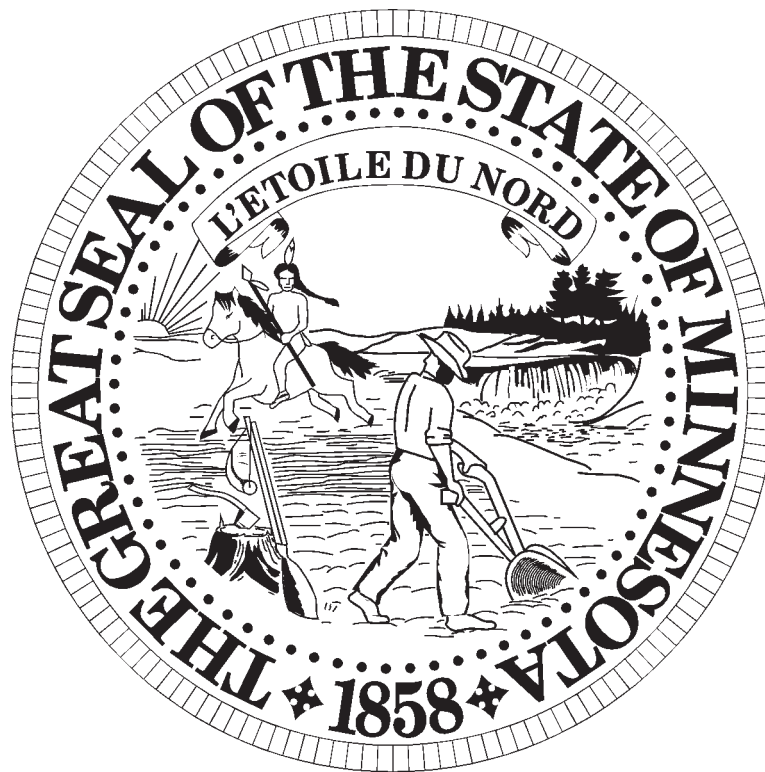


State of Minnesota

State Register



Rules and Official Notices Edition

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
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- commissioners' orders
- revenue notices
- official notices
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Vol. 29 Issue Number	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#3	Monday 19 July	Noon Tuesday 13 July	Noon Wednesday 7 July
#4	Monday 26 July	Noon Tuesday 20 July	Noon Wednesday 14 July
#5	Monday 2 August	Noon Tuesday 27 July	Noon Wednesday 21 July
#6	Monday 9 August	Noon Tuesday 3 August	Noon Wednesday 28 July

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Comments on Planned Rules or Rule Amendments. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Board of Animal Health

Proposed Permanent Rules Relating to Poultry Rules

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Permanent Rules Relating to Poultry, Minnesota Rules, 1710.1300 – 1710.1530

Introduction. The Board of Animal Health intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until August 18, 2004.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Dr. Dale Lauer at the Minnesota Board of Animal Health 622 Business Hwy 71 NE, P.O. Box 126 Willmar, MN 56201-0126 (320) 231-5170, FAX: (320) 231-6071 and e-mail dale.lauer@bah.state.mn.us. TTY users may call the Board of Animal Health at 1-800-627-3529.

Subject of Rules and Statutory Authority. The proposed rules are about Poultry Diseases. The statutory authority to adopt the rules is *Minnesota Statutes*, section 35.03 and 29.051. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on Wednesday, August 18, 2004, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on August 18, 2004. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Proposed Rules

Alternative Format/Accommodation. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency.

The Commissioner of the Minnesota Department of Agriculture was notified of this proposed rule change.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone 651-296-5148 or 1-800-657-3889.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: July 19, 2004

Dale C. Lauer DVM
Assistant Director

1710.1300 DEFINITIONS.

[For text of subs 1 to 20, see M.R.]

Subp. 21. **Plan.** “Plan” means ~~poultry disease control programs of the provisions of the National Poultry Improvement Plan, a federal government program~~ with which the state cooperates. The board is the official agency for purposes of administering these programs.

Subp. 22. **Positive flock.** “Positive flock” means a flock in which one or more birds are diagnosed with a control program disease as defined by the plan. For the Minnesota Salmonella typhimurium program, one or more positive samples are required for primary breeders and two or more samples are required for multiplier breeders.

[For text of subs 23 to 32, see M.R.]

1710.1310 SALE OF POULTRY AND HATCHING EGGS.

No person may sell, offer for sale, purchase, or trade poultry less than ~~four~~ five months of age and their hatching eggs unless they originate from flocks and hatcheries operating under the supervision of the board and parts 1710.1300 to 1710.1530. Birds over ~~four~~ five months of age must be tested and be negative for the appropriate required tests before being sold, except those sold for immediate slaughter.

1710.1350 REQUIRED PARTICIPATION.

All hatcheries, dealers, and poultry breeder flocks ~~shall~~ must participate in the Salmonella ~~pullorum/gallinarum disease control pullorum-typhoid clean program of the plan.~~ In addition, turkey ~~and~~ and chicken, ~~exhibition, and wild turkey~~ breeder flocks and hatcheries ~~shall~~ must participate in the Mycoplasma gallisepticum (MG) and the Mycoplasma synoviae (MS) clean programs of the plan, except exhibition and wild turkeys are exempt from the MS program, and egg-type chicken breeder flocks and hatcheries must participate in the ~~sanitation monitored program for Salmonella enteritidis~~ clean program of the plan. A required participation flock that is positive to any of these diseases must be quarantined and may not be used as a breeder flock for the production of hatching eggs, unless the breeder flock is participating in an approved salvage program.

Proposed Rules

1710.1360 VOLUNTARY PARTICIPATION.

Hatcheries ~~and breeder, breeders, and commercial~~ flockowners may volunteer to participate in any plan or other available disease control programs. Use of a breeder or commercial flock positive to any of these diseases disqualifies the hatchery ~~and or~~ flock from classifications for these diseases, unless the breeder flock is participating in an approved salvage program.

1710.1410 TEST PROCEDURES.

Tests, procedures, and antigens used in the control of poultry diseases must be according to plan programs and approved by the board according to plan programs, except. The board may approve the use of other comparable tests, procedures, and antigens for other board programs as needed.

1710.1420 TESTING SCHEDULE PROGRAM PARTICIPATION.

Subpart 1. **Chicken; egg-type and meat-type.** Hatcheries, poultry breeders, and commercial flockowners must participate in required board programs and may participate in other plan or board voluntary programs. Plan program test schedules, procedures, and classifications change in accordance with biennial conference amendments in order to keep abreast of industry changes. The board must maintain current editions of the plan that are available to the public upon request.

Disease	Type of Flock	Initial Test	Monitoring During Laying Period
Pullorum-Typhoid	Primary	16 to 20 weeks of age or start of laying for recycled flocks	300 blood tests
	Multiplier	No test required	None
	Recycled	No test required	None
Mycoplasma gallisepticum	Primary	300 blood samples	150 blood samples every 90 days
	Multiplier Recycled	150 blood samples with a minimum of 50 per barn	75 blood samples with minimum of 30 per pen every 90 days; or 30 cull chicks or 30 egg yolks every 30 days
	Started poultry	75 blood samples with minimum of 50 per barn between 15 to 20 days before moving to laying quarters	
Mycoplasma synoviae	Primary	300 blood samples	150 blood samples every 90 days

KEY: Proposed Rules Section - Underlining indicates additions to existing rule language. **Strikeouts** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules Section - Underlining** indicates additions to proposed rule language. **Strikeout** indicates deletions from proposed rule language.

Proposed Rules

	Multiplier	150 blood samples with a minimum of 50 per barn	75 blood samples every 90 days; or 30 cull chicks or 30 egg yolks every 30 days
	Recycled		
	Started poultry	75 blood samples with minimum of 50 per barn between 15 to 20 days before moving to laying quarters	
	Age		Type of sample
Sanitation monitored for Salmonella (egg-type only)	0 to 7 days		Originate from sanitation monitored primary breeder or a sample of 30 1st 7-day deads and meconium.
	16 to 20 weeks		300 blood samples* and 15 environmental samples**
	Laying period		15 environmental samples** per month from each flock
Started poultry	Before hatching		Cleaned and disinfected brooder barns and 15 drag swabs cultured negative
	7 to 10 days		Early mortality sample and 15 environmental samples**
	12 to 18 weeks		15 environmental samples**
Sanitation monitored for Salmonella (meat-type only)	4 months of age		15 environmental samples
	Laying period		15 environmental samples every 90 days

* culture reactors -- maximum of 25

** If Salmonella enteritis is isolated, then 60 birds must be examined bacteriologically for Salmonella.

Subp. 2. **Chicken; meat-type.** Hatcheries, poultry breeders, and commercial flockowners must participate in required board programs and may participate in other plan or board voluntary programs. Plan program test schedules, procedures, and classifications change in accordance with biennial conference amendments in order to keep abreast of industry changes. The board must maintain current editions of the plan that are available to the public upon request.

Subp. 2. 3. **Turkey.** Hatcheries, poultry breeders, and commercial flockowners must participate in required board programs and may participate in other plan or board voluntary programs. Plan program test schedules, procedures, and classifications change in accordance with biennial conference amendments in order to keep abreast of industry changes. The board must maintain current editions of the plan that are available to the public upon request.

Proposed Rules

Disease	Type of Flock of age or start of laying for recycled flocks	Initial Test	Monitoring during Laying Period
Pullorum-Typhoid	Primary	300 blood samples	None
	Multiplier	No test required	None
	Recycled	No test required	None
Salmonella Typhimurium	Primary	100 percent blood test or 500 blood samples** and 500 rectal swabs* per flock with a minimum of 100 of each per barn	
	Multiplier		
Mycoplasma gallisepticum	Primary	100 blood samples with a minimum of 30 per barn	60 hen and 30 tom blood samples with a minimum of 30 per barn at 28 to 30 weeks of age
	Multiplier		
	Recycled		
Mycoplasma meleagridis	Primary	100 blood samples with a minimum of 30 per barn	60 hen and 30 tom blood samples with a minimum of 30 per barn at 4 to 6 week intervals
	Multiplier		
	Recycled		
Mycoplasma synoviae	Primary	100 blood samples with a minimum of 30 per barn	60 hen and 30 tom blood samples with a minimum of 30 per barn at 4 to 6 week intervals
	Multiplier		
	Recycled		

Age

Type of sample

Sanitation monitored for Salmonella spp.

0 to 10 days

Hatchery debris or a sample of 30 1st 10-day deads and 15 environmental samples from cleaned and

KEY: Proposed Rules Section - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules Section** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Proposed Rule

	disinfected building before new candidate breeding flock is placed
12 to 20 weeks	30 environmental samples (may use swabs from Salmonella typhimurium testing)
35 to 50 weeks (midlay)	30 environmental samples once and hatchery debris or a sample of 30 1st 10-day deads on a monthly basis
End of production	30 environmental samples (before barn cleaned)

* Minnesota Salmonella typhimurium program - Primary or multiplier breeder candidate flocks at 12 to 20 weeks of age or recycled breeder flocks prior to the start of lay may participate by: 100 percent blood test or 500 pooled rectal swabs with a minimum of 100 per barn. Serologic reactors must be submitted to the official laboratory within ten days for culture. The pooled rectal swabs must be combined and tested in multiples of five. If Salmonella typhimurium is cultured from two or more pooled rectal swabs or birds on the multiplier breeder candidate or multiplier breeder recycled initial test, the flock is considered positive. If Salmonella typhimurium is cultured from one pooled rectal swab, the flock is considered suspect and a second set of 500 rectal swabs is required. If Salmonella typhimurium is cultured from one or more pooled rectal swabs on the second set of samples, the flock is considered positive. Primary breeder candidate flocks may participate using a self-designed testing program that meets or exceeds the rectal swabs program as determined by the board. Each primary breeder flock or company must annually submit a plan to the board for approval. For a primary breeder flock, if Salmonella typhimurium is isolated from any samples as part of its board-approved program, the flock is considered positive.

** Serological reactors shall be submitted to the state laboratory within ten days for culture.

Subp. 3: 4. **Waterfowl, exhibition, and game birds.** Hatcheries, poultry breeders, and commercial flockowners must participate in required board programs and may participate in other plan or board voluntary programs. Plan program test schedules, procedures, and classifications change in accordance with biennial conference amendments in order to keep abreast of industry changes. The board must maintain current editions of the plan that are available to the public upon request.

Disease	Type of Flock	Initial Test	Monitoring
Pullorum-Typhoid (100% test- first year)	Primary	100 birds blood tested per flock or an approved monitoring program	Bacterial exam of hatchery debris from each hatch
	Multiplier	No testing required	
Mycoplasma gallisepticum	Primary	Blood samples from all birds or from 300 per flock	Blood samples every 90 days -5% of flock with minimum of 100; or every 30

Proposed Rules

		days - 30 cull baby poultry or 30 eggs
Multiplier	Blood samples from 50% of birds with maximum - 200 per flock minimum - 30 per flock	Blood samples every 90 days - 2% with minimum of 30 per pen; or every 30 days - 30 cull baby poultry or 30 eggs

Subp. 5. Ostrich, emu, rhea, and cassowary. Hatcheries, poultry breeders, and commercial flockowners must participate in required board programs and may participate in other plan or board voluntary programs. Plan program test schedules, procedures, and classifications change in accordance with biennial conference amendments in order to keep abreast of industry changes. The board must maintain current editions of the plan that are available to the public upon request.

1710.1440 REACTORS.

Birds positive to any of the control program diseases are considered reactors. Reactors may be retested according to board and plan procedures. If retesting is required, reactors must be submitted to the official laboratory within ten days.

1710.1500 AUTHORIZED TESTING AGENTS.

[For text of subpart 1, see M.R.]

Subp. 2. **Term of authorization.** Authorization is valid for three years unless revoked or suspended by the board for failure to comply with parts 1710.1300 to 1710.1530 or for performing unsatisfactory work. Reauthorization of testing agents must be completed by reapplication and completion of an authorized testing agent course update once every six years.

[For text of subps 3 to 5, see M.R.]

Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain emergency conditions. Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited emergency rules detail the agency's rulemaking authority.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules: 2004 Youth Special Deer Hunts and Seasons; 2004 Camp Ripley Archery Hunt

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of the rules is *Minnesota Statutes*, sections 97A.091, 97A.401, subd. 4, 97B.112, 97B.305, and 97B.311.

The emergency conditions that do not allow compliance with *Minnesota Statutes*, sections 97A.0451 to 97A.0459, are that data on deer populations necessary to establish special hunts, including youth hunts are not available until May. The special youth deer season in northwestern Minnesota was mandated by *Laws of Minnesota for 2004*, Chapter 215, Section 36. For camp Ripley, quota numbers are needed to regulate total harvest and to provide information of applicants on relative availability for the two seasons.

6232.0900 CAMP RIPLEY ARCHERY HUNT.

Subpart 1. **Deer season and hunter quota.** Camp Ripley may be open, by permit only, for the taking of deer by archery. Open

KEY: Proposed Rules Section - Underlining indicates additions to existing rule language. **Strikeouts** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules Section - Underlining** indicates additions to proposed rule language. **Strikeout** indicates deletions from proposed rule language.

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dates are the two-day period beginning the third Thursday in October and the two-day period beginning the last Saturday in October.

Subp. 2. **Permit required to hunt.** Only persons possessing a valid Minnesota archery or all-season deer hunting license, an unused possession tag valid for taking a deer by archery, and a permit validated for the Camp Ripley Archery Hunt will be permitted to enter Camp Ripley. Permits are not transferable between individuals or hunting dates. The permit for the Camp Ripley archery hunt authorizes the permit holder to take up to two deer at Camp Ripley, unless otherwise authorized by the commissioner. A permit holder may not take any species other than deer at Camp Ripley.

Subp. 3. **Antlerless deer and legal bucks.** In 2004, Camp Ripley is open for the taking of antlerless deer and legal bucks. Not more than 2,475 permits shall be issued for each two-day hunting period, provided that the total number of permits issued for both hunting periods does not exceed 4,500.

Subp. 4. **Bag limits.** The bag limit for the Camp Ripley archery hunt is two deer. Hunters may use bonus permits or the antlerless portions of their all-season licenses to tag antlerless deer and may take a deer of either sex on their regular licenses. Only one legal buck may be taken during this hunt.

6232.1000 APPLICATION PROCESS FOR CAMP RIPLEY ARCHERY HUNT.

Subpart 1. **Preference drawing.** Persons with preference from the previous drawings will be issued Camp Ripley preference permits by correctly and completely filling out and submitting the preference application mailed to them by the department. The total number of permits issued for all hunting periods may not exceed the quota. If more preference applications are received than that allotted for a single hunting period, a preference drawing will be held. Those unsuccessful in this preference drawing will be offered permits for the alternate hunting period, when available. In the event there are permits remaining after preference permits have been issued, a random drawing will be conducted from general applicants to reach the quota. Persons may not hunt in more than one hunting period. If the number of applications for Camp Ripley archery hunt permits exceeds the quota in the annual hunting regulations, a preference drawing shall be used to select permit holders. A person may enter the preference drawing by supplying the person's driver's license number, official state identification number, or 13-digit firearms safety identification number on the application. Applicants establish a preference rating based on the number of times they have applied in previous years and have not obtained a permit. The preference rating increases each year the applicant applies unsuccessfully. Persons applying for the first time have no preference. Applicants receiving a permit lose their accrued preference.

Subp. 2. **General drawing Group selection.** This subpart applies to the Camp Ripley archery hunt general drawing:

A. All applicants without preference must enter the general drawing by submitting an application form. This form is available by sending a stamped, self-addressed, business-sized envelope to the archery hunt, or acquired at this address between 8:00 a.m. and 4:30 p.m., Monday through Friday:

B. Up to six ~~four~~ persons may apply as a group by submitting their individual applications in one envelope. Either all members of a group will be selected or none will be selected. The preference rating of applicants who apply as a group is based on the individual in the group with the lowest preference. All group members must apply for the same time period.

C. All general applicants will be notified of the results by mail.

Subp. 3. **Application requirements.** Applicants for permits must:

A. personally sign the application;

B. apply for only one drawing be at least 12 years of age prior to the third Thursday in October;

C. ~~B.~~ apply for only one of the hunting periods;

D. ~~C.~~ submit no more than one application per year;

D. apply by the Friday nearest August 17; and

E. mail or deliver the application with the pay a nonrefundable application fee of \$6 per hunter to be received on or before 4:30 p.m. on the Friday nearest August 17, at Archery Hunt, Route 4, Box 19A, Little Falls, MN 56345; and

F. pay application fees by cashier's check, money order, or personal check as provided by statute.

6232.2550 YOUTH SPECIAL DEER HUNTS.

Subpart 1. **General requirements.** Youth special deer hunt permittees may hunt in open areas and times designated by the commissioner. All participating youths must attend a mandatory orientation and must be accompanied during the hunt by at least one adult mentor authorized by the youth's parent or guardian. The mentor must be at least 18 years of age. The accompanying adult may not hunt. Party hunting is not allowed. Persons participating in youth archery special deer hunts must obtain a valid license for taking deer by archery by the beginning date of the respective hunt. Persons participating in youth firearms special deer hunts must obtain a license for taking deer by firearms, valid for any zone or season option, by the beginning date of the respective hunt. The blaze orange requirements in *Minnesota Statutes*, section 97B.071, paragraph (a), apply to all hunters and trappers, and all adult mentors of youth hunters, in areas open to youth firearms deer hunting during the open hunting dates established in this part.

Subp. 2. **Application requirements.** Applications for youth special hunts must be made according to this part and according to

Emergency Expedited Rules

application instructions provided by the commissioner. Applicants for youth firearms special hunts must be at least 12 years old and under age 16 on October 20, 2004. Applicants for youth archery special hunts must be at least 12 years old and under age 18 on October 8, 2004. Each person must apply at an electronic license system agent or the Department of Natural Resources License Center. Group applications are not allowed. If the number of eligible applicants exceeds the quota established by the commissioner, the commissioner shall conduct a drawing to determine eligible participants. Preference for the youth special hunt drawing is given to applicants based on the number of years they have correctly applied for a youth special hunt permit but have been unsuccessful. Upon issuance of a youth special hunt permit, all accumulated preference is lost. The application deadline is the Friday nearest August 17.

Subp. 3. Open areas. Open areas and dates for youth special hunts shall be established annually by the commissioner. The following youth special hunt areas are open by permit during the 2004 season:

A. Camp Ripley youth archery special deer hunt. Camp Ripley Military Refuge in Morrison County is open for taking antlerless deer and legal bucks using bow and arrow October 9 and October 10. No more than 150 permits shall be issued to youth hunters. The Minnesota Deer Hunters Association and Minnesota State Archery Association are the sponsoring nonprofit organizations. Permittees shall be provided maps of open hunting areas and may not enter closed areas except as specifically authorized. One bonus permit may be used, but a hunter may not take more than one deer.

B. Arden Hills Army Training Site youth archery special deer hunt. Arden Hills Army Training Site in Ramsey County is open for taking antlerless deer and legal bucks using bow and arrow. No more than 30 permits per time period shall be issued to youth hunters for each of two hunts, October 21 and 22 and October 23 and 24. The Minnesota Deer Hunters Association and Minnesota State Archery Association are the sponsoring nonprofit organizations. One bonus permit may be used, but a hunter may not take more than one deer.

C. Whitewater State Game Refuge youth firearms and archery special deer hunt. Whitewater State Game Refuge in Winona County is open October 21 to October 24 for taking antlerless deer and legal bucks using any legal firearms or bow and arrow. Hunters using archery equipment must comply with blaze orange and youth firearms age requirements. No more than 50 permits shall be issued to youth hunters. Bluffland Whittetails Association and the Minnesota Deer Hunters Association are the sponsoring nonprofit organizations. One bonus permit may be used, but a hunter may not take more than one deer.

D. Rydell National Wildlife Refuge youth firearms special deer hunt. Rydell National Wildlife Refuge in Polk County is open October 30 and October 31 for taking antlerless deer and legal bucks. No more than 20 permits shall be issued to youth hunters. An adult mentor must accompany hunters at all times. Successful applicants and their mentors must attend an advanced hunter education course at the Rydell National Wildlife Refuge on September 11 and 12. Friends of the Rydell National Wildlife Refuge is the sponsoring nonprofit organization. One bonus permit may be used, but a hunter may not take more than one deer.

E. Lake Bemidji State Park youth firearms special deer hunt. Portions of Lake Bemidji State Park in Beltrami County are open October 21 to October 24 for taking antlerless deer. No more than 25 permits shall be issued to youth hunters. The Minnesota Deer Hunters Association is the sponsoring nonprofit organization. Up to four bonus permits may be used.

F. St. Croix State Park youth firearms special deer hunt. St. Croix State Park in Pine County is open October 30 and 31 for taking antlerless deer and legal bucks. No more than 75 permits shall be issued to youth hunters. The Minnesota Deer Hunters Association is the sponsoring nonprofit organization. One bonus permit may be used, but a hunter may not take more than one deer.

6232.2560 YOUTH SPECIAL DEER SEASONS.

Subpart 1. Requirements. Youths participating in youth special deer seasons must obtain a license for taking deer by firearms, valid in any zone or season option, by the beginning date of the special season. A youth special season participant may take one deer, which must be antlerless. One bonus permit may be used. An adult mentor age 18 or older authorized by the youth's parent or guardian must accompany the youth hunter at all times during the hunt. The accompanying adult may not hunt. Party hunting is not allowed. The blaze orange requirements in *Minnesota Statutes*, section 97B.071, paragraph (a), apply to all hunters and trappers, and all adult mentors of youth hunters, in the areas open to firearms deer hunting during the youth special seasons established in this part.

Subp. 2. Open areas. Open areas and dates for youth special seasons shall be established annually by the commissioner. For 2004, Kittson, Lake of the Woods, Marshall, Pennington, and Roseau Counties are open October 23 and October 24 for taking antlerless deer by firearms for youths who are at least age 12 and under age 15 on October 23. All youths participating in this season must first obtain a free northwest Minnesota youth special deer season license endorsement at an electronic licensing system agent.

REPEALER. *Minnesota Rules*, part 6232.1100, subpart 5, is repealed.

EFFECTIVE PERIOD. *Minnesota Rules*, parts 6232.2550 and 6232.2560, expire December 31, 2004. The amendments to *Minnesota Rules*, parts 6232.0900 and 6232.1000, expire December 31, 2004.

<p>KEY: Proposed Rules Section - <u>Underlining</u> indicates additions to existing rule language. Strikeouts indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." Adopted Rules Section - <u>Underlining</u> indicates additions to proposed rule language. Strikeout indicates deletions from proposed rule language.</p>
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Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Health

Notice of Application for Essential Community Provider Status

Pursuant to *Laws of Minnesota 2004*, Chapter 279, the Chicanos Latinos Unidos En Servicio (CLUES) in Minneapolis and St. Paul has applied to the Commissioner of Health for designation as an Essential Community provider under *Minnesota Statutes* section 62Q.19.

Written comments on the application will be accepted up to 30 days following the publication of this notice.

Comments should be sent to:

Sandra Gale
Minnesota Department of Health
Policy, Information and Compliance
P.O. Box 64882,
St. Paul,
Minnesota 55164-0882
E-mail: sandy.gale@health.state.mn.us

Department of Labor and Industry

Labor Standards Division

Notice of Correction to Commercial Prevailing Wage Rates for Boilermakers in Cass and St. Louis Counties

A correction has been made to the Commercial prevailing Wage Rates certified 12/29/03, for Labor Code 402, Boilermakers, in Cass and St. Louis Counties.

Copies with the correction of the certified wage rates for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener
Commissioner

Minnesota Bureau of Mediation Services

REQUEST FOR COMMENTS on Possible Amendment to Rules Relating to Mediation Services; Arbitration Roster, *Minnesota Rules*, 5530.0700, Subpart 5.

Subject of Rules. The Minnesota Bureau of Mediation Services requests comments on its possible amendment to rules relating to Mediation Services; Arbitration Roster. The Bureau is considering the following rule amendment that would increase the application fee for initial and renewal appointments to the Bureau's Arbitration Roster (new proposed language is underlined, proposed deletions are stricken):

5530.0700 APPOINTMENT TO ROSTER

Subp. 5. Application fee. A nonrefundable application fee of \$300 ~~50~~ for initial appointments and \$300 ~~25~~ for renewals must accompany each application for appointment or renewal. The fee must be in the form of a check or money order made payable to "State of Minnesota, Bureau of Mediation Services."

Persons Affected. The amendment to the rules would likely affect public employers, public employees, labor organizations, arbitrators on the current BMS roster, prospective applicants for placement on the roster, attorneys representing clients before the Bureau,

consultants representing clients before the Bureau, and private employers.

Statutory Authority. *Minnesota Statutes*, section 179A.04, subd. 3 (6), authorizes the Bureau to adopt rules relating to the administration of this chapter and the conduct of hearings and elections. The Bureau is authorized to collect fees under *Minnesota Statutes* § 179A.04, subd. 3(a)(10).

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until 4:30 p.m. on September 17, 2004. The Department does not contemplate appointing an advisory committee to comment on the possible rules.

Rules Drafts. A draft of the possible rules amendments is included.

Agency Contact Person. Written comments, questions, and requests for more information on these possible rules should be directed to: Carol Clifford at the Bureau of Mediation Services, 1380 Energy Lane, Suite Two, St. Paul, MN 55108, **Phone:** (651) 649-5423; **FAX:** (651) 643-3013, E-mail – carol.clifford@state.mn.us. TTY users may call the Minnesota Relay Service at 1-800-627-3529.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

This information may also be viewed on the Bureau's website: www.bms.state.mn.us.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: July 19, 2004

James A. Cunningham, Jr. Commissioner
Bureau of Mediation Services

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Pollution Control Agency

Notice of Availability of Funding for Local Governmental Units to Perform Construction Stormwater Management Activities

The Minnesota Pollution Control Agency (MPCA) is seeking qualified Local Governmental Units (LGUs), See *Minnesota Statutes* Section 471.59, subdivision 2. This includes Soil and Water Conservation Districts, Watershed Organizations, Water Management Organizations, townships, cities, and counties interested in entering into Joint Powers Agreements for two-year pilot projects to assist the MPCA in performing construction stormwater management tasks. Candidates must have specific jurisdiction (or a group of governmental units with which they can work) in geographic areas that are experiencing high growth and development, and have impaired or special waters within their jurisdiction that may be impacted by construction activities. To see whether there are impaired or special waters in any jurisdiction, go to *Special Waters Search* at: www.pca.state.mn.us/water/stormwater/stormwater-c.html. Participating LGUs must be willing to identify all active construction sites with one or more acres disturbed. Data collection and record keeping are very important to these projects, and candidates must have a vision of stormwater management for Minnesota that they are willing to share with MPCA. If necessary, the LGU could retain consultants as subcontractors under this Agreement. Performance measures will be an integral part of the pilot project, and MPCA will provide introductory training to successful applicants.

Three (3) categories of pilot projects have been developed:

Model #1 Planning and Zoning will focus on testing the effectiveness of establishing and integrating good stormwater management procedures (stormwater pollution prevention plan review) into existing Planning and Zoning Departments, or their equivalent. In the absence of a specific construction stormwater ordinance, candidates must be willing to bring to bear applicable existing land use and/or building authorities, and apply creative methods of ensuring that construction sites have implemented best management practices to protect surface water.

State Grants and Loans

Model #2 Compliance and Enforcement will test methods of increasing the degree of compliance with the National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS) General Stormwater Permit for Construction Activity. Candidates for this model will be located in areas where rapid growth and development are already impacting water quality. LGUs in this category must have in place, or be able and willing to adopt, within six months of entering into the Joint Powers Agreement, ordinance(s) addressing erosion, sediment control, and/or stormwater management which will enable the utilization of compliance and enforcement tools necessary to achieve the same outcome as the requirements of the NPDES/SDS Stormwater Permit. The LGU must be willing to begin immediately to apply appropriate land use or building authorities already in place. Appropriate administrative enforcement tools, including “stop work” authority, must also be in place; and the LGU must be willing to impose their erosion, sediment control, and/or stormwater requirements, whether under land use or building authorities or in an ordinance, including enforcement of “stop work” orders.

Model #3 Education and Assistance will test the effectiveness of providing stormwater technical assistance, problem solving, and education to the construction industry in a proactive manner, so as to improve and expand understanding of, and increase compliance with NPDES/SDS Stormwater Permits. Candidates for this model would include organizations located in high growth areas, where construction activities are intense and stormwater from these sites may discharge directly to impaired waters or special waters. LGU staff would be knowledgeable about erosion and sedimentation control practices, and have training in stormwater management sufficient to train and supervise new staff hired under the Agreement. Senior LGU staff must have sound management abilities, coupled with project oversight experience.

Work is proposed to start after September 15, 2004, and to be completed no later than September 30, 2006.

All questions concerning this notice should be in writing and submitted to the address below no later than 2:30 p.m. Central Daylight Time on August 6, 2004. Answers to questions will be published on the MCPA stormwater web site at: <http://www.pca.state.mn.us/water/stormwater/index.html>, by August 13, 2004.

Interested parties may request the complete application packet from:

Keith Cherryholmes
Construction Stormwater Project Coordinator
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194
FAX: (651) 297-8676
Keith.Cherryholmes@pca.state.mn.us

The packet is also available online at: <http://www.pca.state.mn.us/water/stormwater/index.html>. Follow the links to the application materials and instructions for the Construction Stormwater Pilot Project.

Applications and/or letters of interest and qualifications submitted in response to this advertisement must be received at the address above no later than 2:30 p.m., Central Daylight Time, August 20, 2004, as indicated by a notation made by the Receptionist.

Late responses will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. All expenses incurred in responding to this notice are solely the responsibility of the responder. The State reserves the right to withdraw or cancel this solicitation, and reserves the right to reject any or all applications and/or letters of interest and qualifications.

Department of Transportation

Addendum to the Notice of Intent to Solicit Intercity Bus Grant Proposals

The Minnesota Department of Transportation (Mn/DOT), Office of Transit, is currently soliciting applications through its Intercity Bus Grant Program. Intercity Bus is a grant program funded through the United States Department of Transportation, Federal Transit Administration (FTA).

Eligible projects for the 2005/2006-grant program include capital assistance for stations, terminals, wheelchair lifts and bus shelters; operating assistance; marketing projects and planning studies.

Intercity Bus Applications must be postmarked no later than Monday, August 2nd. The selection committee will convene in August to review proposals for projects for the period from January 1, 2005 through December 31, 2006.

For more information or to request an application contact:

Gerry Weiss
Federal Grants Coordinator
Mn/DOT, Office of Transit,
395 John Ireland Blvd., MS 430,
St. Paul, MN 55155 or
E-Mail ga.weiss@dot.state.mn.us
Telephone: (651) 296-1612

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Department of Employment and Economic Development State Services for the Blind Division

Notice of Intent to Solicit Proposals for "Introduction To Blindness – Phase 2" Training Services for Selected State Services for the Blind Staff

Purpose:

NOTICE IS HEREBY GIVEN that the Department of Employment and Economic Development, State Services for the Blind (SSB) division requests proposals for "Introduction To Blindness - Phase 2 " services to provide SSB staff with the knowledge and personal experience about blindness and adjustment to blindness that will assist them in working more effectively with their customers. This RFP is for training services for which SSB cannot estimate its total need in advance. SSB will request services under the resulting contracts on an as needed basis as determined by SSB.

This Request for Proposal does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

The goal of this project is to train select SSB staff about adjustment to blindness and the alternative techniques available to address vision loss. Contracts for providing these services may be offered to multiple qualified proposers based on an evaluation of the responses received and the amount of work the State foresees being available. SSB will then use these contracts to secure required training services for its staff, consistent with its policy.

Objectives:

The State is requesting an Introduction To Blindness – Phase 2 training program so that SSB staff gain and have reinforced the following:

State Contracts

- 1.) Basic knowledge of alternative techniques of blindness.
- 2.) Belief in the effectiveness of the techniques
- 3.) An understanding of the process of attitudinal and skill change which must take place in order for adjustment to blindness to succeed.
- 4.) Increased knowledge of information and resources useful to blind and visually impaired persons
- 5.) Appreciation of the value of full-time adjustment to blindness training for customers.
- 6.) Understanding of resources to obtain additional information about adjustment to blindness.

SSB is requesting: A.) a two week Introduction To Blindness – Phase 2 under the blindfold training program covering all topics in the curriculum asked for in the following paragraph and B.) a one week Introduction To Blindness – Phase 2 under the blindfold training program for each of the four topics in the curriculum asked for in the following paragraph. This curriculum provides SSB staff knowledge of and skills regarding two essential elements in the rehabilitation of blind people: 1.) developing positive attitudes and beliefs of consumers and the general public about blindness and; 2.) learning alternative methods (techniques) to accomplish the same outcomes (e.g., braille accomplishes the same goal as print). These two elements are related: attitude enhances learning of skills and successful use of skills enhances the development of good attitudes. All training must be conducted in the Minnesota.

The curriculum content for this training activity consists of: 1) communication skills training (braille, assistive technology); 2) cane travel/orientation and mobility; 3) home living/independent living skills, and 4) facilitated structured group discussions or seminars where the impacts of blindness, confidence-building, and positive attitudes are discussed.

The State Services for the Blind supervisor working with the SSB Training Coordinator will make arrangements for the time, date, and outcomes to be achieved and submit a referral letter and authorization to the selected approved vendor.

Prospective vendors interested in receiving a complete copy of the Request for Proposal may call or write:

Richard K. Strong, Program Manager
State Services for the Blind
2200 University Ave. West, Suite 240
St. Paul, MN 55114-1840
Phone: (651) 649-5475 **TTY/TDD** 888-665-3276
Email: Richard.Strong@state.mn.us

Other personnel are **NOT** *authorized* to discuss this request for proposal with responders, before the proposal submission deadline. Contact regarding this RFP with any personnel not listed above could result in disqualification.

Submission of Responses:

Each prospective vendor must submit five copies of its proposal to the program coordinator not later than 2:00 p.m. C.T. Friday, August 20, 2004, as indicated by the date and time marked on each response package by the State Services for the Blind receptionist. All proposals must be sent to and received by:

Michael V. Young, Introduction To Blindness –Phase 2 Training Program Coordinator
State Services for the Blind
2200 University Avenue West, Suite 240
St. Paul, MN 55114-1840
Phone: (651) 643-3541 **TTY/TDD** 888-665-3276
Fax: (651) 649-5927
Email: Michael.Young@state.mn.us

Late responses will not be considered.

All costs incurred in responding to this RFP will be borne by the responder.

Fax and e-mail responses will not be considered.

Contract term:

The period of performance of the contract will be approximately two years. The contract term will terminate September 30, 2006, but the contract will contain three options to renew for additional one year periods. Options to renew will be exercised upon mutual agreement by the vendor and the State. The State expects to exercise its renewal option or execute new contracts approximately six (6) months before the end of the contract term.

Minnesota Historical Society

Notice of Request for Bids for Printing Services – *Twin Cities: A Pictorial History*

The Minnesota Historical Society (Society) is seeking bids from qualified firms for the printing of 5,000 books, titled *Twin Cities: A Pictorial History* (5,000 casebound books plus additional 500s).

The schedule is as follows: March 1, 2005, all to printer; June 30, 2005, finished books at the Society's warehouse.

The Request for Bids is available by calling or writing Mary Green Toussaint, Contracting & Purchasing Assistant, Minnesota Historical Society, 345 Kellogg Blvd. W., St. Paul, MN 55102. Telephone is (651) 297-7007; e-mail is: mary.green-toussaint@mnhs.org.

Bids must be received no later than 2:00 p.m., Local Time, Tuesday, August 3, 2004. No late bids will be accepted.

Dated: 19 July 2004

Department of Human Services

Request for Proposals Pertaining to Continuation and Expansion of Psychiatric Inpatient Services

Background

Effective July 1, 2002, the 2001 State Legislature directed the Minnesota Department of Human Services (DHS) to expand community-based inpatient psychiatric services statewide for up to 45 days over and above routine acute admissions. Currently, DHS administers these contracts with 16 hospitals throughout the state. Legal requirements for these contracts are described in *Minnesota Statutes* §256.9693.

The goal of these contracts is to provide statewide availability of psychiatric inpatient services for up to 45 days for fee-for-service Medical Assistance (MA) recipients who need this service. Patients from many areas of the state currently have to travel long distances to access these services, and they sometimes encounter waiting lists. It is hoped that these contracts will result in more appropriate services becoming available closer to the patients' home communities.

Services under these contracts will be limited to adults who have MA fee-for-service coverage. These contracts will not include individuals who are in a pre-paid plan, nor will they include people who are dually eligible for MA and Medicare. For hospitals in the former Moose Lake Regional Treatment Center catchment area, and depending on funding availability in other areas, the state will also negotiate grants for patients who are either uninsured or dually eligible for Medicare and MA.

Summary of RFP

This RFP is being issued for two purposes:

1. For the renewal and potential expansion of existing 45 day inpatient contracts (including, based on available funding, grants for patients who are either uninsured or are dually eligible for MA and Medicare); and
2. To provide for statewide service expansion to areas of the state which currently do not have these services, or areas of the state interested in providing these services as a part of the Regional Treatment Center restructuring process.

These contracts will be for two calendar years - beginning January 1, 2005 and ending December 31, 2006 with a potential renewal after that for an additional three years. These contracts will be re-opened no later than December 31, 2009. The total two-year cost forecast for calendar year 2005 and 2006 is 23.6 million dollars. Funds are in the budget base and are expected to continue, but are not guaranteed.

Informational Meeting

There will be an informational meeting about this RFP via videoconference on August 5, 2004, from 9:00 to 11:00 a.m. at the following sites:

DHS, 444 Lafayette, St. Paul - Rooms 5E & 5F
Blue Earth Co. Govt. Center - Mankato
Crow Wing Co. Courthouse - Brainerd
Lake Superior College - Duluth (Room E-2048)

State Contracts

MeritCare Health System - Fargo, ND
Mesabi Range College - Eveleth (Room 113)
Red Lake Co. Courthouse- Red Lake Falls
Rock Co. Courthouse - Luverne
Stearns Co. Human Services. - St. Cloud

The informational meeting is open to anyone interested. Mental Health Initiatives and SOS Regional Administrators and Admissions Officers are encouraged to attend. If you plan to attend the metro location (444 Lafayette, St. Paul, MN), please register by calling Kelly Moch at (651) 582-1829 or email at kelly.a.moch@state.mn.us by August 2, 2004 to assure that there is adequate space.

Instructions to Respondents

Renewal proposals must be received by the State no later than 4 p.m., September 15, 2004. If a current contract hospital does not submit a renewal proposal by the deadline, it may submit a proposal later, but those proposals will be processed in the same manner as new proposals. This could result in a gap in coverage. New proposals must be submitted no later than 90 days prior to providing services; the submission date for new proposals is open ended, with any awarded contracts ending on December 31, 2006. Please submit an original and four copies. The original must be signed, in ink, by an authorized member of the firm submitting the proposal. Neither FAX copies nor electronically submitted proposals will be accepted. Late proposals will not be accepted. Proposals should be addressed to:

Kelly Moch
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, Minnesota 55155-3828

If you would like a copy of the RFP, or if you have questions, please call Kelly Moch at (651) 582-1829 or email at kelly.a.moch@state.mn.us.

It is anticipated that selection and notification of the contract awards will occur for renewals by November 1, 2004; and for new proposals, 60 days after the proposal is received.

This RFP does not obligate the State to accept a proposal or to complete the proposed project. The state reserves the right to cancel the solicitation if it is considered to be in its best interest.

This information is available in other forms to people with disabilities by contacting DHS at (651) 582-1829 (voice) or through the Minnesota Relay Service at 1-800-627-3529 (TTY) or 1-877-627-3848 (speech-to-speech relay service).

Minnesota Legislative Reference Library Request for Proposals for Library Cataloging Services

NOTICE IS HEREBY GIVEN: The purpose of this Request for Proposal (RFP) is to acquire professional/technical services to provide library cataloging services for the Minnesota Legislative Reference Library on an as-needed basis through June 30, 2007.

The total cost of this contract may reach \$60,000. Pricing should be by individual item. Payments will be made within thirty days of monthly invoices for work performed by the contractor. If more services are required than anticipated during the contract period, it may be possible to amend the contract amount.

Background

The Legislative Reference Library (LRL) serves the Legislature and the citizens of Minnesota by assuring access to essential information resources that support the legislative process and promote the understanding of state government. A core component of the library is a public policy collection of over 50,000 books and reports, including a comprehensive collection of Minnesota state documents and consultants' reports. Links to electronic documents are included in the catalog. A link to the Library's online catalog is found on the Library's Web site, at: <http://www.leg.state.mn.us/lrl/lrl.asp>. Materials to be cataloged are received by the Library throughout the year, with the heaviest concentration of documents received in the first quarter of each year. Approximately 50% of items cataloged require original cataloging.

Contractor Requirements

The contractor must provide the following cataloging services at the contractor's site:

Catalog print, multi-media, and electronic monographs and serials using OCLC. The majority of items will require original cataloging.

- Create complete bibliographic records on OCLC using MARC21 format and Anglo-American Cataloging Rules
- Assign Library of Congress subject headings
- Assign Library of Congress classification numbers, ensuring the numbers are unique within the LRL shelf list.
- Create holdings and item records within ALEPH (the software used with the LRL's MNPALS online catalog)
- Apply library-supplied barcodes, labels, book pockets, and call number labels, as needed.
- Export the OCLC record to the library's online system.
- Assign local notes and subject headings as supplied (Minnesota Publication numbers, Mandates, etc.)
- Deliver completed items to the Library.

Proposal Content

The proposal must include background information about the company or individual requesting this contract. Include any qualifications for work similar to the work being requested by the LRL. As a reference, provide a description of at least one similar project you did. Provide a contact name, address, phone number and e-mail address for that reference.

The proposal must provide brief biographies and resumes of the individual or individuals who will work on the project.

The proposal must include a detailed price list for services, and address the services noted in the section above, "Contractor Requirements." The proposal must include a turnaround time for submitted cataloging requests.

All expenses incurred in responding to this RFP shall be borne by the responder.

Consideration of Proposals

The LRL reserves the right to reject any or all proposals received, the right to waive any irregularity, the right to enter into a contract that varies from the specifications in this RFP, and the right to negotiate at any time with those that submit proposals or with any other party. The LRL will not necessarily select the proposals that offer the lowest price; the LRL reserves the right to consider price, quality, experience, reliability, convenience, and any other factors that the LRL deems relevant.

Proposal Delivery

Proposals must be received by 1:00 p.m. on Friday, July 30, 2004. Proposals may be mailed, delivered in print, faxed, or electronically submitted in WORD or pdf format.

Roberta LaFleur, Director
Minnesota Reference Library,
645 State Office Building,
100 Reverend Dr. Martin Luther King, Jr. Boulevard
St. Paul, Minnesota 55155
(651) 296-8310
FAX: (651) 296-9731
rlafleur@lrl.leg.mn

Dated: June 22, 2004

State Contracts

Department of Transportation

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the “Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT’s web site at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE:

APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT’s Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

City of St. Joseph, Minnesota

Request for Proposals (RFP) for Transportation Consulting Services Field Street Corridor Study

SP 233-108-01, Federal Project STPX7306-037

The City of St. Joseph MN is requesting proposals for transportation consulting services to complete an alternative scoping process, state/federal environmental review, and official mapping for the proposed Field Street new alignment roadway. The proposed corridor is approximately 2 miles long. The scope of work includes: evaluation of a no-build alternative and up to 3 build alignment alternatives; preliminary geometric layouts and cost estimates for each build alternative; evaluation of social, economic, and environmental impacts; preparation of an official map; preparation of an Environmental Assessment Worksheet for the recommended alternative; and conducting a public hearing on the document.

The anticipated solicitation schedule is as follows:

<i>Issue Request for Proposals</i>	July 12, 2004
<i>Receive Proposals</i>	12:00 PM on Friday, August 6, 2004
<i>Selection of Consultant</i>	August 19, 2004
<i>Award of contract</i>	September, 2004
<i>Period of Performance</i>	September, 2004 – March 2005

All firms interested in receiving an RFP package are invited to submit a written request to:

Ms. Judy Weyrens
City Administrator/Contract Administrator
City of St. Joseph
25 College Avenue North
St. Joseph, MN 56374-0668
Phone: (320) 363-7201
Fax: (320) 363-0342
Email: jweyrens@cityofstjoseph.com

Note: This RFP is **NOT** available in electronic form.

Metropolitan Council

Notice of Request for Proposals (RFP) for Computer Hardware Maintenance Services Contract Number 03P126

The Metropolitan Council is requesting proposals for standard warranty and non-warranty maintenance and value-added services for Council-owned desktop computer systems and printers for a period of three years.

The anticipated schedule for this procurement is:

<i>Issue Request for Proposals</i>	July 12, 2004
<i>Proposals Due</i>	August 10, 2004
<i>Award Contract</i>	September 2004

All firms interested in receiving an RFP package are invited to submit an e-mail or written request to:

Harriet Simmons, Administrative Assistant
Contracts and Procurement Unit
Metropolitan Council

Non-State Contracts & Grants

230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1086
FAX: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

NOTE: The RFP is **NOT** available in electronic form.

Metropolitan Council

Notice of Request for Proposals for Upgrade of Transit Fire Alarm System RFP Number 04P051

NOTICE IS HEREBY GIVEN given that the Metropolitan Council is soliciting Architect/Engineer proposals for design and construction support services for its Metro Transit Division to review and up-grade the existing fire monitoring systems to a campus style “smart” fire monitoring system for 11 of its buildings. The overall system is to retain the Firenet system in place unless it is found not cost effective. Alarms are to be portrayed on a CADD format.

This work is assisted by Federal Transportation Administration funding. There are no Disadvantaged Business Enterprise goals. The estimated cost for the entire project is \$750,000.

The **tentative** schedule for this process is:

RFP Issue Date	July 22, 2004
Proposals Due	August 24, 2004
Contract Award	September 2004
Term of Contract Ends	June 2006

All firms interested in this project should submit a written request for a copy of the RFP through:
Harriet Simmons, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 E. Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1086 / Fax: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Please provide the name of one contact person; complete company name; address / city / state / zip along with phone / fax / cell phone and pager numbers as well as e-mail information if you wish to be placed on the Solicitation List. **All other inquiries** regarding this procurement shall be directed by e-mail to Hugh McConnell at: hugh.mcconnell@metc.state.mn.us. **Any other contact with Council employees on this matter throughout the entire solicitation process risks vendor disqualification.**

Ramsey County Library

Notice to Interested Architects/Engineers

The Ramsey County Library is seeking architectural/engineering/interior design services for the expansion and renovation of the Maplewood Branch Library, 1670 Beam Avenue, Maplewood, Minnesota.

Scope of Project: Expansion of the existing 34,000 square foot library building by approximately 14,000 square feet in order to increase the public library area; increase office space for its long-time tenant, the Saint Paul-Ramsey County Department of Public Health Environmental Section and add retail space for a coffee shop business.

Budget: Amount of the expansion/renovation may not exceed a total budget of \$7,911,500 which includes consultant fees, construction, furniture, fixtures and equipment, telephone/data systems and all other project costs.

Non-State Contracts & Grants

Pre-proposal Meeting and Site Tour: July 20, 2004 at 9:30 am on site

Proposals due: Friday, August 6, 2004 by 2:00 p.m.

Proposals Available: Contract and Analysis Division, Room 280, City Hall/Court House, 15 W. Kellogg Blvd, Saint Paul, MN 55102 or by calling (651) 266-8900.

Ramsey-Washington Metro Watershed District Notice of Request for Proposals for Architectural Services

The RWMWD is requesting proposals for Architectural Services to assist the District with the design of a 6,000 to 8,000 square foot District Office Building with occupancy no later than February 2006.

This Request for Proposals is issued:

July 12, 2004

Proposal Deadline:

Friday, July 30, 2004, Noon Central Time

Contract Award:

October, 2004

All firms interested in being considered for this project and desiring to receive a RFP package are invited to call, email or write to:

Jason Mundstock
CB Richard Ellis, Inc.
7760 France Ave. South, Suite 770
Minneapolis, MN 55435-5852
(952) 924-4613
Jason.mundstock@cbre.com

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

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