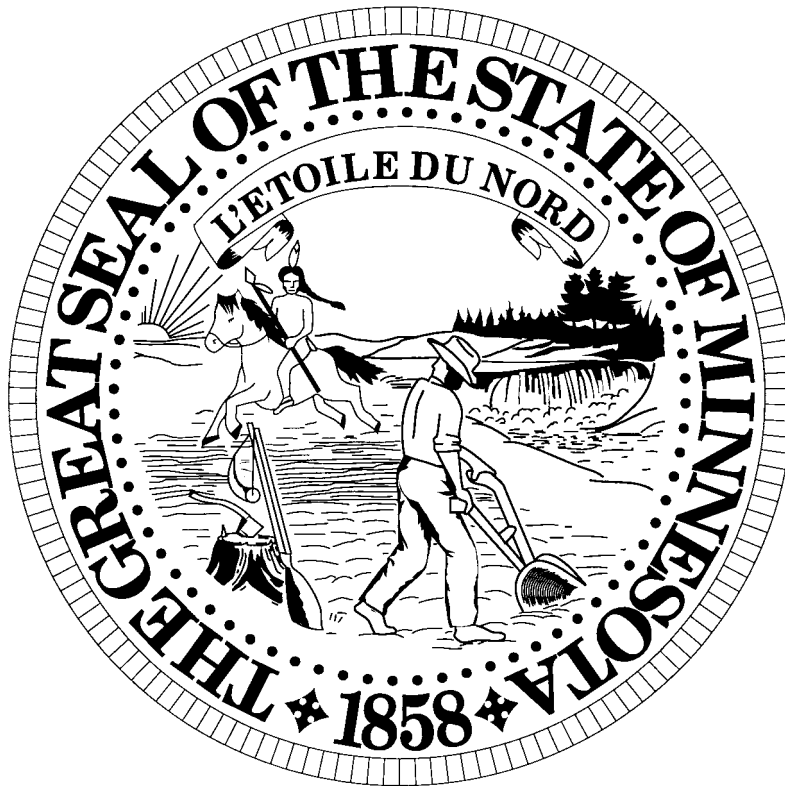


State of Minnesota

# State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the  
Department of Administration – Communications Media Division

**Monday 23 February 2004**  
**Volume 28, Number 34**  
**Pages 1037 - 1050**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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## Printing Schedule and Submission Deadlines

Vol. 28 Issue Number	PUBLISH DATE	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Both Adopted and Proposed RULES
#34	Monday 23 February	Noon Tuesday 17 February	Noon Wednesday 11 February
#35	Monday 1 March	Noon Tuesday 24 February	Noon Wednesday 18 February
#36	Monday 8 March	Noon Tuesday 2 March	Noon Wednesday 25 February
#37	Monday 15 March	Noon Tuesday 9 March	Noon Wednesday 3 March

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Website: [www.senate.leg.state.mn.us/departments/secretary/seninfo.htm](http://www.senate.leg.state.mn.us/departments/secretary/seninfo.htm)

House Information Office (651) 296-2146: State Office Building, Room 175,  
Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
Website: [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

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U.S. Government Printing Office – Fax: (202) 512-1262  
Website: [http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

## Minnesota State Court System

Court Information Office (651) 296-6043  
Minnesota Judicial Center, Room 135, 25 Rev. Dr. Martin Luther King Jr Blvd.,  
St. Paul, MN 55155 Website: [www.courts.state.mn.us](http://www.courts.state.mn.us)

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

### Expedited and Emergency Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

## Department of Commerce

### Adopted Permanent Rules Relating to the 2001 Commissioners Standard Ordinary Mortality Table

The rules proposed and published at *State Register*, Volume 28, Number 21, pages 655-658, November 24, 2003 (28 SR 655), are adopted as proposed.

## Official Notices

Pursuant to *Minnesota Statutes* § 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Agriculture

### Agronomy and Plant Protection Division

### Notice of Public Comment Period on Water Quality Best Management Practices for the Herbicides Acetochlor and Alachlor

**NOTICE IS HEREBY GIVEN** that the Commissioner of the Minnesota Department of Agriculture (MDA) is providing notice of a public comment period on proposed final drafts of voluntary Best Management Practices (BMPs) for the herbicides acetochlor and alachlor. The draft BMPs for acetochlor and alachlor were previously published in the Monday, November 3, 2003 *Minnesota State Register* (Volume 28, Issue 18).

The BMPs were developed to address the presence of acetochlor, alachlor, or their breakdown products in Minnesota's ground-water or surface water from normal agricultural use. The BMPs were developed by the MDA and the University of Minnesota Extension Service, in consultation with other interested parties. The BMPs for acetochlor and alachlor were developed and will be promoted in conjunction with previously adopted core water quality BMPs for all agricultural herbicides, and BMPs specific for the herbicides atrazine, metolachlor and metribuzin.

To view or obtain copies of the draft BMPs for acetochlor and alachlor, for information on previously adopted BMPs and the authorities under which the MDA has developed BMPs, or for other related MDA communication, refer to the MDA's Pesticide BMP **webpage** at <http://www.mda.state.mn.us/appd/bmps/bmps.htm> For information on water resource monitoring results that support the development of BMPs, refer to the MDA's Monitoring and Assessment **webpage** at <http://www.mda.state.mn.us/appd/ace/maace.htm>

The MDA will consider public comment on the proposed draft final BMPs until March 22, 2004. At the close of the comment period, MDA may modify the BMPs to address public comment received. Final BMPs will be published in the *State Register*.

# Official Notices

Interested parties or groups may provide comment or direct inquiries about the BMPs to the State Department of Agriculture at the following address:

Gregg Regimbal  
Minnesota Department of Agriculture  
90 West Plato Boulevard, St. Paul, MN 55107-2094  
**Telephone:** (651) 297-4871  
**Fax:** (651) 297-2271  
**Electronic Mail:** [gregg.regimbal@state.mn.us](mailto:gregg.regimbal@state.mn.us)

## Department of Commerce

### Presumed Legal Cigarette Prices Available as of February 17, 2004

The presumed prices for wholesalers and retailers, as provided for by *Minnesota Statutes*, chapter 325D, are shown in this schedule. The computations are based on manufacturers' list prices. All cigarettes in a wholesaler's or retailer's inventory must be priced to reflect the new presumed prices within seven (7) calendar days after the manufacturer's price change is reflected on a purchase invoice. A wholesaler or retailer may sell for less if they can show that their actual costs of doing business are lower than the presumed minimum. Prices include "Off-Invoice" promotions, though not "Buy-Down" promotions. For questions, contact the Department of Commerce, 85 7th Place East, Suite 500, St. Paul, MN 55101.

BRAND	Wholesale Cost	Retail Price	Price Per Pack
Alpine	\$ 30.17	\$ 32.58	\$ 3.26
AM Light	\$ 30.17	\$ 32.58	\$ 3.26
American Spirit	\$ 34.53	\$ 37.29	\$ 3.73
American Spirit Organic	\$ 41.33	\$ 44.64	\$ 4.46
Basic	\$ 23.67	\$ 25.56	\$ 2.56
Belair	\$ 32.87	\$ 35.50	\$ 3.55
Benson & Hedges	\$ 32.87	\$ 35.50	\$ 3.55
Best Value	\$ 17.89	\$ 19.32	\$ 1.93
Bristol	\$ 30.17	\$ 32.58	\$ 3.26
Bucks	\$ 30.17	\$ 32.58	\$ 3.26
Cambridge	\$ 30.17	\$ 32.58	\$ 3.26
Camel	\$ 32.87	\$ 35.50	\$ 3.55
Camel Exotics	\$ 37.87	\$ 40.90	\$ 4.09
Camel Rare	\$ 39.87	\$ 43.06	\$ 4.31
Capri	\$ 32.87	\$ 35.50	\$ 3.55
Carlton	\$ 32.87	\$ 35.50	\$ 3.55
Commander	\$ 32.87	\$ 35.50	\$ 3.55
CT	\$ 16.22	\$ 17.52	\$ 1.75
Doral	\$ 30.17	\$ 32.58	\$ 3.26
Eve	\$ 32.87	\$ 35.50	\$ 3.55
GPC	\$ 21.67	\$ 23.40	\$ 2.34
Gsmoke	\$ 17.04	\$ 18.40	\$ 1.84
Jade	\$ 32.87	\$ 35.50	\$ 3.55
Kent	\$ 32.87	\$ 35.50	\$ 3.55
Kool	\$ 25.37	\$ 27.40	\$ 2.74
L&M	\$ 32.87	\$ 35.50	\$ 3.55
Lark	\$ 32.87	\$ 35.50	\$ 3.55
Liggett Pyramid	\$ 19.22	\$ 20.76	\$ 2.08
Liggett Select	\$ 18.22	\$ 19.68	\$ 1.97

Magna	\$	30.17	\$	32.58	\$	3.26
Main Street	\$	17.04	\$	18.40	\$	1.84
Marlboro	\$	26.37	\$	28.48	\$	2.85
Maverick	\$	19.17	\$	20.70	\$	2.07
Max	\$	32.87	\$	35.50	\$	3.55
Merit	\$	32.87	\$	35.50	\$	3.55
Misty	\$	21.67	\$	23.40	\$	2.34
Monarch	\$	18.22	\$	19.68	\$	1.97
Montclair	\$	25.77	\$	27.83	\$	2.78
More	\$	32.87	\$	35.50	\$	3.55
Newport	\$	32.87	\$	35.50	\$	3.55
Now	\$	32.87	\$	35.50	\$	3.55
Old Gold	\$	30.17	\$	32.58	\$	3.26
Omni	\$	30.37	\$	32.80	\$	3.28
Pall Mall Box	\$	21.67	\$	23.40	\$	2.34
Parliament	\$	26.37	\$	28.48	\$	2.85
Players	\$	32.87	\$	35.50	\$	3.55
Raleigh Extra	\$	28.97	\$	31.29	\$	3.13
Salem	\$	32.87	\$	35.50	\$	3.55
Saratoga	\$	32.87	\$	35.50	\$	3.55
Satin	\$	32.87	\$	35.50	\$	3.55
Sport	\$	17.04	\$	18.40	\$	1.84
Stars & Bars	\$	33.67	\$	36.36	\$	3.64
Sterling	\$	30.17	\$	32.58	\$	3.26
Triumph	\$	32.87	\$	35.50	\$	3.55
True	\$	32.87	\$	35.50	\$	3.55
USA	\$	17.07	\$	18.44	\$	1.84
USA Gold	\$	23.67	\$	25.56	\$	2.56
Vantage	\$	32.87	\$	35.50	\$	3.55
Vegas	\$	15.23	\$	16.45	\$	1.64
Viceroy	\$	21.67	\$	23.40	\$	2.34
Virginia Slims	\$	26.37	\$	28.48	\$	2.85
Winner	\$	15.08	\$	16.29	\$	1.63
Winston	\$	32.87	\$	35.50	\$	3.55
Worth	\$	18.82	\$	20.33	\$	2.03

## Minnesota Comprehensive Health Association

### Notice of Meeting of the "Pre-Strategic" Planning Ad Hoc Committee

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association's (MCHA) "Pre-Strategic" Planning Ad Hoc Committee will be held at 3:00 p.m. on Monday, March 1, 2004, at the MCHA Executive Office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

If you have any questions, please contact Lynn R. Gruber, or Mary McCaffrey at (952) 593-9609.

# Official Notices

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## Department of Employment and Economic Development

### Job Opportunity Building Zones (JOBZ) Modifications

Pursuant to *Minnesota Statutes* § 469.320, Subd. 3, the following modifications were made to the Job Opportunity Building Zones:

<b>West Central Zone -</b>	40.05 acres were added in Subzones 17 and 18 in Barnesville
<b>Northeast Zone -</b>	60 Acres were added in Subzone 42 in Coleraine 25 acres swapped from Subzone 104 to Subzone 101 in Duluth 10 acres (of 34 acres) were added in Subzone 62 in Ely 80 acres were added in Subzone 90 in Floodwood 83 acres were added in Subzone 32 in Grand Rapids 30 acres were added in Subzone 88 in Hibbing 23 acres were added in Subzone 44 in Nashwauk
<b>Southwest Zone -</b>	24.14 aces will be swapped from another Marshall Subzone to Subzone 92 in Marshall 13.5 acres were added in Subzone 190 in Winthrop
<b>Southern Minnesota Alliance Zone -</b>	32.85 acres were added in Subzone 55 in Montgomery
<b>Region 5 -</b>	40 acres were added in Subzone 18 in Pine River Township
<b>Positively Southern Growth Corridor Growth Zone -</b>	7.04 acres was swapped from Subzone 179 to subzone 182 in Albert Lea

February 5, 2004

Commissioner Matt Kramer

## Executive Council

## State Board of Investment

## Land Exchange Board

## Investment Advisory Council

### Notice of Meetings of the Executive Council, the State Board of Investment, the Land Exchange Board, and the Investment Advisory Council

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Wednesday, March 3, 2004 at 9:00 a.m. in Room 125, State Capitol, St. Paul, MN.

The Investment Advisory Council will meet on Tuesday, March 2, 2004 at 2:00 p.m. at the State Board of Investment, Board Room (Main Floor), 60 Empire Drive, St. Paul, MN.

## Department of Labor and Industry

### Labor and Standards unit

### Notice of Correction to Commercial Prevailing Wage Rates

**Corrections** have been made to the Commercial Prevailing Wage Rates certified 12/29/03, for **Labor Code 101 Laborer Common (Gen Labor Work) in Waseca County, Labor Code 102 Laborer, Skilled-Asst Crft Jrnymn in Norman County, Labor Code 103 Laborer, Landscaping in Olmsted County, Labor Code 107 Pipelayer (Water, Sewer & Gas) in Beltrami County, and Labor Code 435 Asbestos Abatement Worker in Becker, Wilkin and Ottertail Counties.**

Copies with the correction of the certified wage rates for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our **web site** at [www.doli.state.mn.us](http://www.doli.state.mn.us). Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener  
Commissioner



## Department of Transportation

### State Aid for Local Transportation Division

#### Petition of Todd County for a Variance from State Aid Procedural and Administrative Requirements

NOTICE IS HEREBY GIVEN that Todd County Council has made written request to the Commissioner of Transportation Pursuant to *Minnesota Rules* 8820.9920, for a variance from rules as they apply to the construction project on SAP 77-611-29 (CSAH 11), shoulder widening and bituminous overlay from County Road 86 to T.H. 71 at Clarissa in Todd County, Minnesota.

The request is for variance from *Minnesota Rules* for State Aid Operation 8820.9920, adopted pursuant to *Minnesota Statutes* chapter 161 and 162, as they apply to the proposed project, SAP 77-611-29, to allow the reduced design speed of 30 MPH on County State Aid Highway No. 11, from station 484+05.82 to station 492+06.92, in lieu of required minimum 40 MPH.

If a written objection is received within 20 days of published date of this notice in the *State Register*, the variance can be granted only after a contested case hearing case has been held in the request.

Dated: February 13, 2004

Julie A. Skallman  
State Aid Engineer  
State Aid for Local Transportation

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Department of Administration

### Governor's Council on Developmental Disabilities

#### Notice of Funds for a Statewide Coordinating Effort to Strengthen Self Advocacy in Minnesota

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce that it is seeking proposals from self advocacy groups to lead a statewide coordinating effort to strengthen self advocacy in Minnesota by supporting new and existing local self advocacy groups, supporting training opportunities for self advocates to improve and expand their leadership skills, and supporting the participation of self advocates in culturally diverse coalitions.

A total of \$15,000 in federal funds is available under the Developmental Disabilities Assistance and Bill of Rights Act (P.L. 106-402) for this statewide coordinating effort and will be awarded for a successful proposal.

**Application deadline** is Monday, March 22, 2004 at 4:00 p.m. For additional information, please contact:

Mary Jo Nichols  
Governor's Council on Developmental Disabilities  
370 Centennial Office Building  
658 Cedar Street  
St. Paul, Minnesota 55155  
**Phone:** (651) 282-2899      **Toll free:** (877) 348-0505  
**TTY:** (651) 296-9962      **Email:** [admin.dd@state.mn.us](mailto:admin.dd@state.mn.us)

The proposal is also available at [www.mnddc.org](http://www.mnddc.org) OR [www.mncdd.org](http://www.mncdd.org). Go to "The Council" and then "News and Events."

# State Grants & Loans

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## Department of Administration

### Governor's Council on Developmental Disabilities

#### Notice of Funds for Strengthening Self Advocacy

The Governor's Council on Developmental Disabilities (GCDD) is pleased to announce the availability of a total of \$15,000 in funds to strengthen local self advocacy groups in Minnesota. Funds can be used for self advocates (people with developmental disabilities) to develop leadership skills. The minimum grant award to a local self advocacy group will be \$500 and the maximum is \$5,000.

Activities must be completed and funds used by September 15, 2004. Eligible applicants are local self advocacy groups in Minnesota. **Application deadline** is Monday, March 22, 2004 at 4:00 p.m. **Please note:** The GCDD reserves the right to award less than the maximum of funds to applicants, refuse to fund an activity, or withdraw the availability of funds with notice.

All responders for funds must use the GCDD application for this competition. For additional information or to request an application form, please contact:

Mary Jo Nichols  
Governor's Council on Developmental Disabilities  
370 Centennial Office Building  
658 Cedar Street  
St. Paul, Minnesota 55155

**Phone:** (651) 282-2899

**TTY:** (651) 296-9962

**Toll free:** (877) 348-0505

**Email:** [admin.dd@state.mn.us](mailto:admin.dd@state.mn.us)

The application is also available at [www.mnddc.org](http://www.mnddc.org) OR [www.mncdd.org](http://www.mncdd.org). Go to "The Council" and then "News and Events."

## Department of Human Services

### Notice of Availability of Contract for Projects Working With Parental Substance Abuse and Fetal Alcohol Syndrome Prevention

The Minnesota Department of Human Services is requesting proposals for the purpose of establishing projects to improve the health and functioning of the family unit by targeting high-risk infants and children where the mothers have used alcohol and controlled substances during pregnancy and to prevent additional fetal alcohol syndrome and drug-affected births.

Work is proposed to start after July 1, 2004.

A Request for Proposals will be available by mail from this office through March 8, 2004. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After March 8, 2004, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Carla Brown  
Minnesota Department of Human Services  
Child Safety and Permanency Division  
444 Lafayette Road North  
St. Paul, Minnesota 55155-3832  
**Fax:** (651) 297-1949

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than March 19, 2004 at 4:00 p.m. **Late proposals will not be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) website. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

## Administration Department Communications Media Division

### Subscriptions

Printed (hard) copies to the *State Register* will NO LONGER be available after Vol. 28, #52. Only subscriptions via E-mail are available, beginning with Volume 29, #1 - July 6, 2004. Have the *State Register* E-MAILED to you the afternoon it is published, on Friday.

With an E-mail subscription, you will receive THREE EXTRAS free-of-charge:

#1 - CONTRACTS & GRANTS - contracts, grants and loans, and non-state contracts.

#2 - INDEX - growing with each issue of current volume for information you need.

#3 - LINKS are provided in the above for fast reference and to save you time and effort.

Subscriptions are \$180 for an entire year (less than \$3.50 per issue), \$80 LESS than the cover price. FAX your credit card information: (651) 297-8260; or send in your check or credit card information to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Or, order today by calling (651) 297-8774 and charge your credit card. E-mail: [jessie.rahmeyer@state.mn.us](mailto:jessie.rahmeyer@state.mn.us) for more information.

## Minnesota State Colleges and Universities

### Notice of Request for Proposal (RFP) for Consultant Services for Design of Roof Replacement at Minnesota West Community and Technical College, Jackson Campus

The Minnesota State Colleges and Universities, Office of the Chancellor, acting as the owner for the State of Minnesota is soliciting proposals for experienced Consultant Services to design the roof replacement system for Areas B, D, and E at Minnesota West Community and Technical College in Jackson, Minnesota. The Consultant's team will be responsible for complete replacement roof design, including mechanical work, any masonry work on penthouses, and asbestos testing and removal specifications, if necessary.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

To receive a full request for proposal write or call:

James P. Morgan  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East 7th Street  
St. Paul, MN 55101  
**Phone:** (651) 296-3823  
**Fax:** (651) 296-0318  
**E-mail:** [James.morgan@so.mnscu.edu](mailto:James.morgan@so.mnscu.edu)

Completed proposals are due by 4:00 PM on Monday, March 8, 2004.

# State Contracts

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## Minnesota State Colleges and Universities

### Notice of Request for Proposal (RFP) for Consultant Services for Design of Roof Replacement at Northwest Technical College, Bemidji

The Minnesota State Colleges and Universities, Office of the Chancellor, acting as the owner for the State of Minnesota is soliciting proposals for experienced Consultant Services to design the roof replacement system for Areas A, B, C, E and F at Northwest Technical College in Bemidji, Minnesota. The Consultant's team will be responsible for complete replacement roof design, including mechanical work, any masonry work on penthouses, and asbestos testing and removal specifications, if necessary.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

To receive a full request for proposal write or call:

James P. Morgan  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East 7th Street  
St. Paul, MN 55101  
**Phone:** (651) 296-3823  
**Fax:** (651) 296-0318  
**E-mail:** [James.morgan@so.mnscu.edu](mailto:James.morgan@so.mnscu.edu)

Completed proposals are due by 4:00 PM on Monday, March 8, 2004.

## Minnesota Department of Transportation

### Engineering Services Division

### Office of Innovative Construction Initiative

### Notice of Intent Re: Minnesota's Freeing Alternatives for Speedy Transportation (FAST) Initiative

The Minnesota Department of Transportation (Mn/DOT) intends to invite the private sector to partner with Mn/DOT for the purpose of implementing Freeing Alternatives for Speedy Transportation (FAST) Lanes in Minnesota.

Mn/DOT anticipates using a formal solicitation process. This process is expected to begin in the first half of 2004 and is anticipated to include:

- A FAST Lanes Industry Forum
- Issuance of a formal Request for Letters of Interest (LOI)
- An information /dialogue session with potential private sector FAST Lanes initiative partners
- A formal procurement for FAST Lanes projects and partners

Mn/DOT is seeking advice on its planned FAST Lanes solicitation process from the private sector. Please refer to Mn/DOT's **website** at <http://www.dot.state.mn.us/fastlanes/index.html> for further information. A working draft outlining potential Mn/DOT procurement processes will be posted on that website no later than 3:00 p.m. Tuesday, March 2, 2004.

To receive the industry's input, Mn/DOT invites FAST Lane developers to attend an Industry Forum on Tuesday, March 4, 2004, from 9:00 a.m. to 1:00 p.m. at the Holiday Inn Express at Bandana Square in St. Paul. It will include various presentations and facilitated discussions. The Industry Forum will be used by Mn/DOT to provide information and solicit input and guidance on topics such as:

- Background on the FAST Lanes initiative
- Mn/DOT's planned procurement process and anticipated schedule
- Real and/or perceived barriers to FAST Lanes success in Minnesota and potential strategies for overcoming those barriers

Due to space limitations, Mn/DOT limits the number of participants to two individuals from each firm. Firms interested in attending the Industry Forum are requested to notify Gary Thompson in writing by 3:00 p.m. on Tuesday, March 2, 2004, at:

Gary Thompson, Director of Innovative Construction  
Minnesota Department of Transportation  
395 John Ireland Blvd.  
St. Paul, MN 55155-1899  
**PHONE:** (651) 215-0445  
**EMAIL:** [gary.thompson@dot.state.mn.us](mailto:gary.thompson@dot.state.mn.us)

Mn/DOT is also interested in receiving the industry's written comments regarding its FAST Lanes initiative. While comments will be accepted at any time, potential FAST Lane developers/industry partners are encouraged to send any initial comments regarding Mn/DOT's FAST Lane initiative/planned process to Gary Thompson at the above address by 3:00 p.m. on Tuesday, March 2, 2004.

FAST Lanes are authorized pursuant to *Minnesota Statutes* Sections 160.84 - 160.92. Minnesota Governor Tim Pawlenty and Congressman Mark Kennedy are working together to ensure these types of projects succeed.

FAST Lanes provide for an innovative approach to financing road construction and adding roadway capacity. They are intended to help improve safety and reduce travel times by relieving congestion on Minnesota's Interstate and State Trunk Highway systems.

- Drivers choose to use FAST Lanes if they want to avoid adjacent congested lanes.
- Fees are collected using non-cash, electronic technology, thereby eliminating the need for toll booths. Fees rise (or fall) as congestion increases (or decreases) on nearby lanes.
- Fees collected on the new lanes are used to pay for the lanes.

This notice of intent is for information purposes only. It does not commit the State of Minnesota to award any contract. If a decision is made to continue the formal solicitation process, then the process will be managed by Mn/DOT, and will be publicly announced and conducted in accordance with applicable laws.

Mn/DOT reserves sole and complete discretion, without incurring any liability, to change any aspect of the proposed procurement described above, to not proceed with the procurement, or to proceed in a different manner or on a different timeline than as described above.

## Department of Transportation

### Engineering Services Division

#### Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of a particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento  
Pre-Qualification Administrator  
Minnesota Department of Transportation  
Consultant Services  
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, MN 55155

# State Contracts

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**Note: DUE DATE:**

**APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.**

## Department of Transportation

### Engineering Services Division

#### Notice Concerning Professional/Technical Contract Opportunities

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult).

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Metropolitan Council

### Notice of Request for Proposals for South Saint Paul Forcemain Improvement

#### RFP Number 03P128

**NOTICE IS HEREBY GIVEN** that the Metropolitan Council is soliciting proposals for Facility Planning, engineering design and engineering construction support services for improvements to the Council's existing interceptor from the South Saint Paul Lift Station to the 250 MGD Metropolitan Waste Water Treatment Plant in Saint Paul.

Facility Planning is to include replacement of the existing interceptor and alternative routes. The average dry weather flow is estimated to be about 7 MGD in 2010 with a peak wet weather flow of about 33 MGD.

The *tentative* schedule for this process is:

<i>RFP Issue Date</i>	<b>February 23, 2004</b>
<i>Proposals Due</i>	<b>March 24, 2004</b>
<i>Consultant Selection</i>	<b>April, 2004</b>
<i>Contract Award</i>	<b>April, 2004</b>
<i>Submit Facility Plan to MPCA</i>	<b>January, 2005</b>
<i>Term of Contract Ends</i>	<b>April, 2008</b>

The Metropolitan Council owns, operates and provides wastewater treatment services to the seven-county Twin Cities Metro Region.

All firms interested in this project should submit a written request for a copy of the RFP through:

Harriet Simmons, Administrative Assistant, Contracts and Procurement Unit  
Metropolitan Council  
Mears Park Centre  
230 E. Fifth Street  
St. Paul, MN 55101  
**Phone:** (651) 602-1086  
**Fax:** (651) 602-1138  
**E-mail:** [harriet.simmons@metc.state.mn.us](mailto:harriet.simmons@metc.state.mn.us)

Please provide the name of **ONE** contact person; complete company name; address / city / state / zip along with phone / fax / cell phone and pager numbers as well as e-mail information if you wish to be placed on the Solicitation List. **All other inquiries** regard-

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## Non-State Contracts & Grants

ing this procurement shall be directed by e-mail to Hugh McConnell at: [hugh.mcconnell@metc.state.mn.us](mailto:hugh.mcconnell@metc.state.mn.us). Any other contact with Council employees on this matter throughout the entire solicitation process risks vendor disqualification.

### Ramsey County

#### Request for Proposal for an Enterprise Storage Management Solution

##### RFP-ISCE01042-2

Ramsey County is currently accepting proposals from qualified firms to acquire and deploy, either through direct purchase, outsourcing or a combination thereof, a comprehensive disaster-tolerant enterprise storage management system for Windows-based servers. The required hardware, software, and services shall mirror storage at Ramsey County's central site from a remote Ramsey County facility replication site situated at least one and a half (1.5) but not more than fifteen (15) miles away and connected via single-mode fiber dedicated to Storage Area Network (SAN) disk mirroring.

The system products and services will include, but may not be limited to, a SAN for central storage with maintenance and support; a second SAN for remote replication along with maintenance and support and enterprise storage management software. The County may, at their option, acquire enterprise optical disk storage and technical consulting services for successfully installing and integrating the SAN into Ramsey County's current production environment.

For a copy of the full Request for Proposals or more information please contact:

Contract and Analysis  
Room 280 City Hall/Court House  
15 W. Kellogg Blvd.  
Saint Paul, MN 55102  
**Phone:** (651) 266-8900  
**Fax:** (651) 266-8919

Deadline for proposals: 2:00 p.m. CST on Wednesday, March 24, 2004.

### University of Minnesota

#### Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.



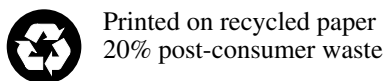
# Admin MINNESOTA

Department of Administration

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