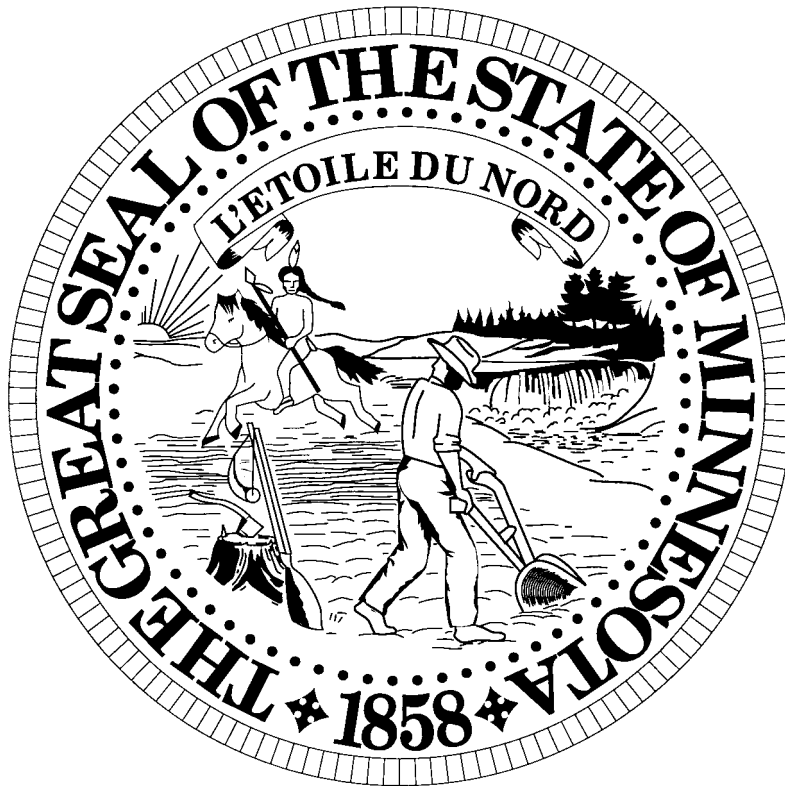


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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

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- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
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#51	Monday 21 June	Noon Tuesday 15 June	Noon Wednesday 9 June
#52	Monday 28 June	Noon Tuesday 22 June	Noon Wednesday 16 June
Vol. 29 #1	TUESDAY 6 July	Noon Tuesday 29 June	Noon Wednesday 23 June
#2	Monday 12 July	Noon Tuesday 6 July	Noon Wednesday 30 June

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Department of Agriculture

Rural Finance Authority

Notice of Change in Meeting Place

The location of the August meeting of the Rural Finance Authority Board has been changed. This meeting will start at 1:00 P.M., August 4, 2004, at the Memorial Building; 160 Main Street; Clinton, MN 56225. For more information, call Lori Schmidt, (651) 297-3557.

Future monthly meetings will again be held on the first Wednesday of each month at 90 West Plato Boulevard at 1:00 P.M. Some Members may participate in certain of these meetings by electronic means. In accordance with *Minnesota Statutes* Sec. 471.705 (1997), the Agency, to the extent practicable, will allow a person to monitor those certain meetings electronically from a remote location. If such monitoring shall occur, the Agency may require the person making such a connection to pay for documented marginal costs that the Agency incurs as a result of the additional connection. For additional information, contact James Boerboom, MN Dept. of Agriculture, 90 W. Plato Boulevard, St. Paul, MN 55107 or call (651) 297-3395.

James A. Boerboom
Rural Finance Authority
Executive Director

Department of Human Services

Continuing Care for Persons with Disabilities – Adult Mental Health Division

Public Notice of New Medical Assistance Adult Rehabilitative Mental Health Service and Rates

NOTICE IS HEREBY GIVEN to recipients, providers of services under the Medical Assistance (MA) Program, and to the public of two new MA Program adult intensive rehabilitative mental health services and rates. This notice is published pursuant to 42 CFR §447.205, which requires public notice of significant proposed changes in methods and standards for setting payment rates for MA services.

Laws of Minnesota 2003, First Special Session, chapter 14, article 3, section 19 (new *Minnesota Statutes*, §256B.0622) requires the Department to add two intensive rehabilitative mental health services to its MA fee-for-service program for adults diagnosed with a mental illness, assertive community treatment services and intensive residential services. Notice of the two services was first published on June 30, 2003 at 27 SR 1877.

Besides the requirement of mental illness diagnosis, adult MA recipients must have:

- substantial disability and functional impairment in several areas;
- one or more of the following:
 - a history of two or more inpatient hospitalizations in the past year
 - significant independent living instability
 - homelessness
 - very frequent use of mental health and related services that result in poor outcomes; and
- in the written opinion of a licensed mental health professional, mental health needs that cannot be met with other available community-based services or likely to experience a mental health crisis or require a more restrictive setting if intensive rehabilitative services are not provided

1. Assertive Community Treatment (ACT) Services

ACT is an evidence-based practice that delivers intensive mental health rehabilitative services, proven to reduce homelessness and the need for long term inpatient or residential treatment. This intensive rehabilitative service is provided by a multi-disciplinary team and may include the following components: integrated dual diagnosis treatment; medication monitoring and training in medication self-management, illness management and recovery, case management, psychological support and skills training, crisis services, and consultation with relatives and other significant people.

Eligible providers of ACT services are: 1) entities certified by the Department and operated by counties; 2) entities certified by

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the Department based on program reviews by host counties with which they have contracts; 3) entities seeking to serve a subpopulation of clients through specialized programs; and 4) Indian Health Service facilities or facilities operating as “638” facilities.

2) Intensive Residential Rehabilitative Services

These rehabilitation services are provided to recipients requiring the level of care and supervision provided in a licensed, residential setting (in Department parlance, a Rule 36 facility). The components may include those provided for ACT services, excluding case management. Resident supervision and direction, and inter-agency coordination may also be provided.

Eligible providers of intensive residential rehabilitative services are: 1) entities operated by counties; 2) entities with host county contracts; 3) entities seeking to serve a subpopulation of clients through specialized programs; and 4) Indian Health Service facilities or facilities operating as “638” facilities.

Rates for Adult Intensive Rehabilitative Mental Health Services

Effective July 1, 2004 and upon federal approval, ACT services and intensive residential rehabilitative services provided by entities with county contracts will be paid a per day, county negotiated rate inclusive of all ACT or residential rehabilitative services, staff travel time to provide ACT or residential rehabilitative services, and crisis services.

To determine the rate, host counties must consider and document the:

- cost for similar services in the local trade area;
- actual costs incurred by entities providing the services;
- intensity and frequency of services to be provided to each recipient;
- degree to which recipients will receive services other than ACT or residential rehabilitative services;
- costs of other services that will be paid separately; and
- input from county or regional mental health planning initiatives regarding recipient’s service needs

Effective July 1, 2004 and upon federal approval, ACT services and intensive residential rehabilitative services provided by county entities and entities with county contracts furnishing specialized ACT or residential rehabilitative services to a subpopulation of recipients will be paid a Department-negotiated per day rate. The Department must consider the six factors, above.

Effective July 1, 2004 and upon federal approval, ACT services and intensive residential rehabilitative services provided by Indian Health Service or 638 facilities will be paid the federal “encounter” rate, a rate negotiated between the Indian Health Service and the federal Centers for Medicare & Medicaid Services (U.S. Department of Health and Human Services).

ACT Services include case management services. Therefore, ACT services providers do not receive payment for other MA targeted case management services in the same month ACT services are provided, except for the first and last months of ACT services.

Pursuant to 42 CFR §447.205(c)(5), the Department must provide an address where written comments may be sent and reviewed by the public. Written comments and requests for information (including the full text of the proposed services and rates) may be sent to:

John Zakelj
Adult Mental Health Division
Minnesota Department of Human Services
444 Lafayette Road North
St. Paul, Minnesota 55155-3828
Phone: (651) 582-1825
Email: john.zakelj@state.mn.us

Minnesota State Law Library

Notice of County Law Library Filing Fees

Pursuant to *Minnesota Statutes* 134A.09 and 134A.10, the following law library fees are to be in effect as of date noted. Civil fees include probate matters except as noted. Criminal conviction includes felonies, gross misdemeanors and misdemeanors except as noted.

County	Civil	Conciliation	Criminal Convictions	Petty Misdemeanors
Kanabec eff. 2/1/04	\$10.00	\$10.00	\$10.00	\$10.00 (fee not collected on parking tickets)
Jackson eff. 7/1/04	\$10.00	\$10.00	\$10.00	\$10.00

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) website. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Administration Department

Communications Media Division

Subscribe to the *State Register*

Printed (hard) copies to the *State Register* will NO LONGER be available after Vol. 28, #52. Only subscriptions via E-mail will be available, beginning with Volume 29, #1 - July 6, 2004.

With an E-mail subscription, you will receive THREE EXTRAS free-of-charge:

#1 - LINKS - instant contact, saves you time and effort.

#2 - INDEX - fast and easy finding articles you need.

#3 - CONTRACTS & GRANTS - current list of contracts, grants, loans, and non-state public contracts open for bid.

Have the *State Register* E-MAILED to you the Friday afternoon it is published. Subscribe today. Cost is \$180 for an entire year, SAVE \$80 from the cover price. Contact: Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155; **Telephone:** (651) 297-8774; **FAX:** (651) 297-8260; **E-mail:** jessie.rahmeyer@state.mn.us.

Colleges and Universities, Minnesota State (MnSCU)

Metropolitan State University

Request for Proposals for CCTV Security Equipment

NOTICE IS HEREBY GIVEN: That Metropolitan State University is requesting proposals for the CCTV Security Equipment, Infrastructure Cabling & Paging Systems at the Minneapolis Community & Technical College Parking Ramp.

PROPOSAL DUE: July 6, 2004 2:00 P.M

SEALED BIDS WILL BE RECEIVED AT: Metro State University, Attn: Natalie Ennis, 700 East 7th St St. Paul MN, 55106 Founders Hall Room 329. There will be a bid opening to follow.

MANDATORY PRE-BID MEETING: will be held at Minneapolis Community and Technical College, 1501 Hennepin Ave, Minneapolis MN, 55403, Room T11, in the basement of the "T" building, on June 29, 2004 at 2:00 pm.

INFORMATION: In general, the work will include the installation of CCTV security equipment. There will also be Technology Cabling, overhead paging equipment and fire-stopping needs associated with this project.

Cabling Contractor must be certified in Bosch CCTV systems.

Bidding documents may be obtained from Cad Engineering Supply, Maple Grove, MN, Telephone Number (763) 315-8711. Fee for bidding documents is non-refundable. Bidding documents will be available on or after June 15th, 2004.

Base Bids will be received as follows: A single lump sum for all the work included in the base proposal and separate lump sums for each alternate bid.

The Technology work shall be closely coordinated with the General and Electrical Contractors onsite.

Proposal Guarantee (Proposal Bond) in the amount of 5% of the Proposal must accompany each proposal submitted.

Colleges and Universities, Minnesota State (MnSCU)

St Cloud Technical College

Call for Bids for Exterior and Interior Doors

NOTICE IS HEREBY GIVEN that offers will be received by the Director of Purchasing, St. Cloud Technical College, until 2:00 P.M. on July 8, 2004 for the purpose of purchase and installation of three sets of exterior doors and two sets of interior

doors, according to specifications listed below:

St. Cloud Technical College
1540 Northway Drive
St. Cloud, Minnesota 56303
Attention: Jeff John
Purchasing Director
Phone: (320) 308-5512
Fax: (320) 308-5027
Email: *john@sctc.edu*

Prospective bidders must verify door sizes and doors with Don Kremers, Building Maintenance Supervisor. You may set up a meeting with Don to discuss the project and take detailed measurements by calling him at (320) 249-0276. All meetings will be scheduled on June 28, 29 or 30, 2004.

The following doors have been approved by Minnesota State Colleges and Universities. These are the only doors that will be acceptable for this project.

1. CMS 60 Campus Door Series
2. Varsity Door Series
3. Endura II Series
4. Duracraft 900 Series
5. Tubecraft 60M Series

The hardware package must include:

1. Hiawatha Pulls
2. Ruswin corbin Locks
3. Vonduprin Panic Bars
4. LCN Closer
5. Continuous Door Hinge.

Bid must include the removal and disposal of the existing doors along with the purchase and installation of the new doors and hardware.

Offers are to be submitted in a sealed envelope addressed to the Purchasing Director at the above address and clearly marked :

“BID FOR EXTERIOR/INTERIOR DOORS “

All applicants must provide one original and (2) copies of the proposal. Each copy of the proposal must be signed, in ink, by an authorized member of the company. Prices and terms of the proposal as stated must be valid for the length of any resulting contract. Each Bidder must furnish with each proposal a certified check or bid bond in the amount of 5% of the bid made payable to the St Cloud Technical College, to be forfeited as damages in case the proposal is accepted and the bidder fails to enter into a contract or fails to deliver services according to the provision of these bid specifications.

The final date for submitting a proposal is July 8, 2004 by 2:00 P.M. Central Daylight Time. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

St. Cloud Technical College reserves the right to reject any and all offers and to waive any informalities contained in such offers. This request does not obligate the St Cloud Technical College to complete this project. The St Cloud Technical College reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Colleges and Universities, Minnesota State (MnSCU)

St Cloud Technical College

Request for Proposal (RFP) for a Black & White Production Copier for the Reprographics Area

NOTICE IS HEREBY GIVEN that Offers will be received by the Director of Purchasing, St. Cloud Technical College, until 2:00 P.M. on July 6, 2004 for the purpose of leasing and maintenance of a Black & White Production Copier for the Reprographics area, according to the specifications on file at:

St. Cloud Technical College
Business Office
1540 Northway Drive
St. Cloud, Minnesota 56303

State Contracts

Attention: Jeff John
Director of Purchasing
Phone: (320) 308-5512
Fax: (320) 308-5027
Email: jjohn@sctc.edu

Specifications and Request for Proposal forms may be obtained from Jeff John the Director of Purchasing at the address shown above. The request for proposal may also be downloaded off of the St Cloud Technical College's **web site** by visiting www.sctc.edu/rfp beginning June 21, 2004 until July 6, 2004.

Offers are to be submitted in a sealed envelope addressed to the Director of Purchasing at the above address and clearly marked :
“Black & White Production Copier”

All applicants must provide one original and (2) copies of the proposal. Each copy of the proposal must be signed, in ink, by an authorized member of the company. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

The final date for submitting a proposal is July 6, 2004 by 2:00 P.M. Central Daylight Time. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

St. Cloud Technical College reserves the right to reject any and all offers and to waive any informalities contained in such offers. This request does not obligate the St Cloud Technical College to complete this project. The St Cloud Technical College reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Colleges and Universities, Minnesota State (MnSCU)

Winona State University

Request for Sealed Bids for Dual Service Power and Communications Outlet Power Strips

NOTICE IS HEREBY GIVEN that Winona State University will relieve sealed bids for dual service power and communication outlet power strips.

Bid specifications will be available June 21, 2004 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987 by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona MN 55987 by 3:00 p.m., July 7, 2004.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Colleges and Universities, Minnesota State (MnSCU)

Winona State University

Request for Sealed Bids for Miscellaneous Carpet Cleaners and Scrubbers

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed bids for miscellaneous carpet cleaners and scrubbers for their New Science Building.

Bid specifications will be available June 21, 2004 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987 by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona MN 55987 by 2:00 p.m., July 7, 2004.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Colleges and Universities, Minnesota State (MnSCU)

Winona State University

Request for Sealed Bids for Miscellaneous Stools and Chairs

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed bids for miscellaneous stools and chairs for their New Science Building.

Bid specifications will be available June 21, 2004 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987 by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona MN 55987 by 2:00 p.m., July 9, 2004.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Colleges and Universities, Minnesota State (MnSCU)

Winona State University

Request for Sealed Bids for Miscellaneous Equipment for WSU Biology Department

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed bids for miscellaneous equipment for the WSU Biology Department.

Bid specifications will be available June 22, 2004 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987 by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona MN 55987 by 3:00 p.m., July 7, 2004.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Colleges and Universities, Minnesota State (MnSCU)

Winona State University

Request for Sealed Bids for Miscellaneous Equipment and Supplies for the WSU Geoscience Department

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed bids for miscellaneous equipment and supplies for the WSU Geoscience Department.

Bid specifications will be available June 22, 2004 from the Winona State University Purchasing Department, P.O. Box 5838, 205 Somsen Hall, Winona, MN 55987 by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at P.O. Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona MN 55987 by 3:00 p.m., July 7, 2004.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Department of Human Services

Health Care Purchasing and Service Delivery

Notice of Request for Proposals from Managed Care Organizations (MCOs) for Minnesota Health Care Programs Recipients in Mower and Polk Counties

The Minnesota Department of Human Services (DHS) is seeking proposals from MCOs to provide health care services to persons in Mower and Polk Counties who are covered by Medical Assistance (MA), General Assistance Medical Care (GAMC), or MinnesotaCare. The covered populations include all persons enrolled in Medical Assistance, GAMC and MinnesotaCare. The education/enrollment process will occur in November/December 2004. The estimated number of eligible enrollees is:

	Mower County:	Polk County:
MA:	4501	3842
GAMC:	321	207
MinnesotaCare:	<u>1074</u>	<u>1527</u>
Total:	5896	5576

It is estimated that 30% of all MA/GAMC eligible clients are excluded populations who would not enroll in managed care.

MCOs qualified to respond to this RFP must be able to provide all MA/GAMC/MinnesotaCare covered services, and must be able to accept financial risk. Capitation rates have been set by DHS in consultation with an independent actuary. Contracts will be awarded based on: (1) network capacity, and geographic accessibility of service delivery sites; (2) ability to comply with service delivery standards appropriate to the demographic characteristics of the population to be enrolled; (3) financial and risk capability; and (4) ability to meet quality assurance, grievance, appeals, state fair hearings and reporting requirements. The Commissioner reserves the right to reject any proposal.

State Contracts

Proposal requirements for prospective respondents include network information applicable to Mower and Polk Counties, assurances and exhibits addressing specific county issues and concerns, network capabilities, administration and reporting capabilities.

Request for Proposals will be available June 21, 2004. Interested parties may access the RFP from the Department of Human Services **website:** http://www.dhs.state.mn.us/RFP_Grants/default.htm or receive a paper copy of the Request for Proposal by contacting:

Pam Olson, Development Manager
Purchasing and Service Delivery Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, Minnesota, 55155-3854
Telephone: (651) 282-6129
Fax: (651) 297-3230
Email: Pam.R.Olson@state.mn.us

Prospective respondents with questions regarding this RFP may call, write or email: Pam Olson at the above address. Ms. Olson is the only person at the Department of Human Services who is authorized to answer questions regarding this document. All responses to this RFP are due to the Department of Human Services by 4:00 p.m. on July 30, 2004.

Supreme Court

District Courts

Request for Proposals for a Contract for Internet Access to Legal Research Databases for Court Personnel

NOTICE IS HEREBY GIVEN that the State of Minnesota, through its District Courts, requires Internet access to a variety of primary and secondary source legal research databases from Minnesota and other jurisdictions. Experience has indicated that access to automated legal databases can provide timely, extensive, efficient, and cost effective access to legal materials for judges, law clerks, and other court employees. The district courts request proposals from vendors who are able to provide such access to court offices throughout the state as described in Appendix I, Request for Proposals.

This is not a request for a bid but a request for a proposal that could become the basis for negotiations leading to a contract for court access to vendor compiled and designed legal research databases and services and/or vendor written materials available online as outlined in Appendix I, the Request for Proposals. A sample Contract Provisions is attached and other documents relative to the request are attached as additional appendices. The state is not obligated to respond to any proposal submitted nor is it legally bound in any manner whatsoever by the submission of a proposal. The state reserves the right to cancel or withdraw the request for proposal at any time if it is considered to be in its best interest. In the event the request for proposals is cancelled or withdrawn for any reason, the state shall have no liability to any proposer for any costs or expenses incurred in connection with this request for proposals or otherwise. The state also reserves the right to reject any or all proposals, or parts of proposals, to waive any informalities therein, and to extend proposal due dates.

Copies of the complete Request for Proposals can be obtained from the Legal Counsel Office of the State Court Administrator, 25 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, Minnesota 55155 or by calling (651) 297-7802.

For more information contact:

Brian Jones
First Judicial District Administration
1560 West Highway 55
Hastings, MN 55033
(651) 438-4325

This is the only person designated to answer questions regarding this request for Proposals.

The deadline for the submission of proposals is July 1, 2004.

Dated: June 11, 2004

Judith L. Rehak
Senior Legal Counsel
State Court Administration
Minnesota Supreme Court

Department of Transportation

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of a particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE:

APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Transportation

Intent to Solicit Intercity Bus Grant Proposals

The Minnesota Department of Transportation (Mn/DOT), Office of Transit, is currently soliciting applications through its Intercity Bus Grant Program. Intercity Bus is a grant program funded through the United States Department of Transportation, Federal Transit Administration (FTA).

Eligible projects for the 2005/2006 grant program include capital assistance for stations, terminals, wheelchair lifts and bus shelters; operating assistance; marketing projects and planning studies.

Intercity Bus Applications must be postmarked no later than Thursday, July 15. The selection committee will convene in August, prioritized project list released in September and intercity bus service will start in January 2005.

For more information or to request an application contact:

Gerry Weiss
Federal Grants Coordinator
Mn/DOT, Office of Transit,
395 John Ireland Blvd., MS 430,
St. Paul, MN 55155 or
E-Mail: ga.weiss@dot.state.mn.us
Telephone: (651) 296-1612

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Invitation for Bid for Garage Sale: Used Office Furniture, Desks, Chairs, File Cabinets, Riding Lawnmower, Miscellaneous Laboratory Equipment and Obsolete Inventory

The Metropolitan Council has a large amount of used office furniture and obsolete parts inventory that is being sold through public offer.

The material will be sold by lot number and will be available for inspection on Tuesday, June 22nd and Wednesday, June 23rd, from 10:00 A.M. until 2:00 P.M. The material is located at the Metro Wastewater Treatment Plant, 2400 Childs Road, St. Paul, Minnesota, 55106. All visitors must sign in at the Guard Station. For directions or more information, call (651) 602-1499 or (651) 602-8312.

Bids must be submitted not later than Tuesday, June 29, 2004, by 4:00 P.M. All bids must be submitted on Council bid forms. A cashier's check or money order for the full amount of the offer must accompany the bid.

This will be an "all or nothing" bid, by lot number, and will be awarded to the highest, qualified bidder who agrees to all terms and conditions set forth by the Metropolitan Council.

The Metropolitan Council shall consider all bids received and intends to award a contract to the responsive and responsible bidder submitting the lowest total cost per bid to the Council. However, the Metropolitan Council reserves the right to reject all bids, to reject any provisions of any bid, to obtain new bids.

Metropolitan Council

Request for Proposals (RFP) for Employee Benefits Consultant Services

Metropolitan Council RFP/Contract Number 04P065

The Metropolitan Council is requesting proposals for consulting and actuarial assistance in the marketing, design and administration of employee insurance benefits, including analysis and recommendation in the areas of: Government Compliance, Program Evaluation, Labor Negotiations, New Developments and Strategies, Tax Strategies, Analysis and Actuarial Conditions, and Vendor Management.

The anticipated solicitation schedule is shown below.

<i>Issue Request for Proposals</i>	June 21, 2004
<i>Receive Proposals</i>	1:00 PM on Wednesday, July 25, 2004
<i>Evaluation of Proposals</i>	July 2004
<i>Award of Contract</i>	August 2004
<i>Period of Performance</i>	August 2004 - August 2007

All firms interested in receiving an RFP package are invited to submit an e-mail or written request to:

Harriet Simmons
Contracts and Procurement Unit
Metropolitan Council Environmental Services
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Note: The RFP is **NOT** available in electronic form.

Metropolitan Council

Notice of Request for Proposals for Chaska L71 Lift Station Replacement

RFP Number 04P052

The Metropolitan Council is soliciting proposals for facility planning, engineering design and engineering construction support services for a 21 mgd pumping station at the former WWTF site.

The Council intends to use a two phase process to evaluate proposals in response to this RFP. In Phase 1, prospective proposers will be asked to submit information concerning the qualifications and experience of the proposer and its staff. After evaluating Phase 1 submittals, the Council will invite selected proposers to advance to Phase 2 and provide a project work plan, cost proposal, and other information. Those firms participating in Phase 2 will have an opportunity to meet with Council staff to discuss the project and address questions.

The **tentative** schedule for this project is as follows.

<i>RFP Issue Date</i>	June 14, 2004
<i>Phase 1 Submission Due</i>	July 20, 2004
<i>Phase 2 Proposers Selected</i>	July 30, 2004
<i>Phase 2 Proposals Due</i>	August 25, 2004
<i>Award of Contract</i>	September, 2004

All firms interested in this project should submit a request for a copy of the RFP through:

Harriet Simmons, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 E. Fifth Street, St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Non-State Contracts & Grants

Metropolitan Council

Notice of Request for Proposals (RFP) for Inspection of 1MN-320 and 1MN-300 Interceptors

RFP Number 04P055

The Metropolitan Council is soliciting proposals for television inspection of interceptor sewers 1MN-320 and 1MN-300 and report.

A tentative schedule is as follows:

<i>Issue Request for Proposals</i>	June 18, 2004
<i>Receive Proposals</i>	July 26, 2004
<i>Contract Award</i>	August 2004
<i>Project Complete</i>	November 2004

All firms interested in submitting a proposal for this work are invited to request an RFP document from:

Harriet Simmons, Senior Administrative Assistant
Metropolitan Council
Mears Park Centre
230 E. Fifth Street, St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Metropolitan Council

Notice of Request for Proposals (RFP) for MWWTP Odor Control Improvement

RFP Number 04P035

The Metropolitan Council is soliciting proposals for professional services for engineering design and construction support to assist the Council in odor control improvement projects.

This contract will be PFA-eligible and has subcontracting goals of M/WBE 8% and SBRA 3.5%

A tentative schedule is as follows:

<i>Issue Request for Proposals</i>	June 14, 2004
<i>Receive Proposals</i>	July 22, 2004
<i>Contract Award</i>	August 2004
<i>Design Complete</i>	April 2005
<i>Construction Complete</i>	July 2006

Note this is a second notice of this ad, correcting the issue and receive dates.

All firms interested in submitting a proposal for this work are invited to request an RFP document from:

Harriet Simmons, Senior Administrative Assistant
Metropolitan Council
Mears Park Centre
230 E. Fifth Street, St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Metro Transit

Sealed Bids Sought for Refuse Removal

The Metropolitan Council is soliciting sealed bids for Refuse Removal at various Metro Transit Facilities in the Twin Cities area of Minnesota. Bids are due at 2 p.m. on July 13, 2004. Bids must be submitted in accordance with the Invitation for Bids document.

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue

St. Paul, MN 55114
(612) 349-5070

Metro Transit

Sealed Bids Sought for Replacement of Overhead Door

Procurement No. 6686

Metro Transit, a division of the Metropolitan Council, is soliciting sealed bids for the replacement of Door 16 at its Heywood Garage, 560 6th Ave. N., Minneapolis, MN 55411. This work involves removing the existing overhead door and installing a new coil door. Bids are due by 2:00 p.m. on June 30, 2004.

A walk through will be held at the Heywood Garage at 10:00 a.m. on June 23, 2004.

Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

Workers' Compensation Assigned Risk Plan

Notice of Request for Proposals for Safety Inspection Services

The Minnesota Workers' Compensation Assigned Risk Plan intends to contract with one or more firms to conduct on-site safety inspections of Plan policyholders for purposes of a safety rating program. The contract period will commence on or about September 1st, 2004. Interested parties may obtain the complete Request for Proposals by sending a written request by mail, email or fax to:

MWCARP Administrative Office
Safety Inspection RFP
4500 Park Glen Road, Suite 410
Minneapolis, MN 55416
Fax: (952) 922-5423
Email: hstrommen@mwcarp.org

Deadline for Proposals is July 27th at 4:00 p.m.

Wright County

Request for Proposals for Managing Transportation Development Processes

Wright County, on behalf of the Highway 55 Corridor Coalition, is seeking RFP's from qualified consulting firms having experience in managing transportation development processes for Minnesota counties and/or the state. The County (in conjunction with Mn/DOT and Hennepin County) intends to select and contract with a qualified firm to manage the activities of the Coalition for a period of two years beginning in the third quarter of 2004.

Responses to the RFP must be received no later than 3:30 p.m., Friday, June 25, 2004 at the office of: Wayne Fingalson, Wright County Engineer, Wright County Public Works Building, 1901 Highway 25 North, Buffalo, MN 55313.

Call or write for the full RFP, which will be sent free of charge to interested vendors: (763) 682-7383.

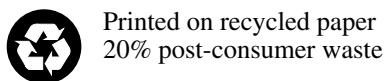


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