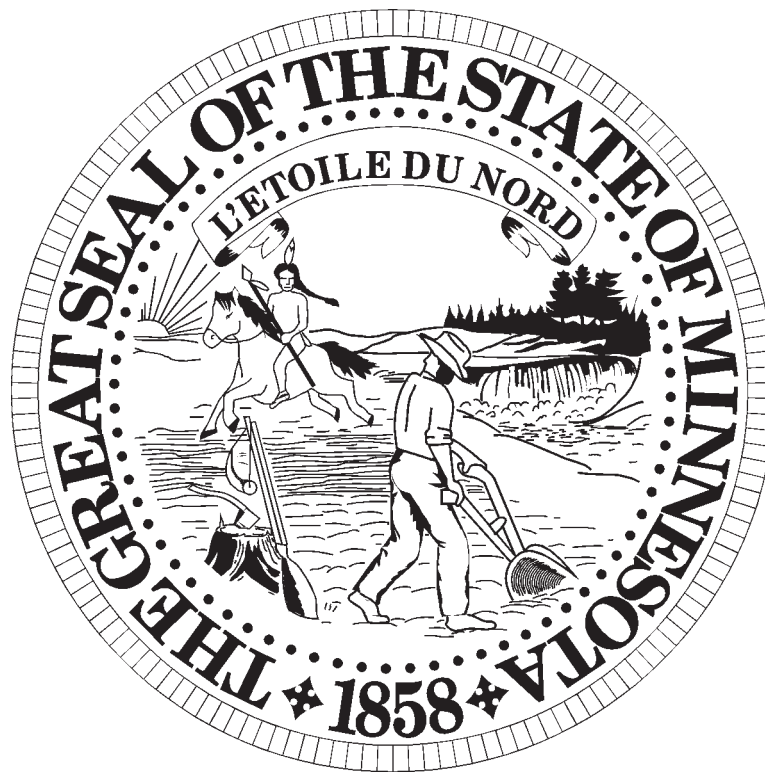


State of Minnesota

# State Register



**Rules and Official Notices Edition**

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by the Department of Administration – Communications Media Division

**Monday 7 February 2005**  
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# State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
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- appointments
- proclamations and commendations
- commissioners' orders
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- state grants and loans
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Vol. 29 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#32	Monday 7 February	Noon Tuesday 1 February	Noon Wednesday 26 January
#33	Monday 14 February	Noon Tuesday 8 February	Noon Wednesday 2 February
#34	<b>TUESDAY 22 FEBRUARY</b>	Noon Tuesday 15 February	Noon Wednesday 9 February
#35	Monday 28 February	Noon Tuesday 22 February	Noon Wednesday 16 February

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MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 **Website:** [www.courts.state.mn.us](http://www.courts.state.mn.us)

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### Minnesota Comprehensive Health Association Notice of Meeting of the Actuarial Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Actuarial Committee will take place **Wednesday, February 9, 2005, 1:00 p.m. at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park.**

For additional information, please call Lynn Gruber at (952) 593-9609.

### Minnesota Comprehensive Health Association Notice of Meeting of the Actuarial Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Actuarial Committee will take place **Wednesday, February 23, 2005, 1:00 p.m. at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park.**

For additional information, please call Lynn Gruber at (952) 593-9609.

### Minnesota Environmental Quality Board REQUEST FOR COMMENTS on Possible Amendments to Rules Governing Routing of Proposed Intrastate Pipelines, *Minnesota Rules*, Chapter 4415

**Subject of Rules.** The Minnesota Environmental Quality Board requests comments on possible amendments to the rules in chapter 4415 governing the routing of pipelines in the state of Minnesota. A pipeline routing permit is required from the Minnesota Environmental Quality Board before certain size and type intrastate pipelines can be constructed in this state, including natural gas and petroleum pipelines. The present rules have not been amended since they were first adopted in 1989. The EQB is considering amending the rules to establish new procedures for review of permit applications for new pipelines. In addition, the EQB is considering the adoption of additional rules addressing permit conditions and permit enforcement.

**Persons Affected.** The amendments to the rules would likely affect persons who construct and own intrastate pipelines, local units of government, and landowners.

**Statutory Authority.** *Minnesota Statutes*, section 116I.015, subd. 3 authorizes and directs the Board to adopt rules governing the routing of pipelines.

**Public Comment.** Interested persons or groups may submit comments or information on these possible rules in writing until 4:30 p.m. on March 7, 2005. The Board does not contemplate appointing an advisory committee to comment on the possible rules.

**Rules Drafts.** The Board has prepared a draft of the possible rules amendments to *Minnesota Rules*, Chapter 4415. A public review draft of proposed amendments to the Chapter 4415 rules is available on the Minnesota Environmental Quality Board's **website**:

<http://www.mnplan.state.mn.us/eqb/index.html>.

**Agency Contact Person.** Written comments, questions, requests to receive a draft of the rules, and requests for more information on these possible rule amendments should be directed to: Alan Mitchell at the Minnesota Environmental Quality Board, Centennial Office Building – 3<sup>rd</sup> Floor, 658 Cedar St., St. Paul, MN 55155; **Phone** (651) 296-3714; **e-mail**, [alan.mitchell@state.mn.us](mailto:alan.mitchell@state.mn.us). TTY users may call the Board at (800) 627-3529.

**Alternative Format.** Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: January 20, 2005

Robert A. Schroeder, Chair  
Minnesota Environmental Quality Board

# Official Notices

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## Department of Human Services

### Continuing Care Administration –

### Nursing Facilities Rates & Policy Division

## Public Notice Regarding Proposed Changes to Payment Rates Related to Nursing Facilities Participating in the Medical Assistance Program

NOTICE IS HEREBY GIVEN to recipients, providers of services under the Medical Assistance Program, and the public, of proposed payment rate changes for nursing facilities participating in the Medical Assistance Program.

This notice is published pursuant to 42 *United State Code* §1396(a)(13)(A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish proposed facility payment rates, the methodologies underlying the establishment of such rates, and the justification for such rates. This notice is also published pursuant to title 42, part 447, section 205 (42 CFR §447.205), which requires publication of a notice when there is a proposed change in the methods and standards for setting payment rates for Medical Assistance services.

The Department is notifying interested parties that the Governor's budget for State Fiscal Years 2006 and 2007 contains the following proposed changes to nursing facility payment rates or to rate methodology:

- **The budget proposes implementation of a new nursing facility reimbursement system.** Effective October 1, 2006, a new system would be implemented for determining nursing facility rates that will pay for services based on price, quality, and a facility's specific costs. The new system will be phased in over four years. Proposed new coding at *Minnesota Statutes* §256B.440.

- **The budget proposes to suspend and redirect the automatic Medical Assistance inflation adjustments for operating costs for nursing facilities under contract through the Alternative Payment System (APS) for State Fiscal Years 2006-2009.** The inflation adjustments will be redirected to help nursing facilities transition to the new reimbursement system. The money will be used for a 2% flexible funding increase effective October 1, 2005, for partial hold-harmless rate adjustments, for a faster phase-in for high quality nursing facilities and, effective July 1, 2007, for increases in direct care staffing levels. *Minnesota Statutes*, §256B.434, subdivision 4.

The net effect of the proposed nursing facility rate changes would be approximately budget neutral to state Medical Assistance expenditures for nursing facility services over a four-year period. The projected impact to the state general fund will be savings of \$236,000 in State Fiscal Year 2006, savings of \$1,360,000 in State Fiscal Year 2007, expenditures of \$1,714,000 in State Fiscal Year 2008, and savings of \$110,000 in State Fiscal Year 2009.

A copy of the relevant budget page and proposed rate changes is available from Sue Banken, Minnesota Department of Human Services, Continuing Care Administration, 444 Lafayette Road North, St. Paul, Minnesota, 55155-3844; **phone** (651) 296-5724 or **e-mail:** [sue.banken@state.mn.us](mailto:sue.banken@state.mn.us).

The public is invited to attend the legislative hearings where these proposals will be discussed. Information on Senate hearings is available from the Senate Information Office at: (651) 296-0504 (voice) or (651) 296-0250 (TTY); for Greater Minnesota call 1-888-234-1112 (voice) or 1-888-234-1216 (TTY). Hearing schedules are posted at: <http://www.senate.leg.state.mn.us/schedule/>. Information on House of Representatives hearings is available from the House of Representatives Public Information Office at: (651) 296-2146 (voice) or (651) 296-9896 (TTY) or 1-800-657-3550 (Greater Minnesota). Hearing schedules are posted at:

<http://www.house.leg.state.mn.us/hinfo/hinfosched.asp>.

Notice of final rate changes enacted by the 2005 legislature will be published in the *State Register* prior to the effective date of the changes.

## Department of Human Services

### Health Care Purchasing & Delivery Systems Division

## Public Notice Regarding Proposed Payment Rate Change For Hospitals Participating in the Medical Assistance Program

NOTICE IS HEREBY GIVEN to recipients, providers of services under the Medical Assistance Program, and to the public, of proposed payment rate changes for hospitals participating in the Medical Assistance Program.

This notice is published pursuant to 42 *United States Code* §1396a(a)(13)(A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish proposed facility payment rates, the methodologies underlying the establishment of such rates, and the justification for such rates. It is also published pursuant to title 42, part 447, section 205 (42 CFR §447.205), which requires publication of a notice when there is a proposed rate change in the methods and standards for setting payment rates for Medical Assistance services.

The Department is notifying interested parties that the Governor's biennial budget for State Fiscal Years 2006-2007 contains the following proposed changes to hospital payment rates.

• Effective for services provided on or after July 1, 2005, the budget proposes to decrease payments to hospitals by 5% for inpatient hospital services, excluding: 1) inpatient mental health; and 2) inpatient hospital services provided by facilities of the Indian Health Service or facilities operated by a tribe or tribal organization under funding authorized by Title I of the Indian Self-Determination and Education Assistance Act (Public Law 93-638), as amended, or Title V of the Indian Self-Determination and Education Assistance Act (Public Law 106-260), operating as 638 facilities.

The net effect of this proposed change would be a decrease in Medical Assistance inpatient expenditures of \$11,569,000 for State Fiscal Year 2006 and \$16,785,000 for State Fiscal Year 2007.

Information on the proposed rate change may be obtained from Paul Olson, Minnesota Department of Human Services, Payment Policy Manager, Health Care Purchasing & Delivery Systems Division, 444 Lafayette Road North, St. Paul, Minnesota, 55155-3853; **phone** (651) 296-5620 or **e-mail**: [paul.olson@state.mn.us](mailto:paul.olson@state.mn.us).

The public is invited to attend the legislative hearings where these proposals will be discussed. Information on Senate hearings is available from the Senate Information Office at: (651) 296-0504 (voice) or (651) 296-0250 (TTY); for Greater Minnesota call 1-888-234-1112 (voice) or 1-888-234-1216 (TTY). Hearing schedules are posted at:

<http://www.senate.leg.state.mn.us/schedule/>.

Information on House of Representatives hearings is available from the House of Representatives Public Information Office at: (651) 296-2146 (voice) or (651) 296-9896 (TTY) or 1-800-657-3550 (Greater Minnesota). Hearing schedules are posted at:

<http://www.house.leg.state.mn.us/hinfo/hinfosched.asp>

Notice of any final payment rate changes enacted by the 2005 legislature will be published in the *State Register* prior to the effective date of the changes.

## **Department of Human Services**

### **Health Care Purchasing and Delivery Systems Division, Health Care Administration**

### **Public Notice of Maximum Allowable Costs of Medical Assistance Outpatient Prescribed Drugs**

**NOTICE IS HEREBY GIVEN** to recipients, providers of services, and to the public of additions to the state Medical Assistance maximum allowable cost (state MAC) list for certain outpatient prescribed drugs.

At least once each calendar year, the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services, publishes a federal upper limit (FUL) payment schedule for many commonly prescribed multiple-source drugs. The federal upper limit is set at a rate equal to 150 percent of the published price for the least costly therapeutic equivalent that can be purchased by pharmacists. This FUL payment schedule constitutes the federal MAC list. For many multiple-source drugs that are not on the federal MAC list, the Department establishes a state MAC list. Additionally, the Department imposes a state MAC for many multiple-source drugs that are on the federal MAC list, as long as the savings are at least as much as the savings would be using the federal MAC list.

The Department requires Medical Assistance pharmacy providers to submit their usual and customary costs. Pharmacy providers are reimbursed at the lower of: 1) the federal or state MAC, plus a dispensing fee; 2) the submitted usual and customary charge to the general public; or 3) a discount off of average wholesale price, plus a dispensing fee.

On January 13, 2003 at 27 SR 1117-1130, the Department published the MAC list, listing the federal and state MACs. Additional changes to the state MAC list were published on February 18, 2003 (27 SR 1331-1334), March 3, 2003 (27 SR 1386-1393), April 21, 2003 (27 SR 1583-1584), August 4, 2003 (28 SR 102-103), October 13, 2003 (28 SR 505-506), October 20, 2003 (28 SR 528-529), December 15, 2003 (28 SR 784-785), January 26, 2004 (28 SR 934-935), March 8, 2004 (28 SR 1089-1090), April 5, 2004 (28 SR 1232), April 19, 2004 (28 SR 1313-1314), May 3, 2004 (28 SR 1367-1368), August 9, 2004 (29 SR 173), August 23, 2004 (29 SR 224-225), November 8, 2004 (29 SR 510), and November 15, 2004 (29 SR 534-535).

Effective February 8, 2005, the Department will add the following outpatient prescribed drugs to the state MAC list:

<u>GCN</u>	<u>Drug Name</u>	<u>Strength</u>	<u>MAC Price</u>
26320	Levothyroxine	112 mcg	.18
26321	Levothyroxine	25 mcg	.12
26322	Levothyroxine	50 mcg	.13
26323	Levothyroxine	100 mcg	.16
26324	Levothyroxine	75 mcg	.15
26325	Levothyroxine	200 mcg	.22
26326	Levothyroxine	125 mcg	.18

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26327	Levothyroxine	150 mcg	.18
26328	Levothyroxine	175 mcg	.22
26329	Levothyroxine	300 mcg	.30
47631	Levothyroxine	88 mcg	.15
47632	Levothyroxine	137 mcg	.21

These additions are made to bring Medical Assistance reimbursement to pharmacists more closely in line with the actual acquisition cost of the drugs listed above. The Department estimates that there will be a state savings of \$563,480 for State Fiscal Year 2005 (July 1, 2004 through June 30, 2005).

This notice is published pursuant to *Code of Federal Regulations*, Title 42, section 447.205, which requires publication of a notice when there is a rate change in the methods and standards for setting payment rates for Medical Assistance services.

Written comments and requests for information may be sent to:

Cody Wiberg, Pharm.D., R.Ph.  
Pharmacy Program Manager  
Health Care Purchasing and Delivery Systems Division  
Minnesota Department of Human Services  
444 Lafayette Road North  
St. Paul, Minnesota 55155-3854  
**Phone:** (651) 296-8515  
**Email:** [cody.c.wiberg@state.mn.us](mailto:cody.c.wiberg@state.mn.us)

## Department of Labor and Industry Labor Standards Unit

### Notice of Correction and Addition to Commercial Prevailing Wage Rates

Corrections and Additions have been made to the Commercial Prevailing Wage Rates certified 12/29/03, for **Labor Code 102**, Laborer, Skilled-Asst Craft Journeymen, in Redwood and Renville Counties. **Labor Code 101**, Laborer, Common (Gen Labor Wrk) in Renville County. **Labor Code 107**, Pipelayer (Water, Sewer & Gas) in Martin County. **Labor Code 109**, Undrgrnd & Open Ditch Labor (8') in Anoka, Carver, Dakota, Dodge, Goodhue, Hennepin, Ramsey, Renville, Scott, Sherburne, Washington and Wright Counties. A correction has been made to **Labor Code 108**, Tunnel Miner in Wabasha County. **Labor Code 104**, Flagperson, in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Pine, Ramsey, Scott, Sherburne, Washington and Wright Counties.

Copies with the correction of the certified wage rates for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our **website** at [www.doli.state.mn.us](http://www.doli.state.mn.us). Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener  
Commissioner

## Public Employees Retirement Association Notice of Meeting of the Board of Trustees

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, February 10, 2005, at 9:30 a.m., in the PERA offices, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

## Board of Teaching

### REQUEST FOR COMMENTS on Proposed Amendment to *Minnesota Rule* 8710.4725, Subpart 2 Relating to the Issuance of a Reading License to Special Education Licensees

**Subject of Rules.** The Board of Teaching requests comments on its proposed rule amendment permitting special education license holders to qualify for a reading license.



**Persons Affected.** The amendment to the rule would likely affect teachers, school districts, colleges and universities with teacher preparation programs, students, parents and educational organizations and institutions in Minnesota.

**Statutory Authority.** Minnesota Statutes, section 122A.09, subdivision 4, grants authority to the Board of Teaching to adopt rules regarding teacher licensure and renewal.

**Public Comment.** Interested persons or groups may submit comments or information on these proposed rules in writing until 4:30 p.m. Monday 4 April 2005.

**Rules Drafts.** A preliminary draft of the rule and proposed amendment has been prepared have been attached to all copies of this Request transmitted by U.S. Mail. Copies of the preliminary draft may also be obtained by contacting the Agency Contact Person listed below

**Agency Contact Person.** Written comments, questions, requests to receive a draft of the rule, and requests for more information on this proposed rule should be addressed to: Allen Hoffman, Executive Director, Minnesota Board of Teaching, 1500 Highway 36 West, Roseville, Minnesota 55113-4266. Mr. Hoffman's **telephone number** is (651) 582-8888 and the **fax number** is (651) 582-8872. **TTY** users may call the Board at (651) 582-8201.

**Alternative Format.** Upon request this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

[For text of subpart 1. see M.R. 8710.4725]

Subp. 2. **Licensure requirements.** A candidate for licensure to teach reading to students in grades kindergarten through 12 shall:

A. hold or qualify for a professional license valid for classroom teaching in prekindergarten, adult basic education, special education licenses, or grades kindergarten through 6, 1 through 6, 5 through 8, 9 through 12, or kindergarten through 12; and

B. show verification of completing a Board of Teaching preparation program approved under part 8700.7600 leading to the licensure of teachers of reading including standards under subpart 3.

[For text of Subps 3-4, see M.R. 8710.4725]

## Board of Teaching

### REQUEST FOR COMMENTS:

- 1. Regarding Proposed Rules Relating to Implementing a Teaching License for Dance, and a Teaching License for Theatre Arts, In Addition to the Dance and Theatre Arts License Under *Minnesota Rule 8710.4300.***
- 2. To Expand the Scope of Technical and Career Education Licenses from Grades 9-12 to Grades 7-12 for These Career Education Licenses: Teachers of Communications Technology Careers 8710.8010, Teachers of Construction Careers 8710.20, Teachers of Manufacturing Careers 8710.8030, Teachers of Medical Careers 8710.8040, Teachers of Creative Design Careers 8710.8050, Teachers of Early Childhood Careers 8710.8060, Teachers of Hospitality Service Careers 8710.8070, Teachers of Transportation Careers 8710.8080**

**Subject of Rules.** The Minnesota Board of Teaching requests comments on proposed rules to establish dance and theater as separate licenses, and to amend the scope of career and technical licenses from grades 9-12 to grades 7-12.

**Persons Affected.** The amendments to the rules would likely affect teachers, school districts, colleges and universities with teacher preparation programs, students, parents and educational organizations and institutions in Minnesota.

**Statutory Authority.** *Minnesota Statutes*, section 122A.09, subdivisions 4 and 9, authorizes the Board to adopt rules for teacher licensure.

**Public Comment.** Interested persons or groups may submit comments or information on these proposed rules in writing until 4:30 p.m. on 1 May 2005.

**Rules Drafts.** Copies of the proposed rule amendments are available and are attached to all copies of this Request transmitted by U.S. Mail. Copies of the preliminary draft may also be obtained by contacting the Agency Contact Person listed below

# Official Notices

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**Agency Contact Person.** Written comments, questions, requests to receive a draft of the rules, and requests for more information on these proposed rules should be addressed to: Allen Hoffman, Executive Director, Minnesota Board of Teaching, 1500 Highway 36 West, Roseville, Minnesota 55113-4266. Mr. Hoffman's **telephone number** is (651) 582-8833 and the **fax number** is (651) 582-8872. **TTY** users may call the Board at (651) 582-8201.

**Alternative Format.** Upon request this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

## 8710.4310 TEACHERS OF DANCE.

Subpart 1. **Scope of practice.** A teacher of dance is authorized to provide to students in kindergarten through grade 12 instruction that is designed to develop an understanding of the creative works and processes of producing dance.

Subp. 2. **Licensure requirements.** A candidate for licensure to teach dance to students in kindergarten through grade 12 shall:

A. hold a baccalaureate degree from a college or university that is regionally accredited by the association for the accreditation of colleges and secondary schools;

B. demonstrate the standards for effective practice for licensing of beginning teachers in part 8710.2000; and

C. show verification of completing a Board of Teaching preparation program approved under part 8700.7600 leading to the licensure of teachers of dance in subpart 3.

Subp. 3. **Subject matter standard.** A candidate for licensure as a teacher of dance must complete a preparation program under subpart 2, item C, that must include the candidate's demonstration of the knowledge and skills in items A and B.

A. All teachers of dance must demonstrate competency in:

(1) theories and practices of at least two dance forms in the context of performance;

(2) theories and practices of choreography in the context of performance;

(3) theories and practices of improvisation as applied to choreography and performance;

(4) analysis, interpretation, and evaluation of technique, performance, and choreographic aspects of dance;

(5) understanding theories and practices of dance in diverse cultures and historical periods;

(6) theories and practices of design and technical production in dance in the context of performance;

(7) understanding human anatomy and physiology, and health and safety practices related to dance;

(8) theories and practices of creative dance;

(9) understanding ethical issues in dance;

(10) comparing and contrasting the processes of creating, performing and responding in dance with the processes and content in other arts areas;

(11) comparing and contrasting the processes of creating, performing and responding in dance with the processes and content in the humanities, the sciences, and other subject areas; and

(12) analyzing the economics and career opportunities of dance creation, performance, analysis, and technology.

B. A teacher of dance must demonstrate integration of content with an understanding of pedagogy, students, learning, classroom management, and professional development. The teacher of dance shall:

(1) understand and apply educational principles relevant to the physical, social, emotional, moral, and cognitive development of children, preadolescents, and adolescents;

(2) understand and apply the research base for and the best practices of kindergarten and primary, intermediate, and middle and high school education;

(3) develop curriculum goals and purposes based on the central concepts of dance and know how to apply instructional strategies and materials for achieving student standards in dance;

(4) understand the role and alignment of district, school, and department mission and goals in program planning;

(5) understand the need for and how to connect students' academic experiences with everyday life, the workplace, and further educational opportunities;

(6) know how to involve representatives of business, industry, and community organizations as active partners in creating educational opportunities;

(7) understand the role and purpose of co-curricular and extracurricular activities in the teaching and learning process;

(8) understand the impact of reading ability on student achievement in dance studies, recognize the varying reading comprehension and fluency levels represented by students, and possess the strategies to assist students to read dance content more effectively; and

(9) apply the standards of effective practice in teaching students through a variety of early and ongoing clinical experiences with kindergarten and primary, intermediate, and middle level and high school students within a range of educational programming models.

Subp. 4. **Continuing license.** A continuing license shall be issued and renewed according to the rules of the Board of Teaching governing continuing licensure.

Subp. 5. **Effective date.** The requirements of this part for licensure as a teacher of dance are effective on September 1, 2005, and thereafter.

### 8710.4320 TEACHERS OF THEATRE ARTS.

Subpart 1. **Scope of practice.** A teacher of theatre arts is authorized to provide to students in kindergarten through grade 12 instruction that is designed to develop an understanding of the creative works and processes of producing theatre.

Subp. 2. **Licensure requirements.** A candidate for licensure to teach theatre arts to students in kindergarten through grade 12 shall:

A. hold a baccalaureate degree from a college or university that is regionally accredited by the association for the accreditation of colleges and secondary schools;

B. demonstrate the standards for effective practice for licensing of beginning teachers in part 8710.2000; and

C. show verification of completing a Board of Teaching preparation program approved under part 8700.7600 leading to the licensure of teachers of theater in subpart 3.

Subp. 3. **Subject matter standard.** A candidate for licensure as a teacher of theatre arts must complete a preparation program under subpart 2, item C, that must include the candidate's demonstration of the knowledge and skills in items A and B.

A. All teachers of theatre arts must demonstrate competency in:

(1) theories and practices of acting in the context of performance;

(a) acting will include movement and voice;

(2) theories and practices of directing in the context of performance;

(3) theories and practices of design and technical production in theatre in the context of performance;

(4) theories and practices of creative dramatics and improvisation;

(5) processes and techniques of creating dramatic texts;

(6) analysis, interpretation, and evaluation of theater texts and performances;

(7) understanding ethical issues in theater;

(8) understanding theories, practices, and literature of theatre in diverse cultures and historical periods;

(9) comparing and contrasting the processes of creating, performing and responding in theatre with the processes and content in other arts areas;

(10) comparing and contrasting the processes of creating, performing and responding in theatre with the processes and content in the humanities, the sciences, and other subject areas; and

(11) analyzing the economics and career opportunities of theatre creation, performance, analysis, and technology.

B. A teacher of theatre arts must demonstrate integration of content with an understanding of pedagogy, students, learning, classroom management, and professional development. The teacher of theatre shall:

(1) understand and apply educational principles relevant to the physical, social, emotional, moral, and cognitive development of children, preadolescents, and adolescents;

(2) understand and apply the research base for and the best practices of kindergarten and primary, intermediate, and middle and high school education;

(3) develop curriculum goals and purposes based on the central concepts of theatre and know how to apply instructional strategies and materials for achieving student standards in theatre;

(4) understand the role and alignment of district, school, and department mission and goals in program planning;

(5) understand the need for and how to connect students' academic experiences with everyday life, the workplace, and further educational opportunities;

(6) know how to involve representatives of business, industry, and community organizations as active partners in creating educational opportunities;

(7) understand the role and purpose of co-curricular and extracurricular activities in the teaching and learning process;

(8) understand the impact of reading ability on student achievement in theatre studies, recognize the varying reading comprehension and fluency levels represented by students, and possess the strategies to assist students to read theatre content more effectively; and

(9) apply the standards of effective practice in teaching students through a variety of early and ongoing clinical experiences with kindergarten and primary, intermediate, and middle level and high school students within a range of educational programming

# Official Notices

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models.

Subp. 4. **Continuing license.** A continuing license shall be issued and renewed according to the rules of the Board of Teaching governing continuing licensure.

Subp. 5. **Effective date.** The requirements of this part for licensure as a teacher of theatre arts are effective on September 1, 2005, and thereafter.

## **8710.8010 TEACHERS OF COMMUNICATIONS TECHNOLOGY CAREERS.**

Subpart 1. **Scope of practice.** A teacher of communications technology careers is authorized to provide students in grades 7~~9~~ through 12 instruction that is designed to develop an effective understanding of current communications technology core skills standards through instruction including the following areas:

[See MN Rule 8710.8010 for subparts 2 through 4]

## **8710.8020 TEACHERS OF CONSTRUCTION CAREERS.**

Subpart 1. **Scope of practice.** A teacher of construction careers is authorized to provide students in grades 7~~9~~ through 12 instruction that is designed to develop an effective understanding of construction careers including:

[See MN Rule 8710.8020 for subparts 2 through 4]

## **8710.8030 TEACHERS OF MANUFACTURING CAREERS.**

Subpart 1. **Scope of practice.** A teacher of manufacturing careers is authorized to provide students in grades 7~~9~~ through 12 instruction that is designed to develop an effective understanding of the following areas:

[See MN Rule 8710.8030 for subparts 2 through 4]

## **8710.8040 TEACHERS OF MEDICAL CAREERS.**

Subpart 1. **Scope of practice.** A teacher of medical careers is authorized to provide students in grades 7~~9~~ through 12 instruction that is designed to develop an effective understanding of the National Health Care Skills Standards in the following areas:

[See MN Rule 8710.8040 for subparts 2 through 4]

## **8710.8050 TEACHER OF CREATIVE DESIGN CAREERS.**

Subpart 1. **Scope of practice.** A teacher of creative design careers is authorized to provide students in grades 7~~9~~ through 12 instruction that is designed to develop an in-depth understanding and application of the knowledge and skills required in creative design careers including:

[See MN Rule 8710.8050 for subparts 2 through 5]

## **8710.8060 TEACHER OF EARLY CHILDHOOD CAREERS.**

Subpart 1. **Scope of practice.** A teacher of early childhood careers is authorized to provide students in grades 7~~9~~ through 12 instruction that is designed to develop an in-depth understanding and application of the knowledge and skills in:

[See MN Rule 8710.8060 for subparts 2 through 4]

## **8710.8070 TEACHER OF HOSPITALITY SERVICE CAREERS.**

Subpart 1. **Scope of practice.** A teacher of hospitality service careers is authorized to provide students in grades 7~~9~~ through 12 instruction that is designed to develop an in-depth understanding and application of the knowledge and skills required in food preparation/production and service, food science/nutrition, tourism/recreation, and facilities management/maintenance.

[See MN Rule 8710.8070 for subparts 2 through 4]

## **8710.8080 TEACHERS OF TRANSPORTATION CAREERS.**

Subpart 1. **Scope of practice.** A teacher of transportation careers is authorized to provide students in grades 7~~9~~ through 12 instruction that is designed to develop an effective understanding of the National Transportation Core Skills Standards.

[See MN Rule 8710.8080 for subparts 2 through 4]

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Minnesota Department of Agriculture Agricultural Resources Management and Development AgBMP Loan Programs

### Notice of Request for Proposals for the 2005 AgBMP Loan Program Allocation

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Agriculture will accept applications for its 2004 Agricultural Best Management Practices Loan Program (*Minnesota Statutes* § 17.117).

Counties, Soil and Water Conservation Districts and authorized Joint Power Organizations may submit applications to participate in the department's loan programs. Funds may be used to provide loans to farmers, rural landowners or farm supply businesses for projects that implement local comprehensive water plans or replace existing, failing individual sewage treatment systems. Approximately \$3 million has been tentatively earmarked for this year's awards, however, the final amount allocated may be different.

Applications must be post marked or received by the department by 4:00 p.m. February 4, 2005 to be considered during this application period.

To obtain copies the complete request for proposal and application packet contact:

Dwight Wilcox  
AgBMP Loan Program  
Minnesota Department of Agriculture  
90 W Plato Blvd.  
St. Paul, MN 55107  
**Phone:** (651) 215-1018  
**Fax:** (651) 297-7678  
**E-mail:** [dwight.wilcox@state.mn.us](mailto:dwight.wilcox@state.mn.us)  
**Website:** <http://www.mda.state.mn.us/agbmp/>

## Department of Human Services Children's Mental Health Division

### Notice of Request for Proposals to Develop and Deliver Training and Create Capacity for Mediation to Prevent Custody Relinquishment of Children in Need of Mental Health Services

**NOTICE IS HEREBY GIVEN** that the Department of Human Services is seeking the services of an individual or entity that is part of the legal system and/or children's mental health system of care. The grant contract will be in effect for two years and the estimated cost should not exceed \$150,000.

The project, "Staying Together," will focus on securing appropriate treatment for children with children with mental health needs while keeping their connection with their families and communities. One component of the grant is to develop and deliver training modules for counties, providers and others. A second component of the grant will focus on building capacity for mediation or dispute resolution within at least one statewide legal services entity to address the confusion sometimes surrounding practice and policy in these types of cases.

Detailed information is contained in the full RFP which may be obtained on the DHS **website:** [www.dhs.state.mn.us](http://www.dhs.state.mn.us) or requested from John Marino at [john.marino@state.mn.us](mailto:john.marino@state.mn.us) or (651) 297-5242. All substantive questions about the RFP should be submitted in writing by February 24, 2005, and addressed or emailed to:

Ann Boerth  
Minnesota Department of Human Services  
444 Lafayette Road  
St. Paul, MN 55155-3860  
**Phone:** (651) 296-7336  
**Email:** [ann.boerth@state.mn.us](mailto:ann.boerth@state.mn.us)

# State Grants & Loans

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This is the only person authorized to discuss the proposal requirements. Written responses to all questions received in writing and/or at the informational meeting will be mailed to all known prospective responders no later than March 4, 2005. The deadline for submitting a written proposal is 4:00 p.m. on April 8, 2005.

Dated: 7 February 2005

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

## Colleges and Universities, Minnesota State

### Request for Proposals for Consultation and Assistance in the Development of a Business and Marketing Plan for Minnesota Satellite and Technology

**NOTICE IS HEREBY GIVEN** that a request for proposals is being solicited for consultation and assistance in the development of a business and marketing plan for Minnesota Satellite & Technology. The resulting plan is necessary to enable Minnesota Satellite & Technology to move its practices and procedures into a profitable enterprise operation while continuing to function in a government and educational environment.

Proposals are due on February 25, 2005, and no later than 1:00 PM CT.

For further information, or to request a copy of the Request for Proposals document, please contact via e-mail Dr. Penelope L. Dickhudt at: [penny.dickhudt@so.mnscu.edu](mailto:penny.dickhudt@so.mnscu.edu). This is the only person designated to answer questions regarding this request. All requests and/or questions shall be submitted to the given E-Mail address.

This request for proposals does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

The Minnesota State Colleges & Universities is an equal opportunity employer and educator.

## Colleges & Universities, Minnesota State

### Notice of Request for Proposal for External Auditing Services - External Audits of Six Colleges and Universities, Fiscal Years 2005 – 2007

**NOTICE IS HEREBY GIVEN** that the Minnesota State Colleges and Universities is seeking to acquire individual audits of six colleges and universities from an independent accounting firm duly licensed to practice in the State of Minnesota, pursuant to *Minnesota Statutes*, Section 326.192, or a similarly qualified government agency.

Proposals are being sought from parties interested in providing financial statement audits for one or more of the following six colleges and universities on an annual basis for the three-year period from July 1, 2002 to June 30, 2005. The six colleges and universities are:

- Bemidji State University and Northwest Technical College, Bemidji
- Minnesota State Community & Technical College
- Minnesota State University, Mankato
- Minnesota State University Moorhead
- St. Cloud State University
- Winona State University

This request for proposal does not obligate MnSCU to complete the proposed project, and MnSCU reserves the right to cancel the solicitation if it is considered to be in its best interest.

Responders may propose additional tasks or activities if they will substantially improve the results of the project.

All proposals must be sent to and received by:

John Asmussen, Executive Director  
Office of Internal Auditing

Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East 7<sup>th</sup> Street  
St. Paul, Minnesota 55101-4946

Not later than **4 PM on Friday, March 4, 2005**, as indicated by the date and time indicated on each response package by the Minnesota State Colleges and Universities mail room, if packages are delivered by U.S. Mail, or the MnSCU reception desk (5<sup>th</sup> Floor, Wells Fargo Place), if packages are hand-delivered or delivered by courier.

Late proposals will not be considered.

Submit ten copies of the proposal. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

All costs incurred in responding to this RFP will be borne by the responder.

## Contacts

To request a full Request for Proposal, please contact Darla Senn by telephone at (651) 296-3471 or e-mail at [darla.senn@so.mnscu.edu](mailto:darla.senn@so.mnscu.edu).

Other questions should be directed to any of the following persons:

John Asmussen, Executive Director of Internal Auditing

**Telephone:** (651) 296-2430

**E-mail:** [john.asmussen@so.mnscu.edu](mailto:john.asmussen@so.mnscu.edu)

Tim Stoddard, Associate Vice Chancellor for Financial Reporting

**Telephone:** (651) 297-1309

**E-mail:** [tim.stoddard@so.mnscu.edu](mailto:tim.stoddard@so.mnscu.edu)

Margaret Jenniges, System Director for Financial Reporting

**Telephone:** (651) 632-5009

**E-mail:** [margaret.jenniges@so.mnscu.edu](mailto:margaret.jenniges@so.mnscu.edu)

Other personnel are NOT allowed to discuss the request for proposal with anyone, including responders, before the proposal submission deadline.

## Colleges and Universities, Minnesota State

### Anoka-Ramsey Community College

#### Request for proposals for a Network Infrastructure Upgrade

**NOTICE IS HEARBY GIVEN** that Anoka-Ramsey Community College will receive proposals for a Network Infrastructure upgrade. Specifications will be available on February 7, 2005 on the website <http://www.anokaramsey.edu/IT/proposal.cfm>. Copies of the specifications can also be obtained from Sheila Provost at (763) 422-3373 or [sheila.provost@anokaramsey.edu](mailto:sheila.provost@anokaramsey.edu). Sealed proposals must be received by Laura Anderson at Anoka-Ramsey Community College, 11200 Mississippi Blvd., Coon Rapids, MN 55433 by 1:00 p.m. on February 18, 2005. Bid openings will be in the cafeteria of Anoka-Ramsey Community College at 1:00 pm on February 18, 2005. Anoka-Ramsey Community College reserved the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

## Colleges and Universities, Minnesota State (MnSCU)

### Dakota County Technical College

#### Request for Proposals for a Campus Cash Card System

**NOTICE IS HEREBY GIVEN** that Dakota County Technical College will receive proposals for a Campus Card System. Specifications will be available January 31, 2005 from the Dakota County Technical College Purchasing Dept., 1300 - 145th St. East, Rosemount, MN 55068. Phone (651) 423-8236.

Sealed proposals must be received by Pat Adams at Dakota County Technical College, 1300 - 145th Street East, Rosemount, MN

# State Contracts

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55068 by 2:00 p.m., Friday, March 4, 2005. Dakota County Technical College reserved the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

## Colleges and Universities, Minnesota State (MnSCU)

### Dakota County Technical College

#### Request for Proposals for a PBX Voice Mail System and Cabling

**NOTICE IS HEREBY GIVEN** that Dakota County Technical College will receive proposals for a PBX voice mail system and cabling. Specifications will be available January 31, 2005 from the Dakota County Technical College Purchasing Dept., 1300 - 145th St. East, Rosemount, MN 55068. Phone (651) 423-8236.

Sealed proposals must be received by Pat Adams at Dakota County Technical College, 1300 - 145th Street East, Rosemount, MN 55068 by 2:00 p.m., Monday, February 28, 2005. Dakota County Technical College reserved the right to reject any or all proposals, or portions thereof, or to waive any irregularities or informalities, in proposals received.

## Department of Human Services

### Request for Proposals to Provide a Quadrennial Review of the Minnesota Child Support Guidelines

The Minnesota Department of Human Services, Child Support Enforcement Division (State), is seeking proposals from qualified Responders to provide a quadrennial review of the State's child support guidelines as required by the Family Support Act of 1988, 45 C.F.R. §302.56 and *Minnesota Statutes* §518.551, Subd. 5c.

The purpose of the quadrennial review is to give the State the opportunity to regularly examine the goals of its child support guidelines and ensure that the application of the guidelines results in appropriate child support award amounts. In addition to providing the opportunity to update formulas for economic reasons, the review allows policymakers to consider current issues that are affecting families and change policy accordingly. The guideline review process also helps the State ensure that its child support guidelines meet the needs of the children and families it serves.

As required by federal law, the review must consider economic data on the cost of raising children. It must also analyze case data, gathered through sampling or other methods, on the application of, and deviations from, the guidelines in order to ensure that deviations from the guidelines are limited.

The objective of this RFP is to contract with a qualified Responder to perform the quadrennial review in accordance with the requirement of the Family Support Act of 1988, 45 C.F.R. §302.56, *Minnesota Statutes* 518.551, Subd. 5c and other applicable State and Federal laws, regulations, and policies. The anticipated due date for the final written quadrennial review report is **June 30, 2006**. Proposals must be submitted by 4:00 p.m. on **April 5, 2005**. To receive a full copy of the Request for Proposals contact the Minnesota Department of Human Services at:

Bill Lansing, Management Analyst  
Child Support Enforcement Division  
Department of Human Services  
444 Lafayette Road  
St. Paul, MN 551553846  
**Phone** (651) 297-4783  
**FAX #:** (651) 297-1298  
**E-mail:** [bill.lansing@state.mn.us](mailto:bill.lansing@state.mn.us)

## Department of Natural Resources

### Request for Proposals to Prepare and Execute a Study of West Central Minnesota Boating During Summer of 2005

The Minnesota Department of Natural Resources (DNR) is requesting proposals from qualified firms and individuals to conduct a study of West Central MN boating from Memorial Day weekend to Labor Day 2005 (study area approximately: Becker, Otter Trail, Douglas, and Pope County). The study will involve boat counts and boater interviews. The study will provide information to the DNR's



water access and boating safety programs. A similar study was conducted in 1986 and, in part, this study is an update of the earlier one.

The goals of the project are to measure the quantity and source of boating use on West Central lakes, and to measure boater characteristics and attitudes concerning their experience on the water. The quantity and source of boating use will largely be determined from aerial counts, while interviews and/or mail surveys will be used to measure boater characteristics and attitudes. The specific objectives are to:

- A. Measure total use by source of boater
  1. Determine directly—from aerial counts—boat density distribution at peak times on fair weather weekdays and weekends/holidays.
  2. As part of each aerial count, determine the number of boats on the water from public accesses, resorts and private camp grounds.
- B. Measure Boater experiences, perceptions and characteristics by source of boater
  3. The DNR will provide the contractor with print-ready digital files of all three survey instruments: public access, resort/private campground/marina users, and riparians. The surveys will be formatted for a mail survey, but could be adapted for in-person interviews. The contractor will propose boater-contact methods and will administer the surveys throughout the study period and area.

Prospective respondents who have any questions regarding this request for proposals, or who would like to obtain a more detailed description of this project, may call or write:

Tim Kelly  
Minnesota Department of Natural Resources, OMBS, Box 10  
500 Lafayette Road  
St. Paul, Minnesota 55155-4010  
**Telephone:** (651) 296-4892  
**E-mail:** [tim.kelly@dnr.state.mn.us](mailto:tim.kelly@dnr.state.mn.us)

All proposals must be sent to and received by Mr. Kelly no later than 2:00 p.m. Central Time, March 1, 2005.

All final deliverables from this project will be submitted to Mr. Kelly by March 31, 2006.

It is estimated that the cost of this project should not exceed \$60,000.

In compliance with *Minnesota Statutes* § 16C.07, the availability of this work is being offered to state employees. The State will evaluate the responses of any state employee, along with other responses to this Request for Proposals.

## Minnesota Department of Public Safety Bureau of Criminal Apprehension (BCA) Notice of Request for Proposals for the Comprehensive Incident-Based Reporting System Development Project

The Minnesota Department of Public Safety, Bureau of Criminal Apprehension, Criminal Justice Information Systems section (State) is requesting proposals from professional/technical contractors for the purpose of managing, finalizing formal requirements, analyzing, designing, developing, testing, and implementing a web-based application which has two primary functions – first to serve as an investigative tool for law enforcement agencies and secondly to replace the current State application used to collect and forward incident data to the Federal Bureau of Investigation. Contractor's systems developers for this project must have at least 3 years experience in developing applications on the Internet as well as 2 years experience with OOAD/UML, and a minimum of 2 years managing web-based applications. This project will be administrated in stages with the first stage of the project to be in production by December 2005 and completed by July 3, 2006. As the total project advances the contract will be amended to continue the project and stages under the direction of the State for up to an additional 45 months, not exceeding a total time period of 5 years. Details are contained in a complete Request for Proposal (RFP) which may be obtained by calling or writing Denise Katchmark at the following address:

Denise Katchmark  
MN Dept of Public Safety  
Bureau of Criminal Apprehension – CJIS Section  
1430 Maryland Avenue East  
St. Paul, Minnesota 55106  
**Telephone:** (651) 793-2491

# State Contracts

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**Fax:** (651) 793-2402

**E-mail:** [denise.katchmark@state.mn.us](mailto:denise.katchmark@state.mn.us)

An e-mail request is preferred. The estimated begin date for this contract is April 4, 2005. The final date for submitting a proposal is February 28, 2005, by 2:00 P.M. Central Standard Time. Late proposals will not be considered. Faxed proposals will not be considered. E-mailed responses will not be evaluated alone without signed original hardcopy of the respondent's proposal and cost proposal. This request for proposals does not obligate the state to award a contract or complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest. All costs incurred in responding to this RFP will be borne by the responder.

## Department of Transportation

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento  
Pre-Qualification Administrator  
Minnesota Department of Transportation  
Consultant Services  
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, MN 55155

**Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.**

## Department of Transportation

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

### Metropolitan Council

#### Invitation for Prequalification for Tunneling Contractor for Empire WWTP Outfall and Rosemount Interceptor - Phase III

Prequalification Submittal Documents (PSDs) are solicited by the Metropolitan Council ("Council") for the purpose of establishing a list of prequalified contractors to provide the tunneling work of the Council's Empire WWTP Outfall and Rosemount Interceptor - Phase III project. The contractor that performs the tunneling work (Tunneling Contractor) may be the general contractor for the project or a subcontractor to the general contractor.

The Council intends to use a two-step process to award this project. In this first step, Tunneling Contractors are invited to submit PSDs which will be evaluated based upon the prequalification criteria of the project. After evaluating the submitted PSDs, the Council will inform each Tunneling Contractor of its prequalification status. In the second step, the Council will issue a public Invitation for Bids for the project. Each bidder will be required to list its Tunneling Contractor on the bid form. **Bids will only be accepted from bidders that list a Tunneling Contractor that has been prequalified by the Council.**

Contractors interested in obtaining an Invitation for Prequalification should submit a written request to:

Amanda Houston, Administrative Assistant  
Metropolitan Council  
230 East Fifth Street  
St. Paul, Minnesota 55101  
**Phone:** (651) 602-1585  
**Fax:** (651) 602-1083  
**E-mail:** [amanda.houston@metc.state.mn.us](mailto:amanda.houston@metc.state.mn.us)

The tentative schedule for this procurement is as follows:

<i>Invitation for Prequalification Issued</i>	<b>February 4, 2005</b>
<i>PSD Due</i>	<b>February 22, 2005 at 2:00 p.m. local time</b>
<i>Notification of Successful Prequalification</i>	<b>March 1, 2005</b>
<i>Invitation for Bids</i>	<b>March 4, 2005</b>
<i>Due Date of Bids</i>	<b>April 5, 2005</b>
<i>Award of Contract</i>	<b>May 2005</b>

### Metropolitan Council

#### Notice of Availability – Metropolitan Livable Communities Act Funding - Tax Base Revitalization Account

**Purpose:** The Metropolitan Livable Communities Act (MN Stat. Ch. 473.25) created a **Tax Base Revitalization Account** to make grants to clean up contaminated land for subsequent redevelopment activities supporting job retention and job growth and increase in tax base. Applications will be prioritized to the extent that they address the following: increase local tax base; create net gain in regional jobs; demonstrate market demand for proposed site; supplement a previously approved project; preserve and/or increase living wage jobs; improve the environment by reducing human health risk; promote compact development; provide living wage jobs; leverage private investment; and make more efficient use of current infrastructure capacity. Local community affordable and life-cycle housing performance will leverage the selection process. This program is being coordinated with complementary programs at the MN Pollution Control Agency (MPCA) and the MN Department of Employment and Economic Development (DEED).

**Eligible Applicants:** Statutory or home rule charter cities participating in the Metropolitan Livable Communities Housing Incentives Program are eligible to apply. Metropolitan counties (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, Washington) and development

# Non-State Contracts & Grants

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authorities (e.g., Housing and Redevelopment Authority, Economic Development Authority or Port Authority) may apply for projects in eligible communities.

**Submission Date:** An original and two (2) copies of each application are due at the Metropolitan Council, Attn: Guy Peterson, 230 East Fifth Street, St. Paul, MN 55101 by **5 p.m., Monday, May 2<sup>nd</sup>, 2005.**

**Amount Available:** Approximately \$2.5 million will be available for grants awarded this cycle. Grants will be awarded on a competitive basis. If applications for grants exceed the available funds for this cycle, no more than one-half of the funds may be granted to projects in a single city, and no more than three-quarters of the funds may be granted to projects located in cities of the first class.

**Obtain Information:** For a copy of the grant application guide and format, contact Kristina Smitten, Metropolitan Council at 651-602-1535 or via e-mail [kristina.smitten@metc.state.mn.us](mailto:kristina.smitten@metc.state.mn.us). An informational workshop will be offered on February 23, 2005 at the League of Minnesota Cities (145 University Avenue West, St. Paul MN) in the St. Croix Room from 8:30 a.m. - 12:30 p.m. The application form may be copied from the Metropolitan Council web site at [www.metrocouncil.org](http://www.metrocouncil.org) under the topic "Livable Communities".

## Metropolitan Council

### Notice of Request for Proposals (RFP) Televised Inspection of Elm Creek Interceptor

#### RFP Number 05P007

The Metropolitan Council is soliciting proposals for television inspection of Elm Creek Interceptor and report. A tentative schedule is as follows:

<i>Issue Request for Proposals</i>	<b>February 4, 2005</b>
<i>Receive Proposals</i>	<b>February 25, 2005</b>
<i>Contract Award</i>	<b>March 2005</b>
<i>Project Complete</i>	<b>July 2005</b>

All firms interested in submitting a proposal for this work are invited to request an RFP document in writing from:

Harriet Simmons, Senior Administrative Assistant  
Metropolitan Council  
230 East Fifth Street  
Mears Park Centre  
St. Paul, MN 55101  
**PHONE:** (651) 602-1086  
**FAX:** (651) 602-1083  
**E-MAIL:** [harriet.simmons@metc.state.mn.us](mailto:harriet.simmons@metc.state.mn.us)

## University of Minnesota

### Notice of Bid Information Services (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7day/week access to all Request for Bids/Proposals through its web-based Bid Information Service (BIS). Subscriptions to BIS are \$75/year. Visit our website at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Minneapolis, Minnesota 55454.

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*Minnesota Highway and Recreational Atlas*, 183 pages, Year: 2003, Stock No.12-163, Price:\$19.95

**NEW!** *Minnesota Contractor's Reference Manual*, 372 pages, Year: 2003, Stock No.26-14,  
Price:\$55.00

*Chippewa National Forest Map*, Year: 1985, Stock No.12-47, Price:\$4.00

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Price:\$9.95

*Minnesota State Mechanical, Fuel Gas and Plumbing Code*, 82 pages, Year: 2004, Stock No.26-13  
Price:\$70.00

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