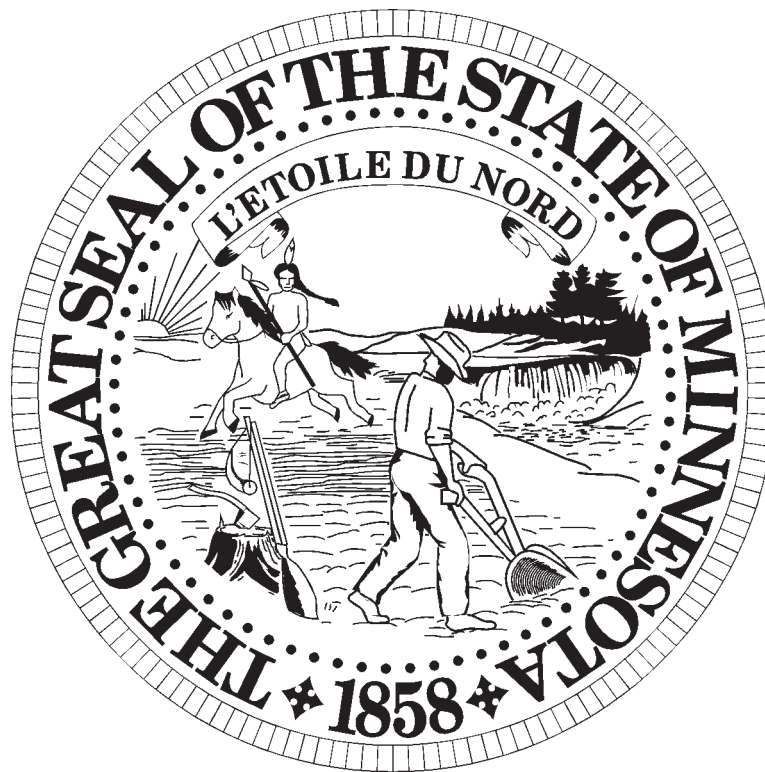


State of Minnesota

State Register



Rules and Official Notices Edition

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State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

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- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
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#24	Monday 13 December	Noon Tuesday 7 December
#25	Monday 20 December	Noon Tuesday 14 December
#26	Monday 27 December	NOON TUESDAY 20 DECEMBER
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Contents

Minnesota Rules: Amendments & Additions

Monday 6 December 2004, Volume 29, #14-23..... 650

Proposed Rules

Pollution Control Agency

Proposed Rules Relating to Universal Waste Rules..... 651

Adopted Rules

Department of Agriculture

Adopted Rules Relating to Weed Control, Agricultural Chemicals,
Commercial Fertilizer, Commercial Feed, Pet Food, Livestock
Damage, Wild Rice, and Product Councils..... 655

Official Notices

Comprehensive Health Association

Notice of Meeting of the Board of Directors..... 656

Employment and Economic Development Department

Job Opportunity Building Zones (JOBZ) Modifications
Notice #9..... 656
Notice #10..... 656

Environmental Quality Board

Decisions on Xcel Energy's Wilmarth – Mankato Energy Center
High Voltage Transmission Line: Environmental Assessment
and Record Created at the Public Hearing Adequately Addresses
Issues Identified in the Scoping Decision; Findings of Fact,
Conclusion and Order Signed and Route Permit Signed by EQB
Board at November 18, 2004 Regular Meeting..... 657

Department of Health

Notice of Public Interest Review Application for New Hospital
and Opportunity for Public Comment..... 657

Nursing Board

Notice of Meetings of the Minnesota Board of Nursing..... 658

Public Employees Retirement Association

Board of Trustees Meeting Thursday 9 December 2004..... 658

State Grants & Loans

Housing Finance Agency

Request for Proposals for Housing Tax Credit Program..... 658

Human Services Department

Chemical Health Division: Request for Proposals for Regional
Prevention System..... 659

State Contracts

Colleges and Universities, Minnesota State (MnSCU)

St. Cloud Technical College: Request for Proposals for
Purchase of One or Two Driver Simulators..... 661

Explore Minnesota Tourism

Notice of Intent to Solicit Request for Proposals to Determine
the Feasibility of a Tourism Endowment..... 661

Historical Society

Notice of Request for Proposals for Risk Assessment
Consulting Services..... 662

Housing Finance Agency

Request for Proposals for Audit and Financial Services..... 662

Human Services Department

Notice of Availability of Request for Proposals to Conduct
Evaluation Research Regarding Gambling Treatment Services
in Minnesota..... 662

Minnesota House of Representatives

Administrative Services Office: Public Notice of Request
for Bid for Network Infrastructure Upgrade..... 663

Office of the Secretary of State

Notice of Request for Disability Voting System
Vendor Demonstrations..... 663

State Supreme Court

State Court Administration: Request for Proposal
for Internal Audit Services..... 664

Transportation Department

Engineering Services Division: Potential Availability of Contracting
Opportunities for a Variety of Highway Related Technical Activities
(the "Consultant Pre-qualification Program")..... 664
Engineering Services Division: Professional/Technical Contract
Opportunities..... 665

Non-State Contracts & Grants

Metropolitan Council

Notice of Intent to Procure Polymer..... 665
Notice of Request for Proposals (RFP) for Brooklyn Park
(L-32) – Coon Rapids (L-34) Lift Stations Improvements..... 666
Notice of Request for Proposals for Master Contract
for Geotechnical Services..... 666
Notice of Request for Proposals for Master Contract
for Land Acquisition Services..... 667

University of Minnesota

Bid Information Service (BIS) Available for All Potential
Vendors..... 667

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available from the Materials Management Helpline
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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

Volume 29, Issues #14-23

(See Issue #13 for rule numbers that appeared in issues #1-13)

Administrative Hearings Office

1415.0100; .0300; .0500; .0600; .0700; .0800; .1000; .1100; .1250; .3200; .3300; .3500; .3700; .3800; .3900; .4000; .4100 (proposed)..... 560
 1415.0200; .0300 s.3, 4, 7, 10, 11, 14, 17; .0400; .0800 s.3; .0900; .1000 s.3; .1200; .1300; .1400; .1500; .1600; .1700; .1800; .1900; .2000; .2100; .2200; .2300; .2400; .2500; .2600; .2700; .2800; .2900; .3000; .3100; .3200 s.4, 5, 6; .3400; .3500 s.2, 3; .3600; **5220.2605**; .2610; .2620; .2640; .2655; .2690; .2920 s.1, 2, 3, 4, 5, 7, 8 (proposed repealer)..... 560

1420.0100; .0200; .0300; .1300; .1800; .1850; .1900; .2050; .2150; .2200; .2250; .2350; .2400; .2500; .2600; .2605; .2700; .2800; .2900; .3150; .3700; .3800 (proposed)..... 549

Agriculture Department

1500.1201; **1505.2100**; **1510.0370**; 0371; 0372; 0400; 0401; .0402; .0408; 1930; .1943; .1947; .2070; .2130; .2180; .2190; .2200; .2220; .2230; .2500; .2510; .2520; .2530; .2540; .2550; .2560; .2570; .2580; .2590; .2595; **1515.3000**; .3100; .3200; .3400; .3500; .3600; .3800; **1552.0050**; **1556.0110**; .0120; .0132; .0134; .0145; .0160; **1570.0700**; .0800 (proposed)..... 239
 1505.0060; .0360; .0370; **1510.0890**; .0900; .0910; .0920; .0930; .0940; .0950; .0960; .0970; .0980; .0990; .1000; .1010; .1020; .1030; .1040; .1050; .1060; .1070; .1080; .1090; .1935; .1940; .1950; .2000; .2010; .2020; .2030; .2040; .2050; .2060; .2080; .2090; .2100; .2110; .2120; .2140; .2150; .2160; .2210; **1515.0100**; .0200; .0300; .0400; .0500; .0600; .0700; .0800; .0900; .1000; .1100; .1200; .1300; .1400; .1500; .1600; .1700; .1800; .1900; .2000; .2100; .2200; .2500; .2550; .2600; .2700; .2800; .2900; .3100 s.6; .3900; **1552.0030** s.4; **1556.0140** (proposed repealer)..... 239

Animal Health Board

1710.1300; .1310; .1350; .1360; .1410; .1420; .1440; .1500 (adopted)..... 475

Environmental Quality Board

4410.4300; .4600 (proposed)..... 571

Health Department

4617.0002; .0005; .0010; .0015; .0020; .0025; .0030; .0065; .0066; .0067; .0068; .0070; .0075; .0080; .0084; .0088; .0090; .0100; .0121; .0171; .0176 (proposed)..... 574
 4617.0002 s.2c, 3, 4, 5, 7, 12, 14, 16, 18, 19, 22, 24, 25, 26, 27, 28, 28b, 29, 32, 34, 35, 36, 37c, 37d, 38, 41; 0020 s.4, 5, 6, 7, 8, 9, 11; .0030 s.2, 3; 0037; 0040; .0042; .0043; .0065 s.4; .0084 s.14, 0088 s.3; 0121 s.1 (proposed repealer)..... 574
 4761.2220; .2240; .2260; .2280; .2300; .2320; .2340; .2360; .2420; .2440; .2570; .2645; .2660 (adopted)..... 531

Labor and Industry Department

5205.0010 (proposed exempt)..... 426
 5208.1500 (proposed exempt)..... 381
 5220.2605; .2610; .2620; .2640; .2655; .2690; .2920 s.1, 2, 3, 4, 5, 7, 8 (proposed repealer)..... 560

Natural Resources Department

6232.1600; .1800 (adopted expedited emergency)..... 475
 6236.0300; .0600; .0810; .1060; **6240.1100** (adopted expedited emergency)..... 597
 6236.0810; .1060 (repealed expedited emergency)..... 597
 6264.0400; **6266.0700** (adopted exempt)..... 596

Pollution Control Agency

7001.0040; .1040; **7002.0220**; .0250; **7090.0010**; .0020; .0030; .0040; .0060; .0080; .1000; .1010; .1040; .2000; .2010; .2020; .2030; .2040; .2060; .3000; .3010; .3040; .3060; .3080 (proposed)..... 415
 7001.0520; **7045.0020**; .0120; .0206; .0208; .0214; .0450; .0552; .0685; .1400 (proposed)..... 623 and 651
 7001.1020 s. 16a, 16b, 16c, 16d, 17a, 28a; .1035 (proposed repealer)..... 415
 7007.1144; .1148 (adopted)..... 626

Minnesota Rules: Amendments and Additions

Gambling Control Board

7861.0010; .0020; .0030; .0040; .0050; .0060; .0070; .0080; .0090; .0100; .0110; .0120; .0130; .0140; .0150; **7862.0010**; **7863.0010**; .0020; .0050; .0060; **7864.0010**; .0030; **7865.0010**; .0020; .0025; .0030; .0040; .0050 (**adopted**)..... 443
7861.0010, s. 2, 19, 29, 37, 40, 41, 42, 45, 46, 47; .0020, s 6; .0030, s. 3, 8; .0040, s. 7; .0100, s. 3, 6, 10; .0140, s. 2, 3; .0150; **7862.0010**, s. 1, 3, 9, 10, 11a; **7863.0010**, s. 1, 3, 8, 10, 13; **7864.0010**, s. 1, 3, 9, 12; **7864.0030, s. 4**; **7865.0020**, s. 1a, 3, (**repealed**)..... 443

Transportation Department

8820.0100; .0600; .0800; .1200; .1400; .1500; .1600; .2700; .2800; .3100; .9920; .9922; .9926; .9936; .9946; .9956; .9981; .9986; .9995 (**adopted**)..... 450

Proposed Rules

Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Pollution Control Agency Municipal Division

Proposed Permanent Rules Relating to Universal Waste Rules

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING: Proposed Amendment to Rules Governing Hazardous Waste, *Minnesota Rules*, 7001.0520, 7045.0020, 7045.0120, 7045.0206, 7045.0208, 7045.0214, 7045.0450, 7045.0552, 7045.0685 and 7045.1400

Introduction. The Minnesota Pollution Control Agency (MPCA) intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, §§ 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until January 5, 2005.

MPCA Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the MPCA contact person. The MPCA contact person is: Carol Nankivel, MPCA, 520 Lafayette Road, St. Paul, MN 55155-4194, (carol.nankivel@pca.state.mn.us). TTY users may call the MPCA at (651) 297-5353 or 1-800-627-3529.

Subject of Rules and Statutory Authority. The proposed rules will amend the state hazardous waste rules to reflect changes to the federal hazardous waste regulations. The proposed rules will incorporate federal changes affecting the management of specific types of hazardous wastes called "universal wastes". The proposed rules will adopt the federal universal waste regulations by reference with some additional, state-only requirements. The federal universal waste rules establish optional alternative standards for the handlers of lamps, batteries, pesticides and thermostats. Because these types of wastes are so widely generated from so many business and household sources, the MPCA believes that it will be more effective to regulate them differently than other types of hazardous waste. The statutory authority to adopt the rules is *Minnesota Statutes*, § 116.07, subp. 4. The proposed rules are published below.

Proposed Rules

Comments. You have until 4:30 p.m. on January 5, 2005, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the MPCA contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the MPCA contact person by 4:30 p.m. on January 5, 2005. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the MPCA when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the MPCA must give written notice of this to all persons who requested a hearing, explain the actions the MPCA took to cause the withdrawal, and ask for written comments on this action. If a public hearing is required, the MPCA will follow the procedures in *Minnesota Statutes*, §§ 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the MPCA contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the MPCA, and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules* 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness (SONAR). A SONAR is now available from the MPCA contact person. This SONAR contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the SONAR may be obtained from the MPCA contact person listed above.

Request to Have MPCA Citizens' Board Make Decision on Rule if No Hearing is Required. If a hearing is required, the MPCA Citizens' Board will make the final decision on whether to adopt the proposed rules. However, even if no hearing is required, you may submit a request to the Commissioner or an MPCA Citizens' Board member to have the MPCA Citizens' Board make the decision on whether to adopt the proposed rules. Your request must be in writing, must state to whom it is directed and must be received by the MPCA contact person by 4:30 p.m. on December 15, 2004. Under *Minnesota Statutes*, § 116.02, where a hearing is not required, the MPCA Citizens' Board will only make the decision on the rule if the MPCA Commissioner grants your request or if an MPCA Citizens' Board member makes a timely request that the decision be made by the MPCA Citizens' Board. If you have any questions regarding the process to have the MPCA Citizens' Board make a decision on a final rule adoption if no hearing is required, or need MPCA Citizens' Board member information, you should contact the MPCA contact person listed in this notice.

Adoption and Review of Rules. If no hearing is required, the MPCA may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the MPCA to receive notice of future rule proceedings, submit your request to the MPCA contact person listed above.

Sheryl A. Corrigan
Commissioner
Minnesota Pollution Control Agency

7001.0520 PERMIT REQUIREMENTS.

[For text of subpart 1, see M.R.]

Subp. 2. **Exclusions.** A person who conducts any of the following activities is not required to obtain a hazardous waste facility permit for that activity:

[For text of items A to M, see M.R.]

N. Universal waste handlers and universal waste transporters, as defined in part 7045.0020, managing universal wastes under part 7045.1400.

[For text of subs 3 to 7, see M.R.]

7045.0020 DEFINITIONS.

[For text of subs 1 to 15, see M.R.]

Subp. 15a. Destination facility. “Destination facility” has the meaning given at *Code of Federal Regulations*, title 40, section 273.6.

Subp. 15b. Detect and detection. “Detect” and “detection” refer to the finding of statistically significant evidence of contamination as described in part 7045.0484, subpart 12, item F.

[For text of subs 16 to 98b, see M.R.]

Subp. 98c. Universal waste. “Universal waste” has the meaning given at *Code of Federal Regulations*, title 40, section 273.6.

Subp. 98d. Universal waste handler. “Universal waste handler” has the meaning given at *Code of Federal Regulations*, title 40, section 273.6.

Subp. 98e. Universal waste transporter. “Universal waste transporter” has the meaning given at *Code of Federal Regulations*, title 40, section 273.6.

[For text of subs 99 to 109, see M.R.]

7045.0120 EXEMPTIONS AND SPECIAL REQUIREMENTS.

[For text of subpart 1, see M.R.]

Subp. 2. **Special requirements.** The following waste is exempt from the general requirements of this chapter if managed as specified:

- A. waste collected as a result of a household hazardous waste management program under part 7045.0310;
- B. spent or waste household batteries collected under part 7045.0686;
- C. waste collected as a result of a very small quantity generator hazardous waste collection program under part 7045.0320; ~~and~~
- D. feedstocks and byproducts under part 7045.0125, subparts 5 and 6; and
- E. universal waste managed under part 7045.1400.

7045.0206 GENERATOR SIZE DETERMINATION.

[For text of subs 1 to 4a, see M.R.]

Subp. 5. **Waste exempt from size determination.** A generator shall not include the following waste when determining the quantity of hazardous waste generated:

[For text of items A to D, see M.R.]

E. for mixtures of nonhazardous waste and hazardous waste, waste that is nonhazardous under part 7045.0102, provided that the volume of the hazardous waste before mixing is counted; ~~and~~

F. spent materials that are generated, reclaimed, and subsequently reused on site, provided that the spent materials have been counted once; and

G. universal waste managed under part 7045.1400.

[For text of subp 6, see M.R.]

7045.0208 HAZARDOUS WASTE MANAGEMENT.

Subpart 1. **Management by generator.** A generator must manage hazardous waste by using one of the methods described in items A to F G, unless otherwise specifically exempted under this chapter.

[For text of items A to F, see M.R.]

G. A generator of universal waste may ensure delivery of universal waste to a universal waste handler or destination facility under part 7045.1400.

[For text of subs 1a to 4, see M.R.]

7045.0214 EVALUATION OF WASTES.

Subpart 1. **General requirement.** Any person who produces a waste within the state of Minnesota or any person who produces a waste outside the state of Minnesota that is managed within the state of Minnesota, must evaluate the waste to determine if it is hazardous within 60 days of initially generating the waste. The generation start date must be recorded and available for inspection. Waste that is not evaluated within 60 days of the generation start date must be managed as a hazardous waste and the person who produces the waste must be considered a generator until the waste is determined to be nonhazardous under parts 7045.0214 to 7045.0218. A material is determined to be a waste in accordance with the conditions specified under the definition of other waste material in part 7045.0020. Any waste evaluated and exempted under part 7045.0075 or 7045.0120 does not need to be reevaluated under this part. If the waste is determined to be hazardous, the generator must refer to parts 7045.0075, 7045.0450 to 7045.0685, ~~and~~ 7045.1300 to 7045.1380, and 7045.1400 for possible exclusions or restrictions relating to management of the specific waste.

[For text of subs 2 and 3, see M.R.]

Proposed Rules

7045.0450 FACILITIES GOVERNED BY FACILITY STANDARDS.

[For text of subs 1 and 2, see M.R.]

Subp. 3. **Exemptions.** The requirements of parts 7045.0450 to 7045.0544 do not apply to the following specific waste management units, facilities, or activities, although all other waste management activities of the owner or operator may be regulated:

[For text of items A to I, see M.R.]

J. [For text of subitems (1) and (2), see M.R.]

(3) a person who is covered by subitem (1) and who continues or initiates hazardous waste treatment or containment activities after the immediate response is over is subject to all applicable requirements of parts 7045.0450 to 7045.0544 and the agency's permitting procedures for those activities; ~~or~~

K. treatment of hazardous waste by a generator in the generator's accumulation tanks or containers in accordance with part 7045.0292. If the treatment involves evaporation of aqueous waste or polymerization of polyester or other chemical fixation treatment processes in open containers, the generator is exempt from parts 7045.0450 to 7045.0544, but before beginning the treatment process must submit to the commissioner the information required under part 7045.0539, subpart 2, items A to C, that is relevant to the treatment activity and must be notified by the commissioner that the treatment activity is approved. The commissioner shall approve the treatment activity if the commissioner finds that the treatment activity will not endanger human health and the environment; ~~or~~

L. universal waste handlers and universal waste transporters when managing universal waste under part 7045.1400.

7045.0552 FACILITIES GOVERNED BY INTERIM STATUS.

[For text of subs 1 and 2, see M.R.]

Subp. 3. **Exemptions.** The requirements of parts 7045.0552 to 7045.0648 do not apply to the following specific waste management units, facilities, or activities, although all other waste management activities of the owner or operator may be regulated:

[For text of items A to I, see M.R.]

J. **For text of subitems (1) and (2), see M.R.**

(3) a person who is covered by subitem (1) and who continues or initiates hazardous waste treatment or containment activities after the immediate response is over is subject to all applicable requirements of parts 7045.0552 to 7045.0642 and the agency's permitting procedures for those activities; ~~or~~

K. treatment of hazardous waste by the generator in the generator's accumulation tanks or containers in accordance with part 7045.0292. If the treatment involves evaporation of aqueous waste or polymerization of polyester or other chemical fixation treatment processes in open containers, the generator is exempt from parts 7045.0552 to 7045.0642, but before beginning the treatment process must submit to the commissioner the information required under part 7045.0539, subpart 2, items A to C, that is relevant to the treatment activity and must be notified by the commissioner that the treatment activity is approved. The commissioner shall approve the treatment activity if the commissioner finds that the treatment activity will not endanger human health and the environment; ~~or~~

L. universal waste handlers and universal waste transporters when managing universal waste under part 7045.1400.

7045.0685 SPENT LEADACID BATTERIES BEING RECLAIMED.

Subpart 1. **Scope.** The requirements of this part apply to persons who generate, transport, collect, store, or reclaim spent leadacid batteries that are recyclable. Except as provided in subpart 2, persons who generate, transport, or collect spent batteries, or who store spent batteries but do not reclaim them, are not subject to regulation under parts 7023.9000 to 7023.9050, 7045.0205 to 7045.0685, and chapter 7001 for the generation, transportation, and storage of spent batteries. Alternatively, spent leadacid batteries may be managed as universal wastes under part 7045.1400. For the purpose of this part, indoor storage is storage within a permanently constructed building consisting of at least a roof and three walls permanently affixed to an impermeable floor placed on the ground.

[For text of subs 2 to 4, see M.R.]

7045.1400 ADOPTION OF FEDERAL STANDARDS FOR UNIVERSAL WASTE MANAGEMENT.

Subpart 1. Adoption. The requirements of Code of Federal Regulations, title 40, part 273, as amended, regulating the management of universal waste, are adopted and incorporated by reference except as specified in subpart 2. In addition, the provisions of part 7045.0090 also apply.

Subp. 2. Exceptions.

A. The requirements of Code of Federal Regulations, title 40, sections 273.80 and 273.81, relating to petitions are not adopted.

B. The requirements of Code of Federal Regulations, title 40, section 273.8, regarding the regulation of conditionally exempt generators are not adopted.

C. References in Code of Federal Regulations, title 40, sections 273.13(a)(3)(i) and 273.33(a)(3)(i), to the requirements of title 40, parts 260 through 272, mean the requirements of chapter 7045.

Proposed Rules

D. References in *Code of Federal Regulations*, sections 273.13(b)(3) and 273.33(b)(3), to the requirements of title 40, part 265, subparts I and J, mean the requirements of parts 7045.0528 and 7045.0628.

E. References in *Code of Federal Regulations*, sections 273.13(c)(3)(ii) and 273.33(c)(3)(ii), to the requirements of title 40, parts 260 through 272, mean the requirements of chapter 7045.

F. References in *Code of Federal Regulations*, sections 273.17(b) and 273.37(b), to the requirements of title 40, parts 260 through 272, mean the requirements of chapter 7045.

G. References in *Code of Federal Regulations*, section 273.60(a), to the requirements of title 40, parts 124, 264, 265, 266, 268, and 270, mean the requirements of chapters 7001 and 7045.

Subp. 3. Financial assurance for universal waste handlers.

A. Except as excluded in item B, universal waste handlers who accumulate more than 1,000 lamps shall establish financial assurance in an amount that the commissioner determines is adequate to cover the cost of hiring a third party to properly dispose of all of the lamps and close the accumulation site. Evidence of financial assurance must be provided to the commissioner and updated as necessary to cover the maximum amount of lamps present at any time at the site. Financial assurance must be provided either (1) as a closure trust fund according to part 7045.0504, subpart 2, except that the full amount of cash to cover financial assurance must be deposited in the trust fund at the time the fund is established rather than through annual payments, or (2) as a letter of credit together with a standby trust fund according to part 7045.0504, subpart 5. For purposes of these financial assurance requirements, references to closure costs in part 7045.0504, subparts 2 and 5, mean the financial assurance costs described in this item.

B. A universal waste handler that temporarily accumulates more than 1,000 lamps at any time as the result of a building maintenance project is not required to provide financial assurance while the lamps are stored onsite for not longer than 30 business days prior to recycling or disposal.

C. The commissioner may require universal waste handlers of other types of universal waste to establish financial assurance as specified in item A, if the commissioner determines that:

- (1) the volume or toxicity of the universal waste represents a potential for significant risk to human health or the environment; or
- (2) there is a potential for contamination at the accumulation site.

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Agriculture

Adopted Permanent Rules Relating to Weed Control, Agricultural Chemicals, Commercial Fertilizer, Commercial Feed, Pet Food, Livestock Damage, Wild Rice, and Product Councils

The rules proposed and published at *State Register*, Volume 29, Number 9, pages 239-257, August 30, 2004 (29 SR 239), are adopted as proposed.

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Comprehensive Health Association Notice of Meeting of the Board of Directors

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Board of Directors will be held at 1:00 p.m. on Tuesday, December 14, 2004, at the MCHA's Executive office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber or Mary McCaffrey at (952) 593-9609.

Department of Employment and Economic Development Job Opportunity Building Zones (JOBZ) Modifications Notice #9

Pursuant to *Minnesota Statutes* § 469.320, Subd. 3, the following modifications were made to the Job Opportunity Building Zones:

Positively Southern MN JOBZ Growth Corridor -

- Albert Lea Subzone 179 was reduced by 1.71 acres
- Albert Lea Subzone 179.2 was created using 1.71 acres
- New Ulm Subzone 42 was reduced by 0.4 acres
- New Ulm Subzone 42.2 was created using 0.4 acres

Region Five JOBZone -

- Wadena Subzone 124 was reduced by 6.8 acres
- Wadena Subzone 124.1 was created using 6.8 acres

Headwaters Economic JOBZone-

- Park Rapids Subzone 24 was reduced by .02 acres
- Park Rapids Subzone 24.1 was created using .02 acres

Southern Minnesota Alliance JOBZone-

- Red Wing Subzone 33 was reduced by 6.97 acres
- Red Wing Subzone 33.1 was created using 7.04 acres

Dated: November 23, 2004

Commissioner Matt Kramer

Department of Employment and Economic Development Job Opportunity Building Zones (JOBZ) Modifications Notice #10

Pursuant to *Minnesota Statutes* § 469.320, Subd. 3, the following modifications were made to the Job Opportunity Building Zones:

West Central JOBZone:

- Sauk Centre Subzone 110 was reduced by 7.57 acres
- Holdingford Subzone 116 was created using 7.57 acres

Region Five JOBZone:

- Ironton Subzone 55 was reduced by 5.0 acres
- Daggett Brook Subzone 55.1 was created using 5.0 acres
- Shingobee Subzone 25 was reduced by 2.75 acres
- Shingobee Subzone 25.1 was created using 2.75 acres

Southwest Regional JOBZone:

- Glencoe Subzone 172 was reduced by 2.0 acres
- Glencoe Subzone 171.2 was created using 2.0 acres

Headwaters Economic JOBZone:

- Bagley Subzone 14 was reduced by 3.1 acres
- Bagley Subzone 14.1 was created using 2.1 acres

Dated: November 30, 2004

Commissioner Matt Kramer

Minnesota Environmental Quality Board

Decisions on Xcel Energy's Wilmarth – Mankato Energy Center High Voltage Transmission Line: Environmental Assessment and Record Created at the Public Hearing Adequately Addresses Issues Identified in the Scoping Decision; Findings of Fact, Conclusion and Order Signed and Route Permit Signed by EQB Board at November 18, 2004 Regular Meeting

At its regular meeting on November 18, 2004, the Minnesota Environmental Quality Board determined that the Environmental Assessment and the record created at the public hearing had adequately addressed the issues identified in the Scoping Decision. The Board issued an order finding the Environmental Assessment adequately fulfilled the Scoping document issued by EQB Chair Robert A. Schroeder.

The Board issued a Route Permit for the three proposed high voltage transmission lines (two 115 kV lines in a double-circuit configuration and a single 345 kV line) the route is located entirely on property owned by Xcel Energy or the Calpine Mankato Energy Center. The proposed lines are between 800 to 1,000 feet long. The project will also involve modification to the existing Xcel Wilmarth substation in Mankato, Minnesota, in Blue Earth County, Minnesota. The permit contains a number of general and special conditions designed to ensure environmental protection in the construction and operation of this HVTL.

If you have any questions about this project or would like more information, please contact the MEQB project manager: George Johnson, 300 Centennial Bldg., 658 Cedar St., St. Paul, MN 55155. Tel: 651-296-2888; e-mail: george.johnson@state.mn.us

Information about this project may also be obtained on the Energy Facilities section of the EQB website:

<http://www.eqb.state.mn.us/EnergyFacilities/index.html>

Minnesota Department of Health

Health Policy, Information and Compliance Division, Health Economics Program

Notice of Public Interest Review Application for New Hospital and Opportunity for Public Comment

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health has received three filings under *Minnesota Statutes 144.552* requesting public interest review of proposals to build a new hospital in Maple Grove, Minnesota. Under this statute, a hospital seeking to increase its number of licensed beds or an organization seeking to obtain a hospital license must submit a plan to the Minnesota Department of Health (MDH). MDH is required to review the plan and issue a finding within 90 days (or up to six months in extenuating circumstances) on whether the plan is in the public interest.

In conducting its review, the MDH is required to consider certain issues, including (1) whether the new hospital or hospital beds are needed to provide timely access to care or access to new or improved services; (2) the financial impact of the new hospital or hospital beds on existing acute-care hospitals that have emergency departments in the region; (3) how the new hospital or hospital beds will affect the ability of existing hospitals in the region to maintain existing staff; (4) the extent to which the new hospital or hospital beds will provide services to nonpaying or low-income patients relative to the level of services provided to these groups by existing hospitals in the region; and (5) the views of affected parties.

Affected parties may submit written statements or comments on the proposal to MDH by January 5, 2005. MDH will also sponsor a public meeting on the proposals on January 11, 2005 from 6:30 to 8:30 pm at the Maple Grove Community Center, located at 12951 Weaver Lake Road in Maple Grove. Affected parties will have an opportunity to comment on the proposals at this meeting; depending on the number of parties that wish to comment, we anticipate that the amount of time available for each affected party to present its views may be limited and we therefore encourage the submission of written comments.

The filings submitted to MDH (excluding any portions of the filings that have been determined to be trade secret information) will be posted on the Health Economics Program website (<http://www.health.state.mn.us/divs/hpsc/hep/moratorium/index.htm>) when available. All written comments that we receive from affected parties will also be posted to this website.

Written statements or comments on the proposals may be submitted to Scott Leitz, Director, Health Economics Program, Minnesota Department of Health, 85 E. 7th Place, Suite 300, St. Paul, MN 55101. Comments may also be submitted electronically by e-mailing them to scott.leitz@state.mn.us. Questions about the public interest review process may be directed to Scott Leitz at (651) 282-6361 or Julie Sonier at (651) 282-6337 (julie.sonier@state.mn.us).

Official Notices

Board of Nursing

Notice of Meetings of the Minnesota Board of Nursing

NOTICE IS HEREBY GIVEN that the 2005 meetings of the Minnesota Board of Nursing have been scheduled at 9:00 a.m., at 2829 University Avenue SE, 4th Floor, Conference Rooms A & B, Minneapolis, Minnesota on the following dates:

- February 3-4, 2005
- April 7-8, 2005
- June 2-3, 2005
- August 11-12, 2005
- October 13-14, 2005
- December 1-2, 2005

A portion of each meeting is review of disciplinary cases and is closed to the public.

For details about time of the open meeting, the agenda or other information, please call (612) 617-2297.

Public Employees Retirement Association

Notice of Meeting of the Board of Trustees

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, December 9, 2004, at 9:30 a.m., in the PERA offices, 60 Empire Drive, Room 117, Saint Paul, Minnesota.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Housing Finance Agency

Request for Proposals for Housing Tax Credit Program

Housing Tax Credit Program

The Minnesota Housing Finance Agency (MHFA) is pleased to announce that it is accepting 2005 Round 2 competition applications for reservation and allocation of Housing Tax Credits, authorized by the Federal Tax Reform Act of 1986, as revised.

Housing Tax Credits offer a ten-year reduction in tax liability to owners and investors in eligible low-income rental housing developments involving new construction, rehabilitation or existing rental housing with rehabilitation. General information on tax credit availability and information on how to make application for tax credits is posted on MHFA's internet website:

www.mhfa.state.mn.us/multifamily/multifamily_tax.htm

Total estimated 2005 tax credits available for the State of Minnesota is approximately \$ 9.1 million. The total estimated 2005 tax credits available for 2005 Round 2 is approximately \$1.4 million. MHFA has estimated the housing credit ceiling for Minnesota for calendar year 2005 based upon the amounts of the housing credit ceiling for calendar year 2004. The actual housing credit ceiling for the year 2005 will not be known by MHFA until some time in February or March of 2005. In early 2005 the IRS will make a final determination of Minnesota's population component used in determining Minnesota's final year 2005 housing credit ceiling. The IRS will publish this population component some time in February or March of 2005.

In 2005 Round 2, priorities will be given to proposals which have previously received an allocation of tax credits and are in need of a supplemental allocation, contain a request for RD set-aside credit or certain exception priorities (per Self-Scoring Worksheet) in a manner consistent with the 2005 Qualified Allocation Plan.

MHFA will be establishing a Wait List from the non-selected proposals remaining at the conclusion of the 2005 Round 2 competition. Proposals from this list will be considered to receive returned credits, if any, which become available for allocation prior to October 1, 2005.

The Minnesota Housing Finance Agency's Housing Tax Credit Program, Qualified Allocation Plan and related manual contents were

State Grants & Loans

revised in preparation for the 2005 tax credit year. Details regarding these changes can be found on MHFA's internet web site. No significant changes have been made to the tax credit materials or application process for 2005 Round 2.

MHFA will not be holding a formal tax credit application training session specifically for the 2005 Round 2 RFP. Tax credit "technical assistance" may be obtained by calling MHFA. Multifamily Division staff is available for technical assistance on an on-going basis.

Credit Formula

The Minnesota Legislature designated the MHFA as the primary apportionment agency for housing tax credits for the state and also authorized eligible cities and counties to administer the tax credits in their respective jurisdictions based on the *Minnesota Statutes* Section 462A.222, Subd. 1(a)(2).

Local Administration of Tax Credit

For Round 2, applicants within Suballocator or Joint Powers Suballocator jurisdictions apply directly to the MHFA.

MHFA Administration Tax Credits

In all tax credit rounds, applicants with eligible buildings in the balance of the state, not within the jurisdiction of a Suballocator, may apply to the MHFA for an allocation of housing tax credits.

Each year, 10 percent of the state ceiling is set aside by MHFA for qualified 501(c)(3) and 501(c)(4) nonprofits as required by Section 42 of the Internal Revenue Code of 1986. Qualified nonprofits can apply to MHFA for these credits, regardless of the geographic location of the proposed low-income housing development, as specified in the allocation plan.

Application Process

Housing Tax Credits (2005 Round 2): The Housing Tax Credit application materials are available on the MHFA website at www.mhfa.state.mn.us/multifamily/multifamily_forms.htm. Additional information on how to make application is also located on the MHFA website at (www.mhfa.state.mn.us/multifamily/multifamily_tax.htm). Please refer to the website for more detailed Application Instructions. If you are unable to access the web or need assistance locating or identifying the appropriate materials, contact the Multifamily Division at (651) 297-3294 or Toll Free: 1-800-657-3701.

Important Dates:

Proposal(s) Due: (Faxed, emailed, incomplete, or late applications will **NOT** be accepted.)

• **Housing Tax Credit (2005 Round 2):** The following application materials must be *received* by the MHFA by 5:00 p.m. on or before **Thursday, February 3, 2005:**

- o The Multifamily Application Form electronically submitted,
- o The Multifamily Application Form with original signature plus 3 copies, and
- o All required attachments (narratives, forms and submittals) plus three (3) copies of all attachments.

NOTE: Applications determined to be incomplete will be returned to the applicant.

MHFA Board Approval:

Housing Tax Credit funding recommendations will be made at the April 28, 2005 MHFA Board meeting.

Fund Notification:

• Housing Tax Credit funding awards will be posted on the MHFA website after the Board meeting noted above (www.mhfa.state.mn.us/multifamily/multifamily_home.htm). Selection letters will be mailed within 20 days of the approval.

This request for proposals is subject to all applicable federal, state, and municipal laws, rules, and regulations. MHFA reserves the right to modify or withdraw this RFP at any time and is not able to reimburse any applicant for costs incurred in the preparation or submittal of proposals.

It is the policy of the Minnesota Housing Finance Agency (MHFA) to further fair housing opportunity in all Agency programs and to administer its housing programs affirmatively, so that all Minnesotans of similar income levels have equal access to Agency programs regardless of race, color, creed, religion, national origin, sex, sexual orientation, marital status, status with regard to receipt of public assistance, disability, or family status.

Minnesota Department of Human Services

Chemical Health Division

Request for Proposals for Regional Prevention System

The Chemical Health Division requests proposals to establish Regional Alcohol, Tobacco, and Other Drug (ATOD) Prevention Centers to operate in each of the seven regions of the state (see appendix in full RFP on website for map of regions). Each Regional ATOD Prevention Center will house a Regional Prevention Coordinator who will work with Chemical Health Division staff to create a statewide Regional Prevention System.

State Grants & Loans

Goal

The goal of the Regional Prevention System is to promote collaboration, coordination, and provide training and technical assistance to DHS prevention funded programs and other prevention agencies and professionals in each of the seven regions. The centers will provide resources, technical assistance and monitoring of the Regional Prevention Coordinators within each region on an ongoing basis. The Regional Prevention Coordinators will focus on increasing collaboration, building and sustaining coalitions for prevention providers in communities in their respective region. The Regional ATOD Prevention Center, by housing and supervising the Regional Prevention Coordinator, will facilitate more effective and efficient locally-controlled prevention services within the region.

The Regional ATOD Prevention Center in each region (see appendix for map of regions) will:

- Assign one manager who will provide ongoing supervision and assistance to the coordinator.
- Partner with the Chemical Health Division in the recruitment, hiring, and assigning of duties to the Regional Prevention Coordinator.
- Provide office space, equipment, supplies, and administrative support as needed for the coordinator to carry out assigned duties.
- Center Supervisor will participate in meetings with the Coordinator and Chemical Health Division Staff during site visits to the center.
- Center Supervisor will provide, in collaboration with the Chemical Health Division, annual performance evaluations for the Coordinator.

The establishment of these regional prevention centers will occur in two phases. Phase one will involve the identification of the agencies to serve as the Regional ATOD Prevention Centers and will be accomplished by the Chemical Health Division staff. Phase two will involve the hiring of the Regional Prevention Coordinator. Phase two will be conducted by the Regional ATOD Prevention Center staff in partnership with the Chemical Health Division staff and completed within two months of the executed contract.

This request for proposal (RFP) does not obligate the state to award a contract or complete the project as outlined in this RFP, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

A total of **\$605,000 from the State's Federal Substance Abuse Prevention and Treatment Block Grant** is available to fund seven Regional Prevention Centers and the coordinators. (see appendix for map of regions). Awards for each of the Regional Prevention Centers are expected to range between \$50,000 to \$65,000 per year, including the cost for the coordinators. Applicants for the metro regional prevention center (seven county metro area) will be expected to house two coordinators bringing the grant award for this center to range between \$100,000 to \$130,000.

The Regional Prevention Centers are expected to be funded and operational by July 1, 2005 or upon full execution of the contract, whichever is later, and are planned to be initially funded for four years through June 30, 2009.

Eligible applicants are non-profits organizations and local units of government.

Prospective responders who have any questions regarding this request for proposal may contact the following person by fax or email. Questions received after **January 31, 2005** will not be answered.

Kathy Mostrom, M.A.
Substance Abuse Prevention Consultant
Chemical Health Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3823
Fax: (651) 582-1865
E-mail: kathy.mostrom@state.mn.us

Other personnel are **NOT authorized** to discuss this request for proposal with responders, before the proposal submission deadline. Contact regarding this RFP with any personnel not listed above could result in disqualification.

Bidders' Conferences schedule will be posted on the Chemical Health Division website by **December 17, 2004**.

All proposals must be sent to:

Kathy Mostrom, M.A.
Substance Abuse Prevention Consultant
Chemical Health Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3823
Fax: (651) 582-1865
E-mail: kathy.mostrom@state.mn.us

State Grants & Loans

All proposals must be received no later than 4:00 p.m., Central Time, **February 11, 2005**, as indicated by a notation made by the Receptionist, DHS Office Building, first floor, 444 Lafayette Road, Saint Paul, Minnesota..

Late proposals will not be considered and will be returned to applicants.

All costs incurred in responding to this RFP will be borne by the responder.

Fax and e-mail responses will not be considered.

Submit the signed original and **seven (7)** copies of the proposal. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address written on the outside. The original proposal must be signed in **blue** ink by an authorized member of the organization.

To obtain a complete copy of the RFP requirements and application, contact the Chemical Health Division at 651-582-1832 or you may download these items at this website address:

http://www.dhs.state.mn.us/main/groups/disabilities/documents/pub/dhs_id_026130.hcsp

Upon request, this information will be made available in an alternative format, such as Braille, large print, or audiotape.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Minnesota State Colleges and Universities

St. Cloud Technical College

Request for Proposals for Purchase of One or Two Driver Simulators

St. Cloud Technical College is soliciting proposals for the purchase of one or two driver training simulators for St. Cloud Technical College's CDL Truck Driver Training Program.

Department: Minnesota State Colleges and Universities

Sealed Proposals for: Driver Training Simulator(s) for the CDL Truck Driver Training Program

Will be received by: Nicolette DeIeso, Purchasing Agent
St. Cloud Technical College
1540 Northway Drive
St. Cloud MN 56303
Fax: (320) 308-5027
E-mail: ndeieso@sctc.edu

All responses to this RFP must be received no later than 12:00 p.m. on December 22, 2004.

For a complete copy of the Request for Proposal please visit our website at sctc.edu/rfp or call (320) 308-5512 and one will be mailed.

Explore Minnesota Tourism

Notice of Intent to Solicit Request for Proposals to Determine the Feasibility of a Tourism Endowment

NOTICE IS HEREBY GIVEN that Explore Minnesota Tourism is soliciting proposals to assess the feasibility of success for a fundraising campaign to develop a tourism marketing and development fund of \$2-3 million.

The tentative schedule for selection of a firm is:

Proposals Due:	January 3, 2005
Potential Interviews:	January 14, 2005
Selection:	February 4, 2005

State Contracts

All firms interested in providing these services should request a copy of the complete Request for Proposals. Send or e-mail request to:

Colleen Tollefson
Explore Minnesota Tourism
121 East 7th Place, #100
St. Paul, MN 55101
E-mail: colleen.tollefson@state.mn.us

This is the only person designated to answer questions regarding this request.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than January 3, 2005 at 2:30 p.m. Late proposals will not be considered. Fax or e-mailed proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Historical Society

Notice of Request for Proposals for Risk Assessment Consulting Services

The Minnesota Historical Society (Society) is requesting proposals for a Risk Assessment Consultant to provide a comprehensive review of its current insurance policies package. The Risk Assessment Consultant ultimately selected must be independent of any company providing insurance coverage or insurance brokerage services. We anticipate that the successful vendor will be selected by mid-January, 2005. The report must be completed no later than February 28, 2005.

The review will require a detailed examination of the current lines of insurance coverage (excluding health, life, disability, and fine arts & collections) to assess their appropriateness for the Society. At the same time, the review should be careful to take the Society's status as a 501 (c)(3) organization into account.

The Request for Proposals is available by calling, writing, or e-mailing Mary Green Toussaint, Contracting & Purchasing Assistant, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102. Telephone: (651) 297-7007 or via e-mail:

mary.green-toussaint@mnhs.org.

Proposals must be received no later than 2:00 p.m., Local Time, Tuesday, December 28, 2004. No late bids will be accepted.

Dated: December 6, 2004

Minnesota Housing Finance Agency

Request for Proposals for Audit and Financial Services

The Minnesota Housing Finance Agency (Agency) is requesting proposals from qualified firms to provide audit and financial services for a four-year term.

The Request for Proposal provides information about the Agency and invites your response including sufficient information about your firm and its capabilities, to enable us to make a selection and enter into a service contract engagement. Ten copies of your proposal must be received at the Agency by 12:00 p.m. Central Standard Time on December 23, 2004. Facsimiles will **NOT** be accepted. Please refer to the Request for Proposal for required information and other specifications, on the Agency website at:

www.mhfa.state.mn.us/rfp_audit.htm

Your proposal and all questions regarding this Request for Proposal should be directed to Mike LeVasseur, Director of Finance, at the Agency. No additional communication concerning this matter with Agency staff or Board members is necessary or desired prior to conclusion of the selection process.

Department of Human Services

Notice of Availability of Request for Proposals to Conduct Evaluation Research Regarding Gambling Treatment Services in Minnesota

Scope of Project

The Minnesota Department of Human Services (DHS) is issuing a Request for Proposals (RFP) to obtain professional and technical consulting services to conduct an evaluation to determine the effectiveness of the gambling treatment services provided in Minnesota.

Cost will be a factor in the award of this contract. Proposals must not exceed \$200,000. The time period for the contract is 24 months, March 1, 2005 through February 28, 2007. The source of funding is through a legislative appropriation.

A complete copy of the RFP may be obtained by contacting Kathleen Porter at the address or telephone number below. Questions

regarding this RFP may be addressed only to:

Kathleen Porter
Minnesota Department of Human Services
Mental Health Division, Compulsive Gambling Program
444 Lafayette Road, St. Paul, Minnesota 55155-3828
Phone: (651) 582-1819,
Fax: (651) 582-1831
E-mail: kathleen.porter@state.mn.us

All proposals must be received no later than 2:30 PM central time on January 7, 2005, in the manner specified in the RFP document.

Minnesota House of Representatives

Administrative Services Office

Public Notice of Request for Bid for Network Infrastructure Upgrade

NOTICE IS HEREBY GIVEN that the Minnesota House of Representatives Administrative Services Office is seeking bids from qualified vendors to facilitate and implement the installation of two Cisco core switches and seven Cisco access switches into the existing network, replacing the older existing Cisco core switch and seven older Cisco access switches located in various wiring closets throughout the State Office Building and the State Capitol. Vendor should be familiar with the legislative network.

All bids must be submitted in a sealed envelope and delivered to 100 Rev. Dr. Martin Luther King Jr. Blvd., Room 199, State Office Building, no later than Friday, December 17, 2004 at 2 p.m. Bid submittals will be opened publicly on that date and time.

A copy of the Request for Bid packet can be obtained by calling: Dennis Kern, 199 State office Building, St. Paul, Minnesota 55155-1298, (651) 297-7502.

Other department personnel are NOT allowed to discuss the Request for Bid with anyone, including responders, before the proposal submission deadline.

Office of the Secretary of State

Notice of Request for Disability Voting System Vendor Demonstrations

The Minnesota Office of Secretary of State is seeking voting system vendors for the purpose of demonstrating disability voting systems or assistive voting technology for potential use in statewide elections. This demonstration will be held on **Friday, January 14, 2005** from 9 am to 7 pm at the State Paul Armory, 600 Cedar Street, St. Paul, Minnesota, 55155.

The Help America Vote Act of 2002 requires that voting systems equipped for individuals with disabilities be available in each polling place for election for federal office occurring after January 1, 2006. *Minnesota Statute* Section 206.57 requires that "After December 31, 2005, the voting method used in each polling place must include a voting system that is accessible for individuals with disabilities, including nonvisual accessibility for the blind and visually impaired in a manner that provides the same opportunity for access and participation, including privacy and independence, as for other voters."

This demonstration will, among other goals, allow the Office of the Secretary of State, disability community members and other stakeholders to review voting system features and functionality that are currently available.

This demonstration is not for the purpose of testing or evaluating voting systems for purchase.

Voting system functionalities to be demonstrated include:

1. Use of current optical scan ballots or ability to produce ballots compatible with optical scan equipment.
2. Ability to review and verify the ballot before it is cast.
3. Ability to change or correct the ballot before it is cast.
4. Use of multiple control methods (such keyboards, buttons, touch screens, "sip and puff") to allow a choice to voters with various disabilities.
5. Use of audio readout in multiple languages, including English, to accommodate blind or vision impaired voters.
6. Use of text features in multiple fonts and print sizes to accommodate voters with impaired vision.
7. An adequate approach space to the machine to accommodate wheelchairs and other mobility aids.
8. Prevention of over-voting, alerting the voter to the over-vote and allowing the voter to make a correction.
9. Prevention of cross-over voting in partisan primary elections, alerting the voter to the cross-over vote and allowing the voter to make a correction.
10. Ability to under-vote or to skip a contest, but alerting the voter to the under-vote before moving on.
11. Ability to write-in votes.
12. Instructional materials for the operation of the voting system by election administrators and a description

State Contracts

of training available to users and purchasers.

13. Description of support services offered by the vendor and of all peripheral equipment that can be used in conjunction with the system.

14. Specifications for materials and supplies required to be used with the system.

To respond to the demonstrations request, contact:

Kathy Sibbel
Office of the Secretary of State
180 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd
St. Paul, MN 55155
Telephone: (651) 201-1328
Fax: (651) 215-0682
Email: Kathy.Sibbel@state.mn.us

The final date for responding is **Friday, December 17, 2004** by 3:00 P.M. Central Daylight Time. Late responses will not be considered.

This request does not obligate the State to complete the demonstration project contemplated in this Notice. The State reserves the right to cancel this solicitation if it is considered to be in the State's best interest. The State reserves the right to make multiple awards. All expenses incurred in responding to this request and in appearing at the demonstration shall be borne by the responder.

Minnesota Supreme Court State Court Administration Request for Proposal for Internal Audit Services

NOTICE IS HEREBY GIVEN that the Judicial Branch is seeking qualified audit firms to provide internal audit services in ten counties in West Central Minnesota. This contract is for audit services which must be completed by June 30, 2005.

Qualified services providers shall be considered who have:

1. A license to do business or public accounting in Minnesota
2. Recent government audit experience in Minnesota

This contract does not obligate the state to any particular service provider nor to renewal, other than terms and conditions of the original contracting document.

For a copy of the full Request for Proposals, or more information, contact:

Mike Byzewski, Internal Auditor
State Court Administrator's Office
125-H Minnesota Judicial Center
25 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155
Phone: (651) 284-4135
Fax: (651) 297-5636
Email: Mike.byzewski@courts.state.mn.us

Deadline for proposals is 12:00 p.m. CST on Tuesday, January 6, 2005. No late proposals will be considered.

Department of Transportation Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical

services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at: <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council Notice of Intent to Procure Polymer

The Metropolitan Council Environmental Services Division hereby serves Notice of Intent to Procure Polymer for the Empire Wastewater Treatment Plant. The Council will request bids from qualified companies for polymers used in the belt filter presses at Empire.

Preliminary Bench Testing will begin in December 2004 and based on those results, Full Scale testing will be in January 2005. If you believe your Company can supply the required polymer and would like to request an IFB package, please contact:

Sunny Jo Emerson
Metropolitan Council Environmental Services
230 East 5th Street
St. Paul, MN 55101
Phone: (651) 602-1499
Fax: (651) 602-1083
E-mail: sunnyjo.emerson@metc.state.mn.us

Non-State Contracts & Grants

Metropolitan Council

Notice of Request for Proposals (RFP) for Brooklyn Park (L-32) – Coon Rapids (L-34) Lift Stations Improvements

RFP Number 04P135

The Metropolitan Council is soliciting proposals for architectural/engineering services for the rehabilitation of lift station facilities which have deteriorated due to corrosion, and to improve the capacity of one of the stations. Included are HVAC improvements, piping, valves, lighting, electrical, etc.

The tentative schedule is:

<i>Issue Request for Proposals</i>	November 29, 2004
<i>Site Visit (details in RFP)</i>	December 7, 2004
<i>Proposals Due</i>	December 21, 2004
<i>Contract Executed</i>	March 2005

All firms interested in submitting a proposal for this work are invited to request an RFP document from:

Harriet Simmons, Administrative Assistant
Metropolitan Council
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Phone: 651-602-1086
Fax: 651-602-1138
E-mail: harriet.simmons@metc.state.mn.us

Metropolitan Council

Notice of Request for Proposals for Master Contract for Geotechnical Services

Contract Number 04P112

The Metropolitan Council is soliciting proposals for architectural/engineering services to support its Environmental Services Division by providing Geotechnical and Environmental, Material or Other Testing Services on an as-needed basis. The successful proposer must provide Geotechnical Services as described in the RFP and may also provide any, none, or all of the other different types of services described in the RFP.

The Council plans to execute contracts with about three proposers that are able to provide these services. Each contract will have a maximum value of \$200,000 and a term of three years. The contracts will be structured to allow the Council to request specific professional services, generally valued at less than \$50,000, on an as-needed basis by issuing Work Orders. Each Work Order will include a specific scope of services, specified cost for the services, and a designated Council Project Manager.

The anticipated schedule for this procurement is:

<i>Issue Request for Proposals</i>	November 29, 2004
<i>Proposal Due Date</i>	December 30, 2004
<i>Selection of Firms</i>	January 2005
<i>Execution of Contracts</i>	February 2005

All firms interested in providing these services should request a copy of the Request for Proposals. Send or fax requests to:

Harriet Simmons, Administrative Assistant
Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1138
E-mail: harriet.simmons@metc.state.mn.us

Non-State Contracts & Grants

Metropolitan Council

Notice of Request for Proposals for Master Contract for Land Acquisition Services Contract Number 04P099

The Metropolitan Council is soliciting proposals for professional/technical services to support its Environmental Services Division by providing land acquisition services on an as-needed basis. The successful proposer must be capable of providing either Appraisal services described in the RFP or all the services described in the RFP. The proposer may utilize subcontractors to supplement its expertise and capabilities. The proposer (and any subcontractors) must procure and keep current any and all licenses, permits or certificates which are or may be required by properly constituted authorities for the performance of the services under this contract.

The Council plans to execute contracts with three or more proposers that are able to provide these services. Each contract would have a maximum value of \$200,000 and a term of three years. The contracts will be structured to allow the Council to request specific professional services, generally valued at less than \$50,000, on an as-needed basis by issuing Work Orders. Each Work Order will include a specific scope of services, specified cost for the services, and a designated Council Project Manager.

The anticipated schedule for this procurement is:

<i>Issue Request for Proposals</i>	November 29, 2004
<i>Proposal Due Date</i>	December 28, 2004
<i>Selection of Firms</i>	January 2005
<i>Execution of Contracts</i>	February 2005

All firms interested in providing these services should request a copy of the Request for Proposals. Send or fax requests to:

Harriet Simmons, Administrative Assistant
Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1138
E-mail: harriet.simmons@metc.state.mn.us

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Request for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

