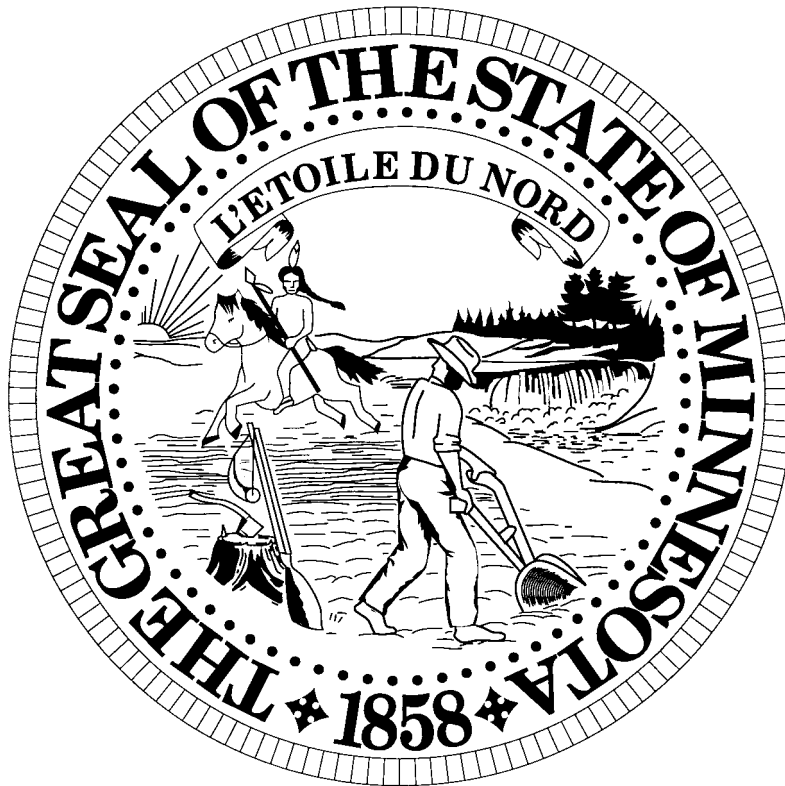


State of Minnesota

State Register

Rules and Official Notices Edition



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Department of Administration – Communications Media Division

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

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- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
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Printing Schedule and Submission Deadlines

Vol. 28 Issue Number	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#38	Monday 22 March	Noon Tuesday 16 March	Noon Wednesday 10 March
#39	Monday 29 March	Noon Tuesday 23 March	Noon Wednesday 17 March
#40	Monday 5 April	Noon Tuesday 30 March	Noon Wednesday 24 March
#41	Monday 12 April	Noon Tuesday 6 April	Noon Wednesday 31 March

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Minnesota Judicial Center, Room 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,
St. Paul, MN 55155 **Website:** www.courts.state.mn.us

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The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* § 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can only be used where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning or effect the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years from the date of publication of the rule in the *State Register*. Rules adopted, amended or repealed under clause (3) or (4) are effective upon publication in the *State Register*.

The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

Department of Labor and Industry

Occupational Safety and Health Division

Proposed Exempt Permanent Rules Relating to Occupational Safety and Health; Adoption of Federal Standards by Reference; Standards for Construction

Proposed Revisions to the Occupational Safety and Health Standards and Request for Comments

NOTICE IS HEREBY GIVEN that the Department of Labor and Industry, Occupational Safety and Health Division (Minnesota OSHA) proposes to adopt the following revisions to the Department of Labor and Industry, Occupational Safety and Health Rules, as authorized under *Minnesota Statutes* § 182.655 (2003). This notice proposes the adoption by reference of amendments to Occupational Safety and Health Standards that have already been proposed and adopted by the Federal Occupational Safety and Health Administration (Federal OSHA). This notice also proposes modifications to *Minnesota Rules* Chapter 5207.

All interested or affected persons have 30 days from the date this notice is published in the *State Register* to submit, in writing, data and views on the proposed amendments to the rule. Comments in support of or in opposition to the proposed amendments are encouraged. Each comment should identify the portion of the proposed amendment addressed, the reason for the comment, and any proposed change.

Any person may file with the Commissioner written objections to the proposed amendments stating the grounds for those objections and may request a public hearing. A public hearing will be held if 25 or more persons submit written requests for a public hearing on the proposed amendments within the 30-day comment period. Requests for hearing must include the name and address of the person submitting the request, define the reasons for the request, and discuss any proposed changes. If a public hearing is required, the Department will proceed according to the provisions of *Minnesota Statutes* § 182.655 and *Minnesota Rules* 5210.0010 to 5210.0100.

Written comments or requests for a public hearing should be sent to: Occupational Safety and Health Division, Department of Labor and Industry, 443 Lafayette Road, St. Paul, Minnesota 55155-4307.

M. Scott Brener
Commissioner

SUMMARY OF CHANGES

The following is a brief summary of the proposed amendments. The listing of federal standards being proposed for adoption, and the proposed revisions to *Minnesota Rules* Chapter 5207 follow this summary.

(A) "Respiratory Protection for M. Tuberculosis; Final Rule; Revocation." On December 31, 2003, federal OSHA published in the *Federal Register* a final rule which revoked 29 CFR 1910.139 Respiratory Protection for M. Tuberculosis. As a result, federal OSHA will begin applying the general industry Respiratory Protection Standard for protection against the disease. While the final rule became effective at the federal level on December 31, 2003, employers will have until June 30, 2004, to come into compliance with the Respiratory Protection Standard 29 CFR 1910.134.

Exempt Rules

By this notice, Minnesota OSHA proposes to adopt the final rule as published in the *Federal Register* on December 31, 2003.

(B) "Commercial Diving Operations; Final Rule." On February 17, 2004, federal OSHA published in the *Federal Register* a final rule amending its Commercial Diving Operations (CDO) standards. The notice allows employers of recreational diving instructors and diving guides to comply with an alternative set of requirements instead of the decompression-chamber requirements in the current CDO standards. The final rule applies only when these employees engage in recreational diving instruction and diving-guide duties; use an open-circuit, a semi-closed-circuit, or a closed-circuit self-contained underwater-breathing apparatus supplied with a breathing gas that has a high percentage of oxygen mixed with nitrogen; dive to a maximum depth of 130 feet of sea water; and remain within the no-decompression limits specified for the partial pressure of nitrogen in the breathing-gas mixture. These alternate requirements essentially are the same as the terms of a variance granted by OSHA to Dixie Divers, Inc. in 1999. The amendments in this rule become effective at the federal level on March 18, 2004.

By this notice, Minnesota OSHA proposes to adopt the final rule as published in the *Federal Register* on February 17, 2004.

(C) "Minnesota Rules: 5207.0010 Anchor Bolts; 5207.0020 Bar, Floor, and Roof Joists; and 5207.0250 Walking, Working Surfaces, subp. 5, Roofs; Repealer." With the adoption of federal Subpart R (Steel Erection), *Minnesota Rules* 5207.0010, 5207.0020, and 5207.0250, subp. 5, became unnecessary and are, therefore, being repealed.

(D) "Minnesota Rules: 5207.0300 and 5207.0301, Confined Spaces in Construction; Clarification." *Minnesota Rules* 5207.0300 and 5207.0301 are being amended to clarify the definition of a confined space.

Rules as Proposed (See Revisor's Copy - Attached)

5205.0010 ADOPTION OF FEDERAL OCCUPATIONAL SAFETY AND HEALTH STANDARDS BY REFERENCE.

[For text of subps 1 and 1a, see M.R.]

Subp. 2. **Part 1910.** Part 1910: Occupational Safety and Health Standards as published in Volume 43, No. 206 of the *Federal Register* on October 24, 1978, and corrected in Volume 43, No. 216 on November 7, 1978, which incorporates changes, additions, deletions, and corrections made up to November 7, 1978; and subsequent changes as follows:

[For text of items A to Y, see M.R.]

Z. Federal Register, Volume 68:

(1) Federal Register, Vol. 68, No. 250, pages 75776-75780, dated December 31, 2003: "Respiratory Protection for M. Tuberculosis; final rule; revocation."

AA. Federal Register, Volume 69:

(1) Federal Register, Vol. 69, No. 31, pages 7351-7366, dated February 17, 2004: "Commercial Diving Operations; final rule."

[For text of subps 3 to 7, see M.R.]

5207.0300 CONFINED SPACES.

Subpart 1. **Scope.** Parts 5207.0300 to 5207.0304 prescribe minimum standards for preventing worker exposure to dangerous air contamination, oxygen deficiency, or oxygen enrichment as defined under part 5207.0301, within such spaces as silos, tanks, vats, vessels, boilers, compartments, ducts, sewers, pipelines, vaults, bins, tubs, pits, and other similar spaces. ~~A tank or other vessel under construction may not meet the definition of "confined space" until it is completely enclosed.~~ Parts 5207.0300 to 5207.0304 do not apply to underwater operations conducted in diving bells or other underwater devices or to supervised hyperbaric facilities.

5207.0301 DEFINITIONS.

Subpart 1. **Scope.** The terms used in parts 5207.0300 to 5207.0304 have the meanings given them in this part.

Subp. 2. **Confined space.** "Confined space" is defined as a ~~special configuration that could result in any~~ space that is large enough and so configured that an employee can bodily enter and perform assigned work and has limited or restricted means for entry or exit and that could result in one or more of the following characteristics:

- A. ~~atmospheric condition, a condition in which~~ contains or has a potential to contain a dangerous air contamination, an oxygen deficiency, or an oxygen enrichment ~~may exist or develop;~~
- B. ~~entry or exit access, a condition where the emergency removal of a suddenly disabled person is difficult due to the location or size of the access opening~~ contains a material that has the potential for engulfing or asphyxiating any entrant; or
- C. ~~engulfment condition, a condition where the risk of engulfment exists or could develop~~ contains any other recognized serious safety or health hazard.

[For text of subps 3 to 7, see M.R.]

REPEALER. *Minnesota Rules*, parts 5207.0010; 5207.0020; and 5207.0250, subpart 5, are repealed.

Official Notices

Pursuant to Minnesota Statutes § 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Agricultural Chemical Response Compensation Board

Notice of Extension of Comment Period for Proposed Rules

Proposed Amendments to Rules Governing Agricultural Chemical Response and Reimbursement, Minnesota Rules, 1512.0200, subp. 1; 1512.0600, subp. 2; and 1512.1000, subp. 4

The comment period for the proposed amendments published in the *State Register* on March 8, 2004 (Cite 28 SR 1073) is extended from April 7, 2004 to 4:30 pm on April 16, 2004.

Dated: 12 March 2004

Victoria Cook
Executive Director

Board of Animal Health

Quarterly Meeting Notice

The Board of Animal Health will hold its quarterly meeting on Wednesday April 21, 2004 at 9:30 a.m. at the Board of Animal Health's office, 90 W Plato Blvd, Conference Room 1, St Paul, MN 55107.

Minnesota Department of Health

Division of Environmental Health

REQUEST FOR COMMENTS on Possible Amendment to Rules Pertaining to Wells and Borings, Minnesota Rules, Chapter 4725

Subject of Rules. The Minnesota Department of Health requests comments on its possible amendment to rules pertaining to wells and borings. The rules establish the requirements for licensing or registration of persons who construct, repair, or seal wells; the permit and notification requirements for construction and sealing; and the standards of construction, repair, and sealing for wells and borings. Amendments will be proposed for most rule parts. Specific proposals will likely include rule amendments that increase the licensing requirements for contractors while reducing their continuing education requirements, amendments that reduce setbacks to utilities and the regulations on flowing wells and borings; and amendments that modify grouting and sealing requirements. Additional changes may include amending the setbacks to contamination sources, establishing standards for chemical treatment and hydrofracturing, and increasing the requirements for public supply wells. These amendments are necessary to incorporate statutory changes, to clarify existing language, to update the specifications for materials, and to improve the sanitary quality of wells and borings.

Persons Affected. The amendments to the rules would likely affect persons who construct, repair, or seal wells and borings, and persons who own wells or borings. The amendments may indirectly affect persons who use groundwater.

Statutory Authority. *Minnesota Statutes*, section 103I.101, subd. 1 gives the Commissioner of Health the "powers reasonable and necessary to effectively exercise the authority granted by this chapter." *Minnesota Statutes*, section 103I.101, subd. 5 specifically directs the Commissioner to adopt rules governing licensing, design standards, reporting, and a variety of other issues related to wells and borings.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department has discussed the proposed rule changes with the Advisory Council on Wells and Borings established under *Minnesota Statutes*, section 103I.105, and the Council will have the opportunity to comment on the rules.

Rules Draft. The Department is working on a draft of possible rules amendments and anticipates that the draft will be made available before publication of the Notice of Intent to Adopt Rules. Persons interested in receiving a copy of the draft rule when it becomes available should contact Ron Thompson as directed below. E-mail is the preferred method for requesting a copy of the rules.

Official Notices

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules, and requests for more information on these possible rules should be directed to:

Ronald D. Thompson, P.G.
Division of Environmental Health
Minnesota Department of Health
1645 Energy Park Drive
St. Paul, MN 55108
E-mail: ronald.thompson@health.state.mn.us
Phone: (651) 643-2108
FAX: (651) 643-2153
TTY: (651) 215-0707, or toll free through the Minnesota Relay Service at 1-800-627-3529 and ask for (651) 215-0707

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 12 March 2004

Patricia A. Bloomgren, Director
Division of Environmental Health

Department of Human Services

Authorization List

The following is a listing of added codes to the current authorization list. The newly added codes will require authorization on or after April 19, 2004. As authorized by *Minnesota Statutes*, section 256B.0625, subdivision 25, the following list includes all health services that have been added, changed, or deleted from authorization as a condition of Minnesota Health Care Programs (MHCP) payment. The criteria used to develop this list are as follows:

- A. The health service could be considered, under some circumstances, to be of questionable medical necessity.
- B. Use of the health services needs monitoring to control the expenditure of program funds.
- C. Less costly, appropriate alternatives to the health services are generally available.
- D. The health service is newly developed or modified.
- F. The health service is of a continuing nature and requires monitoring to prevent its continuation when it ceases to be beneficial.
- G. The health service is comparable to a service provided in a skilled nursing facility or hospital but is provided in a recipient's home.
- H. The health service could be considered cosmetic.

These newly added or changed codes will require Authorization for services provided on or after April 19, 2004.

VII. ALL OTHER SERVICES

ADDED CODES

<u>Code</u>	<u>Description</u>
M0064*	Brief office visit for the sole purpose of monitoring or changing drug .
*36	One session per day is allowed. This code cannot be used with procedure code 90862 on the same day.

Minnesota State Retirement System

Board of Directors, Regular Meeting

The Board of Directors of the Minnesota State Retirement System (MSRS) is scheduled to meet on Friday, March 26, 2004, at 9:00 a.m. in the Retirement Systems of Minnesota Building, 60 Empire Drive, Suite 117, Saint Paul, Minnesota.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Human Services

HIV/AIDS Programs Division

Notice of Request for Proposals to Provide Comprehensive HIV Case Management

The Minnesota Department of Human Services, Continuing Care for Persons with Disabilities Division, HIV/AIDS Programs is soliciting proposals from qualified agencies to provide Comprehensive HIV Case Management and/or Care Advocacy services to Minnesotans and residents of Pierce and St. Croix Counties in Wisconsin living with Human Immunodeficiency Virus (HIV). The goal of Comprehensive HIV Case Management is to support access to cost effective health care services; to reduce the risk of HIV transmission; to ensure that basic client needs are met (food, shelter, and medical care); and to increase client access to needed community supports or services. The primary activities of Comprehensive HIV Case Management services must include:

1. Initial and ongoing assessment of client needs, especially focused on meeting basic needs.
2. Individual care planning that addresses mutually identified needs and tasks for client and case manager to resolve the problem.
3. Planning for the receipt of cost effective health care and support services
4. Successful monitoring and coordination of the delivery of health care and social services.
5. Appropriate referrals to other services to address the needs identified in the assessment.
6. Initial and ongoing assessment of issues related to HIV transmission issues and the provision of risk reduction education and counseling.
7. Ability to form linkages with medical facilities that provide essential medication adherence supports to HIV positive individuals.

Care Advocacy is defined as episodic or short-term provision of advice and assistance in obtaining medical, housing, nutritional, social, community, legal, financial and other needed services. Care Advocacy focuses on providing appropriate referrals to services, and unlike Comprehensive HIV Case Management, does not require care planning or coordination and follow-up on medical treatments and social services. DHS anticipates a grant period beginning July 1, 2004.

The full text of the Request for Proposals is available upon request by contacting:

Michelle D. Sims
HIV/AIDS Program Division
444 Lafayette Road North
St. Paul, MN 55155-3872
Phone: (651) 582-1983
Email: michelle.sims@state.mn.us

Proposals must be submitted in the format described in the Request For Proposals. Proposals must be received no later than 4:20 p.m. on Monday, April 19, 2001. Late proposals will not be considered.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) website. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Department of Administration

Real Estate Management Division

Proposal Request for Leasing - Mankato Crisis Diversion Center

The State of Minnesota, Department of Administration, on behalf of the Department of Human Services, desires proposals for leasing an existing or newly constructed ten bed congregate living facility in Mankato, Minnesota for the purpose of providing a sub-acute crisis stabilization program.

To request the specifications/requirements necessary to prepare a proposal contact:

Department of Administration
Real Estate Management Division
309 Administration Building
50 Sherburne Avenue
St. Paul, Minnesota 55155
Telephone: (651) 296-6674

Proposals must be submitted by 2:30 p.m. (CST) on Friday, April 16, 2004.

Administration Department

Communications Media Division

CORRECTION and Subscriptions

A CORRECTION: Please note that due to an error, our Web site has mistakenly presented the *State Register* with LINKS and other access aids, including those for Contracts and Grants, and the Index. We are sorry for this error. These special features are meant only for subscribers to the E-mail *State Register*. They will no longer be available to viewers of the *State Register* on-line.

Printed (hard) copies to the *State Register* will NO LONGER be available after Vol. 28, #52. Only subscriptions via E-mail are available, beginning with Volume 29, #1 - July 6, 2004. Have the *State Register* E-MAILED to you the afternoon it is published, on Friday.

With an E-mail subscription, you will receive THREE EXTRAS free-of-charge:

#1 - CONTRACTS & GRANTS - contracts, grants and loans, and non-state contracts.

#2 - INDEX - growing with each issue of current volume for information you need.

#3 - LINKS are provided in the above for fast reference and to save you time and effort.

Subscriptions are \$180 for an entire year (less than \$3.50 per issue), \$80 LESS than the cover price. FAX your credit card information: (651) 297-8260; or send in your check or credit card information to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Or, order today by calling (651) 297-8774 and charge your credit card. E-mail: jessie.rahmeyer@state.mn.us for more information.

Minnesota State Colleges and Universities

Riverland Community College

Request for Proposal for a Food Service and Vending Contract

NOTICE IS HEREBY GIVEN that Riverland Community College is seeking qualified vendors to provide food service and vending services for our two campuses in Austin, Minnesota and our campus in Albert Lea, Minnesota. Proposals maybe submit-

ted as: A) Combined proposal for both Food Service and Vending. B) Food Service only. C) Vending Service only.

There will be a mandatory pre-proposal bidder's conference held on April 5, 2004, from 2:00-3:00 PM in Room A143 at 1900 8th Avenue NW, Austin, Minnesota. Attendance at the pre-proposal conference is a prerequisite to having a proposal considered during the evaluation process. Deadline for proposals is 2:00 PM on Wednesday April 14, 2004 at which time the bids will be open in Room A 143. No late proposals will be considered. Vendors will be notified by April 23, 2004 if they will be asked to submit a presentation of their proposal. Presentation of proposals will take place on April 30, 2004.

This contract does not obligate Riverland Community College to any particular vendor, nor to renewal, other than terms and conditions of the original contracting instrument.

For a copy of the full Request for Proposal, or more information, contact:

Riverland Community College
Attn: Brad Doss, Business Manager
1900 8th Ave, NW, Austin, MN 55912
Phone: (507) 433-0523
Fax: (507) 433-0515
Email: bdoss@river.cc.mn.us

Minnesota State Colleges and Universities

Winona State University

Request for Sealed Bids for Printing Catalog

NOTICE IS HEREBY GIVEN that Winona State University will receive sealed bids for the printing of their 2004-2006 WSU Undergraduate Catalog: 30,500 copies; 216 pages plus cover.

Bid specifications will be available March 22, 2004 from Winona State University Purchasing Department, PO Box 5838, 205 Somsen Hall, Winona, MN 55987 by calling (507) 457-5067.

Sealed bids must be received by Sandra Schmitt at PO Box 5838, or at 175 W. Mark St., Somsen 205G, Business Office, Winona State University, Winona, MN 55987 by 3:00 p.m. April 6, 2004.

Winona State University reserves the right to reject any or all bids and to waive any irregularities or informalities in bids received.

Minnesota Historical Society

Notice of Request for Bids for Limited Archaeological Excavations at the Sibley House Historic Site in Mendota, Minnesota

The Minnesota Historical Society is seeking bids from qualified firms to provide professional archaeological services at the Sibley House Historic Site in Mendota, Minnesota. The work includes excavating holes for the placement of septic system holding tanks near the caretaker's cottage, constructing trenches around the down slope and east walls of the nearby well house, recovering and processing materials, and writing a report on the excavations.

The Request for Bids is available by calling or writing Mary Green Toussaint, Contracting & Purchasing Assistant, Minnesota Historical Society, 345 Kellogg Blvd. W., St. Paul, MN 55102. **Telephone:** (651) 297-7007 or **e-mail** mary.green-toussaint@mnhs.org.

There will be a MANDATORY pre-bid meeting for all interested parties on Tuesday, March 30, 2004 at 2:00 p.m. in the Dupuis House, at the Sibley House Historic Site, 1357 Sibley Memorial Highway, P.O. Box 50772, Mendota, MN 55150.

Bids must be received no later than 2:00 p.m., Local Time, Thursday, April 8, 2004. No late bids will be accepted.

Dated: March 22, 2004

State Contracts

Minnesota Historical Society

Notice of Request for Bids for Printing Services - *Minnesota Goes to War*

The Minnesota Historical Society (Society) is seeking bids from qualified firms for the printing of 7,000 books, titled *Minnesota Goes to War* (7,000 casebound books plus additional 1,000s). There will be two press options (1-color and 2-color), but no tight register and no duotones. Arrival date at the Society's warehouse shall be August 1, 2004.

The Request for Bids is available by calling or writing Mary Green Toussaint, Contracting & Purchasing Assistant, Minnesota Historical Society, 345 Kellogg Blvd. W., St. Paul, MN 55102. **Telephone** is (651) 297-7007; **e-mail** is mary.green-toussaint@mnhs.org.

Bids must be received no later than 2:00 p.m., Local Time, Wednesday, April 7, 2004. No late bids will be accepted.

Dated: March 22, 2004

Minnesota Historical Society

Notice of Request for Proposals for Professional Architectural and Engineering Services for the Preservation of the Round Tower and Half-Moon Battery at Historic Fort Snelling in Saint Paul, Minnesota

The Minnesota Historical Society is seeking proposals from qualified firms to provide professional architectural and engineering services for the preservation of Historic Fort Snelling's Round Tower and Half Moon Battery. Design issues include, but are not limited to, new roof/viewing platform systems, floor and stair reconstruction, structural repairs, masonry preservation, and resolution of moisture/drainage issues. The Round Tower is the oldest building (1820) in the State of Minnesota and has long been the symbol of Historic Fort Snelling. It has been altered and restored several times, yet retains significant portions of original masonry. The Half Moon Battery is a reconstructed masonry structure built on the original site in 1973.

The Request for Proposals is available by calling or writing Mary Green Toussaint, Contracting & Purchasing Assistant, Minnesota Historical Society, 345 Kellogg Blvd. W., St. Paul, MN 55102. **Telephone:** (651) 297-7007 or **e-mail** mary.green-toussaint@mnhs.org.

There will be a MANDATORY pre-proposal meeting for all interested parties on Tuesday, April 6, 2004, at 1:00 pm in the Library at the Fort Snelling Visitor Center. Historic Fort Snelling is located on the western edge of Saint Paul, at the junction of Minnesota Highways 5 and 55, one mile east of the Twin Cities International Airport.

Proposals must be received no later than 2:00 p.m., Local Time, Thursday, April 22, 2004. No late proposals will be accepted.

Dated: March 22, 2004

Department of Human Services

Purchasing and Service Delivery Division

Notice of Availability of Contracts for Independent Actuarial Firms for Development and Review of Medicaid Managed Care Rates for the Medical Assistance (MA) Program and Assistance with Federal Reporting

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS) is seeking proposals for professional services from recognized experts in actuarial science, Medicaid managed care rate setting and federal reporting for 1915(A) and 1915(B) waivers. Respondents must meet the actuarial qualifications required in 42 C.F.R. 438.6 which requires that actuaries meet the qualification standards established by the American Academy of Actuaries and follow the practice standards established by the Actuarial Standards Board.

The contract is expected to be in effect from May 2004 to June 2005 renewable annually for up to four additional years at the discretion of the Department. DHS will select one or more qualified contractors to assist DHS with the following:

1. Development of Medicaid capitation rates that incorporate nursing facility and Elderly Waiver (EW) services as covered services under the Prepaid Medical Assistance Program (PMAP), County-Based Purchasing (CBP), and the Minnesota Senior Health Options (MSHO) demonstration project, and compliance with Centers for Medicare & Medicaid Services (CMS) waiver reporting requirements including:
 - Preparation of a Cost-Effective Waiver report as required under 1915(B) waiver authority,

- Preparation of response to CMS rate-setting checklist required under 1915(A) waiver authority,
 - Review of Adjusted Community Rating Proposals (ACRP) or other reports required by CMS.
2. Development of Medicaid capitation rates for acute and long term care services covered under the Minnesota Disability Health Options (MnDHO) demonstration project with separate rates for (1) people with physical disabilities and (2) people with developmental disabilities. This contract may also include:
- Preparation of response to CMS rate-setting checklist required under 1915(A) waiver authority,
 - Review of Adjusted Community Rating Proposals (ACRP) or other reports required by CMS.

In compliance with *Minnesota Statutes* §16C.08, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee, along with other responses to this Request for Proposals.

A copy of the Request for Proposal can be obtained at the DHS website: www.dhs.state.mn.us (under Grants and RFPs.)

The RPF can also be obtained by calling or writing:

Alice Pedersen
Minnesota Department of Human Services
444 Lafayette Road
Phone: (651) 297-7951

The deadline for submitting a written response to this solicitation is 3:00 p.m. Central Time on Tuesday, April 20, 2004.

Department of Human Services

Notice of Request for Proposals to Conduct Quality of Health Care Studies for the Minnesota 2004/ 2005 External Quality Review of Managed Care Organizations

The Minnesota Department of Human Services (DHS) is interested in contracting for professional and technical consulting services to assist in the design, implementation and management of an annual "External Quality Review of Managed Care Organizations" for calendar years 2004 and 2005. The Review must be conducted to meet the requirements described in the 42 CFR 438 Subparts D, E and F, and current DHS Medicaid managed care contract requirements. The contractor will research, design, develop, conduct and report on, in accordance with STATE requirements, an external quality review based upon the analysis and evaluation of aggregated information on quality, timeliness and access to health care services that managed care organizations (MCO) furnish to Medicaid enrollees.

The responder's primary function will be to monitor and assess MCO compliance with federal, state and contractual requirements. The responder's activities will be used to produce an annual comprehensive written technical report that meets the requirements of 42 CFR 438.364.

The proposal must describe how the successful responder will provide technical assistance, MCO audits, analysis of informational documents and produce reports such that DHS can evaluate the quality, timeliness and access to health care services furnished to Medicaid managed care enrollees.

The external quality review project is expected to begin by June 23, 2004 and last through June 30, 2006. The responder must meet requirements set forth in 42 CFR 438.354 Qualifications of external quality review organizations.

A copy of the complete Request for Proposals and attached documents can be obtained from the DHS **website** at www.dhs.state.mn.us (Grants and RFP section) or a paper copy by contacting:

Sara Koppe
Performance Measurement and Quality Improvement
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3865
Fax #: (651) 215-5754
Phone #: (651) 215-6260
E-mail: sara.koppe@state.mn.us

Proposals must be received no later than 3:00 p.m. (CST) on May 11, 2004.

State Contracts

Department of Human Services

Withdrawal of Notice of Request for Proposals to Conduct Quality of Health Care Studies for the Minnesota 2004/2005 HEDIS Reporting Project

A decision has been made within the Department of Human Services that the Notice of Request for Proposals to Conduct Quality of Health Care Studies for the Minnesota 2004/2005 HEDIS Reporting Project is withdrawn.

The notice for Request for Proposals was published in the *State Register* on Monday, March 08, 2004, page 1102.

Department of Transportation

Engineering Services Division

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of a particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE:

APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Hennepin County Designer Selection Committee (DSC)

Advertisement for Design and Construction Consulting Services

The Hennepin County Designer Selection Committee (DSC) will be selecting the following mix of firms to provide medical facility consulting services on an as needed basis for the two-year period of January 1, 2005 to December 31, 2006:

- Five (5) architectural engineering firms
- Three (3) mechanical / electrical engineering firms
- One (1) elevator engineering firm

-AND-

The Hennepin County Designer Selection Committee (DSC) will be selecting an architectural/engineering firm for design and construction administration services for the following project:

- North Point Health and Wellness Center Space Remodeling

To receive a Request for Qualifications for a two-year Medical Center consulting services contract or a Request for Proposal for the North Point Health and Wellness Center Space Remodeling project, please access the Hennepin County **internet site** at www.hennepin.us. From the County home page, search for "DSC RFP" in the search box in the upper right corner. From the search results page, you may launch and print/download the documents for your use.

Letters of interest are not required for either the RFQ or RFP noted above. All qualification and proposal sets received by the deadline noted in the RFQ and RFP will be reviewed by the Designer Selection Committee. If you experience difficulty locating or downloading the RFQ or RFP, you may call Allen Rezac, Hennepin County Property Services, at (612) 348-7718.

University of Minnesota

Advertisement for Bids for Asbestos Abatement - Commonwealth Terrace, Building #058, 1180-1202 Ray Place

Project No. 384-04-1545 - St. Paul Campus - 1180-1202 Ray Place, St. Paul, Minnesota 55108

Work performed under this contract will include the removal of asbestos and mold-containing materials prior to renovation.

The Work shall be completed by May 28th, 2004.

Pre-bid access to the work site is limited to specific times and dates. A **MANDATORY** pre-bid tour of the work site is scheduled for 9:30 a.m., March 25, 2004. Interested parties are to meet in apartment unit #1180, located at 1180 Ray Place, St. Paul, Minnesota 55108. The apartment building is near the corner of Como Avenue and Cleveland Avenue in St. Paul. Contact Dave Klaustermeier, **e-mail** klaus003@tc.umn.edu **phone** (612) 624-6027 AND Chip Foster, **e-mail** fosterc@facm.umn.edu **phone** (612) 626-6080 if you are interested in attending.

Last day for questions is Noon March 30th, 2004. Please submit questions in writing to Chip Foster at fosterc@facm.umn.edu and Dave Klaustermeier at klaus003@tc.umn.edu.

Prime contract bidding will close at 2:00 p.m., local time, Tuesday, April 6, 2004.

Sealed bids will be received by the Regents of the University of Minnesota at Facilities Management Purchasing Services, 400 Donhowe Building, 319 - 15th Avenue SE, Minneapolis, Minnesota 55455, until the stated times, when they will be publicly opened and read aloud.

Bidding Documents will be handed out at the mandatory walkthrough on March 25, 2004.

Direct communications regarding this project to the Asbestos Project Manager, Dave Klaustermeier, **e-mail:** klaus003@tc.umn.edu, **phone** (612) 624-6027.

Each prime and subcontract bid shall be accompanied by a bid security of 5% of the maximum amount of the bid in the form of a Surety Bond, certified check, cashier's check.

Non-State Contracts & Grants

The successful prime contract bidder shall furnish Performance and Payment Bonds in the full amount of the contract.

The University reserves the right to reject any and all bids, accept any bid, waive informalities in bids submitted, and waive minor discrepancies in bidding procedures, as it deems to be in its best interest.

The University of Minnesota complies with Equal Employment Opportunity and Affirmative Action Policies for contractors and suppliers.

Bid result information may be obtained via fax by faxing a request to (612) 624-5796.

REGENTS OF THE UNIVERSITY OF MINNESOTA
Chip Foster
Facilities Management Principal Buyer

University of Minnesota

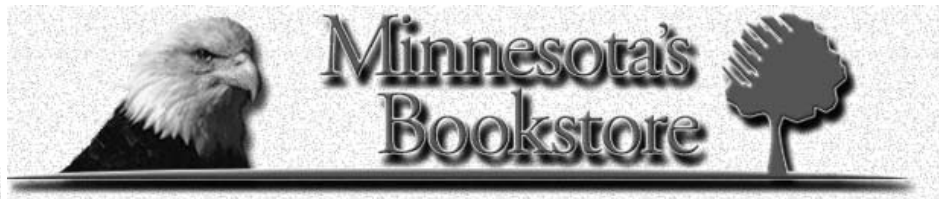
Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

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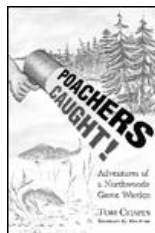
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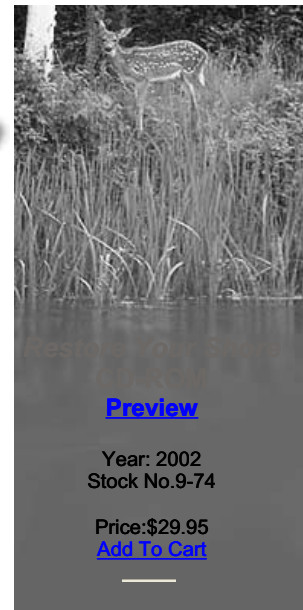
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Stock No.9-74
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Note: Not compatible with Windows XP.

Non-State Contracts & Grants



[Minnesota Service Directory](#)

488 pages.
Year: 2004
Stock No.40-1
Price:\$99.00
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[Wild About Birds](#)

288 pages.
Year: 1995
Stock No.9-24
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[Minnesota Residential & Plumbing Code](#)

386 pages.
Year: 2003
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Price:\$66.00
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[Minnesota State Building Code, 2003](#)

377 pages.
Year: 2003
Stock No.3-65S3
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[Minnesota Days: Our Heritage in Stories, Art and Photos](#)

160 pages.
Year: 1999
Stock No.19-93
Price:\$19.95
[Add To Cart](#)

[Annuals for Minnesota and Wisconsin](#)

296 pages.
Year: 2004
Stock No.19-169
Price:\$18.95
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