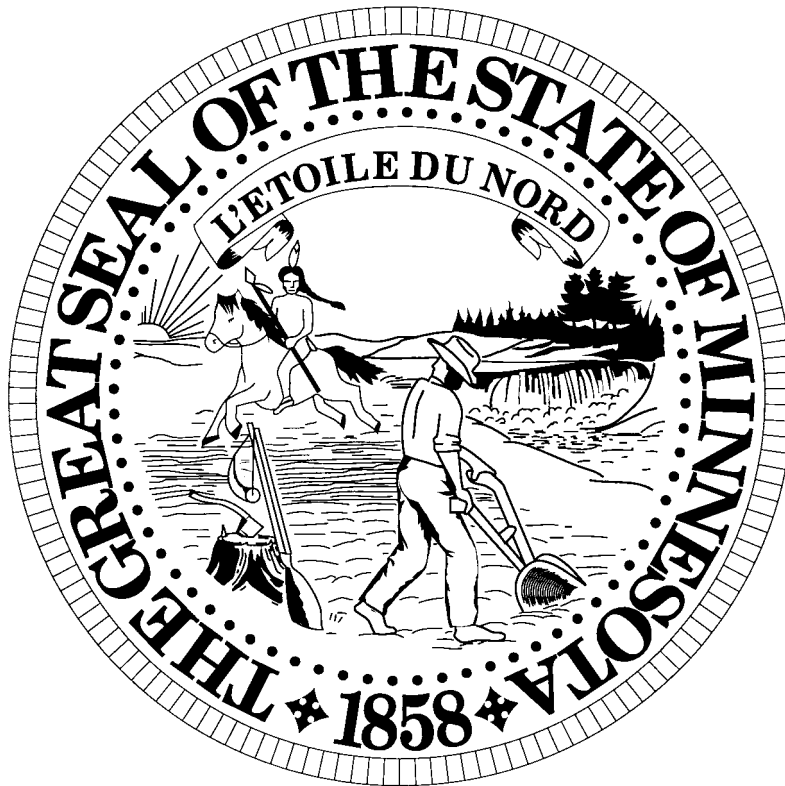


State of Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Monday 7 June 2004
Volume 28, Number 49
Pages 1541 - 1572

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to (651) 297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$14.40 per tenth of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

SUBSCRIPTION SERVICES: Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: (800) 627-3529. **NO REFUNDS.** Subscribers who do not receive a copy of an issue should notify the *State Register* Subscription Office immediately at (651) 297-8774. Copies of back issues may not be available more than two weeks after publication. Both editions are delivered postpaid to points in the United States, Periodicals Postage Paid for the *State Register* at St. Paul, MN, first class for the *Solicitation Announcements*.

POSTMASTER: Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155. See the *State Register* and *Solicitation Announcements* at **website:** <http://www.comm.media.state.mn.us> Click on "Minnesota's Bookstore."

- **On-line subscription** – \$180, includes links, index, sidebar table of contents and *State Register* SENT TO YOU via Email.
 - ***Solicitation Announcements*** -- State Register Supplement (published every Tuesday and Friday) One year subscription: \$135.00 via first class mail, \$150.00 via fax or through our website. Users agree not to redistribute without authorization.
 - **13-week trial subscription** which includes both the *State Register* and *Solicitation Announcements* \$65.00
 - **Single issues** are available for a limited time: *State Register* \$5.00, *Solicitation Announcements* \$1.00. Shipping is \$3.00 per order.
- "Affidavit of Publication" costs \$10.00 and includes a notarized "Affidavit" and a copy of the issue.

Printing Schedule and Submission Deadlines

Vol. 28 Issue Number	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#49	Monday 7 June	Noon Tuesday 1 June	Noon Wednesday 26 May
#50	Monday 14 June	Noon Tuesday 8 June	Noon Wednesday 2 June
#51	Monday 21 June	Noon Tuesday 15 June	Noon Wednesday 9 June
#52	Monday 28 June	Noon Tuesday 22 June	Noon Wednesday 16 June

Copyright © 2004 Communications Media Division, Department of Administration, State of Minnesota.
Publication Number: 326630 (ISSN 0146-7751)

THE STATE REGISTER IS PUBLISHED by Communications Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Children, Families and Learning.

Governor Tim Pawlenty (651) 296-3391

Lt. Governor Carol L. Molnau (651) 296-3391

Attorney General Mike Hatch (651) 297-4272

Secretary of State Mary Kiffmeyer (651) 296-2079

State Auditor Patricia Awada (651) 297-3670

Department of Administration

Commissioner Brian Lamb (651) 296-1424

Communications Media Division

Director Mary K. Mikes (651) 297-3979

State Register

Editor Robin Panlener (651) 297-7963

Asst. Editor John Mikes (651) 297-4616

Subscriptions Jessie Rahmeyer (651) 297-8774

Legislative Information

Senate Public Information Office (651) 296-0504

State Capitol, Room 231, St. Paul, MN 55155

Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

House Information Office (651) 296-2146: State Office Building, Room 175,

Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155

Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498

U.S. Government Printing Office – Fax: (202) 512-1262

Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota State Court System

Court Information Office (651) 296-6043

Minnesota Judicial Center, Room 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,

St. Paul, MN 55155 **Website:** www.courts.state.mn.us

Contents

Minnesota Rules: Amendments & Additions

Monday 7 June 2004, Volume 28, Issues #40-49 1544

Adopted Rules

Department of Natural Resources

Adopted Exempt Permanent Game and Fish Rules;
Designated Trout Lakes 1546

Proposed Rules

Board of Electricity

Proposed Permanent Rules Relating to Electrician
Licenses..... 1547

Official Notices

Board of Assessors

Request for comments on rules governing the Minnesota
State Board of Assessors 1558

Commerce Department

Notice of activation to insure specified classes of business
and public hearing 1559

Environmental Quality Board

Decisions on Faribault Energy Park Project 1560
Route permit issued for Great River Energy Plymouth-Maple
Grove Transmission Lines 1560

Metropolitan Council

Cancellation of previously published hearing notice to
review proposed strategies to address cuts in funding
for the Section 8 Housing Choice Voucher Program..... 1561
Notice of public hearing on Proposed 2005-2008
Transportation Improvement Program (TIP) for the
Twin Cities Metropolitan Area 1561

Minnesota Comprehensive Health Association

Notice of annual meeting of members and annual
board meeting 1562

Public Employees Retirement Association

Notice of meeting of the Board of Trustees 1562

State Contracts

Administration Department

Communications Media Division: Subscribe to the *State
Register* 1563

Colleges and Universities, Minnesota State (MnSCU)

Request for Bids: Printing of Fall 2004/Winter 2005
Continuing Education Class Schedules at Minneapolis
Community and Technical College 1563
Request for proposals for student accident and illness
insurance plan 1564

Employment and Economic Development Department

Request for proposals for a labor liaison for the Dislocated
Worker Programs 1564

Health Department

Request for proposals for indoor radon grant 1566

Human Services Department

Availability of community food and nutrition program
funds 1566

Lottery

Request for proposals for distribution of Lottery Tickets
and related materials to retailers..... 1567

Revisor of Statutes

Request for indexing services..... 1567

Transportation Department

Potential availability of contracting opportunities for a
variety of highway related technical activities 1568
Professional/technical contract opportunities..... 1568

State Grants & Loans

STAR Program

Notice of availability of Assistive Technology Programs for
people with disabilities 1569
Notice of Availability of Out State Regional Assistive
Technology Services Grant for Rural Delivery of Assistive
Technology (AT) Devices and Services 1569

Non-State Contracts & Grants

Metropolitan Council

Request for proposals for engineering services for County
Road 73 and I-394 Park and Ride 1570
Request for proposals for Police Information Management
System Consultant 1570

Metropolitan Council - Metro Transit

Request for bids for purchase of Ultra-Low Sulfur Diesel
Fuel 1571

Minnehaha Creek Watershed District

Request for Bids: Shoreline stabilization project in
Minnetonka 1571

University of Minnesota

Bid Information Service (BIS) available for all potential
vendors 1571

Commodity, Service and Construction Contracts are published Tuesday
and Friday in a bulletin, the *Solicitation Announcements*. Award results
are available from the Materials Management Helpline (651) 296-2600.

Website: www.mmd.admin.state.mn.us

Individual copies and subscriptions to the *State Register* and
Solicitations Announcements are available through Minnesota's
Bookstore, (651) 297-3000, or (800) 657-3757.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

Volume 28, Issues #40-48

Agriculture Department

1502.0002; .0003; .0005; .0006; .0007; .0008; .0009; .0010; .0011; .0012; .0015; .0017; .0018; .0022; .0023; .0025 (adopted) 1360

1502.0002 s. 2 (repealed) 1360

Chiropractic Examiners Board

2500.3000 (adopted) 1482

Dentistry Board

3100.0100; .1700; .1750; .1850; .2000; .3600; .5100; .5200; .5300; .5400; .6300 (proposed)..... 1387

Education Department

3525.0210; .3600; .3700; .3750; .3900; .4010; .4110; .4300; .4420; .4700; .4770 (proposed)..... 1292

Board of Electricity

3800.3500, s. 1, 3, 11; .3520, s. 1, 3, 4, 5; .3530 s. 1, 2; .3540, s. 1, 2, 3, 3a, 4, 5; .3550; .3560; .3570; .3580; .3590, s. 1, 2, 3, 5; .3601, s. 2, 4, 4a; .3602; .3603, s. 1, 3, 5, 7; .3650; .3690; .3720; .3800; .3830; .3831; .3880; .3885(proposed)..... 1547

Health Department

4647.0100; .0200; .0300; .0400; 4667.0005; .0010; .0015; .0020; .0025; .0030; 4685.1010, s. 8; 4700.2600; .2700; .2800; .2900; .3000; .3100; .3200; .3300; .3400; .3500; .3600; .3700; .3800; .3900; .4000; 4735.0200; 4761.1230; 9000.0050; .0100; s. 2, 3, 7; .0110; .0120; .0130; .0140; .0150; .0160; .0190 (repealed) 1249

4717.7000; 4761.2000; .2100; .2200; .2220; .2240; .2260; .2280; .2300; .2320; .2340; .2360; .2370; .2380; .2400; .2420; .2440; .2460; .2480; .2510; .2540; .2550; .2560; .2570; .2580; .2590; .2600; .2610; .2615; .2620; .2625; .2630; .2640; .2645; .2650; .2655; .2660; .2665; .2670; .2680; .2690; .2700 (proposed) 1397

4731.0100; .0200; .0210; .0230; .0240; .0250; .0260; .0270; .0280; .0290; .0300; .0315; .0355; .0400; .0401; .0402; .0403; .0405; .0406; .0407; .0408; .0409; .0410; .0411; .0412; .0413; .0414; .0415; .0416; .0417; .0418; .0419; .0420; .0421; .0422; .0423; .0525; .0530; .0535; .0540; .0550; .0555; .0560; .0565; .0570; .0575; .0580; .0585; .0590; .0595; .0597; .0600; .0605; .0610; .0615; .0620; .0625; .0630; .0700; .0705; .0710; .0715; .0720; .0725; .0730; .0735; .0740; .0745; .0750; .0760; .0765; .0770; .0780; .0790; .0795; .0815; .0820; .0825; .0830; .0840;

.1000; .1010; .1020; .1030; .1040; .1050; .1060; .1070; .1080; .1090; .2000; .2010; .2020; .2030; .2040; .2050; .2060; .2070; .2080; .2090; .2095; .2100; .2150; .2200; .2210; .2220; .2230; .2240; .2270; .2280; .2290; .2300; .2310; .2320; .2330; .2340; .2350; .2400; .2410; .2420; .2430; .2440; .2450; .2500; .2510; .2520; .2530; .2540; .2550; .2560; .2600; .2610; .2620; .2630; .2640; .2650; .2700; .2750; .2800; .2950; .3000; .3005; .3010; .3015; .3020; .3025; .3030; .3035; .3040; .3045; .3050; .3055; .3060; .3065; .3070; .3075; .3080; .3090; .3105; .3110; .3115; .3120; .3130; .3135; .3140; .3145; .3150; .3155; .3160; .3165; .3170; .3175; .3200; .3210; .3215; .3220; .3225; .3230; .3235; .3240; .3245; .3300; .3305; .3315; .3320; .3325; .3330; .3345; .3365; .3380; .3390; .3395; .3400; .3405; .3410; .3415; .3420; .3500; .3520; .3530; .3540; .3550; .3560; .3570; .3580; .4000; .4010; .4020; .4030; .4040; .4050; .4060; .4070; .4080; .4090; .4100; .4110; .4120; .4130; .4140; .4150; .4160; .4170; .4180; .4190; .4200; .4210; .4220; .4240; .4250; .4260; .4270; .4290; .4310; .4330; .4350; .4360; .4400; .4401; .4402; .4403; .4404; .4405; .4407; .4408; .4409; .4410; .4411; .4412; .4413; .4414; .4415; .4420; .4421; .4422; .4423; .4424; .4425; .4426; .4427; .4428; .4429; .4432; .4433; .4434; .4435; .4436; .4440; .4441; .4442; .4443; .4444; .4445; .4450; .4451; .4452; .4453; .4454; .4455; .4456; .4457; .4458; .4459; .4460; .4461; .4463; .4464; .4465; .4466; .4467; .4468; .4469; .4470; .4471; .4472; .4473; .4474; .4475; .4476; .4477; .4478; .4479; .4500; .4501; .4502; .4503; .4504; .4505; .4506; .4507; .4508; .4509; .4510; .4511; .4512; .4513; .4514; .4515; .4516; .4517; .4518; .4519; .4520; .4521; .4522; .4523; .4524; .4525; .4526; .4527; .6000; .6010; .6020; .6030; .6040; .6050; .6060; .6070; .6080; .6090; .6100; .6110; .6120; .6130; .6140; .6150; .6160; .6170; .6180; .6190; .6200; .6210; .6220; .6230; .6240; .6250; .6260; .6270; .7000; .7010; .7020; .7030; .7040; .7050; .7060; .7070; .7080; .7090; .7100; .7110; .7120; .7130; .7140; .7150; .7160; .7170; .7200; .7210; .7220; .7230; .7240; .7250; .7260; .7270; .7280 (proposed)..... 1452

4730.0100 s. 5a, 7b, 22, 22a, 24, 50, 52a, 58, 63, 73a, 106b, 106c, 115, 116, 119a, 121a, 129, 151, 152, 155, 169a, 181a, 187a, 188, 201a, 206, 213a; .1000; .2580; .2600; .2710; .2750; .2800; .3400; .3500; .3610 (proposed repealer)..... 1452

4761.1000; .1010; .1020; .1040; .1050; .1060; .1070; .1080; .1090; .1100; .1110; .1120; .1130; .1140; .1150; .1160; .1170; .1180; .1190; .1200; .1210; .1220; .1230 (proposed repealer) 1397

Minnesota Rules: Amendments and Additions

Labor and Industry Department	
5205.0010; 5207.0300; .0301 (adopted exempt)	1512
5207.0010; .0020; .0250 s.5 (repealed).....	1512
5221.4030 (adopted exempt)	1209
Natural Resources Department	
6216.0250; .0350 (proposed emergency)	1454
6216.0350 (adopted expedited emergency).....	1483
6232.2800; .2900; .3055 (adopted expedited emergency)	1213
6232.3855; .4300; .4400; .4500; .4600 (adopted expedited emergency).....	1484
6262.0550, 6264.0400 (adopted expedited emergency)	1361
6262.0550; 6264.0400 s.4 (repealed expedited emergency).....	1361
6264.0050 s. 2(adopted exempt).....	1546
Pollution Control Agency	
7001.0650; .0730; 7002.0075; 7005.0100; 7007.0200; .0300; .0950; .1110; .1130; .1300; 7008.4000; .4110; 7011.0913; .1260; .1265; .7030; .7040; .7060; .7080; .7090; .7100; .7120; .7140; .7160; .7180; .7200; .7235; .7240; .7260; .7280; .7290; .7300; .7320; .7340; .7360; .7370; .7380; .7385; .7390; .7400; .7410; .7420; .7460; .7480; .7485; .7520; .7560; .7580; .7600; .7610; .7620; .7640; .7650; .7660; .7665; .7670; .7675; .76.80; .7700; .7720; .7730; .7740; .7760; .7770; .7780; .7800; .7820; .7840; .7860; .7880; .7900; .7905; .7910; .7920; .7930; .7935; .7940; .7960; .7980; .8000; 7017.0200; .2018; 7019.3000; 7045.0120 (adopted)	1482
7007.4010 s. 11a, 20; 7011.7220; .7440 (repealed)	1482
7000.0050; .0075; .0100; .0200; .0300; .0400; .0500; .0550; .0650; .0750; .0755; .0800; .0850; .1200; .1300; .1750; .1800; .1900; .2000; .2100; .5000; .7000; .9000; .9100 (proposed)	1249
7000.1300 s.5 (repealed)	1249
Public Safety Department	
7502.0420 (proposed)	1359
Minnesota Racing Commission	
7870.0450; .0490; 7873.0185; .0193; .0194; .0199; 7875.0100; 7876.0120; 7877.0130; .0165; .0170; 7878.0150; 7883.0100; 7890.0100; 0130; 7895.0250; .0275; .0300; 7897.0100; .0110; .0130 (adopted)	1482
Revenue Department	
8106.0100; .0300; .0400; .0600; .0700; .0800 (adopted exempt)	1297
8106.0100 s.9; .0300 s.2 (repealed exempt).....	1297
8130.8700 (proposed)	1289
Water and Soil Resources Board	
8415.0100; .0110; .0120 (adopted exempt)	1251
Veterans Homes Board	
9050.0040; .0200; .0600; .0650; .0720; .0750; .0800; .0900; .1070 (adopted)	1254

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

Department of Natural Resources

Adopted Exempt Permanent Game and Fish Rules; Designated Trout Lakes

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, sections 97C.001 and 97C.005.

Dated: May 19, 2004

Gene Merriam
Commissioner of Natural Resources

6264.0050 RESTRICTIONS ON DESIGNATED TROUT LAKES AND STREAMS.

[For text of subpart 1, see M.R.]

Subp. 2. **Listing of designated trout lakes.** The following described lakes are designated as trout lakes:

Name	Section	Township	Range
[For text of items A to N, see M.F.]			
O. St. Louis County:			
[For text of subitems (1) to (12), see M.R.]			
(13) Forsyth Mine Pit	44	58	19W
(14) Hanson Lake	36	64	13W
(15) (14) High Lake	3, 4, 5	63	12W
	33, 34	64	12W
(16) (15) Jacob (Louis) Lake	11, 12	64	12W
(17) (16) James (Jammer) Lake	27	60	18W
(18) (17) Judson Mine Pit	20, 29	58	19W
(19) (18) Loaine (Sand) Lake	16, 17	54	12W
(20) (19) Miner's Mine Pit	26, 27, 28	63	12W
(21) (20) Mirror Lake	19, 30	52	14W
(22) (21) Norberg Lake	1	61	14W
(23) (22) Normanna Lake	7, 8	52	13W
(24) (23) Pickerel Lake	17	60	21W
(25) (24) Regenbogan Lake	18	64	12W
(26) (25) Spring Hole Lake	14	55	14W
(27) (26) Trygg (Twigg) Lake	31	68	14W
	36	68	15W
(28) (27) Twin Lake	28, 33	50	14W

[For text of subps 3 and 4, see M.R.]

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. Strike outs indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. Strike outs indicate deletions from proposed rule language.

Proposed Rules

Comments on Planned Rules or Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rules Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* § § 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rules. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record is then closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rules Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Board of Electricity

Proposed Permanent Rules Relating to Electrician Licenses

Notice of Intent to Adopt Rules without a Public Hearing: Proposed Amendment to Rules Governing License Requirements for Persons and Companies Licensed by, or Registered With, The Minnesota Board of Electricity, *Minnesota Rules*, Chapter 3800

Introduction. The Minnesota Board of Electricity intends to adopt rules without a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until July 1, 2004.

Agency Contact Person. Comments or questions on the rules and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: John A. Schultz at Minnesota Board of Electricity, Griggs-Midway Building, Suite S-128, 1821 University Avenue, Saint Paul, MN 55104-2993, (651) 642-0800, **FAX** (651) 642-0441 and **e-mail** john.schultz@state.mn.us. TTY users may contact the Board through the Minnesota Relay Service at (800) 627-3529.

Subject of Rules and Statutory Authority. The proposed rules are about experience requirements for power limited technicians and experience allowances for technology system work for other license types, requirements for securing and maintaining contractor licenses, requirements for responsible licensed persons for contractors and employers, resubmittal of certificate of responsible licensed person for an employer, continuing education rules for power limited technicians, expiration of continuing education programs, and approval of technical programs for experience credit for a power limited technician applicant. The statutory authority to adopt the rules is *Minnesota Session Laws, 2002*, Chapter 328 and *Minnesota Session Laws, 2003*, Chapter 58 requiring the board to adopt rules related to experience requirements for power limited technicians. In addition, *Minnesota Statutes*, section 326.241, authorizes the board to adopt rules to carry out its duties under sections 326.241 to 326.248. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed. A copy of this notice, the proposed rules, and statement of need and reasonableness are also available on the board's **website** at: <http://www.electricity.state.mn.us/Notices/index.html>.

Comments. You have until 4:30 p.m. on Thursday, July 1, 2004 to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on July 1, 2004. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged

Proposed Rules

to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency. A copy of this notice, the proposed rules, and statement of need and reasonableness are also available on the board's website at: <http://www.electricity.state.mn.us/Notices/index.html>.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone** (651) 296 5148 or 1-800-657 3889.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 7 June 2004

John A. Schultz
Executive Secretary
Minnesota Board of Electricity

3800.3500 DEFINITIONS.

Subpart 1. **Words, terms, and phrases.** For the purposes of this chapter and the Minnesota Electrical Act, *Minnesota Statutes*, sections 326.241 to 326.248, ~~and parts 3800.3500 to 3800.3800~~, the following terms have the meanings given them.

[For text of subp 2, see M.R.]

Subp. 3. **Employee.** "Employee" means:

[For text of item A, see M.R.]

B. an instructor of an electrical wiring course and the instructor's students, while performing electrical work on projects on the school premises under the personal on-the-job supervision of a properly licensed employee of ~~an electrical~~ a contractor.

[For text of subps 4 to 10, see M.R.]

Subp. 11. **Personal on-the-job supervision and job.**

A. For the purposes of *Minnesota Statutes*, section 326.242, subdivision 5, "personal on-the-job supervision" means that the unlicensed person will have a licensed person present on the job and providing supervision the entire working day. ~~A licensed person shall supervise no more than two unlicensed persons.~~

[For text of item B, see M.R.]

3800.3520 EXAMINATION; MINIMUM EXPERIENCE REQUIREMENTS FOR LICENSURE; EXPERIENCE ACCEPTABLE TO BOARD.

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicates deletions from proposed rule language.

Proposed Rules

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Maximum allowable credit under certain conditions.** The maximum allowable electrical experience credit under the following conditions shall be as stated:

- A. before age 12, none;
- B. before age 16, six months;
- C. in foreign countries, 12 months; ~~and~~

D. acquired during the school term of a board-approved two-year post high school electrical course and other board-approved courses requiring attendance on a full-time daily basis, none; and

E. experience for a power limited technician only, acquired during the school term of board-approved part-time or night school courses, no restriction.

Subp. 4. **Experience acceptable to board for certain categories in certain situations.** Experience in the categories of planning for the installation of wiring, apparatus, and equipment for light, heat, and power; laying out for the installation of wiring, apparatus, and equipment for light, heat, and power; supervising the installation of wiring, apparatus, and equipment for light, heat, and power; and wiring and installing electrical wiring, apparatus, and equipment for light, heat, and power is acceptable to the board in the situations described in items A to E.

A. Experience while in the employ of ~~an electrical~~ a contractor licensed under *Minnesota Statutes*, section 326.242, subdivision 6.

B. Experience while working in Minnesota for an employer who is not required to be licensed as ~~an electrical~~ a contractor, if the work is inspected under *Minnesota Statutes*, section 326.244, and done under the supervision of a properly licensed electrician.

C. Experience while performing electrical work in Minnesota for an employer who is exempt from licensing when the work is exempt from inspection under *Minnesota Statutes*, section 326.244, or when the work is performed on federal property by a federal employee, if the board has determined in either situation that the experience is substantially equal to that acquired in performing work while in the employ of a licensed ~~electrical~~ contractor. The determination shall be made after a personal inspection by not less than two board members and one staff employee of the board on the premises where the applicable work was performed.

D. Experience while performing electrical work outside of Minnesota, which the board has determined is substantially equivalent to the work performed while in the employ of a licensed ~~electrical~~ contractor in Minnesota. This determination must be based on a certification by the employer for the type of work performed.

E. Experience while performing electrical work in the armed forces of the United States which the board has determined is substantially equivalent to work performed while in the employ of a licensed ~~electrical~~ contractor in Minnesota. This determination shall be based on a certification by the military for the type of work performed.

Subp. 5. **Schedule of minimum experience requirements and maximum experience allowances.** The minimum required experience and maximum experience allowance under subpart 2 shall be as shown in items A to ~~H I~~ for the type of license sought.

A. Class A master electrician (~~the minimum total is 60 months required~~), including:

[For text of subitems (1) to (7), see M.R.]

~~(8) laying out and installing wiring, apparatus, and equipment for home appliances: minimum experience of zero months; maximum credit allowance of three months; and~~

~~(9) wiring and maintaining electronic controls technology circuits or systems: minimum experience of zero months, maximum credit allowance of three six months; and~~

(9) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of 12 months.

B. Class A journeyman electrician (~~the minimum total is 48 months required~~), including:

[For text of subitems (1) to (4), see M.R.]

~~(5) maintaining and repairing electrical wiring, apparatus, and equipment: minimum experience of one month zero months; maximum credit allowance of 24 months;~~

[For text of subitems (6) and (7), see M.R.]

~~(8) laying out and installing wiring, apparatus, and equipment for home appliances: minimum experience of zero months; maximum credit allowance of three months;~~

~~(9) wiring and maintaining electronic controls technology circuits or systems: minimum experience of zero months, maximum credit allowance of three six months; and~~

(9) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of 12 months; and

Proposed Rules

[For text of subitem (10), see M.R.]

C. Master elevator constructor; the minimum total ~~shall be~~ is 60 months, including:

[For text of subitems (1) to (7), see M.R.]

~~(8) laying out and installing wiring, apparatus, and equipment for home appliances: minimum experience of zero months, maximum credit allowance of three months; and~~

~~(9) wiring and maintaining electronic controls technology circuits or systems: minimum experience of zero months, maximum credit allowance of ~~three~~ six months; and~~

~~(9) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of 12 months.~~

D. Elevator constructor; the minimum total ~~shall be~~ is 36 months, including:

[For text of subitems (1) to (7), see M.R.]

~~(8) laying out and installing wiring, apparatus, and equipment for home appliances: minimum experience of zero months, maximum credit allowance of three months;~~

~~(9) wiring and maintaining electronic controls technology circuits or systems: minimum experience of zero months, maximum credit allowance of ~~three~~ six months; and~~

~~(9) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of 12 months.~~

E. Maintenance electrician; the minimum total ~~shall be~~ is 48 months, including:

[For text of subitems (1) to (7), see M.R.]

~~(8) laying out and installing wiring, apparatus, and equipment for home appliances: minimum experience of zero months, maximum credit allowance of three months;~~

~~(9) wiring and maintaining electronic controls technology circuits or systems: minimum experience of zero months, maximum credit allowance of ~~three~~ six months;~~

~~(9) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of 12 months; and~~

[For text of subitem (10), see M.R.]

F. Lineman; the minimum total ~~shall be~~ is 48 months, including:

[For text of subitems (1) to (7), see M.R.]

~~(8) laying out and installing wiring, apparatus, and equipment for home appliances: minimum experience of zero months, maximum credit allowance of three months;~~

~~(9) wiring and maintaining electronic controls technology circuits or systems: minimum experience of zero months, maximum credit allowance of ~~three~~ six months; and~~

~~(9) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of zero months.~~

G. Class A installer; the minimum total ~~shall be~~ is 12 months, including:

[For text of subitems (1) to (7), see M.R.]

~~(8) laying out and installing wiring, apparatus, and equipment for home appliances: minimum experience of zero months, maximum credit allowance of 12 months;~~

~~(9) wiring and maintaining electronic controls technology circuits or systems: minimum experience of zero months, maximum credit allowance of three months; and~~

~~(9) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of zero months.~~

H. Class B installer; the minimum total ~~shall be~~ is 12 months, including:

[For text of subitems (1) to (7), see M.R.]

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

~~(8) laying out and installing wiring, apparatus, and equipment for home appliances: minimum experience of zero months, maximum credit allowance of three months;~~

~~(9) wiring and maintaining electronic controls technology circuits or systems: minimum experience of zero months, maximum credit allowance of three months; and~~

~~(9) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of zero months.~~

I. Power limited technician, the minimum total is 36 months, including:

(1) planning for the installation of wiring, apparatus, and equipment for technology circuits or systems: minimum experience of zero months, maximum credit allowance of six months;

(2) laying out for the installation of wiring, apparatus, and equipment for technology circuits or systems: minimum experience of zero months, maximum credit allowance of six months;

(3) supervising the installation of wiring, apparatus, and equipment for technology circuits or systems: minimum experience of zero months, maximum credit allowance of six months;

(4) wiring for and installing technology circuit or system wiring, apparatus, and equipment: minimum experience of 12 months, maximum credit allowance of 36 months;

(5) maintaining and repairing technology circuit or system wiring, apparatus, and equipment: minimum experience of zero months, maximum credit allowance of 24 months;

(6) line work: minimum experience of zero months, maximum credit allowance of zero months;

(7) installing elevators: minimum experience of zero months, maximum credit allowance of zero months;

(8) wiring and maintaining process control circuits or systems: minimum experience of zero months, maximum credit allowance of six months; and

(9) a maximum of up to 12 months or 2,000 hours of experience credit will be allowed for the successful completion of a two-year post high school electrical course or other technical training approved by the board.

3800.3530 REQUIREMENTS FOR SECURING AND MAINTAINING AN ~~ELECTRICAL~~ CONTRACTOR'S LICENSE.

Subpart 1. **Information required to be provided by applicants.** In addition to ~~all other~~ the requirements of *Minnesota Statutes*, section 326.242, subdivision 6, an applicant for ~~an electrical~~ a contractor's license shall also supply the ~~telephone number, exclusive of answering services, as listed under the contractor's or person's name in telephone directories, the mailing address, and the street address of~~ information described in items A to G:

~~A. each partner or venturer, if the applicant is a partnership or joint venture;~~

~~B. the owner, if the applicant is an individual proprietorship;~~

~~C. the corporate officers, if the applicant is a corporation;~~

~~D. each location from which the applicant's electrical contracting business is or will be conducted; and~~

~~E. the applicant's responsible master electrician.~~

A. The telephone number, exclusive of answering services, as listed under the contractor's or person's name in telephone directories.

B. The mailing address, and the street address of:

(1) the owner, if the applicant is a sole proprietorship;

(2) each partner, if the applicant is a partnership or limited liability partnership;

(3) each member, if the applicant is a limited liability company;

(4) the corporate officers, if the applicant is a corporation;

(5) the primary location from which the contracting business is conducted;

(6) the registered office or registered agent of the corporation or limited liability company, or the specified office or specified agent of the limited liability partnership when the company is located in a state that is not contiguous with Minnesota; and

(7) each additional location from which the applicant's contracting business is conducted.

C. The Social Security number of each individual, partner, venturer, corporate officer, or member as required by *Minnesota Statutes*, section 270.72, subdivision 4.

D. Except for an individual or a partnership making application using the individual's or all partners' own full true names as the contractor name, a copy of the certificate of assumed name or a copy of the certificate of good standing issued by the Office of the Secretary of State.

Proposed Rules

E. Except for sole proprietor and one-member limited liability companies that do not have employees or do not have taxable sales, the applicant's Minnesota and federal identification numbers. Dependent upon residency of employees and wages paid, applicants from outside Minnesota may not be required to provide a Minnesota identification number. Applicants not providing a Minnesota identification number under this item must provide an affidavit that their company is not required to deduct and withhold employee income tax.

F. When the applicant has employees, the applicant's worker's compensation insurance account number and unemployment insurance account number. A worker's compensation insurance account number is not required for an applicant who only employs persons excluded under *Minnesota Statutes*, section 176.041. An applicant not providing worker's compensation insurance must provide an affidavit that *Minnesota Statutes*, section 176.041, does not require worker's compensation insurance for their employees.

G. A certificate of master electrician or power limited technician identifying the licensed person responsible for the contractor's license as required by part 3800.3540.

Subp. 2. [See repealer.]

Subp. 3. [See repealer.]

[For text of subp 4, see M.R.]

3800.3540 DESIGNATION OF RESPONSIBLE MASTER ELECTRICIAN OR POWER LIMITED TECHNICIAN ON CONTRACTOR'S LICENSE APPLICATION.

Subpart 1. Responsible licensed person for contractor limited to one contractor license. Each contractor shall designate the responsible master electrician or power limited technician employed by the contractor on the application for ~~an electrical~~ a contractor's license. The board shall not grant a ~~new~~ contractor's license if it appears that the responsible electrician or power limited technician designated is also employed ~~in the same capacity~~ by any other ~~electrical~~ contractor or employer. In the event that ~~more than one previously licensed electrical contractor has designated the same responsible electrician on an application for a license renewal~~ an applicant for a contractor license has designated an employee as the responsible master electrician or power limited technician who is the responsible master electrician or power limited technician for another contractor or employer, or is employed by another contractor or employer, the board shall return the application to the ~~contractor who shall have 15 days to resubmit an application~~ applicant. If upon resubmission of the license application, it still appears that the same responsible electrician has been designated by more than one contractor, the board shall institute proceedings pursuant to *Minnesota Statutes*, section 326.242, subdivision 9, for nonrenewal of the licenses of each contractor by whom the same responsible electrician is employed.

Subp. 2. Notice required for resignation, termination, or separation of responsible licensed person. The responsible master electrician or power limited technician for a contractor shall give a minimum 15-day notice to the contractor and board before resigning as the responsible master electrician or power limited technician for the contractor. The contractor and responsible master electrician or power limited technician shall immediately notify the board upon the termination or separation of the contractor's responsible master electrician or power limited technician.

Subp. 3. Replacement certificate of employment of responsible licensed person. The contractor shall submit a replacement certificate of responsible licensed person form identifying the replacement responsible master electrician or power limited technician within 30 days from the date of termination or separation. If the contractor is unable to acquire a replacement responsible master electrician or power limited technician within 30 days from the date of termination, the contractor's license is invalid and the contractor shall cease and desist from performing any electrical work and return the contractor's license for voluntary termination. Upon acquiring a replacement responsible master electrician or power limited technician, the contractor may request reinstatement of the terminated license.

Subp. 3a. Failure to renew or maintain master electrician or power limited technician license. If the responsible master electrician or power limited technician for the contractor is an owner, partner, member, or officer of the company and fails to renew a license or a license is suspended or revoked, the contractor license is invalid and the contractor shall cease and desist from performing any electrical work until the master electrician or power limited technician license is renewed or reinstated, or a certificate of responsible licensed person identifying a replacement responsible master electrician or power limited technician is submitted. Upon renewal or reinstatement of the master electrician's or power limited technician's license, or acquiring a replacement responsible master electrician or power limited technician, the contractor may request reinstatement of the license. If the responsible master electrician or power limited technician for the contractor is an employee of the company and fails to renew a license or a license

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

is suspended or revoked, the contractor has 30 days to secure a properly licensed responsible master electrician or power limited technician. If the contractor is unable to acquire a replacement responsible master electrician or power limited technician, or if the master electrician or power limited technician license is not renewed or reinstated within 30 days from the date of the expiration, suspension, or revocation, the contractor's license is invalid and the contractor shall cease and desist from performing any electrical work. Upon renewal or reinstatement of the responsible master electrician's or power limited technician's license, or the contractor submitting a replacement certificate of responsible master electrician or power limited technician, the contractor may request reinstatement of the license.

Subp. 4. Evidence of compliance with this chapter and the Minnesota Electrical Act. ~~Where the master electrician is not an owner or officer of the corporation of the electrical contractor, the Board of Electricity shall require that the owner or chief executive officer of the corporation and the master electrician provide evidence of the manner in which the contractor will comply with the requirements of the Minnesota Electrical Act if the materials submitted in support of the application for license by the chief executive officer of the corporation and the master electrician do not indicate the manner in which the contractor will comply with the requirements of the Minnesota Electrical Act.~~ The owner or principal of a company and the responsible master electrician or power limited technician of the company applying for a contractor license shall provide certification that the contractor will comply with the requirements of this chapter and the Minnesota Electrical Act.

Subp. 5. Employer. For the purpose of this part, "employer" means a person, partnership, corporation, or limited liability company who has one or more employees who perform electrical work on the employer's electrical wiring, apparatus, equipment, or on facilities owned or leased by the employer which are located within the limits of property owned or leased and operated and maintained by the employer.

3800.3550 DESIGNATION OF RESPONSIBLE MASTER ELECTRICIAN, POWER LIMITED TECHNICIAN, LICENSED MAINTENANCE ELECTRICIAN, OR ELECTRICAL ENGINEER BY AN EMPLOYER.

Subpart 1. Employees required to be licensed. An employer who has one or more employees who perform electrical work on the employer's premises for which an electrical license is required shall submit to the Board of Electricity a certificate of ~~employment~~ responsible licensed person executed by the properly licensed employee who is responsible for compliance with this chapter and the Minnesota Electrical Act by that employer and the employer's employees.

Subp. 2. Employees exempt from licensing. An employer whose maintenance electricians are exempt from licensing under *Minnesota Statutes*, section 326.242, subdivision 12, shall provide the Board of Electricity with a certificate of ~~employment~~ responsible licensed person executed by an employee who holds a bachelor of Electrical Engineering degree from an accredited university or college, power limited technician, maintenance electrician, or a master electrician license, and is responsible for compliance with this chapter and the Minnesota Electrical Act by that employer and the employer's employees.

Subp. 3. Notification of termination of ~~employment~~ responsible licensed person. The designated responsible person on the certificate of ~~employment~~ responsible licensed person required under this part shall immediately notify the Board of Electricity in writing of termination of ~~employment~~ as the responsible licensed person with that employer.

Subp. 4. Evidence of compliance. The Board of Electricity may require that the employer or designated responsible person provide evidence of the manner in which they will comply with this chapter and the Minnesota Electrical Act.

Subp. 5. Resubmittal of designation of responsible master electrician, power limited technician, licensed maintenance electrician, or electrical engineer by an employer. An employer shall resubmit a certificate of responsible licensed person executed by the properly certified employee who is responsible for compliance with this chapter and the Minnesota Electrical Act two years from the date of the previous submittal.

Subp. 6. Employer. For the purpose of this part, "employer" means a person, partnership, corporation, or limited liability company who has one or more employees who perform electrical work on the employer's electrical wiring, apparatus, equipment, or facilities owned or leased by the employer which are located within the limits of property owned or leased and operated and maintained by the employer.

3800.3560 ADVERTISING RESTRICTIONS.

The ~~electrical~~ contractor's name as it appears on the contractor's license shall be provided in any advertisement or printed matter that offers or implies the performance of electrical work for which a license is required.

3800.3570 MARKING OF ~~ELECTRICAL~~ CONTRACTOR'S VEHICLES.

Any vehicle used by ~~an electrical~~ a contractor while performing electrical work for which ~~an electrical~~ a contractor's license is required shall have the ~~electrical~~ contractor's name and license number as it appears on the contractor's license in contrasting color with characters at least three inches high and one-half inch in width affixed to each side of the vehicle.

3800.3580 REVOCATION OF ANY LICENSE.

Subpart 1. Violation of this chapter and the Minnesota Electrical Act. The board may revoke, suspend, or refuse to renew any license granted pursuant to *Minnesota Statutes*, ~~sections~~ section 326.242 and ~~326.2421~~, when the holder of a license:

Proposed Rules

[For text of items A and B, see M.R.]

C. is an installer or ~~electrical contractor or alarm and communication contractor~~ and fails or refuses to furnish and maintain a valid and enforceable installer's or ~~electrical contractor's bond or alarm and communication contractor's bond~~, as required by *Minnesota Statutes*, ~~sections section~~ section 326.242 and 326.2424; and

D. is ~~an electrical a contractor or alarm and communication contractor~~ and fails or refuses to provide and keep in force a public liability insurance policy, as required by *Minnesota Statutes*, ~~sections section~~ section 326.242 and 326.2424.

Subp. 2. Violation of other statute. The board must revoke, suspend, or refuse to renew any license as provided in *Minnesota Statutes*, section 268.0625, 270.72, or 518.551.

3800.3590 LICENSES; EXPIRATION AND FEES.

Subpart 1. **Expiration.** Except as otherwise provided in this part, all licenses issued or renewed under this part expire two years from the date of issuance or renewal. Master licenses expire March 1 of each odd-numbered year after issuance or renewal. Electrical contractor licenses expire March 1 of each even-numbered year after issuance or renewal. ~~Alarm and communication contractor licenses expire July 1 of each odd-numbered year after issuance or renewal.~~ Technology system contractor licenses expire August 1 of each even-numbered year after issuance or renewal.

Subp. 2. **Application/examination, issuance, and renewal fees.** The following fees shall be payable for application/ examination, issuance, and renewal:

A. For application/examination for each class of license, \$35.

B. For issuance of original license and renewal:

(1) Class A master and master elevator constructor, \$40 a year;

(2) Class B master, \$25 a year;

(3) Class A journeyman, power limited technician, Class B journeyman, Class A or B installer, elevator constructor, maintenance, lineman, or special electrician, \$15 a year; and

(4) electrical contractor ~~and alarm and communication contractor~~ and technology system contractor, \$100 a year.

Subp. 3. **Prorating fees.** If a new ~~Class A master~~ or contractor license is issued in accordance with subpart 1 for less than two years, the fee for the license shall be prorated on a quarterly basis. ~~The electrical contractor's and alarm and communication contractor's license fee shall be prorated on a quarterly basis for each quarter or part of a quarter that the license is issued in accordance with subpart 1.~~

[For text of subp 4, see M.R.]

Subp. 5. **Reissuance fee.** Any electrical contractor or ~~alarm and communication contractor~~ technology system contractor who seeks reissuance of a license after it has been revoked or suspended pursuant to part 3800.3580 ~~of the Board of Electricity~~ shall submit a reissuance fee of \$100 before the license is reinstated.

Subp. 6. **Duplicate license fee.** The fee for the issuance of each duplicate license is \$3.

3800.3601 DEFINITIONS.

[For text of subpart 1, see M.R.]

Subp. 2. **Educational program.** "Educational program" means a course, seminar, workshop, or other educational offering where interactive instruction is provided by one or more instructors, either directly or by interactive ~~television~~ media.

[For text of subp 3, see M.R.]

Subp. 4. **Electrician license.** "Electrician license" means a personal electrical license issued by the board that is required by statute or rule. "Electrician license" does not include "lineman" as defined by part 3800.3500, subpart 6.

Subp. 4a. Power limited technician. "Power limited technician" means a person meeting the qualifications of *Minnesota Statutes*, section 326.242, subdivision 3d, paragraph (b) or (e), and who is licensed by the board.

[For text of subp 5, see M.R.]

3800.3602 REQUIREMENTS FOR RENEWAL OF ELECTRICIAN AND POWER LIMITED TECHNICIAN LICENSE.

Subpart 1. **License renewal.** The board shall not renew the electrician license of an applicant for renewal who has held the license for at least 24 months ~~after May 15, 1995~~, unless the applicant has credit for the hours of instruction required by this part.

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Subp. 2. **Hours of instruction.**

A. Within the 24 months preceding the expiration of an electrician or power limited technician license, each holder of a license shall receive credit for ~~16 hours of~~ instruction through one or more educational programs as required by this part. Credit shall be allowed only once for any educational program in any 24-month period. Where a licensee holds more than one type of electrician license, the same credits for hours of instruction may be applied to each license.

B. The following license types are required to earn 16 hours of instruction through one or more educational programs:

- (1) Class A master electrician;
- (2) Class B master electrician;
- (3) Class A journeyman electrician;
- (4) Class B journeyman electrician;
- (5) master elevator constructor;
- (6) elevator constructor;
- (7) maintenance electrician;
- (8) Class A installer; and
- (9) Class B installer.

C. A power limited technician is required to earn eight hours of instruction through one or more educational programs.

Subp. 3. **Acceptable subjects.** At least 12 hours of instruction for license types identified under subpart 2 shall, item B, must be on the National Electrical Code and the remainder on the statutes and rules governing electrical installations, ~~parts 3800.3500 to 3800.3800 this chapter,~~ and *Minnesota Statutes*, sections 326.241 to 326.248, or technical topics related to electrical installations and equipment. At least two hours of instruction for license types identified under subpart 2, item C, must be on the National Electrical Code with the remainder on the statutes and rules governing electrical installations, this chapter, Minnesota Statutes, sections 326.241 to 326.248, or technical topics related to electrical installations and equipment.

3800.3603 CREDIT FOR INSTRUCTION.

Subpart 1. **Approval of educational programs.** To qualify for credit under part 3800.3602, educational programs shall be approved by the board. The provider shall submit an application for approval on a form provided by the board, which shall include an outline of the educational program; the number of hours of instruction provided; and the names, addresses, telephone and facsimile numbers, and qualifications of the instructors. The provider shall submit a new application for approval if the instruction provided deviates substantively from the outline previously submitted or the hours of instruction provided is changed. Applications for approval shall be received by the board at least 30 days prior to the first presentation of an educational program. Approval of individual educational programs expires 36 months from the initial date of approval. If a provider offers a program after three years from initial approval, the provider must resubmit the program for approval. An interactive educational program may also be approved for presentation through electronic media. In addition to the requirements of parts 3800.3600 to 3800.3603, a program presented through electronic media that does not include real-time interaction between the presenter and the licensee must include an examination process that ensures a licensee has successfully completed the program.

[For text of subp 2, see M.R.]

Subp. 3. **Exception to preapproval.** Notwithstanding subparts 1 and 2, educational programs that are offered in other states and not granted prior approval according to this part shall be considered for credit if the board is provided with evidence that the educational program meets the requirements of part 3800.3602 and is approved for continuing education credit by a public authority licensing electricians or power limited technicians in the other state.

[For text of subp 4, see M.R.]

Subp. 5. **Qualifications of instructors.** All educational programs shall be conducted by board-approved instructors who have the qualifications described in at least one of the following items:

A. ~~an electrician~~ a personal electrical license and at least four years' experience in electrical inspection, supervising electrical installations, or teaching subjects within the scope of electrical work permitted by the instructor's license. Not more than four hours of instruction credit will be allowed where the scope of the electrical work permitted by the instructor's license is less than that of the person who attended the educational program;

B. a registered or licensed electrical engineer with at least four years' experience in the design of premises electrical power systems or technology systems; ~~or~~

C. at least five years' practical experience in the subject being taught. Not more than four hours of instruction credit will be allowed for an educational program conducted by an instructor in this category; or

D. for technology systems, an instructor certified by a national training program.

Proposed Rules

[For text of subp 6, see M.R.]

Subp. 7. **Report of credits earned.** Within 14 days after presentation of an educational program for credit under part 3800.3602, the provider shall provide a certificate of completion to each licensee in attendance and shall forward an attendance list to the board on a form supplied by the board, or in a format approved by the board. Each certificate of completion and attendance list shall include the name of the provider, date and location of the presentation, educational program identification that was provided to the board, hours of instruction or continuing education units, and the licensee's name and license number or the last four digits of the applicant's Social Security number. The attendance list must be typewritten and provide a summary of each attendee's hours for each course attended.

3800.3650 SERVICE OF CORRECTION ORDER.

A correction order made pursuant to part 3800.3680 shall be served personally or by mail only upon the contractor, installer, special electrician, or owner. All other orders shall be served personally or by mail upon the property owner and ~~electrical~~ contractor, installer, or special electrician making the installation.

The bonding company may, in either case, also be served when deemed necessary by the board.

The power supplier shall be served any time an order requires immediate disconnection or prohibits energizing an installation.

Service by mail is complete upon mailing, but three days shall be added to the prescribed time whenever the party served is required to do some act or entitled to respond thereto.

3800.3690 DISCONNECTION OF UNCOMPLETED OR UNINSPECTED INSTALLATIONS.

When a request for electrical inspection has passed the ~~18-month~~ 12-month expiration time and if, after the property owner and occupant have been duly notified in a form prescribed by the board, the electrical installation has not been completed or the owner or occupant has neglected or refused to make arrangements for the electrical inspector to make a final inspection of the installation during normal business hours at a mutually agreeable time, the installation may be presumed to be hazardous, and ordered disconnected pursuant to *Minnesota Statutes*, section 326.244, subdivision 2, paragraphs (c) and (d), and part 3800.3670.

3800.3720 CONDEMNATION OR DISCONNECT ORDER STAYED.

Upon receipt of notice of appeal by the board the order appealed from shall be stayed until final decision of the board unless the electrical installation ordered condemned is determined by the board to be seriously or proximately dangerous to life and property, and the board shall notify the property owner and the ~~electrical~~ contractor or installer or special electrician making the installation and also the statutory bonding company of this fact. The power supplier is also to be notified in those instances where the power supplier has been served.

3800.3800 PAYMENT OF INSPECTION FEES.

Except as provided in part 3800.3790, all state electrical inspection fees are due and payable to the board at or before commencement of the installation and shall be forwarded with the request for electrical inspection.

All requests for electrical inspection forms and fees submitted by mail by ~~an electrical~~ a contractor shall originate from the contractor's principal place of business. Checks issued to the board by ~~an electrical~~ a contractor shall be drawn on accounts normally serving the contractor's principal place of business.

Pursuant to *Minnesota Statutes*, section 15.415, overpayment of inspection fees of less than \$5 are not refundable.

3800.3830 TWO-YEAR ELECTRICAL PROGRAM.

To qualify for approval, a two-year electrical program must be a postsecondary program that awards a diploma or an associate of applied science degree at completion and meets the requirements of parts 3800.3820 to 3800.3870. Satisfactory completion of an approved two-year electrical program fulfills the one year's experience credit allowance for a Class A journeyman electrician, power limited technician, or maintenance electrician license applicant according to part 3800.3520, subpart 5, items B ~~and C~~, E, and I, and *Minnesota Statutes*, section 326.242, ~~subdivision~~ subdivisions 2, paragraph (b), and 3d, paragraph (b).

3800.3831 POWER LIMITED TECHNICIAN PROGRAM.

To qualify for approval, a power limited technician program must either be a two-year electrical program described in part 3800.3830 or other program that has at least 500 hours of student and instructor contact time meeting the program content described in part 3800.3880. Approval for experience credit for programs other than a two-year electrical program is based on increments of 100 hours, or major fraction thereof, of student and instructor contact time up to a maximum of 2,000 hours.

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

3800.3880 POWER LIMITED TECHNICIAN PROGRAM CONTENT.

Subpart 1. Contact hours. A power limited technician program shall consist of a minimum of 500 hours of student and instructor contact time and is subject to the following:

- A. up to ten percent of the approved hours may be independent study;
- B. a minimum of 80 percent of the approved hours must be technical electrical instruction; and
- C. intern programs, whether internal or external, must not be used to comply with the contact hour requirement.

Subp. 2. Attendance policy. A power limited technician program must include an attendance policy that requires students to attend a minimum of 95 percent of each required program course. The policy must include a provision for students to retake courses or make up portions of courses when the student does not attend 95 percent or more of each required program course. Attendance records must be kept at the course level.

Subp. 3. Technical content. A power limited technician program must include courses that cover the following knowledge and skill areas:

- A. electrical theory;
- B. electronic theory;
- C. Class 2 and Class 3 power supplies;
- D. Class 2 and Class 3 circuits;
- E. grounding;
- F. electrical code;
- G. electrical test equipment and troubleshooting;
- H. specification and blueprint reading;
- I. wiring methods;
- J. conductors and cables;
- K. tools, materials, and handling;
- L. electrical and job site safety;
- M. related mathematics;
- N. related general education; and
- O. technology circuits or systems.

A minimum of 30 percent, but not more than 50 percent, of the total student and instructor contact time must be on technology circuits or systems as defined in Minnesota Statutes, section 326.01, subdivision 6l.

3800.3885 QUALIFICATIONS OF INSTRUCTORS FOR POWER LIMITED TECHNICIAN PROGRAMS.

Subpart 1. Generally. An instructor for a power limited technician program shall meet the requirements of subparts 2 and 3.

Subp. 2. Licensing, experience, and education. An instructor shall:

- A. hold a license as issued by the Board of Electricity as a Class A master electrician, Class A journeyman electrician, or power limited technician;
- B. hold a current license issued by an electrical licensing authority in the state where the school is located if the state has a reciprocal agreement with the Board of Electricity for either master, journeyman, or power limited technician, or equivalent licenses;
- C. have a bachelor of science degree in electrical or electronic engineering and have 3,000 hours of experience in engineering, planning, laying out, supervising, or installing technology system wiring;
- D. have an associate of applied science degree in electrical construction or maintenance, or both, and have 4,000 hours of experience performing electrical work;
- E. have a two-year diploma for completing a two-year electrical construction or maintenance program, or both, and have 4,000 hours of experience performing electrical work;
- F. have an associate of applied science degree in technology systems, and have 4,000 hours of experience performing technology system work;
- G. have a two-year diploma for completing a two-year technology systems program, and have 4,000 hours of experience performing technology system work;
- H. be a certified instructor for a nationally recognized training program; or
- I. for courses limited to specific technical or general education areas, other than general wiring methods or the application of electrical codes, be a technical expert based on special training or certification or accreditation in the specific knowledge or skill area.

Proposed Rules

Subp. 3. Recent initial experience. Except for instructors of courses in subpart 2, item I, a minimum of 2,000 hours of the required instructor experience must have been in the five years prior to the application for program approval or the instructor's employment date, whichever is later, and consist of either:

A. a minimum of 2,000 hours of experience performing electrical work, including technology system work; or

B. (1) up to 1,500 hours of experience credit for instruction based on a formula in which one hour of instruction equals two hours of experience credit; plus (2) a sufficient number of hours of experience performing electrical work to total 2,000 hours.

REPEALER. Minnesota Rules, part 3800.3530, subparts 2 and 3, are repealed.

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicates deletions from proposed rule language.

Official Notices

Pursuant to Minnesota Statutes § 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Board of Assessors

Request for Comments on Possible Amendment of Rules Governing the Minnesota State Board of Assessors, *Minnesota Rules, Chapter 1950*

Subject of Rules. The Minnesota State Board of Assessors requests comments on its possible amendment of rules governing the Minnesota State Board of Assessors. The board is considering rule amendments that give the board discretion to allow a residential case studies exam instead of writing a narrative as one of the requirements for licensure as an Accredited Minnesota Assessor (AMA), update the current rule by clarifying various education requirements, and update references to specific required courses. The board also intends to make editorial changes and correct erroneous internal cross references.

Persons Affected. The amendments of the rules would likely affect assessors currently licensed by the Board of Assessors, including County Assessors, and persons wishing to become licensed.

Statutory Authority. *Minnesota Statutes*, sections 270.41, subdivision 4, and 270.47 allows the Board of Assessors to adopt rules necessary to accomplish its purpose.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing for 60 (sixty) days following the publication of this notice in the *State Register* or until further notice is published in the *State Register* that the board intends to adopt or to withdraw the rules, whichever comes later. The board does not contemplate appointing an advisory committee to comment on the possible rules.

Rules Drafts. The board has not yet prepared a draft of the possible rules amendments. The board anticipates that a rules draft will be available for review by the middle of June 2004. When a draft is available it will be posted on the Department of Revenue's **web site** at: <http://www.taxes.state.mn.us>.

Agency Contact Person. Written or oral comments, questions, and requests for more information on these possible rules should be directed to:

Harriet Sims
Appeals and Legal Services Division
Minnesota Department of Revenue
600 North Robert Street
St. Paul Minnesota, 55146-2220
Phone: (651) 556-4085
FAX: (651) 296-8229
Email: harriet.sims@state.mn.us

TTY users may call the Department at Minnesota Relay 711

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Dated: May 18, 2004

Commerce Department

Notice of Activation to Insure Specified Classes of Business and Public Hearing

NOTICE IS HEREBY GIVEN THAT, pursuant to *Minnesota Statutes*, section 62I.21, the Minnesota Joint Underwriting Association (MJUA) and the Market Assistance Plan (MAP) are activated to provide assistance to the following classes of business unable to obtain insurance from private insurers:

Professional Liability Trainer

The MJUA and MAP are activated to provide assistance to the above classes of business for a period of 180 days following the publication of this notice. A public hearing will be held, for the purpose of determining whether activation should continue beyond 180 days, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota, 55401-2138, on Friday, July 9, 2004, at 9:30 a.m. and continuing until all interested persons and groups have had an opportunity to be heard. The hearing shall be governed by *Minnesota Statute* sections 14.57-14.69 and by *Minnesota Rules* Parts 1400.1500 - 1400.8400, (1985). Questions regarding the procedure may be directed to administrative Law Judge George A. Beck, Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, MN 55401-2138, **telephone** (612) 341-7601. The authority for this proceeding is found in Chapter 62I of *Minnesota Statutes*, specifically sections 62I.21 and 62I.22.

Prior to the hearing a pre-hearing conference will be held at 1:30 p.m. on Tuesday, June 29, 2004, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138.

Minnesota Statutes, Chapter 62I, which governs the Minnesota Joint Underwriting Association provides for temporary activation for 180 days by the Commissioner of Commerce. To extend the Minnesota Joint Underwriting Association's authority beyond the 180 day period a hearing must be held. Those classes of business for which the Minnesota Joint Underwriting Association was temporarily activated, by this notice and by previously published notices, must prove, at the hearing, that they meet the statutory requirements for coverage by the Minnesota Joint Underwriting Association.

Among those requirements are:

- (1) That members of those classes are unable to obtain insurance through ordinary means;
- (2) That the insurance being sought is required by statute, ordinance, or otherwise required by law, or is necessary to earn a livelihood or conduct a business; and
- (3) That the classes of business serve a public purpose.

The classes of business specified in this notice and previously published notices must be shown to meet the statutory requirements of the Minnesota Joint Underwriting Association's authority to provide coverage to them will end after 180 days from the date the notice of activation was published in the *State Register*.

Activation of a class of business does not guarantee coverage to any class member. Coverage of individual class members is determined by the Minnesota Joint Underwriting Association on a case by case basis once the class has been activated. The MJUA's address: Pioneer Post Office Box 1760, St. Paul, Minnesota 55101. The phone number is (651) 222-0484.

The department strongly suggests that any persons affected by this hearing or otherwise interested in the proceedings familiarize themselves with the requirements of Chapter 62I and the contested case procedures prior to the hearing, that they take such steps as are appropriate to protect their interest and that any questions they may have as to how to proceed or how to participate at the hearing be directed to the Administrative Law Judge prior to the hearing.

All interested or affected persons will have an opportunity to participate at the hearing. Questioning of agency representatives or witnesses, and of interested persons making oral statements will be allowed in the manner set forth in the Rules pertaining to contested cases (*Minnesota Rules* parts 1400.1500-1400.8400).

Anyone wishing to oppose activation beyond the 180 days for any particular class, must file a petition to intervene with administrative law judge at least 10 days before the hearing date. If no notice to intervene is filed for a class, then the class is activated beyond the 180 day period without further action.

Minnesota Statutes chapter 10A requires a lobbyist to register with the State of Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statute* Section 10A.01, subdivision 11 as an individual:

- (a) Engaged for pay or other consideration, or authorized by another individual or Association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any

Official Notices

year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

- (b) Who spends more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Campaign Finance and Public Disclosures Board, 190 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, **telephone** (651) 296-7318.

Environmental Quality Board

Decisions on Faribault Energy Park Project: Environmental Impact Statement Adequacy; Site Designation and Site Permit; HVTL Route Designation and HVTL Route Permit; and Partial Exemption Decision and Pipeline Route Designation and Pipeline Routing Permit.

At a meeting on May 20, 2004, the Minnesota Environmental Quality Board determined that the Environmental Impact Statement for the Faribault Energy Park generating plant was adequate. The Board also designated a site and issued a Site Permit for the proposed 250-megawatt, combined cycle, dual fuel-fired power plant. The site is located in the southwest quarter of the northeast quarter of Section 13, Township 110 north, Range 21 west, in Rice County, Minnesota.

The board issued an order granting a partial exemption from pipeline route selection procedures and the issuance of a pipeline routing permit to Faribault Energy Park for the proposed construction of a 10.75-inch, approximately 1,000 feet long, natural gas pipeline and associated facilities to deliver natural gas from the Northern Natural Gas pipeline to the Faribault Energy Park generating plant.

The board also designated a route and issued a Route Permit for the proposed two 115 kV transmission lines connecting the Faribault Energy Park generating plant to the existing Xcel Energy transmission line.

If you have any questions about this project or would like more information, please contact the MEQB project manager:

Bill Storm
300 Centennial Bldg.
658 Cedar St., St. Paul, MN 55155
(651) 296-9535
e-mail: bill.storm@state.mn.us

Environmental Quality Board

Route Permit Issued for Great River Energy Plymouth-Maple Grove Transmission Lines

On May 20, 2002, the Minnesota Environmental Quality Board adopted Findings of Fact, Conclusions, and Order issuing a Route Permit to Great River Energy for its proposed 115 kilovolt high voltage transmission line (HVTL) in Plymouth and Maple Grove Hennepin County.

Great River Energy will construct and operate 115 kilovolt electric transmission line to connect seven existing electric substations in Plymouth and Maple Grove. The new HVTL is approximately 14 miles in length. Ten miles of the proposed new line is an upgrade of an existing 40-year-old 69 kV line. Four miles will be new 115 kV line. Additional environmental information and technical details on the project and public participation can be examined at the EQB **website** <http://www.eqb.state.mn.us/Docket.html?Id=3892>.

If you have any questions about this project or would like more information, please contact the MEQB project manager:

George Johnson
300 Centennial Office Building
658 Cedar Street, St. Paul, MN 55155.
Telephone: (651) 296-2888
Email: george.johnson@state.mn.us

Metropolitan Council

Notice to Cancel Previously Published Public Hearing Notice: Notice Of Public Hearing To Review Proposed Strategies To Address Cuts In Funding or The Section 8 Housing Choice Voucher Program

This Public Hearing has been Canceled

The Metropolitan Council's Community Development Committee will conduct a public hearing to receive comment on the proposed strategies to address the cuts in federal funding for the Section 8 Housing Choice Voucher Program including revision to the 2004 Public Housing Agency (PHA) Plan as required by regulation.

The public hearing will be held:

4:00 p.m. on Monday July 19, 2004 (**Canceled**)

Metropolitan Council

Room 1A

Mears Park Centre Building

230 East Fifth Street

St. Paul, MN 55101

A summary of the proposed program changes for the Section 8 Housing Choice Voucher Program are available for public review at the HRA administrative offices located at 230 East Fifth Street in St. Paul, and on the Metropolitan Council's **website** at www.metrocouncil.org. All interested persons are encouraged to attend the hearing and offer comments. People may register in advance to speak by calling Sue Putz at (651) 602-1584 or TTY at (651) 291-0904. Upon request, the Council will provide a reasonable accommodation to persons with disabilities. In addition to speaking at the hearing, comments may be made in the following ways:

Written, faxed, e-mail and voice mail comments may be submitted any time before the date of the hearing to :

Metro HRA

Attn: Sue Putz

230 East Fifth Street

St. Paul, MN 55101

Telephone: (651) 602-1584

Fax: (651) 602-1313

Email: susan.putz@metc.state.mn.us

Comments must be received by the date of the hearing.

Metropolitan Council

Notice of Public Hearing on the Proposed 2005-2008 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area

The Transportation Advisory Board (TAB) of the Metropolitan Council will hold a public hearing on July 21, 2004 to receive public reaction to the proposed 2005-2008 Transportation Improvement Program (TIP) for the Twin Cities Metropolitan Area. The program will include highway, transit, bikeway and pedestrian enhancements and air quality projects that are proposed for federal funding in the seven-county metropolitan area in the next four years. The program is prepared annually in accordance with federal requirements and must contain all projects that are to be implemented with federal transportation funding assistance. This TIP also contains Metro Transit's program of projects (POP) and this hearing fulfills FTA's public participation requirements for the POP.

Public Hearing for Comments on TIP

Wednesday, July 21, 2004 - 3:30 p.m.

Metropolitan Council Chambers

Mears Park Centre, 230 E. Fifth Street

St. Paul, Minnesota

The TIP is prepared jointly by the Metropolitan Council and the Minnesota Department of Transportation. Projects contained in the TIP reflect the region's priorities and help implement the region's transportation plan. Projects will be analyzed to determine impact on regional air quality. The program will be adopted by the Transportation Advisory Board and approved by the

Official Notices

Metropolitan Council. Progress made on implementing the region's transportation plan will be reported in the TIP and at the public hearing.

Upon request, the Council will provide reasonable accommodations to persons with disabilities. In addition to providing oral or written comments at the public hearing, comments may be made several ways:

- Written comments to : Kevin Roggenbuck, Metropolitan Council, 230 East Fifth Street, St. Paul, MN 55101
- Fax comments to Kevin Roggenbuck, (651) 602-1739
- Record comments on the Council's Public Information Line: (651) 602-1500
- Send comments electronically to : data.center@metc.state.mn.us

Comments must be received by 4:00 p.m., Monday, August 2, 2004. Free copies of the draft 2005-2008 Transportation Improvement Program will be available on June 16, 2004, at the Council's Regional Data Center. Call (651) 602-1140 or TTY (651) 291-0904 to request a copy. To download a copy of the draft 2005-2008 Transportation Improvement Program summary tables go to <http://www.metrocouncil.org>. Other background materials describing the Council's transportation planning and programming efforts also are available.

Questions about the hearings or transportation assumption and technical materials may be directed to:

Kevin Roggenbuck
(651) 602-1728, or
Carl Ohrn
(651) 602-1719
Metropolitan Council
230 E. Fifth Street
St. Paul, MN 55101.

Minnesota Comprehensive Health Association

Notice Of Annual Meeting Of Members & Annual Board Meeting

Notice is hereby given that the annual meeting of members of the Minnesota Comprehensive Health Association (MCHA), will be held at 9:00 a.m. on Monday, June 14, 2004 at the MCHA Executive Office, 5775 Wayzata Blvd., St. Louis Park, MN, to be immediately followed by the annual meeting of the board of directors.

For additional information, please call Lynn Gruber at (952) 593-9609.

Public Employees Retirement Association

Notice Of Meeting of the Board of Trustees

Please take notice that the next regular meeting of the Board of Trustees of the Public Employees Retirement Association is scheduled to be held on Thursday, June 10, 2004, at 9:30 a.m. in room 117 of the association, 60 Empire Drive, Saint Paul, MN.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) website. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Administration Department

Communications Media Division

Subscribe to the *State Register*

Printed (hard) copies to the *State Register* will NO LONGER be available after Vol. 28, #52. Only subscriptions via E-mail will be available, beginning with Volume 29, #1 - July 6, 2004.

With an E-mail subscription, you will receive THREE EXTRAS free-of-charge:

#1 - LINKS - instant contact, saves you time and effort.

#2 - INDEX - fast and easy finding articles you need.

#3 - CONTRACTS & GRANTS - current list of contracts, grants, loans, and non-state public contracts open for bid.

Have the *State Register* E-MAILED to you the Friday afternoon it is published. Subscribe today. Cost is \$180 for an entire year, SAVE \$80 from the cover price. Contact: Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155; **Telephone:** (651) 297-8774; **FAX:** (651) 297-8260; **E-mail:** jessie.rahmeyer@state.mn.us.

Colleges and Universities, Minnesota State (MnSCU)

Minneapolis Community & Technical College

Notice of Intent to Request Bids for Printing of Fall 2004/Winter 2005 Continuing Education Class Schedules.

Project Scope: 80-88 pages including cover. Final size 6"W x 10¼"H. Cover (outside 8 pages) on 50# white vellum offset text. Remaining pages on 30# white commodity newsprint. Cover (outside 8 pages) print 4 colors 2 sides. Remaining pages print 2/2 (black and 1 PMS). Bleeds throughout. Copy on disk. Full color proof on cover pages and blue line proof on text pages. Provide prices for quantities of 100,000/120,000/137,000/140,000/142,000/145,000 and additional copies in increments of 1,000. Saddle-stitch and trim. Bundle in 50's. Split delivery to two Metro locations. Request printer location within 50 miles of Minneapolis.

Deadline for bids:

10:00 am Thursday June 17, 2004

Contact for questions:

Kathy Weaver
Minneapolis Community & Technical College
1501 Hennepin Avenue
Minneapolis, MN 55403
Phone: (612) 659-6507

To obtain complete specifications and to submit proposals contact:

Michael Noble-Olson/Purchasing Manager
Minneapolis Community & Technical College
1501 Hennepin Avenue
Minneapolis, MN 55403
Phone: (612) 659-6866
E-mail: michael.noble-olson@minneapolis.edu

State Contracts

Colleges and Universities, Minnesota State (MnSCU)

Request for Proposals for Student Accident and Illness Insurance Plan

Nature of Work/Contract Title: Vendor to provide student accident and illness insurance plan for domestic students and for international students, possible inclusion of student athletes to follow.

Description of Work: The Minnesota State Colleges and Universities is requesting proposals from vendors wishing to provide student accident and illness insurance plan for domestic students and for international students who are students at Minnesota State Colleges and Universities. The contract may be expanded to include student athletes at a later time.

Detailed specifications are contained in the RFP. Interested parties may download the RFP at the **website** at www.academicaffairs.mnscu.edu. Proposals are due no later than 4:00 PM CDT on September 1, 2004. Late proposals will not be considered; fax or e-mailed proposals will not be considered. Questions may be submitted in accordance with the process outline in the RFP and will be answered online.

Estimated Cost: Over \$50,000

Contracting Agency: Minnesota State Colleges and Universities

Location of Work: Minnesota State Colleges and Universities is a system of 31 colleges and universities located in 54 Minnesota communities.

Response to this solicitation is due no later than 9/01/04 at 04:00 PM, CDT

To receive a copy of the complete solicitation, see www.academicaffairs.mnscu.edu

The Minnesota State Colleges and Universities System is an Equal Opportunity employer and educator.

Employment and Economic Development Department

Workforce Development Unit

Notice of Request for Proposals for a Labor Liaison for the Dislocated Worker Programs

Purpose of Project: Minnesota's Dislocated Worker Program will utilize the labor liaison to develop and maintain formal linkages to all state, regional and local labor organizations, facilitate union involvement in the program, and educate constituent groups and workers concerning the program's purpose and services available to eligible dislocated workers. The liaison will link their constituencies of worker organizations with State and local program deliverers through Rapid Response activities, information meetings, networking, and other linkage activities to promote the program. The liaison will be an integral member of the Rapid Response Team for plant closings and mass layoffs, taking direction from the Department's Rapid Response Coordinator. The Rapid Response Team functions through cooperation, common goal setting, consensus decision making and ongoing communication both formally and informally. Each of these activities will be necessary to develop Employee- Management Committees, which is a function of the Rapid Response Team.

Eligible Applicant: Any labor organization duly comprised of affiliated local unions and statewide, regional and district labor organizations in the State of Minnesota. Organizations receiving state or federal dislocated worker resources to provide direct participant services are not eligible.

Project Costs: The Department has estimated that the cost of this project should not exceed \$100,000. The Department reserves the right to negotiate the final cost.

Time Period: The award of this contract will be for a one year period from July 1, 2004 through June 30, 2005. An additional one year contract, based on performance may be available.

Human Rights Requirement

Under the Minnesota human Rights Act, *Minnesota Statute* 363.073, businesses having had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months must have submitted an affirmative action plan to the Department of Human Rights prior to the closing date set in the RFP on any proposal that is in excess of \$100,000. Your business must have a Certificate of Compliance from the Minnesota Department of Human Rights prior to the execution of the contract or agreement. In all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award date. For further information, contact the Department of Human Rights, 190 E. 5th Street, Suite 700, St. Paul, MN 55101 (651) 296-5663.

To facilitate the STATE's review, provide one of the following:

- A. A copy of your current certificate of compliance from the Minnesota Department of Human Rights.

OR

- B. A Letter of affidavit certifying that your business has submitted an affirmative action plan to the Commissioner of Human Rights. Your business must have a certificate of compliance before a contract can be executed. In all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award dates.

OR

- C. A letter of affidavit certifying that your business has not had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous twelve months.

Deadline for Submission of Applications: Proposals must be received by **4:00 p.m. Friday, June 18, 2004**.

Proposals must, at a minimum, address the following:

- I. Description of the applicant's labor organization, geographic area of coverage, mission, services, and experience with Dislocated worker program activities. This description must include how the labor liaison function will fit within the organizational and its staffing and budget.

State Grants & Loans

- II. Description of the applicants labor-management philosophy and accomplishments in labor-management cooperation activities.
- III. Description of the applicant's experience in providing training of individuals and organizations.
- IV. Description of how the labor liaison function will:
 - 1. Provide linkages between the department's Dislocated Worker Programs and Statewide and regional labor organizations.
 - 2. Facilitate union involvement and participation in the Minnesota's Dislocated Worker program.
 - 3. Educate constituent labor groups and workers about the program's purpose and services available.
 - 4. Promote labor-management committees in conjunction with plant-closings and mass layoffs.

All proposals must be sent to and received by Paul D. Moe no later than 4:00 p.m. Friday, June 11, 2004.

Paul D. Moe, Director
Dislocated Worker Program
Minnesota Department of Employment and Economic Development
500 Metro Square Bldg.
121 7th Place East
St. Paul, MN 55101

For more information or if you have questions, call Ed Retka at (651) 296-7918. No other person is authorized to discuss this Request for Proposal (RFP) before the proposal submission deadline. Contact regarding this RFP with other personnel could result in disqualification.

Late proposals will not be accepted. Submit 5 copies of proposal. Each copy of the proposal must be signed, in ink, by an authorized member of the organization. Prices and terms of the proposal as stated must be valid for the length of the project.

Evaluation Criteria: The following criteria will be used to evaluate applications. The maximum score for all the criteria is 100 points. Application length is limited to 6 single spaced, typed pages.

- I. Extent to which the organizations size, areas of work, mission and experience is appropriate to and consistent with the needs and purpose of the Dislocated Worker Program (35 points).
 - a. Experience of the organization.
 - b. Quality and clarification of their mission and scope of work.
 - c. Qualification of their key personnel.
 - d. Extent to which the budget is adequate to undertake the liaison function
- II. Extent of past Labor-Management Cooperation (20 points).
 - a. Quality and clarity of past labor-management cooperation.
 - b. Organization's labor-management philosophy being consistent with the philosophy of the Dislocated Worker Program.
- III. Extent of Appropriate/Related Training Experience (15 points).
- IV. Extent to which the labor liaison functions are translated into a clear work plan (30 points).

State Contracts

Health Department

Environmental Health Division

Request for Proposals for Indoor Radon Grant

The Minnesota Department of Health (MDH) has obtained a grant from the U.S. Environmental Protection Agency (EPA) to work on radon-related activities. MDH has elected to distribute some of these monies to local partners through grant contracts. MDH intends to award grants up to a total of \$180,000 for radon-related projects. Grants will be awarded in amounts ranging from \$5,000 to \$50,000.

Applicants must request application packets by contacting Joshua J. Kerber at the address below. The application packet includes a description of application requirements, forms and checklists. Previous applicants are reminded that each new application must be complete and stand on its own merits.

Key Dates:

Proposals must be postmarked by August 9, 2004, or hand delivered or faxed no later than 4:30 p.m. on August 9, 2004. Contracts will be executed October 1, 2004. All grant expenditures must be made and all grant related activities must be completed by September 30, 2005.

Proposals will be accepted for the following:

- Increase the amount of homes with radon reducing features;
- Increase the amount of homes tested for radon in Minnesota; and
- Increase the public's knowledge about radon.

In order to fund projects, applicants are required to provide a one-to-one match. One dollar of non-federal money must be spent for each dollar the EPA gives Minnesota organizations. Applicants must demonstrate that they can provide the required match.

Eligible Applicants:

Applicants eligible for this funding include county and city governments, boards of health, universities and colleges, and non-profit organizations.

Eligible Costs:

Personnel	Equipment
Fringe Benefits	Supplies
In-State Travel	Contracts

Contact Person:

Joshua J. Kerber
Environmental Health
Indoor Air Program
121 East Seventh Place, Suite 220
PO Box 64975
St. Paul, MN 55164-0975
Phone: (651) 215-0932
FAX: (651) 215-0975
E-mail: joshua.kerber@state.mn.us

Human Services Department

Partnerships for Child Development

Office of Economic Opportunity

Availability of Community Food and Nutrition Program Funds

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS) Partnerships for Child Development, Office of Economic Opportunity announces the availability of Community Food and Nutrition Program (CFNP) funding. The funding for this program is used for activities that are statewide in scope, represent a coordinated effort to alleviate hunger within Minnesota, and address one of the following purposes:

- Coordinate existing private and public food assistance resources to better serve low-income populations;
- Assist low-income communities to identify potential sponsors of child nutrition programs and to initiate such programs in underserved or unserved areas; and/or

- Develop innovative approaches at the state and local level to meet the nutrition needs of low-income individuals.

DHS will award \$42,242 through a competitive grant process. Funds will be awarded for a one-year period beginning October 1, 2004 and ending September 30, 2005. To be considered for funding under this program, DHS must receive an application by 4:00 p.m. on July 15, 2004. No faxes will be accepted.

For more information, contact:

Ty Morris
Minnesota Department of Human Services
Office of Economic Opportunity
444 Lafayette Road North
St. Paul, MN 55155-3837
Phone: (651) 284-0613
Email: ty.morris@state.mn.us

Lottery

Request For Proposals for Distribution of Lottery Tickets and Related Materials to Retailers

The Minnesota State Lottery intends to issue a Request for Proposal (RFP) on June 7, 2004 for the distribution of lottery tickets and related materials to retailers statewide. A copy of the RFP can be found on the Lottery's special **website:** www.mnlottery.com/deliveryrfp/, or call/write:

Carolyn Ross, Purchasing Manager
2645 Long Lake Road
Roseville, MN 55113
Phone: (651) 635-8102
Fax: (651) 635-8188
E-Mail: Carolyn_r@mnlottery.com

Revisor of Statutes

Notice of Request for Indexing Services

NOTICE IS HEREBY GIVEN that the Office of the Revisor of Statutes is seeking indexing services for the Minnesota Statutes publication during a period beginning July 1, 2004 and ending no later than June 30, 2005.

Statutory indexing experience, computer keyboarding facility, and familiarity with standalone indexing programs such as CIN-DEX are prerequisites to performing the services. Where current contractors have at least equal qualifications, they will be given preference in order to maintain program consistency and stability. Contractors are expected to provide their own computer equipment and stand-alone indexing software, which must be compatible with the Revisor's indexing system.

The revisor's office reserves the right to award all, a part, or none of the above-described contract. **Responses must be received by the Office of the Revisor of Statutes by Friday, June 18, 2004.**

Direct inquiries and responses to:

Maryann Corbett
Office of the Revisor of Statutes
700 State Office Building
100 Rev. Dr. Martin Luther King Jr. Boulevard
St. Paul, MN 55155
Phone: (651) 296-2868
TDD use State Relay Services: 1-800-627-3529

State Contracts

Transportation Department

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of a particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's web site at <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE:

APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Transportation Department

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services website at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

STAR Program

Notice of Availability of Out State Regional Assistive Technology Services Grant for Rural Delivery of Assistive Technology (AT) Devices and Services

The Minnesota STAR Program is offering a competitive grant to Minnesota-based organizations who wish to establish or expand projects that guarantee rural delivery of AT services and devices to unserved, underserved or under-represented people with disabilities throughout the state. This includes minorities, persons with low incomes, and persons with limited English proficiency. A regional provider should utilize the services of a fiscal host. Activities regions should engage in include, but are not limited to, assessment, evaluation and consultation for mobility, seating, positioning, augmentative and alternative communication, aids for daily living and environmental controls. Services should be available to people of all ages and disabilities.

Additionally, funds should be utilized for increasing regional capacity for providing AT services and devices through training for individuals with disabilities, their family members and the professionals who serve them. Preference will go to proposals reflecting cross agency and public private partnerships, greater use of resources from within each region and groups spending less on personnel and administrative costs and more on service delivery.

A pool of \$60,000 will be distributed evenly between each of the six regions.

The counties that are located in each region are:

Region 1: Kittson, Roseau, Lake of the Woods, Marshall, Beltrami, Clearwater, Polk, Pennington, Red Lake, Norman, Mahnomen, Hubbard

Region 2: Koochiching, Itasca, Aitkin, St Louis, Lake, Cook, Carlton

Region 3: Clay, Becker, Wilkin, Otter Tail, Traverse, Grant, Douglas, Stevens, Pope

Region 4: Cass, Crow Wing, Wadena, Todd, Morrison, Stearns, Benton, Mille Lac, Kanabec, Isanti, Sherburne, Wright, Chisago, Pine

Region 5: Big Stone, Swift, Kandiyohi, Meeker, Lac qui Parle, Yellow Medicine, Chippewa, Renville, Lincoln, Lyon, Redwood, Pipestone, Murray, Cottonwood, Rock, Nobles, Jackson, McLeod

Region 6: Sibley, Le Sueur, Rice, Goodhue, Nicollet, Brown, Blue Earth, Waseca, Steele, Dodge, Wabasha, Olmsted, Winona, Martin, Faribault, Freeborn, Mower, Fillmore, Houston, Watonwan

If you're interested in making a proposal for this grant, contact Carole Wiese at (651) 297-7233 or carole.wiese@state.mn.us.

STAR Program

Notice of Availability of Assistive Technology Programs for People with Disabilities: Minnesota Assistive Technology Resource Grant

The Minnesota STAR Program requests proposals from Minnesota-based organizations to establish or expand projects that provide technology-related assistance to unserved, underserved, or under-represented people with disabilities. This includes minorities, persons with low incomes, and persons with limited English proficiency.

The purpose of this grant program is to develop programs that increase access to AT devices and services to people with disabilities. A pool of \$90,000 is expected to be available and will be distributed through multiple grant contracts. Priorities are for projects that involve:

- Access to Assistive Technology, including training on use of AT
- Adaptive Recreation
- Accessible Transportation
- Home Modification
- Device Exchange and Recycling
- Device Demonstration
- Public Awareness

If you're interested in making a proposal for this grant, contact Carole Wiese at 651-297-7233 or carole.wiese@state.mn.us.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Notice of Request for Proposals (RFP) Engineering Services for County Road 73 and I-394 Park and Ride

Contract Number 04P059

The Metropolitan Council is requesting proposals for engineering, design, and construction support services for a Park/Ride project at County Road 73 & I-394. Service will include site survey, parking structure design, construction specifications, pre-bid and bidding activities, prepare and review drawings, and construction oversight.

<i>Issue Request for Proposals</i>	June 4, 2004
<i>Receive Proposals</i>	July 2, 2004
<i>Contract negotiated, executed, NTP</i>	July 23, 2004
<i>Advertise for Construction Bids</i>	January 2005

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Harriet Simmons
Senior Administrative Assistant
Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 E. Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1086
FAX: (651) 602-1083
E-mail: harriet.simmons@metc.state.mn.us

Metropolitan Council

Request for Proposals (RFP) for Police Information Management System Consultant, RFP Number 04P045

The Metropolitan Council is soliciting proposals for a Consultant to assist in the selection of a Police Information Management System.

A tentative schedule is as follows:

<i>Issue Request for Proposals</i>	June 7, 2004
<i>Receive Proposals</i>	July 12, 2004
<i>Period of Performance</i>	August 2004 - Dec, 2005

All firms interested in submitting a proposal for this work are invited to request an RFP document from:

Harriet Simmons, Sr. Administrative Assistant
Metropolitan Council
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101
Phone: (651) 602-1086
Fax: (651) 602-1138
e-mail: harriet.simmons@metc.state.mn.us

Non-State Contracts & Grants

Metropolitan Council - Metro Transit

Request for Sealed Bids for Purchase of Ultra-Low Sulfur Diesel Fuel

Metro Transit, a division of the Metropolitan Council, is soliciting sealed bids for the provision of ultra-low sulfur diesel fuel for use in its fleet of transit vehicles. The fuel will be used at two of the Metro Transit operating facilities in the Minneapolis - St. Paul metropolitan area. The contract will be for a one-year period, with an option for up to an additional one year. Bids are due by 2:00 p.m. on June 8, 2004.

Bids must be submitted in accordance with the Invitation for Bids document available:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070

Minnehaha Creek Watershed District

Request for bids for the Minnehaha Creek Headwaters Shoreline Stabilization Project

The Minnehaha Creek Watershed District (MCWD) Board of Managers is currently accepting bids for the Minnehaha Creek Headwaters Shoreline Stabilization project located in the City of Minnetonka, Minnesota. The project involves shoreline bioengineering treatments for protection against erosion, reestablishment of natural littoral habitat and function, and creation of a vegetative buffer for the lake. Location of shoreline restorations/stabilizations will be at the Gray's Bay Public Access and Launch, Minnehaha Creek Headwaters site. Bids will be accepted until 12:00 p.m. on June 21, 2004. Bid opening will commence immediately thereafter at the MCWD offices located at 18202 Minnetonka Boulevard, Deephaven, MN 55391. Interested parties should request bid specifications from MCWD and submit bids to the MCWD offices by the required deadline. Bid submittals must be labeled "MCWDHEADWATERS BID PACKAGE" legibly in large, noticeable print on the outside of the submittal package.

Unlabeled submittals will not be accepted.

If you have any questions, please contact the MCWD District Office at (952) 471-0590.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

