is proposed to start after January 1, 2006.

Requests for Proposals will be available by mail from this office through Tuesday, September 13, 2005. A written request (by direct mail or fax) is required to receive the Request for Proposal. After Tuesday, September 13, 2005, Request for Proposals must be picked up in person.

The Request for Proposal can be obtained from:

Anne C Stegenga, Business Manager Minnesota Veterans Home 1300 North Kniss Avenue PO Box 539 Luverne, MN 56156 (507) 283-1127 fax

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30pm, Central Time, Thursday, September 22, 2005. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel these solicitations. All expenses incurred in responding to this notice are solely the responsibility of the responder.

### **Non-State Contracts & Grants**

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for futher details.

### **Metropolitan Council**

### Request for Proposals (RFP) for Fixed Asset Inventory and Yearly F.A. Analysis Metropolitan Council RFP / Contract Number 05P077

The Metropolitan Council (Council) is requesting proposals to conduct yearly specialized appraisal on Environmental Services construction projects for six years and a physical inventory of Environmental Services and Regional Administration assets. The Council capitalizes all fixed assets having an acquisition value of \$5,000.00 or more and with an estimated useful life of greater than one year. The Council is required by internal policy to conduct a physical inventory of all fixed assets every five years. The Council desires to conduct the physical inventory of those assets in calendar year 2006. The Council also desires to have annual capital project analysis for 2005 through 2010 until the next physical inventory is conducted.

The anticipated solicitation schedule is shown below.

Issue Request for Proposals Receive Proposals Award of Contract August 29, 2005 2:00 PM, September 27, 2005 November 2005

All firms interested in receiving an RFP package are invited to submit an e-mail, written or fax request to:

Sunny Jo Emerson Contracts and Procurement Unit Metropolitan Council 230 East Fifth Street St. Paul, MN 55101

**Phone:** (651) 602-1499 **Fax:** (651) 602-1083

**E-mail:** sunnyjo.emerson@metc.state.mn.us

**NOTE:** RFPs are <u>not</u> available in electronic form.

### Metropolitan Council - Metro Transit

### Retail Concessions at Metro Transit's Uptown Transit Center and Brooklyn Center Transit Center

#### Procurement No. 6921

Metro Transit, a division of the Metropolitan Council, is soliciting proposals from firms interested in providing retail concessions to Metro Transit passengers at the Uptown Transit Center and the Brooklyn Center Transit Center. Four areas are available for concessionaires at the Uptown facility (two areas are enclosed and two areas are open air), and one enclosed area is available at the Brooklyn Center facility. Five-year lease proposals are requested for any or all of the areas available for concessions.

Pre-Proposal Meetings will be held at the Uptown and Brooklyn Center facilities on September 15, 2005.

A Request for Proposals package, containing instructions to proposers, is available by contacting:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
Physics (C12) 240, 5070

Phone: (612) 349-5070 Fax: (612) 349-5069

### Non-State Contracts & Grants

### Metropolitan Council - Metro Transit

### **Sealed Bids Sought for Heating Controls Procurement**

The Metropolitan Council is soliciting sealed bids for the procurement of heating controls at Metro Transit's Nicollet Garage. Bids are due at **2:00 PM** on **September**, **28**, **2005**. Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council Metro Transit Purchasing Department 515 N. Cleveland Avenue St. Paul, MN 55114 (612) 349-5070

### **University of Minnesota**

### Subscribe to Bid Information Service (BIS)

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are free. Visit our website at *bidinfo.umn.edu* or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are also available to the public each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

### Minnesota's Bookstore

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- Minnesota's Indian Mounds and Burial Sites: A Synthesis of Prehistoric and Early Historic Archaeological Data, by Constance M. Arzigian and Katherine P. Stevenson, \$44.95
- Mike Lynch's Minnesota Starwatch The Essential Guide to Our Night Sky, \$24.95
- Minnesota's State Capitol The Arts and Politics of a Public Building, \$16.95
- A Birders's Guide to Minnesota, by Kim R. Eckert, \$20.00
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- Minnesota Guidebook to State Agency Services Owners manual for Minnesotans, \$14.95

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