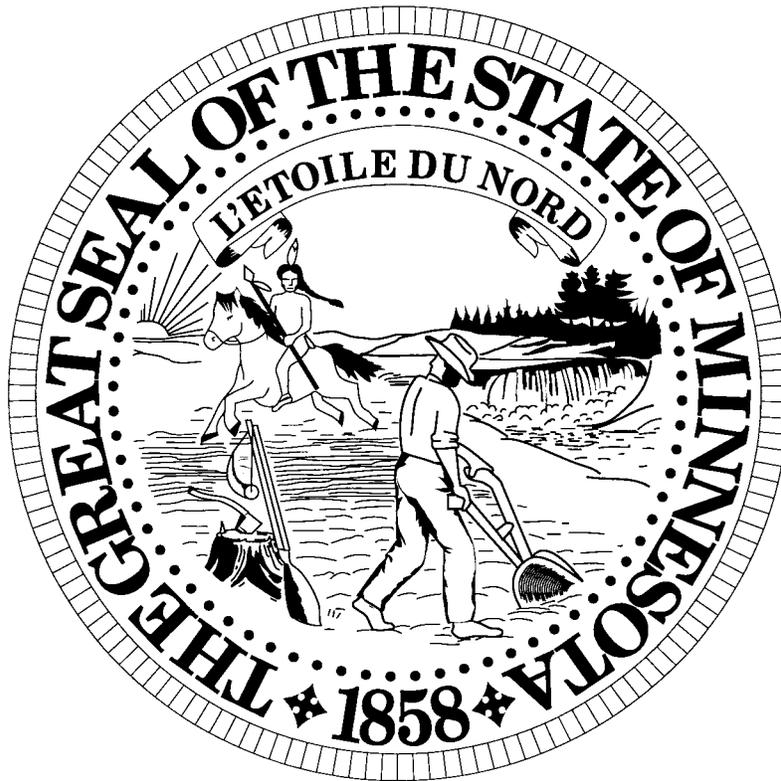


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State Register

Rules and Official Notices Edition



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State Register

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The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

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- proclamations and commendations
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#48	TUESDAY 27 MAY	Noon Tuesday 20 May	Noon Wednesday 14 May
#49	Monday 2 June	Noon Tuesday 27 May	Noon Wednesday 21 May
#50	Monday 9 June	Noon Tuesday 3 June	Noon Wednesday 28 May

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Proposed Rules

Comments on Planned Rules or Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rules Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* § § 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rules. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record is then closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rules Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Environmental Quality Board

Proposed Permanent Rules Relating to Environmental Review of Large Energy Facilities

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING

Proposed Permanent Rules Governing Environmental Review of Electric Power Generating Plants and High Voltage Transmission Lines in Proceedings before the Public Utilities Commission, *Minnesota Rules* parts 4410.7010 to 4400.7070, and Technical Amendments to the Power Plant Siting Rules, *Minnesota Rules*, Chapter 4400, and Repeal of *Minnesota Rules* parts 4410.7000 to 4410.7500.

Introduction. The Minnesota Environmental Quality Board (MEQB) intends to adopt amendments to existing rules and repeal certain rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. You may submit written comments on the proposed rule amendments and may also submit a written request that a hearing be held on the rules until June 23, 2003.

Agency Contact Person. Comments or questions on the rule amendments and written requests for a public hearing on the rules must be submitted to the agency contact person. The agency contact person is: Alan Mitchell, Minnesota Environmental Quality Board, 300 Centennial Building, 658 Cedar Street, St. Paul, MN 55155-0001, **phone:** (651) 296-3714 or 1-800-657-3784; **fax:** (651) 296-3698; **email:** alan.mitchell@state.mn.us. **TTY** users may call Minnesota Planning at 1-800-627-3529.

Subject of Rules and Statutory Authority. The proposed rule amendments establish requirements for conducting environmental review of proposed large electric generating power plants and high voltage transmission lines at the time such projects are before the Minnesota Public Utilities Commission for a determination of need. The statutory authority to adopt the rules is *Minnesota Statutes*, section 116D.04, subd. 4a and 5a. These amendments will replace existing rules parts 4410.7000 to 4410.7500, which are proposed to be repealed. In addition, the EQB intends to make three minor technical amendments in the power plant siting rules in *Minnesota Rules* chapter 4400 to correct some grammatical errors and to cite the new rule numbers.

A copy of the proposed rules is published in Volume 27 of the *State Register*, Issue 47, Monday, May 19, 2003. A free copy of the rules is available upon request from the agency contact person listed above or available on the MEQB web site at: <http://www.eqb.state.mn.us/index.html>

The proposed amendments require the Environmental Quality Board to prepare an Environmental Report on every proposed large energy facility at the time the project proposer applies to the Minnesota Public Utilities Commission for a certificate of need or other need certification. Large energy facilities are generally power plants with a capacity of 50 megawatts or more and transmission lines in excess of 100 kilovolts.

The rules establish a procedure for the EQB to follow in determining what matters will be considered as part of the environmental review. The procedures require the EQB to hold a public meeting to answer questions about the project and to provide an opportunity for the public to comment about the alternatives and possible impacts to evaluate in the Environmental Report. The proposed rules require the EQB to complete the Environmental Report within four months of commencement of the process. Upon com-

Proposed Rules

pletion of the Report, the EQB will provide a copy to the PUC for its consideration in making a final decision on the need for the project. The proposed rules recognize that in the event the applicant for a certificate of need has also applied to the EQB for a permit for a specific site or route, the EQB could elect to combine environmental review into one process. The rules also provide that the applicant for the certificate of need must pay the reasonable fees incurred by the EQB in conducting environmental review.

Comments. You have until 4:30 p.m. on Monday, June 23, 2003, to submit written comments in support of or in opposition to the proposed rule amendments and any part or subpart of the rules. Your comments must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rules must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on June 23, 2003.

Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency when determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rules may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules. If the proposed rules affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. Copies of the statement may be obtained at the cost of reproduction from the agency, or downloaded from the MEQB web page identified above.

Public Meeting. The Environmental Quality Board has scheduled a public meeting to provide interested persons an opportunity to ask questions about the proposed amendments. EQB staff will be available to address all matters relating to the proposed amendments. The meeting will be held in Room 302 of the Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55101 on Wednesday, May 28, 2003, at both 1:30 p.m. and again at 7:00 p.m. Persons attending the meeting must check in with the security desk on the Ground Floor of the Centennial Building before proceeding to the third floor.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rules after the end of the comment period. The rules and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rules are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Robert A. Schroeder, Chair
Minnesota Environmental Quality Board

4400.1700 PREPARATION OF EIS.

Subpart 1. **EIS required.** The EQB shall prepare an environmental impact statement on each proposed large electric power generating plant and high voltage transmission line for which a permit application has been accepted by the chair.

[For text of subp 2, see M.R.]

Subp. 3. **Alternative sites or routes.** During the scoping process, a person may suggest alternative sites or routes to evaluate in the environmental impact statement. A person desiring that a particular site or route be evaluated shall submit to the EQB, during the scoping process, an explanation of why the site or route should be included in the environmental impact statement and any other supporting information the person wants the chair to consider. The chair shall provide the applicant with an opportunity to respond to each request that an alternative be included in the environmental impact statement. The chair shall include the suggested site or route in the scope of the environmental ~~assessment~~ impact statement only if the chair determines that evaluation of the proposed site or route will assist in the board's decision on the permit application.

[For text of subps 4 to 12, see M.R.]

4400.2750 PREPARATION OF ENVIRONMENTAL ASSESSMENT.

[For text of subs 1 to 7, see M.R.]

Subp. 8. **No additional environmental review.** An environmental assessment must be the only state environmental review document required to be prepared by the EQB on a project qualifying for review under the alternative review process. No environmental assessment worksheet or environmental impact statement shall be required. Environmental review at the certificate of need stage before the Public Utilities Commission must be performed in accordance with parts ~~4410.7000~~ 4410.7010 to ~~4410.7700~~ 4410.7070.

[For text of subp 9, see M.R.]

4410.0200 DEFINITIONS AND ABBREVIATIONS.

[For text of subs 1 to 37, see M.R.]

Subp. 38. **High voltage transmission line.** “High voltage transmission line” has the meaning given in part ~~4400.0200~~ 4410.7015.

[For text of subs 39 to 40a, see M.R.]

Subp. 41. **Large electric power generating plant; LEPPG.** “Large electric power generating plant” or “LEPPG” has the meaning given in part ~~4400.0200~~ 4410.7015.

[For text of subs 42 to 96, see M.R.]

4410.3100 PROHIBITION ON FINAL GOVERNMENTAL DECISIONS.

Subpart 1. **Prohibitions.** If an EAW or EIS is required for a governmental action under parts 4410.0200 to ~~4410.7500~~ 4410.6500, or if a petition for an EAW is filed under part 4410.1100, a project may not be started and a final governmental decision may not be made to grant a permit, approve a project, or begin a project, until:

[For text of items A to D, see M.R.]

Subp. 2. **Public projects, prohibitions.** If a project subject to review under parts 4410.0200 to ~~4410.7500~~ 4410.6500 is proposed to be carried out or sponsored by a governmental unit, the governmental unit shall not take any action with respect to the project, including the acquisition of property, if the action will prejudice the ultimate decision on the project, until a petition has been dismissed, a negative declaration has been issued, or until the final EIS has been determined adequate by the RGU or the EQB, unless the project is an emergency under subpart 9 or a variance is granted under subparts 4 to 8. An action prejudices the ultimate decision on a project if it tends to determine subsequent development or to limit alternatives or mitigative measures.

[For text of subs 4 to 8, see M.R.]

Subp. 9. **Emergency action.** In the rare situation when immediate action by a governmental unit or person is essential to avoid or eliminate an imminent threat to the public health or safety or a serious threat to natural resources, a proposed project may be undertaken without the environmental review which would otherwise be required by parts 4410.0200 to ~~4410.7500~~ 4410.6500. The governmental unit or person must demonstrate to the EQB chair, either orally or in writing, that immediate action is essential and must receive authorization from the EQB chair to proceed. Authorization to proceed shall be limited to those aspects of the project necessary to control the immediate impacts of the emergency. Other aspects of the project remain subject to review under parts 4410.0200 to 4410.6500.

4410.4300 MANDATORY EAW CATEGORIES.

[For text of subs 1 and 2, see M.R.]

Subp. 3. **Electric generating facilities.** For construction of an electric power generating plant and associated facilities designed for or capable of operating at a capacity of between 25 megawatts or more and 50 megawatts, the EQB shall be the RGU. For electric power generating plants and associated facilities designed for and capable of operating at a capacity of 50 megawatts or more, environmental review shall be conducted according to parts 4410.7010 to 4410.7070 and chapter 4400.

[For text of subs 4 and 5, see M.R.]

Subp. 6. **Transmission lines.** For construction of a transmission line at a new location with a nominal capacity of between 70 kilovolts or more and 100 kilovolts with 20 or more miles of its length in Minnesota, the EQB shall be the RGU. For transmission lines and associated facilities designed for and capable of operating at a nominal voltage of 100 kilovolts or more, environmental review shall be conducted according to parts 4410.7010 to 4410.7070 and chapter 4400.

[For text of subs 7 to 36, see M.R.]

4410.4400 MANDATORY EIS CATEGORIES.

Subpart 1. **Threshold test.** An EIS must be prepared for projects that meet or exceed the threshold of any of subparts 2 to ~~24~~ 25. Multiple projects and multiple stages of a single project that are connected actions or phased actions must be considered in total when comparing the project or projects to the thresholds of this part.

[For text of subp 2, see M.R.]

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Subp. 3. **Electric generating facilities.** For construction of a large electric power generating plant ~~pursuant to part 4410.7000, the EQB shall be the RGU,~~ environmental review shall be conducted according to parts 4410.7010 to 4410.7070 and chapter 4400.

[For text of subs 4 and 5, see M.R.]

Subp. 6. **Transmission lines.** For construction of a high voltage transmission line ~~pursuant to part 4410.7400, the EQB shall be the RGU,~~ environmental review shall be conducted according to parts 4410.7010 to 4410.7070 and chapter 4400.

[For text of subs 7 to 25, see M.R.]

4410.5200 EQB MONITOR PUBLICATION REQUIREMENTS.

Subpart 1. **Required notices.** Governmental units are required to publish notice of the items listed in items A to ~~R~~ P in the EQB Monitor, except that this part constitutes a request and not a requirement with respect to federal agencies.

[For text of items A to 0, see M.R.]

~~P. Notice of the availability of a draft environmental report, pursuant to part 4410.7100, subpart 6.~~

~~Q. Notice of the availability of a final environmental report, pursuant to part 4410.7100, subpart 10.~~

~~R.~~ Notice of other actions that the EQB may specify by resolution.

Subp. 2. **Optional notices.** Governmental units may publish notices of general interest or information in the EQB Monitor.

Subp. 3. **Required EQB notices.** The EQB is required to publish the following in the EQB Monitor:

[For text of items A to E, see M.R.]

F. notice of application for a ~~certificate of site compatibility or a high voltage transmission line construction permit~~ site permit for a large electric power generating plant or a route permit for a high voltage transmission line pursuant to *Minnesota Statutes*, sections 116C.51 to 116C.69; ~~and~~

G. receipt of a consolidated permit application pursuant to part ~~4400.5500~~ 4350.3030, subpart 1; and

H. notice of the availability of an environmental report, pursuant to part 4410.7030, subpart 10.

ENVIRONMENTAL REVIEW OF ELECTRIC POWER GENERATING PLANTS AND HIGH-VOLTAGE TRANSMISSION LINES IN PROCEEDINGS BEFORE THE PUBLIC UTILITIES COMMISSION

4410.7010 APPLICABILITY AND SCOPE.

Subpart 1. **Applicability.** Parts 4410.7010 to 4410.7070 apply to any high voltage transmission line project or large electric power generating plant project for which a certificate of need or other need determination is required by the Public Utilities Commission under applicable law.

Subp. 2. **Scope.** Parts 4410.7010 to 4410.7070 establish the requirements for the conduct of environmental review of proposed projects before the Public Utilities Commission for consideration of need. Additional review at the EQB permitting stage is required under chapter 4400.

4410.7015 DEFINITIONS.

Subpart 1. **Scope.** For the purposes of parts 4410.7010 to 4410.7070, the following terms and abbreviations have the meanings given them.

Subp. 2. **Associated facilities.** “Associated facilities” means buildings, equipment, and other physical structures that are necessary to the operation of a large electric power generating plant or a high voltage transmission line.

Subp. 3. **Chair.** “Chair” means the person who is the chair of the Environmental Quality Board.

Subp. 4. **EQB.** “EQB” means the Environmental Quality Board.

Subp. 5. **Environmental report.** “Environmental report” means a written document that describes the human and environmental impacts of a proposed large electric power generating plant or high voltage transmission line and alternatives to the project and methods to mitigate anticipated adverse impacts.

Subp. 6. **High voltage transmission line or HVTL.** “High voltage transmission line” or “HVTL” means any high voltage transmission line with a capacity of 200 kilovolts or more and any high voltage transmission line with a capacity of 100 kilovolts or more with more than ten miles of its length in Minnesota or that crosses a state line.

Subp. 7. **Large electric power generating plant or LEPGP.** “Large electric power generating plant” or “LEPGP” means any electric power generating plant or combination of plants at a single site with a combined capacity of 50,000 kilowatts or more and transmission lines directly associated with the plant that are necessary to interconnect the plant to the transmission system.

Subp. 8. **Mail.** “Mail” means either the United States mail or electronic mail by e-mail.

Subp. 9. **Public Utilities Commission or PUC.** “Public Utilities Commission” or “PUC” means the Minnesota Public Utilities Commission.

4410.7020 ENVIRONMENTAL REVIEW BEFORE PUBLIC UTILITIES COMMISSION.

The Environmental Quality Board shall prepare an environmental report on a proposed high voltage transmission line or a proposed large electric power generating plant at the need stage. The environmental report must contain information on the human and environmental impacts of the proposed project associated with the size, type, and timing of the project, system configurations, and voltage. The environmental report must also contain information on alternatives to the proposed project and shall address mitigating measures for anticipated adverse impacts. The EQB shall be responsible for the completeness and accuracy of all information in the environmental report.

4410.7025 COMMENCEMENT OF ENVIRONMENTAL REVIEW.

Subpart 1. Certificate of need application. A person who submits an application to the Public Utilities Commission for a certificate of need for a LEPGP or a HVTL pursuant to *Minnesota Statutes*, section 216B.243, shall at the same time submit a copy of the application and all accompanying materials required by the PUC to the EQB.

Subp. 2. Transmission planning report. A person who submits a transmission planning report to the Public Utilities Commission with a request for certification of a high voltage transmission line pursuant to *Minnesota Statutes*, section 216B.2425, shall at the same time submit a copy of the report and all accompanying materials required by the PUC to the EQB.

4410.7030 PROCESS FOR PREPARATION OF ENVIRONMENTAL REPORT.

Subpart 1. Notice to interested persons. Upon receipt of an application for a certificate of need or receipt of a transmission planning report seeking certification of a high voltage transmission line, the Environmental Quality Board shall provide notice to interested persons of the pending project. Notice must be mailed to the following persons:

- A. those persons on the EQB list maintained pursuant to part 4400.1350;
- B. those persons on the general service list maintained by the applicant pursuant to part 7829.0600;
- C. those persons on any service list maintained by the Public Utilities Commission for the proceeding;
- D. those persons known to the EQB to own property or reside in the area of the proposed project; and
- E. local governmental officials in the area of the proposed project.

Subp. 2. Content of notice. The notice required by subpart 1 must contain the following information:

- A. a description of the proposed project, including possible sites or routes if known;
- B. a statement that authorization from the Public Utilities Commission to construct the facility has been applied for and a description of the PUC process;
- C. a statement that the EQB will prepare an environmental report on the project and a description of the process for preparation of the report;
- D. a statement that a public meeting will be held by the EQB and the date and place of the meeting and that the public will have an opportunity to ask questions about the project and to suggest alternatives and impacts to address in the environmental report; and
- E. a statement indicating whether the project proposer may exercise the power of eminent domain to acquire the land necessary for the project and the basis for such authority.

Subp. 3. Public meeting. The Environmental Quality Board shall hold a public meeting within 40 days after receipt of an application for a certificate of need or receipt of a transmission planning report seeking certification of a high voltage transmission line. At least 20 days prior to the meeting, the EQB shall mail notice of the meeting to those persons listed in subpart 1. The EQB shall also publish notice of the meeting in the EQB Monitor and by posting the notice on the EQB Web page. The public meeting must be held in a location that is convenient for persons who live near a proposed project.

Subp. 4. Conduct of public meeting. The EQB shall make available at the public meeting a copy of the certificate of need application or transmission planning report. The EQB staff shall explain the process for preparation of the environmental report. At the public meeting, the public must be afforded an opportunity to ask questions and present comments and to suggest alternatives and possible impacts to be evaluated in the environmental report. The EQB shall keep an audio recording of the meeting. The EQB shall provide at least ten days from the day of the public meeting for the public to submit written comments regarding the proposed project.

Subp. 5. Applicant role. The applicant shall provide representatives at the public meeting who can respond to questions about the proposed project.

Subp. 6. Alternatives and impacts. A person desiring that a particular alternative to the proposed project or a possible adverse impact of the project be considered in the environmental report shall identify the alternative or impact to be included, provide an explanation of why the alternative or impact should be included in the environmental report, and submit all supporting information the person wants the chair to consider. The chair shall provide the applicant with an opportunity to respond to each request that is filed. The chair shall include the alternative or impact in the environmental report only if the chair determines that the evaluation

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will assist the PUC in its decision on the certificate of need application or HVTL certification request. The chair shall include in the environmental report any alternative or impact identified by the PUC for inclusion.

Subp. 7. Chair decision. Within ten days after close of the public comment period, the chair shall issue an order determining the following:

- A. the alternatives to be addressed in the environmental report;
- B. the specific potential impacts to be addressed;
- C. the schedule for completion of the environmental report; and
- D. other matters to be included in the environmental report.

Once the chair has issued an order establishing the matters to be evaluated in the environmental report, the order must not be changed except upon a decision by the chair that substantial changes have been made in the project or substantial new information has arisen significantly affecting the potential environmental effects of the project or the availability of reasonable alternatives. The chair may elect to bring to the EQB any decisions regarding what should be included in the environmental report. In that event, the chair shall bring the matter to the board at the next regularly scheduled meeting or at a special meeting.

Subp. 8. Notice of decision. At the time of the chair decision, the EQB shall mail the order to those persons who have requested to be notified.

Subp. 9. Time frame for completion of environmental report. The EQB shall complete the environmental report in accordance with the schedule determined by the chair. In establishing the schedule for completion of the environmental report, the chair shall take into account any applicable statutory deadlines, the number and complexity of the alternatives and impacts to be addressed, and the interests of the public, the applicant, the PUC, and the EQB. The EQB shall complete the environmental report within four months of submission of the information required by part 4410.7025. If the PUC should determine that an initial certificate of need application or transmission planning report is incomplete, the EQB's schedule shall be extended accordingly.

Subp. 10. Notification of availability of environmental report. Upon completion of the environmental report, the EQB shall publish notice in the EQB Monitor of the availability of the environmental report and mail notice of the availability of the document to those persons who have requested to be notified. The EQB shall provide a copy of the document to the PUC and to any other public agency with authority to permit or approve the proposed project. The EQB shall post the environmental report on the agency's Web page.

4410.7035 CONTENT OF ENVIRONMENTAL REPORT.

Subpart 1. Content of environmental report. The environmental report must include the items described in items A to H.

A. A general description of the proposed project and associated facilities.

B. A general description of the alternatives to the proposed project that are addressed. Alternatives shall include the no-build alternative, demand side management, purchased power, facilities of a different size or using a different energy source than the source proposed by the applicant, generation rather than transmission if a high voltage transmission line is proposed, transmission rather than generation if a large electric power generating plant is proposed, use of renewable energy sources, and those alternatives identified by the chair.

C. An analysis of the human and environmental impacts of a project of the type proposed and of the alternatives identified.

D. An analysis of the potential impacts that are project specific.

E. An analysis of mitigative measures that could reasonably be implemented to eliminate or minimize any adverse impacts identified for the proposed project and each alternative analyzed.

F. An analysis of the feasibility of each alternative considered.

G. A list of permits required for the project.

H. A discussion of other matters identified by the chair.

Subp. 2. Impacts of power plants. At a minimum, the EQB shall address in the environmental report the following impacts for any large electric power generating plant and associated facilities:

A. the anticipated emissions of the following pollutants and the calculations performed to determine the emissions at the maximum rated capacity of the project: sulfur dioxide, nitrogen oxides, carbon dioxide, mercury, and particulate matter, including particulate matter under 2.5 microns in length;

B. the anticipated emissions of any hazardous air pollutants or volatile organic compounds;

C. the anticipated contribution of the project to impairment of visibility within a 50-mile radius of the plant;

D. the anticipated contribution of the project to the formation of ozone;

E. the availability of the source of fuel for the project, the amount required annually, and the method of transportation to get the fuel to the plant;

F. associated facilities required to transmit the electricity to customers;

G. the anticipated amount of water that will be appropriated to operate the plant;

H. the potential wastewater streams and the types of discharges associated with such a project including potential impacts of a thermal discharge;

I. the types and amounts of solid and hazardous wastes generated by such a project, including an analysis of what contaminants may be found in the ash and where the ash might be sent for disposal or reuse; and

J. the anticipated noise impacts of a project, including the distance to the closest receptor where state noise standards can still be met.

Subp. 3. Impacts of high voltage transmission lines. At a minimum, the EQB shall address in the environmental report the following impacts for any high voltage transmission line and associated facilities:

A. the typical right-of-way required for construction of a transmission line;

B. the anticipated size and type of structures required for a line;

C. the electric and magnetic fields usually associated with a line;

D. the anticipated noise impacts of the transmission line; and

E. the anticipated visual impacts of the transmission line.

Subp. 4. Incorporation of information. In preparing an environmental report, the EQB may incorporate information and data from other documents in accordance with part 4410.2400.

4410.7040 AGENCY ASSISTANCE.

The Environmental Quality Board may request another state agency to assist in the preparation of an environmental report. Upon request, another state agency shall provide in a timely manner any unprivileged data or information to which it has reasonable access concerning the matters to be addressed in the environmental report and shall assist in the preparation of the environmental report when the agency has special expertise or access to information.

4410.7045 APPLICANT ASSISTANCE.

The Environmental Quality Board may request the applicant for a certificate of need or for certification of a HVTL to assist in the preparation of an environmental report. Upon request, the applicant shall provide in a timely manner any unprivileged data or information to which it has reasonable access and which will aid in the expeditious completion of the environmental report.

4410.7050 ENVIRONMENTAL REPORT TO ACCOMPANY PROJECT.

Subpart 1. PUC decision. The environmental report must be completed and a copy provided to the Public Utilities Commission before the PUC can commence any public hearing or render a final decision on an application for a certificate of need or for certification of a HVTL. The EQB staff shall participate in the PUC proceeding and be available to answer questions about the environmental report and to respond to comments about the document. The environmental report must be considered by the PUC in making a final decision on a certificate of need or HVTL certification request.

Subp. 2. Completeness of environmental report. At the time the PUC makes a final decision on a certificate of need application or a request for certification of a HVTL, the PUC shall determine whether the environmental report and the record created in the matter address the issues identified by the chair in the decision made pursuant to part 4410.7030, subpart 7. The PUC may direct the EQB to prepare a supplement to the environmental report if the PUC determines that an additional alternative or impact should be addressed or supplemental information should be provided.

4410.7055 REVIEW BY OTHER GOVERNMENTAL BODIES.

All local and state governmental bodies that were identified in the environmental report with permitting authority over the project shall consider the report in making any decision to authorize the project.

4410.7060 JOINT PROCEEDING.

Subpart 1. Environmental assessment. In the event an applicant for a certificate of need for a LEPGP or a HVTL has also applied to the EQB for a site permit or route permit, and the project qualifies for alternative review by the EQB under part 4400.2000, the EQB may elect to prepare an environmental assessment in accordance with part 4400.2750 in lieu of the environmental report required under part 4410.7020. If the EQB makes this election, it is not required to prepare an environmental report under parts 4410.7010 to 4410.7070.

Subp. 2. Environmental impact statement. In the event an applicant for a certificate of need for a LEPGP or a HVTL has also applied to the EQB for a site permit or route permit, and the project does not qualify for alternative review by the EQB under part 4400.2000, the EQB may elect to prepare an environmental impact statement in lieu of the environmental report required under part 4410.7020 if the applicant agrees to the additional time that will be required to prepare the environmental impact statement. In this event, the EQB is not required to prepare an environmental report under part 4410.7020.

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Subp. 3. Joint hearing. If the EQB determines that a joint hearing with the Public Utilities Commission to consider both permitting and need issues is feasible, more efficient, and may further the public interest, the EQB may decide to hold a joint hearing with the approval of the commission.

4410.7065 ALTERNATIVE FORM OF REVIEW.

The requirements under parts 4410.7010 to 4410.7070 for preparation of an environmental report on a LEPGP or HVTL for which a determination of need by the Public Utilities Commission has been requested is approved as an alternative form of review.

4410.7070 COSTS OF PREPARATION OF ENVIRONMENTAL REPORT.

Subpart 1. Applicant required to pay costs. The applicant for a certificate of need for a large electric power generating plant or a high voltage transmission line or for a certification of a high voltage transmission line as part of a transmission planning report shall pay the Environmental Quality Board the reasonable costs incurred by the EQB in preparing the environmental report.

Subp. 2. Payment schedule. The applicant shall submit a minimum payment of \$5,000 to the EQB at the time the application or request is filed with the Public Utilities Commission. Additional payments shall be made within 30 days of notification by the agency that additional fees are necessary for completion of the environmental review. After preparation of the environmental report, the EQB shall provide the applicant with a final accounting. The applicant shall make the final payment within 30 days of notification, or the agency shall refund any excess payments within 30 days of the final accounting.

REPEALER. *Minnesota Rules*, parts 4410.7000; 4410.7100; 4410.7400; and 4410.7500, are repealed.

Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* § 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can only be used where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning or effect the rules.

These exempt rules are also reviewed for form by the Revisor or Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years from the date of publication of the rule in the *State Register*. Rules adopted, amended or repealed under clause (3) or (4) are effective upon publication in the *State Register*.

The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

Private Detective and Protective Agent Services Board

Adopted Exempt Permanent Rules Regulating Fees

7506.0140 SCHEDULE OF FEES.

Subpart 1. **See repealer.**

Subp. 2. **License reissuance fees.** The fees for a reissuance of a license are set according to the number of employees ~~and are as follows:~~

A. Private detective:

0 employees	\$400
1 to 10 employees	\$525
11 to 25 employees	\$650

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicates deletions from proposed rule language.

Exempt Rules

26 to 50 employees	\$775
51 or more employees	\$900
B. Protective agent:	
0 employees	\$350
1 to 10 employees	\$475
11 to 25 employees	\$600
26 to 50 employees	\$725
51 or more employees	\$850

Ⓒ. For purposes of this subpart only, an applicant shall determine the number of employees as described in ~~subitems (1) to (3)~~ items A to C.

(+) A. Count as one employee each person who regularly works an average of 30 or more hours per week performing duties as described in *Minnesota Statutes*, section 326.338, subdivisions 1 and 4.

(±) B. Total the annual hours worked by persons hired periodically or who regularly work less than 30 hours per week performing duties as described in *Minnesota Statutes*, section 326.338, subdivisions 1 and 4. Divide that total by 1500.

(±) C. Total the figures from ~~subitems (1)~~ items A and (±) B to calculate the number of employees to use when determining the appropriate fee.

Subp. 3. **See repealer.**

Subp. 4. **See repealer.**

Subp. 5. **See repealer.**

REPEALER. Minnesota Rules, part 7506.0140, subparts 1, 3, 4, and 5, are repealed.

KEY: PROPOSED RULES SECTION – Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** – Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Revenue Notices

The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* § 270.0604

Department of Revenue

Revenue Notice # 03-04: Repeal of Obsolete Revenue Notices

1. The following Revenue Notices are repealed because the underlying laws that they interpret have been repealed.

- 91-11 Gross Earnings Tax Rate on Cellular Services
- 91-12 Scope of Application of Gross Earnings Tax to Earnings Derived from Cellular Services
- 91-13 Penalties for Late Payment of Estimated Gross Earnings Tax Related to Cellular Services
- 92-18 Sales and Use Tax - Park and Travel Trailers
- 93-12 Special Taxes - Assessment for Collection of Mixed Municipal Solid Waste
- 94-1 Income Tax - Employer Provided Educational Assistance
- 94-21 Special Taxes - Waste Collectors; Collection and Remittance of Solid Waste Assessment; Audit, Penalty, Enforcement, and Administrative Provisions
- 96-2 Solid Waste Assessment Conversions for Mixed Municipal Solid Waste

2. The following Revenue Notices are repealed because they no longer have applicability to taxpayers. Each of these Notices applied to a limited number of tax periods, and required taxpayer action within a specified time period. In each instance, the period for taxpayer action has expired.

- 92-20 Income Tax - Tax Relief for Victims of Hurricane Andrew
- 92-21 Income Tax - Tax Relief for Victims of Hurricane Iniki
- 92-26 Withholding - 1993 Withholding Deposits

Department of Revenue

- 93-10 Income Tax - Residents of Minnesota Living Abroad
- 93-25 Income Tax - Reduction of Designated Counties Job Creation Credit
- 94-07 Income Tax - Extension of Due Dates for 1993 Tax Returns of Exempt Organizations
- 94-10 Income Tax - Estimated Taxes
- 94-13 Lawful Gambling - Annual Audit and Financial Reviews of Licensed Organizations
- 95-06 M4-NP 1994 Filers; Automatic Abatement of Penalties
- 99-15 Year 2000 (Y2K)

Raymond R. Krause
Assistant Commissioner

Official Notices

Pursuant to Minnesota Statutes § 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agriculture Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C to Finance the Construction of a 1,000 Head Wean-finish Barn in Cedar Township, Martin County

NOTICE IS HEREBY GIVEN that a public hearing will be held on June 2, 2003, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the construction of a 1,000 head wean-finish barn located seven miles west of Ormsby, MN on County Road 54, south on 20th Ave. ½ mile on east side of road; Section 5, Cedar Township, Martin County, Minnesota on behalf of Dale and Jane Burkhardt, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$180,000.00.

The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof.

Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: May 7, 2003

Jim Boerboom
RFA Director

Department of Commerce

Presumed Legal Cigarette Prices

The presumed prices for wholesalers and retailers, as provided for by *Minnesota Statutes*, chapter 325D, are shown in this schedule. The computations are based on manufacturers' list prices available as of 08 May 2003. All cigarettes in a wholesaler's or retailer's inventory must be priced to reflect the new presumed prices within seven (7) calendar days after the manufacturer's price change is reflected on a purchase invoice. A wholesaler or retailer may sell for less if they can show that their actual costs of doing business are lower than the presumed minimum. For questions, contact the Department of Commerce at (651) 296-9428.

Official Notices

	Presumed Minimum Wholesale Price Per Carton	Presumed Minimum Retail Price Per Carton	Presumed Minimum Retail Price Per Pack
Major Brands Benson & Hedges, Players, Lark, L & M, Saratoga, Winston, Merit, Commanders, Eve, Jade, Advance, Barclay, Kool, Lucky Strike, Raleigh (Kings, 100's, Plain End), Pall Mall (Gold, Red), Silva Thins, Tall, Tareyton, Capri, Camel, More, Now, Salem, Vantage, "B", Planet, Kent, Newport, Carlton, True, Satin, Triumph, Max (Kings, Regulars, 100's, 120's)	\$33.90	\$36.61	\$3.66
Old Gold, Bucks, Sterling, Doral, Magna, Cambridge, Bristol, Alpine, Maverick (Kings, Regulars, 100's, 120's)	\$31.08	\$33.57	\$3.36
Raleigh Extra (Kings, 100's)	\$29.82	\$32.21	\$3.22
Philip Morris Marlboro, Parliament, Virginia Slims (Kings, Regulars, 100's, 120's)	\$27.11	\$29.28	\$2.93
Kool (Kings, Regulars, 100's)	\$26.06	\$28.15	\$2.82
Philip Morris Basic (Kings, Regulars, 100's, 120's)	\$24.29	\$26.23	\$2.62
GPC's, Viceroy's Misty's, Pall Mall Box	\$22.20	\$23.98	\$2.40
Monarch, Best Value (Kings, Regulars, 100's)	\$21.83	\$23.58	\$2.36
USA Gold (Kings, Regulars, 100's)	\$20.63	\$22.68	\$2.27
Liggett Pyramid (Kings, Regulars, 100's)	\$19.11	\$20.64	\$2.06
Liggett Select (Kings, Regulars, 100's)	\$17.44	\$18.84	\$1.88
Star Tobacco Main Street, G-Smoke, Sport (Kings, 100's)	\$14.84	\$16.03	\$1.60
Winner Brand (Kings, 100's)	\$12.28	\$13.26	\$1.33

Official Notices

Minnesota Comprehensive Health Association

Notice of Meeting of the Finance Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA), Finance Committee will be held at 9:00 a.m. on Thursday, May 22, 2003. The meeting will take place at the MCHA executive office located at 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN.

For additional information, please call Lynn Gruber at (952) 593-9609.

Minnesota Comprehensive Health Association

Notice of Meeting of the Request for Proposal (RFP) Ad Hoc Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) **RFP Ad Hoc Committee** will be held on Tuesday, May 20, 2003, at MCHA's executive office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN at 9:00 a.m.

For additional information, please call Lynn Gruber at (952) 593-9609.

Department of Human Services

Continuing Care for Persons with Disabilities — Adult Mental Health Division Public Notice of a Rate Change Governing an Adult Mental Health Crisis Response Service

NOTICE IS HEREBY GIVEN to recipients, providers of services under the Medical Assistance (MA) Program, and to the public of a rate change governing MA crisis stabilization services, a component of MA-covered adult mental health crisis response services. This notice is published pursuant to 42 *Code of Federal Regulations* 447.205, which requires public notice of significant proposed changes in methods and standards for setting payment rates for MA services.

Minnesota Statutes, section 256B.0624 requires the MA Program to cover adult mental health crisis response services. They have been MA-covered services since January 1, 2002.

One component of adult mental health crisis response services is crisis stabilization, which is designed to restore a client to his or her prior functional level. Public notice of the service and the accompanying rates was published on December 24, 2001 at 26 SR 867.

Currently, crisis stabilization services is paid one of three rates, depending upon whether it is provided by mental health professionals or practitioners, by mental health rehabilitation workers, or in a group setting. Crisis stabilization may be provided by short-term supervised, licensed residential programs that are not institutes for mental diseases.

Upon federal approval, residential programs providing crisis stabilization services will be paid the lower of the submitted charge or a per diem rate of \$262.00 per day. The Department expects that this change will be cost neutral.

Pursuant to 42 *Code of Federal Regulations* 447.205(c)(5), the Department must provide an address where written comments may be sent and reviewed by the public. Written comments and requests for information may be sent to:

John Zakelj
Adult Mental Health Division
Minnesota Department of Human Services
444 Lafayette Road North
St. Paul, Minnesota 55155-3828
(651) 582-1825

Department of Labor and Industry

Labor Standards Unit

Notice of Correction to Highway/Heavy Prevailing Wage Rates

Corrections have been made to the Highway/Heavy Prevailing Wage Rates certified 10/14/02 for: Group 6 in Regions, 2, 3, 6, 7, 8, and 10.

Copies of the certified wage rates for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing

our web site at www.doli.state.mn.us. Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

M. Scott Brener
Commissioner

Department of Transportation

Engineering Services Division

Innovative Construction Initiative

Notice of May 21, 2003 Design-Build Workshop With Construction and Consulting Engineering Industry Representatives to Discuss Best Practices and Future Directions of Mn/DOT's Design-Build Program

NOTICE IS HEREBY GIVEN that the Minnesota Department of Transportation intends to host a design-build workshop on May 21, 2003, for representatives of the construction and consulting engineering industries. The purpose of the workshop is to give industry representatives an opportunity to share ideas, best practices, and lessons learned about the design-build process. Topic areas could include design-build contracts, third party agreements, quality management, and geotechnical/pavement issues. Selected Mn/DOT representatives will be attending to hear input from industry representatives. The input provided by industry representatives will help Mn/DOT's Innovative Construction Initiative develop Mn/DOT's design-build program.

Attendance will be limited and provided on a reservation basis only. If requested attendance exceeds space, Mn/DOT will develop a waiting list and will assign space in the order of request.

All questions, comments, and attendance requests for the workshop should be submitted to Paul Huston, Mn/DOT Design-Build Program Director, by **e-mail**: paul.huston@dot.state.mn.us or in **writing**: 395 John Ireland Blvd., MS 670, St. Paul, MN, 55155.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Department of Human Services

Deaf and Hard of Hearing Services Division

Notice of Request For Proposals to Provide Mental Health Services for Deaf, Deafblind and Hard of Hearing Consumers Statewide and to Provide Psychosocial Assessments and Follow-Up Services for Deaf, Deafblind and Hard of Hearing Children and Families in Greater Minnesota

The State of Minnesota Department of Human Services Deaf and Hard of Hearing Services Division is soliciting proposals from qualified individuals or organizations interested in: 1) providing specialized mental health services for Minnesotans statewide; and 2) providing psychosocial assessments, follow-up services, and training for children and their families residing in Greater Minnesota.

The purpose of the specialized mental health services is to ensure that deaf, deafblind and hard of hearing Minnesotans statewide, who have no other means of paying for mental health services, receive access to those services that will enable them to maintain their independence. The purpose of the psychosocial assessment and follow up services is to provide quality, communication appropriate psychological and social assessments and follow-up services to deaf, deafblind and hard of hearing children ages 0 - 21 residing in Greater Minnesota. These psychosocial assessment services will ultimately benefit the child in the home, at school and in the community. Detailed information about regional boundaries is defined in the full text of the RFP.

Contract activities must also include evaluation of consumer satisfaction with mental health services and psychosocial assessment services; a consumer complaint mechanism; and providing reports to the state in the format specified and participation in (Cite 27 SR 1693)

quarterly evaluations of the specialized mental health services and the psychosocial assessment services.

Based on approval from the 2003 Legislature, the Department anticipates awarding up to \$500,000 for the biennium, fiscal years 2004 and 2005 (July 1, 2003-June 30, 2005) to accomplish both the specialized mental health services project and the psychosocial assessment and follow-up services project. A maximum of \$200,000 (\$100,000 per year) is available for the specialized statewide mental health services and \$300,000 (\$150,000 per year) for psychosocial assessment and follow-up services.

Contracts will be effective after July 1, 2003, and continue for 24 months with an option to be renewed for up to a total of five years, based on satisfactory performance of the provider and the needs of the State. However, any future funding will be based on legislative approval.

The full text of the Request For Proposals is available upon request by contacting:

Deb L. A. Olson, Program Planner
Deaf and Hard of Hearing Services Division
444 Lafayette Road North
St. Paul, MN 55155-3814
voice: (651) 296-5214 **TTY:** (651) 297-1506
Email: deb.olson@state.mn.us

Proposals must be submitted in the format described in the Request For Proposals. Proposals must be received no later than 4:20 p.m. on June 13, 2003. Late proposals will not be considered and will be returned unopened to the submitting party.

Note that other department personnel are NOT allowed to discuss the Request For Proposal with anyone, including responders, before the proposal submission deadline.

Department of Human Services

Health Care Administration

Purchasing and Delivery Systems Division

Notice of Request for Proposals (RFP): New Dental Care Delivery Models for Minnesota Health Care Programs May 19, 2003

The Minnesota Department of Human Services (DHS) has issued a Request for Proposals (RFP) soliciting proposals from qualified entities to develop a new model or models of dental care delivery for the beneficiaries of Minnesota Health Care Programs (MHCP). MHCP includes the Medical Assistance (MA) program, the General Assistance Medical Care (GAMC) program, and the MinnesotaCare program. DHS's goals for the new delivery models are: better access to care, better value for the State, and improved patient outcomes. Qualified entities include provider cooperatives, for-profit dental clinics, health plans, public health agencies, community clinics, dental benefits management companies, county-based purchasing entities, educational institutions, professional associations, health care consultants or any other entity with the capacity to develop dental or health care delivery systems for low income populations.

The model(s) developed would be pilot-tested by DHS in limited area(s) of the state. If the pilot test results show that the model(s) improves access, DHS may consider the model(s) for implementation to other areas of the state. The total funds available for grant award(s) is \$148,000. The purpose of the funds is for planning and development of the model(s).

Background. For most MHCP recipients, DHS presently contracts with eight managed care organizations (MCOs) to provide the comprehensive benefit sets, including dental care. Under these contracts, services are delivered by the MCO on a prepaid, capitated basis. For those recipients not enrolled with a MCO, DHS purchases dental care through a fee-for-service (FFS) payment system. Under both purchasing strategies, most of the care is provided by private dentists or public clinics using the conventional care protocols, staffing, disease management, technology and treatment techniques commonly used with the commercially insured population.

Under both FFS and the prepaid contracts, access to dental care has been problematic. Recipients have considerable difficulty in getting appointments. The number of dentists participating has been declining steadily. In many rural communities no dentists are taking appointments for new patients. Injecting additional funding into the current delivery model is precluded by the state's current budget deficit. However, DHS intends to maintain a comprehensive set of services for children, elderly, and people with disabilities through re-directing existing resources. It is DHS's aim to ensure that the safety net is maintained and even improved.

DHS believes that the present model is not optimally effective or efficient in delivering dental care to MHCP beneficiaries. Dental public health experts advise that there is much room for improvement in getting preventive services to this population, while other dental services may be presently used inefficiently. Recent developments in technology, workforce, disease management and purchasing strategies have considerable potential to yield better results. *DHS is willing to change its policies and procedures, and seek*

State Grants & Loans

changes or waivers in the state and federal legislative and regulatory environments in pursuit of a model that improves access to quality dental care.

Product Specifications, Requirements and Contract Outcomes. Each successful proposer will be awarded a contract to develop a model to deliver dental services to MHCP recipients. Upon delivery to DHS at the end of the grant contract period the model must be “turnkey”, i.e., all arrangements and agreements must be in place at the local level and the model must be immediately ready to implement upon the necessary actions taken by DHS. The contract period will end no later than June 30, 2004.

For the past several years, DHS has been working with its Dental Access Advisory Committee, a group of stakeholders and experts with diverse perspectives, to address the MHCP dental access problem. Based in large part on their input, DHS has developed parameters of new delivery models that encompass desirable, valuable qualities of delivery systems that would improve access. DHS expects that any model developed with funds through this RFP would adhere to these parameters, which are specified in the RFP document.

Proposal submission. Interested parties may download the RFP at the DHS website, www.dhs.state.mn.us or may obtain a paper copy by contacting Alice Pedersen, (651) 297-7951.

Questions about the RFP will be addressed at a Proposers Conference, to be held June 10, 2003, 3:00 p.m., at Minnesota Department of Human Services, Conference Room 2A/B, 444 Lafayette Road, St. Paul. Attendance at the Proposers Conference is not mandatory but is highly recommended. The due date for proposal submission is July 16, 2003, 3:00 p.m.

State Contracts

Informal Solicitations: Informal solicitations for all contracting opportunities for professional/technical (consultant) contracts with values estimated to be over \$5,000 and under \$50,000 must be posted on the Department of Administration, Materials Management Division web page (www.mmd.admin.state.mn.us) and access P/T Contracts.

Formal Requests for Proposals: Department of Administration procedures require that formal notice of any professional/technical (consultant service) contract which has an estimated value over \$50,000 must be printed in the *State Register*. Certain quasi-state agencies and Minnesota State Colleges and Universities institutions are by law exempt from these requirements.

Colleges and Universities, Minnesota State (MnSCU)

Notice of Request for Proposal (RFP) for Construction Manager as Constructor (CMc) Services

Minnesota State Colleges and Universities (MnSCU), Office of the Chancellor, intends to retain Construction Manager as Constructor (CMc) services for the Center for Advanced & Emerging Technologies project on the campus of Bemidji State University.

The project includes expansion of the existing Bridgeman Hall by approximately 25,000 gsf and associated site improvements. The new construction will provide space for laboratories plus associated spaces for the academic programs of the Industrial Technology Department, along with common support areas and mechanical/electrical equipment space and other related needs.

This RFP does not obligate MnSCU to complete the proposed project and MnSCU reserves the right to cancel the solicitation if it is considered to be in its best interest.

Firms interested in being considered for this project and desiring to receive an RFP are required to submit a Letter of Interest with point contact name, title, company, phone, fax and email address to:

William J. Breyfogle
1450 Energy Park Drive, Suite 300
St. Paul, MN 55108

Letters of Interest are due no later than May 26, 2003. Faxed or emailed letters will not be considered.

Colleges and Universities, Minnesota State (MnSCU)

Request for Bid: Print and Fulfillment of Go Places Publications

The Office of the Chancellor is requesting bids from qualified vendors for the printing and fulfillment of Go Places publications (110,000 booklets, 10,000 posters and 120,000 reply cards).

Specifications are available by contacting Chris McGing, Minnesota State Colleges and Universities, 500 World Trade Center, 30 East 7th Street, St. Paul, Minnesota 55101, **phone** (651) 297-2720, or **email** christine.mcging@so.mnscu.edu. Sealed bids must be received by Thursday, June 5, 2003, 2:00 pm.

State Contracts

This request does not obligate Minnesota State Colleges and Universities to complete the proposed project, and the system reserves the right to cancel this solicitation if it is considered to be in its best interest.

Minnesota Historical Society

Notice of Request for Proposals for Exhibit Component Fabrication Services

The Minnesota Historical Society (Society) is seeking proposals from qualified vendors experienced in the fabrication and installation of museum scenic exhibitry to fabricate and install scenic elements for a new exhibit at the Minnesota History Center. The new exhibit called "Going Places" The Mystique of Mobility, traces how the American passion for mobility has shaped life in Minnesota for nearly 200 years. Where have we gone? Where are we going? The exhibit provides a place to travel back through time to celebrate the promise of the new, to reflect on the consequences of the past, and to debate and dream ways of moving transportation forward into the 21st century. Going Places will replace an exhibit currently in the B gallery. The 4,000 sq. ft. gallery space will tentatively be available for Exhibit Installation by October 1, 2003. Bidders of this package must have their installation substantially completed by November 14, 2003.

A **MANDATORY** pre-bid informal meeting will be held on Thursday, May 29, 2003 at 9:00-11:00 a.m. in the Exhibits Department Conference Room of the Minnesota Historical Society. The address is 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102. The exhibits conference is located on the 4th floor.

Proposals must be submitted in the format provided for in the Request for Proposals. Proposals must be received no later than 2:00 p.m. Central Time, Thursday, June 12, 2003. Late proposals will not be considered.

The Request for Proposals is available by calling or writing Chris M. Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, MN 55102. **Telephone** (651) 297-5863 or **e-mail** chris.bonnell@mhhs.org.

Department of Human Services

Minnesota Board on Aging

Notice of Intent to Designate an Area Agency on Aging

In accordance with 45 CFR 1321.35, the Minnesota Board on Aging (MBA) is required to designate an area agency on aging (AAA) for each designated planning and service area (PSA). As of July 1, 2003, the MBA will no longer serve as the AAA for the Headwaters PSA comprised of Beltrami, Clearwater, Hubbard, Lake of the Woods and Mahnommen counties. There, the MBA intends to designate a new AAA to serve this area for the remainder of calendar year 2003 and, possibly, 2004.

Procedures for Designation

To apply for designation as an AAA for a particular planning and service area, an interest party must file a letter of intent with the MBA. Upon determination that the interest party is eligible to apply, application instructions and forms will be forwarded.

Functions of Area Agencies on Aging

An AAA must:

- a. develop and administer an area plan on aging for a comprehensive and coordinated system of services in the PSA; and
- b. serve as the advocate and focal point for older individuals in the PSA.

Definition of an Area Plan on Aging

An Area Plan on Aging is the document submitted by an AAA to the MBA for approval, which allows it to receive funding for programs and services for older individuals in the PSA. The area plan contains provisions required by the Older Americans Act and MBA policies and commitments that the AAA will administer all activities in accordance with Federal and State mandates. An AAA may use its contracting or granting authority only for activities under its approved Area Plan.

Eligibility

The MBA may designate as an AAA any of the following types of agencies that have the authority to perform the functions of an AAA:

- a. an established office on aging which operates within the designated PSA boundaries;
- b. any office or agency of a unit of general purpose local government designated by the chief elected official to function only as an AAA;
- c. any office or agency designated by the chief elected officials of a combination of units of general purpose local governments to function as an AAA; or
- d. any other public or private nonprofit agency under the supervision or direction of the MBA for this purpose.

Selection Criteria

The degree to which an applicant agency can demonstrate capacity to:

- a. develop and administer an area plan;
- b. serve as the advocate and focal point for older individuals and their issues;
- c. meet or exceed federal and state policy and procedural requirements; and
- d. provide sound fiscal planning, management and control.

The degree to which an applicant agency can demonstrate compatibility between its organizational goals and the goals of the Older Americans Act through:

- a. documentation of agency mission and clarity of purpose;
- b. historical commitment to the well-being of older individuals; and
- c. an explanation of planning and coordinating role in the community.

The degree to which an applicant agency can demonstrate:

- a. the ability to provide adequate matching resources to meet the nonfederal share of AAA administrative costs;
- b. the support of local governmental bodies in the PSA; and
- c. the support of programs, organizations and clubs for older individuals within the PSA.

Deadlines

Letters of intent must be received by the MBA no later than 4:00 PM on May 27, 2003. Upon receipt and determination of eligibility, application forms and instructions will be forwarded. Formal applications must be received by the MBA no later than 4:00 PM on June 11, 2003. Both letters of intent and formal applications should be submitted to:

Executive Director
Minnesota Board on Aging
444 Lafayette Road
St. Paul, MN 55155-3843

Questions regarding this Notice may be directed to Jim Knobel at (651) 296-2770.

Department of Human Services

Ah-Gwah-Ching Center

Brainerd Regional Human Services

Northern Eastern Sections of State Operated Services

Notice of Request for Proposals for Services: Doctor of Pharmacology Consultation Services

The Ah-Gwah-Ching Center, the Brainerd Regional Human Services Center, and various programs within north central and north eastern sections of the Northern Region of State Operated Services (of Minnesota's Department of Human Services), are in need of/seeking a qualified and experienced Doctor of Pharmacology (Pharm D.) to provide various consultative services to the staff and residents/patients of their programs.

A Standard state professional/technical contract will be utilized for these services.

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Term of Contract(s): July 1, 2003 through June 30, 2005.

Responses must be received by 3:00 p.m. on June 9, 2003.

To request a copy of the Request for Proposal or to make other inquiries, contact:

Gary Binsfeld, AGCC Residential Programs Supervisor
Ah-Gwah-Ching Center
7232 Ah-Gwah-Ching Road
Ah-Gwah-Ching, MN 56430
(218) 547-8304

State Contracts

Department of Human Services

Bridge House, Northern Region State Operated Services

Notice of Request for Proposals for Services: (Physician) Physical Services

Bridge House, a mental health program in the Northern Region of State Operated Services (located in Duluth, MN), is seeking proposals for the following service:

1. Physician Services to provide patient physical examinations (Average 5-6 per month).

A Standard state professional/technical contract will be utilized for these services.

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Term of Contract: July 1, 2003 through June 30, 2005.

Responses must be received by 3:00 p.m. on June 9, 2003.

For direct inquiries or to request a complete copy of the Request for Proposals contact:

Gary Binsfeld, AGCC Residential Programs Supervisor
Ah-Gwah-Ching Center
7232 Ah-Gwah-Ching Road
Ah-Gwah-Ching, MN 56430
(218) 547-8304

Department of Human Services

Northern Network State Operated Services: Liberalis Chemical Dependency Program

Notice of Request for Proposals for Services: Physician Services

The Liberalis Women's Chemical Dependency Program in Carlton, Minnesota, a program of Minnesota's Northern Region State Operated Services (SOS), is seeking proposals for the following service:

1. Physician Services: Contractor will provide physician services to the patients of the Liberalis Chemical Dependency Program. (Average 25-30 hours per month).

A Standard state professional/technical contract will be utilized for these services.

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Term of Contract: July 1, 2003 through June 30, 2005.

Responses must be received by 3:00 p.m. on June 9, 2003.

For direct inquiries or to request a complete copy of the Request for Proposals, contact:

Gary Binsfeld, AGCC Residential Programs Supervisor
Ah-Gwah-Ching Center
7232 Ah-Gwah-Ching Road
Ah-Gwah-Ching, MN 56430
218/547-8304

Department of Human Services

Brainerd Regional Human Services State Operated Services

Notice of Request for Proposals for Services: Job-Site Analysis and Pre-employment and Return-to-Work Assessments

The **Brainerd Regional Human Services Center** (BRHSC) and various State Operated Services (SOS) programs in the Brainerd Lakes Area (all programs of Minnesota's Department of Human Services), are in need of/seeking a qualified and experienced person who is able to conduct periodic job-site analysis and periodic pre-employment or return-to-work health assessments for referred

program positions/employees.

A Standard state professional/technical contract will be utilized for these services.

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Term of Contract(s): July 1, 2003 through June 30, 2005.

Responses must be received by 3:00 p.m. on June 9, 2003.

To request a copy of the Request for Proposal or to make other inquiries, contact:

Gary Binsfeld, AGCC Residential Programs Supervisor
Ah-Gwah-Ching Center
7232 Ah-Gwah-Ching Road
Ah-Gwah-Ching, MN 56430
(218) 547-8304

Department of Human Services

Ah-Gwah-Ching Center

Notice of Request for Proposals for Services: Dental Services

Ah-Gwah-Ching Center, a long-term care facility serving geri-psychiatric residents is seeking proposals for the following service:

1. Dental Services: Contractor will provide dental services to the residents of Ah-Gwah-Ching. (Estimate approximately 6 hours per month).

A Standard state professional/technical contract will be utilized for these services.

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Term of Contract: July 1, 2003 through June 30, 2005.

Responses must be received by 3:00 p.m. on June 9, 2003.

To request a copy of the Request for Proposal or to make other inquiries, contact:

Gary Binsfeld, AGCC Residential Programs Supervisor
Ah-Gwah-Ching Center
7232 Ah-Gwah-Ching Road
Ah-Gwah-Ching, MN 56430
(218) 547-8304

Department of Human Services

Northern Region, State Operated Services

Notice of Request for Proposals for Services: Psychiatrist Services

NOTICE IS HEREBY GIVEN that various programs in the north central geographic area of the Northern Region of State Operated Services (SOS), a provider of residential and outpatient services to persons with varying disabilities (Mental Health, Geriatric, Developmental Disabilities, Traumatic Brain Injury, Chemical Dependency, etc.) are seeking proposals for the following service:

1. Psychiatric Services: services will include consultation services in psychiatry to (SOS) clients/patients in the Northern Region of Minnesota, and some limited ECT services. Estimated needs include:
 - a. (for Long Term Care Programs) Estimated hours of service needed in Long Term Care programs are approximately 780 per year, with majority of hours (24 to 30 per month) scheduled for the Ah-Gwah-Ching program near Walker, MN.*
 - b. (for Children and Adolescent Mental Health Program) Estimated hours of service needed are approximately 1872 (approximately 32 hours per week).*
 - c. (for ECT Services) The estimated number of ECT treatments per year where psychiatrist services are needed is 150.
 - d. (for Adult Mental Health Services) Estimated hours of service needed are approximately 675 (on average of approximately 12 hours per week).*

**Note: Multiple contracts may be awarded in order to provide the total required psychiatric services needed in this area.*

Standard state professional/technical contracts will be utilized for these services.

State Contracts

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Term of Contract(s): July 1, 2003 through June 30, 2005.

Responses must be received by 3:00 p.m. on June 9, 2003.

To request a copy of the Request for Proposal or to make other inquiries, contact:

Gary Binsfeld, AGCC Residential Programs Supervisor
Ah-Gwah-Ching Center
7232 Ah-Gwah-Ching Road
Ah-Gwah-Ching, MN 56430
(218) 547-8304

Department of Human Services

Ah-Gwah-Ching Center

Notice of Request for Proposals for Services: Physician Services

Ah-Gwah-Ching Center, a long-term care facility serving geri-psychiatric residents is seeking proposals for the following service:

1. Physician Services: Contractor clinic liaison functions and staff physician services to the residents of the Ah-Gwah-Ching Center (AGCC). AGCC estimates a need for approximately 24 to 30 hours per month, within which there must be at least one visit to AGCC per week.

A Standard state professional/technical contract will be utilized for these services.

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Term of Contract: July 1, 2003 through June 30, 2005.

Responses must be received by 3:00 p.m. on June 9, 2003.

To request a copy of the Request for Proposal or make other inquiries, contact:

Gary Binsfeld, AGCC Residential Programs Supervisor
Ah-Gwah-Ching Center
7232 Ah-Gwah-Ching Road
Ah-Gwah-Ching, MN 56430
(218) 547-8304

Department of Human Services

Brainerd Regional Human Services

State Operated Services

Notice of Request for Proposals for Services: Miscellaneous Medical Clinic Services

The **Brainerd Regional Human Services Center (BRHSC)** and various State Operated Services (SOS) programs within the Brainerd Lakes Area are in need of/seeking various evaluations/clinical services for residents or employees. Services requested include:

- (a) EKG Interpretation Services;
- (b) Hepatitis B Vaccinations,
- (c) TB/Mantoux Testing, and
- (d) Personal Medical Evaluations/Spirometry Testing

A Standard state professional/technical contract will be utilized for these services.

In compliance with *Minnesota Statutes* 16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Term of Contract(s): July 1, 2003 through June 30, 2005.

Responses must be received by 3:00 p.m. on June 9, 2003.

To request a copy of the Request for Proposal or to make other inquiries, contact:

Gary Binsfeld, AGCC Residential Programs Supervisor
Ah-Gwah-Ching Center
7232b Ah-Gwah-Ching Road

Ah-Gwah-Ching, MN 56430
(218) 547-8304

Minnesota Department of Human Services

State Operated Services

Request for Proposals to Provide Electro Convulsive Therapy

The Minnesota Department of Human Services is requesting proposals from qualified vendors to provide Electro Convulsive Therapy (ECT) and all medically necessary related services, routine and medical inpatient and out-patient treatment, and emergency room services to the Regional Treatment Centers and Community-based programs and homes located throughout the State of Minnesota. The State anticipates awarding multiple contracts as a result of this solicitation. A responder entering into a contract is not guaranteed any particular volume or frequency of work. Work will be assigned on an as needed basis. The terms of the contract(s) will be July 1, 2003 to June 30, 2004 with the option to renew for two additional two-year periods.

A complete Request for Proposal may be obtained by calling or writing:

Debbie Rielley
Department of Human Services
State Operated Services Support Division
444 Lafayette Rd
St. Paul MN 55155-3826
Telephone: (651) 582-1882
Facsimile: (651) 582-1890
E-mail: debbie.rielley@state.mn.us

Proposals must be received by **4:20 p.m. central time on Monday, June 2, 2003** to be considered. It is anticipated that the selection and evaluation will be completed by Friday, June 6, 2003.

This Request for Proposals does not obligate the State to complete the RFP process or to enter into a contract. The State reserves the right to cancel this RFP at any time and for any reason.

Department of Transportation

Program Support Group

Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (the "Consultant Pre-Qualification Program")

This document is available in alternative formats for persons with disabilities by calling Robin Valento at (651) 284-3622 for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Mn/DOT, working in conjunction with the Consultant Reform Committee, the Minnesota Consulting Engineers Council, and the Department of Administration, has developed the Consultant Pre-qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT anticipates that most consultant contracts for highway-related technical activities will be awarded using this method, however, Mn/DOT also reserves the right to use RFP or other selection processes for particular projects. Nothing in this solicitation requires Mn/DOT to complete or use the Consultant Pre-qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available at this time. Following the advertisement of a particular category of services, applications will be accepted on a continual basis.

All expenses incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and application forms are available on Mn/DOT's **web site** at <http://www.dot.state.mn.us/consult>

Send completed application material to:

Robin Valento
Pre-Qualification Administrator
Minnesota Department of Transportation
Consultant Services

Non-State Contracts & Grants

395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155

Note: DUE DATE: APPLICATION MATERIAL WILL BE ACCEPTED ON A CONTINUAL BASIS.

Department of Transportation

Engineering Services Division

Notice Concerning Professional/Technical Contract Opportunities

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult.

New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Metropolitan Council

Request for Proposals (RFP): Labor Relations Services - ATU

Metropolitan Council RFP / Contract Number 03P023

The Metropolitan Council is requesting proposals for negotiating services to assist the Council's negotiation team in collective bargaining efforts for a labor agreement between the Council and the Amalgamated Transit Union (ATU). These services may include the development of collective bargaining strategies, review of union proposals, providing expert advice to the Council, and providing assistance with Mediation and/or interest arbitration.

All firms interested in receiving an RFP Package are invited to submit an e-mail or written request to:

Auburn Dees, Purchasing Agent
Contracts and Procurement Unit
Metropolitan Council Environmental Services
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1655
Fax: (651) 602-1083
E-mail: auburn.dees@metc.state.mn.us

NOTE: The RFP is *not* available in electronic form.

Metropolitan Council

Notice of Request for Proposals for Metropolitan Wastewater Treatment Plant Disinfection System Modifications

RFP No. 02P105

NOTICE IS HEREBY GIVEN that the Metropolitan Council requests proposals to provide architectural and engineering design, construction support, training and o/m manual preparation services for the replacement of the existing effluent chlorination and dechlorination with bulk sodium hypochlorite and sodium bisulfite facilities at the Metropolitan Wastewater Treatment Plant (MWWTP). The MWWTP is a 250 MGD sewage treatment plant located at 2400 Childs Road, St. Paul, MN.

The work also includes related:

- 1.) Limited demolition of existing facilities;
- 2.) Provision of standby power;

Non-State Contracts & Grants

- 3.) Replacement of ancillary chlorination facilities;
- 4.) Structural analysis of the deck over the main interceptors carrying sewage to the plant; and
- 5.) Participation in project coordination with key stakeholders.

The anticipated project schedule is:

Issue RFP	May 20, 2003
Receive Proposals	June 19, 2003
Issue Notice to Proceed	August 23, 2003
Complete Design	January 2004
Complete Construction	January 2005

All firms interested in this project should provide a written request for a copy of the RFP through:

Amanda Houston, Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council
Mears Park Centre
230 E. Fifth Street
St. Paul, MN 55101
Phone: (651) 602-1585
Fax: (651) 602-1138
E-mail: amanda.houston@metc.state.mn.us

This project may be funded in part by local funds, fee-based revenue or PFA funds, to which federal rules apply.

Metropolitan Council - Metro Transit

Sealed Bids Sought for Bus Bike Racks

The Metropolitan Council is soliciting sealed bids for Bus Bike Racks. Bids are due at 2:00 p.m. on June 10, 2003. Bids must be submitted in accordance with the Invitations for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070

Metropolitan Council - Metro Transit

Sealed Bids Sought for Purchase of Diesel Fuel

Metro Transit, a division of the Metropolitan Council, is soliciting sealed bids for the provision of No. 1 low sulfur diesel fuel to the five Metro Transit operating facilities in the Minneapolis-St. Paul metropolitan area. Metro Transit consumes approximately nine million gallons of diesel fuel annually. The contract will be for a two-year period, with an option for up to an additional one year. Bids are due at 2:00 p.m. on May 28, 2003.

Bids must be submitted in accordance with the Invitation for Bids document available from:

Metropolitan Council
Metro Transit Purchasing Department
515 N. Cleveland Avenue
St. Paul, MN 55114
(612) 349-5070

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in the Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

