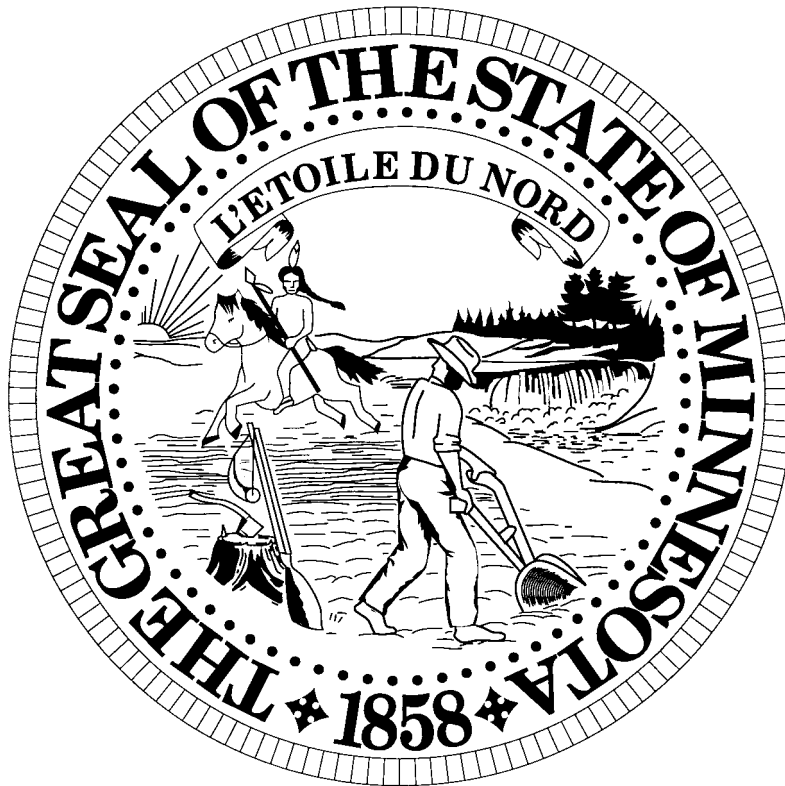


Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Monday 21 July 2003
Volume 28, Number 3
Pages 53-74

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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"Affidavit of Publication" costs \$10.00 and includes a notarized "Affidavit" and a copy of the issue.

Printing Schedule and Submission Deadlines

| Vol. 28 Issue Number | PUBLISH DATE | Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts | Deadline for Both Adopted and Proposed RULES |
|----------------------------|------------------|---|--|
| #3 | Monday 21 July | Noon Tuesday 15 July | Noon Wednesday 9 July |
| #4 | Monday 28 July | Noon Tuesday 22 July | Noon Wednesday 16 July |
| #5 | Monday 4 August | Noon Tuesday 29 July | Noon Wednesday 23 July |
| #6 | Monday 11 August | Noon Tuesday 5 August | Noon Wednesday 30 July |

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Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

House Information Office (651) 296-2146
State Office Building, Room 175, 100 Constitution Ave., St. Paul, MN 55155
Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
Website: http://www.access.gpo.gov/su_docs/aces/aces140.html

Minnesota State Court System

Court Information Office (651) 296-6043
Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155
Website: www.courts.state.mn.us

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

Volume 28, Issues #1-3

Natural Resources Department

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The running heads did not include the correct volume number of 28, but listed the previous volume number instead. this includes pages 1-52. Please be aware of this volume change.

Executive Orders

The governor has the authority to issue written statements of orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Executive Order # 03-10: Providing Direction to State Agencies in Relation to Persons Civilly Committed Under Minnesota Law as Having Sexual Psychopathic Personalities or as Sexually Dangerous Persons

I, **TIM PAWLENTY, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, Minnesota law provides for the civil commitment of persons with sexual psychopathic personalities and sexually dangerous persons; and

WHEREAS, one of the primary purposes in the civil commitment of persons who have been determined by a court to be a sexually dangerous person or a person with a sexual psychopathic personality is to protect the public from future sexual assaults; and

WHEREAS, it is important that the Department of Human Services, which is the agency that implements Minnesota laws relating to the civil commitment of persons with sexual psychopathic personalities and sexually dangerous persons, understands that one of its primary responsibilities is for the protection of the public, especially children and other individuals who are particularly vulnerable to potential victimization; and

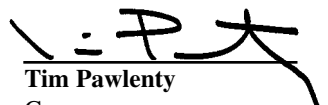
WHEREAS, as Governor and the head of the Executive Branch of the State of Minnesota, it is important that I provide clear direction to state agencies and the Commissioner of Human Services in relation to the protection of the public from persons who have been civilly committed by a court as sexually dangerous persons or sexual psychopathic personalities.

NOW, THEREFORE, I hereby order that:

1. State agencies shall fulfill their responsibilities under Minnesota law in relation to persons who have been civilly committed as sexually dangerous persons or as persons with sexual psychopathic personalities with the primary consideration of providing protection to the public.
2. State agencies will ensure that no person who has been civilly committed under Minnesota law as a sexually dangerous person or as a person with a sexual psychopathic personality is discharged into the community unless required by law or ordered by a court of competent jurisdiction.
3. The Commissioner of Human Services shall take all appropriate actions within his authority to ensure that persons who have been civilly committed as sexually dangerous persons or as persons with sexual psychopathic personalities are not allowed into the community on pass status, provisional discharge or otherwise unless required by law or ordered by a court of competent jurisdiction.
4. The Commissioner of Human Services shall ensure that the Department conducts a review of its policies and procedures in relation to persons who have been civilly committed as sexually dangerous persons or as persons with sexual psychopathic personalities to ensure that the Department's policies and procedures comply with applicable laws and this Executive Order in relation to the protection of the public and the provision of an appropriate level of treatment and supervision.

Pursuant to *Minnesota Statutes* 2002, section 4.035, subdivision 2, this Executive Order will be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and will remain in effect, in accordance with *Minnesota Statutes* 2002, section 4.035, subdivision 3.

IN TESTIMONY WHEREOF, I have set my hand this 10th day of July 2003.


Tim Pawlenty
Governor

Filed According to Law:


Mary Kiffmeyer
Secretary of State

Official Notices

Pursuant to Minnesota Statutes § 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration

State Register

Correction to Running Page Heads

The new volume number 28 was not changed in the issue #1-2, pages 1-52. Beginning on page 53, the correct running page head will include volume 28.

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Bond under Minnesota Statutes, Chapter 41C on Behalf of Robert and Cecilia Senkyr, Bandon Township, Renville County

NOTICE IS HEREBY GIVEN that a public hearing will be held on August 4, 2003, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 38 acres of bare farmland located 4 miles north of Franklin, MN on County Road 5, then 2 1/2 miles east on County Road #2; Section 17, Bandon Township, Renville County, Minnesota on behalf of Robert and Cecilia Senkyr, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$60,000.00.

The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof.

Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: July 2, 2003

Jim Boerboom
RFA Director

Department of Agriculture

Rural Finance Authority

Notice of Change in Meeting Place

The location of the August meeting of the Rural Finance Authority Board has been changed. This meeting will start at 1:00 P.M., August 6, 2003, at the Hickory Inn, County Road 57 and 104; St. James, MN 56081. For more information, call Lori Schmidt, (651) 297-3557.

Future monthly meetings will again be held on the first Wednesday of each month at 90 West Plato Boulevard at 1:00 P.M. Some Members may participate in certain of these meetings by electronic means. In accordance with *Minnesota Statutes* Sec. 471.705 (1997), the Agency, to the extent practicable, will allow a person to monitor those certain meetings electronically from a remote location. If such monitoring shall occur, the Agency may require the person making such a connection to pay for documented marginal costs that the Agency incurs as a result of the additional connection. For additional information, contact Wayne Marzolf, MN Dept. of Agriculture, 90 W. Plato Boulevard, St. Paul, MN 55107 or call (651) 296-1748.

Wayne Marzolf
Agricultural Finance Division Director

Department of Commerce

Presumed Legal Cigarette Prices

The presumed prices for wholesalers and retailers, as provided for by *Minnesota Statutes*, chapter 325D, are shown in this schedule. The computations are based on manufacturers' list prices available as of 14 July 2003. All cigarettes in a wholesaler's or retailer's inventory must be priced to reflect the new presumed prices within seven (7) calendar days after the manufacturer's price change is reflected on a purchase invoice. A wholesaler or retailer may sell for less if they can show that their actual costs of doing business are lower than the presumed minimum. Prices include "Off-Invoice" promotions, though not "Buy-Down" promotions. For questions, contact the Department of Commerce at (651) 296-9428.

| BRAND | Wholesale Cost | Retail Price | Price Per Pack |
|-------------------------|-----------------------|---------------------|-----------------------|
| Alpine | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| AM Light | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| American Spirit | \$ 34.53 | \$ 37.29 | \$ 3.73 |
| American Spirit Organic | \$ 41.33 | \$ 44.64 | \$ 4.46 |
| Basic | \$ 23.67 | \$ 25.56 | \$ 2.56 |
| Belair | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Benson & Hedges | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Best Value | \$ 21.32 | \$ 23.03 | \$ 2.30 |
| Bristol | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| Bucks | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| Cambridge | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| Camel | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Camel Exotics | \$ 37.87 | \$ 40.90 | \$ 4.09 |
| Camel Rare | \$ 39.87 | \$ 43.06 | \$ 4.31 |
| Capri | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Carlton | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Commander | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| CT | \$ 16.22 | \$ 17.52 | \$ 1.75 |
| Doral | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| Eve | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| GPC | \$ 21.67 | \$ 23.40 | \$ 2.34 |
| Gsmoke | \$ 17.57 | \$ 18.98 | \$ 1.90 |
| Jade | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Kent | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Kool | \$ 25.37 | \$ 27.40 | \$ 2.74 |
| L&M | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Lark | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Liggett Pyramid | \$ 19.22 | \$ 20.76 | \$ 2.08 |
| Liggett Select | \$ 18.22 | \$ 19.68 | \$ 1.97 |
| Magna | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| Main Street | \$ 17.57 | \$ 18.98 | \$ 1.90 |
| Marlboro | \$ 26.37 | \$ 28.48 | \$ 2.85 |
| Maverick | \$ 19.17 | \$ 20.70 | \$ 2.07 |
| Max | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Merit | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Misty | \$ 21.67 | \$ 23.40 | \$ 2.34 |
| Monarch | \$ 21.32 | \$ 23.03 | \$ 2.30 |
| Montclair | \$ 25.77 | \$ 27.83 | \$ 2.78 |
| More | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Newport | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Now | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Old Gold | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| Omni | \$ 30.37 | \$ 32.80 | \$ 3.28 |
| Pall Mall Box | \$ 21.67 | \$ 23.40 | \$ 2.34 |
| Parliament | \$ 26.37 | \$ 28.48 | \$ 2.85 |

Official Notices

| | | | |
|----------------|----------|----------|---------|
| Players | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Raleigh Extra | \$ 28.97 | \$ 31.29 | \$ 3.13 |
| Salem | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Saratoga | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Satin | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Sport | \$ 17.57 | \$ 18.98 | \$ 1.90 |
| Stars & Bars | \$ 33.67 | \$ 36.36 | \$ 3.64 |
| Sterling | \$ 30.17 | \$ 32.58 | \$ 3.26 |
| Triumph | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| True | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| USA | \$ 17.07 | \$ 18.44 | \$ 1.84 |
| USA Gold | \$ 23.67 | \$ 25.56 | \$ 2.56 |
| Vantage | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Vegas | \$ 15.33 | \$ 16.56 | \$ 1.66 |
| Viceroy | \$ 21.67 | \$ 23.40 | \$ 2.34 |
| Virginia Slims | \$ 26.37 | \$ 28.48 | \$ 2.85 |
| Winner | \$ 15.28 | \$ 16.50 | \$ 1.65 |
| Winston | \$ 32.87 | \$ 35.50 | \$ 3.55 |
| Worth | \$ 18.82 | \$ 20.33 | \$ 2.03 |

Minnesota Comprehensive Health Association

Notice of Meeting of Request for Proposal (RFP) Ad Hoc Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) **RFP Ad Hoc Committee** will be held on Tuesday, July 29, 2003, at MCHA's executive office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN at 10:00 a.m.

For additional information, please call Lynn Gruber at (952) 593-9609.

Minnesota Environmental Quality Board

NOTICE OF HEARING on Proposed Permanent Rules Governing Environmental Review of Electric Power Generating Plants and High Voltage Transmission Lines in Proceedings before the Public Utilities Commission, *Minnesota Rules* parts 4410.7010 to 4400.7070, and Technical Amendments to the Power Plant Siting Rules, *Minnesota Rules*, Chapter 4400, and Repeal of *Minnesota Rules* parts 4410.7000 to 4410.7500

Public Hearing. The Environmental Quality Board (EQB) intends to adopt rules after a public hearing following the procedures set forth in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2200 to 1400.2240, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.131 to 14.20. The agency will hold public hearings on the above-entitled rules in room 302 Centennial Building, 658 Cedar Street, St. Paul, Minnesota, starting at 2 p.m. and again at 7 p.m. on Thursday, September 4, 2003, and continuing until the hearings are completed. Additional days of hearing will be scheduled if necessary. All interested or affected persons will have an opportunity to participate by submitting either oral or written data, statements, or arguments. Written statements may be submitted without appearing at the hearing.

Administrative Law Judge. The hearing will be conducted by Administrative Law Judge Allan W. Klein, who can be reached at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, telephone (612) 341-7609, and fax (612) 349-2665. The rule hearing procedure is governed by *Minnesota Statutes*, sections 14.131 to 14.20, and by the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2000 to 1400.2240. Questions concerning the rule hearing procedure should be directed to the Administrative Law Judge.

Subject of Rules and Statutory Authority. The proposed rule amendments establish requirements for conducting environmental review of proposed large electric power generating plants and high voltage transmission lines at the time such projects are before the Minnesota Public Utilities Commission for a determination of need. The statutory authority to adopt the rules is *Minnesota Statutes*, section 116D.04, subds. 4a and 5a. These amendments will replace existing rules parts 4410.7000 to 4410.7500, which are proposed to be repealed. In addition, the EQB intends to make three minor technical amendments in the power plant siting rules in *Minnesota Rules* chapter 4400 to correct some grammatical errors and to cite the new rule numbers.

The proposed amendments require the Environmental Quality Board to prepare an Environmental Report on every proposed large energy facility at the time the project proposer applies to the Minnesota Public Utilities Commission for a certificate of need or other need certification. Large energy facilities are generally power plants with a capacity of 50 megawatts or more and transmission lines in excess of 100 kilovolts.

The rules establish a procedure for the EQB to follow in determining what matters will be considered as part of the environmental review. The procedures require the EQB to hold a public meeting to answer questions about the project and to provide an opportunity for the public to comment about the alternatives and possible impacts to evaluate in the Environmental Report. The proposed rules require the EQB to complete the Environmental Report within four months of commencement of the process. Upon completion of the Report, the EQB will provide a copy to the PUC for its consideration in making a final decision on the need for the project. The proposed rules recognize that in the event the applicant for a certificate of need has also applied to the EQB for a permit for a specific site or route, the EQB could elect to combine environmental review into one process. The rules also provide that the applicant for the certificate of need must pay the reasonable fees incurred by the EQB in conducting environmental review.

Agency Contact Person. A copy of the proposed rules was published in Volume 27 of the *State Register*, Issue 47, Monday, May 19, 2003. A copy of the rules is available upon request from the agency contact person or available on the EQB **web site** at <http://www.eqb.state.mn.us/>. The agency contact person is: Alan Mitchell at the Environmental Quality Board, 300 Centennial Building, 658 Cedar Street, St. Paul, MN 55155-0001, **phone** (651) 296-3714, **fax** (651) 296-3698, or **email** alan.mitchell@state.mn.us. **TTY** users may call the EQB at 1-800-627-3529.

Statement of Need and Reasonableness. A Statement of Need and Reasonableness is available for review at the agency offices and at the Office of Administrative Hearings. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. The statement may be reviewed and copies obtained from the agency at the cost of reproduction. The Statement of Need and Reasonableness is also available on the EQB **web site** at <http://www.eqb.state.mn.us/>.

Other Notices. In addition to the statutory requirements to publish notice in the *State Register* and to mail notice to persons on the EQB rulemaking list, the EQB will also undertake other efforts to notify the public about the public hearing.

The EQB will publish notice in the *EQB Monitor* of the public hearing. Each issue of the *EQB Monitor* is distributed to a lengthy list of persons and published on the EQB webpage. Many groups and individuals in Minnesota and elsewhere who are active and interested in environmental matters in the state are aware of the *EQB Monitor* and read it regularly. In addition, the EQB will post a copy of the notice directly on the EQB webpage. The EQB has already posted on the website the proposed rules and the Statement of Need and Reasonableness.

Public Comment. You and all interested or affected persons, including representatives of associations and other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the close of the hearing record. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Following the comment period, there is a five-working-day rebuttal period during which the agency and any interested person may respond in writing to any new information submitted. No additional evidence may be submitted during the five-day rebuttal period. All comments and responses submitted to the Administrative Law Judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Office of Administrative Hearings.

The agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

Alternative Format/Accommodation. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of the rule hearing process. Modifications must be supported by data and views presented during the rule hearing process, and the adopted rules may not be substantially different than these proposed rules, unless the procedure under *Minnesota Rules*, part 1400.2110, has been followed. If the proposed rules affect you in any way, you are encouraged to participate.

Adoption Procedure After The Hearing. After the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date when the judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date on which the agency adopts the rules and the rules are filed with the Secretary of State, or ask to register with the agency to receive notice of future rule proceedings, and can make these requests at the hearing or in writing to the agency contact person stated above.

Official Notices

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Questions regarding this requirement may be directed to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, **telephone** (651) 296-5148 or 1-800-657-3889.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: July 15, 2003

Robert A. Schroeder, Chair
Environmental Quality Board

Minnesota Housing Finance Agency

Notice of Hearing on Bond Issues for Qualified Mortgage Bonds

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency (the "Agency") will hold a public hearing at 2:00 p.m. on Tuesday, August 12, 2003, at the Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101, for the purposes of taking public testimony regarding the issuance of qualified mortgage bonds, comprising one or more series, in an aggregate principal amount not exceeding \$250,000,000.

The bonds will be issued as qualified mortgage bonds subject to the mortgage eligibility requirements of Section 143 of the Internal Revenue Code of 1986, as amended, and, after payment of expenses and funding of reserves, will provide approximately \$240,000,000 of mortgage loans to certain low and moderate income, first-time homebuyers of single family owner-occupied residences located throughout the State of Minnesota, which homebuyers qualify under the Agency's single family mortgage program and applicable federal tax law.

The Agency's single family mortgage program is further described in the MHFA Mortgage Program Procedural Manual, a copy of which may be obtained from the Agency. Said bonds may be issued either as refunding bonds to refund certain outstanding bonds of the Agency or as "new money" bonds using a portion of the Agency's state bond volume allocation, and may be issued either as short-term bonds, subject to refunding or remarketing at a subsequent date on a long-term, fixed or variable rate basis, or as long-term, fixed or variable rate bonds on original issuance. The bonds covered by this hearing notice, up to an aggregate principal amount not exceeding \$250,000,000, are anticipated to be issued periodically to fund the Program during the calendar years 2003 and 2004, until fully utilized.

Parties wishing to comment on the financing program may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing, which comments will be considered at the hearing. Parties desiring additional information should contact Ms. Sharon Bjostad of the Agency (651) 282-2577.

Timothy E. Marx
Commissioner
Minnesota Housing Finance Agency

Department of Human Services

State Operated Services Division

Public Notice of State Fiscal Year 2004 Medical Assistance Payment Rates for the State Regional Treatment Centers

NOTICE IS HEREBY GIVEN to recipients, providers of services under the Medical Assistance (MA) Program, and to the public, of final payment rates for Regional Treatment Centers under the MA Program. This notice is published pursuant to 42 *United States Code* §1396a(a)(13)(A) (§1902(a)(13)(A) of the Social Security Act), which requires the Department to publish final MA payment rates for institutional providers, the methodologies underlying the establishment of such rates, and the justification of such rates.

This supersedes the notice published on June 30, 2003 at 27 SR 1875.

In conjunction with the State Fiscal Year 2004 (July 1, 2003 through June 30, 2004) budget for Regional Treatment Centers, as appropriated by the legislature, MA payment rates are determined in accordance with *Minnesota Statutes*, §246.50, subdivision 5.

Medical Assistance Payment Rates for State Fiscal Year 2004

| Facility | Adult Mental Illness | Mental Retardation | Psychopathic Personality | Nursing Facility |
|---|----------------------|--------------------|--------------------------|------------------|
| Anoka | \$446 | | | |
| Anoka Transition Services | \$160 | | | |
| Brainerd | \$531 | | | \$167 |
| Fergus Falls | \$687 | | | |
| Eveleth | \$468 | | | |
| MSH ¹ | \$443 | | | |
| MSH Transition Services | \$279 | | | |
| Southern Region ² | \$695 | | | |
| Minnesota Extended Treatment Options | | \$798 | | |
| Minnesota Sex Offender Program ³ | | | \$314 | |
| Ah-Gwah-Ching | | | | \$284 |

¹ Minnesota Security Hospital on the St. Peter facility campus

² Willmar facility and the 50-bed satellite program on the St. Peter facility campus

³ Moose Lake facility and the 50-bed satellite program on the St. Peter facility campus

Questions and comments may be directed to:

Lynn Glancey
 Department of Human Services
 State Operated Services Division
 444 Lafayette Road North
 St. Paul, MN 55155-3826
Phone: (651) 582-1875
Email: Lynn.Glancey@state.mn.us

Minnesota State Retirement System

Board of Directors, Regular Meeting

The Board of Directors of the Minnesota State Retirement System (MSRS) is scheduled to meet on Thursday, July 24 at 9:00 a.m. in the Retirement Systems of Minnesota Building, 60 Empire Drive, Suite 300, Saint Paul, Minnesota.

Board of Teaching

REQUEST FOR COMMENTS on Proposed Rules Relating to Implementing a Statewide Credential for Education Paraprofessionals Who Assist a Licensed Teacher in Providing Student Instruction

Subject of Rules. The Board of Teaching requests comments on its proposed planned rules regarding a statutory requirement to adopt rules to implement a statewide credential for education paraprofessionals who assist a licensed teacher in providing student instruction.

Persons Affected. The rules would likely affect present and future individuals serving as paraprofessionals in Minnesota public schools.

Statutory Authority. *Minnesota Statutes*, section 120B.363 grants authority to the Board of Teaching to adopt rules regarding a statewide credential for education paraprofessionals who assist a licensed teacher in providing student instruction. This statute was enacted by *Laws of Minnesota 2003*, Chapter 129, section 10, to include the following provision:

Official Notices

Subdivision 1. [RULEMAKING] The board of teaching must adopt rules to implement a statewide credential for education paraprofessionals who assist a licensed teacher in providing student instruction. Any paraprofessional holding this credential or working in a local school district after meeting a state-approved local assessment is considered to be highly qualified under federal law. Under this subdivision, the board of teaching, in consultation with the commissioner, must adopt qualitative criteria for approving local assessments that include an evaluation of a paraprofessional's knowledge of reading, writing, and math and the paraprofessional's ability to assist in the instruction of reading, writing, and math. The commissioner must approve or disapprove local assessments using these criteria. The commission must make the criteria available to the public.

Subd. 2. [TRAINING POSSIBILITIES.] In adopting rules under subdivision 1, the board must consider including provisions that provide training in: students' characteristics; teaching and learning environment; academic instruction skills; student behavior; and ethical practices.

Public Comment. Interested persons or groups may submit comments or information on these proposed rules in writing until September 29.

Rules Drafts. A preliminary draft of the proposed rules is currently being prepared and, when it is available, will be sent to those who request it.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules, and requests for more information on these proposed rules should be addressed to: George J. Maurer, Executive Director, Minnesota Board of Teaching, 1500 Highway 36 West, Roseville, Minnesota 55113-4266. Dr. Maurer's **telephone number** is (651) 582-8833 and the **fax number** is (651) 582-8872. TTY users may call the Board at (651) 582-8201.

Alternative Format. Upon request this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: *Comments received in response to this notice will not necessarily be in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.*

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Board on Aging

Request for Proposal to Provide Senior Nutrition Services

The Minnesota Board on Aging (MBA), acting as the designated Area Agency on Aging, requests proposals (RFP) to provide senior nutrition services in **Cass, Crow Wing, Morrison, Todd and Wadena** counties of Minnesota for the period January 1, 2004-December 31, 2004. Senior nutrition services include both congregate and home delivered meal preparation and delivery, nutrition outreach, nutrition education and information and linkages to other services for older individuals.

Provisions from the RFP will be incorporated into performance-based contracts that result from this competitive procurement process. In completing the RFP, proposers will need to refer to the requirements and standards found in the Appendices as well as those in the RFP document.

A copy of the RFP and Appendices is posted on the agency **website** at <http://www.mnaging.org> under *Site Map, Community, Request for Proposals* or by contacting:

Executive Director
Minnesota Board on Aging
444 Lafayette Road, 4S
St. Paul, MN 55155-3843

Proposals must be submitted by **3:00 p.m., Monday, September 15, 2003.**

Department of Health

Correction to Notice of Grant Availability for Family Planning Special Projects (FPSP) in the State Register, July 7, 2003

The first sentence of the announcement in the *Minnesota State Register* of July 7, 2003, should be corrected to read:

The Division of Family Health announces the availability of approximately \$12,000,000 in state funds to be granted to nonprofit organizations, community health boards, and tribal governments by competitive process in eight family planning regions in Minnesota.

Department of Health

Division of Family Health

Fetal Alcohol Syndrome

Request for Proposals (RFP) for Maternal Alcohol Use and Prenatal Alcohol Exposure Prevention/Intervention Initiative

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health (MDH), Family Health Division is requesting proposals from community organizations and coalitions to collaborate on strategies and activities to prevent maternal alcohol use and prenatal alcohol exposure that could result in fetal alcohol syndrome and alcohol related effects. The Minnesota Department of Health plans to fund *at least* one project in each of the following categories: (1) maternal alcohol screening; (2) interventions with women at high-risk; (3) community prevention and integration partnerships; and (4) interventions with adolescents and adults with fetal alcohol syndrome and alcohol related effects. Eligible applicants include Community Boards of Health, non-profit health and human service organizations, tribal governments and entities, health care organizations, and other interested agencies.

\$850,000 in State funds are available for each year of this grant initiative. The two-year grants will begin on or about January 1, 2004, and will be subject to annual review by MDH.

The completed proposal must be submitted no later than **4:30 p.m. on Friday, September 12, 2003** to Sheila Blackman at the Minnesota Department of Health, Family Health Division, 85 E 7th Place, Suite 400 P.O. Box 64882, St. Paul, MN 55416-0882.

A copy of the full Request for Proposals may be obtained at <http://www.health.state.mn.us/> Scroll to "Announcements: and then to "RFPs/Rule Proposals and click on "Request for Proposals: Maternal Alcohol Use and Prenatal Alcohol Exposure Prevention/Intervention Initiative".

A copy can also be obtained by contacting:

Sheila Blackman
Minnesota Department of Health
Family Health Division
85 E 7th Place, Suite 400
P.O. Box 64882
St. Paul, MN 55416-0882
Phone: (651) 281-9850,
FAX: (651) 215-8953
E-mail: sheila.blackman@health.state.mn.us

State Grants & Loans

Minnesota Department of Health

Division of Family Health

Request for Proposals for Suicide Prevention Grants

To: All Interested Applicants

Date Due: September 12, 2003

The Minnesota Department of Health (MDH) is soliciting proposals for Minnesota-based community organizations and other entities to collaborate on strategies and activities to prevent suicides. Approximately \$872,000 per year in state funds is available to community organizations under this announcement. The MDH will fund community projects demonstrating comprehensive evidence- and population-based, multi-partner, multi-strategy suicide prevention and evaluation principles.

MDH is seeking proposals for a three-year time period (approximately January 1, 2004 - December 31, 2006), with an opportunity to negotiate and renew the contract through December 31, 2008 based on satisfactory performance and availability of funds.

Completed proposals must be received by 4:30 p.m., September 12, 2003, at the Minnesota Department of Health, Division of Family Health, Street Address: 85 East Seventh Place, Suite 400, St. Paul, MN 55101 or Mailing Address: P.O. Box 64882, St. Paul, MN 55164-0882. If proposals are sent by U.S. Mail or other delivery service, it is wholly the responsibility of the applicant to ensure that the proposal package is properly addressed and physically delivered on time. Late proposals will not be considered.

A copy of the full Request for Proposals may be obtained at <http://www.health.state.mn.us/>. Scroll to "Announcements: Grants, Loans, Comment Periods" and then click on "Request for Proposals: Suicide Prevention Grants." A copy can also be obtained by contacting Lucy Schwietz, Minnesota Department of Health, Division of Family Health, P.O. Box 64882, St. Paul, MN 55164-0882, **phone:** (651) 281-9888, **fax:** (651) 215-8953. **E-mail:** lucy.schwietz@health.state.mn.us.

Department of Public Safety

Office of Justice Programs

Auto Theft Prevention Funding

Purpose: This funding is designed to reduce motor vehicle theft and its consequences in the State of Minnesota by funding programs that aid in the reduction of automobile thefts, increase education and awareness of the public, respond to automobile theft incidents, and prosecute offenders.

Eligible Applicants: State and local law enforcement agencies; county attorney offices; the judiciary; and neighborhood, community, and business organizations.

Source of Funds and Legislative Authority: *Minnesota Statutes 299A.75*

Funding Period: January 1, 2004 - June 30, 2005

Total Estimated Funding Available: \$2,500,000 - \$3,000,000

Anticipated Individual Grant Amounts: \$5,000 - \$300,000

Application Materials: Available online at www.ojp.state.mn.us, or call the Office of Justice Programs - Criminal, Community and Juvenile Grants Section at (651) 284-3333.

Application Process: All applications must be postmarked no later than **Monday, September 8, 2003**. Delivered applications must be received by 4:30 P.M. the same day. Faxed or late applications will not be accepted. Notification of funding decisions is anticipated by October 6, 2003. Mail or deliver applications to:

Office of Justice Programs
Attn: Auto Theft Prevention Applications
444 Cedar Street, Suite 100
St. Paul, MN 55101

Auto Theft Prevention Program Contact: Sue Perkins, (651) 284-3329, sue.perkins@state.mn.us.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) website. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Department of Administration

Real Estate Management Division

Notice of State Office and Lab Building For Sale

NOTICE IS HEREBY GIVEN that the Department of Administration is offering an office and lab building located at 1246 University Avenue W in St. Paul for sale by sealed bid. The building contains approximately 77,324 gross square feet and is situated on a roughly 1.5 acre site. The property is zoned B-3, general business district. Additional information, including legal description, bid terms and conditions, bid form and purchase agreement, is available on the Department of Administration **web site** at www.admin.state.mn.us. Send an **email** to wayne.waslaski@state.mn.us or call Wayne at (651) 296-2278 if you have questions.

Bids must be received no later than 2:30 p.m., on Wednesday, October 22, 2003.

Department of Employment and Economic Development

Request for Proposal (RFP) to Receive, Transcribe, and Deliver Medical Reports Dictated by Consulting and Treating Physicians and Psychologists to the Minnesota Disability Determination Services, Department of Employment and Economic Development.

The Minnesota Department of Employment and Economic Development, Minnesota Social Security Disability Determination Services Office (Hereafter known as "the State") has a need for persons to receive, transcribe and deliver medical reports dictated by consulting and treating physicians and psychologists and announces that a Request for Proposals is available.

This Request for Proposal does not obligate the State to complete the contract and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Persons who wish to obtain a complete copy of the Request for Proposal must contact:

Gary Bahr
Assistant Director, Medical Services
300 Metro Square
7th & Robert Streets.
St. Paul MN 55101
(651) 296-6729
1-888-665-2267

All Proposals must be sent to and received no later than 4:00 p.m. August 11, 2003. Late proposals will not be considered.

Minnesota Housing Finance Agency

Request for Proposal to Format, Proof, Print and Compile its 2003 Financial Report

The Minnesota Housing Finance Agency (MHFA) is seeking a contractor to format, proofread, print and compile its annual Financial Report for 2003. The goal is to produce an accurate, professional 2003 Financial Report, both in hard copies and in stated electronic formats.

The MHFA will provide the annual report information by electronic Excel and Word files to the contractor no later than the first week of September. Contractor will format the text, charts, spreadsheets and other information provided according to the Report's standardized style shown by a sample of the 2002 Report available with the RFP or at the MHFA offices. Contractor will proofread the information and provide proofs and corrected proofs to MHFA as needed, until MHFA gives final approval of proof. Contractor will timely print, compile and bind (staple) the Report with cover. Contractor will deliver 350 hard copies of the reports

State Contracts

to MHFA by September 15, 2003 and, on the same day, also deliver to MHFA electronically a PDF file and a Word file of the finished Report. NOTE: Proofs and updated proofs with corrections must be exchanged with MHFA electronically.

Proposals in response to the RFP are due **August 1, 2003 by 4:00 P.M.** Central Time.

Contact Information: To receive a copy of the RFP and sample 2002 Report, contact Camille Creamer at Minnesota Housing Finance Agency (**phone**) (651) 296-2602, (**fax**) 651-296-7974, (**e-mail**) Camille.Creamer@state.mn.us.

Office of the Secretary of State

Notice of Request for Proposals for Electronic Voting System Simulation Election

The Minnesota Office of Secretary of State is requesting proposals from voting system vendors for the purpose of providing direct recording electronic voting systems or assistive voting technology for use in a simulation election in November 2003.

The Help America Vote Act of 2002 requires that direct recording electronic voting systems, or other voting system equipped for individuals with disabilities (assistive voting technology), be available in each polling place for elections for federal office occurring after January 1, 2006.

The direct recording electronic voting systems and assistive voting technology will provide voter access, independence, and privacy for voters with disabilities, including blind voters and voters with low vision. The simulation election project will, among other goals, evaluate election administration procedures and equipment. The project is not for the purpose of testing or evaluating voting systems for purchase. Certification is not presently authorized for direct recording electronic voting systems or assistive voting technology in the State of Minnesota.

The project is anticipated to begin August 25, 2003, and be completed by December 31, 2003. Details are contained in a complete Request for Proposals which may be obtained on the Minnesota Office of Secretary of State's **web site:** www.sos.state.mn.us/election/, or by contacting:

Nancy Breems
Office of the Secretary of State
180 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, Minnesota 55101-1299
E-mail: elections.dept@state.mn.us
Telephone: (651) 215-1439
Fax: (651) 296-9073

The final date for submitting proposals is Monday, August 11, 2003, by 3:00 P.M. Central Daylight Time. Late proposals will not be considered, however timely proposals will be given priority. Fax or e-mailed proposals will not be considered.

This request does not obligate the State to complete the project contemplated in this Notice. The State reserves the right to cancel this solicitation if it is considered to be in the State's best interest. The State reserves the right to make multiple awards. All expenses incurred in responding to this RFP shall be borne by the responder.

Department of Public Safety

Office of Justice Programs

Notice of Request for Proposals for Evaluation of New Grant Process

The Minnesota Department of Public Safety, Office of Justice Programs - Crime Victim Services (OJP/CVS) requests proposals to evaluate a new collaborative planning process being implemented to determine funding for agencies that provide services to crime victims and to help (OJP/CVS) evaluate the impact of such services. As part of the new planning process, agencies within each judicial district will develop a joint plan detailing how crime victims throughout the judicial district will be able to access services and how those services will be funded. The plan will then be used by (OJP/CVS) to fund services within that district. OJP/CVS is interested in discovering if the new planning process is perceived by the affected agencies and individuals as fair, thorough, and likely to result in improved services. OJP/CVS is also interested in assessing the impact of the services provided by the programs funded as a result of this new planning process. As the evaluation proceeds, OJP/CVS will use the data to improve services to crime victims throughout the state.

The complete Request for Proposals may be obtained from:

Mary Ellison, Executive Director
Office of Justice Programs
NCL Tower, Suite 2300
445 Minnesota St.
St. Paul, MN 55101
E-mail: *mary.ellison@state.mn.us*
Telephone: (651) 297-7883
Fax: (651) 284-3317

Proposals submitted in response to this Request for Proposals must be received at the address above not later than 3:30 p.m., Central Daylight Time on Monday, August 11, 2003. Late proposals will not be considered. This Request for Proposals does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in the State's best interest. All expenses incurred in responding to this notice shall be borne by the responder.

Department of Public Safety

Office of Justice Programs

Notice of Request for Proposals for Facilitation of New Collaborative Grant Planning Process

The Minnesota Department of Public Safety, Office of Justice Programs - Crime Victim Services (OJP/CVS) requires the services of a facilitation team to assist OJP/CVS in working with the agencies and individuals of each Minnesota judicial district to develop a plan for providing services to crime victims. OJP/CVS is implementing a new grant process; as the first step in this process, agencies within a judicial district will submit a joint plan detailing how crime victims throughout the judicial district will be able to access services and how those services will be funded. OJP/CVS will use the plan developed by the agencies to fund services within that judicial district. OJP/CVS will convene meetings in each judicial district to aid the collaboration between affected agencies and individuals. OJP/CVS anticipates that 20-30 individuals representing a variety of agencies and viewpoints will attend each planning session being held during October and November of 2003. OJP/CVS anticipates that each judicial district's planning process will require 6-8 meetings to accomplish its goals. OJP/CVS requests proposals from facilitation teams to attend and facilitate these planning sessions.

The complete Request for Proposals can be obtained from:

Mary Ellison, Executive Director
Office of Justice Programs
NCL Tower, Suite 2300
445 Minnesota St.
St. Paul, MN 55101
E-mail: *mary.ellison@state.mn.us*
Telephone: (651) 297-7883
Fax: (651) 284-3317

Proposals submitted in response to this Request for Proposals must be received at the address above not later than 3:30 p.m., Central Daylight Time on Monday, August 11, 2003. Late proposals will not be considered. This Request for Proposals does not obligate the State to complete the proposed project, and the State reserves the right to cancel this solicitation if it is considered to be in the State's best interest. All expenses incurred in responding to this notice shall be borne by the responder.

Department of Public Safety

Request for Proposal to Establish a Contract for an Integrated Computer System

Request for Proposal (RFP) to establish a contract for an Integrated Computer System for the Minnesota Department of Public Safety, Driver and Vehicle Services' Prorate Office.

There will be a pre-proposal vendor conference on July 31, 2003, at 9:00 a.m. CT, at the Materials Management Division, 50 Sherburne Avenue, Room 112, St. Paul, Minnesota. This is not a mandatory conference.

Questions concerning the solicitation terms and conditions or technical requirements must be sent to the Acquisition Management Specialist listed in the solicitation by 4:30 p.m. CT on Tuesday, August 5, 2003.

Responses are due by 3:00 p.m. CT, on Friday, August 15, 2003.

State Contracts

Contact the Materials Management Division, Department of Administration

50 Sherburne Avenue, Room 112

St. Paul, MN 55155

Phone: (651) 296-2600

Fax: (651) 297-3996

To request a copy of the Request for Proposal.

Department of Transportation

Program Support Group

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of a particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento

Pre-Qualification Administrator

Minnesota Department of Transportation

Consultant Services

395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680

St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Notice of Request for Proposals for Sludge Pumping Modifications

RFP No. 3P025

NOTICE IS HEREBY GIVEN that the Metropolitan Council requests proposals to provide architectural and engineering construction support services for selected mechanical and electrical work for the construction of modifications to Gravity Thickener and Flotation Thickener Systems at its Metropolitan Wastewater Treatment Plant. The Metropolitan Wastewater Treatment Plant is a 250 million gallon per day sewage treatment plant located at 2400 Childs Road, St. Paul, MN.

The work includes:

- 1.) Demolition and installation of numerous pumps, pump bases, valves and associated piping;
- 2.) Installation of VFDs, and motor control centers;
- 3.) HVAC system upgrades; and
- 4.) Replacement of instrumentation and control equipment and wiring.

The *anticipated* project schedule is:

| | |
|---------------------------------------|----------------------------|
| <i>Issue RFP</i> | July 22, 2003 |
| <i>Pre-proposal/site visit</i> | August 6, 2003 |
| <i>Receive Proposals</i> | August 20, 2003 |
| <i>Issue Notice to Proceed</i> | Mid-September, 2003 |
| <i>Complete Construction</i> | March 2005 |

All firms interested in this project should provide a written request for a copy of the RFP through:

Amanda Houston, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 E. Fifth Street
St. Paul, MN 55101

Phone: (651) 602-1585 / **Fax:** (651) 602-1138 / **E-mail:** amanda.houston@metc.state.mn.us

This project may be funded in part by local funds, fee-based revenues or PFA funds, to which federal rules apply.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

Non-State Contracts & Grants

University of Minnesota

Request for Proposal for Construction Management Services

I. NOTICE OF REQUEST FOR PROPOSAL

The University of Minnesota is interested in Construction Management Services where the Construction Manager is also the Constructor for the Translational Research Facility.

Project Summary

The new Translational Research Facility, an addition to the Lion's Research Building, will contain approximately 95,400 gross square feet and will provide flexible laboratories for medical and biological research, laboratory support space, instrumentation rooms, procedural suites, offices for researchers, and animal holding facilities. The building will support the translation of basic research in molecular biology and genomics into therapies for the prevention and treatment of diseases. Researchers in areas such as pharmacology, pharmacogenetics, immunology, neuroscience, cancer research, infectious diseases and molecular medicine will use it.

Design services for the project have been completed through the Schematic Design Phase. Documents consist of the "Schematic Design Package Final Submission" (drawings) and the "Schematic Design Report" (project manual), both prepared by Perkins and Will dated January 15, 2003.

The principal design directive from the University of Minnesota is to provide an architecturally significant building that will enhance recruitment potential and will support excellence in research while also creating a community within the building. The design challenges include attachment to, and integration with the existing Lions Research Building.

The building fits into the campus and Academic Health Center's master plans. The site is limited in area and requires soil remediation and correction. The building footprint efficiently utilizes site area, while maximizing the laboratory planning module. Offices are grouped and oriented to the front of the building in order to support functional and aesthetic criteria.

Research laboratories are programmed for investigators (faculty) and research assistants, along with an 8,000 square foot Vivarium to support the research. Also included in the building are faculty and staff offices, conference rooms, a large seminar room, and general program support areas.

Maximizing flexibility has always been a key concern in designing research facilities, but it has never been truer than today, when competitive pressures and changing research concepts require organizations to be as flexible as possible. Flexibility, adaptability, and integration of systems and individuals are key concepts in the design of the Translational Research Facility.

Construction of the Translational Research Facility must be completed by October 7, 2005. There may be sub-phases in the construction work. The CMAR will assist in determining such sub-phases and thereafter separately bidding them.

The Purchasing contact for this project is Chip Foster. PLEASE NOTE Mr. Foster will be out of the building on July 21-25, so during that time frame, please E-mail Denis Larson for your request for the full RFP, which will be sent free of charge to interested vendors. Mr. Larson's e-mail address is larsond@facm.umn.edu. After July 25, your primary purchasing contact will again be Chip Foster.

II. CONTACT FOR RFP INQUIRIES:

Refer questions to:

PURCHASING SERVICES:

Chip Foster
Facilities Management
400 Donhowe Building
319 15th Ave. SE
Minneapolis, MN 55455-1082
Phone: (612) 626-8757
FAX: (612) 624-5796
E-Mail: fosterc@facm.umn.edu

III. TENTATIVE SCHEDULE OF EVENTS

Be advised that these dates are subject to change, as University officials deem necessary.

- | | |
|--|-----------------|
| • RFP Release Date | July 21, 2003 |
| • Mandatory Pre-proposal Conference, 1:00PM CDST, Room 317-318 in the Donhowe Building | August 4, 2003 |
| • Last day for submission of requests for information or clarification (4 PM CDST) | August 7, 2003 |
| • RFP Response Submission Deadline (By 3PM CDST) | August 13, 2003 |
| • Notification of Short-listed Finalist for Interviews | August 18, 2003 |
| • Interviews of Short-listed Finalists | August 25, 2003 |
| • Anticipated Date of Award of Contract | August 29, 2003 |

Non-State Contracts & Grants

The University reserves the right, in its sole discretion, to reject any and all proposals, accept any proposal, waive informalities in proposals submitted, and waive minor discrepancies between a proposal and these proposal instructions, as it deems to be in its best interest. Any waiver of the University with respect to the requirements of these proposal instructions shall apply only to the particular instance for which it was made or given, and no such waiver shall constitute a permanent or future waiver of such requirements.

University of Minnesota

Request for Proposal for Fleet Services Fuel Island Project on St. Paul Campus at the Farms and Grounds Building

Project #425-03-1591

I. NOTICE OF REQUEST FOR PROPOSAL

The University of Minnesota is interested in a Request for Proposal for fuel Island work to be performed at the Farms and Grounds Building on the St. Paul Campus. The project includes retaining the existing two buried fuel tanks and accessories, and installing a new fueling island with a third tank. Components include new dispensers, pumps, fueling components, concrete slab, island, electrical work, lighting, steel structural components, steel deck and sheet metal canopy per specs in our RFP.

The intent of this Request for Proposal (RFP) is to receive, review, clarify, and evaluate the above referenced proposals. Our final objective is to select a firm to do this project, as stated in the RFP. The work is to comply with all Fuel Island Regulatory Requirements, as spelled out in the RFP.

Only contractors with considerable experience in underground fueling systems should request a copy of this proposal.

The Purchasing contact for this project is Chip Foster. PLEASE NOTE Mr. Foster will be out of the building on July 21-25, so during that time frame, please E-mail Denis Larson for your request for the full RFP, which will be sent free of charge to interested vendors. Mr. Larson's e-mail address is larsond@facm.umn.edu. After July 25, your primary purchasing contact will again be Chip Foster

II. CONTACT FOR RFP INQUIRIES:

Refer questions to:

PURCHASING SERVICES:

Chip Foster
Facilities Management
400 Donhowe Building
319 15th Ave. SE
Minneapolis, MN 55455-1082
E-Mail: fosterc@facm.umn.edu
Phone: (612) 626-8757
FAX: (612) 624-5796

III. TENTATIVE SCHEDULE OF EVENTS

Be advised that these dates are subject to change as University officials deem necessary.

- | | |
|--|------------------------------|
| • RFP Document Issued | July 21 2003, Monday |
| • Mandatory Pre-Proposal Meeting/site visit at 1:00 PM at site | July 30, 2003, Wednesday |
| • All Questions/Inquiries deadline at Noon | August 5, 2003, Tuesday Noon |
| • RFP Response Due at 3 PM | August 13, 2003, Wednesday |
| • Evaluation of Response by University Evaluation Committee | August 20, 2003 Wednesday |
| • Anticipated date of Award | August 22, 2003, Thursday |
| • Ready for Fuel Distribution | October 1, 2003, Monday |
| • Substantial Completion of Construction | October 30, 2003, Thursday |

The University reserves the right, in its sole discretion, to reject any and all proposals, accept any proposal, waive informalities in proposals submitted, and waive minor discrepancies between a proposal and these proposal instructions, as it deems to be in its best interest. Any waiver of the University with respect to the requirements of these proposal instructions shall apply only to the particular instance for which it was made or given, and no such waiver shall constitute a permanent or future waiver of such requirements.

